



AGENDA

Paraparaumu-Raumati Community Board Meeting

**I hereby give notice that a Meeting of the Paraparaumu-Raumati
Community Board will be held on:**

Date: Tuesday, 15 February 2022

Time: 7.00pm

Location: Online via Zoom

**Mark de Haast
Group Manager Corporate Services**

Kapiti Coast District Council

Notice is hereby given that a meeting of the Paraparaumu-Raumati Community Board will be held Online via Zoom, on Tuesday 15 February 2022, 7.00pm.

Paraparaumu-Raumati Community Board Members

Ms Kathy Spiers	Chair
Mr Guy Burns	Deputy
Mr Jonny Best	Member
Ms Grace Lindsay	Member
Cr Martin Halliday	Member
Cr Bernie Randall	Member

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1 WELCOME

2 APOLOGIES

3 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

Notification from Elected Members of:

3.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and

3.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

4 PUBLIC SPEAKING TIME

5 MEMBERS' BUSINESS

- (a) Public Speaking Time Responses
- (b) Leave of Absence
- (c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)
- (d) Community Board Members' Activities

6 REPORTS

6.1 CONSIDERATION OF APPLICATIONS FOR FUNDING

Kaituhi | Author: **Jayne Nock, Executive Secretary to Group Manager Corporate Services**

Kaiwhakamana | Authoriser: **Mark de Haast, Group Manager Corporate Services**

Te pūtake | Purpose

- 1 To consider eligible applications to the Community Grants Discretionary Fund and to note Accountability Reports.

He whakarāpopoto | Executive summary

To consider the allocation of grants from the Discretionary Fund.

Te tuku haepapa | Delegation

- 2 The Paraparaumu/Raumati Community Board has delegated authority as at section D of the 2019-2022 Governance Structure:
Approving criteria for, and disbursement of, community-based grant funds as approved through the LTP or Annual Plan.

Taunakitanga | Recommendations

- A. That the Paraparaumu/Raumati Community Board approves a grant of \$...... to Kapiti Coast Rugby League Club, to help with costs with TAG affiliation and to implement their marketing strategy for their Junior Youth Programme.
- B. That the Paraparaumu/Raumati Community Board approves a grant of \$...... to Keelan Magalogo to help with costs to travel to Christchurch for the NZ Youth Touch Nationals in February 2022.
- C. That the Paraparaumu/Raumati Community Board approves a grant of \$...... to Nikora Hohepa Waata, to help with start-up costs for Māori Warden Aotearoa and purchasing stationery, business cards, uniforms, first aid kit.
- D. That the Paraparaumu/Raumati Community Board approves a grant of \$...... to Raumati South School and the 'We're 4 Snow Cone' to purchase a snow cone machine.

Tūāpapa | Background

- 3 This is the fourth Paraparaumu/Raumati Community Board meeting of the 2021/2022 financial year.
- 4 Grants are allocated in accordance with established criteria, attached as Appendix 1 to this report.
- 5 Accountability reports on grants allocated are required two months after the event or activity for which the grant was awarded takes place.

He kōrerorero | Discussion

- 6 Four applications for funding have been received and are attached as Appendix 2 to this report and summarised below.

Kapiti Coast Rugby League Club

- 7 Tina Simcock, on behalf of the Kapiti Coast Rugby League Club, has applied for a grant of \$500 to help with costs with TAG affiliation and to implement their marketing strategy for their Junior Youth Programme.

Keelan Magalogo

- 8 Keelan Magalogo has applied for a grant of \$500 to help with costs to travel to Christchurch for the NZ Youth Touch Nationals in February 2022.

Nikora Hohepa Waata

- 9 Nikora Hohepa Waata, on behalf of Māori Warden Aotearoa, has applied for a grant of \$500 to help with start-up costs in purchasing stationery, business cards, uniforms, first aid kit.

Raumati South School

- 10 Members of Room 4 at Raumati South School have applied for a grant of \$500 plus GST to purchase a second commercial snow cone machine to enable them to attend bigger events.
- 11 The total grant applications under consideration in this report is \$2,000.

He take | Issues

- 12 There are no issues to be considered within this report.

Ngā kōwhiringa | Options

- 13 There were no options to be considered within this report.

