



# **AGENDA**

## **Paekākāriki Community Board Meeting**

**I hereby give notice that a Meeting of the Paekākāriki Community Board will be held on:**

**Date: Tuesday, 28 September 2021**

**Time: 7.00pm**

**Location: St Peter's Hall, Beach Road, Paekākāriki**

**James Jefferson  
Group Manager Regulatory Services**

**Kapiti Coast District Council**

**Notice is hereby given that a meeting of the Paekākāriki Community Board will be held in the St Peter's Hall, Beach Road, Paekākāriki, on Tuesday 28 September 2021, 7.00pm.**

**Paekākāriki Community Board Members**

Ms Holly Ewens	Chair
Ms Tina Pope	Deputy
Ms Jessica Hortop	Member
Mr Daniel O'Connell	Member
Cr Sophie Handford	Member

## Order Of Business

<b>1</b>	<b>Welcome .....</b>	<b>5</b>
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**1 WELCOME**

**2 APOLOGIES**

**3 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Notification from Elected Members of:

3.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and

3.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

**4 PUBLIC SPEAKING TIME**

**5 MEMBERS' BUSINESS**

- (a) Public Speaking Time Responses
- (b) Leave of Absence
- (c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)
- (d) Community Board Members' Activities

**6 REPORTS****6.1 CONSIDERATION OF FUNDING APPLICATIONS**

**Author:** Amanda Cottrell, Executive Secretary to Group Manager Regulatory Services

**Authoriser:** James Jefferson, Group Manager Regulatory Services

**PURPOSE OF REPORT**

- 1 Two applications for a Community Grant have been received from:
  - 1.1 Pickle Pot Be-In for \$500 to assist with the costs commencing planning for the 2022 Pickle Pot Be-In event.

**DELEGATION**

- 2 The Paekākāriki Community Board has the authority to consider this matter under Part D of the Governance Structure for the 2019-2022 Triennium.

**BACKGROUND**

- 3 This is the second allocation of grants for the 2021/2022 financial year.

**ISSUES AND OPTIONS****Issues**

- 4 Grants are allocated in accordance with established criteria (copy attached).
- 5 Two applications have been received for funding from the Community Grants Fund.
- 6 The applicant has been advised of the criteria and meeting date via email.

Applications from the Community Grants Fund:

- 6.1 A request from Pickle Pot Be-In for \$500 to assist with the costs commencing planning for the 2022 Pickle Pot Be-In event.

**CONSIDERATIONS****Policy considerations**

- 7 There are no policy considerations.

**Legal considerations**

- 8 There are no legal considerations.

**Financial considerations**

2021/2022 Budget Allocation	Total Allocated to Date	Total Available for Distribution
\$6,201.00	\$750.00	\$5,451.00

- 9 For this funding round, the total amount in grants being applied for from the Discretionary Fund is \$500.
- 10 Below are the successful applicants for the 2020/2021 year for the Board's information:

Date	Recipient	Amount	Purpose of Grant	Report Back
21 July 2020	Frances Broatch	\$200	Repainting the Paekākāriki Express sign	√
25 August 2020	Kidz Need Dadz	\$250	Assist with costs of the annual Kidz Need Dadz Wellington Father's Day community event at Kapiti Ten Pin Bowling	√
25 August 2020	Predator Free Paekākāriki	\$500	Assist with costs of supplying pest traps to Paekākāriki residents	√
6 October 2020	Paekākāriki Playcentre	\$500	Assist with the costs of replacing printer cartridges for printing learning resources and compliance documents.	√
6 October 2020	Paekākāriki Pride Incorporated Society	\$500	Assist with the costs of hall hire for the Paekākāriki Pride festival	√
6 October 2020	Paekākāriki Informed Community Inc	\$500	Assist with the costs of creating and printing a community newssheet for the Paekākāriki community.	√
30 November 2020	Pickle Pot Be-In	\$500	Assist with the costs of the Pickle Pot Be-In event at Tilley Road in Paekākāriki.	√
23 February 2021	Kāpiti Coast Derby Crew	\$500	Assist with the costs of the gym rental at Kapiti College for Roller Derby practice and games.	√
23 February 2021	Paekākāriki Arts Walk	\$500	Assist with the costs of materials for a new mural at Pearl and Florrie's Way, Paekākāriki.	
30 March 2021	Paekākāriki Housing Trust	\$500	Assist with the costs of producing promotional videos for the Housing Trust.	
30 March 2021	Wai Ata	\$500	Assist with the costs of buying a sound recording interface for the studio space in the Weaver's Whare on Tilley Road.	
30 March 2021	Paekākāriki School Garden Group	\$500	Assist with the costs of purchasing a new garden shed for Potty Potters gardening group.	√
25 May 2021	Kāpiti Chorale Inc	\$90	Assist with the annual costs of hall hire for choir rehearsals.	√

**Tāngata whenua considerations**

- 11 There are no tāngata whenua considerations.

