



# **AGENDA**

## **Paraparaumu-Raumati Community Board Meeting**

**I hereby give notice that a Meeting of the Paraparaumu-Raumati  
Community Board will be held on:**

**Date: Tuesday, 6 July 2021**

**Time: 7.00pm**

**Location: Council Chamber  
Ground Floor, 175 Rimu Road  
Paraparaumu**

**Mark de Haast  
Group Manager Corporate Services**

**Kapiti Coast District Council**

**Notice is hereby given that a meeting of the Paraparaumu-Raumati Community Board will be held in the Council Chamber, Ground Floor, 175 Rimu Road, Paraparaumu, on Tuesday 6 July 2021, 7.00pm.**

**Paraparaumu-Raumati Community Board Members**

Ms Kathy Spiers	Chair
Mr Guy Burns	Deputy
Mr Jonny Best	Member
Ms Grace Lindsay	Member
Cr Martin Halliday	Member
Cr Bernie Randall	Member

## Order Of Business

<b>1</b>	<b>Welcome.....</b>	<b>5</b>
<b>2</b>	<b>Apologies .....</b>	<b>5</b>
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<b>9</b>	<b>Matters Under Action.....</b>	<b>20</b>
9.1	Matters Under Action.....	20



**1 WELCOME****2 APOLOGIES****3 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Notification from Elected Members of:

3.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and

3.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

**4 PUBLIC SPEAKING TIME****5 MEMBERS' BUSINESS**

- (a) Public Speaking Time Responses
- (b) Leave of Absence
- (c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)
- (d) Community Board Members' Activities

## 6 REPORTS

### 6.1 CONSIDERATION OF APPLICATIONS FOR FUNDING

**Author:** Jayne Nock, Executive Secretary to Group Manager Corporate Services

**Authoriser:** Mark de Haast, Group Manager Corporate Services

#### PURPOSE OF REPORT

- 1 To consider eligible applications to the Community Grants Discretionary Fund and to note Accountability Reports.

#### DELEGATION

- 2 The Paraparaumu/Raumati Community Board has delegated authority as at section D of the Governance Structure approved by Council on 7 November 2019:  
*Approving criteria for and disbursement of community-based grant funds as approved through the LTP or Annual Plan.*

#### BACKGROUND

- 3 This is the first Paraparaumu/Raumati Community Board meeting of the 2021/2022 financial year.
- 4 Grants are allocated in accordance with established criteria, attached as Appendix 1 to this report.
- 5 Accountability reports on grants allocated are required two months after the event or activity for which the grant was awarded takes place.

#### DISCUSSION

- 6 Three applications for funding have been received and are attached as Appendix 2 to this report. Funding applications are summarised below.

##### Combined Lions Clubs of Kapiti

- 7 Andrew Laing, on behalf of the Combined Lions Clubs of Kapiti has applied for a grant of \$500 to help with printing costs for their Foodbank leaflets.

##### Kapiti Ballet Society

- 8 Valerie Andrews, on behalf of the Kapiti Ballet Society has applied for a grant of \$500 to help with costs for their 2021 Dance Festival to be held at the Southwards Museum Theatre 17-20 July.

##### LOVE4LIFE™

- 9 Jill Lane, on behalf of LOVE4LIFE™ has applied for a grant of \$500 to help with costs to purchase material for their 'welcome quilts' for newborn babies in Paraparaumu.

- 10 The total grant applications under consideration in this report is \$1,500.

#### CONSIDERATIONS

##### **Policy considerations**

- 11 Grants are allocated in accordance with established criteria, attached as Appendix 1 to this report:

**Financial considerations**

- 12 An amount of \$23,392 is allocated in the 2021/22 budget for the Paraparaumu/Raumati Community Board. This is summarised in the table below:

<b>Total budget allocated for the 2021/22 year</b>	<b>\$23,392</b>
Grants approved during 2021/22	-
<b>Balance as at 1 July 2021</b>	<b>\$23,392</b>

- 13 Completed Accountability Reports received are attached as Appendix 3 to this report.
- 14 Grants approved during 2020/21 are detailed as Appendix 4 to this report.