Tangata whenua

- 14 There are no tāngata whenua considerations required within this report.

Panonitanga āhuarangi | Climate change

- 15 There are no climate change considerations required within this report.

Ahumoni me ngā rawa | Financial and resourcing

- 16 An amount of \$23,392 is allocated in the 2021/22 budget for the Paraparaumu/Raumati Community Board. This is summarised in the table below:

Total budget allocated for the 2021/22 year	\$23,392
Grants approved during 2021/22	-\$8,000
Balance as at 15 February 2022	\$15,392

- 17 Grants approved for the 2021/22 year are as follows:

Date	Recipient	Amount	Purpose of Grant	Report Back
6/7/21	Lions Club of Waikanae Inc.	\$500	Printing costs for Foodbank leaflets	Received 6/12/21
6/7/21	Kapiti Ballet Society	\$500	2021 Dance Festival at Southwards 17-20 July	Report due Sep 21
6/7/21	LOVED4LIFE™	\$500	Material for welcome quilts for newborn babies	Received 1/11/21
28/9/21	49 Squadron Air Training Corps	\$500	First Aid Training for 15 cadets	Report due Dec 21
28/9/21	The Kapiti Community Recreational Turf Trust	\$500	To install water fountains at the Hockey facility	Report due Dec 21

Date	Recipient	Amount	Purpose of Grant	Report Back
28/9/21	Raumati South Kindergarten	\$500	To purchase four child-sized wheelbarrows for their garden	Received 1/2/22
28/9/21	Grace Brabham	0	Application withdrawn as the National Gymnastrada in Auckland in October was cancelled due to Covid restrictions	N/A
28/9/21	Mulled Wine Concerts in Kāpiti	\$250	Hall hire, relocation of piano, programme printing costs	Report due Dec 21
28/9/21	Kapiti Basketball Association	\$500	Due to Covid restrictions the Hawkes Bay tournament was cancelled and Board Members agreed to cover their Levin tournament in October	Received 20/10/21
28/9/21	Kapiti US Marines Trust	\$500	Collection of photos and film reels set in Kapiti	Report due Dec 21
28/9/21	Cancer Society	\$500	Landscaping their outdoor multi-purpose garden space	Received 21/12/21
28/9/21	Pickle Pot Be-In	\$500	Music Festival in Paekākāriki in January 2022	Report due Jan 22
28/9/21	Kapiti Chess Club	\$500	Extra chess sets for their tournaments	Report due Dec 21
28/9/21	Kapiti Youth Support	\$500	Building projects: plant boxes, picnic tables	Received 3/2/22
28/9/21	Glenda Robb	\$250	Garden equipment for their Rainbow Court Community Garden	Received 29/11/21
28/9/21	MenzShed Kapiti Inc.	\$500	New resource consent	Report due Dec 21
23/11/21	Creative Kapiti	\$1,000	Funding for the Toharā Community Art Project	Report due Feb 22
23/11/21	Waterstone Community Composting	\$500	Purchase of compost bins and signage	N/A Refunded
15/12/21	Waterstone Community Composting	-\$500	Refund – The project was cancelled due to lack of further funds	N/A
	TOTAL GRANTS	\$8,000		

18 Completed Accountability Reports received are attached as Appendix 3 to this report.

19 Grants approved during 2020/21 are detailed as Appendix 4 to this report.

Ture me ngā Tūraru | Legal and risk

20 There are no legal or risk considerations in this report.

Ngā pānga ki ngā kaupapa here | Policy impact

21 Grants are allocated in accordance with established criteria, attached as Appendix 1 to this report.

Te whakawhiti kōrero me te tūhono | Communications & engagement

- 22 Board Members actively engage with the community to promote the availability of a discretionary grant.

Te mahere tūhono | Engagement planning

- 23 This matter has a low level of significance under the Council's Significance and Engagement Policy.

Whakatairanga | Publicity

- 24 Board Members play an active role around the community in promoting the discretionary grant and details are available via the Council's website.

