

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL
RAUMATI COMMUNITY BOARD MEETING
HELD AT THE RAUMATI BOWLING CLUB, 1 MATATUA ROAD, RAUMATI BEACH
ON TUESDAY, 17 OCTOBER 2023 AT 7.00PM**

PRESENT: Bede Laracy (Chair), Jonny Best, Tarn Sheerin, Tim Sutton, Cr Sophie Handford

IN ATTENDANCE: Karl Webber, Sean Mallon, Jessica Mackman

WHAKAPĀHA | APOLOGIES: There were none.

LEAVE OF ABSENCE: There were none.

1 NAU MAI | WELCOME

The Chair, Bede Laracy, welcomed everyone to the meeting of the Raumati Community Board.

2 WHAKAPĀHA | APOLOGIES

There were no apologies.

3 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE | DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

There were no declarations of interest made.

4 HE WĀ KŌRERO KI TE MAREA | PUBLIC SPEAKING TIME

Clare Hynd, Chair of the Raumati South Residents Association spoke to the Association's grant application and outlined the details of the group's upcoming event.

Ms Hynd noted the challenge the Association has experienced in accessing storage at the Raumati South Hall and answered members' questions. The Chair, Bede Laracy, advised he would liaise with the relevant Council officer regarding the matter.

Martin Whyte questioned the communication of Coastal Advisory Panel (Takutai Kāpiti) community engagement events and suggested that local noticeboards are used to publicise the events. Mr Whyte also requested an update on Te Newhanga Kāpiti Community Centre and queried the venues used for meetings of the Raumati Community Board to date.

The Chair, Bede Laracy, Tim Sutton and Sean Mallon, Group Manager Infrastructure Services, provided updates on the matters raised by Mr Whyte.

5 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

(a) Leave of Absence

There were no leaves of absence requested.

(b) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

The Chair, Bede Laracy, introduced a matter of an urgent nature and invited Jonny Best to speak to the item. Mr Best noted the need for organisations that provide advice to Council to be subject to a code of conduct. Members discussed the matter.

MOTION

COMMITTEE RESOLUTION RCB2023/58

Moved: Mr Jonny Best
Seconder: Mr Tim Sutton

That the Raumati Community Board recommends to Council to consider the introduction of a code of conduct for members of advisory panels or members of any other groups that are engaged with providing advice to Council.

CARRIED

(c) Community Board Members' Activities

The Chair, Bede Laracy, spoke in regards to the work he and Councillor Sophie Handford have been doing with Kāinga Ora in establishing a Community Liaison Group. The Chair noted that a letter was recently distributed to all households in the local area seeking expressions of interest for members of a Community Liaison Group and advised that expressions close 2 November 2023. A copy of the letter is available on the Board's Facebook page or on request.

MOTION

COMMITTEE RESOLUTION RCB2023/59

Moved: Mr Bede Laracy
Seconder: Mr Tim Sutton

That the Raumati Community Board:

- A. Acknowledge the importance of the Community Liaison Group being established to work with Kāinga Ora in Raumati
- B. Appoint Raumati Community Board Deputy Chair Jonny Best to the Community Liaison Group as the Raumati Community Board representative.

CARRIED

Jonny Best did not participate in the vote on the matter.

6 HE KŌRERO HOU | UPDATES

6.1 UPDATE ON THE RAUMATI SEAWALL PROJECT AND OUTLINE OF PLANS

Sean Mallon, Group Manager Infrastructure Services, advised there will be an open engagement session on the Raumati Seawall Project the morning of Saturday 9 December 2023. The venue is to be confirmed.

The session will include visuals of the proposed design and will provide the community with an opportunity to talk directly to staff involved in the design and provide feedback.

Mr Mallon answered questions from members of the community and the Board. The Chair thanked Mr Mallon for the proactive engagement.

7 PŪRONGO | REPORTS

7.1 ADOPTION OF NEW CODE OF CONDUCT 2022-2025 TRIENNIUM

The Chair, Bede Laracy, introduced the report and took the report as read. Members discussed the item.

COMMITTEE RESOLUTION RCB2023/60

Moved: Mr Bede Laracy

Seconder: Mr Tim Sutton

- A. That the Raumati Community Board adopt the Code of Conduct appended at Appendix 1 for the 2022-2025 triennium as adopted by Council on 31 August 2023.

