



*“He toa taki tini taku toa,  
E hara i te toa taki tahi”  
“My strength will only be achieved  
Because of the efforts of us all.”*

# **AGENDA**

## **Te Whakaminenga o Kāpiti Tuesday, 26 October 2021**

**I hereby give notice that a Te Whakaminenga o Kāpiti meeting will be held on:**

**Date: Tuesday, 26 October 2021**

**Time: 9.30am**

**Location: Council Chamber  
Ground Floor, 175 Rimu Road  
Paraparaumu**

**Janice McDougall  
Group Manager People and Partnerships**

**Kapiti Coast District Council**

**Notice is hereby given that a meeting of Te Whakaminenga o Kāpiti will be held in the Council Chamber, Ground Floor, 175 Rimu Road, Paraparaumu, on Tuesday 26 October 2021, 9.30am.**

**Te Whakaminenga o Kāpiti Members**

Ms Kirsten Hapeta	Member
Ms Natalia Repia	Member
Mayor K Gurunathan	Member
Cr James Cootes	Member
Ms Naomi Solomon	Member

## Order Of Business

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- 1 KARAKIA
- 2 APOLOGIES
- 3 PUBLIC SPEAKING TIME
- 4 ADDITIONAL AGENDA ITEMS

**5 CONFIRMATION OF MINUTES****5.1 CONFIRMATION OF MINUTES**

**Author:** Samara Shaw, Executive Secretary to Group Manager People and Partnerships

**Authoriser:** Morag Taimalietane, Principal Advisor

**RECOMMENDATIONS**

That the minutes of the Te Whakaminenga o Kapiti meeting on 23 March 2021 be accepted as a true and accurate record of the meeting.

**APPENDICES**

1. Minutes - 23 March 2021 [↓](#)

## TE WHAKAMINENGA O KĀPITI MINUTES

23 MARCH 2021

**MINUTES OF KAPITI COAST DISTRICT COUNCIL  
TE WHAKAMINENGA O KĀPITI  
HELD AT THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU  
ON TUESDAY, 23 MARCH 2021 AT 9.30AM**

**PRESENT:** Mr Rupene Waaka, Ms Natalia Repia, Mayor K Gurunathan, Cr James Cootes,

**IN ATTENDANCE:** Wayne Maxwell, Janice McDougall, Samara Shaw, Deputy Mayor Janet Holborow, Kahu Ropata, Ariana Reweti, Deanna Rudd, Leyanne Belcher, Sarah Wattie, Tanicka Mason, Lyndsey Craig, Miriam Randall, Liana Cook, Cr Martin Halliday, Jennifer Allan

**APOLOGIES:** Ms Kirsten Hapeta, Ms Naomi Solomon and Koro Don Te Maipi

**LEAVE OF ABSENCE:** Nil

## 1 KARAKIA

The meeting commenced at 9.45am with a karakia by Kahu Ropata.

## 2 APOLOGIES

### APOLOGY

#### COMMITTEE RESOLUTION TWOK2021/6

Moved: Cr James Cootes

Seconder: Ms Natalia Repia

That the apology received from Kirsten Hapeta, Naomi Solomon and Koro Don Te Maipi be accepted.

**CARRIED**

## 3 PUBLIC SPEAKING TIME

Makareta Moffatt provided an update on the Te Hunga Rangatahi programme that is running in Ōtaki.

## 4 ADDITIONAL AGENDA ITEMS

The Chief Executive introduced Sacha Haskell the new Group Manager Place and Space and Janice McDougall introduced Sarah Wattie who is the new manager of Governance and Legal Services.

## TE WHAKAMINENGA O KĀPITI MINUTES

23 MARCH 2021

**5 CONFIRMATION OF MINUTES****5.1 CONFIRMATION OF MINUTES****COMMITTEE RESOLUTION TWOK2021/7**

Moved: Mayor K Gurunathan

Seconder: Ms Natalia Repia

That the minutes of the Te Whakaminenga o Kāpiti meeting on 9 February 2021 be accepted as a true and accurate record of the meeting.

**CARRIED****6 UPDATES****6.1 UPDATE ON TAKUTAI KAPITI: OUR COMMUNITY LED COASTAL ADAPTATION PROJECT - A CULTURAL VALUES ASSESSMENT**

Lyndsey Craig provided an update on Takutai Kāpiti.

