

## **PROPOSED PLAN CHANGE 1C - CYCLE PARKING REQUIREMENTS**

These proposed changes address the implications for the provision of cycle parking of the National Policy Statement – Urban Development 2020 (NPS-UD 2020) direction that car parking requirements must be removed from the Council’s District Plan.

Clause 3.38 of the NPS-UD 2020 directs that all objectives, policies, rules, or assessment criteria that have the effect of requiring on-site car parking in any development must be removed from the Council’s Plan, except in respect of accessible car parks. Clause 3.38 states:

- (1) If the district plan of a tier 1, 2, or 3 territorial authority contains objectives, policies, rules, or assessment criteria that have the effect of requiring a minimum number of car parks to be provided for a particular development, land use, or activity, the territorial authority must change its district plan to remove that effect, other than in respect of accessible car parks.*
- (2) Territorial authorities must make any changes required by subclause (1) without using a process in Schedule 1 of the Act.*
- (3) Nothing in this National Policy Statement prevents a district plan including objectives, policies, rules, or assessment criteria:
  - (a) requiring a minimum number of accessible car parks to be provided for any activity; or*
  - (b) relating to parking dimensions or manoeuvring standards to apply if:
    - (i) a developer chooses to supply car parks; or*
    - (ii) when accessible car parks are required***

The direction in NPS-UD 2020 clause 3.38 applies to all Tier 1, 2 and 3 local authorities. Kāpiti Coast District is part of the Wellington Tier 1 urban environment defined in the Appendix to the NPS-UD 2020.

Clause 4.1 of the NPS-UD directs that the Council must give effect to clause 3.38 and remove all the provisions requiring general car parking by 20 February 2022.

The Council proposes to give effect to Clause 3.38 of the NPS-UD 2020 by deleting all of the car parking requirements by this date. However, removal of the car parking rules from the Plan will mean that the basis for calculating required cycle parks will also be removed from the Plan. The Council has taken this opportunity to also review the number of cycle parks required for certain land use requirements and the design and layout requirements for cycle parks.

The Council proposes amendments to replace the Plan’s cycle parking provisions as follows:

In the following District Plan provisions:

1. Text that is struck through (~~example~~) is to be deleted from the District Plan
2. Text that is underlined (example) is to be inserted into the District Plan.

1. In Chapter TR-PARK – Parking: Add Policy TR-PARK-P8A requiring provision for cycle parking as follows:

<b>TR-PARK-P8A</b>	<b>Cycle Parking</b>
<u>Subdivision and development shall provide for safe, sufficient, and appropriately located on-site cycle parking facilities.</u>	

2. In Chapter TR-PARK-Parking: Amend the following Rule TR-PARK-R18 as follows:  
(Note: Rule TR-PARK-R18 is also intended to be further amended under proposed plan change 1A: Accessible parking provisions).

<b>TR-PARK-R18</b>	<b>Any activity requiring more than 2 <i>carparks</i>.</b>
<b>Permitted Activity</b>	<p><b>Standards</b></p> <ol style="list-style-type: none"> <li>1. <del>Disabled persons <i>carparks</i> and bicycle parking</del> must be required at a rate of:             <ol style="list-style-type: none"> <li>a. 1 where 10 or less <i>carpark</i> spaces are provided;</li> <li>b. 2 where between 11 and 100 <i>carpark</i> spaces are provided, plus 1 additional park for every additional 50 <i>carparks</i>, or part thereof, where more than 100 <i>carpark</i> spaces are provided.</li> </ol> </li> </ol>

