

Te Whakaminenga o Kāpiti Annual Work Plan 2019-2020

Te Āti Awa ki Whakarongotai

Ngā Hapū o Ōtaki

Ngāti Toa Rangatira

And

The Kāpiti Coast District Council

Kaupapa	Comments/tasks	Budget 19/20	Organisational Budget	By Whom	By When	Actioned/ Under Action/ Completed
1. Kaitiakitanga	District Plan <ul style="list-style-type: none"> Development – iwi management plan as a combined three iwi plan or with each iwi. It is anticipated this will take up to 18 months to develop. 	\$10,591 \$84,730	Te Whakaminenga District Plan	Iwi Relationships and Research Policy and Planning	Ongoing	
	Working Parties <ul style="list-style-type: none"> MED District Plan Water Town Centres Integration project Community 	Staff time	Funded from projects	Relevant Activity Manager with support from IR Manager	Ongoing	
	Urupā <ul style="list-style-type: none"> Annual grant to the four hapū managed urupā <ul style="list-style-type: none"> Ruakōhatu Takamore Tainui Rangiātea 	\$3015 \$3015 \$3015 \$3015	Open Spaces	IR team member	End of financial year	Completed. Grants Paid 2019
2. Capacity Building	Build iwi capacity in resource management <ul style="list-style-type: none"> Attendance at relevant Conferences Resource Management Training 	\$4,750	Te Whakaminenga	IR Manager	End of financial year	
	Iwi Consultation <ul style="list-style-type: none"> Building capacity for the mandated iwi organisations in direct consultation on iwi matters of significance Building capacity for iwi to respond to consent process under the Resource Management Act. 	\$21,182 \$36,010 \$21,182	Te Whakaminenga Resource Consents team	IR Manager/ Vijay Soma	July – December 2019	Under Action by IP Team for Iwi Capacity Payments to be made by 30 June 2020
	Democratic process <ul style="list-style-type: none"> Review of remuneration for governance and working party Memorandum of Partnership Terms of Reference Māori representation to Standing committees Māori Wards 	Staff time	Democratic Services	Vyvien Starbuck-Maffey	Ongoing	

	Governance meeting support <ul style="list-style-type: none"> Te Whakaminenga o Kāpiti ART Forum 	\$8,014 \$8,014	Governance Te Whakaminenga	Vyviene Starbuck- Maffey	End of financial year	
	Communication <ul style="list-style-type: none"> Half yearly newsletter produced and disseminated to the community Upload to Council's website. 	\$2,290	Te Whakaminenga	IR Manager	End of financial year	Newsletter to be revamped by IP Team for 2020/2021 following confirmation of TWoK committee for 2019-2022 triennium at 30 June 2020 TWoK meeting.
	LINZ <ul style="list-style-type: none"> Annual subscription for each iwi (up to 2 each) Monthly LINZ search – for each iwi. 	\$3,177	Te Whakaminenga	IR Manager	End of financial year	
3. Māori Economic Development	Strategy <ul style="list-style-type: none"> Strategy review and Refresh (external funding for refresh) Undertake a study of Māori lands Implement the updated MED strategy. 	\$68,843	Te Whakaminenga	IR team/ Economic Development team	February – April 2020	2019/2020 MED Fund Repurposed by TWoK in April 2020 to assist with iwi COVID 19 response.
4. Heritage	Waahi Tapu <ul style="list-style-type: none"> Waahi Tapu bus tours for iwi and community to enhance knowledge and understanding of the significance of waahi tapu to iwi. 	\$2,118	Te Whakaminenga	IR team	End of financial year	2019/2020 Fund Repurposed by TWoK in April 2020 to assist with iwi COVID 19 response
	Maramataka <ul style="list-style-type: none"> Develop Maramataka for 2020/21 	\$8,217	IR team	IR team	Septembe r-June 2020	Ngāti Toa Rangatira project managed the development of the 2020/2021 Maramataka, with assistance from IP team TRoNTR and TWoK Chair and approved for

						printing June 2020.
	<ul style="list-style-type: none"> Launch of maramataka Promote to the community in line with Matariki 	\$2,500	IR team	IR team	June-July 2020	Ngāti Toa Rangatira to work collaboratively with IP Team and Council staff and members to confirm a venue for a 10 July 2020 launch of the Maramataka
	Heritage Trail <ul style="list-style-type: none"> Contributing to the ongoing development of the Districts Heritage Trail which includes the development of all information in te reo Māori Kāpiti Story – telling the iwi story Collation/Cataloguing of current info and further development of exhibition/history panels 	\$7,829	Te Whakaminenga	IR team in conjunction with cross council teams	End of financial year	2019/2020 Fund Repurposed by TWoK April 2020 to assist with iwi COVID 19 Response
6. Waitangi Day	Implementation of Community Commemoration <ul style="list-style-type: none"> Council and iwi to jointly manage the districts approach to Waitangi Day with iwi Investigate additional funding towards event. 	\$12,912	Corporate Management	IR team, Te Waka and across Council	February/ March 2020	Held 6 June 2020 at Campbell Park Paekākāriki in collaboration with Pāekākāriki Community Board and community and Ngāti Haumia /Ngāti Toa Rangatira
7. He Taonga te reo	Bi lingual signage <ul style="list-style-type: none"> Progress this initiative in Ōtaki – Ōtaki educational signs Explore opportunities to progress this through the wider Kāpiti Coast Rongōa signage 	\$2,384	Parks and Open Spaces	IR team and Alison Law	End of financial year	Bilingual Signage for Playgrounds
	Te Reo Māori Week <ul style="list-style-type: none"> Initiate activity to celebrate Te Reo Māori Week across the community 	\$5,000	Te Whakaminenga	IR team and	July-	

