

**MINUTES OF KAPITI COAST DISTRICT COUNCIL
COUNCIL MEETING
HELD AT THE ONLINE VIA ZOOM
ON THURSDAY, 28 MAY 2020 AT 9.30AM**

PRESENT: Mayor K Gurunathan, Deputy Mayor Janet Holborow, Cr Angela Buswell, Cr James Cootes, Cr Jackie Elliott, Cr Gwynn Compton, Cr Jocelyn Prvanov, Cr Martin Halliday, Cr Sophie Handford, Cr Robert McCann, Cr Bernie Randall

IN ATTENDANCE: Chair, Te Whakaminenga o Kāpiti - Rupene Walker,
Paraparaumu-Raumati Community Board Chair - Chair Kathy Spiers,
Otāki Community Board Chair Chris Papps,
Waikanae Community Board Chair James Westbury,
Paekākāriki Community Board Chair Holly Ewens,

Wayne Maxwell, Natasha Tod, Sean Mallon, Janice McDougall, Mark de Haast, James Jefferson, Tanicka Mason, Grayson Rowse, Alison Law, Angela Bell, Darryn Grant, Susan Owens

APOLOGIES: Nil

**LEAVE OF
ABSENCE:** Nil

1 WELCOME

2 COUNCIL BLESSING

The Mayor welcomed everyone to the meeting and Cr Cootes read the Council blessing.

3 APOLOGIES

Nil

4 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

5 PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA

The following members of the public spoke in relation to item 8.2 Kapiti Gateway

- a) Russell Spratt
- b) Dr Mahina-a-rangi Baker
- c) Jack Mace
- d) Guy Burns,
- e) Vicky Cooper
- f) John Barrett
- g) David Perks
- h) Sharon Hunter
- i) Darren Hunter

j) Christopher Ruthe,

Cr Jackie Elliott left the meeting at 12:28 pm.

Cr Jackie Elliott returned to the meeting at 12:39 pm.

The meeting adjourned at 12.58 pm and resumed at 1.30.

6 MEMBERS' BUSINESS

- (a) Public Speaking Time Responses
- (b) Leave of Absence
- (c) Matters of an Urgent Nature (advise to be provided to the Chair prior to the commencement of the meeting)

7 MAYOR'S REPORT

Mayor provided a verbal update, noting work of the Emergency Operations Centre, council staff and community response to COVID-19.

8 REPORTS

8.1 ADOPTION OF FEES AND CHARGES

Mark de Haast spoke to the report, and officers answered questions from members.

RESOLUTION 2020/14

Moved: Cr James Cootes

Seconder: Deputy Mayor Janet Holborow

- 20. That the Council receives and notes this report, including Appendix 1 to this report.
- 21. That Council approves the exceptions to the 2020/21 Fees and Charges as detailed in paragraph 7 of this report.
- 22. That Council approves under Section 150 of the Local Government Act 2002, the 2020/21 Fees and Charges, attached as Appendix 1 to this report.
- 23. That Council notes that any changes occurring as a result of the decisions made at this Council meeting of 28 May 2020, will be incorporated into the final 2020/21 Annual Plan to be adopted on 25 June 2020.

CARRIED

8.2 KAPITI GATEWAY

The Chief Executive made introductory remarks. Allison Law spoke to report and officers answered questions from members.

Cr Janet Holborow proffered two additional recommendations.

RESOLUTION 2020/15

Moved: Cr Angela Buswell
Seconder: Cr Jackie Elliott

71. That the Council approves an application being made to the Provincial Growth Fund for fifty percent (\$2.23m) of the total development costs for the Kapiti Gateway Project and delegates to the Chief Executive the authority to sign off the final application and support material in general accordance with this report.
72. That the Council notes that officers will provide reprioritised capex budgets for the council share of development costs, once the PGF application is approved and detailed design is confirmed – including construction timelines.
73. The Council notes that a business case for the project is in process, and the results of that will be taken into account by council in progressing the project, and moves that further clarification to ascertain operation of the facility and analysis of future sustainability of the project will be undertaken before it proceeds.
74. The council notes that further engagement with stakeholders and advisors will be carried out if the project progresses to inform the operation and final design.

