



# **AGENDA**

## **Grants Allocation Subcommittee (Districtwide Facility Hire Remissions) Meeting**

**I hereby give notice that a Meeting of the Grants Allocation Subcommittee (Districtwide Facility Hire Remissions) will be held on:**

**Date: Thursday, 18 August 2022**

**Time: 9.30am**

**Location: Council Chamber  
Ground Floor, 175 Rimu Road  
Paraparaumu**

**Mike Mendonca  
Acting Group Manager Place & Space**

**Kāpiti Coast District Council**

**Notice is hereby given that a meeting of the Grants Allocation Subcommittee (Districtwide Facility Hire Remissions) will be held in the Council Chamber, Ground Floor, 175 Rimu Road, Paraparaumu, on Thursday 18 August 2022, 9.30am.**

**Grants Allocation Subcommittee (Districtwide Facility Hire Remissions) Members**

Cr Jackie Elliott	Chair
Mayor K Gurunathan	Member
Deputy Mayor Janet Holborow	Member
Cr Martin Halliday	Member
Cr Bernie Randall	Deputy

## Order Of Business

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	Nil	



**1 WELCOME**

**2 COUNCIL BLESSING**

“As we deliberate on the issues before us, we trust that we will reflect positively on the communities we serve. Let us all seek to be effective and just, so that with courage, vision and energy, we provide positive leadership in a spirit of harmony and compassion.”

I a mātou e whiriwhiri ana i ngā take kei mua i ō mātou aroaro, e pono ana mātou ka kaha tonu ki te whakapau mahara huapai mō ngā hapori e mahi nei mātou. Me kaha hoki mātou katoa kia whaihua, kia tōtika tā mātou mahi, ā, mā te māia, te tiro whakamua me te hihiri ka taea te arahi i roto i te kotahitanga me te aroha.

**3 APOLOGIES**

**4 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Notification from Elected Members of:

4.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and

4.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

**5 PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA**

**6 MEMBERS' BUSINESS**

- (a) Public Speaking Time Responses
- (b) Leave of Absence
- (c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

## 7 REPORTS

### 7.1 CONSIDERATION OF APPLICATIONS FOR DISTRICTWIDE FACILITY HIRE REMISSION

Kaituhi | Author: **Tracey Waye, Executive Secretary to Group Manager Place and Space**

Kaiwhakamana | Authoriser: **Mike Mendonca, Acting Group Manager Place and Space**

## TE PŪTAKE | PURPOSE

1 Eight applications for funding have been received:

- Angela Robertson
- Kāpiti Coast Workers' Educational Association Inc
- Kāpiti Entrepreneurs@50+ Network
- Lions Club of Waikanae
- Mulled Wine Concerts in Kāpiti
- Ōtaki Promotions Group
- Special Olympics Kāpiti
- The Widowed, Separated and Divorced Support Group Kāpiti Inc

## HE WHAKARĀPOPOTO | EXECUTIVE SUMMARY

2 This report outlines eight applications which have been received to the Districtwide Facility Hire Remissions grants programme, and requests that the Grants Allocation Subcommittee (Districtwide Facility Hire Remissions) consider the applications and allocate grant funds as it sees fit.

## TE TUKU HAE PAPA | DELEGATION

3 The Grants Allocation Subcommittee has delegated authority to consider this report. Reference Section C.4 of the Governance Structure approved by Council on 7 November 2019 which reads:

*Districtwide Hall Facility Remissions*

*This programme is to assist hall users whose event is benefitting the District as a whole rather than an individual community. →*

## TAUNAKITANGA | RECOMMENDATIONS

- A. That the Grants Allocation Subcommittee (Districtwide Facility Hire Remission) grants \$..... to Angela Robertson, to assist with the cost of hiring the Paraparaumu Library Meeting Room for a series of community workshops on 'Reimagining Retirement'.
- B. That the Grants Allocation Subcommittee (Districtwide Facility Hire Remission) grants \$..... to the Kāpiti Coast Workers' Educational Association Inc, to assist with the cost of hiring the Paraparaumu Library Meeting Room to provide continuing adult education for older, retired residents.
- C. That the Grants Allocation Subcommittee (Districtwide Facility Hire Remission) grants \$..... to Kāpiti Entrepreneurs@50+ Network, to assist with the cost of hiring the Paraparaumu Library Meeting Room for their monthly meetings.

