

Schedule of Proposed User Fees and Charges 2023/24

All fees and charges include GST.

Please note that changes to the schedule and any fees in it can be made by Council resolution or following any applicable process required under relevant legislation, without the need for an amendment to the LTP.

Building consent fees

Applicants are required to pay the full fee for the consent at the time of application

Under some conditions, applicants may be required to pay additional fees when processing is completed. This will include fees for development levies, additional inspections, re-assessment, alternative design/details, and other fees required under the Building Act 2004.

The inspection fee is estimated on the number of inspections required for the type of work. If the number of inspections has been over-estimated a refund will be made. If additional inspections are required, they will be charged at the rate applicable at the time they occurred and will need to be paid before we issue a code compliance certificate. The building consent fee includes inspection fees only where shown for minor works.

The fees exclude BRANZ, MBIE, and accreditation levies, and refundable deposits which are scheduled in the 'other fees' section and are additional to the building consent fees.

The building consent fees in the following table include the plan vetting and digital storage charges and costs associated with scanning hard copy applications or alternatively paying application costs for electronic applications received through the portal. The building consent fees (other than minor works) include the fee for provision of electronic copy of a building consent.

Minor work (This includes one or two inspections as indicated. Additional inspections will be charged at \$174 per hour.)	2023/24 Proposed Fee
Solid fuel heater (includes one inspection)	\$292
Solid fuel heater with wetback (includes two inspections)	\$421
Solar water heating (includes one inspection)	\$282
Minor building work <\$5,000 (includes one inspection) e.g. sheds	\$346
Minor building work < \$10,000: retaining walls/carports decks/swimming/spa pools/ conservatories/ pergolas/ plumbing and drainage (includes two inspections)	\$865

Building consent fees (continued)

Processing of residential building consents		2023/24 Proposed Fee
Residential new building/alterations: \$10,001-\$20,000	\$837	
Residential new building/alterations: \$20,001-\$50,000	\$1,182	
Residential new building/alterations: \$50,001-\$100,000	\$1,522	
Residential new building/alterations: \$100,001-\$250,000	\$1,868	
Residential new building/alterations: \$250,001-\$500,000	\$2,214	
Residential new building/alterations: \$500,001 upwards	\$2,214	plus \$222 for each \$100,000 (or part thereof) above \$500,000
Processing of commercial/industrial consents		2023/24 Proposed Fee
Commercial/offices/retail buildings: <\$20,000	\$1,358	
Commercial/offices/retail buildings: \$20,001-\$50,000	\$2,214	
Commercial/offices/retail buildings: \$50,001-\$100,000	\$3,079	
Commercial/offices/retail buildings: \$100,001-\$250,000	\$3,598	
Commercial/offices/retail buildings: \$250,001-\$500,000	\$4,112	
Commercial/offices/retail buildings: \$500,001-\$1,000,000	\$4,804	
Commercial/offices/retail buildings: >\$1,000,001	\$4,804	plus \$222 per additional \$100,000 value
Inspection fees ¹		2023/24 Proposed Fee
Standard inspection fee	\$174	per inspection
Final inspection fee (includes officer time completing the records for CCC)	\$174	(includes first hour) plus additional hours charged at \$174 per hour

¹ As noted on previous page, this fee includes inspection onsite, travel, creating inspection records and review of documentation in office. If the project is in a remote area or has difficult access, additional travel time will be charged at the additional hours charge rate. The inspection fee also applies to meetings prior to Code Compliance Certificate (CCC) issue.

Project information memorandum (PIM) fees

Applicants are required to pay the full fee for the PIM at the time of application.

Residential new dwellings	2023/24 Proposed Fee
PIM – Simple Residential (fee simple title)	\$496
PIM – Multi-residential and commercial (cross lease and unit titled)	\$866

Multi-proof consent fees

Applicants are required to pay the full fee for the consent at the time of application.

Under some conditions you may be required to pay additional fees when processing is completed. This will include fees for development levies, additional inspections and other fees required under the Building Act 2004.

If the number of inspections has been over-estimated, a refund will be made.

The multi-proof consent fees below include a digital storage charge of \$52.

The fees exclude BRANZ, MBIE levies (these are not set by the Council) and refundable deposits.

Multi-proof consents	2023/24 Proposed Fee	
Multi-proof consent (includes three hours' processing)	\$830	(including three hours' processing), plus additional hours charged at \$174 per hour

Building consent fees – other charges

BRANZ and MBIE levies are not set by the Council. They apply to all work valued at \$20,000 or more.

Levies	2023/24 Proposed Fee	
BRANZ levy per \$1,000 or part (of project value over \$20,000)	\$1.00	
MBIE levy per \$1,000 or part (of project value over \$20,444)	\$1.75	
Accreditation levy per \$1,000 of project value over \$20,000	\$1.00	
For staged projects, the levies are to be assessed on the total project value		

Other charges	2023/24 Proposed Fee	
Plan vetting per hour (half hour charge included in building consent fees)	\$174	
Registration of Section 72 certificate (includes registration at Land Information New Zealand).	\$162	plus disbursements at \$307 per registration
Administration staff	\$116	per hour
Process refund application (applicable if building consent application cancelled by applicant)	\$174	
Administration time in coordinating and attending pre-request meetings	First 2 hours, no fee	\$116 per hour thereafter
Building officer / engineer time in preparing for and attending pre-request meetings	First 2 hours, no fee	\$174 per hour thereafter

Other charges	2023/24 Proposed Fee	
Registration of Section 77(1) certificate (includes registration at Land Information New Zealand).	\$253	plus disbursements at \$307 per registration
Digital storage charge (included in consent fees)	\$52	per application
Amendment to building consent application	\$266	lodgement fee (includes half-hour assessment) plus \$174 per hour over and above first half-hour
Application for discretionary exemption (Schedule 1, Part 1, Section 2, Building Act 2004)	\$266	lodgement fee (includes half-hour assessment) plus \$174 per hour over and above first half-hour
Warrant of fitness audit inspections	\$174	per hour
Inspection fees associated with a notice to fix	\$174	per hour
Engineering technical assessment/peer review	Cost plus 10%	
New/amended compliance schedule (part of a building consent or initiated by an Independently qualified person IQP)	\$162	
Application for code compliance certificate	\$88	
Certificate of public use	\$363	
Application for certificate of acceptance	\$726	Includes first 2 hours. \$348 per hour thereafter, plus building consent fees applicable to project

Other charges	2023/24 Proposed Fee	
The building consent fee does not include the cost of any structural engineer assessment which may be required		
Land information memorandum (LIM)	\$357	payable on application
Land information memorandum (LIM)	\$174	per hour
Land information memorandum (LIM) with building plans	\$376	payable on application
Record of title	\$40	payable on application
Reassessment fee (amended plans/further information received)	\$174	per hour
Alternative design/details applications	\$174	per hour
Environmental health/plan vetting	\$174	per hour
GoCouncil building consent online application fee (SIMPLI)	\$51.75	per application
GoGet building consent processing fee	\$23	per application