3. In Chapter TR-PARK-Parking Insert the following Rule TR-PARK-R19 as follows:

<b>TR-PARK-R19</b>	<b>Cycle parking</b>
	<p><u>This rule excludes <i>business activities</i> carried out within existing <i>buildings</i> within the <i>working zones</i> that front a <i>road</i> where no <i>building setback</i> from the <i>road</i> is available for the provision of on-site cycle parking.</u></p> <p><u>Measurement criteria</u> apply to activities under this rule.</p>
<b>Permitted Activity</b>	<p><b>Standards</b></p> <ol style="list-style-type: none"> <li>1. <u>Cycle parking</u> must be located no more than 25 metres from the entrance to the destination for all activities listed in <b>TR-Table-6B</b> excluding the following activities:</li> </ol>

- a. Medium density housing.
- b. Multi-unit residential.
- c. Visitor accommodation.
- d. Hostels, Hotels, Motels and Visitor Accommodation.
- e. Sports fields (including lawn bowls).
- f. Education facilities.

2. Cycle parking shall:

- a. be securely anchored to an immovable object.
- b. support the bicycle frame and front wheel.
- c. allow the bicycle frame to be secured.
- d. be accessible for users of all ages and abilities.
- e. provide a minimum separation distance of 1.2 metres between cycle stands.
- f. provide a minimum separation distance of 1 metre between any marked car park space, wall or any other obstruction.
- g. be clearly signposted or visible to cyclists entering the site.
- h. be located so as not to impede pedestrian thoroughfares including areas used by people whose mobility or vision is restricted.
- i. be located so that the bicycle is at no risk of damage from vehicle movements within the site.
- j. be in a covered area and in an area excluded from general public access when provided exclusively for staff/employee use.

Note: For further guidance on designing cycle parking facilities refer to Waka Kotahi/NZ Transport Agency: Cycle Parking Planning and Design: Cycling Network Guidance technical note 2019.

3. Cycle parking must be provided at the rate shown in Table TR-Table 6B below:

**TR-Table 6B**

<b><u>Activity</u></b>	<b><u>Minimum number of visitor cycle parks</u></b>	<b><u>Minimum number of staff/residents/students cycle parks</u></b>
<b><u>Medium density housing</u></b>	<b><u>4 to 20 household units: 1 space  Plus 1 additional space for every additional 20 household units, or part thereof</u></b>	<b><u>4- 10 household units: 1 space  Plus 1 additional space for every additional 20 household units, or part thereof</u></b>

<p><b><u>Multi-unit residential</u></b></p>	<p><b><u>4-20 residential units:</u></b> <b><u>1 space</u></b></p> <p><b><u>Plus 1 additional space for every additional 20 residential units, or part thereof</u></b></p>	<p><b><u>4 - 10 residential units:</u></b> <b><u>1 space</u></b></p> <p><b><u>Plus 1 additional space for every additional 10 residential units, or part thereof</u></b></p>
<p><b><u>Hostels, Hotels, Motels, and Visitor Accommodation</u></b></p>	<p><b><u>1 - 20 bedrooms:</u></b> <b><u>1 space</u></b></p> <p><b><u>Plus 1 additional space for every additional 20 bedrooms, or part thereof</u></b></p>	<p><b><u>1-5 staff:</u></b> <b><u>1 space</u></b></p> <p><b><u>Plus 1 additional space for every additional 5 staff, or part thereof</u></b></p>
<p><b><u>Industrial manufacturing and service</u></b></p> <p><b><u>Measurement criteria:</u></b></p> <p><b><u>When measuring gross floor area, include:</u></b></p> <ul style="list-style-type: none"> <li>• <b><u>covered yards and areas covered by a roof but not enclosed by walls</u></b></li> </ul> <p><b><u>Exclude:</u></b></p> <ul style="list-style-type: none"> <li>• <b><u>uncovered stairways;</u></b></li> <li>• <b><u>floor space in terraces (open or roofed), external</u></b></li> </ul>	<p><b><u>Up to 1000m<sup>2</sup> gross floor area:</u></b> <b><u>1 space</u></b></p> <p><b><u>Plus 1 additional space for every additional 1000m<sup>2</sup> of gross floor area, or part thereof</u></b></p>	<p><b><u>Up to 500m<sup>2</sup> gross floor area:</u></b> <b><u>1 space</u></b></p> <p><b><u>Plus 1 additional space for every additional 500m<sup>2</sup> of gross floor area, or part thereof</u></b></p>

