



APPENDICES MINUTES

**Paraparaumu-Raumati Community
Board Meeting**

Tuesday, 15 February 2022

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Community Board Members ongoing Business matters Tuesday 15 February 2022

(Updates highlighted dark Red)

- \$10,000 LTP engaging with local Business community – Raumati Beach Business Association & Council working together - **ongoing**
- \$20,000 LTP Community Board Funding - Awaiting Criteria from council - **waiting for criteria since 1 July 2021 - Matters Under Action on Community Board Agenda.**
- Listen to community needs - **ongoing**
- SH1 Revocation Paraparaumu/Raumati Railway Station/Coastlands/Underpass Ramp – Presentation to Community Board Tuesday 17 August 2021 (Cancelled Level 4 Lockdown) waiting for Presentation to Councillors before Community Board can be updated, Presentation to Board meeting 23 November 2021 – **Ramp Coastlands side of Underpass will remain Open - Matters Under Action on Community Board Agenda.**
- Maclean Park, Paraparaumu Beach Lights at Basketball Court and lights Basketball court Kaitawa Reserve, – emails requesting meeting with Plans & Open Spaces to catch up and discuss 29 June, 3 August, 8 August – Monique replied – ongoing – Tracey email follow-up 11 August. With Jayne's assistance Adam sent through information on Artpiece and newspaper articles which Open Spaces have received. Aaron Cronin, Connected Communities will follow up and contact Adam Warriner (10/11/21) – due to Staff issues little progress made, however **Mark Mendonca has been communicating with Adam Warriner on the replacement of Martin Kau Kau memorial – Matters Under Action on Community Board Agenda**
- Public Seat - South side Walkway Waikanae River – **ongoing**
- Transport Bylaw - Ready for Consultation after 29 July Council Meeting – August/September. Community Board Submission lodged with council Hearings 21 October 2021. **Kathy spoke to submission 25 November 2021**
- Tour of Kapiti Coast Airport - Karl Webber's invite to Community Board members – Kathy had tour 8 August. **Once back in Level 1 Community Boards invited to meet up with Chris Simpson.**
- Local Alcohol Policy - **Consultation with Communities 2021/22 - Briefing to be held 15 March 2022**
- Representation Review - Public Consultation August/September – Council 26 August – Submission to be lodged with hearings 19 and 20 October 2021. Press Statement from Community Board went out 20 September 2021 to all local print media and Radio Stations. Council meeting Thursday 11 November resolved to keep Community Boards with extra Board for Raumati. Now open for Consultation then to Local Government Commission - **decision by 11 April 2022**
- Older Persons Housing Policy Review - **waiting for review date**
- Te Newhanga Community Centre – Had a conversation with Tania Parata around a room in the new Community Centre dedicated to Older People. **Matters Under Action on Community Board Agenda.**
- Indoor Sports Stadium - **\$50,000 in LTP year 2 being 2022/23**
- Te Urihi Kapiti Gateway - work on Titoki Stream underway. Chair attended Blessing of site Friday 17 September 2021. - **Completion date expected end 2022 Matters Under Action on Community Board Agenda.**

