



RĀRANGI TAKE AGENDA

Poari ā-Hapori o Paraparaumu | Paraparaumu Community Board Meeting

**I hereby give notice that a Meeting of the Poari ā-Hapori o
Paraparaumu | Paraparaumu Community Board will be held on:**

Te Rā | Date: Tuesday, 26 March 2024

Te Wā | Time: 6.30pm

**Te Wāhi | Location: Council Chamber
Ground Floor, 175 Rimu Road
Paraparaumu**

**Mark de Haast
Group Manager Corporate Services**

Kāpiti Coast District Council

Notice is hereby given that a meeting of the Poari ā-Hapori o Paraparaumu | Paraparaumu Community Board will be held in the Council Chamber, Ground Floor, 175 Rimu Road, Paraparaumu, on Tuesday 26 March 2024, 6.30pm.

Poari ā-Hapori o Paraparaumu | Paraparaumu Community Board Members

Mr Glen Olsen	Chair
Mr Guy Burns	Deputy
Mr Bernie Randall	Member
Mr Karl Webber	Member
Cr Glen Cooper	Member
Cr Kathy Spiers	Member

Te Raupapa Take | Order Of Business

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1 NAU MAI | WELCOME**2 WHAKAPĀHA | APOLOGIES****3 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Notification from Elected Members of:

3.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and

3.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

4 HE WĀ KŌRERO KI TE MAREA | PUBLIC SPEAKING TIME**5 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS**

(a) Leave of Absence

(b) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

(c) Community Board Members' Activities

6 HE KŌRERO HOU | UPDATES

6.1 DEPUTATION OF THE COASTAL ADVISORY PANEL

Author: Members of the Coastal Advisory Panel

Authoriser: Mark de Haast, Group Manager Corporate Services

TE PŪTAKE | PURPOSE

Members of the Coastal Advisory Panel (CAP) will provide a verbal update to the members of the Community Board which will include:

- An overview of the Central Adaptation Area
- The Central Adaptation Area Community Values and how they have been translated into objectives to inform the development of the pathways
- Adaptation options for the Central Adaptation Area
- The pathways for the Central Adaptation Area
- Prioritising the pathways using weightings
- Next steps

NGĀ ĀPITI HANGA | ATTACHMENTS

Nil

7 PŪRONGO | REPORTS

7.1 CONSIDERATIONS OF APPLICATIONS FOR FUNDING

Kaituhi | Author: **Evan Dubisky, Democracy Services Advisor**

Kaiwhakamana | Authoriser: **Mark de Haast, Group Manager Corporate Services**

TE PŪTAKE | PURPOSE

- 1 For the Paraparaumu Community Board to consider applications to the Discretionary Fund and to note Accountability Reports of previous funding recipients.

HE WHAKARĀPOPOTO | EXECUTIVE SUMMARY

- 2 Not required for this report.

TE TUKU HAEPAPA | DELEGATION

- 3 The Paraparaumu Community Board has delegated authority under section D of the 2022-2025 Governance Structure to consider and approve grant funding applications. The section states that the community board has the delegation to:

Approve criteria for, and disbursement of, community-based grant funds as approved through the Long-Term Plan or Annual Plan.

TAUNAKITANGA | RECOMMENDATIONS

- A. That the Paraparaumu Community Board approves a Discretionary grant of \$_____ to Horowhenua Coastal Football Club Inc. to assist with the purchase of equipment to deliver their football programmes.
- B. That the Paraparaumu Community Board approves a Discretionary grant of \$_____ Bhartiya Samaj Lower North Island Trust, to assist with expanding the Trust's Community Well-being and Resilience Program to the Kāpiti region.
- C. That the Paraparaumu Community Board approves a Discretionary grant of \$_____ to Kapiti Primary School to assist with paying the wages of mentors who deliver the Create and Relate programme to primary school students.

TŪĀPAPA | BACKGROUND

- 4 This is the sixth Paraparaumu Community Board meeting of the 2023/2024 financial year. Following this meeting there are two further Paraparaumu Community Board meetings before the end of this financial year.
- 5 To allocate Discretionary Grants, the Board should duly consider the established criteria, attached as Appendix 1 to this report.
- 6 Once funding has been approved and allocated to applicants, accountability reports will be required two months after the event or activity for which the grant was awarded takes place.