- D. That the Grants Allocation Subcommittee (Districtwide Facility Hire Remission) grants \$..... to the Lions Club of Waikanae, to assist with the cost of hiring the Waikanae Community Centre for their annual Senior Citizens' Christmas Luncheon being held in December 2022.
- E. That the Grants Allocation Subcommittee (Districtwide Facility Hire Remission) grants \$..... to Mulled Wine Concerts of Kāpiti, to assist with the cost of hiring the Paekākāriki Memorial Hall for their series of events between July 2022 and June 2023.
- F. That the Grants Allocation Subcommittee (Districtwide Facility Hire Remission) grants \$..... to the Ōtaki Promotions Group, to assist with the cost of hiring the Ōtaki Memorial Hall for the Ōtaki Community Expo being held in September 2022.
- G. That the Grants Allocation Subcommittee (Districtwide Facility Hire Remission) grants \$..... to Special Olympics Kāpiti, to assist with the cost of hiring the Paraparaumu College Sports Hall for their basketball and football teams.
- H. That the Grants Allocation Subcommittee (Districtwide Facility Hire Remission) grants \$..... to the Widowed, Separated & Divorced Support Group Kāpiti to assist with the cost of hiring the Paraparaumu Library Meeting Room for their 10 week course which commences on 1 September 2022.

## TŪĀPAPA | BACKGROUND

- 4 The Council has \$ 3,152 in the 2022/23 budget for Districtwide Facility Hire Remissions. This budget is targeted at facility users whose event is benefiting the District as a whole rather than an individual community.
- 5 In the current financial year no grants have been allocated to date, leaving \$3,152 available for granting.
- 6 The maximum grant payable under the current policy is \$1,000.
- 7 Criteria for the Districtwide Facility Hire Remissions grants is attached to this report as **Appendix 1**.

## HE KŌRERORERO | DISCUSSION

- 8 Copies of all grants received are attached to this report as **Appendix 2 (under separate cover)**. Applications have been received from:

### Angela Robertson

- 9 Funding of \$150 is sought to assist with the cost of hiring the Paraparaumu Library Meeting Room for a series of community workshops on 'Reimagining Retirement'.
- 10 This event complies with the criteria for Districtwide Facility Hire Remissions Grants being a "worthy cause" whose event is providing community, cultural or sporting activities within the District as a whole.

### Kāpiti Coast Workers' Educational Association Inc

- 11 Funding of \$480 is sought to assist with the cost of hiring the Paraparaumu Library Meeting Room to provide continuing adult education for older, retired residents.
- 12 This event complies with the criteria for Districtwide Facility Hire Remissions Grants being a "worthy cause" whose event is providing community, cultural or sporting activities within the District as a whole.

### Kāpiti Entrepreneurs'@50+ Network

- 13 Funding of \$ 500 is sought to assist with the cost of hiring the Paraparaumu Library Meeting Room for their monthly meetings.

- 14 This event complies with the criteria for Districtwide Facility Hire Remissions Grants being a “worthy cause” whose event is providing community, cultural or sporting activities within the District as a whole.

Lions Club of Waikanae

- 15 Funding of \$337.40 is sought to assist with the cost of hiring the Waikanae Community Centre for their annual Senior Citizens’ Christmas Luncheon in December 2022.
- 16 This event complies with the criteria for Districtwide Facility Hire Remissions Grants being a “worthy cause” whose event is providing community, cultural or sporting activities within the District as a whole.

Mulled Wine Concerts in Kāpiti

- 17 Funding of \$996 is sought to assist with the cost of hiring the Paekākāriki Memorial Hall for their series of events between July 2022 and June 2023.
- 18 This event complies with the criteria for Districtwide Facility Hire Remissions Grants being a “worthy cause” whose event is providing community, cultural or sporting activities within the District as a whole.

Ōtaki Promotions Group

- 19 Funding of \$231.60 is sought to assist with the cost of hiring the Ōtaki Memorial Hall for the Ōtaki Community Expo being held in September 2022.
- 20 This event complies with the criteria for Districtwide Facility Hire Remissions Grants being a “worthy cause” whose event is providing community, cultural or sporting activities within the District as a whole.