**Significance policy**

- 15 This matter has a low level of significance under the Council's Significance and Engagement Policy.

**RECOMMENDATIONS**

- 16 That the Paraparaumu/Raumati Community Board approves a grant of \$.....to the Combined Lions Clubs of Kapiti to help with printing costs for their Foodbank leaflets.
- 17 That the Paraparaumu/Raumati Community Board approves a grant of \$..... to the Kapiti Ballet Society to help with costs for their 2021 Dance Festival at the Southwards Museum Theatre 17-20 July.
- 18 That the Paraparaumu/Raumati Community Board approves a grant of \$..... to LOVE4LIFE™ to help with costs to purchase material for their welcome quilts for newborn babies in Paraparaumu.

**APPENDICES**

1. Discretionary Grant Criteria [↓](#)
2. Deiscretionary Grant Applications (under separate cover) [⇒](#)
3. Accountability Report Back (under separate cover) [⇒](#)
4. Discretionary Grants approved during 2020/21 [↓](#)

### CRITERIA FOR COMMUNITY GRANTS

The purpose of the Paraparaumu/Raumati Community Board's Community Grants is to provide financial assistance for projects or activities that promote the well being of the Paraparaumu and/or Raumati community and show clear community benefit.

#### Eligible Organisations/Individuals

1. The organisation/individual must undertake its activities in the Paraparaumu/Raumati area. The Board may consider financial assistance for events occurring outside the Paraparaumu/Raumati Community where it is shown the community will benefit.
2. Eligible organisations include those that provide cultural, sports, environmental or social services to the Paraparaumu/Raumati areas.

#### Criteria

1. The applicant is unable to receive sufficient grants from other sources.
2. The applicant must be non-profit making.
3. The organisation/individual must use the financial assistance for its activities in the Paraparaumu/Raumati Community. The Board may consider financial assistance for events occurring outside the Paraparaumu/Raumati Community where it is shown the community will benefit.
4. Organisations must provide the most recent financial statements and a copy of a resolution noting the decision to apply for funding.
5. The organisation/individual has not received financial assistance from the Paraparaumu/Raumati Community Board Community Grants Fund in the last twelve months.
6. Only one application will be considered by an organisation for one event (Individual team member applications will not be eligible).

**NOTE:** All applications must have full documentation to support their application **(maximum of five pages in total)**.

#### Eligible Purposes:

1. Unique or infrequent project or activity;
2. Special project or activity;
3. Meritorious project or activity;
4. To partially or fully offset the cost of any Council permit, licence or resource consent fees\*;
5. The remission of hall rental\*.

\* within **the current financial year** of the project or activity



**Ineligible Purposes**

1. Expenses incurred for school curriculum activities.
2. Retrospective expenses\*\*.

\*\*Grants will not be paid retrospectively other than for hall hire or for the cost of a permit, licence or resource consent fee.

**Maximum Grant**

The maximum grant payable is **\$500**.

**Accountability**

Applicants are required to provide written confirmation or a verbal report that the money was spent for the purpose granted within 2 months of completion of the activity. Individuals are required to outline the benefits gained for them and community groups are required to furnish a written report outlining the benefits gained by the community. In normal circumstances applicants failing to meet accountability criteria will be excluded from any further applications for two years.

The Paraparaumu/Raumati Community Board requires all monies that are not used for the purpose applied for to be returned to the Community Grants Fund. Failure to do so may exclude the applicant from any further application.

**Procedure for Applications**

1. Applications must be made on the approved application form and must contain all supporting information. Failure to provide all of the required information will result in the application being returned to the applicant.
2. Applications must include a bank deposit slip.

***The above conditions and criteria do not preclude the Paraparaumu/Raumati Community Board from considering any application at its discretion.***

**Applications are to be addressed to:**

Jayne Nock, Executive Secretary  
Kāpiti Coast District Council  
Private Bag 60601  
Paraparaumu 5254

[jayne.nock@kapiticoast.govt.nz](mailto:jayne.nock@kapiticoast.govt.nz)

**PLEASE NOTE:**

Applications must be received by the Kāpiti Coast District Council at least 8 working days prior to the Paraparaumu/Raumati Community Board meeting date, in order to meet the reporting deadline.

