

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL MEETING
HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON THURSDAY, 30 NOVEMBER 2023 AT 9.38AM**

PRESENT: Mayor Janet Holborow, Deputy Mayor Lawrence Kirby, Cr Martin Halliday, Cr Sophie Handford, Cr Rob Kofoed, Cr Liz Koh, Cr Jocelyn Prvanov (via Zoom), Cr Kathy Spiers, Cr Shelly Warwick, Cr Nigel Wilson

IN ATTENDANCE: Mr Bede Laracy, Mr Glen Olsen, Mr Cam Butler, Mr Huriwai Paki (via Zoom), Mr Darren Edwards, Mr Mark de Haast, Mr Sean Mallon, Mr James Jefferson, Ms Kris Pervan, Mr Mike Mendonça, Ms Hara Adams, Ms Steffi Haefeli, Ms Anna Smith, Mr Evan Dubisky, Ms Sarah Wattie

WHAKAPĀHA | APOLOGIES: Cr Glen Cooper, Kim Tahiwī, Kirsten Hapeta

LEAVE OF ABSENCE: Nil

1 NAU MAI | WELCOME

The Mayor welcomed everyone to the meeting

2 KARAKIA | COUNCIL BLESSING

Mayor Janet Holborow read the Council blessing.

3 WHAKAPĀHA | APOLOGIES

APOLOGY

RESOLUTION CO2023/147

Moved: Cr Sophie Handford

Seconder: Deputy Mayor Lawrence Kirby

That the apologies received from Cr Cooper, Kim Tahiwī, and Kirsten Hapeta be accepted.

CARRIED

**4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

There were no declarations of interest.

5 TE WHAKATAKOTO PETIHANA | PRESENTATION OF PETITION

Nil

6 NGĀ WHAKAWĀ | HEARINGS

Nil

7 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA

There were no members of the public wishing to speak.

8 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

(a) Leave of Absence

No leaves of absence were requested.

(b) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

No matters of an urgent nature were raised.

9 TE PŪRONGO A TE KORORMATUA | MAYOR'S REPORT

Nil

Cr Prvanov joined the meeting via Zoom at 9:40am

10 PŪRONGO | REPORTS

10.1 REPORTS AND RECOMMENDATIONS FROM STANDING COMMITTEES

Steffi Haefeli, Manager Democracy Services introduced the report as a mechanism to bring recommendations from standing committees to Council. Cr Halliday, Chair of the Social Sustainability Subcommittee, spoke to the context for the motion. Members agreed to amend the wording of the motion from the original recommendation in the agenda.

RESOLUTION CO2023/148

Moved: Cr Martin Halliday

Seconder: Cr Kathy Spiers

A. That Council receives the report.

B. That Kāpiti Coast District Council investigates working with other Councils in our Region and the Wellington Regional Public Health Authority to develop regional strategies, plans and approaches that create an environment where it is easy to say "Yes" to healthy choices, this through a coordinated regional approach. Noting that this is envisaged to include Local Alcohol Policies that provide our communities with some degree of control over where and when alcohol is sold and consumed; Smokefree Policies that contribute to less smoking/vaping in public place and education programmes that support the above as well as supporting healthy eating and exercise choices, as recommended by the Social Sustainability Subcommittee meeting on 14 September 2023.

CARRIED

10.2 REPORTS AND RECOMMENDATIONS FROM COMMUNITY BOARDS

The Chair took the report as read. Members discussed moving alternate motions to the ones in the agenda. Sarah Wattie, Governance and Legal Services Manager and Darren Edwards, Chief Executive answered questions from elected members about the existing procedures regarding the recommendation from the Raumati Community Board.

RESOLUTION CO2023/149

Moved: Cr Sophie Handford

Seconded: Deputy Mayor Lawrence Kirby

That the Council receives this report.

CARRIED

RESOLUTION CO2023/150

Moved: Mayor Janet Holborow

Seconded: Cr Sophie Handford

- A. That Council considers the introduction of an appropriate Code of Conduct for members of advisory panels or members of any other groups that are engaged with providing advice to Council or which engage with members of the public on behalf of Council, as recommended by the Raumati Community Board.
- B. That Council also recommends that any existing contractors or advisory groups that do not have a Code of Conduct in place have one instated as soon as possible, to bring Council in line with Government advice.

CARRIED

RESOLUTION CO2023/151

Moved: Cr Sophie Handford

Seconded: Cr Martin Halliday

That Council explores potential improvements it could make to its complaints process, to enhance how complaints in relation to any contractor to Council are dealt with.

CARRIED

RESOLUTION CO2023/152

Moved: Mayor Janet Holborow

Seconded: Cr Nigel Wilson

That the Council notes the following recommendation from the Waikanae Community Board:

- A. That the Waikanae Community Board requests that Council continue to advocate for the Bus 290 to service residential areas.

CARRIED

Cr Rob Kofoed left the meeting at 10:34 am.

Cr Rob Kofoed returned to the meeting at 10:36 am.

11 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES**11.1 CONFIRMATION OF MINUTES****RESOLUTION CO2023/153**

Moved: Cr Nigel Wilson
Seconded: Cr Sophie Handford

- A. That the Council revoke the amendment to the minutes of the 10 October 2023 Council meeting that was requested as part of the resolution made on 26 October 2023 to confirm the minutes of 10 October 2023 Council meeting.
- B. That the minutes of the Council meeting of 10 October 2023 be accepted as a true and correct record.
- C. That the minutes of the Council meeting of 26 October 2023 be accepted as a true and correct record.
- D. That the minutes of the Additional Council meeting of 14 November 2023 be accepted as a true and correct record.

CARRIED

The Kaunihera | Council meeting went into public excluded session at 10:36am.

**12 TE WHAKAŪNGA O NGĀ ĀMIKI KĀORE E WĀTEA KI TE MAREA |
CONFIRMATION OF PUBLIC EXCLUDED MINUTES****13 PURONGO KĀORE E WĀTEA KI TE MAREA | PUBLIC EXCLUDED REPORTS****RESOLUTION TO EXCLUDE THE PUBLIC****PUBLIC EXCLUDED RESOLUTION CO2023/154**

Moved: Cr Sophie Handford
Seconded: Deputy Mayor Lawrence Kirby

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
12.1 - Confirmation of Public Excluded Minutes	Section 7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who	Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist

	<p>supplied or who is the subject of the information</p> <p>Section 7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>Section 7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	under section 6 or section 7
13.1 - Ōtaki Reservoir Contracts and Delegation of Financial Authority	<p>Section 7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>Section 7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>Section 7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
13.2 - Strategic Property Update	Section 7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

RESOLUTION CO2023/155

Moved: Deputy Mayor Lawrence Kirby

Secunder: Cr Sophie Handford

That the Kaunihera | Council moves out of a public excluded meeting.

CARRIED

The Kaunihera | Council came out of public excluded session at 11:33am.

Huriwai Paki (via Zoom) read a closing karakia.

The Kaunihera | Council meeting closed at 11:34am.

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HEAMANA | CHAIRPERSON