Special Olympics Kāpiti

- 21 Funding of \$960 is sought to assist with the cost of hiring the Paraparaumu College Sports Hall for their basketball and football teams.
- 22 This event complies with the criteria for Districtwide Facility Hire Remissions Grants being a “worthy cause” whose event is providing community, cultural or sporting activities within the District as a whole.

The Widowed, Separated & Divorced Support Group Kāpiti

- 23 Funding of \$530 is sought to assist with the cost of hiring the Paraparaumu Library Meeting Room for their 10 week course which commences on 1 September 2022.
- 24 This event complies with the criteria for Districtwide Facility Hire Remissions Grants being a “worthy cause” whose event is providing community, cultural or sporting activities within the District as a whole.

**He take | Issues**

- 25 There are no issues to be considered.

**Ngā kōwhiringa | Options**

- 26 There are no options to be considered.

**Tangata whenua**

- 27 There are no tangata whenua issues to be considered.

**Panonitanga āhuarangi | Climate change**

- 28 There are no climate change issues to be considered.



### Ahumoni me ngā rawa | Financial and resourcing

- 29 Under the Local Government Amendment Act 2012 the local authority must “demonstrate prudent management of its revenues, expenses, assets, liabilities, investments or general financial dealings”.
- 30 An amount of \$3,152 is provided in the 2022/23 budget for the Districtwide Facilities Hire Remission Grant. To date no funds have been allocated in the current financial year, leaving **\$3,152** available for distribution.
- 31 Grant applications totalling **\$4,185** are provided for the Subcommittee’s consideration.
- 32 The total being applied for is **\$1,033** more than is available.

### Ture me ngā Tūraru | Legal and risk

- 33 There are no legal or risk issues to be considered.

### Ngā pānga ki ngā kaupapa here | Policy impact

- 34 The current criteria and process for the operation of this grant fund was approved by Council on 21 August 2008. After the Grants Allocation Committee meeting on 20 September 2016 the Assessment Procedure was added.
- 35 The criteria is attached to this report as **Appendix 1**.

## TE WHAKAWHITI KŌRERO ME TE TŪHONO | COMMUNICATIONS & ENGAGEMENT

### Te mahere tūhono | Engagement planning

- 36 An engagement plan is not needed to implement this decision.

### Whakatairanga | Publicity

- 37 All successful applications will be publicised as appropriate through the Council's regular communications channels.

## NGĀ ĀPITI HANGA | ATTACHMENTS

- 1. Grants Allocation Subcommittee (Districtwide Facility Hire Remissions) - criteria [↓](#)
- 2. Applications received to Grants Allocation Subcommittee (Districtwide Facilities Hire Remission) funding round, August 2022 (under separate cover) [⇒](#)

Appendix 1 - GAS (DFHR) criteria

**DISTRICTWIDE FACILITY HIRE REMISSIONS GRANTS  
APPLICATION FORM**

The purpose of the Districtwide Facility Hire Remission Grant is to provide financial assistance for groups or individuals who promise a future into the development of community, cultural or sporting activities within the District.

The programme is to assist facility users whose event is benefitting the District as a whole rather than an individual community.

**Eligible Organisations/Individuals**

1. Applicants must reside in the Kāpiti Coast District.
2. Eligible organisations include those that provide community, cultural or sports activities within the District as a whole.

**Applications will be considered for:**

1. The remission of facility hire, within **the current financial year** of the project or activity.
2. That the remission of facility hire rental for "worthy causes" be in line with Council policy in that all remissions of facility rentals be accounted for by being funded as grants from approved grants budgets under the control of the Council or Community Boards.

**Ineligible Purposes**

Grants will not generally be considered retrospectively (applications must be received by the Kāpiti Coast District Council prior to the event taking place).

**Maximum Grant**

The maximum grant payable is **\$1,000** per grant.

**Accountability**

Applicants must provide evidence that the money was spent for the purpose granted within six months of receipt of the grant.

**Procedure for Applications**

1. Applications must be made on the approved application form and must contain all supporting information. Failure to provide all of the required information will result in the application being returned to the applicant.
2. Applications must include a bank deposit slip.

