



# **AGENDA**

## **Paraparaumu-Raumati Community Board Meeting**

**I hereby give notice that a Meeting of the Paraparaumu-Raumati  
Community Board will be held on:**

**Date: Tuesday, 28 September 2021**

**Time: 7.00pm**

**Location: Council Chamber  
Ground Floor, 175 Rimu Road  
Paraparaumu**

**Mark de Haast  
Group Manager Corporate Services**

**Kapiti Coast District Council**

**Notice is hereby given that a meeting of the Paraparaumu-Raumati Community Board will be held in the Council Chamber, Ground Floor, 175 Rimu Road, Paraparaumu, on Tuesday 28 September 2021, 7.00pm.**

**Paraparaumu-Raumati Community Board Members**

Ms Kathy Spiers	Chair
Mr Guy Burns	Deputy
Mr Jonny Best	Member
Ms Grace Lindsay	Member
Cr Martin Halliday	Member
Cr Bernie Randall	Member

## **Order Of Business**

<b>1</b>	<b>Welcome .....</b>	<b>5</b>
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**1 WELCOME**

**2 APOLOGIES**

**3 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Notification from Elected Members of:

3.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and

3.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

**4 PUBLIC SPEAKING TIME**

**5 MEMBERS' BUSINESS**

- (a) Public Speaking Time Responses
- (b) Leave of Absence
- (c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)
- (d) Community Board Members' Activities

## **6 REPORTS**

### **6.1 CONSIDERATION OF APPLICATIONS FOR FUNDING**

**Author:** Jayne Nock, Executive Secretary to Group Manager Corporate Services

**Authoriser:** Mark de Haast, Group Manager Corporate Services

#### **PURPOSE OF REPORT**

- 1 To consider eligible applications to the Community Grants Discretionary Fund and to note Accountability Reports.

#### **DELEGATION**

- 2 The Paraparaumu/Raumati Community Board has delegated authority as at section D of the Governance Structure approved by Council on 7 November 2019:  
*Approving criteria for and disbursement of community-based grant funds as approved through the LTP or Annual Plan.*

#### **BACKGROUND**

- 3 This is the second Paraparaumu/Raumati Community Board meeting of the 2021/2022 financial year.
- 4 Grants are allocated in accordance with established criteria, attached as Appendix 1 to this report.
- 5 Accountability reports on grants allocated are required two months after the event or activity for which the grant was awarded takes place.

#### **DISCUSSION**

- 6 Thirteen applications for funding have been received and are attached as Appendix 2 to this report and summarised below.

##### 49 Squadron Air Training Corps

- 7 Unit Commander Lyn Williams, on behalf of the 49 Squadron Air Training Corps has applied for a grant of \$500 to help with first aid training costs for 15 cadets.

##### The Kapiti Community Recreational Turf Trust

- 8 Sue Spellacey, on behalf of The Kapiti Community Recreational Turf Trust, has applied for a grant of \$500 plus GST to help with costs to install water fountains on their hockey turf facility.

##### Raumati South Kindergarten

- 9 Raumati South Kindergarten has applied for a grant of \$500 plus GST to help with costs to purchase four child-sized wheelbarrows for use in their garden.

##### Grace Brabham

- 10 Miss Brabham has applied for a grant of \$300 to help with flight and accommodation costs when attending the National Gymnastrada in Auckland in October.

##### Mulled Wine Concerts in Kapiti

- 11 Mary Gow, on behalf of the Mulled Wine Concerts in Kapiti, has applied for a grant of \$500 requesting help with costs for hall hire, relocation of piano, programme printing costs and graphic designer, all for their July 2021 concert. This is a retrospective application for grant funding.

##### Kapiti Basketball Association

- 12 Robert Scriven, on behalf of the Kapiti Basketball Association, has applied for a grant of \$500 to help with costs to send two teams to the Basketball New Zealand u13 regional tournament in Hawkes Bay in October.

Kapiti US Marines Trust

- 13 Anthony Dreaver, on behalf of the Kapiti US Marines Trust, has applied for a grant of \$1,000 plus GST to help with costs to develop a collection of photos and film reels set in the Kapiti area and also to help with starting a small fund for the maintenance of the site and projects in Queen Elizabeth Park.

Cancer Society

- 14 Claire Sonntag, on behalf of the Cancer Society, has applied for a grant of \$500 plus GST to help with costs to continue landscaping their outdoor space (multi-purpose garden).