Other charges	2023/24 Proposed Fee	
<p>An infrastructure deposit will be taken for each significant new build including pile driving, building relocation, drainage works, earthworks for building platforms, concrete pours and new vehicle crossing to ensure that Council's assets in the road reserve are protected, and that if damaged, can be repaired. If no damage is found during inspection and/or the damage has been repaired satisfactorily, the deposit will be refunded.</p> <p>An infrastructure inspection fee will be taken for each significant new build including pile driving, building relocation, drainage works, earthworks for building platforms, concrete pours and new vehicle crossing. This fee includes a pre-construction onsite inspection and/or documentation review, a post construction onsite inspection and certification.</p> <p>If the works require further inspections, additional time will be charged as per the hourly inspection fee.</p>		
Infrastructure inspection fee	\$174	inspection fee
Hourly inspection rate	\$174	per hour
Where both a new build and a new vehicle crossing are in the same application, only one infrastructure inspection fee will be charged.		
a) The deposit where no new vehicle crossing is included	\$678	
b) The deposit where a new vehicle crossing is required to provide access from a residential building to the legal road	\$1,810	
c) The deposit where a new commercial vehicle crossing is required to provide access from a commercial building to the legal road	\$1,969	
d) infrastructure inspection fee per hour	\$174	
Provision of building files, copy of building consents, copy of compliance schedules or aerial maps via email, or on USB. Disbursements additional.	\$19.80	plus disbursements
Access to building files/all copying/printing charges additional to the above services:		
Printing charges - Black and white A4 per page (first 20 pages free)	\$0.30	
Printing charges - Black and white A3 per page	\$0.40	
Printing charges - Colour A4 per page	\$2.60	
Printing charges - Colour A3 per page	\$4.10	
Building certificate for supply and sale of alcohol	\$151	

Building consent fees – other charges (continued)

Other charges	2023/24 Proposed Fee	
Building warrant of fitness renewal (one-two systems)	\$87	Includes first half hour (\$174 per hour thereafter)
Building warrant of fitness renewal (three + systems)	\$130	Includes first 45 minutes (\$174 per hour thereafter)
Removal of Section 72 certificate	\$174	plus disbursements
Removal of Section 77(1) certificate	\$174	plus disbursements
Time extension fee (for consents about to lapse or 24 months after issue)	\$110	
List of building consents issued each week (emailed)	\$97	per year
List of building consents issued each month (emailed)	\$49	per year
List of building consents issued each month (posted)	\$75.75	per year
Receiving third party reports or other information to place on a property file at the owner's request	\$116	plus digital storage charge
Application for exemption from the requirement to carry out seismic work on the building or part	\$266	lodgement fee (includes half-hour assessment) plus \$174 per hour over and above first half-hour

Other charges	2023/24 Proposed Fee	
Application for extension of time to complete seismic work for heritage building	\$266	lodgement fee (includes half-hour assessment) plus \$174 per hour over and above first half-hour
Application for extension of time to provide seismic assessment	\$266	lodgement fee (includes half-hour assessment) plus \$174 per hour over and above first half-hour

District plan check fee all applications (except minor)	2023/24 Proposed Fee	
Building consents with a project value < \$20,000	\$87	first half hour, \$174 per hour thereafter
Building consents with a project value > \$20,001	\$174	(first hour) \$174 per hour thereafter

Residential Pool Fencing

– Building (Pools) Amendment Act 2016

Residential Pool Fencing	2023/24 Proposed Fee	
Compliance Inspection fee	\$174	per hour
Administration fee	\$116	per hour

Resource management fees

Resource management fees are payable when:

- you apply to the Kāpiti Coast District Council to undertake an activity which is not otherwise permitted by the Resource Management Act 1991 or the district plan
- you lodge a request to change the district plan (commonly known as a “private plan change”).

Resource management fees are also payable for a range of other activities as set out at the end of this section.

Resource management fees are set under Section 36 of the Resource Management Act 1991. Initial deposit fees are set under section 36(1) and must be paid before we start processing your application or request. Further charges will be incurred if additional time is spent processing the application or request, or if disbursement costs are incurred, which are over and above the allocated time provisions (see “Hourly Charge Out Rates and Disbursements”).

If any charge for an application or request is not paid by the due date, Kāpiti Coast District Council reserves the right under Section 36AAB(2) of the Resource Management Act 1991 to stop processing the application or request. This may include the cancellation of a hearing or the issuing of a decision. If a hearing is cancelled or postponed due to the non-payment of a charge, the applicant or requestor will be charged for any costs that may arise from that cancellation or postponement.

Please also note specifically in relation to applications for resource consent:

- under Sections 88G and 88H of the Resource Management Act 1991, the applicable statutory timeframe will not commence until the initial deposit fee is paid
- in accordance with the Resource Management (Discount on Administrative Charges) Regulations 2010, discounts shall be paid on administrative charges for applications that are not processed within statutory timeframes.

Notified applications	2023/24 Proposed Fee	
Publicly notified applications	\$5,220	Deposit. (covers first 30 hours of processing time; balance to be charged on time and material basis including advertising)
Limited notified applications	\$4,524	Deposit (covers first 26 hours of processing time, balance to be charged on time and material basis including advertising)

Resource management fees (continued)

Non-notified land use applications (including temporary events)	2023/24 Proposed Fee	
Permitted activities (including temporary events)	nil	
Trim protected tree (urban area)	nil	
Home occupation (Controlled activities)	\$238	fixed fee
Non-notified land use activities – general	\$1,914	Deposit (covers first 10 hours of processing time and 1 hour of compliance monitoring) \$174 per hour thereafter
Fast track resource consent (Controlled activities)	\$1,305	Deposit (covers first 7.5 hours of processing time) \$174 per hour thereafter
Fixed fee activities* 1. Removal/trimming protected trees causing significant structural damage (as determined by an appropriately delegated, qualified and experienced person, i.e. an ecologist or council staff member) 2. Trimming of protected vegetation to maintain existing farm tracks. 3. Earthworks to maintain existing farm tracks.	\$120	fixed fee

*Conditions apply, applications will only be accepted on a case-by-case basis and assumes adequate information provided.

