



AGENDA

Paekākāriki Community Board Meeting

I hereby give notice that a Meeting of the Paekākāriki Community Board will be held on:

Date: Tuesday, 25 May 2021

Time: 7.00pm

Location: St Peter's Hall, Beach Road, Paekākāriki

**James Jefferson
Group Manager Regulatory Services**

Kapiti Coast District Council

Notice is hereby given that a meeting of the Paekākāriki Community Board will be held in the St Peter's Hall, Beach Road, Paekākāriki, on Tuesday 25 May 2021, 7.00pm.

Paekākāriki Community Board Members

Ms Holly Ewens	Chair
Ms Tina Pope	Deputy
Ms Jessica Hortop	Member
Mr Daniel O'Connell	Member
Cr Sophie Handford	Member

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	Nil	

1 WELCOME

2 APOLOGIES

3 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

Notification from Elected Members of:

3.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and

3.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

4 PUBLIC SPEAKING TIME

5 MEMBERS' BUSINESS

- (a) Public Speaking Time Responses
- (b) Leave of Absence
- (c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)
- (d) Community Board Members' Activities

6 REPORTS

6.1 CONSIDERATION FOR GRANTS FROM CAMPE ESTATE

Author: Amanda Cottrell, Executive Secretary to Group Manager Regulatory Services

Authoriser: James Jefferson, Group Manager Regulatory Services

PURPOSE OF REPORT

- 1 The Campe Estate Subcommittee needs to consider the recommendation from the Paekākāriki Community Board in relation to the grants from the Campe Estate.

DELEGATION

- 2 The Campe Estate Subcommittee administers the Campe Estate funds deriving from the sale of 6 Robertson Road, Paekākāriki, bequeathed to the Council in 1991 as a Gift of Special Trust which were transferred into this fund. These funds also include the principal of \$10,520 from the Arthur Thomas Clark Trust as per the resolution made on 5 April 2013. The conditions are:
 - That the Council uses the funds and the income from them for charitable purposes which will benefit the people of Paekākāriki township.
 - That the Council uses the funds for the benefit of the youth in Paekākāriki.

BACKGROUND

- 3 The Campe Estate Trust has received an application from Paekākāriki Sports Club for \$4,000 to assist with the costs of electrical repairs to the floodlights in Campbell Park, Paekākāriki.
- 4 Campbell Park is also used by other community groups, clubs, and local events, including the Paekākāriki Scout Group which is the largest Scout Group on the Kapiti Coast.

ISSUES AND OPTIONS

Issues

- 5 The process for grant applications from the Campe Estate is that the Paekākāriki Community Board first considers the application to ensure that they meet the agreed criteria and then makes its recommendation to the Campe Estate Subcommittee.
- 6 The application met the criteria for the Campe Estate grants, i.e., from organisations that provide services which support the people of Paekākāriki with an emphasis on youth.

CONSIDERATIONS

Financial considerations

- 7 The Council's interest earning special funds and reserves accrue interest. The Council endeavours to maximise interest earned, where applicable.

Campe Estate Grants to 31 March 2021

Opening Balance as at 1 April 2020	\$ 108,869.49
(Including interest received to 31 March 2020 of \$4,295.42)	
Less: Grants approved by the Committee	-
Plus: Interest to 31 March 2021	\$ 1,344.86
Closing Balance as at 31 March 2021	\$ 110,214.35

Legal considerations

- 8 It is important that the assets/proceeds from the Campe Estate are used for the purpose as stated in the Will for the Campe Estate, i.e. that the assets/proceeds are used for charitable purposes for the benefit of the people of Paekākāriki township. While there is an emphasis on youth it is not a binding condition.

Consultation

- 9 The proposed grant meets the grant criteria and is supported by the Paekākāriki Community Board.

Policy Implications

- 10 There are no policy implications from this report.

SIGNIFICANCE AND ENGAGEMENT**Significance policy**

- 11 This matter has a low level of significant under Council policy.

RECOMMENDATION

- 12 That the Campe Estate Trustees approve the \$ grant to Paekakariki Sports Club to assist with the costs of electrical repairs to the floodlights in Campbell Park, Paekākāriki.