Pickle Pot Be-In

- 15 Aurélia Bray, on behalf of the Pickle Pot Be-In, has applied for a grant of \$500 to help with costs for their next youth operated day music festival (January 2022) in Paekākāriki.

Kapiti Chess Club

- 16 Gordon Lyall, on behalf of the Kapiti Chess Club, has applied for a grant of \$500 to help with purchasing extra chess sets for their Tournaments.

Kapiti Youth Support

- 17 Terry Poko, on behalf of Kapiti Youth Support, has applied for a grant of \$1,000 plus GST to help with costs for building projects with young people i.e. building plant boxes, picnic tables.

Glenda Robb

- 18 Ms Robb has applied for a grant of \$250 to help with costs to purchase replacement gardening equipment for their Rainbow Court Community Garden.

MenzShed Kapiti Inc.

- 19 Cliff Daly and Peter Blackler, on behalf of the MenzShed Kapiti Inc, has applied for a grant of \$500 to help towards the cost of a new resource consent.

- 20 The total grant applications under consideration in this report is \$7,050.

**CONSIDERATIONS****Policy considerations**

- 21 Grants are allocated in accordance with established criteria, attached as Appendix 1 to this report.

**Financial considerations**

- 22 An amount of \$23,392 is allocated in the 2021/22 budget for the Paraparaumu/Raumati Community Board. This is summarised in the table below:

<b>Total budget allocated for the 2021/22 year</b>	<b>\$23,392</b>
Grants approved during 2021/22	-\$1,500
<b>Balance as at 28 September 2021</b>	<b>\$21,892</b>

- 23 Grants approved for the 2021/22 year are as follows:

Date	Recipient	Amount	Purpose of Grant	Report Back
6/7/21	Lions Club of Waikanae Inc.	\$500	Printing costs for Foodbank leaflets	Report due Sep 21
6/7/21	Kapiti Ballet Society	\$500	2021 Dance Festival at Southwards 17-20 July	Report due Sep 21

Date	Recipient	Amount	Purpose of Grant	Report Back
6/7/21	LOVED4LIFE™	\$500	Material for welcome quilts for newborn babies	Report due Sep 21
	<b>TOTAL GRANTS</b>	<b>\$1,500</b>		

24 Completed Accountability Reports received are attached as Appendix 3 to this report.

25 Grants approved during 2020/21 are detailed as Appendix 4 to this report.

**Significance policy**

26 This matter has a low level of significance under the Council's Significance and Engagement Policy.

## **RECOMMENDATIONS**

- 27 That the Paraparaumu/Raumati Community Board approves a grant of \$.....to the 49 Squadron Air Training Corps to help with first aid training costs for 15 cadets.
- 28 That the Paraparaumu/Raumati Community Board approves a grant of \$..... plus GST to The Kapiti Community Recreational Turf Trust to help with costs to install water fountains on their hockey turf facility.
- 29 That the Paraparaumu/Raumati Community Board approves a grant of \$..... plus GST to Raumati South Kindergarten to help with costs to purchase four child-sized wheelbarrows for use in their garden.
- 30 That the Paraparaumu/Raumati Community Board approves a grant of \$.....to Grace Brabham to help with flight and accommodation costs when attending the National Gymnastrada in Auckland in October.
- 31 That the Paraparaumu/Raumati Community Board approves a grant of \$..... to Mulled Wine Concerts in Kapiti to help with costs for hall hire, relocation of piano, programme printing costs and graphic designer, all for their July concert.
- 32 That the Paraparaumu/Raumati Community Board approves a grant of \$..... to the Kapiti Basketball Association requesting help with costs to send two teams to the Basketball New Zealand u13 regional tournament in Hawkes Bay in October.
- 33 That the Paraparaumu/Raumati Community Board approves a grant of \$..... plus GST to the Kapiti US Marines Trust asking for help with costs to develop a collection of photos and film reels set in the Kapiti area and also to help with starting a small fund for the maintenance of the site and projects in Queen Elizabeth Park.
- 34 That the Paraparaumu/Raumati Community Board approves a grant of \$..... plus GST to the Cancer Society requesting help with costs to continue landscaping their outdoor space (multi-purpose garden).
- 35 That the Paraparaumu/Raumati Community Board approves a grant of \$..... to the Pickle Pot Be-In who are requesting help with costs for their next youth operated day music festival (January 2022) in Paekākāriki.
- 36 That the Paraparaumu/Raumati Community Board approves a grant of \$..... to the Kapiti Chess Club requesting help with purchasing extra chess sets for their Tournaments.
- 37 That the Paraparaumu/Raumati Community Board approves a grant of \$..... plus GST to Kapiti Youth Support to help with costs for building projects with young people i.e. building plant boxes, picnic tables.
- 38 That the Paraparaumu/Raumati Community Board approves a grant of \$..... to Glenda Robb to help with costs to purchase replacement gardening equipment for their Rainbow Court Community Garden.
- 39 That the Paraparaumu/Raumati Community Board approves a grant of \$..... to MenzShed Kapiti Inc, to help towards the cost of a new resource consent.