Designations	2023/24 Proposed Fee	
Notice of requirement to designate land – non-notified	\$1,740	Deposit (covers first 10 hours of processing time) \$174 per hour thereafter
Notice of requirement to designate land - notified	\$4,524	Deposit (covers first 26 hours of processing time, balance to be charged on time and material basis including advertising)
Alteration to designation (non-notified)	\$1,392	Deposit (covers first 8 hours of processing time) \$174 per hour thereafter
Outline plan approval	\$1,218	Deposit (covers first 7 hours of processing time) \$174 per hour thereafter
Outline Plan Waiver	\$696	Deposit (covers first 4 hours of processing time) \$174 per hour thereafter

Non - Notified subdivision Applications	2023/24 Proposed Fee	
Subdivisions – 2-lot	\$3,132	Deposit (covers first 18 hours of processing time) \$167 per hour thereafter
Subdivisions (between 3 to 19 lots)	\$3,480	Deposit (covers first 20 hours of processing time) \$167 per hour thereafter
Subdivisions (20 or more lots)	\$5,220	Deposit (covers first 30 hours of processing time) \$167 per hour thereafter
Boundary adjustment (as defined by district plan) and subdivisions where no additional lots are created	\$1,392	Deposit (covers first 8 hours of processing time) \$167 per hour thereafter
Update existing cross-lease	\$348	fixed fee
Update cross-lease to fee simple title	\$696	fixed fee

Subdivision Certificates	2023/24 Proposed Fee	
Section 223 certificate	\$348	Deposit (covers first 2 hours of processing time) \$174 per hour thereafter
Section 224(c) certificate including other certificates	\$1,392	Deposit (covers first 8 hours of processing time) \$174 per hour thereafter
Section 224(f)	\$348	Deposit (covers first 2 hours of processing time) \$174 per hour thereafter
Section 25(5), s32(2)(a) of Unit Titles Act 2010 (staged unit developments)	\$348	Deposit (covers first 2 hours of processing time) \$174 per hour thereafter
Section 221 consent notice (when issued as a separate notice)	\$348	fixed charge
Section 226 certificate (certify subdivision complies with district plan provisions).	\$870	Deposit (covers first 5 hours of processing time) \$174 per hour thereafter
Reserves valuation calculation	At cost	

Miscellaneous applications/certificates	2023/24 Proposed Fee	
Administration time in coordinating and attending pre- application and business start-up meetings	First 2 hours, no fee	\$116 per hour thereafter
Planner/ engineer time in preparing for and attending pre- application and business start-up meetings	First 2 hours, no fee	\$174 per hour thereafter
Boundary activity	\$348	Deposit (covers first 2 hours of processing time, \$174 per hour thereafter)
Marginal and temporary exemptions	\$348	Deposit (covers first 2 hours of processing time, \$174 per hour thereafter)
Marginal and temporary exemptions in relation to temporary events (as defined by the District Plan)	Nil	
Certificate of compliance (certifies land use complies with district plan provisions)	\$1,044	Deposit (covers first 6 hours of processing time, \$174 per hour thereafter)
Existing use rights certificate	\$1,044	Deposit (covers first 6 hours of processing time, \$174 per hour thereafter)
Transfer/surrender of consent in whole or in part	\$348	fixed charge
Section 125 extensions of time	\$870	Deposit (covers first 5 hours of processing time, \$174 per hour thereafter)
Change or cancellation of conditions/consent notice	\$870	Deposit (covers first 5 hours of processing time, \$174 per hour thereafter)

Resource management fees (continued)

Non-notified subdivision applications	2023/24 Proposed Fee	
Revocation of easements	\$348	Deposit (covers first 2 hours of processing time, \$174 per hour thereafter)
Right of way (ROW) approval*	\$1,044	Deposit (covers first 6 hours of processing time, \$174 per hour thereafter)
Section 348 (Local Government Act 2002) certificate (ROW certification)	\$870	Deposit (covers first 5 hours of processing time, \$174 per hour thereafter)
Re-Issue certificate (all types)	\$348	fixed charge
Transfer instruments and other miscellaneous legal documents	\$348	Deposit (covers first 2 hours of processing time, \$174 per hour thereafter)

District Plan Change	2023/24 Proposed Fee	
Administration time in coordinating and attending pre-request meetings	First 2 hours, no fee	\$116 per hour thereafter
Planner/ engineer time in preparing for and attending pre-request meetings	First 2 hours, no fee	\$174 per hour thereafter
Request to change the district plan	\$6,960	Deposit (covers first 40 hours of processing time following receipt of a written request to change the plan, balance to be charged on time and material basis including advertising)

Other	2023/24 Proposed Fee	
Objection to development contributions – note, fee to be refunded in part or in full depending on level of objection upheld by independent hearing commissioners	\$870	Deposit (covers first 5 hours of processing time, \$174 per hour thereafter)
Planning certificate – alcohol licensing	\$174	fixed charge
Cost recovery charge for inspection of confirmed breach of district plan provisions	\$174	per hour
Cancellation of building line restriction	\$679	fixed charge

Resource management fees (continued)

Hourly charge out rates and disbursements	2023/24 Proposed Fee	
Staff: Planner/engineer (all levels)	\$174	per hour
Staff: Planning manager, asset manager	\$208	per hour
Staff: Environmental protection staff (all levels)	\$174	per hour
Administration staff	\$116	per hour
Elected member commissioner costs per hour for any hearing:	\$231	per hour (or part thereof)
Sitting collectively without an independent commissioner: (chairperson, hearing commissioners)	\$116	per hour per elected member as chair and
Sitting with an independent commissioner	\$93	per hour per elected member on a committee up to a collective total of \$231 per hour (or part thereof)
Independent commissioners	At cost	
Postage and stationery	At cost	
Consultant's fees (the use of consultants/peer review will be undertaken in consultation with the applicant)	At cost	
Provision of resource consent files via email	\$19.80	fixed fee
Copying and printing. Black and white: A4 – first 20 copies free then per page	\$0.30	
Copying and printing. Black and white: A3 per page	\$0.40	
Copying and printing. Colour: A4 per page	\$2.60	
Copying and printing. Colour: A3 per page	\$4.10	

Engineering fees

Note: these fees apply in addition to the resource consent deposit fees on the preceding pages. All consents will be subject to compliance monitoring which will be charged on an actual time basis at \$174 per hour.