Ngā āpitihanga | Attachments

1. Discretionary Grant Criteria [↓](#)
2. Grant Applications (under separate cover) [⇒](#)
3. Accountability Report Back (under separate cover) [⇒](#)
4. Grants made 2020-21 [↓](#)

**PARAPARAUMU/RAUMATI COMMUNITY BOARD
COMMUNITY GRANTS – APPLICATION FORM**CRITERIA FOR COMMUNITY GRANTS

The purpose of the Paraparaumu/Raumati Community Board's Community Grants is to provide financial assistance for projects or activities that promote the well being of the Paraparaumu and/or Raumati community and show clear community benefit.

Eligible Organisations/Individuals

1. The organisation/individual must undertake its activities in the Paraparaumu/Raumati area. The Board may consider financial assistance for events occurring outside the Paraparaumu/Raumati Community where it is shown the community will benefit.
2. Eligible organisations include those that provide cultural, sports, environmental or social services to the Paraparaumu/Raumati areas.

Criteria

1. The applicant is unable to receive sufficient grants from other sources.
2. The applicant must be non-profit making.
3. The organisation/individual must use the financial assistance for its activities in the Paraparaumu/Raumati Community. The Board may consider financial assistance for events occurring outside the Paraparaumu/Raumati Community where it is shown the community will benefit.
4. Organisations must provide the most recent financial statements and a copy of a resolution noting the decision to apply for funding.
5. The organisation/individual has not received financial assistance from the Paraparaumu/Raumati Community Board Community Grants Fund in the last twelve months.
6. Only one application will be considered by an organisation for one event (Individual team member applications will not be eligible).

NOTE: All applications must have full documentation to support their application (**maximum of five pages in total**).

Eligible Purposes:

1. Unique or infrequent project or activity;
2. Special project or activity;
3. Meritorious project or activity;
4. To partially or fully offset the cost of any Council permit, licence or resource consent fees*;
5. The remission of hall rental*.

* within the current financial year of the project or activity

**PARAPARAUMU/RAUMATI COMMUNITY BOARD
COMMUNITY GRANTS – APPLICATION FORM****Ineligible Purposes**

1. Expenses incurred for school curriculum activities.
2. Retrospective expenses**.

**Grants will not be paid retrospectively other than for hall hire or for the cost of a permit, licence or resource consent fee.

Maximum Grant

The maximum grant payable is **\$500**.

Accountability

Applicants are required to provide written confirmation or a verbal report that the money was spent for the purpose granted within 2 months of completion of the activity. Individuals are required to outline the benefits gained for them and community groups are required to furnish a written report outlining the benefits gained by the community. In normal circumstances applicants failing to meet accountability criteria will be excluded from any further applications for two years.

The Paraparaumu/Raumati Community Board requires all monies that are not used for the purpose applied for to be returned to the Community Grants Fund. Failure to do so may exclude the applicant from any further application.

Procedure for Applications

1. Applications must be made on the approved application form and must contain all supporting information. Failure to provide all of the required information will result in the application being returned to the applicant.
2. Applications must include a bank deposit slip.

The above conditions and criteria do not preclude the Paraparaumu/Raumati Community Board from considering any application at its discretion.

Applications are to be addressed to:

Jayne Nock, Executive Secretary
Kāpiti Coast District Council
Private Bag 60601
Paraparaumu 5254
jayne.nock@kapiticoast.govt.nz

PLEASE NOTE:

Applications must be received by the Kāpiti Coast District Council at least 8 working days prior to the Paraparaumu/Raumati Community Board meeting date, in order to meet the reporting deadline.

Meetings of the Paraparaumu/Raumati Community Board are held every six weeks.

PARAPARAUMU/RAUMATI COMMUNITY BOARD

LIST OF GRANTS FOR THE 2020/21 YEAR

Summary of activity:

2020/21 budget allocation	\$22,777
Balance carried forward to the 2019/20 financial year (Council approved)	\$8,353
Total budget for the 2020/21 year	\$31,130
Grants allocated during 2020/21 (including \$900 refund from unused grant money)	\$29,270
Balance as at 30 June 2021	\$1,860

Grants allocated:

Date	Recipient	Amount	Purpose of Grant	Report Back
18/8/20	Art Studio Kapiti	\$500	Purchase cards to display the artists of art studios artworks on the Kapiti Trail.	Received 10/5/21
18/8/20	Combined Lions Club of Kapiti	\$400	Purchase leaflets for advertising their Annual Foodbank Appeal.	Received 24/12/20
18/8/20	Kapiti Community Patrol (re-purposed c-19)	\$2,500	Help with shortfall of income, due to loss of sponsorship and lack of fundraising during C-19 lockdown.	Received 27/10/20
18/8/20	Kidz Need Dadz	\$500	Annual Father's Day Community Event.	Received 24/10/20
18/8/20	L'Arche Kapiti	\$500	Purchase fruit trees and shrubs.	Received 29/12/20
18/8/20	Kapiti Bears Rugby League (re-purposed c-19)	\$3,500	Replace all toilets and new floor coverings in their Club at Matthews Park, Raumati.	Received 7/5/21
18/8/20	Matai Community Garden Group	\$500	Purchase a Timed Irrigation system for their community garden.	Received 12/5/21
18/8/20	Mulled Wine Concerts in Kapiti	\$500	Covering costs for two concerts (26 July and 16 August).	Received 7/9/20
18/8/20	Peyton Morete	\$250	Costs associated with attending the National Shakespeare Schools Production in October 2020 in Dunedin.	Received 29/12/20
18/8/20	Summer Breeze Art Gallery	\$500	Setting up the Gallery inside the Green and White Ribbon Café, Raumati Beach.	Received 10/11/20
13/10/20	Cancer Society	\$500	Creating a peaceful, multi-purpose garden for everyone who visits them to enjoy.	Received 9/12/20
13/10/20	Jenna-Lea Philpott (Creative Kapiti)	\$500	Launch of the Art Everywhere Project in Paraparaumu Beach.	Received 23/11/20
13/10/20	Raumati Village Business Assoc.	\$500	Establishing the Raumati Village Christmas Parade	Received 16/2/21

Date	Recipient	Amount	Purpose of Grant	Report Back
13/10/20	Jackson Boyd	\$404	Purchase a 'national level' uniform for when attending his first national touch tournament as a referee	Received 23/12/20
13/10/20	Kapiti Chess Club	\$500	Purchase a portable storage cabinet to safely and securely house the Club's assets	Received 9/2/21
24/11/20	MOA Community Garden Inc	\$489.47	Purchase a line trimmer, ear protectors and pole pruner attachment for local community orchard	Received 28/6/21
24/11/20	Aur�lie Bray (Pickle Pot Be-In)	\$500	To help with safety facilities for the Pickle Pot Be-In Youth Festival in Paekakariki on 2/1/21.	Received 21/12/20
24/11/20	Feline Fix	\$500	To help provide a community service to the animals of K�piti by financially assisting and encouraging owners to de-sex their pets	Received 1/2/21
24/11/20	Actively Coping with Cancer	\$500	Hall hire costs to hold ongoing sessions at United Parish Church, Raumati.	Received 6/12/21
16/2/21	Friendship force of Kapiti	\$500	Hall hire at the Queen Elizabeth Park and Kohas for speakers when hosting Friendship force Clubs around New Zealand	Received 9/3/21
16/2/21	Kapiti Songsters Choir	\$500	Hall hire costs for weekly choir sessions at the Kapiti Uniting Church Hall during school terms.	Received 16/12/21
16/2/21	Room 4 Raumati South School	\$500	Purchase a commercial snow cone machine.	Received 29/3/21
13/4/21	Sue Spellacey	\$500	Attending the NZ National Masters tournament in Tauranga representing women's 45's Hockey Team.	Received 20/5/21
13/4/21	Paraparaumu Beach Bowling Club	\$500	The Club attending National Interclub bowls Sevens event in Christchurch in April 2021.	Received 1/7/21
13/4/21	Jo Weir	\$500	To help costs for a post graduate certificate course in Digital and Collaborative Learning through The Mindlab (NZQA accredited)	Received 3/7/21
13/4/21	Te Ara Korowai	\$500	To purchase paint and other essential maintenance items required to maintain the exterior of their Te Ara Korowai property.	Received 22/9/21
8/6/21	Adam Warriner	\$500	To help towards reinstating a memorial for Martin Kau Kau at MacLean Park	Report due Jan 2022
8/6/21	Roger Childs - Friends of the Wharemauku Stream	\$950	To help with purchasing tools for planting and maintenance work and also a medical kit and safety equipment (i.e. ear-muffs and goggles).	Received 28/8/21
8/6/21	Kapiti Chorale	\$500	Hall hire for their choir rehearsals held at St Paul's Anglican Church Hall in Paraparaumu during February to November 2021	Received 16/12/21
8/6/21	Kapiti Coast Derby Crew	\$1,000	Hall hire of Kapiti College's gymnasium to practice each week and play their games during the year	Report due Nov 2021