HE KŌRERORERO | DISCUSSION

- 7 The following applications for funding have been received and are attached as Appendix 2 (under separate cover) to this report and summarised below.
- 8 Horowhenua Coastal Football Club Inc
Manson Jenkins, on behalf of Horowhenua Coastal Football Club Inc, has applied for a grant of \$750.00 to assist with the purchase of equipment to deliver their footballing programs.

- 9 Bhartiya Samaj Lower North Island Trust
Rishi Raj Sharma, on behalf of Bhartiya Samaj Lower North Island Trust, has applied for a grant of \$14,679.00 to assist with expanding their Community Well-being and Resilience Program to Kapiti region.
- 10 Kapiti Primary School
Brent McDowell, Principal of Kapiti Primary School, has applied for a grant of \$750.00 to assist with paying the wages of mentors who deliver the Create and Relate programme to primary school students.
- 11 The discretionary grant applications under consideration in this report total \$16,179.00.

He take | Issues

- 12 There are no issues to consider.

Ngā kōwhiringa | Options

- 13 There are no options to consider for this report.

Mana whenua

- 14 Mana Whenua have not been consulted as part of this report. The funding allocation is fully within the delegation of the Paraparaumu Community Board to consider.

Panonitanga Āhuarangi me te Taiao | Climate change and Environment

- 15 There are no climate change and environment considerations within this report.

Ahumoni me ngā rawa | Financial and resourcing

- 16 Budget allocations for the 2023/2024 financial year for the Paraparaumu Community Board Discretionary Grant are as follows:

2023/24 budget allocation	Additional funding reallocation	Total allocated to date	Total unallocated to date
\$23,954.00	\$6,554.00	\$10,658.45	\$19,849.55

- 17 For the 2023/24 financial year, Discretionary Grants approved by the Paraparaumu Community Board are as follows:

Discretionary Grants				
Date	Recipient	Amount	Purpose of Grant	Report Due
18/07/23	Kāpiti Chorale	\$183.80	Assist with the cost of their 40 th anniversary concert to be held at Te Raukura ki Kāpiti on Saturday 12 August	Received October 2023
18/07/23	1 st XI Boys Football Team, Paraparaumu College	\$500	Assist with the team attending the winter Tournament in Auckland in August 2023.	Received Sept 2023
18/07/23	Loss and Grief Centre	\$500	Assist with the set-up of a Bereaved by Suicide Support Group launching in August 2023	Received October 2023
18/07/23	Paraparaumu College 1st XI Boys Hockey team	\$500	Wear matching hoodies while they attend the Rankin Cup/India Shield competition held in Wellington between 28 August and 2 September 2023	Funds returned

Discretionary Grants				
Date	Recipient	Amount	Purpose of Grant	Report Due
18/07/23	Nourish Trust	\$500	Assist their mission to support the community through giving out hampers of food at Christmas	March 2024
18/07/23	Kāpiti Underwater Club	\$600	Assist with hosting the North Island Spearfishing Championships in Feb 2024	May 2024
18/07/23	Paraparaumu Beach School	\$500	Assist with the girls' hockey team to the Zespri AIMS (Association of Intermediate Middle Schooling) Games in Tauranga in September 2023	Received October 2023
18/07/23	Euan Mason	\$600	Assist with the cost of him representing Paraparaumu College at various upcoming cycling events	Received December 2023
18/07/23	Loved4Life	\$500	Assist with the cost of providing volunteers with the materials for making quilts for new babies in the community	Received October 2023
18/07/23	Kapiti Boxing Club	\$600	Assist with running an Amateur Boxing Tournament on the 19 August 2023	November 2023 (followed up)
29/08/23	Michelle Scullion	\$750	Assist with the cost of organising a travel sketching course at KEDA business hub on 25-26 November 2023	Received January 2024
29/08/23	The Combined Lions Club of Kāpiti	\$250 -\$35.35	Assist with the printing costs of flyers and advertising to promote Food Bank collection in November. <i>\$35.35 of unused funds were returned.</i>	Received December 2023
24/10/23	Kāpiti Health Advisory Group, Sandra Daly	\$750	Assist with the printing costs of brochures and posters to provide information about accessing health services	January 2024
24/10/23	Kāpiti Basketball Association	\$500	Partially cover the costs of teams to attend the Basketball New Zealand AON Regional Tournament on 4-7 October 2023	Received November 2023
24/10/23	Widowed, Separated & Divorced Support Group	\$750	Assist with the costs associated with providing support group services to the Paraparaumu community, including a 10-week course	May 2024
24/10/23	Ashton & Kim Foote	\$500	Assist with the costs associated with a school trip to Thailand which they have been fundraising for.	January 2024
05/12/23	Naomi Allen-Boyd	\$650	Assist with the costs associated with attending NZ Touch Rugby Nationals in Auckland	April 2024
13/02/23	Kapiti Cubers	\$560	To cover venue hire until the end of the financial year 2025	May 2024

