

**MINUTES OF KAPITI COAST DISTRICT COUNCIL  
COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU  
ON THURSDAY, 30 APRIL 2020 AT 9.30AM**

**PRESENT:** Mayor K Gurunathan, Deputy Mayor Janet Holborow, Cr Angela Buswell, Cr James Cootes, Cr Jackie Elliott, Cr Gwynn Compton, Cr Jocelyn Prvanov, Cr Martin Halliday, Cr Sophie Handford, Cr Robert McCann, Cr Bernie Randall

**IN ATTENDANCE:** Wayne Maxwell, Natasha Tod, Sean Mallon, Janice McDougall, Mark de Haast, Angela Bell, Tim Power, Jacinta Straker, Leyanne Belcher, Kathy Spiers, Allison Law, Tanicka Mason, Grayson Rowse, Chris Pearce, Angela Bell, Susan Owens, Joe Dawson, Morag Taimalietane, Gary Simpson, Holly Ewens, Pei Shan Gan, Jill Griggs, Chris Papps

**APOLOGIES:** Nil

**LEAVE OF  
ABSENCE:** Nil

**1 WELCOME**

**2 COUNCIL BLESSING**

The Mayor welcomed everyone to the meeting and Cr Handford read the Council blessing.

**3 APOLOGIES**

Nil

**4 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

**5 PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA**

Janice McDougall explained the reasons for public speaking time not being available at this time. Cr Randall raised concerns on behalf of constituents.

Trevor Daniell from Grey Power spoke about the Kapiti Gateway, and responded to questions and comments from Crs Cootes and Elliott.

Alison Lash spoke to matters on climate change, and responded to questions Crs Buswell, Compton, Elliott, Holborow, Prvanov

**6 MEMBERS' BUSINESS**

- (a) Public Speaking Time Responses – Chief Executive responded regarding Kapiti Gateway, Cr Halliday spoke in reply to Trevor Daniell and Alison Lash  
Crs Compton, Elliott, Cootes, and Prvanov spoke in reply to Chief Executive's comments

- (b) Leave of Absence - nil
- (c) Matters of an Urgent Nature (advise to be provided to the Chair prior to the commencement of the meeting) - nil

## 7 MAYOR'S REPORT

No report

## 8 REPORTS

### 8.1 PHASE 1 - SUSTAIN COMMUNITY SUPPORT PACKAGE

Mark de Haast presented report as read, and answered questions from members.

An additional motion to allow carry-over of unspent budgets was added.

#### RESOLUTION 2020/16

Moved: Cr Angela Buswell

Seconder: Cr Martin Halliday

- 1) The Council notes and receives this report.
- 2) The Council formally approves the Council's commitment to a multi-stage (sustain, restore, rebuild) community support package approach to best support the Community to get through COVID-19.
- 3) The Council formally considers and approves the Phase 1 - Sustain Community Support Package, set out in paragraph 10 of this report, following an agreement in principle on Tuesday 7 April 2020.
- 4) The Council notes that the costs of the Phase 1 - Sustain Community Support package cannot be accurately determined.
- 5) The Council notes that staff will develop both the "restore" and "rebuild" community support packages for future consideration by the Council once the impacts of COVID-19 are better understood.
- 6) The Council approves the Community Boards to carry-over any unspent 2019/20 grants to 2020/21.

**CARRIED**

Meeting adjourned 11.20am

Meeting resumed 11.40am

### 8.2 2020/21 DRAFT ANNUAL PLAN

Mark de Haast presented report and answered questions from members.

The resolutions were taken individually

#### RESOLUTION 2020/17

Moved: Cr James Cootes

Seconder: Deputy Mayor Janet Holborow

It is recommended that Council

109) Notes the risks outlined by Officers associated with the proposed rates reduction options described in paragraphs 42 to 63 of this report.

**CARRIED**

**RESOLUTION 2020/18**

Moved: Cr James Cootes

Seconder: Deputy Mayor Janet Holborow

It is recommended that Council:

110) Approves the following changes for the draft 2020/21 Annual Plan:

110.1) Reduce the growth assumption rate.

110.2) Fund a community support package.

110.3) No increase to fees and charges above 2019/20 levels.

110.4) No increase to fixed and variable water rates.

110.5) Remove inflationary increases from operating budgets.

110.6) Recovery funding - to allow us to sustain and rebuild our community.

110.7) Remove additional depreciation funding in 2020/21 to continue closing the non-funded depreciation gap.

**CARRIED**

Abstention: Cr Randall

**RESOLUTION 2020/19**

Moved: Cr James Cootes

Seconder: Deputy Mayor Janet Holborow

It is recommended that Council:

111) Approves the reductions to the fees stated in paragraph 51 of this report.

**CARRIED**

**RESOLUTION 2020/20**

Moved: Cr James Cootes

Seconder: Deputy Mayor Janet Holborow

It is recommended that Council:

112) Notes that the fees and charges are scheduled to be presented to Council for adoption on 28 May 2020.

**CARRIED**

**RESOLUTION 2020/21**

Moved: Cr James Cootes

Seconder: Deputy Mayor Janet Holborow

It is recommended that Council:

113) Agrees that there are no significant or material differences between the content of the Long

Term Plan 2018-38 for the year 2020/21 and the draft Annual Plan for 2020/21.