Date	Recipient	Amount	Purpose of Grant	Report Back
8/6/21	Kapiti Community Patrol	\$2,000	To help with ongoing running costs for their Community Patrol vehicle.	Received 9/8/21
8/6/21	Kapiti Economic Development Association	\$1,000	To equip a business hub at Kapiti Coast Airport to assist start-up businesses to get off the ground and existing businesses to grow	Received 16/12/21
8/6/21	Kapiti Table Tennis Club	\$861	Hall hire for the extra days of interclub and club championship fixtures	Received 9/8/21
8/6/21	L'Arche Kapiti	\$500	To purchase wax, fragrance and jars to make soy candles as part of their Aroha Day activities	Received 11/8/21
8/6/21	Nikau Valley Restoration Society	\$1,750	To help with launching an ambitious project of restoration of wetlands and streams in the Nikau Valley Catchment and Paraparaumu Scenic Reserve	Received 7/10/21
8/6/21	Raumati Line Dancers	\$516	Hall hire to hold their (July/October/December) Socials at the Paraparaumu Memorial Hall.	Received 9/12/21
8/6/21	Society of Saint Vincent de Paul, Kapiti	\$750	To purchase a 50-metre roll of UV resistance quarantine netting to protect their seedlings from birds and more water irrigation hoses for their garden beds	Received 13/8/21
8/6/21	Special Olympics Kapiti	\$1,000	Due to Covid restrictions the Summer Games in Hamilton (Dec 21) was postponed and Board Members agreed the grant money could be spent on new Club uniforms for the athletes.	Report due Jan 2022
8/6/21	Koro Don Te Maipi	\$1,300	On behalf of Taakiri o te ata kaumatua, to help with costs to hold a 'Culture Day' to celebrate Māori Culture mixing with Pākēha English culture	Returned 1/7/21
22/6/21	Koro Don Te Maipi	-\$900	Refund of unused grant money	N/A
	TOTAL GRANTS	\$29,270.47		

7 UPDATES

- 7.1 UPDATE ON THE PROPOSED PEDESTRIAN CROSSING, POPLAR AVENUE,
RAUMATI SOUTH.**
- 7.2 NOTICE OF MOTION OF 3 AUGUST 2020: SPEED SIGNS RAUMATI VILLAGE
CENTRE**

8 CONFIRMATION OF MINUTES

8.1 CONFIRMATION OF MINUTES

Author: Jayne Nock, Executive Secretary to Group Manager Corporate Services

Authoriser: Mark de Haast, Group Manager Corporate Services

RECOMMENDATIONS

That the minutes of the Paraparaumu/Raumati Community Board meeting on 23 November 2021 be accepted as a true and accurate record of the meeting.

APPENDICES

1. Draft Minutes Paraparamum/Raumati Community Board 23 November 2021 [↓](#)

PARAPARAUMU-RAUMATI COMMUNITY BOARD MEETING MINUTES 23 NOVEMBER 2021

**MINUTES OF KAPITI COAST DISTRICT COUNCIL
PARAPARAUMU-RAUMATI COMMUNITY BOARD MEETING
HELD AT THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON TUESDAY, 23 NOVEMBER 2021 AT 7.00PM**

PRESENT: Ms Kathy Spiers (Chair), Mr Guy Burns (Deputy Chair), Mr Jonny Best,
Ms Grace Lindsay, Cr Martin Halliday, Cr Bernie Randall

IN ATTENDANCE: Mark de Haast, Jayne Nock, Steve Flude, Alison Law, Matt Brown,
Cr Sophie Handford

APOLOGIES: Nil

**LEAVE OF
ABSENCE:** Nil

1 WELCOME

The Chair introduced the Board and welcomed everyone to the meeting.