Discretionary Grants				
Date	Recipient	Amount	Purpose of Grant	Report Due
13/02/23	Kapiti Senior Singers	\$750	Assist with the costs of a pianist for rehearsals and concerts	May 2024
13/02/23	Paraparaumu College	\$750	To assist with costs for a cultural festival three-hour mini night market	May 2024
Total		\$10,658.45		

- 18 One completed Accountability Report for Discretionary Grants approved by the Paraparaumu Community Board prior to 1 July 2023 is attached as Appendix 3 (under a separate cover).

Tūraru ā-Ture me te Whakahaere | Legal and Organisational Risk

- 19 There are no legal or organisational risk considerations in this report.

Ngā pānga ki ngā kaupapa here | Policy impact

- 20 Grants are allocated in accordance with the established criteria as per Appendix 1 to this report.

TE WHAKAWHITI KŌRERO ME TE TŪHONO | COMMUNICATIONS & ENGAGEMENT

Te mahere tūhono | Engagement planning

- 21 This matter has a low level of significance under Council's Significance and Engagement Policy and engagement is not conducted prior to decision making.

Whakatairanga | Publicity

- 22 Board Members play an active role around the community in promoting the discretionary grants available. Details are also made available on Council's website.

NGĀ ĀPITI HANGA | ATTACHMENTS

1. Paraparaumu Community Board Discretionary Grant Criteria [↓](#)
2. Discretionary Grant Applications (under separate cover) [⇒](#)
3. Accountability Report (under separate cover) [⇒](#)
4. Discretionary and Initiatives Grant Funding 2022-2023 (under separate cover) [⇒](#)

PARAPARAUMU COMMUNITY BOARD COMMUNITY GRANTS APPLICATION FORM

Criteria for Community Grants

The purpose of the Paraparaumu Community Board's Community Grants is to provide financial assistance for projects or activities that promote the wellbeing of the Paraparaumu community and show clear community benefit.

Eligible Organisations/Individuals

1. The organisation/individual must undertake its activities in the Paraparaumu area. The Board may consider financial assistance for events occurring outside the Paraparaumu Community where it is shown the community will benefit.
2. Eligible organisations include those that provide cultural, sports, environmental or social services to the Paraparaumu areas.

Criteria

1. The applicant is unable to receive sufficient grants from other sources.
2. The applicant must be non-profit making.
3. The organisation/individual must use the financial assistance for its activities in the Paraparaumu Community. The Board may consider financial assistance for events occurring outside the Paraparaumu Community where it is shown the community will benefit.
4. Organisations must provide the most recent financial statements and a copy of a resolution noting the decision to apply for funding.
5. The organisation/individual has not received financial assistance from the Paraparaumu Community Board Community Grants Fund in the last twelve months.
6. Only one application will be considered by an organisation for one event (Individual team member applications will not be eligible).

Please note: All applications must have full documentation to support their application (**maximum of five pages in total**).

Eligible Purposes:

1. Unique or infrequent project or activity;
2. Special project or activity;
3. Meritorious project or activity;
4. To partially or fully offset the cost of any Council permit, licence or resource consent fees*;
5. The remission of hall rental*.

* within **the current financial year** of the project or activity

Ineligible Purposes

1. Expenses incurred for school curriculum activities.
2. Retrospective expenses**.

**Grants will not be paid retrospectively other than for hall hire or for the cost of a permit, licence or resource consent fee.

Updated January 2023

PARAPARAUMU COMMUNITY BOARD COMMUNITY GRANTS APPLICATION FORM

Maximum Grant

The maximum grant payable is **\$750**.