**SIGNIFICANCE AND ENGAGEMENT****Significance policy**

- 12 This report is not significant under the Council's Significance and Engagement Policy

**RECOMMENDATIONS**

- 13 That the Paekākāriki Community Board approves a funding application from Pickle Pot Be-In for \$500 to assist with the costs commencing planning for the 2022 Pickle Pot Be-In event.

**APPENDICES**

1. Pickle Pot Be-In Grant Application (under separate cover)
2. Predator Free Paekakariki Accountability Report [↓](#)
3. Paekakariki Informed Community Inc Accountability Report [↓](#)
4. Paekakariki School Accountability Report [↓](#)



## ACCOUNTABILITY REPORT

PAEKĀKĀRIKI COMMUNITY BOARD  
COMMUNITY GRANTS

Send or deliver this form to:

Amanda Cottrell  
Kāpiti Coast District Council  
175 Rimu Road, Paraparaumu 5032  
Private Bag 60601, Paraparaumu 5254  
Email: [amanda.cottrell@kapiticoast.govt.nz](mailto:amanda.cottrell@kapiticoast.govt.nz)

For all enquiries phone:  
04 296 4700 or 0800 486 486

You/your organisation received a grant from the Paekākāriki Community Board recently. As part of accepting this grant, the Community Board require you to complete this Accountability Report and **attach** copies of receipts of payments and any other financial information as applicable. Please complete this form within **two months** of using the grant, and return to the address above.

**Individual/organisation details**

Name of individual/organisation: **Predator free Paekākāriki**  
(Person, company, trust etc)

Amount of grant received: **\$ 500**

Date received:

Project/event for which grant was made: **Predator Free Paekākāriki trap building**

**Details of how grant was spent**

Please give details of how money was spent, the benefits you received, and the benefits to the Paekākāriki Community as a result of the grant.

Thanks so much to the Paekākāriki Community Board for providing us with the much needed financial boost to get our community trapping project up and running. We have used the money exclusively to buy timber, nails, spray paint and traps. Our community trapping project started off building trap boxes on a driveway but as word got around about what we were doing, we recently had the opportunity to have a working bee and build 50 trap boxes in a fully kitted out workshop! To date, we have distributed 80 traps around the community and have 40 more ready to go.

The Paekākāriki community has benefitted in a number of ways, not only through the impact of reduced rodent numbers getting into peoples' compost bins, we are also starting to cultivate a trapping community who feel part of something bigger than just their own backyard. We are now regularly approached with people letting us know about what they've been catching and have had feedback like "It feels good to be part of the trapping community in the village."

Furthermore, as a result of our advocacy, we've visited the junior class at Paekākāriki School to talk about the kākāriki and why we might not see these birds in the village and what we might be able to do to change that. We're also hoping to talk to the kids in the senior school and initiate a regular trapping effort with those students.

**Note:** If the money has not been spent, please explain why, and your intentions for the money.

Please sign below: (two signatories required for organisations only)

## ACCOUNTABILITY REPORT



Grant recipient: Amelia Geary

Second contact: Maree White

Signature: *Amelia Geary*Signature: *Maree White*

Position: Predator Free Paekakariki team

Position: Predator Free Paekākāriki team

Date: 28 August 2021

Date: 30/06/2021

## Checklist

To support your report, check you have attached relevant documentation:

- ☒ Copies of receipts for payment
- ☐ Proof of income/expenditure for project/event (if applicable)

\*\*\* TAX INVOICE GST INCLUSIVE \*\*\*  
GST #: 100-947-439

Mitre 10 MEGA Kapiti  
135 Kapiti Road, Paraparaumu  
04 296 6440

15/10/2020 09:45 D#388 Op:EP Reg:05

Invoice number X-496562 Paid in Full!!