<p>balconies, breezeways or porches;</p> <ul style="list-style-type: none"> <li>• <u>roof car parking, lift towers and machinery rooms on the roof having a floor area of not more than 200m<sup>2</sup>;</u></li> <li>• <u>car parking areas;</u> and</li> <li>• <u>floor space of interior balconies and mezzanines not used by the public.</u></li> </ul>		
<p><b><u>Tradesmen's Workshops, Service Stations, Motor garages</u></b></p> <p><u>Measurement criteria:</u></p> <p>When measuring <u>gross floor area</u>, include:</p> <ul style="list-style-type: none"> <li>• <u>covered yards and areas covered by a roof but not enclosed by walls</u></li> </ul> <p><u>Exclude:</u></p> <ul style="list-style-type: none"> <li>• <u>uncovered stairways;</u></li> </ul>	<p><b><u>Up to 1000m<sup>2</sup> gross floor area: 1 space</u></b></p> <p><b><u>Plus 1 additional space for every additional 1000m<sup>2</sup> gross floor area, or part thereof</u></b></p>	<p><b><u>Up to 500m<sup>2</sup> gross floor area: 1 space</u></b></p> <p><b><u>Plus 1 additional space for every additional 500m<sup>2</sup> gross floor area, or part thereof</u></b></p>

<ul style="list-style-type: none"> <li>• <u>floor space in terraces (open or roofed), external balconies, breezeways or porches;</u></li> <li>• <u>roof car parking, lift towers and machinery rooms on the roof having a floor area of not more than 200m<sup>2</sup>;</u></li> <li>• <u>car parking areas; and</u></li> <li>• <u>floor space of interior balconies and mezzanines not used by the public.</u></li> </ul>		
<p><b><u>Warehouses (Trading)</u></b></p> <p><i>Measurement criteria:</i></p> <p>When measuring <i>gross floor area</i>, include:</p> <ul style="list-style-type: none"> <li>• <u>covered yards and areas covered by a roof but not</u></li> </ul>	<p><b><u>Up to 1000m<sup>2</sup> gross floor area: 1 space</u></b></p> <p><b><u>Plus 1 additional space for every additional 1000m<sup>2</sup> gross floor area, or part thereof</u></b></p>	<p><b><u>Up to 500m<sup>2</sup> gross floor area: 1 space</u></b></p> <p><b><u>Plus 1 additional space for every additional 500m<sup>2</sup> gross floor area, or part thereof</u></b></p>

	<p><u>enclosed by walls</u></p> <p><u>Exclude:</u></p> <ul style="list-style-type: none"> <li>• <u>uncovered stairways;</u></li> <li>• <u>floor space in terraces (open or roofed), external balconies, breezeways or porches;</u></li> <li>• <u>roof car parking, lift towers and machinery rooms on the roof having a floor area of not more than 200m<sup>2</sup>;</u></li> <li>• <u>car parking areas; and floor space of interior balconies and mezzanines not used by the public.</u></li> </ul>		
	<p><b><u>Warehouses (Storage)</u></b></p> <p><i>Measurement criteria:</i></p> <p>When measuring <u>gross floor area</u>, include:</p> <ul style="list-style-type: none"> <li>• <u>covered yards and areas covered by a roof but not</u></li> </ul>	<p><b><u>Up to 2000m<sup>2</sup> gross floor area: 1 space</u></b></p> <p><b><u>Plus 1 additional space for every additional 2000m<sup>2</sup> gross floor area, or part thereof</u></b></p>	<p><b><u>Up to 1000m<sup>2</sup> gross floor area: 1 space</u></b></p> <p><b><u>Plus 1 additional space for every additional 1000m<sup>2</sup> gross floor area, or part thereof</u></b></p>