Accountability

Applicants are required to provide written confirmation or a verbal report that the money was spent for the purpose granted within 2 months of completion of the activity. Individuals are required to outline the benefits gained for them and community groups are required to furnish a written report outlining the benefits gained by the community. In normal circumstances applicants failing to meet accountability criteria will be excluded from any further applications for two years.

The Paraparaumu Community Board requires all monies that are not used for the purpose applied for to be returned to the Community Grants Fund. Failure to do so may exclude the applicant from any further application.

Procedure for Applications

1. Applications must be made on the approved application form and must contain all supporting information. Failure to provide all of the required information will result in the application being returned to the applicant.
2. Applications must include a bank deposit slip.

The above conditions and criteria do not preclude the Paraparaumu Community Board from considering any application at its discretion.

Applications are to be addressed to:

Democracy Services Team
Kāpiti Coast District Council
Private Bag 60601
Paraparaumu 5254

or

democracy.services@kapiticoast.govt.nz

Please Note: Applications must be received by the Kāpiti Coast District Council at least 8 working days before the Paraparaumu Community Board meeting date to meet the reporting deadline.

Meetings are held every six weeks.

7.2 ROAD NAMING - 17 STATE HIGHWAY 1, PARAPARAUMU

Kaituhi | Author: **Jeffrey Clement, Information Management Team Leader**

Kaiwhakamana | Authoriser: **Mark de Haast, Group Manager Corporate Services**

TE PŪTAKE | PURPOSE

- 1 This report asks the Paraparaumu Community Board to approve a road name for the new road for the subdivision at 17 State Highway 1, Paraparaumu.

HE WHAKARĀPOOTO | EXECUTIVE SUMMARY

- 2 Not required.

TE TUKU HAE PAPA | DELEGATION

- 3 The Paraparaumu Community Board has the delegated authority to consider this matter under 'Part D Community Boards' of the Governance Structure
Accepting or rejecting. Officer recommendations in respect of names for local roads (excluding the former State Highway and reserves, structures and commemorative places, in accordance with existing council policy.

TAUNAKITANGA | RECOMMENDATIONS

- A. That the Paraparaumu Community Board approves the name for Road to Vest shown in Appendix 1 of this report.

TŪĀPAPA | BACKGROUND

- 4 Under the Kāpiti Coast District Council's policy, developers are required to submit three name suggestions, in preferential order, for each road to be named, whether it is public or private.
- 5 Information in support of the names is to be provided by the developer and this may be consistent themes or historical connections of previous owners.
- 6 The Paraparaumu Community Board may accept one of the proposed names within the report or reject all the suggested names and request staff to provide alternative names in a subsequent report.
- 7 The developer is M J Searle Family Trust.

HE KŌRERORERO | DISCUSSION

- 8 The subdivision at the 17 State Highway 1, Paraparaumu will create 16 new lots and a new road.
- 9 The new road is shown on the attachment to this report.
- 10 The Council Road Naming and Street Numbering Policy 2011: states that to ensure that road names reflect the objectives, developers or residents of private rights-of-way, shall provide three suitable names for each road on their plans when submitting their engineering survey drawings, in order of preference with the rationale behind each name.
- 11 Proposed names should avoid the names of kin unless they have strong historical links to the geographical area.
- 12 Throughout the process local Iwi and historian have been consulted and have supported the options provided.
- 13 The proposed names have been approved for use by Land Information NZ.

He take | Issues

- 14 George Hamilton Grapes purchased land in the nearby area (Block VII Lot 8) on 30 November 1891. From 1891 to 1904 this enterprising man was one of the earliest entrepreneurs in the new village of Paraparaumu and strove to have the area recognised as a potentially important fruit-growing district.
- 15 The block to be subdivided was purchased by the 'Brunoro Family' in 1942 to be used as a market garden. They are an Italian family who grew plums and to a lesser extent, they also grew tomatoes.
- 16 An early photograph from the hilltop where the statue of "Mary" now stands identifies this as the 'orchard district'.
- 17 It is proposed that the road name reflects the historical use and/or owners of the land.

Ngā kōwhiringa | Options

- 18 The three names provided in preferential order the new road are as follows:

Option 1

Orchard Place – reflects the historical use of the area.

Option 2

Brunoro Place – reflects the ownership of land by the family since 1942.