Pickup: Amelia Geary  
To: 30767  
AMELIA GEARY  
14 Porter Place  
Paekakariki

Customer Ref:

TESTPOT EIGHTH SISAL 60ML  
265157 EACH  
1 @ \$3.36 \*P \$3.36  
TESTPOT EIGHTH CANTERBURY CLAY 60ML  
265136 EACH  
1 @ \$3.36 \*P \$3.36  
TESTPOT HALF THORNDON CREAM 60ML  
26492 EACH  
1 @ \$3.36 \*P \$3.36  
NAIL FLAT PLAIN ALV 60X2.8MM 5KG  
293062 PACK  
1 @ \$50.98 - 15.0 \$43.33  
RESENE TESTPOT WH 250ML  
356548 EACH  
1 @ \$6.65 \*P \$6.65

(Discount \$7.65 ) Total \$60.06

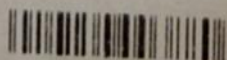
E-VISA [483348....1045] \$60.06

Tendered \$60.06

Balance \$0.00

This sale includes GST of \$7.84

\*\*Locally owned and operated\*\*  
Please retain your receipt



Your Unique Code: X30-6815631000

MITRE 10

\*\*\* TAX INVOICE GST INCLUSIVE \*\*\*  
GST #: 100-947-439

Mitre 10 MEGA Kapiti  
135 Kapiti Road, Paraparaumu  
04 296 6440

20/09/2020 09:36 D#307 Op:SLT Reg:10

Invoice number X-489164 Paid in Full!!

Pickup: Amelia Geary  
To: 30767  
AMELIA GEARY  
14 Porter Place  
Paekakariki

Customer Ref:

150X25 RAD PALING H3.2 RS 1.8M  
635026 EACH  
20 @ \$3.95 \*PN \$79.00  
PLY 7MM 2400X1200 DD H3  
434138 EACH  
1 @ \$44.20 - 10.0 \$39.78  
150X40(140X32)RAD DECKING PRM GT H3.2 LM  
134635 LM Pieces: 2  
9.4 @ \$7.37 - 5.0 \*N \$65.81  
2 x 4.7m  
TRAILER BOND  
900003 EACH  
1 @ \$50.00 \*N \$50.00  
trailer 1

(Discount \$7.88 ) Total \$234.59

E-VISA [483348....1045] \$234.59

Tendered \$234.59

Balance \$0.00

This sale includes GST of \$30.59

\*\*Locally owned and operated\*\*  
Please retain your receipt



Your Unique Code: X30-7020130900



\*\*\* TAX INVOICE GST INCLUSIVE \*\*\*  
GST #: 100-947-439

Mitre 10 MEGA Kapiti  
135 Kapiti Road, Paraparaumu  
04 296 6440

24/09/2020 09:33 D#357 Op:CLT Reg:05

Invoice number X-490349 Paid in Full!!

Pickup: Amelia Geary  
To: 30767  
AMELIA GEARY  
14 Porter Place  
Paekakariki

Customer Ref:

PAINTERS TOUCH PLUS 340G GLOSS BLACK			
290218	EACH		
2 @	\$10.00	*P	\$20.00
SECATEUR BYPASS POWEGEAR X LARGE FISKARS			
305765	EACH		
1 @	\$55.98		\$55.98
Total			\$75.98

E-VISA [483348....1045] \$75.98

Tendered \$75.98

Balance \$0.00

This sale includes GST of \$9.91

**\*\*Locally owned and operated\*\***  
Please retain your receipt



Your Unique Code: X30-7524030900

**MITRE 10**  
**my 10**

\*\*\* TAX INVOICE GST INCLUSIVE \*\*\*  
GST #: 100-947-439  
<<<< Copy Only >>>>

Mitre 10 MEGA Kapiti  
135 Kapiti Road, Paraparaumu  
04 296 6440

21/12/2020 12:15 D#1376 Op:JAT Reg:10

Invoice number X-518487 Paid in Full!!

Pickup: Amelia Geary  
To: 30767  
AMELIA GEARY  
14 Porter Place  
Paekakariki

Customer Ref:

GIB GOLDLINE G2 INSIDE CNR 2.4M EACH			
-77156	EACH		
1 @	\$3.18 - 20.0		\$2.54
75X50 (70X45) RAD SGB H3.2 KD MG LM			
610701	LM	Pieces: 2	
12 @	\$6.72 - 15.0		\$68.54
2 x 6m			
150X25 RAD PALING H3.2 RS 1.8M			
635026	EACH		
20 @	\$4.69 - 5.0 *N		\$89.11
90X20 RAD BED SLAT STO GRADE UT 2.4M			
307128	EACH		
10 @	\$9.38 - 5.0		\$89.11
MLD ECOTRIM BA60X10 BEV AR FJ UT PP 5.4M			
274032	EACH		
15 @	\$15.98 - 23.5		\$183.37
(Discount \$78.45 ) Total			\$432.67
E-VISA [483348....1045]			\$432.67
Tendered			\$432.67
Balance			\$0.00