	<p><u>enclosed by walls</u></p> <p><u>Exclude:</u></p> <ul style="list-style-type: none"> <li>• <u>uncovered stairways;</u></li> <li>• <u>floor space in terraces (open or roofed), external balconies, breezeways or porches;</u></li> <li>• <u>roof car parking, lift towers and machinery rooms on the roof having a floor area of not more than 200m<sup>2</sup>;</u></li> <li>• <u>car parking areas; and</u></li> <li>• <u>floor space of interior balconies and mezzanines not used by the public.</u></li> </ul>		
	<p><b><u>Retailing, retail activities and retail outlets and other activities involving retailing but excluding large format retailing and supermarkets.</u></b></p> <p><u>Measurement criteria:</u></p> <p><u>When measuring gross floor area, include:</u></p>	<p><b><u>Up to 125m<sup>2</sup> gross floor area: 1 space</u></b></p> <p><b><u>Plus 1 additional space for every additional 125m<sup>2</sup> gross floor area, or part thereof</u></b></p>	<p><b><u>Up to 400m<sup>2</sup> gross floor area: 1 space</u></b></p> <p><b><u>Plus 1 additional space for every additional 400m<sup>2</sup> gross floor area, or part thereof</u></b></p>



<ul style="list-style-type: none"> <li>• <u>covered yards and areas covered by a roof but not enclosed by walls</u></li> </ul> <p><u>Exclude:</u></p> <ul style="list-style-type: none"> <li>• <u>uncovered stairways;</u></li> <li>• <u>floor space in terraces (open or roofed), external balconies, breezeways or porches;</u></li> <li>• <u>roof car parking, lift towers and machinery rooms on the roof having a floor area of not more than 200m<sup>2</sup>;</u></li> <li>• <u>car parking areas; and</u></li> <li>• <u>floor space of interior balconies and mezzanines not used by the public.</u></li> </ul>		
<p><b><u>Large Format Retailing</u></b></p> <p><u>Measurement criteria:</u></p> <p>When measuring <u>gross floor area</u>, include:</p> <ul style="list-style-type: none"> <li>• <u>covered yards and</u></li> </ul>	<p><b><u>Up to 1000m<sup>2</sup> gross floor area:</u></b> <b><u>1 space</u></b></p> <p><b><u>Plus 1 additional space for every additional 1000m<sup>2</sup> gross floor area, or part thereof</u></b></p>	<p><b><u>Up to 750m<sup>2</sup> gross floor area:</u></b> <b><u>1 space</u></b></p> <p><b><u>Plus 1 additional space for every additional 750m<sup>2</sup> gross floor area, or part thereof</u></b></p>

	<p>areas covered by a roof but not enclosed by walls</p> <p><u>Exclude:</u></p> <ul style="list-style-type: none"> <li>• <u>uncovered stairways;</u></li> <li>• <u>floor space in terraces (open or roofed), external balconies, breezeways or porches;</u></li> <li>• <u>roof car parking, lift towers and machinery rooms on the roof having a floor area of not more than 200m<sup>2</sup>;</u></li> <li>• <u>car parking areas; and</u></li> <li>• <u>floor space of interior balconies and mezzanines not used by the public.</u></li> </ul>		
	<p><b><u>Supermarkets</u></b></p> <p><b><u>Measurement criteria:</u></b></p>	<p><b><u>Up to 500m<sup>2</sup> gross floor area:</u></b></p> <p><b><u>1 space</u></b></p> <p><b><u>Plus 1 additional space for every</u></b></p>	<p><b><u>1 - 5 FTE employees:</u></b></p> <p><b><u>1 space</u></b></p> <p><b><u>Plus 1 additional space for every additional 5 FTE</u></b></p>