Option 3

Prugna Close - Italian word for plums and reflects the fruit predominately grown on this site.

Mana whenua

- 19 Local Iwi have been consulted and support the recommendations put forward by the developers.

Panonitanga Āhuarangi me te Taiao | Climate change and Environment

- 20 There are no climate change considerations required within this report

Ahumoni me ngā rawa | Financial and resourcing

- 21 The cost of signage is borne by the developer as per usual conditions of the Resource Consent.

Tūraru ā-Ture me te Whakahaere | Legal and Organisational Risk

- 22 The Council and its Community Boards can name roads, pursuant to Sections 319 and 319A of the Local Government Act 1974.

Ngā pānga ki ngā kaupapa here | Policy impact

- 23 This matter has a low level of significance under the Council's Significance and Engagement Policy.

TE WHAKAWHITI KŌRERO ME TE TŪHONO | COMMUNICATIONS & ENGAGEMENT

- 24 Consultation has been made with local iwi and recommendations are noted within this report for Board Members' decision.

Te mahere tūhono | Engagement planning

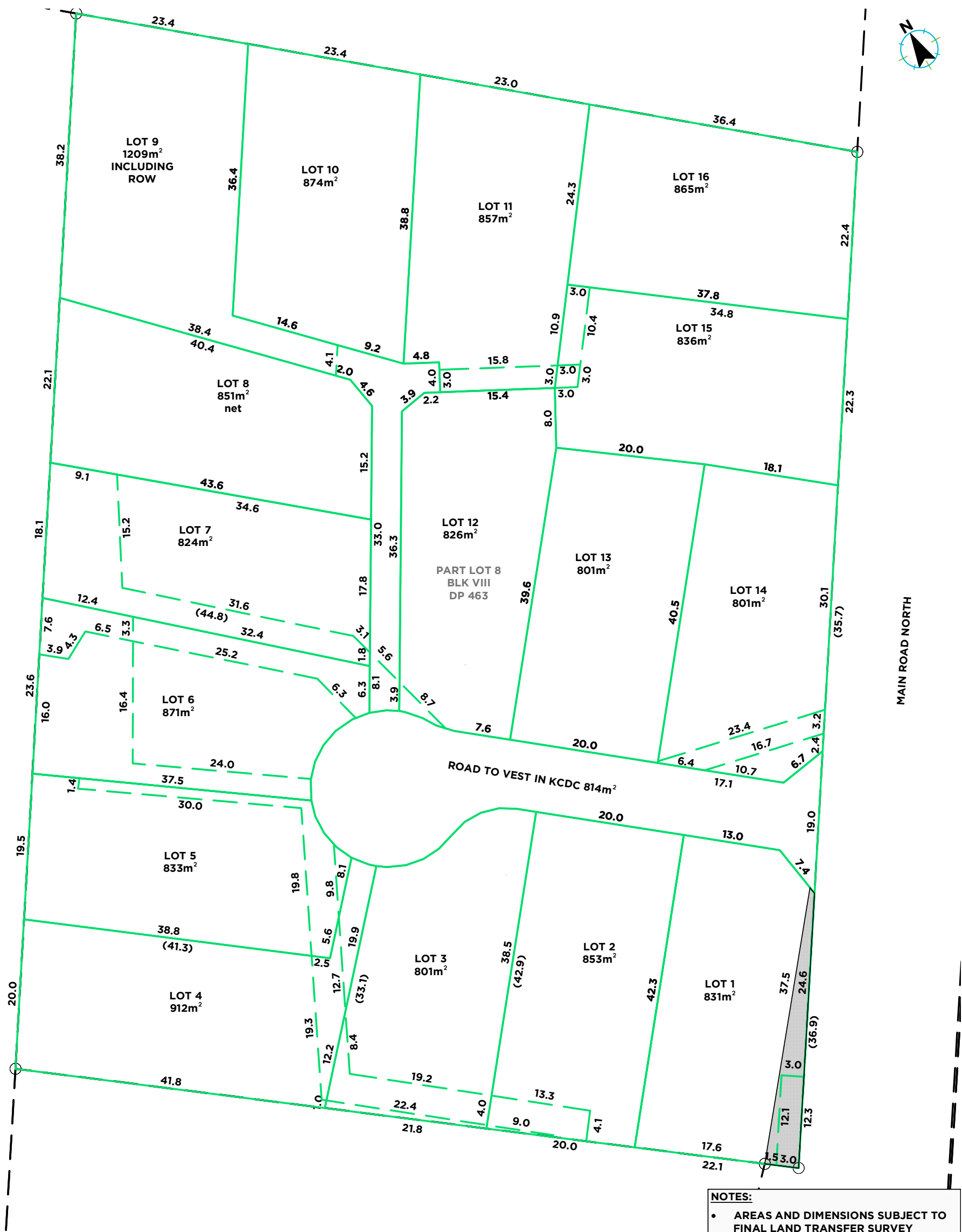
- 25 An engagement plan is not needed to implement these decisions.