**Assessment Procedure**

The Grants Allocation Subcommittee (Districtwide Facility Hire Remissions) will assess all eligible applications and allocate the funds in accordance with the programme's criteria and protocols. In assessing applications the Committee will consider measures such as (but not limited to):

- The clear aims and objectives of the applicant;
- The project or event for which the grant is requested;

**DISTRICTWIDE FACILITY HIRE REMISSIONS GRANTS  
APPLICATION FORM**

- Where appropriate, evidence of a sound management structure and good financial management;
- How closely the application fits with the scheme criteria;
- The identification and evaluation of local needs;
- The use of any previous money granted by Council;
- The level of community involvement in the project; and
- The expected outcomes and benefits of the service/project for the Kāpiti Coast District.

**Applications are to be addressed to:**

Tracey Waye, Executive Secretary  
Kāpiti Coast District Council  
Private Bag 60601  
Paraparaumu 5254  
  
tracey.waye@kapiticoast.govt.nz

## 8 CONFIRMATION OF MINUTES

### 8.1 CONFIRMATION OF MINUTES

**Author:** Kate Coutts, Democracy Services Advisor

**Authoriser:** Janice McDougall, Group Manager People and Partnerships

#### **Taunakitanga | Recommendations**

That the minutes of the Grants Allocation Subcommittee – Community Grants meeting of 16 June 2022 be accepted as a true and correct record.

## **APPENDICES**

1. Minutes - Grants Allocation Subcommittee – Community Grants 16 June 2022 [↓](#)

GRANTS ALLOCATION SUBCOMMITTEE (COMMUNITY GRANTS)  
MEETING MINUTES

16 JUNE 2022

MINUTES OF KAPITI COAST DISTRICT COUNCIL  
GRANTS ALLOCATION SUBCOMMITTEE (COMMUNITY GRANTS) MEETING  
HELD AT THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU  
ON THURSDAY, 16 JUNE 2022 AT 9.30AM

**PRESENT:** Cr Jackie Elliott, Deputy Mayor Janet Holborow, Cr Robert McCann, Mr John Hayes,

**IN ATTENDANCE:** Mrs Janice McDougall, Mrs Marie Ottley Clark, Ms Samara Shaw, Mr Aaron Cronin, Ms Fiona Story, Ms Steffi Haefeli

**APOLOGIES:** Mayor Gurunathan and Sarah Yuile

**LEAVE OF  
ABSENCE:** Nil

**1 WELCOME**

The Chair welcome everyone to the meeting.

**2 COUNCIL BLESSING**

Cr Holborow read the Council blessing.

**3 APOLOGIES**

**APOLOGY**

**COMMITTEE RESOLUTION GACG2022/1**

Moved: Deputy Mayor Janet Holborow

Seconder: Cr Robert McCann

That the apology received from Mayor Gurunathan and Sarah Yuile be accepted.

**CARRIED**

**4 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Cr Elliott declared an interest in Application 6 Kapiti Greypower and Application 22 Otaki Montessori and would not participate in discussion or voting.

**5 PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA**

1. Application 29 - Peter Carrington spoke to the application from Cross Road Community Trust for funds to assist with stationary, photocopying, and fuel costs and answered questions from the Committee.
2. Application 27 - Jonas Koukl spoke to the application from Mens Group Kapiti for funds to assist with website creation and a facilitator and answered questions from the Committee.

**GRANTS ALLOCATION SUBCOMMITTEE (COMMUNITY GRANTS)  
MEETING MINUTES**

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**16 JUNE 2022**

3. Application 30 – Karl Webber spoke to the application from the Kapiti Community Kapa Haka for funds to assist with costs of a projector and room hire and answered questions from the Committee.
4. Application 4 – Liffet Stewart spoke to the application from the Whareroa Guardians Community Trust for funds to assist with blackberry eradication and answered questions from the Committee.
5. Application 7 – Jan Borland spoke to the application from the Paekakariki Community Trust for funds to assist with stationary, photocopying and fuel costs and answered questions from the Committee.
6. Application 8 – Kirsty Doyle spoke to the application from the Otaki Promotions Group for funds to assist with improvement of the Community Christmas Lights project and answered questions from the Committee.

Meeting adjourned at 10.22am and resumed at 10.41am.