	<p>When measuring <u>gross floor area</u>, include:</p> <ul style="list-style-type: none"> <li>• <u>covered yards and areas covered by a roof but not enclosed by walls</u></li> </ul> <p>Exclude:</p> <ul style="list-style-type: none"> <li>• <u>uncovered stairways;</u></li> <li>• <u>floor space in terraces (open or roofed), external balconies, breezeways or porches;</u></li> <li>• <u>roof car parking, lift towers and machinery rooms on the roof having a floor area of not more than 200m<sup>2</sup>;</u></li> <li>• <u>car parking areas; and</u></li> </ul> <p><u>floor space of interior balconies and mezzanines not used by the public.</u></p>	<p><b><u>additional 1000m<sup>2</sup> gross floor area, or part thereof</u></b></p>	<p><b><u>employees, or part thereof</u></b></p>
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<p><b><u>Taverns, licenced premises, Restaurants</u></b></p>	<p><b><u>Up to 250m<sup>2</sup> floor area served by the Tavern/ licenced premises/ restaurant:</u></b> <b><u>1 space</u></b></p> <p><b><u>Plus 1 additional space for every additional 250m<sup>2</sup> served by the Tavern/ licenced premises/ restaurant, or part thereof</u></b></p>	<p><b><u>Up to 100m<sup>2</sup> floor area served by the Tavern/ licenced premises/ restaurant:</u></b> <b><u>1 space</u></b></p> <p><b><u>Plus 1 additional space for every additional 100m<sup>2</sup> floor area served by the Tavern/ licenced premises/ restaurant, or part thereof</u></b></p>
<p><b><u>Non-retail commercial activities</u></b></p> <p><b><u>Measurement criteria:</u></b></p> <p><b><u>When measuring gross floor area, include:</u></b></p> <ul style="list-style-type: none"> <li>• <b><u>covered yards and areas covered by a roof but not enclosed by walls</u></b></li> </ul> <p><b><u>Exclude:</u></b></p> <ul style="list-style-type: none"> <li>• <b><u>uncovered stairways;</u></b></li> <li>• <b><u>floor space in terraces (open or roofed), external balconies, breezeways or porches;</u></b></li> <li>• <b><u>roof car parking, lift</u></b></li> </ul>	<p><b><u>Up to 500m<sup>2</sup> gross floor area:</u></b> <b><u>1 space</u></b></p> <p><b><u>Plus 1 additional space for every additional 500m<sup>2</sup> gross floor area, or part thereof</u></b></p>	<p><b><u>Up to 200m<sup>2</sup> gross floor area: 1 space</u></b></p> <p><b><u>Plus 1 additional space for every additional 200m<sup>2</sup> gross floor area, or part thereof</u></b></p>

<p><u>towers and machinery rooms on the roof having a floor area of not more than 200m<sup>2</sup>;</u></p> <ul style="list-style-type: none"> <li>• <u>car parking areas;</u> and</li> <li>• <u>floor space of interior balconies and mezzanines not used by the public.</u></li> </ul>		
<p><b><u>Sports Fields (including lawn bowls)</u></b></p>	<p><b><u>Up to a hectare of pitch area:</u></b> <b><u>1 space</u></b></p> <p><b><u>Plus 1 additional space for every additional hectare of pitch or part thereof.</u></b></p>	<p><b><u>N/A</u></b></p>
<p><b><u>Court Sports (including bowling alleys), Clubrooms, Grandstands</u></b></p>	<p><b><u>Up to 150m<sup>2</sup> area:</u></b> <b><u>1 space</u></b></p> <p><b><u>Plus 1 additional space for every additional 150m<sup>2</sup> area or part thereof</u></b></p>	<p><b><u>N/A</u></b></p>
<p><b><u>Churches, cinemas, halls, conference facilities, funeral homes, crematoriums and entertainment activities</u></b></p>	<p><b><u>Up to 50m<sup>2</sup> gross floor area:</u></b> <b><u>1 space</u></b></p> <p><b><u>Plus 1 additional space for every additional 50m<sup>2</sup> gross floor area or part thereof</u></b></p>	<p><b><u>N/A</u></b></p>