Whakatairanga | Publicity

26 There are no publicity issues arising from this report.

NGĀ ĀPITI HANGA | ATTACHMENTS

1. Road to Vest [↓](#)



Schedule of Proposed Easements				Schedule of Proposed Easements			
Purpose	Shown	Burdened Land	Benefited Land / Grantee	Purpose	Shown	Burdened Land	Benefited Land / Grantee
Right to convey waste water	A	Lot 14 hereon	KCDC (in gross)	Right to convey stormwater	J, K and L	Lots 7, 9 and 12 hereon	KCDC (in gross)
Right to convey stormwater	B	Lot 1 hereon	KCDC (in gross)	Right to convey waste water	K, M, N and P	Lots 9, 11 and 15 hereon	KCDC (in gross)
Right to convey stormwater	C, D, E, F and G	Lots 2, 3, 4, 5 and 6 hereon	KCDC (in gross)	Right to convey potable water	K, M and N	Lots 9 and 11 hereon	KCDC (in gross)
Right to convey waste water	H and K	Lots 6, and 9 hereon	KCDC (in gross)	Right of way	K and M	Lot 9 hereon	Lots 7, 8, 9, 10 and 11 hereon
Right to convey waste water and stormwater	I	Lot 6 hereon	KCDC (in gross)	Right to convey waste water	Q and P	Lot 15 hereon	Lot 16 hereon

NOTES:

- AREAS AND DIMENSIONS SUBJECT TO FINAL LAND TRANSFER SURVEY
- THIS PLAN IS TO BE USED FOR RESOURCE CONSENT PURPOSES ONLY AND NOT TO BE RELIED UPON FOR ANY OTHER PURPOSE WITHOUT THE CONSENT OF LAND MATTERS LIMITED.
- AREA R IS A RESTRICTED COVENANT AREA TO MAINTAIN SIGHTLINES.

LEGEND:

- NEW BOUNDARY
- NEW EASEMENT
- EXISTING BOUNDARY

8 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES**8.1 CONFIRMATION OF MINUTES**

Author: Evan Dubisky, Democracy Services Advisor

Authoriser: Mark de Haast, Group Manager Corporate Services

TAUNAKITANGA | RECOMMENDATIONS

That the minutes of the Paraparaumu Community Board meeting of 13 February 2024 be accepted as a true and correct record.

NGĀ ĀPITI HANGA | ATTACHMENTS

1. Minutes of the 13 February 2024 Paraparaumu Community Board Meeting [↓](#)

PARAPARAUMU COMMUNITY BOARD MEETING MINUTES

13 FEBRUARY 2024

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL
PARAPARAUMU COMMUNITY BOARD MEETING
HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON TUESDAY, 13 FEBRUARY 2024 AT 6.28PM**

PRESENT: Mr Glen Olsen, Mr Guy Burns, Mr Bernie Randall, Mr Karl Webber, Cr Glen Cooper, Cr Kathy Spiers

IN ATTENDANCE: Mayor Janet Holborow, Cr Martin Halliday, Mr Mark de Haast, Mr Evan Dubisky

WHAKAPĀHA | APOLOGIES: Nil

LEAVE OF ABSENCE: Nil

1 NAU MAI | WELCOME

Chair Glen Olsen began the meeting by introducing Board members and staff, and invited Mayor Janet Holborow and Cr Halliday to the table.

2 WHAKAPĀHA | APOLOGIES

No apologies were received at this meeting.

3 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE | DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

No declarations of interest were made at this meeting.

The Chair brought forward Item 6.1 Presentation from Ian Cassels, The Wellington Company.