Ms Craig discussed the following information regarding the Community Assessment Panel (CAP)

- to enable a CAP start date in May/June 2021, staff would like to work with Iwi at their earliest availability to begin the process for iwi representative recommendations and appointments; and determine how the representatives will work in practice during the process to ensure the collective environmental vision, values and position inherited and held by the iwi of Kāpiti are represented on the CAP.
- the CAP will meet for a period of 12 months from mid-2021.
- this will include monthly workshops, one site visit and public open days (for each Kāpiti Coast district ward).

The anticipated cultural values assessment process will have a lead author who will be assigned to facilitate the assessment and collate input and knowledge from all three iwi.

The next steps will be:

- CAP Chair recruitment: closing date 29 March
- CAP member recruitment: end-March to mid-April (tbc)
- CAP commencement May/June (recruitment dependant)

There were discussions around the legislative requirements for the cultural values assessment and making sure we consult with our iwi partners. The Chair asked if staff could footnote the case law at the end of the paragraphs in the document.

Ms Craig was going to collate a one page document that outlined the requirements for the CAP roles and what commitment was required and also making sure participants feel safe and protected in the roles that they will be carrying out.

Natalia Repia raised the incident that happened at the Council meeting on the 25 February 2021, she had been thinking about a Cultural Safety Strategy to make sure there were procedures in place to protect everyone. Council staff asked if she could submit an outline to the Iwi Partnerships team to look at.

There was further discussion around this incident and the Chief Executive thanked Natalia for raising this.



## TE WHAKAMINENGA O KĀPITI MINUTES

23 MARCH 2021

**6.2 MĀORI ECONOMIC DEVELOPMENT GRANTS**

Deanna Rudd provided the following update:

The Economic Development Grants Panel met on 3 March 2021, following an initial hui, to consider 10 applications with a combined requested funding amount of \$337,079.95.

The panel were encouraged to see such a positive response to the round and the broad range of projects being undertaken across a range of kaupapa.

Following careful consideration of all applications, a decision was made to contribute towards five applicants projects. Each recipient would be required to provide regular accountability reports to include profit and loss statements and balance sheets.

The funded recipients would be publicly notified on 29 March 2021. The five unsuccessful applicants had been directed towards other funding sources by the panel.

Councillor Cootes thanked Deanna for her work and for providing advice and knowledge through the process. He suggested with the support of Te Whakaminenga o Kāpiti that staff could work with the panel members to review the Māori Economic Development grants process, to consider ways to add value to the funding and pre-funding workshops and other areas.

Janice McDougall advised that staff would bring a report back to formally note the grants, look at the process steps going forward and what Te Whakaminenga o Kāpiti's role is in this.

**6.3 MĀORI WARDS**

Deanna Rudd provided the following update:

In February 2021 Council staff wrote to the three iwi providing them with a briefing on Local Electoral Wards, Māori Wards and the Māori Constituencies Amendment Bill, seeking for each confirm their respective position regarding further consideration to the establishment of a Māori Ward for Kāpiti. Staff requested Ngāti Toa Rangatira and Ngāti Raukawa report back via their representatives to this meeting. Staff had requested Āti Awa ki Whakarongotai report back in writing by this meeting, ahead of further consideration by Council of Māori Wards at the beginning of May ahead of the 21 May 2021 Transitional Period.

Ngāti Toa Rangatira through their CEO Helmut Modlink had advised:

- Ngāti Toa supports the law change to remove the public veto on Māori wards
- Māori wards do not represent a Treaty Partnership
- Iwi remain the Treaty Partner and having Māori representation in local government does not and cannot change this
- Should Māori wards be instituted, if an iwi member were to be elected, this still does not constitute a Treaty Partnership
- Successful Māori ward candidates can only represent the views of their constituents which may or may not include mana whenua in their individual voter capacity
- If Councils are to establish Māori wards, we see them as helping our Treaty Partners to build their capacity to work with Mana Whenua in a mana-enhancing way

They had also advised they are happy to consult further on those matters.

Āti Awa ki Whakarongotai had advised that their Board has affirmed the previous position of Āti Awa ki Whakarongotai not to support a Māori Ward. They had advised they are open to further engagement with ART partners to consult further on the benefits of a Māori Ward.

They further commented that the qualification of Māori in the context of the legislation and who gives statutory and representative powers is unclear.

## TE WHAKAMINENGA O KĀPITI MINUTES

23 MARCH 2021

Ngati Raukawa through Nga Hapu o Ōtaki had advised support for a Māori Ward.

The Iwi Partnership team will reach out to the three iwi to facilitate a joint ART discussion on Māori wards.