## **APPENDICES**

1. Grant Criteria [↓](#)
2. Grant Applications (under separate cover) [⇒](#)
3. Grant Accountability Report Back (under separate cover) [⇒](#)
4. Grants approved during 2021/21 [↓](#)

**PARAPARAUMU/RAUMATI COMMUNITY BOARD  
COMMUNITY GRANTS – APPLICATION FORM**

CRITERIA FOR COMMUNITY GRANTS

The purpose of the Paraparaumu/Raumati Community Board's Community Grants is to provide financial assistance for projects or activities that promote the well being of the Paraparaumu and/or Raumati community and show clear community benefit.

**Eligible Organisations/Individuals**

1. The organisation/individual must undertake its activities in the Paraparaumu/Raumati area. The Board may consider financial assistance for events occurring outside the Paraparaumu/Raumati Community where it is shown the community will benefit.
2. Eligible organisations include those that provide cultural, sports, environmental or social services to the Paraparaumu/Raumati areas.

**Criteria**

1. The applicant is unable to receive sufficient grants from other sources.
2. The applicant must be non-profit making.
3. The organisation/individual must use the financial assistance for its activities in the Paraparaumu/Raumati Community. The Board may consider financial assistance for events occurring outside the Paraparaumu/Raumati Community where it is shown the community will benefit.
4. Organisations must provide the most recent financial statements and a copy of a resolution noting the decision to apply for funding.
5. The organisation/individual has not received financial assistance from the Paraparaumu/Raumati Community Board Community Grants Fund in the last twelve months.
6. Only one application will be considered by an organisation for one event (Individual team member applications will not be eligible).

**NOTE:** All applications must have full documentation to support their application (**maximum of five pages in total**).

**Eligible Purposes:**

1. Unique or infrequent project or activity;
2. Special project or activity;
3. Meritorious project or activity;
4. To partially or fully offset the cost of any Council permit, licence or resource consent fees\*;
5. The remission of hall rental\*.

\* within **the current financial year** of the project or activity

## PARAPARAUMU/RAUMATI COMMUNITY BOARD COMMUNITY GRANTS – APPLICATION FORM

### Ineligible Purposes

1. Expenses incurred for school curriculum activities.
2. Retrospective expenses\*\*.

\*\*Grants will not be paid retrospectively other than for hall hire or for the cost of a permit, licence or resource consent fee.

### Maximum Grant

The maximum grant payable is **\$500**.

### Accountability

Applicants are required to provide written confirmation or a verbal report that the money was spent for the purpose granted within 2 months of completion of the activity. Individuals are required to outline the benefits gained for them and community groups are required to furnish a written report outlining the benefits gained by the community. In normal circumstances applicants failing to meet accountability criteria will be excluded from any further applications for two years.

The Paraparaumu/Raumati Community Board requires all monies that are not used for the purpose applied for to be returned to the Community Grants Fund. Failure to do so may exclude the applicant from any further application.

### Procedure for Applications

1. Applications must be made on the approved application form and must contain all supporting information. Failure to provide all of the required information will result in the application being returned to the applicant.
2. Applications must include a bank deposit slip.

***The above conditions and criteria do not preclude the Paraparaumu/Raumati Community Board from considering any application at its discretion.***

### Applications are to be addressed to:

Jayne Nock, Executive Secretary  
Kāpiti Coast District Council  
Private Bag 60601  
Paraparaumu 5254  
[jayne.nock@kapiticoast.govt.nz](mailto:jayne.nock@kapiticoast.govt.nz)

### **PLEASE NOTE:**

Applications must be received by the Kāpiti Coast District Council at least 8 working days prior to the Paraparaumu/Raumati Community Board meeting date, in order to meet the reporting deadline.