2 APOLOGIES

Nil

3 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

Cr Halliday declared an interest relating to the Creative Kapiti grant application and would not take part in the voting.

4 PUBLIC SPEAKING TIME

Jenna-Lea Philpott

Ms Philpott spoke to the Creative Kapiti grant application and responded to Members' questions.

Edwina Allen

Ms Allen spoke regarding the housing situation in Kāpiti and a call for urgent action to provide an increasing need for social and affordable housing. A template petition with details was tabled with a plea for Kapiti Coast District Council's support. A Hikoi (protest march) would take place on 4 December.

TABLED DOCUMENTS

The following documents were tabled.
Appendices
1 Template Petition - Call for Action on Housing in Kapiti

Appendices

1 Template Petition - Call for Action on Housing in Kapiti

Roger Foley

Mr Foley, a resident of Manly Street and regular user (along with family and friends) of the access at the northern end of the beach at Paraparaumu (as a boat launcher and a disability vehicle driver) spoke of his concerns regarding the recent new signage erected at the entranceway stating "boat launching vehicles only" and "all other motor vehicles are prohibited".

Mr Foley requested Board Members' support in asking the Council to re-visit the Beach Bylaw and reinstate disability vehicle access at the northern end of the beach at Paraparaumu.

PARAPARAUMU-RAUMATI COMMUNITY BOARD MEETING MINUTES 23 NOVEMBER 2021Bede Laracy

Mr Laracy thanked Board Members for their support acknowledging the need for the Raumati area needing its own Community Board during the Representation Review and responded to Members' questions.

Karl Webber

Mr Webber had sent through his apologies for not attending the meeting and Guy Burns read Mr Webber's queries regarding:

- what are the plans for the Tikotu Stream (controlled access would be nice);
- Maclean Park rubbish bins too small for the summer;
- some comms around controlled access to the Beach;
- what are the plans for the empty section of land at 26 Marine Parade;
- Kapiti Nature Tours parking overnight in the washdown area preventing boat users using the area; and
- concerns around cars being stolen around the area

5 MEMBERS' BUSINESS**(a) Public Speaking Time Responses**

- Jenna-Lee Philpott – grants to be discussed later in the meeting.
- Edwinda Allen – details around the petition are noted.
- Roger Foley – a recommendation to the Council will be read out in the meeting.
- Bede Laracy – thank you for your comments and attendance.

(b) Leave of Absence

Nil.

(c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)**MOTION****COMMITTEE RESOLUTION PRCB2021/25**

Moved: Ms Kathy Spiers

Seconder: Mr Guy Burns

That the Paraparaumu/Raumati Community Board requests Councillors to please re-visit the Beach Bylaw Section 16.3 Authorised Disability Parking Areas are located in the following sites to include:

- (c) The Authorised Boat Launch and Retrieve area at Manly Street North

as soon as possible to allow vehicles access to the Beach Manly Street North for people with disabilities.

CARRIED

PARAPARAUMU-RAUMATI COMMUNITY BOARD MEETING MINUTES 23 NOVEMBER 2021**(d) Community Board Members' Activities**

The following papers were tabled during the meeting:

- Board Members' ongoing business matters as at 23 November 2021
- Kathy Spiers' activities during October and November 2021
- Cr Halliday's activities during October and November 2021

TABLED DOCUMENTS

The following documents were tabled.

Appendices

- | | |
|---|--|
| 1 | Board Members' ongoing business matters as at 23 November 2021 |
| 2 | Kathy Spiers' activities during October-November 2021 |
| 3 | Cr Martin Halliday's activities during October-November 2021 |

6 REPORTS**6.1 CONSIDERATION OF APPLICATIONS FOR FUNDING****COMMITTEE RESOLUTION PRCB2021/26**

Moved: Mr Guy Burns

Seconder: Cr Bernie Randall

That the Paraparaumu/Raumati Community Board approves a grant of \$1,000 to Creative Kapiti, to help with funding for the Toharā Community Art Project.

CARRIED

Jonny Best voted against

COMMITTEE RESOLUTION PRCB2021/27

Moved: Mr Guy Burns

Seconder: Cr Bernie Randall

That the Paraparaumu/Raumati Community Board approves a grant of \$500 to Waterstone Community Composting to help with costs to purchase compost bins and signage.