	<ul style="list-style-type: none"> Develop strategies to support Te Reo Māori throughout the year. 			across Council teams	September 2019	
	Matariki <ul style="list-style-type: none"> Applications by iwi to fund projects that build knowledge and understand of Matariki in the community. Activity that will be supported will be those events that promote Matariki to the wider Kāpiti community of: What Matariki is? What is the Significance of Matariki for Māori? How to incorporate Matariki into everyday life. 	\$9,001	Te Whakaminenga	IR team and across Council teams	November -June 2020	COVID 19 situation interfered with IP Team plans to request applications by iwi to fund projects to promote and build knowledge of Matariki
	Internal <ul style="list-style-type: none"> Create opportunities to develop Te Reo me ona tikanga Māori for council staff. Support opportunities to develop pronunciation of kupu Māori/Identity activities that will promote Te Reo Māori week and other identified strategies amongst the community. Establish relationships with providers of te reo Māori classes Promote awareness of te reo Māori providers and organisations to the Kāpiti community Establish relationships with Māori businesses in the community Promote Māori business to the Kāpiti community Historical overview of tāngata whenua to the Kāpiti Coast Overview of Māori world view ART confederation – elected members, Te Waka and staff induction process on marae. 	\$5,084	Te Waka	Anita and across Council teams	End of financial year	Under Action IP team developing strategy to support internal capacity development for staff
8. Marae Grant and Maintenance programme	Marae Capacity Building <ul style="list-style-type: none"> Implementation of the Marae Support policy Asset management registers with marae – review these in line with the requirements of Building Warrant of Fitness with the Building team and recommend amendments where required to the OPUS reports. 	\$55,960	Te Whakaminenga	IR Manager	July 2019	Under Action, Raukawa Marae Trustees were the 2019/2020 Grant recipient with Grant Paid in March 2020. Accountability

	<ul style="list-style-type: none"> Capital works projects – support for additional funding maybe sourced through the LTP and Annual Plan process Protection and preservation, health and safety, maintenance and management of marae Understanding the role of marae within the community. 				– Accountability Report due by 30 June 2020	report due by 30 June 2020.
9. Emergent Issues	Treaty Settlements <ul style="list-style-type: none"> Develop mechanisms that promote communication between Iwi and Council At iwi invitation, Council will be invited to attend negotiation meetings as observers to the process Staff time KCDC 	Staff time	KCDC/ Te Whakaminenga	IR Manager	Ongoing	
	Takutai Moana (Marine and Coastal) Act 2011 <ul style="list-style-type: none"> Keep abreast of emergent issues Customary implications for mandate Impacts of new iwi and hapu groups applying to represent, engage with the Crown. 	Staff time	KCDC/ Te Whakaminenga	IR Manager	Ongoing	
	Housing Keep abreast of housing issues <ul style="list-style-type: none"> Changes to housing stock of Council Changes to housing stock of Housing New Zealand Housing forum Compile a list of Council housing stock. 	Staff time	KCDC/ Te Whakaminenga	IR Manager	Ongoing	
	Promote housing initiatives District Plan <ul style="list-style-type: none"> Papakāinga housing Promote healthy housing initiatives with whānau, hapu and iwi relationships Advocate and support the development of an Open for Business tool kit for supporting Māori land owners to implement papakāinga 	Staff time	KCDC/ Te Whakaminenga	IR Manager	Ongoing	
	Te Ture Whenua Māori <ul style="list-style-type: none"> Review of the Act – implications for iwi and Council Rates implications for Māori owned land Rates reviewed. 	Staff time	KCDC/ Te Whakaminenga	IR Manager	Ongoing	
	Long Term Plan and Annual Plan					

	<ul style="list-style-type: none"> Ensure that tangatawhenua strategic direction embedded into these documents. 	Staff time	KCDC/ Te Whakaminenga	IR Manager	Ongoing	
	Mana Whakahono ā rohe <ul style="list-style-type: none"> Keep abreast of emergent issues Develop, or support the development of, process for this Facilitate workshops with MfE and other relevant organisations for staff and iwi partners (via Te Whakaminenga). 	Staff time	KCDC/ Te Whakaminenga	IR Manager	Ongoing	