Meetings of the Paraparaumu/Raumati Community Board are held every six weeks.

**PARAPARAUMU/RAUMATI COMMUNITY BOARD**

**LIST OF GRANTS FOR THE 2020/21 YEAR**

**Summary of activity:**

2020/21 budget allocation	\$22,777
Balance carried forward to the 2019/20 financial year (Council approved)	\$8,353
<b>Total budget for the 2020/21 year</b>	<b>\$31,130</b>
Grants allocated during 2020/21 (including \$900 refund from unused grant money)	\$29,270
<b>Balance as at 30 June 2021</b>	<b>\$1,860</b>

**Grants allocated:**

<b>Date</b>	<b>Recipient</b>	<b>Amount</b>	<b>Purpose of Grant</b>	<b>Report Back</b>
18/8/20	Art Studio Kapiti	\$500	Purchase cards to display the artists of art studios artworks on the Kapiti Trail.	Received 10/5/21
18/8/20	Combined Lions Club of Kapiti	\$400	Purchase leaflets for advertising their Annual Foodbank Appeal.	Received 24/12/20
18/8/20	Kapiti Community Patrol (re-purposed c-19)	\$2,500	Help with shortfall of income, due to loss of sponsorship and lack of fundraising during C-19 lockdown.	Received 27/10/20
18/8/20	Kidz Need Dadz	\$500	Annual Father's Day Community Event.	Received 24/10/20
18/8/20	L'Arche Kapiti	\$500	Purchase fruit trees and shrubs.	Received 29/12/20
18/8/20	Kapiti Bears Rugby League (re-purposed c-19)	\$3,500	Replace all toilets and new floor coverings in their Club at Matthews Park, Raumati.	Received 7/5/21
18/8/20	Matai Community Garden Group	\$500	Purchase a Timered Irrigation system for their community garden.	Received 12/5/21
18/8/20	Mulled Wine Concerts in Kapiti	\$500	Covering costs for two concerts (26 July and 16 August).	Received 7/9/20
18/8/20	Peyton Morete	\$250	Costs associated with attending the National Shakespeare Schools Production in October 2020 in Dunedin.	Received 29/12/20
18/8/20	Summer Breeze Art Gallery	\$500	Setting up the Gallery inside the Green and White Ribbon Café, Raumati Beach.	Received 10/11/20
13/10/20	Cancer Society	\$500	Creating a peaceful, multi-purpose garden for everyone who visits them to enjoy.	Received 9/12/20
13/10/20	Jenna-Lea Philpott (Creative Kapiti)	\$500	Launch of the Art Everywhere Project in Paraparaumu Beach.	Received 23/11/20
13/10/20	Raumati Village Business Assoc.	\$500	Establishing the Raumati Village Christmas Parade	Received 16/2/21

<b>Date</b>	<b>Recipient</b>	<b>Amount</b>	<b>Purpose of Grant</b>	<b>Report Back</b>
13/10/20	Jackson Boyd	\$404	Purchase a 'national level' uniform for when attending his first national touch tournament as a referee	Report due Dec 2020
13/10/20	Kapiti Chess Club	\$500	Purchase a portable storage cabinet to safely and securely house the Club's assets	Received 9/2/21
24/11/20	MOA Community Garden Inc	\$489.47	Purchase a line trimmer, ear protectors and pole pruner attachment for local community orchard	Received 28/6/21
24/11/20	Aur�lie Bray (Pickle Pot Be-In)	\$500	To help with safety facilities for the Pickle Pot Be-In Youth Festival in Paekakariki on 2/1/21.	Received 21/12/20
24/11/20	Feline Fix	\$500	To help provide a community service to the animals of K�piti by financially assisting and encouraging owners to de-sex their pets	Received 1/2/21
24/11/20	Actively Coping with Cancer	\$500	Hall hire costs to hold ongoing sessions at United Parish Church, Raumati.	Report due Jan 2022
16/2/21	Friendship force of Kapiti	\$500	Hall hire at the Queen Elizabeth Park and Kohas for speakers when hosting Friendship force Clubs around New Zealand	Received 9/3/21
16/2/21	Kapiti Songsters Choir	\$500	Hall hire costs for weekly choir sessions at the Kapiti Uniting Church Hall during school terms.	Report due Nov 2021
16/2/21	Room 4 Raumati South School	\$500	Purchase a commercial snow cone machine.	Received 29/3/21
13/4/21	Sue Spellacey	\$500	Attending the NZ National Masters tournament in Tauranga representing women's 45's Hockey Team.	Received 20/5/21
13/4/21	Paraparaumu Beach Bowling Club	\$500	The Club attending National Interclub bowls Sevens event in Christchurch in April 2021.	Received 1/7/21
13/4/21	Jo Weir	\$500	To help costs for a post graduate certificate course in Digital and Collaborative Learning through The Mindlab (NZQA accredited)	Received 3/7/21
13/4/21	Te Ara Korowai	\$500	To purchase paint and other essential maintenance items required to maintain the exterior of their Te Ara Korowai property.	Report due Aug 2021
8/6/21	Adam Warriner	\$500	To help towards reinstating a memorial for Martin Kau Kau at MacLean Park	Report due Oct 2021
8/6/21	Roger Childs - Friends of the Wharemauku Stream	\$950	To help with purchasing tools for planting and maintenance work and also a medical kit and safety equipment (i.e. ear-muffs and goggles).	Received 28/8/21
8/6/21	Kapiti Chorale	\$500	Hall hire for their choir rehearsals held at St Paul's Anglican Church Hall in Paraparaumu during February to November 2021	Report due Dec 2021
8/6/21	Kapiti Coast Derby Crew	\$1,000	Hall hire of Kapiti College's gymnasium to practice each week and play their games during the year	Report due Nov 2021

