



*"He toa taki tini taku toa,
E hara i te toa taki tahi"
"My strength will only be achieved
Because of the efforts of us all."*

AGENDA

Te Whakaminenga o Kāpiti Tuesday, 15 March 2022

I hereby give notice that a Te Whakaminenga o Kāpiti meeting will be held on:

Date: Tuesday, 15 March 2022

Time: 9.30am

Location: Online via Zoom

**Janice McDougall
Group Manager People and Partnerships**

Kapiti Coast District Council

Notice is hereby given that a meeting of Te Whakaminenga o Kāpiti will be held in the Online via Zoom, on Tuesday 15 March 2022, 9.30am.

Te Whakaminenga o Kāpiti Members

Ms Naomi Solomon	Interim Chair
Ms Kirsten Hapeta	Member
Mayor K Gurunathan	Member
Cr James Cootes	Member

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- 1 KARAKIA
- 2 APOLOGIES
- 3 PUBLIC SPEAKING TIME
- 4 ADDITIONAL AGENDA ITEMS

5 CONFIRMATION OF MINUTES

5.1 CONFIRMATION OF MINUTES

Author: Samara Shaw, Executive Secretary to Group Manager People and Partnerships

Authoriser: Janice McDougall, Group Manager People and Partnerships

Taunakitanga | Recommendations

That the minutes of the Te Whakaminenga o Kāpiti meeting of 26 October 2021 be accepted as a true and correct record.

APPENDICES

1. Minutes - 26 October 2021 [↓](#)

TE WHAKAMINENGA O KĀPITI MINUTES**26 OCTOBER 2021**

**MINUTES OF KAPITI COAST DISTRICT COUNCIL
TE WHAKAMINENGA O KĀPITI
HELD AT THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON TUESDAY, 26 OCTOBER 2021 AT 9.30AM**

PRESENT: Ms Kirsten Hapeta, Ms Natalia Repia, Mayor K Gurunathan, Cr James Cootes, Ms Naomi Solomon (via ZOOM)

IN ATTENDANCE: Mr Wayne Maxwell, Mrs Janice McDougall, Ms Samara Shaw, Ms Deanna Rudd, Ms Ariana Reweti, Mr Kahu Ropata, Cr Martin Halliday, Cr Sophie Handford and Ms Denise Hapeta.

APOLOGIES: Nil

**LEAVE OF
ABSENCE:** Nil

1 KARAKIA

The meeting commenced at 9.34am with a karakia by Kahu Ropata.

It was noted that Naomi Solomon would Chair the meeting today until discussions around the Chair role was discussed.

2 APOLOGIES

There were none.

3 PUBLIC SPEAKING TIME

There were none.

4 ADDITIONAL AGENDA ITEMS

There were none.

5 CONFIRMATION OF MINUTES**5.1 CONFIRMATION OF MINUTES****COMMITTEE RESOLUTION TWOK2021/11**

Moved: Mayor K Gurunathan

Seconder: Ms Natalia Repia

That the minutes of the Te Whakaminenga o Kāpiti meeting on 23 March 2021 be accepted as a true and accurate record of the meeting.

CARRIED

TE WHAKAMINENGA O KĀPITI MINUTES

26 OCTOBER 2021

6 UPDATES**6.1 APPOINTMENT OF CHAIR/INTERIM CHAIR**

Kahu Ropata outlined the importance of having an interim Chair or Chair for Te Whakaminenga o Kāpiti.

There were questions around what the Chair's role is and the responsibilities involved. Janice McDougall provided an outline from a staff perspective of what the role involves. Natalia asked if the requirements for the Chair role could be sent out by email? It was confirmed at the Iwi Partnerships team would send out this information.

Natalia nominated Naomi Solomon as Chair.

Naomi will go back to the Ngāti Toa Board and have a discussion around this role with them.

Kirsten Hapeta is happy with supporting Naomi Solomon in the role of Chair.

COMMITTEE RESOLUTION TWOK2021/12

Moved: Ms Kirsten Hapeta

Seconder: Cr James Cootes

That Naomi Solomon be appointed as the interim Chair of Te Whakaminenga o Kāpiti. This would be reviewed at the first meeting in 2022.