Meetings of the Paraparaumu/Raumati Community Board are held every six weeks.

## PARAPARAUMU/RAUMATI COMMUNITY BOARD

## LIST OF GRANTS FOR THE 2020/21 YEAR

## Summary of activity:

2020/21 budget allocation	\$22,777
Balance carried forward to the 2019/20 financial year (Council approved)	\$8,353
<b>Total budget for the 2020/21 year</b>	<b>\$31,130</b>
Grants allocated during 2020/21	\$30,170
Refund received from unused grant money	-\$900
<b>Balance as at 30 June 2021</b>	<b>\$1,860</b>

## Grants allocated:

Date	Recipient	Amount	Purpose of Grant	Report Back
18/8/20	Art Studio Kapiti	\$500	Purchase cards to display the artists of art studios artworks on the Kapiti Trail.	Received 10/5/21
18/8/20	Combined Lions Club of Kapiti	\$400	Purchase leaflets for advertising their Annual Foodbank Appeal.	Received 24/12/20
18/8/20	Kapiti Community Patrol (re-purposed c-19)	\$2,500	Help with shortfall of income, due to loss of sponsorship and lack of fundraising during C-19 lockdown.	Received 27/10/20
18/8/20	Kidz Need Dadz	\$500	Annual Father's Day Community Event.	Received 24/10/20
18/8/20	L'Arche Kapiti	\$500	Purchase fruit trees and shrubs.	Received 29/12/20
18/8/20	Kapiti Bears Rugby League (re-purposed c-19)	\$3,500	Replace all toilets and new floor coverings in their Club at Matthews Park, Raumati.	Received 7/5/21
18/8/20	Matai Community Garden Group	\$500	Purchase a Timered Irrigation system for their community garden.	Received 12/5/21
18/8/20	Mulled Wine Concerts in Kapiti	\$500	Covering costs for two concerts (26 July and 16 August).	Received 7/9/20
18/8/20	Peyton Morete	\$250	Costs associated with attending the National Shakespeare Schools Production in October 2020 in Dunedin.	Received 29/12/20
18/8/20	Summer Breeze Art Gallery	\$500	Setting up the Gallery inside the Green and White Ribbon Café, Raumati Beach.	Received 10/11/20
13/10/20	Cancer Society	\$500	Creating a peaceful, multi-purpose garden for everyone who visits them to enjoy.	Received 9/12/20
13/10/20	Jenna-Lea Philpott (Creative Kapiti)	\$500	Launch of the Art Everywhere Project in Paraparaumu Beach.	Received 23/11/20
13/10/20	Raumati Village Business Assoc.	\$500	Establishing the Raumati Village Christmas Parade	Received 16/2/21