<b>Date</b>	<b>Recipient</b>	<b>Amount</b>	<b>Purpose of Grant</b>	<b>Report Back</b>
8/6/21	Kapiti Community Patrol	\$2,000	To help with ongoing running costs for their Community Patrol vehicle.	Received 9/8/21
8/6/21	Kapiti Economic Development Association	\$1,000	To equip a business hub at Kapiti Coast Airport to assist start-up businesses to get off the ground and existing businesses to grow	Report due Oct 2021
8/6/21	Kapiti Table Tennis Club	\$861	Hall hire for the extra days of interclub and club championship fixtures	Received 9/8/21
8/6/21	L'Arche Kapiti	\$500	To purchase wax, fragrance and jars to make soy candles as part of their Aroha Day activities	Received 11/8/21
8/6/21	Nikau Valley Restoration Society	\$1,750	To help with launching an ambitious project of restoration of wetlands and streams in the Nikau Valley Catchment and Paraparaumu Scenic Reserve	Report due August 2021
8/6/21	Raumati Line Dancers	\$516	Hall hire to hold their (July/October/December) Socials at the Paraparaumu Memorial Hall.	Report due Jan 2022
8/6/21	Society of Saint Vincent de Paul, Kapiti	\$750	To purchase a 50-metre roll of UV resistance quarantine netting to protect their seedlings from birds and more water irrigation hoses for their garden beds	Received 13/8/21
8/6/21	Special Olympics Kapiti	\$1,000	To help with costs towards accommodation and for track suit jackets for some of their athletes as they take part in the National Summer Games in Hamilton in December 21	Report due Jan 2022
8/6/21	Koro Don Te Maipi	\$1,300	On behalf of Taakiri o te ata kaumatua, to help with costs to hold a 'Culture Day' to celebrate Māori Culture mixing with Pākēha English culture	Returned 1/7/21
22/6/21	Koro Don Te Maipi	-\$900	Refund of unused grant money	N/A
	<b>TOTAL GRANTS</b>	<b>\$29,270.47</b>		

**7 CONFIRMATION OF MINUTES**

**7.1 CONFIRMATION OF MINUTES**

**Author:** Jayne Nock, Executive Secretary to Group Manager Corporate Services

**Authoriser:** Mark de Haast, Group Manager Corporate Services

**RECOMMENDATIONS**

That the minutes of the Paraparaumu/Raumati Community Board meeting on 6 July 2021 be accepted as a true and accurate record of the meeting.