6.1 PRESENTATION FROM IAN CASSELS, THE WELLINGTON COMPANY

Ian Cassels and Steve McColl from The Wellington Company presented an update to the Paraparaumu Community Board regarding plans to develop the land on Kapiti Road between the expressway and the Coastlands Aquatic Centre, and answered questions from elected members.

Appendices

- | |
|---|
| 1 The Wellington Company Kāpiti Road Development Presentation |
|---|

4 HE WĀ KŌRERO KI TE MAREA | PUBLIC SPEAKING TIME

Marco Zeeman spoke to Whale Song's goal of wetland restoration, how that links to the presentation from The Wellington Company's development, and answered questions from Community Board members.

Alastair Rivers spoke to Kapiti Senior Singers' grant application and answered questions from Community Board members.

Dale Evans spoke to his concerns about the possibility of asbestos in Council water infrastructure, the placement of a loading zone along Marine Parade, and his belief that there should be hand rails on stairs to assist people with disabilities accessing the waterfront from Marine Parade. Mr Evans distributed pictures and notes to the Community Board members, attached as Appendix 2.

PARAPARAUMU COMMUNITY BOARD MEETING MINUTES**13 FEBRUARY 2024**

Liselle Hutchinson spoke to her grant application for hosting a cultural night market from 5pm to 8pm on March 15th 2024 at Paraparaumu College, and answered questions from elected members.

TABLED DOCUMENTS

The following documents were tabled.

Appendices

2	Dale Evans Pictures Distributed to Community Board Members
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5 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

(a) Leave of Absence

None were requested.

(b) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

None were raised.

(c) Community Board Members' Activities

Karl Webber spoke to a project intending to steer graffiti tagging towards graffiti art, planning a meeting with residents regarding beach access from Manly Street with Cr Martin Halliday, and that he has heard positive feedback from the public regarding the Antenno app.

Glen Olsen spoke to his attendance at a meeting regarding a development in the Ōtaihangā area.

Cr Kathy Spiers left the meeting at 7:16pm and returned at 7:17pm.

6 HE KŌRERO HOU | UPDATES

ITEM - 6.1 PRESENTATION FROM IAN CASSELS, THE WELLINGTON COMPANY - WAS MOVED TO AN EARLIER POINT IN THE AGENDA.

7 PŪRONGO | REPORTS**7.1 CONSIDERATIONS OF APPLICATIONS FOR FUNDING****COMMITTEE RESOLUTION PARCB2024/1**

Moved: Mr Guy Burns

Seconder: Cr Glen Cooper

That the Paraparaumu Community Board approves a Discretionary grant of \$750.00 to Kapiti Senior Singers to assist with the costs of a pianist for rehearsals and concerts in order to achieve the required standard of performance for their choir.

CARRIED

COMMITTEE RESOLUTION PARCB2024/2

Moved: Mr Glen Olsen

Seconder: Mr Guy Burns

That the Paraparaumu Community Board approves a Discretionary grant of \$560.00 to Kapiti Cubers to cover venue hire until the end of the financial year 2025.

CARRIED

PARAPARAUMU COMMUNITY BOARD MEETING MINUTES

13 FEBRUARY 2024

COMMITTEE RESOLUTION PARCB2024/3

Moved: Mr Karl Webber

Seconder: Mr Glen Olsen

That the Paraparaumu Community Board approves a Discretionary grant of \$750.00 to Paraparaumu College to cover costs related to organising a cultural festival three-hour mini night market, including advertising, hiring of staging and sound equipment, activity resources and performance costs.

CARRIED**8 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES****8.1 CONFIRMATION OF MINUTES - 5 DECEMBER 2023****COMMITTEE RESOLUTION PARCB2024/4**

Moved: Mr Bernie Randall

Seconder: Cr Glen Cooper

That the minutes of the Paraparaumu Community Board meeting of 5 December 2023 be accepted as a true and correct record.

CARRIED**9 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION****9.1 MATTERS UNDER ACTION**

Elected members discussed the Matters Under Action. Chair Glen Olsen mentioned that some items were removed from Matters Under Action incorrectly and will be brought back for the next meeting.

A roading safety report was requested to be added to Matters Under Action though Mark de Haast, Group Manager Corporate Services, advised that he will investigate the process to have a report brought to a future meeting rather than adding to Matters Under Action.