Date	Recipient	Amount	Purpose of Grant	Report Back
13/10/20	Jackson Boyd	\$404	Purchase a 'national level' uniform for when attending his first national touch tournament as a referee	Report due Dec 2020
13/10/20	Kapiti Chess Club	\$500	Purchase a portable storage cabinet to safely and securely house the Club's assets	Received 9/2/21
24/11/20	MOA Community Garden Inc	\$489.47	Purchase a line trimmer, ear protectors and pole pruner attachment for local community orchard	Received 28/6/21
24/11/20	Aur�lie Bray (Pickle Pot Be-In)	\$500	To help with safety facilities for the Pickle Pot Be-In Youth Festival in Paekakariki on 2/1/21.	Received 21/12/20
24/11/20	Feline Fix	\$500	To help provide a community service to the animals of K�piti by financially assisting and encouraging owners to de-sex their pets	Received 1/2/21
24/11/20	Actively Coping with Cancer	\$500	Hall hire costs to hold ongoing sessions at United Parish Church, Raumati.	Report due Jan 2022
16/2/21	Friendship force of Kapiti	\$500	Hall hire at the Queen Elizabeth Park and Kohas for speakers when hosting Friendship force Clubs around New Zealand	Received 9/3/21
16/2/21	Kapiti Songsters Choir	\$500	Hall hire costs for weekly choir sessions at the Kapiti Uniting Church Hall during school terms.	Report due Nov 2021
16/2/21	Room 4 Raumati South School	\$500	Purchase a commercial snow cone machine.	Received 29/3/21
13/4/21	Sue Spellacey	\$500	Attending the NZ National Masters tournament in Tauranga representing women's 45's Hockey Team.	Received 20/5/21
13/4/21	Paraparaumu Beach Bowling Club	\$500	The Club attending National Interclub bowls Sevens event in Christchurch in April 2021.	Report due June 2021
13/4/21	Jo Weir	\$500	To help costs for a post graduate certificate course in Digital and Collaborative Learning through The Mindlab (NZQA accredited)	Report due June 2021
13/4/21	Te Ara Korowai	\$500	To purchase paint and other essential maintenance items required to maintain the exterior of their Te Ara Korowai property.	Report due June 2021
8/6/21	Adam Warriner	\$500	To help towards reinstating a memorial for Martin Kau Kau at MacLean Park	Report due Oct 2021
8/6/21	Roger Childs - Friends of the Wharemauku Stream	\$950	To help with purchasing tools for planting and maintenance work and also a medical kit and safety equipment (i.e. ear-muffs and goggles).	Report due August 2021
8/6/21	Kapiti Chorale	\$500	Hall hire for their choir rehearsals held at St Paul's Anglican Church Hall in Paraparaumu during February to November 2021	Report due January 2022
8/6/21	Kapiti Coast Derby Crew	\$1,000	Hall hire of Kapiti College's gymnasium to practice each week and play their games during the year	Report due Nov 2021

Date	Recipient	Amount	Purpose of Grant	Report Back
8/6/21	Kapiti Community Patrol	\$2,000	To help with ongoing running costs for their Community Patrol vehicle.	Report due Nov 2021
8/6/21	Kapiti Economic Development Association	\$1,000	To equip a business hub at Kapiti Coast Airport to assist start-up businesses to get off the ground and existing businesses to grow	Report due Oct 2021
8/6/21	Kapiti Table Tennis Club	\$861	Hall hire for the extra days of interclub and club championship fixtures	Report due Nov 2021
8/6/21	L'Arche Kapiti	\$500	To purchase wax, fragrance and jars to make soy candles as part of their Aroha Day activities	Report due August 2021
8/6/21	Nikau Valley Restoration Society	\$1,750	To help with launching an ambitious project of restoration of wetlands and streams in the Nikau Valley Catchment and Paraparaumu Scenic Reserve	Report due August 2021
8/6/21	Raumati Line Dancers	\$516	Hall hire to hold their (July/October/December) Socials at the Paraparaumu Memorial Hall.	Report due Jan 2022
8/6/21	Society of Saint Vincent de Paul, Kapiti	\$750	To purchase a 50-metre roll of UV resistance quarantine netting to protect their seedlings from birds and more water irrigation hoses for their garden beds	Report due August 2021
8/6/21	Special Olympics Kapiti	\$1,000	To help with costs towards accommodation and for track suit jackets for some of their athletes as they take part in the National Summer Games in Hamilton in December 21	Report due Jan 2022
8/6/21	Koro Don Te Maipi	\$1,300	On behalf of Taakiri o te ata kaumatua, to help with costs to hold a 'Culture Day' to celebrate Māori Culture mixing with Pākēha English culture	Report due August 2021
22/6/21	Koro Don Te Maipi	-\$900	Refund of unused grant money	N/A
	<b>TOTAL GRANTS</b>	<b>\$31,070.47</b>		

**7 UPDATES**

**7.1 UPDATE OF LOCAL CRIME FROM COMMUNITY CONSTABLE JOHN STEWART**

**7.2 LOCAL ALCOHOL POLICY**

**8 CONFIRMATION OF MINUTES****8.1 CONFIRMATION OF MINUTES**

**Author:** Jayne Nock, Executive Secretary to Group Manager Corporate Services

**Authoriser:** Mark de Haast, Group Manager Corporate Services

**RECOMMENDATIONS**

That the minutes of the Paraparaumu/Raumati Community Board meeting on 8 June 2021 be accepted as a true and accurate record of the meeting.