**BE IN TO WIN 1 OF 3 TROLLEY GRABS**  
 Just spend \$20 or more.  
 Enter receipt code online at [www.trolleygrab.co.nz](http://www.trolleygrab.co.nz)  
 T&Cs apply. Prizes valid 1-30 June 2021

\*\*\* TAX INVOICE GST INCLUSIVE \*\*\*  
 GST No. 100-947-439

Mitre 10 MEGA Kapiti  
 135 Kapiti Road, Paraparaumu  
 04 296 6440

17/06/2021 10:00 D#376 Op:MC Reg:10  
 Invoice number X-571217 Paid in Full!!!

Pickup: Amelia Geary  
 To: 30767  
 AMELIA GEARY  
 14 Porter Place  
 Paekakariki

Customer Ref:

150X25 RAD PALING H3.2 RS 1.8M  
 635026 EACH  
 20 @ \$5.41 - 5.0 \*N \$102.79

(Discount \$5.41) Total \$102.79

E-VISA [483348...1045] \$102.79  
 Tendered \$102.79  
 Balance \$0.00

This sale includes GST of \$13.41  
 \*\*Locally owned and operated\*\*  
 Please retain your receipt

Your Unique Code: X30-6717030600

**BE IN TO WIN 1 OF 3 TROLLEY GRABS**  
 Just spend \$20 or more.  
 Enter receipt code online at [www.trolleygrab.co.nz](http://www.trolleygrab.co.nz)  
 T&Cs apply. Prizes valid 1-30 June 2021

\*\*\* TAX INVOICE GST INCLUSIVE \*\*\*  
 GST No. 100-947-439

Mitre 10 MEGA Kapiti  
 135 Kapiti Road, Paraparaumu  
 04 296 6440

16/06/2021 15:36 D#2264 Op:MC Reg:10  
 Invoice number X-571071 Paid in Full!!!

Pickup: Amelia Geary  
 To: 30767  
 AMELIA GEARY  
 14 Porter Place  
 Paekakariki

Customer Ref:

150X25 RAD PALING H3.2 RS 1.8M  
 635026 EACH  
 20 @ \$5.41 - 5.0 \*N \$102.79

(Discount \$5.41) Total \$102.79

E-VISA [483348...1045] \$102.79  
 Tendered \$102.79  
 Balance \$0.00

This sale includes GST of \$13.41  
 \*\*Locally owned and operated\*\*  
 Please retain your receipt

Your Unique Code: X30-4616720620

**BE IN TO WIN 1 OF 3 TROLLEY GRABS**  
 Just spend \$20 or more.  
 Enter receipt code online at [www.trolleygrab.co.nz](http://www.trolleygrab.co.nz)  
 T&Cs apply. Prizes valid 1-30 June 2021

\*\*\* TAX INVOICE GST INCLUSIVE \*\*\*  
 GST No. 100-947-439

Mitre 10 MEGA Kapiti  
 135 Kapiti Road, Paraparaumu  
 04 296 6440

06/06/2021 10:53 D#663 Op:RC Reg:06  
 Invoice number X-567999 Paid in Full!!!

Pickup: Amelia Geary  
 To: 30767  
 AMELIA GEARY  
 14 Porter Place  
 Paekakariki

Customer Ref:

PAINTERS TOUCH PLUS 340G FLAT BLACK  
 290217 EACH  
 1 @ \$12.98 - 5.0 \$12.33

PAINTERS TOUCH PLUS 340G SATIN BLACK  
 290219 EACH  
 1 @ \$12.98 - 5.0 \$12.33

(Discount \$1.30) Total \$24.66

E-VISA [483348...1045] \$24.66  
 Tendered \$24.66  
 Balance \$0.00

This sale includes GST of \$3.22  
 \*\*Locally owned and operated\*\*  
 Please retain your receipt

Your Unique Code: X30-3606760600

**BE IN TO WIN 1 OF 3 TROLLEY GRABS**  
 Just spend \$20 or more.  
 Enter receipt code online at [www.trolleygrab.co.nz](http://www.trolleygrab.co.nz)  
 T&Cs apply. Prizes valid 1-30 June 2021

\*\*\* TAX INVOICE GST INCLUSIVE \*\*\*  
 GST No. 100-947-439

Mitre 10 MEGA Kapiti  
 135 Kapiti Road, Paraparaumu  
 04 296 6440

13/05/2021 11:25 D#623 Op:SLT Reg:09  
 Invoice number X-570902 Paid in Full!!!