7. Application 26 – Karen Feary spoke to the application from Victim Support Kapiti for funds to assist with volunteer recruitment and training and answered questions from the Committee.
8. Application 3 – Susan Church spoke to the application from Age Concern Kapiti for funds to assist with producing their monthly newsletter and answered questions from the Committee.
9. Application 13 – James Bowen and Dan Cooper spoke to the application from Kids Need Dadz for funds to assist with an event, room hire, salary contribution and answered questions from the Committee.
10. Application 14 – Suzanne Linton spoke to the application from Wellington Multiple Sclerosis for funds to assist with administration costs and answered questions from the Committee.
11. Application 19 – Stacey O'Brien spoke to the application from Nature Full – Ecotherapy programmes for funds to assist with six placements and answered questions from the Committee.
12. Application 20 – Beate Noldan spoke to the application from KapiMana Multiples for funds to assist with household items and essential baby items and answered questions from the Committee.
13. Application 9 – Jamie Bull spoke to the application from Zero Waste Otaki for funds to assist with planter barrel workshops and answered questions from the Committee.
14. Application 22 – Charlotte Graham spoke to the application from Otaki Montessori for funds to assist with purchasing rainwear and a parachute and answered questions from the Committee.

The Committee discussed priorities around the funding with reference to the grants criteria.

*Meeting adjourned at 12.10pm and resumed at 12.43pm.*

The Committee continued discussion on priorities.

**GRANTS ALLOCATION SUBCOMMITTEE (COMMUNITY GRANTS)  
MEETING MINUTES**

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**16 JUNE 2022**

15. Application 5 - Martin Sloman spoke to the application from the Kapiti Kindness Trust for funds to assist with slowcookers and hotwater bottles and answered questions from the Committee.
16. Application 17 – Natalia Karacaoglu spoke to the application from The Nest Collective NZ Charitable Trust for funds to assist with essential packs for new borns and answered questions from the Committee.
17. Application 12 – Sue Trueman spoke to the application from Parent to Parent Wellington for funds to assist with support groups and answered questions from the Committee.
18. Application 31 – Amanda Blake spoke to the application from L'Arche for funds to assist with a Soy Candle Social Enterprise and answered questions from the Committee.
19. Application 25 – Patricia Robbie spoke to the application from Kapiti Youth Employment Foundation for funds to assist with production of marketing material and answered questions from the Committee.

Cr Holborrow left the meeting at 1.40pm and returned at 1.41pm.

20. Application 16 – Angela Haddon spoke to the application from Heart Kids for funds to assist with grocery vouchers and a counselling fund and answered questions from the Committee
21. Application 23 – Tania O'Regan and Merryn Malcolm spoke to the application from Loss and Grief Kapiti for funds to assist with companion training and answered questions from the Committee.
22. Application 10 – Sahra Kress spoke to the application from Friends of Queen Elizabeth Park for funds to assist with producing a documentary on park restoration and answered questions from the Committee.
23. Application 2 – Joanne Hakaraia spoke to the application from Te Waka Rakau Charitable Trust for funds to assist with rongoa workshops and supplies and answered questions from the Committee.
24. Application 18 – Brian Geary spoke to the application from Kapiti Coast WEA Inc for funds to assist with administration costs and answered questions from the Committee.
25. Application 6 – Derek Townsend spoke to the application from Kapiti Grey Power for funds to assist with six meet with the candidates events and answered questions from the Committee.
26. Application 1 – Ata Kaiea spoke to the application from Kiribati Horowhenua Association for funds to assist with volleyball equipment and answered questions from the Committee.
27. Application 24 – Alejandro Carrasquilla spoke to the application from Kapiti Vaulting Club Inc for funds to assist with an entertainment show and answered questions from the Committee.

Cr Elliott left the meeting at 2.47pm and returned at 2.49pm. Cr Holborrow was Chair during this time.

Meeting adjourned at 2.51pm and resumed at 3.11pm.

GRANTS ALLOCATION SUBCOMMITTEE (COMMUNITY GRANTS)  
MEETING MINUTES

16 JUNE 2022

**6 MEMBERS' BUSINESS**

- (a) Public Speaking Time Responses – this will happen within the report
- (b) Leave of Absence – there were none.
- (c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting) there were none.