**CARRIED**

**RESOLUTION 2020/22**

Moved: Cr James Cootes

Seconded: Deputy Mayor Janet Holborow

It is recommended that Council:

- 114) Agrees that formal consultation is not required for the 2020/21 Annual Plan, in accordance with section 95(2A) of the LGA.

**CARRIED**

**RESOLUTION 2020/23**

Moved: Cr James Cootes

Seconded: Deputy Mayor Janet Holborow

It is recommended that Council:

- 115) Approves the engagement approach to inform the community outlined in paragraphs 88 to 100 of this report.

**CARRIED**

**RESOLUTION 2020/24**

Moved: Cr James Cootes

Seconded: Deputy Mayor Janet Holborow

It is recommended that Council:

- 116) Approves the delegation for finalising the Information Document to a panel comprising the Mayor, the Deputy Mayor, Councillor Cootes, Councillor Compton, and the Chief Executive.

**CARRIED**

**RESOLUTION 2020/25**

Moved: Cr James Cootes

Seconded: Deputy Mayor Janet Holborow

It is recommended that Council:

- 117) Notes that the 2020/21 Annual Plan is scheduled to be presented to Council for adoption at a Council meeting on 25 June 2020.

**CARRIED**

**RESOLUTION 2020/26**

Moved: Cr James Cootes

Seconded: Deputy Mayor Janet Holborow

It is recommended that Council:

118) Approves an average rates increase of 2.6% for the draft 2020/21 Annual to be finalised on the 25 June 2020.

**CARRIED**

Crs Compton and Randall voted Against

**RESOLUTION 2020/27**

Moved: Cr James Cootes

Seconder: Deputy Mayor Janet Holborow

It is recommended that Council:

119) Notes that council staff will come back to elected members with an updated capital works program list.

**CARRIED**

**RESOLUTION 2020/28**

Moved: Cr James Cootes

Seconder: Deputy Mayor Janet Holborow

It is recommended that Council:

120) Notes that the Chief Executive and senior leadership team will continue to look for further savings

**CARRIED**

Meeting adjourned at 2.20pm

Meeting resumed at 2.40pm

**MOTION**

**RESOLUTION 2020/29**

Moved: Deputy Mayor Janet Holborow

Seconder: Mayor K Gurunathan

That the Council extend its sitting beyond six hours to complete items 8.3, 9, 10, 11 and 12 on the agenda.

**CARRIED**

**8.3 HOUSING NEEDS AND FUTURE OPPORTUNITIES**

Cr McCann introduced report. Janice MacDougall introduced Clint Fisher from The Property Group, spoke to the report, and answered questions from members.

**RESOLUTION 2020/30**

Moved: Cr Robert McCann  
Seconder: Cr Jackie Elliott

- 56) That the Council notes that the 2018-38 Long Term Plan (LTP) provided mandate and direction for the Council to consider its future role in housing.
- 57) That the Council notes and endorses the Housing Programme Assessment report, attached as Appendix One, and agrees to establish a housing programme based on the steps it identifies.
- 58) That the Council notes COVID-19 will impact the pace and scale of implementation and that the timeframes for delivery will be further considered through the development of a detailed work programme.
- 59) That the Council agrees that Council Officers should continue to progress Actions 1, 2, 3, 4, 7, 10 and 14 from the Housing Programme Assessment as time and resource allows while a detailed housing work programme is developed.
- 60) That the Council note the comparison of the recommendations and actions from the Kāpiti Communities Housing Taskforce Report and Housing Programme Assessment report, as detailed in Appendix Three.
- 61) That the Council approve the Council Officer response to the recommendations made through the Taskforce Report Recommendations, as detailed in Appendix Three.

**CARRIED**

## **9 CONFIRMATION OF MINUTES**

### **9.1 CONFIRMATION OF MINUTES**

**RESOLUTION 2020/31**

Moved: Deputy Mayor Janet Holborow  
Seconder: Cr Gwynn Compton

- 1) That the minutes of the Council meeting on 12 December 2019 be accepted as a true and accurate record of the meeting.

**CARRIED**

**RESOLUTION 2020/32**

Moved: Deputy Mayor Janet Holborow  
Seconder: Cr Sophie Handford

- 2) That the minutes of the Council meeting on 30 January 2020 be accepted as a true and accurate record of the meeting.

**CARRIED****RESOLUTION 2020/33**

Moved: Cr Robert McCann

Seconder: Cr James Cootes

- 3) That the minutes of the Council meeting on 27 February 2020 be accepted as a true and accurate record of the meeting

**CARRIED****10 PUBLIC SPEAKING TIME**

- Covering other items if required
- Public Speaking Time responses

**11 CONFIRMATION OF PUBLIC EXCLUDED MINUTES****12 PUBLIC EXCLUDED REPORTS****RESOLUTION TO EXCLUDE THE PUBLIC****PUBLIC EXCLUDED RESOLUTION 2020/34**

Moved: Mayor K Gurnathan

Seconder: Cr James Cootes

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>11.1 - Confirmation of Publicly Excluded Minutes</b>	<p>Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>Section 7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>Section 7(2)(i) - the withholding of the information is necessary to enable Council</p>	<p>Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

	to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	
<b>CARRIED</b>		

**RESOLUTION 2020/35**

Moved: Cr James Cootes

Seconder: Mayor K Gurnathan

That the Council moves out of a public excluded meeting.

**CARRIED**

The Council meeting went into public excluded session at 3.40pm.

The Council came out of public excluded session at 3.54pm.

**The Council meeting closed at 3.57pm.**

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**CHAIRPERSON**