Pickup: Amelia Geary  
 To: 30767  
 AMELIA GEARY  
 14 Porter Place  
 Paekakariki

Customer Ref:

150X25 RAD PALING H3.2 RS 1.8M  
 635026 EACH  
 20 @ \$5.04 - 5.0 \*N \$95.76

(Discount \$5.04) Total \$95.76

E-VISA [483348...1045] \$95.76  
 Tendered \$95.76  
 Balance \$0.00

This sale includes GST of \$12.49  
 \*\*Locally owned and operated\*\*  
 Please retain your receipt

Your Unique Code: X30-3213060500

**PAEKĀKĀRIKI COMMUNITY BOARD  
COMMUNITY GRANTS**

Send or deliver this form to:

Amanda Cottrell  
Kāpiti Coast District Council  
176 Rimu Road, Paraparaumu 5032  
Private Bag 60601, Paraparaumu 5254  
Email:

For all enquiries phone:  
04 296 4700 or 0800 486 486

You/your organisation received a grant from the Paekākāriki Community Board recently.

As part of accepting this grant, the Community Board require you to complete this Accountability Report and **attach** copies of receipts of payments and any other financial information as applicable.

Please complete this form within **two months** of using the grant, and return to the address above.

• **Individual/organisation details**

Name of individual/organisation: Paekakariki Informed Community Inc  
(Person, company, trust etc)

Amount of grant received: \$ 500

Date received: October 2020

Project/event for which grant was made: Paekakariki.nz flyer and poster

• **Details of how grant was spent**

Please give details of how money was spent, the benefits you received, and the benefits to the Paekākāriki Community as a result of the grant.

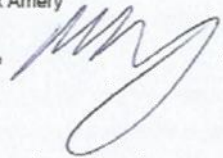
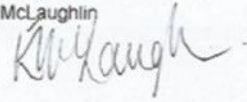
The money was spent on the design and printing of a flyer and poster to reach more community members and visitors to Paekakariki with information on local services, businesses, activities, events and community groups. We have seen an increase in use of the website in the six month period since the flyer was distributed in February 2021, and an estimated increased subsequent use of community services and businesses.

We have included the invoice for \$826.85 which this grant provided part payment for (the rest being covered by PICI for Paekakariki.fm information).

Note: If the money has not been spent, please explain why, and your intentions for the money.



Please sign below: (two signatories required for organisations only)

Grant recipient:	Mark Amery	Second contact:	Emma McLaughlin
Signature:		Signature:	
Position:	Trustee	Position:	Trustee
Date:	11/9/21	Date:	11/9/21

**Checklist**

To support your report, check you have attached relevant documentation:

- ☐ Y Copies of receipts for payment
- ☐ Proof of income/expenditure for project/event (if applicable)

# PAEKĀKĀRIKI COMMUNITY BOARD COMMUNITY GRANTS

Send or deliver this form to:  
Amanda Cottrell  
Kāpiti Coast District Council  
175 Rimu Road, Paraparaumu 5032

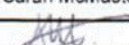
Private Bag 60601, Paraparaumu 5254

For all enquiries phone:

Email: [amanda.cottrell@kapiti.coast.govt.nz](mailto:amanda.cottrell@kapiti.coast.govt.nz)

04 296 4700 or 0800 486 486

You/your organisation received a grant from the Paekākāriki Community Board recently.  
As part of accepting this grant, the Community Board require you to complete this Accountability Report and attach copies of receipts of payments and any other financial information as applicable.  
Please complete this form within **two months** of using the grant, and return to the address above.



Name of individual/organisation:	Potty Potters & Paekakariki School Garden Group		
	(Person, company, trust etc)		
Amount of grant received:	\$ 500		
Date received:	March 30th 2021		
Project/event for which grant was made:	Garden Shed		
Please give details of how money was spent, the benefits you received, and the benefits to the Paekākāriki Community as a result of the grant.			
<p>The grant money was spent on a new shed, we ended up going with the Duratuf Guardian Shed/Wooden Floor kit GL95. This came to a total of \$1207. We were able to find somebody to install this for free so have no installation costs. Installation was to happen on the 27th of August. This has now been postponed due to COVID again, we will reschedule when we are in a suitable level for the builder to access the school.</p> <p>This shed will enable us to move out of the space intended for the Outdoor Classroom for Paekakariki School, they will be able to use this in the upcoming weeks. This also gives our wonderful Potty Potters volunteers their own space to store their tools and other items. Many thanks to the Community Board for this contribution.</p>			
<b>Note:</b> If the money has not been spent, please explain why, and your intentions for the money.			
Please sign below: (two signatories required for organisations only)			
Grant recipient:	Sarah McMaster	Second contact	Nik Bullard
Signature:		Signature:	
Position:	Garden Coordinator	Position:	Garden Treasurer
Date:		Date:	

## Checklist

To support your report, check you have attached relevant documentation:

Copies of receipts for payment



## Thank you for your order

Hi Sarah,

This is to confirm your order has been received and is being processed. Please review your order summary below.