**7 REPORTS**

**7.1 COMMUNITY GRANTS 2022**

*Meeting adjourned at 3.15pm and resumed at 3.31pm.*

**COMMITTEE RESOLUTION GACG2022/2**

Moved: Cr Jackie Elliott

Seconder: Deputy Mayor Janet Holborow

That the Grants Allocation Subcommittee suspends standing order to continue this meeting past six hours under 4.20 of the Council standing orders.

**CARRIED**

*Meeting adjourned at 3.34pm and resumed at 3.55pm.*

**COMMITTEE RESOLUTION GACG2022/3**

Moved: Cr Jackie Elliott

Seconder: Deputy Mayor Janet Holborow

That the Grants Allocation Subcommittee grants \$2,000.00 to **Age Concern Kapiti** for costs of producing their monthly newsletter.

**CARRIED**

**COMMITTEE RESOLUTION GACG2022/4**

Moved: Cr Jackie Elliott

Seconder: Cr Robert McCann

That the Grants Allocation Subcommittee grants \$2,000.00 to **Cross Roads Christian Community Trust** to help with costs of stationary, photocopying, and fuel costs.

**CARRIED**

**COMMITTEE RESOLUTION GACG2022/5**

Moved: Cr Jackie Elliott

Seconder: Deputy Mayor Janet Holborow

That the Grants Allocation Subcommittee grants \$1,063.00 to **Friends of Queen Elizabeth Park** to produce a documentary on park restoration.



GRANTS ALLOCATION SUBCOMMITTEE (COMMUNITY GRANTS)  
MEETING MINUTES

16 JUNE 2022

**CARRIED**

**COMMITTEE RESOLUTION GACG2022/6**

Moved: Cr Jackie Elliott  
Seconder: Cr Robert McCann

That the Grants Allocation Subcommittee grants \$2,000.00 to **Heart Kids Wellington** for grocery vouchers and counselling fund.

**CARRIED**

**COMMITTEE RESOLUTION GACG2022/7**

Moved: Cr Jackie Elliott  
Seconder: Deputy Mayor Janet Holborow

That the Grants Allocation Subcommittee grants \$1,200.00 to **KapiMana Multiples** for household hampers and essential baby items.

**CARRIED**

**COMMITTEE RESOLUTION GACG2022/8**

Moved: Cr Jackie Elliott  
Seconder: Cr Robert McCann

That the Grants Allocation Subcommittee grants \$300.00 to **Kapiti Autism Parent Support Group** for room rental.

**CARRIED**

**COMMITTEE RESOLUTION GACG2022/9**

Moved: Cr Jackie Elliott  
Seconder: Deputy Mayor Janet Holborow

That the Grants Allocation Subcommittee grants \$2,000.00 to **Kapiti Coast WEA Inc** for administration costs.

**CARRIED**

**COMMITTEE RESOLUTION GACG2022/10**

Moved: Cr Jackie Elliott  
Seconder: Cr Robert McCann

That the Grants Allocation Subcommittee grants \$1,400.00 to **Kapiti Community Kapa Haka** for projector and room hire.

**CARRIED**

**COMMITTEE RESOLUTION GACG2022/11**

Moved: Cr Jackie Elliott  
Seconder: Deputy Mayor Janet Holborow

That the Grants Allocation Subcommittee grants \$2,000.00 to **Kapiti Horticultural Society** for improvements to tree-planting in schools initiative.

**CARRIED**

GRANTS ALLOCATION SUBCOMMITTEE (COMMUNITY GRANTS)  
MEETING MINUTES

16 JUNE 2022

**COMMITTEE RESOLUTION GACG2022/12**

Moved: Cr Jackie Elliott  
Seconder: Cr Robert McCann

That the Grants Allocation Subcommittee grants \$2,000.00 to **Kāpiti Kindness Trust** for slowcookers and hotwater bottles.

**CARRIED**

**COMMITTEE RESOLUTION GACG2022/13**

Moved: Cr Jackie Elliott  
Seconder: Deputy Mayor Janet Holborow

That the Grants Allocation Subcommittee declined the application from **Kāpiti Vaulting Club Incorporated** towards an entertainment show.