Report prepared by:

Approved for submission by:

Approved for submission by:

Amanda Cottrell
Executive Secretary
Regulatory Services

Ian Georgeson
Chief Financial Officer

James Jefferson
Group Manager
Regulatory Services

APPENDICES

1. Paekakariki Sports Club Campe Estate Funding Application (under separate cover) ➡

6.2 CONSIDERATION OF FUNDING APPLICATIONS

Author: Amanda Cottrell, Executive Secretary to Group Manager Regulatory Services

Authoriser: James Jefferson, Group Manager Regulatory Services

PURPOSE OF REPORT

- 1 One application for a Community Grant have been received from:
 - 1.1 the Kapiti Chorale for \$90 to assist with the annual costs of hall hire for choir rehearsals

DELEGATION

- 2 The Paekākāriki Community Board has the authority to consider this matter under Part D of the Governance Structure for the 2019-2022 Triennium.

BACKGROUND

- 3 This is the seventh allocation of grants for the 2020/2021 financial year.

ISSUES AND OPTIONS**Issues**

- 4 Grants are allocated in accordance with established criteria (copy attached).
- 5 Three applications have been received for funding form the Community Grants Fund.
- 6 The applicant has been advised of the criteria and meeting date via email.

Applications from the Community Grants Fund:

- 6.1 A request from the Kapiti Chorale for \$90 to assist with the annual costs of hall hire for choir rehearsals.

CONSIDERATIONS**Policy considerations**

- 7 There are no policy considerations.

Legal considerations

- 8 There are no legal considerations.

Financial considerations

Unspent grants carried over from 2019/2020	2020/2021 Budget Allocation	Total Allocated to Date	Total Available for Distribution
\$888.00	\$6,038.00	\$5,450.00	\$1,476.00

- 9 An amount of \$888 was carried over from the unspent grants in the previous financial year due to the Covid lockdown. The carryover of funding was approved by Council in resolution 2020/16.6 at the meeting on 30 April 2020.
- 10 For this funding round, the total amount in grants being applied for from the Discretionary Fund is \$90.
- 11 Below are the successful applicants for the 2020/2021 year for the Board's information:

Date	Recipient	Amount	Purpose of Grant	Report Back
21 July 2020	Frances Broatch	\$200	Repainting the Paekākāriki Express sign	√
25 August 2020	Kidz Need Dadz	\$250	Assist with costs of the annual Kidz Need Dadz Wellington Father's Day community event at Kapiti Ten Pin Bowling	√
25 August 2020	Predator Free Paekākāriki	\$500	Assist with costs of supplying pest traps to Paekākāriki residents	
6 October 2020	Paekākāriki Playcentre	\$500	Assist with the costs of replacing printer cartridges for printing learning resources and compliance documents.	√
6 October 2020	Paekākāriki Pride Incorporated Society	\$500	Assist with the costs of hall hire for the Paekākāriki Pride festival	√
6 October 2020	Paekākāriki Informed Community Inc	\$500	Assist with the costs of creating and printing a community newssheet for the Paekākāriki community.	
30 November 2020	Pickle Pot Be-In	\$500	Assist with the costs of the Pickle Pot Be-In event at Tilley Road in Paekākāriki.	
23 February 2021	Kapiti Coast Derby Crew	\$500	Assist with the costs of the gym rental at Kapiti College for Roller Derby practice and games.	
23 February 2021	Paekākāriki Arts Walk	\$500	Assist with the costs of materials for a new mural at Pearl and Florrie's Way, Paekākāriki.	
30 March 2021	Paekākāriki Housing Trust	\$500	Assist with the costs of producing promotional videos for the Housing Trust.	
30 March 2021	Wai Ata	\$500	Assist with the costs of buying a sound recording interface for the studio space in the Weaver's Whare on Tilley Road.	
30 March 2021	Paekākāriki School Garden Group	\$500	Assist with the costs of purchasing a new garden shed for Potty Potters gardening group.	

Tāngata whenua considerations

- 12 There are no tāngata whenua considerations.

SIGNIFICANCE AND ENGAGEMENT

Significance policy

- 13 This report is not significant under the Council's Significance and Engagement Policy

RECOMMENDATIONS

- 14 That the Paekākāriki Community Board approves a funding application from the Kapiti Chorale for \$90 to assist with the annual costs of hall hire for choir rehearsals.