**APPENDICES**

1. Draft Minutes of 8 June 2021 [↓](#)

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PARAPARAUMU-RAUMATI COMMUNITY BOARD MEETING MINUTES

8 JUNE 2021

**MINUTES OF KAPITI COAST DISTRICT COUNCIL  
PARAPARAUMU-RAUMATI COMMUNITY BOARD MEETING  
HELD AT THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU  
ON TUESDAY, 8 JUNE 2021 AT 7.00PM**

**PRESENT:** Ms Kathy Spiers, Mr Guy Burns, Mr Jonny Best, Cr Martin Halliday,  
Cr Bernie Randall

**IN ATTENDANCE:** Mark de Haast, Hamish McGillivray, Chris Worth, Grayson Rowse

**APOLOGIES:** Ms Grace Lindsey

**LEAVE OF  
ABSENCE:** There were none

**1 WELCOME**

The Chair introduced the Board, staff and guests and welcomed everyone to the meeting.

**2 APOLOGIES**

Grace Lindsay submitted her apologies, which were noted.

**3 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Nil

**4 PUBLIC SPEAKING TIME**

Wayne Mitchell and Peter Feely

Mr Mitchell and Mr Feely from Restoration of Wetlands and Streams in the Nikau Valley Catchment and Paraparaumu Scenic Reserve spoke to their grant application and their work in pest eradication and ecological restoration. Mr Feely responded to questions from Members.

Deborah Morris-Travers

Ms Morris -Travers spoke on behalf of the residents of Ruapehu Street and their concerns around increased traffic flows around their neighbourhood. Ms Morris-Travers responded to questions from Members.

Liz Koh

Ms Koh from Kapiti Economic Development Association spoke in support of their funding request; to assist start-up businesses, as part of the economic development strategy.

Karl Webber

Mr Webber spoke about:

- attending meetings regularly to update the Board on what is happening in the community;
- spoke in support of representations from Ruapehu Street residents;
- advised of a set up of a community kapa haka group; and
- a number of other activities in the community.

Adam Warriner

Mr Warriner spoke to his grant application to re-instate a memorial to Martin Kau Kau at the skate park and responded to questions from Members.

## PARAPARAUMU-RAUMATI COMMUNITY BOARD MEETING MINUTES

8 JUNE 2021

**5 MEMBERS' BUSINESS****(a) Public Speaking Time Responses**

The Chairperson will contact Debroah Morris-Travers to arrange a meeting to further discuss Ruapehu Street residents/Waitawa community concerns with Police and Council staff.

Other matters will be considered as part of the Funding report.

**(b) Leave of Absence**

Nil

**(c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)**

There were none

**(d) Community Board Members' Activities**

The Chair's activities had been emailed to Board Members prior to the meeting for their information.

**6 REPORTS****6.1 CONSIDERATION OF APPLICATIONS FOR FUNDING****COMMITTEE RESOLUTION PRCB2021/12**

Moved: Cr Bernie Randall

Seconder: Mr Guy Burns

That the Paraparaumu/Raumati Community Board approves a grant of \$500 to Adam Warriner to help towards reinstating a memorial for Martin Kau Kau at MacLean Park.

That the Paraparaumu/Raumati Community Board approves a grant of \$950 to Roger Childs, on behalf of the Friends of the Wharemauku Stream, to help with purchasing tools for planting and maintenance work and also a medical kit and safety equipment (i.e. ear-muffs and goggles).

That the Paraparaumu/Raumati Community Board approves a grant of \$500 to Kapiti Chorale to help with Hall hire for their choir rehearsals held at St Paul's Anglican Church Hall in Paraparaumu during February to November 2021.

**CARRIED**

Jonny Best voted against

**COMMITTEE RESOLUTION PRCB2021/13**

Moved: Cr Bernie Randall

Seconder: Mr Guy Burns

That the Paraparaumu/Raumati Community Board approves a grant of \$1,000 to the Kapiti Coast Derby Crew to help with the Hall hire of Kapiti College's gymnasium to practice each week and play their games during the year.