CARRIED**6.2 PARAPARAUMU-RAUMATI COMMUNITY BOARD - DRAFT CALENDAR OF MEETINGS 2022****COMMITTEE RESOLUTION PRCB2021/28**

Moved: Cr Martin Halliday

Seconder: Mr Jonny Best

That the Paraparaumu-Raumati Community Board notes the draft Council Calendar of Meetings 2022 set out in Appendix 1 of this report 'Draft Calendar of Meetings 2022'.

That the Paraparaumu-Raumati Community Board confirms the schedule of meetings for the Paraparaumu-Raumati Community Board 2022.

CARRIED

PARAPARAUMU-RAUMATI COMMUNITY BOARD MEETING MINUTES 23 NOVEMBER 2021**7 UPDATES****7.1 UPDATE ON RAUMATI SOUTH INFORMAL TRACKS (FORMER WAKA KOTAHI LAND)**

Steve Flude, Senior Advisor Local Outcomes, Kapiti Coast District Council advised he was working with the Ministry of Housing and Urban Development (HUD) who had purchased the land at Raumati South, with the intention of a future housing development. Early stages of conversations were taking place with local iwi, the Council and HUD on proposals for that area and there would be an opportunity for public consultation at a later date.

Mr Flude also promoted a Housing Survey, currently available on the Council's website, advising this will help the Council build a true picture of our district's housing and social needs and will be used to build a strong case for change.

Members' questions were responded to.

7.2 REVOCATION AND TOWN CENTRE PROJECTS

Alison Law, Manager, Project Management Office and Matt Brown gave a presentation on the Paraparaumu Town Centres Transport Hub to Coastlands Parade and Waka Kotahi SH1 revocation project.

It was clarified the Council's website would be regularly updated, meetings will be held with Town Centres iwi working group (Te Ātiawa), stakeholders and advisory groups and final detailed designs for wider community engagement.

Members' questions were responded to and the Chair encouraged community engagement.

8 CONFIRMATION OF MINUTES**8.1 CONFIRMATION OF MINUTES****COMMITTEE RESOLUTION PRCB2021/29**

Moved: Cr Martin Halliday

Seconder: Cr Bernie Randall

That the minutes of the Paraparaumu/Raumati Community Board meeting on 28 September 2021 be accepted as a true and accurate record of the meeting.

CARRIED

9 MATTERS UNDER ACTION**9.1 MATTERS UNDER ACTION**

Board Members commented:

- there should be a Community Board Member on most local advisory/committee/project groups to contribute the thoughts of the community;
- have their own portfolios and strategic plan; and

PARAPARAUMU-RAUMATI COMMUNITY BOARD MEETING MINUTES 23 NOVEMBER 2021

- Community Board Members needed to have more delegated responsibilities. The Chair suggested a recommendation be put to the Council at the next meeting in February requesting Board Members be included as stakeholders and have more delegated powers.

Matters Under Action was discussed and noted with the following comments:

- Martin KauKau Memorial – Adam Warriner had been linked up with the Council's Connected Communities (Aaron Cronin) to discuss a way forward. Aaron and Adam are now involved with the Group in upgrading the skatepark.
- RSA Memorial at Maclean Park – no update at the moment.
- Kahe te Rau o te Rangi Artwork – contact will be made with the Council's Arts, Museums and Heritage Advisor for an update.
- Te Newhanga Kapiti Community Centre – ongoing – the Council will continue to keep Board Members informed with any progress.
- Maclean Park – the projects are part of the Council's forward programme and the Project Management Office will keep Board Members updated.
- Te Uruhi (The Gateway) – Board Members will continue to be updated.
- \$20,000 Community Board fund to be added to Matters Under Action. The criteria is planned to be discussed at the December Council meeting and when approved, details will be sent through to Community Boards.

With regard to Karl Webber's queries, Board Members commented:

- Plans for Titoki stream – Cr Halliday will follow up.
- Maclean Park rubbish bins – the Chair will complete a Service Request to the Council.
- Comms around controlled access to the Beach – restricted access is part of the feasibility study budget in the LTP 22/23.
- Land at Marine Parade – no update.