Engineering Fees: Non-notified land use consents	2023/24 Proposed Fee	
Commercial/industrial development or infrastructure development - Application deposit fee	\$1,044	per application (includes the first 6 hours, \$174 per hour thereafter)
Commercial/industrial development or infrastructure development - Compliance monitoring administration fee	\$348	(includes the first 2 hours, \$174 per hour thereafter)
Commercial/industrial development or infrastructure development - Engineering drawing approval	\$1,566	(includes three submissions of engineering drawings, beyond this will be charged at \$174 per hour thereafter)
Commercial/industrial development or infrastructure development - Engineering construction supervision	2%	Determined as 2% of the total estimated value of services (water, sanitary, drainage and road), including engineering and contingency fees (minimum of \$10,500)

Engineering Fees: Monitoring	2023/24 Proposed Fee	
All compliance monitoring including additional land use monitoring is to be charged at an hourly basis for staff time	\$174	per hour
Subdivision engineering drawing approval and engineering construction supervision	\$696	fixed fee plus per lot deposit (\$174 per hour thereafter)
	\$348	per lot deposit

Engineering Fees: Other	2023/24 Proposed Fee	
Objection to decision	\$174	per hour
Variation to consent conditions	\$174	per hour
Plan change applications	\$174	per hour
Easement – new/cancellation	\$348	Application deposit per application (includes first 2 hours, \$174 per hour thereafter)
Specialist consultants	At cost	

Animal management fees

Registration Entire Dog Fee	2023/24 Proposed Fee	
Class of dog (fee code)	Registration fee (pro-rated)	Fee (including penalty) if paid after 5pm, 31 July 2023
Disability assist dog (A)	Nil	Nil
Working dog (B)	\$75	\$112
Working dogs (second and subsequent (B)	\$45	\$67
Standard dog (C)	\$206	\$309
Approved owner (D)	\$177	\$265
Registration fee for dog owner over 65	\$192	\$288
Dogs classified as dangerous dogs (H)	\$307	\$460
Owner current member of NZ Kennel Club (Dogs New Zealand) (G) - provide proof of membership annually	\$192	\$288

Registration Neutered/Spayed Dog Fee	2023/24 Proposed Fee	
Class of dog (fee code)	Registration fee (pro-rated)	Fee (including penalty) if paid after 5pm, 31 July 2023
Disability assist dog (A)	Nil	Nil
Working dog (B)	\$75	\$112
Working dogs - second and subsequent (B)	\$45	\$67
Standard dog (E)	\$106	\$159
Approved owner (F)	\$75	\$112
Registration fee for dog owner over 65	\$85	\$127
Dogs classified as dangerous dogs (I)	\$160	\$240
Owner current member of New Zealand Kennel Club (Dogs New Zealand) (G) – provide proof of membership annually	\$85	\$124

Animal management impoundment charges

Impounding has occurred when a dog is confined to a dog control officer's vehicle or impounded.

Seizure has occurred when a notice of seizure has been served on the dog owner or placed at the dog owner's property.

No dog or stock will be released without payment of all impounding fees unless in exceptional circumstances.

Animal management impoundment charges	2023/24 Proposed Fee		
	Item	First impound or seizure	Second impound in any two year period
Impounded (must be registered and microchipped to release)	\$57	\$188	\$336
Impounded - unregistered	\$103	-	-
Sustenance – dog (per day)	\$13.60	\$13.60	\$13.60
Microchipping – dog	\$45	N/A	N/A
Seizure and take custody fee	\$80	\$80	\$80
Prearranged after-hours release (two officers) – all (per hour charge per officer)	\$174	\$174	\$174
Impounding – sheep and goats (per head charge plus any costs incurred in transporting stock)	\$40	\$69	\$142
Impounding – cattle and horses (per head charge plus any costs incurred in transporting stock)	\$69	\$142	\$282
Animal control officer hourly charge-out rate – this includes driving and securing stock costs	\$174	per hour	
Sustenance – sheep and goats (per day, per unit)	\$6.80	\$6.80	\$6.80
Sustenance – cattle and horses (per day, per unit)	\$13.60	\$13.60	\$13.60

Adopting animals from Shelter	2023/24 Proposed Fee
Dogs	\$299
Stock	Auction**

*Adoption of a dog requires a property inspection, dog ownership history check. The dog is registered, microchipped and if dog is entire it comes with a voucher for de-sexing.

** Auction is a requirement of Impound Act 1955.

Other animal management charges

Permits charges	2023/24 Proposed Fee		
Item	Working	Standard	Entire
Permit for three or more dogs (special license)	N/A	\$69	\$69
Approved owner application	N/A	\$54	\$54
Approved owner re-inspection fee***	N/A	\$30	\$30
Other animal management charges	2023/24 Proposed Fee		
Replacement tag (first replacement) ****	\$6.80		
Replacement tag (subsequent tags) ****	\$13.60		
Relinquishment fee*****	\$125		

*** For site visit if:

- an approved owner changes address or;
- re-inspection to check that any required improvements have been made.

**** For losses outside of failure of tag

***** Provides contribution towards sustenance costs (three days minimum) and administration and/or euthanasia costs.

Environmental Health Food Act 2014 Fees

Registration and verification fees provide for a set time provision. Any additional time may be subject to the hourly rate of \$174.

Environmental Health Food Act 2014: Registration fees	2023/24 Proposed Fee	
New Food Control Plans (FCP) or National Programme (NP)	\$340	
Renewal of FCP and NP	\$170	
New registration multisite business (FCP or NP)	\$340	plus \$170 for each additional site
Renewal of registration multisite business	\$170	plus \$83 for each additional site
New FCP or NP (market operator less than 52 time per year)-	\$170	
Amendment to registration	\$174	per hour
Significant Amendment to registration	\$340	

Environmental Health Food Act 2014: Verification fees	2023/24 Proposed Fee	
These fees include preparation, travel [within the district] reporting and administration time, if the activity exceeds the maximum hours set, there will be an extra charge of \$174 per hour.		
Food Control Plan (FCP)	\$696	Deposit (covers first four hours including administration and processing time)
FCP (low risk cakes and biscuits only that do not require refrigeration)	\$174	per hour
National Programme 1 (NP1)	\$174	per hour
National Programme 2 (NP2)	\$174	per hour
National Programme 3 (NP3)	\$174	per hour
Verification multisite business	\$174	See FCP or NP charges for first site plus \$174 per hour for any other site requiring verification
Unscheduled verification	\$174	per hour
Verification outside the district - FCP or NP	See cost for verification and add any extra time, actual travel and accommodation costs	
Technical expert for verification or unscheduled verification	At cost	

Note for verification fees

The Council is not currently verifying National Programme businesses, so this fee is a placeholder. National programme businesses will be verified by third party verifiers, who will set their own charges.

Other associated fees under Food Act 2014	2023/24 Proposed Fee	
Corrective Action Request (CAR) follow up, charge per hour	\$174	per hour
Investigation resulting in improvement notice or direction	\$174	per hour
Follow-up in relation to compliance with an improvement notice or direction	\$174	per hour
Processing an application for review of improvement notice	\$174	per hour
Monitoring of food safety and suitability	\$174	per hour
Investigation and enforcement activity related to registration or complaint	\$174	per hour
Technical expert review (advice or verification) associated with an investigation	At cost	
Cancelling or rescheduling a verification (less than 48 hours' notice)	\$83	
Failure to attend or facilitate a scheduled verification	\$174	
Mentoring and additional expert support and advice for implementation of FCP or NP	\$174	per hour
Replacement FCP or NP guidance	\$42	
Replacement Licence	\$42	
Events – food stall approvals	\$174	per hour
Copying and printing. Black and white: A4 – first 20 copies free then per page	\$0.30	per page
Copying and printing. Black and white: A3 per page	\$0.40	per page
Copying and printing. Colour: A4 per page	\$2.60	per page
Copying and printing. Colour: A3 per page	\$4.10	per page

Environmental Health – Health Act Registration fees

Premises required to be registered under the Health Act 1956 and associated Regulations – current fees

Health Act registration fees	2023/24 Proposed Fee
Hairdressers	\$237
Funeral directors	\$368
Camping grounds	\$368

Alcohol licensing fees

The application fee applies to applications for new licences, renewals of licences and variations to licences. Application fees are payable on date of application.