APPENDICES

1. Kapiti Chorale Community Board Grant Application (under separate cover) [⇒](#)

7 UPDATES

7.1 UPDATE ON TRANSMISSION GULLY PROJECT - DARREN UTTING

7.2 INTERSECTION OF AMES/BEACH/WELLINGTON CROSSING IMPROVEMENTS AND PORTER PLACE FOOTPATHS

8 CONFIRMATION OF MINUTES**8.1 CONFIRMATION OF MINUTES**

Author: Amanda Cottrell, Executive Secretary to Group Manager Regulatory Services

Authoriser: James Jefferson, Group Manager Regulatory Services

RECOMMENDATIONS

That the minutes of the Paekakariki Community Board meeting on 30 March 2021 be accepted as a true and accurate record of the meeting.

APPENDICES

1. Minutes of Paekakariki Community Board meeting on 30 March 2021 [↓](#)

PAEKĀKĀRIKI COMMUNITY BOARD MEETING MINUTES30 MARCH 2021

**MINUTES OF KAPITI COAST DISTRICT COUNCIL
PAEKĀKĀRIKI COMMUNITY BOARD MEETING
HELD AT THE ST PETER'S HALL, BEACH ROAD, PAEKĀKĀRIKI
ON TUESDAY, 30 MARCH 2021 AT 7.00PM**

PRESENT: Ms Holly Ewens (Chair), Ms Tina Pope, Ms Jessica Hortop, Mr Daniel O'Connell, Cr Sophie Handford

IN ATTENDANCE: Mr James Jefferson, Cr Janet Holborow

APOLOGIES: Mayor K Gurunathan and Cr Martin Halliday

**LEAVE OF
ABSENCE:** Nil

1 WELCOME

The meeting opened with a karakia led by Cr Handford.

2 APOLOGIES

Mayor K Gurunathan and Cr Martin Halliday.

3 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

Ms Tina Pope declared her interest as co-Chair of the Paekakariki Housing Trust and agreed to abstain from decisions on this.

Ms Jessica Hortop declared her interest in the Potty Potters group.

Ms Holly Ewens declared her interest as a trustee of the Paekakariki Housing Trust.

4 PUBLIC SPEAKING TIME

Susie Pegler spoke in support of the application for Paekakariki Housing Trust videos.

Himiona Grace and Julia Truscott spoke in support of the Wai Ata application for funding to buy a sound recording interface. Wai Ata is creating a community recording studio, to record and edit audio and video. They are looking to run night classes and after school classes as well. The sound recording interface is an integral part of the studio equipment and they cannot start the project without this.

Ms Holly Ewens asked about the Wai Ata's vision for the building. Council have started work on the exterior of the building. There will be a mural by Ngati Haumia family on the exterior.

Wai Ata have applied to the Nikau Foundation for a grant. They have also met with the Lotteries Foundation. They are looking to apply to the McKenzie Trust and fundraising will be ongoing. They are also looking for sponsorships from the community.

Himiona will upgrade his own gear and donate his existing gear to the project.

Ms Tina Pope recommended Wai Ata apply to Wellington Creative Community Trust for funding.

Sarah McMaster spoke on behalf of grant application for Potty Potters garden shed. The new shed will allow Potty Potters to move into a separate shed so the school can have an outdoor classroom. It will enable storage of chemicals in a separate space from children. Ms Holly Ewens noted that Potty Potters was very active during Covid sharing seedlings etc. Ms Jessica Hortop abstained from voting.

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PAEKĀKĀRIKI COMMUNITY BOARD MEETING MINUTES**30 MARCH 2021**

Graham Coe tabled his paper about naming of village streets in Paekakariki and spoke about it. He suggested some streets should be renamed to reflect the history of Paekakariki. Ngati Haumaia not currently recognised in Paekakariki. Some correction of street names is needed for misspellings.

The Chair advised that any renaming would need to be a consultative process with the community and all local Iwi of Paekakariki. She also noted that if the Wainuiwhenua project proceeds, there will be opportunities to reflect local history within the project.

Mr James Jefferson suggested Graham engage with all local Iwi on this naming project and with the Iwi Partnerships team at Council as well.