	<p><u>Measurement criteria:</u></p> <p><u>When measuring gross floor area, include:</u></p> <ul style="list-style-type: none"> <li>• <u>covered yards and areas covered by a roof but not enclosed by walls</u></li> </ul> <p><u>Exclude:</u></p> <ul style="list-style-type: none"> <li>• <u>uncovered stairways;</u></li> <li>• <u>floor space in terraces (open or roofed), external balconies, breezeways or porches;</u></li> <li>• <u>roof car parking, lift towers and machinery rooms on the roof having a floor area of not more than 200m<sup>2</sup>;</u></li> <li>• <u>car parking areas; and</u></li> <li>• <u>floor space of interior balconies and mezzanines not used by the public.</u></li> </ul>		
	<p><b><u>Doctors; Hospitals; Medical Centres/ Health Specialists;</u></b></p>	<p><b><u>1-50 beds: 2 spaces</u></b></p>	<p><b><u>1-20 beds: 1 space</u></b></p>

	<p><b><u>and Veterinary Surgeons</u></b></p> <p><u>Measurement criteria:</u></p> <p><u>When measuring gross floor area, include:</u></p> <ul style="list-style-type: none"> <li>• <u>covered yards and areas covered by a roof but not enclosed by walls</u></li> </ul> <p><u>Exclude:</u></p> <ul style="list-style-type: none"> <li>• <u>uncovered stairways;</u></li> <li>• <u>floor space in terraces (open or roofed), external balconies, breezeways or porches;</u></li> <li>• <u>roof car parking, lift towers and machinery rooms on the roof having a floor area of not more than 200m<sup>2</sup>;</u></li> <li>• <u>car parking areas; and</u></li> <li>• <u>floor space of interior balconies and mezzanines not used by the public.</u></li> </ul>	<p><b><u>Plus 1 additional space for every additional 50 beds or part thereof</u></b></p>	<p><b><u>Plus 1 additional space for every additional 20 beds or part thereof</u></b></p>
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<u><b>Kindergartens, day care centres, nurseries, primary schools</b></u>	<u><b>1-10 children:</b></u> <u><b>1 space</b></u>  <u><b>Plus 1 additional space for every additional 10 children or part thereof</b></u>	<u><b>1- 3 staff:</b></u> <u><b>1 space</b></u>  <u><b>Plus 1 additional space for every additional 3 staff or part thereof</b></u>
<u><b>Secondary schools; work skills training centres.</b></u>	<u><b>1-30 students:</b></u> <u><b>1 space</b></u>  <u><b>Plus 1 additional space for every additional 30 students or part thereof</b></u>	<u><b>Up to 100 students:</b></u> <u><b>1 staff space</b></u>  <u><b>Plus 1 additional staff space for every additional 100 students or part thereof</b></u>
<u><b>Tertiary establishments</b></u>	<u><b>Up to 100 FTE students:</b></u> <u><b>1 space</b></u>  <u><b>Plus 1 additional space for every additional 100 FTE students or part thereof</b></u>	<u><b>1- 4 FTE staff:</b></u> <u><b>1 space</b></u>  <u><b>Plus 1 additional space for every additional 4 FTE staff, or part thereof</b></u>  <u><b>1- 4 FTE students:</b></u> <u><b>1 space</b></u>  <u><b>Plus 1 additional space for every additional 4 FTE students, or part thereof</b></u>
<u><b>Supported living accommodation</b></u>	<u><b>Up to 50 residents:</b></u> <u><b>1 space</b></u>  <u><b>Plus 1 additional staff space for every additional 50 residents or part thereof</b></u>	<u><b>Up to 30 residents:</b></u> <u><b>1 space</b></u>  <u><b>Plus 1 additional staff space for every additional 30 residents or part thereof</b></u>