In the case of a new licence, the annual fee must be paid prior to the issue of the licence and subsequently must be paid on the anniversary of the date the licence was issued.

In the case of an existing licence, the annual fee is payable on the most recent of the following:

- the date on which the licence was issued;
- the date on which the licence renewed; and
- the date on which a variation of the licence was granted.

Pursuant to Regulation 6(4) of the Sale and Supply of Alcohol (Fees) Regulations 2013 the Council may in its discretion and in response to particular circumstances assign a fees category to premises that is one level lower than the fees category determined.

Alcohol licensing fees – enacted by Government in the Sale and Supply of Alcohol (Fees) Regulations 2013	2023/24 Proposed Fee	
	Application Fee	Annual Fee
Very low	\$368	\$161
Low	\$609.50	\$391
Medium	\$816.50	\$632.50
High	\$1,023.50	\$1,035.00
Very high	\$1,207.50	\$1,437.50

The Sale and Supply of Alcohol Act 2012 (the Act) was fully enacted on 19 December 2013.

The Sale and Supply of Alcohol (Fees) Regulations 2013 associated with the Act include a fee regime for licensed premises and other types of licensing applications. In addition, it includes a risk-based fee structure for licensed premises which includes both an application and annual fee component.

Dependent on changes to the operation of the premises or enforcement actions undertaken against a licensee or manager, the fees may change each year. The fee categories represent a risk rating for types of premises, their trading hours and if they have had enforcement actions taken against them. They are calculated in accordance with Regulation 4 to 8 of the Sale and Supply of Alcohol (Fees) Regulations 2013.

Special licences – enacted by Government in the Sale and Supply of Alcohol (Fees) Regulations 2013	2023/24 Proposed Fee
Class 1 – one large event or more than three medium events or more than 12 small events	\$575
Class 2 – one to three medium events or three to 12 small events	\$207
Class 3 – one or two small events	\$63.25

Definitions of an event which the Territorial Authority believes on reasonable grounds will have patronage of a:

- large event – more than 400 people;
- medium event – between 100 and 400 people;
- small event – fewer than 100 people.

Pursuant to Regulation 10(2) of the Sale and Supply of Alcohol (Fees) Regulations 2013, the territorial authority may, in its discretion and in response to particular circumstances, charge a fee for a special licence that is one class below the class of licence that is issued.

Fees payable for other applications – enacted by Government in the Sale and Supply of Alcohol (Fees) Regulations 2013	2023/24 Proposed Fee
Manager’s certificate application or renewal	\$316.25
Temporary authority	\$296.70
Temporary licence	\$296.70
Extract of register (ARLA or DLC)	\$57.50

Trade waste fees

Trade Waste Administrative Charges *	2023/24 Proposed Fee	
A1: Compliance monitoring	\$174	per hour plus consumables (see laboratory charges)
A2: Trade waste application fee (permitted)	\$262	Includes the first 1.5 hours, \$174 per hour thereafter
A2: Trade waste application fee (controlled/ conditional)	\$436	Includes the first 2.5 hours, \$174 per hour thereafter
A3: Inspection for non-compliance	\$262	
A5: Temporary discharge application and discharge fee	\$174	Includes the first hour, \$174 per hour thereafter (based on risk)
A6: Annual trade waste management fee (permitted)	\$262	
A6: Annual trade waste management fee (controlled/ conditional)	\$436	

*Volumetric charges in Waste Water Section of the schedule

General compliance fees – Environmental Standards

General Compliance Fees		2023/24 Proposed Fee	
General activities including processing licence and permit applications, and renewal of any licence or permit including trading in public places.	\$174		per hour deposit (\$174 per hour thereafter)
Removal of litter/overhanging trees/shrubs or obstructions encroaching, or on road reserve or Council land	Cost incurred for removal plus 20%		
Noise control – seizure fee (noise making equipment)	\$266		plus \$39 each additional callout plus any additional towage fee related to seizure of a vehicle
Noise control - additional callout	\$39		
Noise control – alarm deactivation fee	Cost of service plus 20%		
Amusement devices*	1 x 11.50 2 x 13.80 3 x \$16.10 4 x \$18.40		
Environmental Compliance Officer hourly rate	\$174		per hour
Administration Officer hourly rate	\$116		per hour
Return of non-compliant signs	\$57		

*Amusement devices: Fees are set in the Amusement Device Regulations 1978. The Machinery Act 1950 defines an amusement device.

Abandoned vehicles		2023/24 Proposed Fee	
Towage and recovery cost	Cost plus 20%		
Daily storage fee	\$5.70		daily charge

Districtwide cemetery charges

The Council has an arrangement with certain funeral homes that provide services within the district to collect fees detailed in these cemetery charges on behalf of the Council. In return, the funeral homes keep 15% of any total fee to cover their administration costs associated with collecting these fees.

Cemetery charges will be reviewed regularly to ensure that they are consistent with the Council's revenue and financing policy.

Districtwide cemetery charges	2023/24 Proposed Fee	
	Deceased was living <u>in</u> the district	Deceased was living <u>out</u> of the district
Purchase of right for burial		
Services burial plot	No charge	No charge
Services cremation plot	No charge	No charge
Monumental and lawn area plots	\$1,932	\$4,082
Cremation garden and beam plots	\$1,075	\$3,112
Infant plots (under 1 year)	\$861	\$861
Natural burial plot	\$2,346	\$4,439

Districtwide cemetery charges	2023/24 Proposed Fee	
	Deceased was living <u>in</u> the district	Deceased was living <u>out</u> of the district
Interment fees		
Burial fee	\$1,237	\$1,237
Burial fee child (under 15 years)	\$619	\$619
Burial fee (Saturday)	\$2,147	\$2,147
Burial fee child (under 15 years) (Saturday)	\$1,073	\$1,073
Burial fee infants (under 1 year)	No charge	No charge
Ashes interment	\$165	\$165
Ashes interment child (under 15 years)	\$82	\$82
Natural burial fee	\$1,237	\$1,237
Natural burial fee child (under 15 years)	\$619	\$619
Oversized casket fee (additional to burial fee)	\$309	\$309
Extra charges	Deceased was living <u>in</u> the district	Deceased was living <u>out</u> of the district
Monumental permit	\$171	\$171
Hire of lowering device	\$119	\$119
Hire of grass mats	\$119	\$119
Burial disinterment fee	\$2,134	\$2,134
Cremation disinterment fee	\$181	\$181