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- **Open Spaces Strategy** - Community Consultation October 2021. **Community Board wrote and submitted Open Spaces Strategy to Council October 2021**
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- **Urban Development Strategy** – Community Consultation October 2021 which will sit alongside the Open Spaces Strategy - **Guy Burns, Deputy Chair, put together Community Board submission and submitted to council.**
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- **Kena Kena Stormwater/Flooding** - **Funding in LTP 2021/41**
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- **Footpath upgrades** - **Glen O'Connor to update Board members once there is clarity on Waka Kotahi Funding.**
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- **Ensure walking tracks** are included in new developments - **Parks & Open Space aware. Matters Under Action on Community Board Agenda.**
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- **Beach ByLaw Manly Street Entrance** - email Parks & Open Spaces re consultation with Manly Street Residents, awaiting reply. - Understand Manly Street North Residents will be consulted - Consultation to take place in 2022. Cr Cootes requested update on the consultation to come to next Strategy & Operations meeting. **Mark Mendonca will follow up with Dennis Grant and Roger Foley around Community Board Notice of Motion 23 November 2021 Board Meeting requesting council to include Manly Street North Entrance in the Beach By Law for People with Disabilities to access the beach in Vehicles. Need to include in Matters Under Action for Community Board Meetings.**
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- **Coastal Hazards** – met with CRU - **attended AGM Saturday 13 November - ongoing**
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- **Kapiti Bears Rugby League Club Planting Native Plants**, Matthews Park, Menin Road, Raumati. **Mayor Gurunathan supportive, need to get in touch with staff for expert advice on plants etc. - ongoing**
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- **SH1 Revocations, Main Road South**, Lynn Sleath - issues around width of footpath. Glen O'Connor gave advice that if issue taken to Waka Kotahi they will just get back to council. Kathy followed up with Lynn 15 November 2021. **Lynn spoken with Sean. Resolved.**
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- **Congestion of traffic, Warrimoo Street**, Paraparaumu. Contacted Wellington Free Ambulance who stated okay at the moment. **Resolved for now.**
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- **Free Transport for Students, Community Service Card Holders etc.** (Council meeting Thursday 11 November 2021) Kathy to follow up with GWRC requesting Bus Shelters at every Bus Stop to encourage locals to use Public Transport. Emailed twice to Daran Ponter, Cr Penny Gaylor, Scott Gallacher, Nigel Corry 30 November, no reply, emailed again 20 December, reply received from Daran Ponter saying reply in January 2022. Daran Ponter wanting to work with Community Board on Bus Shelters although no funding available for all Bus Shelters – **Waiting response as to how GWRC and Community Board work together.**
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Kathy Spiers
Chair, Paraparaumu/Raumati Community Board
15 February 2022

**Paraparaumu/Raumati Community Board Meeting
Tuesday 15 February 2022 at 7pm**

Members Activities

- Road Safety Advisory Group Workshop
- Chair's meeting with Mayor Gurnathan – Guy Burns
- Council Meetings
- Spoke to Traffic By-Law Community Board submission
- Met Steve Flude re Kainga Ora Housing on the Kapiti Coast
- Wrote to Daran Ponter & Others re Bus Shelters on the Kapiti Coast
- Signatures for Housing Petition
- Conversation with Mike Mendonca around Beach ByLaw Manly Street North, Replacement of Martin Kau Kau Memorial and RSA Memorial Maclean Park
- Coffee and chat with Mr Fred Davey
- Communication with Mr Wayne Mitchell around Urgent Road works, space for cyclists Nikau Valley Road
- Annual Plan Briefing & Workshop
- Community Board submission to LGC supporting Raumati Community Board
- Zoom meeting with Cr Rob McCann, Paul Clearwater, Kathie Furthie (Kainga Ora) re houses being built in Kapiti should be for Kapiti Homeless and people on Waiting List. Followed up with Letter to Central Govt & others.
- Conversation with Jess Ward, Principal, Paraparaumu Beach Primary School, around attending Council Meeting on Thursday 24 February re Road Safety issues for children at the school.
- Zoom meeting with Cr Handford & cycling community re Road Safety issues Poplar Avenue.
- Support Letter from Karl Webber and whanau for RSA Memorial at Maclean Park, Paraparaumu Beach
- Followed up with Mr Dennis Grant & Mr Roger Foley re Community Boards Notice of Motion 23 November 2021 re Access for people with Disabilities, Manly Street North.
- Replied to Mr Geoff Amos re Article in Taxpayers Union Newsletter on Canada Geese.
- District Growth Strategy – zoom
- Housing Update – zoom
- Meetings with Chris Evans, Blue Train, Mark Ward ED Council re Tourism

Update on proposed Poplar Avenue Crossing – tabled at 15 February PRCB meeting

1. The petition that kickstarted this korero (page 2) and was tabled at Council with a motion passed as follows:

That the Kāpiti Coast District Council notes a review is being undertaken at the Poplar Ave crossing at the end of Te Ara o Whareroa - the shared pathway through Queen Elizabeth Park, to understand what kinds of further safety improvements might be needed. This review is likely to be concluded by mid-2022. Council requests that users of the track are able to provide feedback into the review.

That, in the meantime, the Kāpiti Coast District Council requests that the Paekākāriki - Raumati Ward Councillor, Cr. Handford, and Transport Portfolio Holder, Cr. Cootes, are advised of any opportunities for immediate improvement of safety at the crossing of Poplar Ave.

2. The draft independent review of the Poplar/Matai intersection (done by Tonkin & Taylor) has been received by Neil Trotter in the infrastructure team.

The process from here is for Neil to respond to the draft and for the report to be finalised. Staff then make their recommendation about how/whether the safety of the crossing in question can be improved. We are not yet 100% sure of the timeframe for this.