Additional comments:

- Bus Shelters – the Chair suggested the Board write to Greater Wellington Regional Council to suggest a bus shelter at every bus stop in Kāpiti to encourage the community to travel by bus.
- Cr Sophie Handford advised the submissions for the Emissions Reduction Plan consultation ends tomorrow (Wednesday, 24 November) and encouraged Board Members to support the Plan.
- Board Members gave their concerns around the safety of school children with buses travelling along Mazengarb Road around Paraparaumu School. It was advised the Chair would bring up their concerns at the next Road Safety Advisory Group meeting and report back to the Board.

Board Members requested the following list of activities be added to matters under action to enable them to follow up and report back:

- whale song;
- development of Wharamauku park;
- restoration of the Wharamauku stream;
- hydrology report for Links building; and
- Kaitawa Reserve Restoration group.

Cr Sophie Handford commented on a Kapiti residents/petition for safe crossing in Poplar Avenue at the end of Te Ara o Whareroa (the shared pathway through Queen Elizabeth Park), signed by over 720 people. Cr Handford is planning to table the petition at the next Council meeting asking for Councillors' support for some kind of safe crossing.

PARAPARAUMU-RAUMATI COMMUNITY BOARD MEETING MINUTES 23 NOVEMBER 2021

10 CONFIRMATION OF PUBLIC EXCLUDED MINUTES

Nil

The Paraparaumu-Raumati Community Board meeting closed at 8.36pm

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CHAIRPERSON

9 MATTERS UNDER ACTION

9.1 MATTERS UNDER ACTION

Author: Jayne Nock, Executive Secretary to Group Manager Corporate Services

Authoriser: Mark de Haast, Group Manager Corporate Services

The updated matters under action, as attached at appendix 1, for the Board's review.

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APPENDICES

1. Matters Under Action [↓](#)

Paraparaumu/Raumati Community Board – Matters Under Action Register (as at February 2022)

Item	Progress
Town Centres Project	Boffa Miskell is due to provide final design and schedule of quantities by the middle of February. The Request for Proposal is being prepared for a selected tender process. Work expected to begin in May.
Raumati Village Safety Improvements	Details on funding has yet to be confirmed.
Existing informal walking tracks linking Raumati South with the Leinster Avenue/old State Highway One area be acknowledged and protected in any future development of this land.	No further updates received.
Martin KauKau Memorial	Adam Warriner met with Council staff at the Skatepark. The Skatepark will be upgraded summer 2022 and the artwork will be included at the same time. Adam will be involved in the consultation process.
RSA Memorial	Philip Simpson has met with Council staff and has undertaken to send a detailed drawing/specification. Once this is received the Council will start the detailed planning.
Kahe te Rau o te Rangi Artwork	As part of Te Uruhi (the Gateway), Te Atiawa has been commissioned to provide art/cultural elements to the building and surrounds.

The following items are part of the Council's forward work programme (for noting and appropriate updates) (added 28 Sept 21):

Te Newhanga Kapiti Community Centre	The existing building is being assessed to determine whether parts of it can be refurbished and re-used, engaging with partners, centre users and our community and investigating the best location for a community centre in Paraparaumu in case the existing building is not reused.
MacLean Park (skate park, older persons equipment, lights at the basketball park)	<ul style="list-style-type: none"> • Skatepark - as noted above, being upgraded Summer of 2022 • Older Persons equipment – this will be included in the community engagement with the planning and design for the stage 2 development that is funded over the next two years (skatepark, amenity building and associated landscaping) • Lights at the basketball park – to be confirmed
Te Uruhi (The Gateway)	The Early Contractor Involvement (ECI) tender resulted in a local company being awarded the contract. Staged construction will start in March 2022, dependent on Resource Consent.
Community Board fund (\$20,000)	Criteria to be confirmed.

The items below for Board Members' follow up (added 23 Nov 21):	
Whale song	
Development of Wharemauku Park	
Restoration of the Wharemauku Stream	
Hydrology Report for Links Building	
Kaitawa Reserve Restoration Group	

10 CONFIRMATION OF PUBLIC EXCLUDED MINUTES

Nil