**CARRIED**

**COMMITTEE RESOLUTION GACG2022/14**

Moved: Cr Jackie Elliott  
Seconder: Deputy Mayor Janet Holborow

That the Grants Allocation Subcommittee grants \$2,000.00 to **Kapiti Women's Health Collective** for volunteer recruitment and training.

**CARRIED**

**COMMITTEE RESOLUTION GACG2022/15**

Moved: Cr Jackie Elliott  
Seconder: Cr Robert McCann

That the Grants Allocation Subcommittee grants \$1,000.00 to **Kapiti Youth Employment Foundation** for production of marketing material.

**CARRIED**

**COMMITTEE RESOLUTION GACG2022/16**

Moved: Cr Jackie Elliott  
Seconder: Deputy Mayor Janet Holborow

That the Grants Allocation Subcommittee grants \$2,000.00 to **Kids Need Dadz** for an event, room hire, and salary contribution.

**CARRIED**

**COMMITTEE RESOLUTION GACG2022/17**

Moved: Cr Jackie Elliott  
Seconder: Cr Robert McCann

That the Grants Allocation Subcommittee declined the application from **Kiribati Horowhenua Community** for volleyball equipment.

**CARRIED**

GRANTS ALLOCATION SUBCOMMITTEE (COMMUNITY GRANTS)  
MEETING MINUTES

16 JUNE 2022

**COMMITTEE RESOLUTION GACG2022/18**

Moved: Cr Jackie Elliott  
Seconder: Cr Robert McCann

That the Grants Allocation Subcommittee grants \$600.00 to **L'Arche Kapiti** for Soy Candle Social Enterprise.

**CARRIED**

**COMMITTEE RESOLUTION GACG2022/19**

Moved: Cr Jackie Elliott  
Seconder: Deputy Mayor Janet Holborow

That the Grants Allocation Subcommittee grants \$1,200.00 to **Loss & Grief Centre Kapiti** for companion training.

**CARRIED**

**COMMITTEE RESOLUTION GACG2022/20**

Moved: Cr Jackie Elliott  
Seconder: Deputy Mayor Janet Holborow

That the Grants Allocation Subcommittee declined the application from the **Men's Group Kāpiti** for website creation and facilitator.

**CARRIED**

**COMMITTEE RESOLUTION GACG2022/21**

Moved: Cr Jackie Elliott  
Seconder: Cr Robert McCann

That the Grants Allocation Subcommittee declined the application from **Nature-full ecotherapy programmes** for 6 placements.

**CARRIED**

**COMMITTEE RESOLUTION GACG2022/22**

Moved: Deputy Mayor Janet Holborow  
Seconder: Cr Robert McCann

That the Grants Allocation Subcommittee declined the application from **Ōtaki Montessori** for rainwear and parachute.

**CARRIED**

It was noted Cr Elliot did not participate in discussion or voting on the application from Otaki Montessori.

**COMMITTEE RESOLUTION GACG2022/23**

Moved: Cr Jackie Elliott  
Seconder: Deputy Mayor Janet Holborow

That the Grants Allocation Subcommittee grants \$1,000.00 to **Ōtaki Promotions Group** to improve Community Christmas Lights Project.

**CARRIED**

GRANTS ALLOCATION SUBCOMMITTEE (COMMUNITY GRANTS)  
MEETING MINUTES

16 JUNE 2022

**COMMITTEE RESOLUTION GACG2022/24**

Moved: Cr Jackie Elliott  
Seconder: Cr Robert McCann

That the Grants Allocation Subcommittee declined the application from **Paekākāriki Community Trust** to help with costs of stationary, photocopying, and fuel costs.

**CARRIED**

**COMMITTEE RESOLUTION GACG2022/25**

Moved: Cr Jackie Elliott  
Seconder: Deputy Mayor Janet Holborow

That the Grants Allocation Subcommittee grants \$2,000.00 to **Parent to Parent Wellington** for support groups.

**CARRIED**

**COMMITTEE RESOLUTION GACG2022/26**

Moved: Cr Jackie Elliott  
Seconder: Cr Robert McCann

That the Grants Allocation Subcommittee declined the application from **Te Waka Rākau Charitable Trust** for rongoā workshops and supplies.