For: Mayor K Gurunathan, Janet Holborow, Angela Buswell, James Cootes, Jackie Elliott, Jocelyn Prvanov, Sophie Handford and Robert McCann

Against: Crs Gwynn Compton, Martin Halliday and Bernie Randall

CARRIED 8/3

During consideration of item 8.2, the meeting was interrupted to suspend standing orders

SUSPENSION OF STANDING ORDERS

RESOLUTION 2020/16

Moved: Deputy Mayor Janet Holborow
Seconder: Mayor K Gurunathan

That Council suspend standing order 4.2, so that this meeting of Council can be extended beyond six hours duration to complete items 8.2, 8.3, 8.4, 8.5, 8.6, 8.7, 9, 10, 11, and 12 on the agenda.

CARRIED

The meeting adjourned at 4.18 and resumed at 4.30.

Cr Bernie Randall left the meeting at 4:35 pm.

8.3 SUSTAINABLE TRANSPORT STRATEGY

Sean Mallon presented report, and answered questions from members

RESOLUTION 2020/17

Moved: Deputy Mayor Janet Holborow

Seconder: Cr James Cootes

27. That Council approves the Draft Sustainable Transport Strategy for formal public consultation.

CARRIED

8.4 FINANCE REPORT AS AT 31 MARCH 2020

Mark de Haast presented the report, and answered questions from members

RESOLUTION 2020/18

Moved: Cr Jackie Elliott

Seconder: Cr James Cootes

89. That the Council receives this report.

90. That the Council notes the actual financial performance and position of the Council for the nine months ended 31 March 2020.

91. That the Council notes the forecast financial performance and position of the Council for the year ended 30 June 2020.

CARRIED

8.5 CONTRACTS UNDER DELEGATED AUTHORITY

RESOLUTION 2020/19

Moved: Cr James Cootes

Seconder: Deputy Mayor Janet Holborow

That the Council notes there were no contracts accepted under delegated authority over \$250,000 for the period 1 January to 31 March 2020.

CARRIED

Cr Angela Buswell left the meeting at 4:57 pm.

8.6 POSSIBLE VOTING IN ELECTRA TRUST ELECTION 2020

Janice McDougall presented report, and answered questions from councillors

RESOLUTION 2020/20

Moved: Mayor K Gurunathan

Seconder: Cr Jocelyn Prvanov

That the Council exercise its right to vote in the 2020 Electra Trust election.

For: Mayor K Gurunathan, Crs James Cootes, Gwynn Compton, Jocelyn Prvanov, Martin Halliday, Sophie Handford and Robert McCann

Against: Cr Jackie Elliott
Abstained: Cr Janet Holborow
CARRIED 7/1

8.7 REPORTS AND RECOMMENDATIONS FROM STANDING COMMITTEES AND COMMUNITY BOARDS

RESOLUTION 2020/21

Moved: Mayor K Gurunathan
Seconded: Cr James Cootes

That Council receives this report (Reports and Recommendations from Standing Committees and Community Boards).

CARRIED

9 CONFIRMATION OF MINUTES

9.1 CONFIRMATION OF MINUTES

RESOLUTION 2020/22

Moved: Cr Robert McCann
Seconded: Cr Jackie Elliott

That the minutes of the Council meeting on 14 May 2020 be accepted as a true and accurate record of the meeting.

CARRIED

10 PUBLIC SPEAKING TIME

Nil

11 CONFIRMATION OF PUBLIC EXCLUDED MINUTES

Nil

12 PUBLIC EXCLUDED REPORTS

RESOLUTION TO EXCLUDE THE PUBLIC

PUBLIC EXCLUDED RESOLUTION 2020/23

Moved: Mayor K Gurunathan
Seconded: Cr Jackie Elliott

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered.

The general subject matter of each matter to be considered while the public is excluded, the

reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
12.1 - Air Service Restart in Kapiti	<p>Section 7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>Section 7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

The Council meeting went into public excluded session at 5.19pm.

RESOLUTION 2020/24

Moved: Mayor K Gurunathan

Seconder: Deputy Mayor Janet Holborow

That the Council moves out of a public excluded meeting.

CARRIED

The Council came out of public excluded session at 5.46pm.

The Council meeting closed at 5.48pm.

.....
CHAIRPERSON