That the Paraparaumu/Raumati Community Board approves a grant of \$2,000 to the Kapiti Community Patrol to help with ongoing running costs for their Community Patrol vehicle.

That the Paraparaumu/Raumati Community Board approves a grant of \$1,000 to the Kapiti Economic Development Association to help with costs to equip a business hub at Kapiti Coast Airport to assist start-up businesses to get off the ground and existing businesses to grow.

**CARRIED**

Jonny Best voted against



## PARAPARAUMU-RAUMATI COMMUNITY BOARD MEETING MINUTES

8 JUNE 2021

**COMMITTEE RESOLUTION PRCB2021/14**

Moved: Cr Bernie Randall

Seconder: Mr Guy Burns

That the Paraparaumu/Raumati Community Board approves a grant of \$861 to the Kapiti Table Tennis Club to help with hall hire for the extra days of interclub and club championship fixtures.

That the Paraparaumu/Raumati Community Board approves a grant of \$500 plus GST to L'Arche Kapiti to purchase wax, fragrance and jars to make soy candles as part of their Aroha Day activities.

That the Paraparaumu/Raumati Community Board approves a grant of \$1,750 to the Nikau Valley Restoration Society to help with launching an ambitious project of restoration of wetlands and streams in the Nikau Valley Catchment and Paraparaumu Scenic Reserve.

**CARRIED**

Jonny Best voted against

**COMMITTEE RESOLUTION PRCB2021/15**

Moved: Cr Bernie Randall

Seconder: Mr Guy Burns

That the Paraparaumu/Raumati Community Board approves a grant of \$516 to the Raumati Line Dancers to help with hall hire to hold their (July/October/December) Socials at the Paraparaumu Memorial Hall.

That the Paraparaumu/Raumati Community Board approves a grant of \$750 to the Society of Saint Vincent de Paul, Kapiti to purchase a 50 metre roll of UV resistance quarantine netting to protect their seedlings from birds and more water irrigation hoses for their garden beds.

That the Paraparaumu/Raumati Community Board approves a grant of \$1,000 to the Special Olympics Kapiti to help with costs towards accommodation and for track suit jackets for some of their athletes as they take part in the National Summer Games in Hamilton in December 2021.

That the Paraparaumu/Raumati Community Board approves a grant of \$1,300 to Koro Don Te Maipi, on behalf of Taakiri o te ata kaumatua, to help with costs to hold a 'Culture Day' to celebrate Māori Culture mixing with Pākēha English culture

**CARRIED**

Jonny Best voted against

It was clarified that although the grant application criteria states a maximum grant of \$500, it also states ".....conditions and criteria do not preclude the Paraparaumu/Raumati Community Board from considering any application at its discretion".

**6.2 NOTICE OF MOTION - COASTLANDS UNDERPASS**

The Chair spoke to the Notice of Motion.

**COMMITTEE RESOLUTION PRCB2021/16**

Moved: Ms Kathy Spiers

Seconder: Mr Guy Burns

That the Paraparaumu-Raumati Community Board requests Council to support keeping open the ramp on the underpass Coastlands side for the health, well-being and safety of Kāpiti Coast resident's, especially our children.

**CARRIED**

Jonny Best voted against

## PARAPARAUMU-RAUMATI COMMUNITY BOARD MEETING MINUTES

8 JUNE 2021

**7 UPDATES****7.1 RESTORATION OF WETLANDS AND STREAMS IN THE NIKAU VALLEY CATCHMENT AND PARAPARAUMU SCENIC RESERVE (PRESENTATION)**

Wayne Mitchell spoke to his grant application and gave a summary of their restoration plan and responded to Members' questions. It was confirmed that the Department of Conservation were supportive of their Plan.

Item - 7.2 Report on 2021 NZ Community Board's Conference by Guy Burns was moved to after item – 8.1 in the minutes.

Item - 7.3 Report on 2021 NZ Community Board's Conference by Grace Lindsay was moved to after item 8.1 in the minutes.