There was discussion around attendance for the Māori Wards hui with the three Iwi.

**6.4 BILINGUAL TOWNS AND CITIES AOTEAROA**

Deanna Rudd provided the following update:

Department of Internal Affairs (DIA) had approached and confirmed with Nga Hapu o Ōtaki their involvement in a DIA funded two year pilot project to support increased engagement between Councils and Mana Whenua through the establishment of Ōtaki as a Bilingual Town.

The Iwi Partnerships team is currently working with both groups on this kaupapa.

Cr James Cootes left the meeting at 10.52am.

Cr James Cootes returned to the meeting at 10.55am.

**6.5 MARAMATAKA**

Deanna Rudd provided the following update:

Ngati Huia ki Katihiku mandated through Nga Hapu o Ōtaki have confirmed their agreement to produce the 2021/22 Maramataka and host the Launch on 2 July 2021 at Katihiku Marae. They had appointed two project managers supported by a project team to manage the project with Council support. Ngāti Huia had provided staff with their workplan and staff would assist them to monitor.

The meeting adjourned at 10.55am and reconvened at 11.13am.

**7 REPORTS****7.1 MARAE MAINTENANCE CONTRIBUTION FUND**

Deanna Rudd spoke to the report.

**COMMITTEE RESOLUTION TWOK2021/8**

Moved: Ms Natalia Repia

Seconder: Cr James Cootes

That Te Whakaminenga o Kāpiti approves the allocation of the 2020/21 – 2023/24 funds in the following order: 2020/21 Whakarongotai Marae; 2021/22 Katihiku Marae; 2022/23 Tainui Marae; 2023/24 Raukawa Marae

That Te Whakaminenga o Kāpiti notes the fund will be reviewed during the development of the 2024-44 Long Term Plan.

**CARRIED**

An additional motion was put forward.

## TE WHAKAMINENGA O KĀPITI MINUTES

23 MARCH 2021

**MOTION****COMMITTEE RESOLUTION TWOK2021/9**

Moved: Mr Rupene Waaka  
Seconder: Mayor K Gurnathan

That Te Whakaminenga o Kāpiti request staff explore opportunities to align funding with Oranga Mārae Programme available from Te Puni Kokiri.

**CARRIED****8 MATTERS UNDER ACTION****8.1 TE WHAKAMINENGA O KAPITI MATTERS UNDER ACTION**

The Iwi Partnerships team will review the matters under action and update for the next meeting.

**COMMITTEE RESOLUTION TWOK2021/10**

Moved: Ms Natalia Repia  
Seconder: Cr James Cootes

The Te Whakaminenga o Kāpiti notes matters under action.

**CARRIED****9 IWI UPDATES**

Natalie Repia provided an update on the Three Waters reform workshop that she had attended.

The Chair provided an update that some representatives from Nga Hapu o Ōtaki attended hearings on the Te Mana Arawai water regulation bill.

**10 TREATY SETTLEMENTS – OVERVIEW FROM EACH IWI**

There were none from Ngāti Toa.

Ngāti Raukawa provided an update that hearings would be coming to Ōtaki in November.

**11 COUNCIL UPDATE**

Kahu Ropata and Steve Flude provided an update on housing. They attended a hui at Raukawa Marae in Ōtaki with Council staff. There was discussion around housing, future growth and the District Plan.

**12 CORRESPONDENCE**

There were none.

**13 FUTURE AGENDA REQUESTS**

There were none.

**TE WHAKAMINENGA O KĀPITI MINUTES**

**23 MARCH 2021**

The meeting closed with karakia from Kahu Ropata.

**Te Whakaminenga o Kāpiti closed at 11.49am.**

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**CHAIRPERSON**

**6 UPDATES**

**6.1 APPOINTMENT OF CHAIR/INTERIM CHAIR**

**6.2 VACANCY – NGĀ HAPŪ O ŌTAKI TE WHAKAMINENGA O KĀPITI REPRESENTATIVE**

**6.3 REVIEW OF TE WHAKAMINENGA O KĀPITI**

**7 REPORTS**

Nil

**8 IWI UPDATES**

**9 TREATY SETTLEMENTS – OVERVIEW FROM EACH IWI**

**10 COUNCIL UPDATE**

**10.1 TE WHAKAMINENGA O KĀPITI WORK PROGRAMME & IWI CAPACITY FUNDING**

**11 CORRESPONDENCE**

**12 FUTURE AGENDA REQUESTS**

**13 CONFIRMATION OF PUBLIC EXCLUDED MINUTES**

Nil