Housing for Older Persons - weekly rental charges

Housing for Older Persons - weekly rental charges	2023/24 Proposed Fee
Accommodation category	New weekly rent effective 1 July 2023
Individuals	\$181
Couples	\$263

Notes

Existing tenants, will be notified of any rent increase, as per above schedule, by way of a 60 day-notice. Increased rent is **effective from** the date advised in the notification. Note that as per the Residential Tenancies Act 1986 (RTA) legislation, these tenants will not have an increase within 12 months of the commencement of their tenancy

New tenants joining the programme from 1 July 2023 – rent is charged as per the above schedule, and **is effective immediately**

Swimming Pool Charges

Swimming Pool charges	2023/24 Proposed Fee
Adult per swim ¹	\$5.70
Child per swim ²	\$3.40
Under 5 years old swim	\$1.90
Adult swimming with child under five years of age	\$1.90
Community services cardholder per swim	\$3.40
Senior citizen (65 years of age and over)	\$3.40
Student ³	\$3.40
Aquafit Adult per class	\$6.80
Spectator - Amenities Fee -Waikanae Pool ⁴	\$2.00
Aquafit Senior per class	\$6.30
Hydroslide (Waikanae and Coastlands Aquatic Centre – unlimited use per visit) ⁵	\$2.50
Family pass (family of four, minimum of one adult or maximum of two adults)	\$13.90
- Cost for each extra family member	\$3.00
Family pass plus hydroslide (family of four, minimum of one adult or maximum of two adults)	\$22.50
- Cost for each extra family member	\$3.00
- Cost for extra slide pass	\$2.50
Group discount adult (10 or more)	\$5.20
Group discount child (10 or more)	\$3.20
Spa and/or sauna (Coastlands Aquatic Centre) in addition to pool entry ⁶	\$2.00
Spa (Waikanae Pool) in addition to pool entry ⁷	\$1.00
Spa and/or sauna (Ōtaki Pool) in addition to pool entry ⁷	\$2.00
Shower only	\$2.00
Concession Cards⁷	
Adult 10 swim	\$54.10
Child 10 swim	\$32.30
Community Services Cardholder 10 swim	\$34
65 years of age and over 10 swim	\$34
Aquafit adult 10 swim	\$64.60
Aquafit senior 10 swim	\$59.85

¹ Adult 16 years plus

² Child 5-15 years

³ On supply of a student ID

⁴ Excludes learning to swim lessons and adults accompanying an under 8, Waikanae Pool only

⁵ Adults accompanying an under 8 slide user do not pay the hydroslide fee

⁶ Spa and/or sauna only (i.e. no swim) at the applicable pool entry rate

⁷ Concession Cards expire 3 years from the date of issue

Swimming pools charges (continued)

Swimming Pool charges	2023/24 Proposed Fee
Aquafit adult 20 swim	\$119.00
Aquafit senior 20 swim	\$109.00
Adult 20 swim	\$102.60
Child 20 swim	\$61.20
Adult 30 swim	\$145.35
Child 30 swim	\$86.70
Adult 50 swim	\$228.00
Child 50 swim	\$136.00

Swimming Pool charges	2023/24 Proposed Fee	
Swimming pool complex hire - Coastlands Aquatic Centre* (peak)	\$453	per hour
Swimming pool complex hire - Coastlands Aquatic Centre* (off-peak**)	\$234	per hour
Swimming pool complex hire - Ōtaki*	\$118	per hour
Swimming pool complex hire - Waikanae*	\$342	per hour
Competitive events	plus per head entry at applicable rate	
Lane hire	\$9.10	Per hour per lane
School lane hire (Lessons only - not using Kāpiti Coast aquatics instructors)	\$9.10	per hour per lane
School Groups Learn to Swim – Using Kāpiti Coast aquatics instructors (no lane hire charge and minimum numbers apply)	\$4.20	per child
Commercial lane hire	\$13.60	per hour plus per head entry at applicable rate

Meeting Room Hire (Coastlands Aquatic Centre only)	2023/24 Proposed Fee	
Community Groups	\$13.90	per hour
Community Groups	\$50.90	half day use
Community Groups	\$85.10	full day use
Commercial Use	\$22.60	per hour
Commercial Use	\$90.70	half day use
Commercial Use	\$158.10	full day use

*Subject to the discretion of pool management depending on availability

**After 4 pm Saturday and Sunday, after 7 pm weekdays

Swimming pools charges (continued)

Aquatic Programmes, Events and Activities	2023/24 Proposed Fee	
Targeted aquatic events/activity programmes	<p>Throughout the year the Council may organise targeted aquatic events/activity programmes.</p> <p>Each programme may involve an actual and reasonable participation fee that will be determined in accordance with the nature of the event or activity.</p> <p>The participation fee will be authorised by the relevant group manager acting under general delegated authority.</p>	
Learn to swim	\$13.90	per lesson (depends on the number of weeks in the term)
Learn to Swim: Private lessons	\$27.00	20 minute lesson
Learn to Swim: Private lessons	\$37.00	30 minute lesson
Learn to Swim: Private lessons	\$16.00	Special needs
Learn to Swim: Private Lesson (2 students)	\$32.50	20 minute lesson
Learn to Swim: Private Lesson (2 students)	\$47.00	30 minute lesson
Aquatic (Small Group) programmes* per session rate, enrolment for term required.	\$8.50	Per session
Waikanae & Ōtaki Pool - BBQ hire	\$12.50	per hour
Waikanae Pool - BBQ bond	\$20.00	

Sportsgrounds charges

Fees include access to changing facilities where applicable.

These fees exclude junior sport.

Sports activity (seasonal)	2023/24 Proposed Fee	
Cricket (grass)	\$1,559	per block
Cricket (artificial)	\$690	per block
Croquet	\$1,211	per grass court
Netball	\$234	per court
Rugby	\$783	per field
Rugby league	\$783	per field
Football	\$783	per field
Softball	\$783	per field
Tennis	\$156	per court
Touch	\$389	per field
League tag	\$389	per field
Twilight football	\$193	per field

Sports activity (one-off bookings)	2023/24 Proposed Fee	
Cricket (grass)	\$218	per block
Cricket (artificial)	\$93	per block
Netball	\$18	per court
Rugby	\$124	per field
Rugby league	\$124	per field
Football	\$124	per field
Softball	\$101	per field
Tennis	\$13	per court
Touch	\$85	per field
League tag	\$85	per field
Off season field marking*	\$331	per field

* Conditions apply

Reserve land rentals

Reserve land rentals	2023/24 Proposed Fee
Clubs with alcohol licences	\$974
Clubs without alcohol licences	\$488
Craft, hobbies and other activities	\$392
Educational (standard)	\$237
Youth and service	\$237