---

### Delivery address details:

**Name:** Sarah McMaster

**Address:** Paekakariki School Garden Group, 3 Tarawa Street, Paekakariki 5034, Paekakariki, New Zealand, 5034

**Your unique code:**  
3X30-58778812

### Store contact details:

**Store name:** Mitre 10 MEGA Kapiti

**Store address:** 135 Kapiti Road

**Phone:** 04 296 6440

**Email:** [info@megakapiti.co.nz](mailto:info@megakapiti.co.nz)

You'll receive a tracking code when your order is dispatched.

**Note:** You will be contacted to arrange delivery of the following product(s)

---

### Order #92187785 details:

SKU	Item name	Qty	Price	Total
203925	Guardian GL95 Guardian Garden Shed 2.69 x 1.52m Ironsand	1	\$859.00	\$859.00
109888	Timber Floor Kit - Fits Duratuf Guardian GL95	1	\$269.00	\$269.00
<b>Sub total</b>				<b>\$1,128.00</b>
<b>Delivery fee</b>				<b>\$79.00</b>
<b>Total</b>				<b>\$1,207.00</b>

---

Payment type	Amount
Credit Card	\$1207.00

**Note:** Any Airpoints you have earned from this purchase have been awarded to your registered Airpoints™ card.

### Delivery & Returns

To learn more about our delivery and return policies [click here](#).

### Order problem

For queries about your order, please contact Mitre 10 MEGA Kapiti.

**7 CONFIRMATION OF MINUTES****7.1 CONFIRMATION OF MINUTES**

**Author:** Amanda Cottrell, Executive Secretary to Group Manager Regulatory Services

**Authoriser:** James Jefferson, Group Manager Regulatory Services

**RECOMMENDATIONS**

That the minutes of the Paekākāriki Community Board meeting on 29 June 2021 be accepted as a true and accurate record of the meeting.

**APPENDICES**

1. Minutes of the Paekakariki Community Board meeting 29 June 2021 [↓](#)

**MINUTES OF KAPITI COAST DISTRICT COUNCIL  
PAEKĀKĀRIKI COMMUNITY BOARD MEETING  
HELD AT THE ST PETER'S HALL, BEACH ROAD, PAEKĀKĀRIKI  
ON TUESDAY, 29 JUNE 2021 AT 7.00PM**

**PRESENT:** Ms Holly Ewens, Ms Tina Pope, Ms Jessica Hortop, Mr Daniel O'Connell, Cr Sophie Handford

**IN ATTENDANCE:** Cr Janet Holborrow, and Cr Martin Halliday

**APOLOGIES:** Ms Tina Pope

**LEAVE OF ABSENCE:** Nil

**1 WELCOME**

The Chair welcomed everyone then Paraniah Broughton (Co-Chair of Ngati Haumia ki Paekākāriki) gave a karakia to open the meeting.

**2 APOLOGIES**

Ms Tina Pope

**3 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Nil

**4 PUBLIC SPEAKING TIME**

**Katie Jordan** spoke in support of the Burma Support Paekākāriki funding application. Civil Disobedience Movement is main resistance in Burma and the fundraising will go to support them. Putting on a concert on 8 August 2021 and would like the grant to use towards sound system, hall hire etc. The benefit to Paekākāriki is helping Paekākāriki come together and help others.

**Karl Farrell** of Ngati Haumia ki Paekākāriki spoke about the naming of Tilley Road Reserve. Would like it renamed to a more culturally significant name that reflects the local iwi connection to the land. They will bring some name suggestions to the Board in the future.

The Chair expressed the Board's desire to work on this with Ngati Haumia ki Paekākāriki.