**APPENDICES**

1. Draft minutes of 6 July 2021 [↓](#)

**PARAPARAUMU-RAUMATI COMMUNITY BOARD MEETING MINUTES**

**6 JULY 2021**

**MINUTES OF KAPITI COAST DISTRICT COUNCIL  
PARAPARAUMU-RAUMATI COMMUNITY BOARD MEETING  
HELD AT THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU  
ON TUESDAY, 6 JULY 2021 AT 7.00PM**

**PRESENT:** Ms Kathy Spiers (Chair), Mr Guy Burns (Deputy Chair), Mr Jonny Best,  
Ms Grace Lindsay, Cr Martin Halliday, Cr Bernie Randall

**IN ATTENDANCE:** Mark de Haast, Jayne Nock, John Stewart (Police), Leeza Boyd (KCDC)

**APOLOGIES:** Nil

**LEAVE OF  
ABSENCE:** Nil

**1 WELCOME**

The Chair introduced the Board, staff and guests and welcomed everyone to the meeting.

**2 APOLOGIES**

An apology from Karl Webber was noted.

**3 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Nil

**AGENDA ITEMS MOVED**

**COMMITTEE RESOLUTION PRCB2021/18**

Moved: Cr Bernie Randall

Seconder: Mr Guy Burns

That the Paraparaumu/Raumati Community Board agree to:

- move item 7.1 Update of Local Crime to after item 3; and
- move item 7.2 Local Alcohol Policy to after item 3.

**CARRIED**

**7.1 UPDATE OF LOCAL CRIME FROM COMMUNITY CONSTABLE JOHN STEWART**

Community Constable John Stewart gave an update on issues the Police are facing around criminal activity in the Paraparaumu/Raumati area. The main problems were burglaries and theft of vehicles.

## PARAPARAUMU-RAUMATI COMMUNITY BOARD MEETING MINUTES

6 JULY 2021

**7.2 LOCAL ALCOHOL POLICY**

Leeza Boyd, Senior Policy Advisor gave an update on the Local Alcohol Policy and the upcoming work that is being undertaken following legislative change (paper was tabled).

The process consists of:

- research and community engagement;
- develop a draft with Police, Licensing Inspectors and Medical Officers of Health;
- consult the community;
- adopt a provisional Local Alcohol Policy (can be Appealed for 30 days after adoption); and
- Local Alcohol Policy is final 30 days after publicly notified (or after any Appeals are resolved).

The process could take 2-3 years depending on Appeals.

Ms Boyd responded to Members' questions and the Board advised they would be happy to join Ms Boyd when consulting with the community.

**TABLED DOCUMENTS****Appendices**

- |   |                                   |
|---|-----------------------------------|
| 1 | Local Alcohol Policy presentation |
|---|-----------------------------------|

**4 PUBLIC SPEAKING TIME**Valerie Andrews

Ms Andrews, on behalf of the Kapiti Ballet Society, spoke to their grant application

Geoff Amos

Mr Amos had emailed Board Members a submission asking for the Board's help with his campaign to help decrease the numbers of Canada Geese, particularly around the Awatea Pond in Paraparaumu.

Mr Amos' submission suggested ways to conduct culling of the Canada Geese and also recommended they encourage Greater Wellington Regional Council to make a minor amendment to their Pest Management Plan to include the culling of Canada Geese.

The Board thanked Mr Amos for his attendance and submission.

**TABLED DOCUMENTS****Appendices**

- |   |                                      |
|---|--------------------------------------|
| 1 | Submission - Canada Geese Management |
|---|--------------------------------------|

**5 MEMBERS' BUSINESS****(a) Public Speaking Time Responses**

The Chair advised:

- Ms Andrews – grant applications will be discussed in the meeting
- Mr Amos – the Board will liaise with Greater Wellington Regional Council and also discuss his submission with the Council's Parks and Recreational Team. Board Members agreed it was a community issue that needed to be addressed and would meet with Mr Amos at a later date to further discuss.

**PARAPARAUMU-RAUMATI COMMUNITY BOARD MEETING MINUTES**

**6 JULY 2021**

- (b) Leave of Absence

**LEAVE OF ABSENCE**

**COMMITTEE RESOLUTION PRCB2021/19**

Moved: Cr Martin Halliday

Seconder: Mr Guy Burns

That a request from Grace Lindsay for a leave of absence on 17 August 2021 be accepted.

**CARRIED**

- (c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

Nil

- (d) Community Board Members' Activities

The Chair's activities had been emailed to Board Members prior to the meeting for their information.