CARRIED

COMMITTEE RESOLUTION RCB2023/61

Moved: Mr Bede Laracy

Seconder: Cr Sophie Handford

- B. That the Raumati Community Board adopt a two-step complaints of alleged breaches assessment process.

CARRIED

COMMITTEE RESOLUTION RCB2023/62

Moved: Mr Bede Laracy

Seconder: Ms Tarn Sheerin

- C. That the Raumati Community Board adopt that recommendations from independent investigators are not binding in the resolution of a Code of Conduct complaint and will be brought back to the Board for consideration of resolution.

CARRIED

7.2 DRAFT CALENDAR OF MEETINGS 2024

The Chair, Bede Laracy, introduced the report and took the report as read.

COMMITTEE RESOLUTION RCB2023/63

Moved: Mr Tim Sutton

Seconder: Cr Sophie Handford

That the Raumati Community Board approves the following dates for the Raumati Community Board meetings in the 2024 calendar year:

- Tuesday, 20 February 2024
- Tuesday, 19 March 2024
- Tuesday, 14 May 2024
- Tuesday, 25 June 2024
- Tuesday, 13 August 2024
- Tuesday, 17 September 2024
- Tuesday, 12 November 2024

CARRIED

7.3 CONSIDERATION OF APPLICATIONS FOR FUNDING

The Chair, Bede Laracy, introduced the report and took the report as read.

COMMITTEE RESOLUTION RCB2023/64

Moved: Mr Bede Laracy
 Seconder: Ms Tarn Sheerin

- A. That the Raumati Community Board approves a Discretionary Grant of \$750.00 to the Cancer Society of New Zealand Wellington Division to assist with the costs of maintaining the garden and outdoor area at their Kāpiti Support Centre.

CARRIED

COMMITTEE RESOLUTION RCB2023/65

Moved: Ms Tarn Sheerin
 Seconder: Cr Sophie Handford

- B. That the Raumati Community Board approves a Discretionary Grant of \$750.00 to Eisa Mozhdeh to assist with the costs of competing at the Pacific Games in the Solomon Islands.

CARRIED

COMMITTEE RESOLUTION RCB2023/66

Moved: Cr Sophie Handford
 Seconder: Ms Tarn Sheerin

- C. That the Raumati Community Board approves a Discretionary Grant of \$500.00 to the Raumati South Residents Association to assist with the costs of the Raumati South Memorial Hall reopening event.

CARRIED

Councillor Sophie Handford and the Chair, Bede Laracy acknowledged Clare Hynd for the work of the Raumati South Residents Association.

COMMITTEE RESOLUTION RCB2023/67

Moved: Mr Bede Laracy
 Seconder: Cr Sophie Handford

- D. That the Raumati Community Board approves a Discretionary Grant of \$750.00 to Rae Bolton to assist with advertising and equipment costs for the Walk 4 Women Hikoī 4 Wāhine breast cancer awareness and fundraising event.

CARRIED

COMMITTEE RESOLUTION RCB2023/68

Moved: Mr Jonny Best
 Seconder: Cr Sophie Handford

- E. That the Raumati Community Board approves a Discretionary Grant of \$750.00 to Kāpiti Homeschool Hub to assist with the costs of establishing an online platform for the local

homeschooling community.

CARRIED

COMMITTEE RESOLUTION RCB2023/69

Moved: Mr Bede Laracy
 Seconder: Cr Sophie Handford

F. That the Raumati Community Board notes the accountability reports received, as attached under a separate cover as Appendices 7-13.

CARRIED

8 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

8.1 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION RCB2023/70

Moved: Ms Tarn Sheerin
 Seconder: Mr Jonny Best

That the minutes of the Raumati Community Board meeting of 5 September 2023 be accepted as a true and correct record.

CARRIED

9 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION

9.1 MATTERS UNDER ACTION

COMMITTEE RESOLUTION RCB2023/71

Moved: Mr Bede Laracy
 Seconder: Mr Jonny Best

That the Raumati Community Board meeting notes the attached matters under action and adds the item 'Kāinga Ora Community Liaison Group'.

CARRIED

The Poari ā-Hapori o Raumati | Raumati Community Board meeting closed at 8.14pm.

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HEAMANA | CHAIRPERSON