Hall hire charges

Hall hire charges	2023/24 Proposed Fee	
<p>Hall Hire Conditions:</p> <ul style="list-style-type: none"> Any booking that alcohol is present and the event is after 5pm a bond of \$818 is required Bookings for sports activities there will be a bond of \$400 Fees are payable at the time of booking No booking fees applied if cancelled more than 28 days before the hire date 30% booking fees chargeable if cancelled less than 28 days before the hire date \$2 coin user-pays system for heaters are available in the following venues: Otaki, Paraparaumu, Raumati South, Paekākāriki memorial halls, and the Waikanae Community Hall <p>All hall bookings are at Council's discretion in all respects</p>		
Hall	Per Hour Charge Rate	Per Hour Charge Rate – for 4 hours or more bookings
Paekākāriki Memorial Hall	\$17	\$15.30
Paekākāriki tennis club hall	\$13.60	\$12.20
Raumati South Memorial Hall - Main Hall	\$17	\$15.30
Raumati South Memorial Hall - Supper room	\$13.60	\$12.20
Raumati South Memorial Hall - Whole complex	\$27.20	-
Paraparaumu Memorial Hall - Main Hall	\$17	-
Paraparaumu Memorial Hall - Supper room	\$13.60	-
Paraparaumu Memorial Hall - Whole complex	\$27.20	-
Waikanae Memorial Hall - Main Hall	\$17.00	\$15.30
Waikanae Memorial Hall - Small Hall / Mezzanine	\$13.60	\$12.20
Waikanae Memorial Hall - Whole complex	\$27.20	-
Waikanae Community Centre	\$17.00	-
Waikanae Beach Community Hall	\$13.60	-
Reikorangi Community Hall	\$13.60	-

Hall hire charges	2023/24 Proposed Fee	
Ōtaki Memorial Hall - Main Hall	\$17.00	-
Ōtaki Memorial Hall - Supper room	\$13.60	-
Ōtaki Memorial Hall - Whole complex	\$27.20	-
Mazengarb Sports complex	\$15.80	-
Paraparaumu College gymnasium hall - Weekends	\$18.10	-
Paraparaumu College gymnasium hall - Weekdays	\$36.20	-
Coastlands Room at Paraparaumu Library- Community Groups	\$13.60	-
Coastlands Room at Paraparaumu Library- Commercial Groups	\$25	-

Library fees and charges

Library fees and charges: Lending	2023/24 Proposed Fee	
Best seller books	\$3.00	each
DVDs - single*	\$2.00	
DVDs - multi disc set*	\$3.00	
Talking books	No charge	

Library fees and charges: Loans and reserves	2023/24 Proposed Fee	
Interloans (each)	\$16	each
International interloans (each)	\$45	each

Library fees and charges: Membership	2023/24 Proposed Fee	
Membership cards (replacement)	\$4.80	
Anyone living, working, owning property or studying on the Kāpiti Coast can join the Kāpiti Coast District Libraries at no charge and use the resources of all of our SMART Libraries.	Free	
Horowhenua residents who do not meet the above criteria can join Kāpiti Coast District Libraries and use Ōtaki, Waikanae, Paraparaumu and Paekākāriki libraries. They do not receive access to the SMART Libraries	Free	
Anyone who is not in either of these categories can either join Kāpiti Coast District Libraries as a subscription member or pay prescribed fees	\$3.00	per item
	\$80	for six months
	\$160	Per annum

* No charge for the profoundly deaf borrowers for DVDs.

Library fees and charges: Other services	2023/24 Proposed Fee	
Faxes and scanning – local/national	\$0	First page
Faxes and scanning – local/national	\$0	Subsequent page
Faxes and scanning – international	\$0	First page
Faxes and scanning – international	\$0	Subsequent page
Historic photo service (personal use)	\$5.50	per high-resolution digital image emailed or copied to a CD to customer for personal use
Historic photo service (commercial use)	\$65	per high resolution digital image emailed or copied to a CD for commercial purposes
Laminating- A4	\$0	per page
Laminating- A3	\$0	per page
Photocopying and printing – black and white. A4	\$0.20	per side
Photocopying and printing – black and white. A3	\$0.30	per side
Photocopying and printing – colour per A4	\$1.00	per side
Photocopying and printing – colour per A3	\$2.10	per side
Library bags	\$4.00	each

Library fees and charges: Other services	2023/24 Proposed Fee	
Replacement of lost or damaged library items	Price varies depending on publication	
Administration Fee	\$0	per item
eBook publishing	Price varies depending on publication	
Purchase of library publications	Price varies depending on publication	
Digital and e-book workshops	\$30.00	minimum per session
	\$60.00	maximum per session
Children’s CDs and talking books	No charge	
Internet	No charge	
Overdue loan charges		
Books, magazines, adult CDs (per day)	No Charge	
Children’s books (per day)	No charge	
Bestsellers and DVDs (per day)	No Charge	

Arts and Museums fees and charges

Kāpiti Coast Art Trail	2023/24 Proposed Fee
Artist in Studio	\$225
Artist in Shared Space	\$200
Exhibition Space	\$225

[Kāpiti Coast Art Trail | Kāpiti Coast District Council \(kapiticoastarttrail.co.nz\)](https://www.kapiticoastarttrail.co.nz)

Solid waste charges

Otaihanga Landfill (cleanfill only)	2023/24 Proposed Fee	
Cleanfill - must meet the cleanfill acceptance criteria published on the Council's website. Note there's a minimum charge of \$15.40	\$15.40	per tonne

Waste collector / Operator licence	2023/24 Proposed Fee
License annual fee	\$209

Official information request charges

Official information request charges are for requests under the Local Government Official Information and Meetings Act (LGOIMA) 1987.

In determining these charges, we have taken account of the Ministry of Justice and Office of the Ombudsman charging guidelines.

Official information request charges	2023/24 Proposed Fee	
Staff time (in excess of two hours)	\$38	per half hour or part thereof
Black and white copying - A4 size (the first 20 copies free)	\$0.20	per sheet
Black and white copying - A3 size	\$0.40	per sheet
For any other cost, the amount incurred in responding to the request. For example, specialty copying (maps etc.), including provision of electronic media storage devices, will be charged at cost.	At cost	
Requests requiring specialist experts, not on salary, to research and process the request	At cost	

How official information charges are determined

In instances where a charge is to be applied, we will notify you as soon as possible. You will be provided with an estimate of the cost for the work involved in providing the response, whether a deposit is required and asked to confirm in writing that you agree to pay. You will only be charged for the actual work involved and the final charge will not exceed the estimate.

What can be charged for:

Labour:

- Time spent by staff searching for relevant material, abstracting and collating, copying, transcribing, redacting and supervising access (where the information at issue is made available for inspection) and where the total time involved is in excess of two hours;
- reasonably required peer review in order to ensure that the above tasks have been carried out correctly;
- formatting information in a way sought by the requester;
- reproducing film, video or audio recordings.