**TABLED DOCUMENTS**

**Appendices**

- 1 Kathy Spiers' Activities for June 2021

**6 REPORTS**

**6.1 CONSIDERATION OF APPLICATIONS FOR FUNDING**

**COMMITTEE RESOLUTION PRCB2021/20**

Moved: Mr Guy Burns

Seconder: Cr Bernie Randall

That the Paraparaumu/Raumati Community Board approves a grant of \$500 to the Combined Lions Clubs of Kapiti (also known as Lions Club of Waikanae Inc.) to help with printing costs for their Foodbank leaflets.

That the Paraparaumu/Raumati Community Board approves a grant of \$500 to the Kapiti Ballet Society to help with costs for their 2021 Dance Festival at the Southwards Museum Theatre 17-20 July.

That the Paraparaumu/Raumati Community Board approves a grant of \$500 to LOVED4LIFE™ to help with costs to purchase material for their welcome quilts for newborn babies in Paraparaumu.

**CARRIED**

**7 UPDATES**

Updates were moved and discussed after item 3.

**PARAPARAUMU-RAUMATI COMMUNITY BOARD MEETING MINUTES**

**6 JULY 2021**

**8 CONFIRMATION OF MINUTES**

**8.1 CONFIRMATION OF MINUTES**

**COMMITTEE RESOLUTION PRCB2021/21**

Moved: Cr Bernie Randall

Seconder: Mr Guy Burns

A mis-spelling was corrected.

With the above correction, the minutes of the Paraparaumu/Raumati Community Board meeting on 8 June 2021 be accepted as a true and accurate record of the meeting.

**CARRIED**

**9 MATTERS UNDER ACTION**

**9.1 MATTERS UNDER ACTION**

Matters under action was discussed and noted.

Town Centres Project

Board Members requested details on bus bays around the Paraparaumu Railway Station and other works around the area and it was advised that Council's Senior Delivery Manager would be attending the next meeting to update Members on the Revocation/Town Centre Projects.

Raumati Village Safety Improvements

The Council's Access and Transport Manager will attend a future meeting when funding has been established from Waka Kotahi.

The Chair requested that Members' Activities be included in future Agendas to enable the community to be aware of Board Members' involvement around the Paraparaumu/Raumati area.

**The Paraparaumu-Raumati Community Board meeting closed at 8.20pm.**

.....  
**CHAIRPERSON**

**8 MATTERS UNDER ACTION**

**8.1 MATTERS UNDER ACTION**

**Author:** Jayne Nock, Executive Secretary to Group Manager Corporate Services

**Authoriser:** Mark de Haast, Group Manager Corporate Services

The updated matters under action, as attached at appendix 1, for the Board's review.

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**APPENDICES**

1. Matters Under Action [↓](#)

## Paraparaumu/Raumati Community Board – Matters Under Action Register (as at 28 September 2021)

Item	Progress
Town Centres Project	<p><b>P5 – Paraparaumu Transport Hub</b></p> <p>We continue to work on projects to transform the transport hub, including streetscaping at Coastlands Parade (the SH1 entrance) and improving the entrance into Kāpiti Lights. We have been developing designs with directly affected stakeholders and hope to share them with the community in the near future. Waka Kotahi (formerly known as NZTA) are continuing to plan the Paraparaumu town centre revocation work and we are awaiting an update as to when the work will be able to commence. The Council will be briefed in the coming weeks and then an update will come to PRCB.</p> <p><b>P2B – Rimu Road Coastlands to Iver Trask Place Connection</b></p> <p>The new traffic signal controlled crossing is completed. We are continuing to monitor the light phasing and working through final audits.</p> <p><b>Waka Kotahi SH1 revocation project</b></p> <p>Waka Kotahi's contractor, Higgins is progressing with the stormwater installation, working from Poplar Ave end towards the north. The focus is now on kerb and channel, footpaths and stormwater works from the Raumati Road roundabout area to Ihakara Street. Once these are complete, the work will move north and Waka Kotahi are expected to update all stakeholders soon with regards to their latest timetable and the impact of this work.</p>
Raumati Village Safety Improvements	Details on funding has yet to be confirmed.
Existing informal walking tracks linking Raumati South with the Leinster Avenue/old State Highway One area be acknowledged and protected in any future development of this land.	<ul style="list-style-type: none"> <li>• The existing tracks will be maintained and kept open for public use until the development starts.</li> <li>• The local community will have an opportunity to provide comment on the proposed development.</li> <li>• More information on the plans, timelines and opportunity for public input will be provided at the Paraparaumu/Raumati Community Board meeting on 23 November</li> </ul>