**7.4 DISTRICT GROWTH STRATEGY REVIEW**

Hamish McGillivray, Manager Research and Policy and Chris Worth, Principal Policy Advisor gave a presentation showing an overview of the District Growth Strategy Review and responded to questions from Members. It was confirmed there would be consultation with stakeholders and the community.

**8 CONFIRMATION OF MINUTES****8.1 CONFIRMATION OF MINUTES****COMMITTEE RESOLUTION PRCB2021/17**

Moved: Cr Bernie Randall

Seconder: Mr Guy Burns

That the minutes of the Paraparaumu/Raumati Community Board meeting on 13 April 2021 be accepted as a true and accurate record of the meeting.

**CARRIED**

**7.2 REPORT ON 2021 NZ COMMUNITY BOARD'S CONFERENCE BY GUY BURNS**

Community Board Member Guy Burns tabled his paper and gave a summary on the Conference in Gore on 14 May 2021.

**TABLED DOCUMENTS**

The following document was tabled.

**Appendices**

- 1 Guy Burn's Report on the NZ Community Boards' Conference

**PARAPARAUMU-RAUMATI COMMUNITY BOARD MEETING MINUTES****8 JUNE 2021****7.3 REPORT ON 2021 NZ COMMUNITY BOARD'S CONFERENCE BY GRACE LINDSAY**

Ms Lindsay's report had been emailed to Board Members prior to the meeting and due to Ms Lindsay's absence, Board Members noted the report.

**9 MATTERS UNDER ACTION****9.1 MATTERS UNDER ACTION**

Town Centres project – Chair to request a formal report for the next meeting.  
Raumati Village Safety improvements – Chair to request an update from Officers.  
Surplus NZTA Land – no further action required, to be removed from matters under action.  
Walking Tracks around Raumati – maintain a watching brief.

The Paraparaumu-Raumati Community Board meeting closed at 8.33pm.

.....  
**CHAIRPERSON**

**9 MATTERS UNDER ACTION****9.1 MATTERS UNDER ACTION**

**Author:** Jayne Nock, Executive Secretary to Group Manager Corporate Services

**Authoriser:** Mark de Haast, Group Manager Corporate Services

The updated matters under action, as attached at appendix 1, for the Board's review.

**APPENDICES**

1. Matters Under Action [↓](#)

## Paraparaumu/Raumati Community Board – Matters Under Action Register (as at 1 July 2021)

Item	Progress
Town Centres Project	<p><b>P5 – Paraparaumu Transport Hub</b> We continue to work on projects to transform the transport hub, including streetscaping at Coastlands Parade (the SH1 entrance) and improving the entrance into Kāpiti Lights. We have been developing designs with directly affected stakeholders and hope to share them with the community in the near future. Waka Kotahi NZTA are continuing to plan the Paraparaumu town centre revocation work which is now rescheduled to commence first week of September 2021.</p> <p><b>P2B – Rimu Road Coastlands to Iver Trask Place Connection</b> Work to improve pedestrian safety and traffic flows at the Rimu Road and Iver Trask Place intersection is progressing well. Paving of the raised table will commence shortly with evening road closures. This intersection upgrade will include a new set of traffic signals and a Barnes Dance pedestrian crossing which allows for more choice for pedestrians crossing from Coastlands to the Civic Centre. These works are on track to be completed end of July.</p> <p><b>Waka Kotahi NZTA SH1 revocation project</b> NZTA's contractor, Higgins is progressing with the stormwater installation, working from Poplar Ave end towards the north. The focus is now on kerb and channel, footpaths and stormwater works from the Raumati Road roundabout area to Ihakara Street. Once these are complete, the work will move north and NZTA are expected to update all stakeholders soon with regards to their latest timetable and the impact of this work.</p>
Raumati Village Safety Improvements	Work on the design of the road safety improvements in the Village continues. Confirmation of Waka Kotahi's (formerly known as NZTA) road safety funding is expected in the next two to three months.
Existing informal walking tracks linking Raumati South with the Leinster Avenue/old State Highway One area be acknowledged and protected in any future development of this land.	The Ministry of Housing and Urban Development has been notified of this.