Materials:

- paper (for photocopying); and
- discs or other electronic storage devices that information is provided on (these will be provided at cost but we cannot accept a device provided by the requester as this poses a risk to Council's ICT systems).

Other actual and direct costs:

- retrieval of information from off-site.

We will not charge for the following:

- work required to decide whether to grant the request in whole or part, including reading and reviewing, consultation, peer review and seeking legal advice to decide on withholding or releasing the response;
- work required to decide whether to charge and if so, how much;
- searching for or retrieving information that is not where it should be;
- formatting information in a way preferred by the agency but not sought by the requester;
- costs not directly related to supplying the information including general overheads and costs of establishing and maintaining systems and storage facilities;
- involvement by the chief executive or elected members;
- costs of liaising with an Ombudsman;
- liaison with a third party (e.g. informant);
- costs associated with transferring a request to another organisation; and
- costs of refining the request with the requester.

Additional factors

- Where repeated requests from the same source are made in respect of a common subject over intervals of up to eight weeks, requests after the first may be aggregated for charging purposes.
- A deposit may be required where the charge is likely to exceed \$82. In instances where a deposit is requested, work on the request may be suspended pending receipt of the deposit.
- Charges may be waived or modified at the discretion of the chief executive or a group manager. This will generally be in a situation where there is an agreed public interest in the disclosure of the requested information or where payment may cause financial hardship to the requestor, and therefore the charge may become an unreasonable deterrent to seeking information.

Access and transport charges

How corridor access fees are determined:

- Project works, major works, and minor works are as defined by the National Code of Practice for Utility Operators' Access to Transport Corridors.
- The Council may at its discretion allow for multiple sites to be included in a single CAR application with a single fee being charged. Applicants shall, if they consider there is a case to combine multiple sites, provide the Council with the justification for a combined application fee.
- Possible examples where a single fee may be considered are as follows:
 - repetitive works of a minor nature requiring minimal or no excavation works,
 - minor works on multiple sites (maximum of four to five minor streets); and
 - main contractor managing multiple works but located on a single site.

Corridor access fee	2023/24 Proposed Fee	
Corridor access request (CAR) fee ¹⁰ project works	\$315	
Corridor access request (CAR) fee ¹⁰ major works	\$159	
Corridor access request (CAR) fee ¹⁰ minor works	\$80	
Roading engineer	\$174	per hour
Clerk of works	\$116	per hour
Paper road closure	2023/24 Proposed Fee	
Road stopping application fee	\$857	
Hourly rate for additional work	\$174	per hour

Overweight Load Permit Fee	2023/24 Proposed Fee	
Overweight loads permit fee: To cover vetting and issuing a permit for [an] overweight loads[s] or specialist vehicles using local roads and that starts or finishes its journey in Kāpiti Coast District** Minimum Charge based on 30 minutes. Processing time will be invoiced based on hourly engineering fee* *Note: when a full technical bridge assessment is required this could take one to two working days and will be invoiced per hour.	\$174	per hour (minimum charge \$87)
Removal of overhanging trees/vegetation – on road reserve (Section 355 Local Government Act 1974)	2023/24 Proposed Fee	
Removal of trees, vegetation or obstructions to prevent injury, obstruction to traffic, pedestrians and general infrastructure.	Cost incurred for removal obstruction	

** For SH1 permits, apply to New Zealand Transport Agency direct.

Wastewater charges

Wastewater treatment	2023/24 Proposed Fee	
Connection to network	Quoted as per site	
Septage disposal and treatment	\$28	per cubic meter

Trade Waste Fees *

Trade Waste Fee/Charges	2023/24 Proposed Fee	
Total volume	\$0.80	Per cubic meter
Total Solids	\$0.70	Total Kg discharged
COD	\$0.40	Total Kg discharged
Total Nitrogen	\$2.40	Total Kg discharged
Total Phosphorus	\$7.50	Total Kg discharged

* Volumetric charges per Trade waste Bylaw 2019. Load based charges on renewal of Trade Waste consents.

Water charges

Water charges	2023/24 Proposed Fee	
Connection to network	Quoted as per site	
Water metering configuration modifications	Quoted as per site	
Special reading – water meters	\$41	
Water dedicated filling point access card	\$75	
Water charge for potable water from water supply system	1.25 times the water rate per m ³	
Water meter accuracy testing	\$433	For water meters up to DN25mm. Quoted per site for water meters greater than DN25mm

Districtwide water supply fixed rate (per separately used or inhabited part of a rating unit): Refer to the Funding Impact statement – rating policies.

Districtwide volumetric water supply rate (per cubic metre of water consumed): Refer to the Funding Impact statement – rating policies.

Laboratory charges

Testing of water - laboratory charges	2023/24 Proposed Fee
Alkalinity g/m ³ (CaCO ₃)	\$17.71
Ammonia-N g/m ³	\$28.62
BOD g/m ³	\$31.95
Bore depth (m)	\$7.49
cBOD g/m ³	\$38.55
Chloride g/m ³	\$24.89
COD g/m ³	\$36.52
Conductivity mS/cm	\$13.97
DO g/m ³	\$11.58
DRP-P g/m ³	\$28.62
E. coli cfu/100mL (m Tec River monitoring only)	\$26.05
F/Coli + E. coli (NaMug –mbr-filt) cfu/100mL	\$41.44
Enterococci cfu/100ml (mbr Filt)	\$28.48
F/Coli cfu/100mL (mbr Filt)	\$26.05
Fluoride g/m ³	\$33.17
Iron g/m ³	\$28.62
Nitrite-N g/m ³	\$28.62
Nitrate -N g/m ³	\$28.62
pH	\$13.97
Staff collection (2 people) per hour	\$174
Total Suspended solids (TSS) g/m ³	\$24.89
TEMP °C	\$11.58
Total coliforms cfu/100mL (mbr filt)	\$26.05
Total Coliforms and E. coli (Colilert) mpn 100mL	\$43.03
Total Nitrogen g/m ³	\$40.98
Total Phosphorus – P g/m ³	\$28.62
Total solids %	\$17.37
Travel (per KM)	\$0.83
Total solids g/m ³	\$24.31
Turbidity NTU	\$13.97
UV transmission	\$13.97

Other charges

Other charges	2023/24 Proposed Fee	
Easement – new/changes/cancellations (Landowner approval/Non-Regulatory)	\$348	Application Fee (includes first 2 hours, \$174 per hour thereafter)
Land Status change (or type, or similar)	\$348	Application Fee (includes first 2 hours, \$174 per hour thereafter)
Additional External costs associated with Easement process or Land Status change	At Cost	

Fees and charges can be found on the Council website: kapiticoast.govt.nz