CARRIED

6.2 VACANCY – NGĀ HAPŪ O ŌTAKI TE WHAKAMINENGA O KĀPITI REPRESENTATIVE

Denise Hapeta who is the interim Chair of Ngā Hāpu o Ōtaki provided an update on where they are at currently. Their focus is looking at a new strategic plan and also looking at the structure of the organisation going forward. They are having their Annual General Meeting at the end of the year and will provide an update to confirm a nominee by the end of December.

6.3 REVIEW OF TE WHAKAMINENGA O KĀPITI

Kahu Ropata and Janice McDougall provided an update and the background on reviewing Te Whakaminenga o Kāpiti.

The Mayor talked about wanting to create more opportunities for councillors and mana whenua to walk together at a governance level. The current approach of one Te Whakaminenga o Kāpiti representative having a voice at the Council table, and a Māori appointee to Strategy and Operations does not appear to reflect our commitment to strengthening our direct partnerships with each iwi. The conversation about this with Āti Awa has started, off the back of their review of their partnership with Council, and he would like this to start with Ngā Hāpu and Ngāti Toa as well. Making these changes at a governance level would set a strong platform for conversations about what working together differently in our day to day operations would look like, and also form an important part of considerations about the future shape of Te Whakaminenga.

TE WHAKAMINENGA O KĀPITI MINUTES

26 OCTOBER 2021

There were discussions around the timing of this and what the proposal would look like. It was also noted that it is important for Iwi and Council to continue the korero. It was agreed that feedback would be provided at the next meeting.

7 REPORTS

There were none.

8 IWI UPDATES

Denise Hapeta provided an update regarding Ngā Hāpu o Ōtaki's invitation to support a live panel discussion in relation to COVID-19. This is on Wednesday 27 October and will have participants that have lived in Ōtaki including Dr Rawhiri Jackson. Ō

9 TREATY SETTLEMENTS – OVERVIEW FROM EACH IWI

There were none.

10 COUNCIL UPDATE**10.1 TE WHAKAMINENGA O KĀPITI WORK PROGRAMME & IWI CAPACITY FUNDING**

Kahu Ropata provided an overview on the work programme and advised that the Iwi Partnerships team are in discussion with both Iwi. Janice McDougall talked about the budget around the Iwi Capacity Funding and having discussions with Iwi.

Deanna Rudd provided an update on the following:

- Māori Economic Development grants – this will be reported back at the final meeting of the year. The Iwi Partnerships team are in conversation with the Economic Development team around these grants and what they will look like going forward;
- Waitangi Day – In previous years we have had public events but with COVID and the uncertainty that brings, we are looking at the options of what we can do online. Deanna was keen to get a steer from Iwi on what they would like to see as part of an online format to celebrate Waitangi Day;
- Te Haerenga Whakamua – reviewing of the District Plan provisions. The Iwi Partnerships team will discuss this with Iwi.

8 CORRESPONDENCE

There were none.

9 FUTURE AGENDA REQUESTS

Cr Cootes requested an update on Housing in particular the opportunities and discussions that are currently happening in the district.

TE WHAKAMINENGA O KĀPITI MINUTES**26 OCTOBER 2021**

There was a question around the induction process and the cultural safety strategy items that have been raised in previous meetings for staff and elected members. Janice provided an update that the lwi partnerships team will be working on this.

The meeting was closed with a karakia from Kahu Ropata.

Te Whakaminenga o Kāpiti closed at 10.29am.

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CHAIRPERSON

6 REPORTS

Nil

7 IWI UPDATES

8 TREATY SETTLEMENTS – OVERVIEW FROM EACH IWI

9 COUNCIL UPDATE

9.1 WAITANGI DAY 2022

9.2 MĀORI ECONOMIC DEVELOPMENT GRANTS 21/22

9.3 MARAE GRANTS 21/22

9.4 IWI CAPACITY GRANTS 21/22

9.5 MARAMATAKA 21/22

10 CORRESPONDENCE

11 FUTURE AGENDA REQUESTS

12 CONFIRMATION OF PUBLIC EXCLUDED MINUTES

Nil