COMMITTEE RESOLUTION PARCB2024/5

Moved: Mr Glen Olsen

Seconder: Mr Guy Burns

That the Paraparaumu Community Board note the attached matters under action

CARRIED

Karl Webber left the meeting at 7:49 pm and returned at 7:51 pm.

10 CLOSING KARAKIA

Karl Webber performed a karakia to close the meeting.

The Poari ā-Hapori o Paraparaumu | Paraparaumu Community Board meeting closed at 8:04pm.

.....
HEAMANA | CHAIRPERSON

Unconfirmed

9 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION**9.1 MATTERS UNDER ACTION**

Author: Evan Dubisky, Democracy Services Advisor

Authoriser: Mark de Haast, Group Manager Corporate Services

MATTERS UNDER ACTION

Attached as Appendix 1 are the updated matters under action for the Paraparaumu Community Board to review and note.

TAUNAKITANGA | RECOMMENDATIONS

That the Paraparaumu Community Board note the attached matters under action

NGĀ ĀPITI HANGA | ATTACHMENTS

1. Matters Under Action - March 2024 [↓](#)

Paraparaumu Community Board – Matters Under Action Register (as at March 2024)

Item	Progress
Town Centres Project/ Paraparaumu Transport Hub	Work on the main plaza areas are now complete with GWRC/Metlink currently installing the living-roof bus shelters and connecting walkway. The shelters will also incorporate public transport infrastructure such as Real Time Information displays and signage designed to ensure easy wayfinding for passengers. The western plaza is now open to the public, and the full site including the new bus lane is now expected to be in operation by April 2024.
CCTV on Council's Parks and Open Spaces	An analysis on Council's CCTV network is being looked into and a report will go to the Council in the new triennium and the Community Board will be updated after.
The following items are part of the Council's forward work programme (for noting and appropriate updates)	
Te Newhanga Kapiti Community Centre	Engagement for the social and community needs assessment has seen a high level of interest, with a draft report due back late February. We have installed a safety hoarding around the western perimeter of the building to protect the public while any works are undertaken, and to create an outdoor space that can be used by the community as the project progresses.
MacLean Park (skate park, amenity block, lights at the basketball court)	The skatepark design has been finalised with input from the community. Construction is planned to begin with setup activity in mid-March and expected to be complete in October 2024. The Martin Kaukau memorial is being incorporated into the skatepark. The new amenity block is on order with the supplier Exeloo, and preparation work is planned to begin early March, including removal of the phoenix palm and a Pohutukawa tree after Easter weekend. The Public Arts Panel has called for submissions from local artists to provide artwork on the amenity block walls.
The items below for Board Members' follow up:	
<ul style="list-style-type: none"> • Wharemauku Park/Central Park Development (including Whale song, Kaitawa Reserve Restoration Group and restoration of the Wharemauku Stream) • Ōtaihangā development – Chair is interested in the impact of this • Establishing a new bridge across the stream at Maclean Park • Establishing a cycle track in Otaraua Park in partnership with local community 	

Item	Progress
	<ul style="list-style-type: none"> • Bus Shelters at Bus Stops on the Kapiti Coast - GWRC is working with the Community Board
	<ul style="list-style-type: none"> • Bus Parking areas - GWRC/Council working together to conform to modern standards
	<ul style="list-style-type: none"> • Paraparaumu Airport
	<ul style="list-style-type: none"> • Disability Beach accessways
	<ul style="list-style-type: none"> • Footpath (5 Donovan Road to car park exit outside Te Atiawa Park, Paraparaumu Beach)
	<ul style="list-style-type: none"> • Equipment for older person's playground
Kaitawa Road Safety Concerns 7/9/22 for Board Members' follow up:	
	<ul style="list-style-type: none"> • Conversation with trucking firms (logging) with regards to speed, road safety etc. <p><i>Alternate option for logging trucks to potentially use Waterfall Road rather than Ruapehu and other domestic streets (may have merit due to safety concerns and wear and tear on local roads).</i></p>
	<ul style="list-style-type: none"> • Information monitoring and reporting
	<ul style="list-style-type: none"> • Potential fixed cameras
	<ul style="list-style-type: none"> • Camera monitoring in Wellington – but first step data collection
	<ul style="list-style-type: none"> • Street light clearance regarding visibility

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