**5 MEMBERS' BUSINESS**

- (a) Public Speaking Time Responses – responded to within public speaking time.
- (b) Leave of Absence – Nil
- (c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting) – Nil
- (d) Community Board Members' Activities
  - (i) Chair's report – Ms Holly Ewens was involved with the following: discussion on Weaver's Whare repainting, meeting with Greater Wellington Regional Council re Queen Elizabeth Park - Budge House, urupa and storage shed; workshop on Representation Review; Tilley Road Reserve renaming; starting working group on LGBTQI+ representation in the Village (matter under action).

- (ii) Mr Dan O'Connell – attended National Community Board conference in Gore, a couple of Government announcements coming up: review of Local Government is coming and will impact Community Boards, review of the Resource Management Act is beginning, and the Three Waters review is starting.
- (iii) Cr Sophie Handford – attended representation review briefing, adoption of Long Term Plan, passed draft Keeping of Animals and Bees and Poultry Bylaw and this is out for consultation now, District Growth Strategy briefing. She also met with students at Paekakariki School on the project to connecting people to contacts at Council, and served bread and soup to students at Paekakariki School. Supported friend to start Paekakariki Rangitahi Instagram page to reach out to young people. Joined Tangata Tiriti buddy group, spoke at Wellington Regional Climate Change forum, took part in a climate change documentary, spoke at the Water New Zealand Climate symposium.
- (iv) Ms Jessica Hortop – served at the soup initiative at Paekakariki School and wanted to recognise all the volunteers and help that goes into this initiative. Worked on the connecting people to government initiative. Students have raised that Ngati Haumia's reflection on Greater Wellington Regional Council website is inaccurate so she is supporting them to address this.

## 6 REPORTS

### 6.1 CONSIDERATION OF FUNDING APPLICATIONS – MOVED AFTER PUBLIC SPEAKING TIME AT THE MEETING

#### COMMITTEE RESOLUTION PCB2021/14

Moved: Cr Sophie Handford  
 Seconder: Mr Daniel O'Connell

That the Paekākāriki Community Board approves a funding application from Burma Support Paekakariki for \$500 to assist with the costs of venue hire, food, and sound system for a series of fundraising events.

**CARRIED**

#### COMMITTEE RESOLUTION PCB2021/15

Moved: Ms Holly Ewens  
 Seconder: Ms Jessica Hortop

That the Paekākāriki Community Board approves a funding application from the Combined Lions Clubs of Kapiti for \$250 to assist with the costs of printing flyers for the annual Foodbank collection.

**CARRIED**

#### COMMITTEE RESOLUTION PCB2021/16

Moved: Cr Sophie Handford  
 Seconder: Ms Jessica Hortop

That the Paekākāriki Community Board receives and notes the accountability report from Kapiti Coast Derby Crew.

**CARRIED**

## 7 UPDATES

### 7.1 UPDATE ON WORK ON A LOCAL ALCOHOL POLICY

Hamish McGillivray circulated and spoke to an update on the Local Alcohol Policy.

#### Appendices

- 1 Local Alcohol Policy presentation

### 7.2 DISTRICT GROWTH STRATEGY REVIEW

Hamish McGillivray circulated and spoke to an update on the District Growth Strategy Review.

#### Appendices

- 1 District Growth Strategy Review presentation

## 8 CONFIRMATION OF MINUTES

### 8.1 CONFIRMATION OF MINUTES

#### COMMITTEE RESOLUTION PCB2021/17

Moved: Ms Holly Ewens  
 Seconder: Cr Sophie Handford

That the minutes of the Paekakariki Community Board meeting on 25 May 2021 be accepted as a true and accurate record of the meeting.

**CARRIED**

## 9 MATTERS UNDER ACTION

### 9.1 MATTERS UNDER ACTION

#### COMMITTEE RESOLUTION PCB2021/18

Moved: Ms Holly Ewens  
 Seconder: Mr Daniel O'Connell

That the Community Board note Matters Under Action.

**CARRIED'**

Add LGBTQI+ representation in the Village to the Matters Under Action for the next meeting.

## 10 CONFIRMATION OF PUBLIC EXCLUDED MINUTES

Nil

The Paekākāriki Community Board meeting closed at 8.17pm.

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**CHAIRPERSON**

**8 MATTERS UNDER ACTION**

**8.1 MATTERS UNDER ACTION**

**Author:** Amanda Cottrell, Executive Secretary to Group Manager Regulatory Services

**Authoriser:** James Jefferson, Group Manager Regulatory Services

**PURPOSE OF REPORT**

- 1 To update Matters Under Action.