Low Carbon Kāpiti, Kāpiti Climate Change Action Group, the Paraparaumu/Raumati Community Board, the 'Cycleways, Walkways & Bridleways' Advisory Group to KCDC and Kāpiti Cycling Action have been connecting to continue keeping each other updated and also strategise about how we can make sure cycling safety and accessibility is improved right across the coast.

Petition that kickstarted this korero...

Protecting Tamariki on Poplar Avenue: Cars Stand Back!

A safe crossing of Poplar Avenue needs to be established at the end of Te Ara o Whareroa—the shared pathway through Queen Elizabeth Park. A raised crossing, as shown in the photo example from Lower Hutt, would require cars to give way to cyclists and pedestrians.

Te Ara o Whareroa shared walking and cycling track connects the villages of Raumati and Paekākāriki. It is a high use track. Students attending local primary and secondary schools, dog walkers, whānau and cycle commuters use it. But, at the Raumati South end of the track, there is no designated crossing of Poplar Avenue. The absence of a crossing here is made even more dangerous because it is located at a complex intersection where Poplar Avenue meets the south end of Matai Road. Walkers and cyclists have long been concerned that it is dangerous crossing this road. Despite many attempts to get the Kāpiti Coast District Council to make this a safe, child-friendly crossing, cars continue to have priority.



Kāpiti Coast District Council has declared a climate emergency and transport emissions need to decline. In order to address climate change and for safety reasons, we need to prioritise the welfare of walkers and cyclists on Poplar Avenue and support safe cycling across the entire Kāpiti Coast.

This petition is endorsed by Low Carbon Kāpiti, Kāpiti Climate Change Action Group and Kāpiti Cycling Action

Updates (FEB 3, 2022)

Fix our crossing fund raiser

To assist our campaign for a safe crossing at Poplar Avenue, Cycling Action Network has set up a Givealittle fund raiser. While our primary focus is to fix this dangerous crossing, this is just the start of a wider campaign to support safe cycling across the whole of the Kāpiti Coast.



We plan to use the money raised to develop publicity material to help our campaign.



21 December 2021

Mr Guy Burns
Deputy Chair
Paraparaumu Raumati Community Board

By email: guy.burns@kapiticoast.govt.nz

cc kathy.spiers@kapiticoast.govt.nz

Dear Mr Burns

Complaint regarding notice of motion - speed signs at Raumati Village Centre

I am writing in relation to the concerns you have raised about the way in which your request of 3 August 2020 that a notice of motion be added to the agenda of the next Paraparaumu Community Board Meeting was handled. The notice of motion you requested is set out as follows:

"That Council investigate moving the southern 30km per hour speed signs at the Raumati Village Centre further south to 309 Rosetta Road".

By way of context, I note that this notice of motion was received after the Council had carried out a comprehensive review of the speed limits in the district and concerned an issue that staff had previously investigated. In responding to this request, both the Chief Executive and staff were mindful of the extensive work that had, and continues to take place in respect of speed limits in the district, and the fact that this work builds in opportunities to hear from the public and community board members throughout the process.

However, I wish to acknowledge that there were shortcomings in the way in which this matter was handled and on behalf of the Council to issue an apology to you and members of the Paraparaumu Community Board. It is unhelpful that we provided a range of responses to your request, cited the wrong version of standing orders and decided not to admit the notice onto the community board agenda.

We accept that notices of motion serve an important purpose in the democratic process, in this case providing the ability for members of the Paraparaumu Community Board "to listen, articulate, advise, advocate and make recommendations to Council on any matter of interest or concern to the local community."

We are committed to taking steps to learn from this instance to ensure the notice of motion process is embedded within Council's democratic process and to this end, we will explore how the current delegations and standing orders relating to community boards can be used to best effect to ensure community boards can raised matters of concern to their community. As part of this, I have asked staff to develop a notice of motion checklist and guidance for staff and elected members to be administered by the Governance and Legal Services team.

We propose to keep you updated on the ongoing work relating to the setting of speed limits in the district arising from the review being led by Waka Kotahi. While it is not anticipated that this will impact on the placement of signage at the specific location at 309 Rosetta Road, the review may result in amendments being made to the Land Transport rule, which may in turn impact on speed limits within the district.

I propose this letter and apology be tabled at the next Paraparaumu Community Board meeting scheduled for February 2022.

Thank you for bringing this matter to our attention.

Yours sincerely



Sean Mallon

Acting Chief Executive