**CARRIED**

**COMMITTEE RESOLUTION GACG2022/27**

Moved: Cr Jackie Elliott  
Seconder: Deputy Mayor Janet Holborow

That the Grants Allocation Subcommittee grants \$2,000.00 to **The Nest Collective NZ Charitable Trust** for essentials packs for newborns.

**CARRIED**

**COMMITTEE RESOLUTION GACG2022/28**

Moved: Cr Jackie Elliott  
Seconder: Cr Robert McCann

That the Grants Allocation Subcommittee grants \$2,000.00 to **Victim Support Kapiti** for volunteer recruitment and training.

**CARRIED**

**COMMITTEE RESOLUTION GACG2022/29**

Moved: Cr Jackie Elliott  
Seconder: Deputy Mayor Janet Holborow

That the Grants Allocation Subcommittee grants \$2,000.00 to **Wellington Multiple Sclerosis Society Inc** for administration costs.

**CARRIED**

GRANTS ALLOCATION SUBCOMMITTEE (COMMUNITY GRANTS)  
MEETING MINUTES

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16 JUNE 2022

**COMMITTEE RESOLUTION GACG2022/30**

Moved: Cr Jackie Elliott  
Seconder: Cr Robert McCann

That the Grants Allocation Subcommittee declined the application to **Whareroa Guardians Community Trust** for blackberry eradication

**CARRIED**

**COMMITTEE RESOLUTION GACG2022/31**

Moved: Cr Jackie Elliott  
Seconder: Deputy Mayor Janet Holborow

That the Grants Allocation Subcommittee declined the grant to **Zero Waste Ōtaki** for planter barrel workshops.

**CARRIED**

**COMMITTEE RESOLUTION GACG2022/32**

Moved: Mr John Hayes  
Seconder: Cr Robert McCann

That the Grants Allocation Subcommittee grants \$2,000.00 to **Kapiti Grey Power Association** for 6 'Meet the Candidates' events.

**CARRIED**

It was noted Cr Elliot did not participate in discussion or voting on the application from Kapiti Grey Power Association.

GRANTS ALLOCATION SUBCOMMITTEE (COMMUNITY GRANTS)  
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8 CONFIRMATION OF MINUTES

8.1 CONFIRMATION OF MINUTES

**COMMITTEE RESOLUTION GACG2022/33**

Moved: Cr Jackie Elliott  
Seconder: Cr Robert McCann

That the minutes of the Grants Allocation Subcommittee – Waste Levy meeting of 12 December 2019 be accepted as a true and correct record.

That the minutes of the Grants Allocation Subcommittee – Creative Communities New Zealand meeting of 11 June 2020 be accepted as a true and correct record.

That the minutes of the Grants Allocation Subcommittee – Creative Communities New Zealand meeting of 22 October 2020 be accepted as a true and correct record.

That the minutes of the Grants Allocation Subcommittee – Waste Levy meeting of 18 February 2021 be accepted as a true and correct record.

That the minutes of the Grants Allocation Subcommittee – Creative Communities New Zealand meeting of 31 March 2022 be accepted as a true and correct record.

**CARRIED**

**COMMITTEE RESOLUTION GACG2022/34**

Moved: Cr Jackie Elliott  
Seconder: Deputy Mayor Janet Holborow

**PUBLIC EXCLUDED RESOLUTION**

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
9.1 - Confirmation of Public Excluded Minutes	Section 7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably	Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information

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	to prejudice the commercial position of the person who supplied or who is the subject of the information	for which good reason for withholding would exist under section 6 or section 7
<b>CARRIED</b>		
<p>The Grants Allocation Subcommittee (Community Grants) went into a public excluded session at 4.10pm.</p> <p>The Grants Allocation Subcommittee (Community Grants) came out of public excluded session at 4.12pm.</p>		
<p><b>COMMITTEE RESOLUTION GACG2022/35</b></p> <p>Moved: Cr Jackie Elliott Seconder: Cr Robert McCann</p> <p>That the Subcommittee meeting moves out of public exclude business.</p> <p><b>CARRIED</b></p>		

The Grants Allocation Subcommittee (Community Grants) meeting closed at 4.13pm.

.....  
**CHAIRPERSON**

**9 CONFIRMATION OF PUBLIC EXCLUDED MINUTES**

Nil