<b>Item</b>	<b>Date Raised</b>	<b>Target Date</b>	<b>Matter</b>	<b>Responsible Officer</b>	<b>Action/Progress</b>
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1.	29/1/2013	Ongoing	Coastal protection upgrade	Coastal & Stormwater Asset Manager	<p>For the Paekākāriki seawall, as part of 2018 LTP, Council has approved funds to continue with the consented option (concrete wall). Progress to-date is as follows:</p> <ul style="list-style-type: none"> <li>Detailed designs and tender drawings completed.</li> <li>Building Consent granted.</li> <li>Original Plan was to tender physical works in 2020/21 and carry out construction in 2021/22 and 2022/23.</li> <li>In April 2020, application made under “Shovel Ready” projects requesting funds to fast track construction.</li> <li>On 18 September 2020, we were advised that “Shovel Ready” funding has not been approved for this project.</li> <li>This project was presented as one of the key projects in 2021 Long Term Plan. Since the estimated cost of the project is \$27M (in 2020 dollars) as part of the LTP Consultation, in May 2021 the community was asked the question whether to proceed with the design already agreed at a cost of \$27M or to replace with a like for like timber wall. Nearly 70.9% responded in favor of “like for like” timber option whereas 29.1% responded with the consented concrete option.</li> <li>Council approved the preferred option in June 2021.</li> <li>Now we are working on the like for like replacement option and the plan is to commence construction in this financial year. We also carried out a condition assessment of the current wall in February 2021 and the wall replacement will be carried out over 5 years based on the condition assessment results. (Replacing the worst areas first).</li> </ul>
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2.	12/2/2019	Ongoing	Transmission Gully Project	Senior Policy Adviser	<ul style="list-style-type: none"> <li>Last month prior to Level 4 lockdown Works on TG are 98% complete, and we were on track for physical completion by the end of September. As an example of readiness, when slips south of Paekākāriki closed SH1 last month, TG was about to be opened by Police for use by heavy vehicles. However, level 4 and 3 and the continued L4 status of Auckland have affected our supply chain and the programme and the impact is still not fully quantified. A revised opening date has yet to be announced.</li> <li>A Joint Working Group consisting of all Councils (incl KDC) Waka Kotahi and the JV is continuing to address a number of consent-related tasks linked to road opening. Strategies are in place to ensure no compliance issues will affect opening.</li> <li>Post opening, 'Stage 2' tasks include a lot of work at Paekākāriki to complete intersections on the existing SH1 that cannot be done now due to the traffic disruption caused. The Asphalt plant will be demobilised but the 'sand borrow' area where it is located will remain in use for relocating spoil to form the replacement sand-dune landscape.</li> <li>Consent design and consultation is ongoing on the restoration of Wainui stream in the old Perkins land downstream of SH1 to reconstruct historic streams, create wetlands, restore fish passage through TG to headwaters, and also improve flood resilience for south end of Paekākāriki township. Consents will also be obtained for ongoing maintenance to ensure habitat mitigation and</li> </ul>
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Item	Date Raised	Target Date	Matter	Responsible Officer	Action/Progress
					flood management is sustained.
3.	12/2/2019	Ongoing	Revocation	GM Infrastructure Services	NZTA have now decided not to revoke the state highway status of the road. Any changes to the road at or near Paekākāriki township will be post opening of the TG Motorway and would be an NZTA project
4.	7/5/2019	Ongoing	Ian's Coffee site	Property Services Manager	<p>The property was acquired for a future carpark. The building will be demolished when a proposed carpark is built. Currently there is no funding allocated for this work.</p> <p>A decision is yet to be made about whether the carpark is to be for commuters, which is all dependent on the completion of the Transmission Gully project, and possible subsequent ancillary works at the base of the Paekakariki Hill Rd carried out by NZTA.</p>
5.	3/12/2020	Ongoing	Wainuiwhenua Project	Community Board Member Tina Pope	Tina Pope to give verbal update at the meeting.
6.	11/2/2020	Ongoing	Proposed Weigh Station/ Commercial Vehicle Safety Centre	GM Regulatory Services	No further update.
7.	30/3/2021	Ongoing	Possible renaming and use of culturally significant names for roads in Paekakariki	GM Regulatory Services	Parks and Reserves team have advised that Tilley Road Reserve is still legally part of Queen Elizabeth Park and, as such, is not able to be renamed separately.
8.	29/6/2021	Ongoing	LGBTQIA+ representation in the Village	Community Board Chair Holly Ewens	Holly Ewens to give verbal update at the meeting.

**RECOMMENDATIONS**

- 1 That the Community Board note Matters Under Action.

**APPENDICES**

Nil