Cr Janet Holborow advised that she would try to bring back the options for renaming the State Highway 1 when it gets revoked.

5 MEMBERS' BUSINESS

- (a) Public Speaking Time Responses – these were responded to within the public speaking time.
- (b) Leave of Absence – Ms Tina Pope is on leave from 5-9 April, back on 10 April.
- (c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

- (i) Anzac Day commemoration in Paekakariki.

Mr Dan O'Connell and Cr Janet Holborow are leading the organisation for the ANZAC day commemorations. Naomi Ratana will hold the financial responsibility for this event. Cr Holborow will make an action list and contact list for this event for future years. Possibly need a new committee for this event going forward or the community trust could take this on in the future.

MOTION**COMMITTEE RESOLUTION PCB2021/4**

Moved: Ms Holly Ewens

Seconder: Ms Tina Pope

That the Paekākāriki Community Board nominates Naomi Ratana to arrange the ANZAC day commemorations in Paekākāriki for 2021.

That the Paekākāriki Community Board will donate up to \$500 to cover the costs of catering, an after-service function, hall hire and acquiring the service of a bugler for the ANZAC day commemorations in Paekākāriki for 2021 with an accountability report to be provided post-event for transparency.

CARRIED

- (d) Community Board Members' Activities
 - (i) Chair's report – considering Memorandum of Understanding with Ngati Haumaia for Weaver's Whare mural. Received some complaints about asphalt plant smell and has raised these with Transmission Gully. Long Term Plan pop up session at St Peters Hall on 10 April from 10am-12pm.
 - (ii) Ms Jessica Hortop – working on eDNA testing of waterways project.
 - (iii) Ms Tina Pope – Attended Representation Review hui. Followed up about Tilley Road substation berm planting. Secured \$5,500 budget from Council and Electra to plant the bank. Looking for people or groups to do the planting work.

PAEKĀKĀRIKI COMMUNITY BOARD MEETING MINUTES

30 MARCH 2021

- (iv) Mr Dan O'Connell – at the market last month there was an incident where a pedestrian almost slipped over on the crossing. Council advised that resurfacing of the crossing will take place shortly and realign the traffic island. Possible extra crossing on Wellington Road. This is part of an ongoing program around the district.
- (v) Cr Sophie Handford – Four students came to Council for Work Day. Long Term Plan Consultation document will be released next week. Working to connecting Paekakariki young people via a Facebook group. Attended Seawall briefing. Assisted with concerns around Fruit shop outside stands. Working on creating safe spaces for people to express their views. Involved with Raumati South Civil Defence Hub drill. Spoke at Youth Climate Camp in Hawkes Bay. Spoke to businesses in Nelson.

6 REPORTS**6.1 CONSIDERATION OF FUNDING APPLICATIONS****COMMITTEE RESOLUTION PCB2021/5**

Moved: Mr Daniel O'Connell
 Seconder: Ms Tina Pope

That the Paekākāriki Community Board approves a funding application from the Paekākāriki Housing Trust for \$500 to assist with the costs of producing promotional videos for the Housing Trust.

CARRIED**COMMITTEE RESOLUTION PCB2021/6**

Moved: Ms Holly Ewens
 Seconder: Cr Sophie Handford

That the Paekākāriki Community Board approves a funding application from Wai Ata for \$500 to assist with the costs of buying a sound recording interface for the studio space in the Weaver's Whare on Tilley Road.

CARRIED**COMMITTEE RESOLUTION PCB2021/7**

Moved: Ms Tina Pope
 Seconder: Ms Holly Ewens

That the Paekākāriki Community Board approves a funding application from Paekākāriki School Garden Group for \$500 to assist with the costs of purchase of a new garden shed for Potty Potters gardening group.

CARRIED

PAEKĀKĀRIKI COMMUNITY BOARD MEETING MINUTES

30 MARCH 2021

7 UPDATES**7.1 REPRESENTATION REVIEW UPDATE**

Andrea Healy presented the 2021 Representation Review.

Mandated under the Local Electoral Act. Will be in place for the next 2 election cycles. Currently in the pre-consultation phase working to understand what is important to people. People will be able to make submissions later in August and September 2021. A hearing will take place in October 2021.

Community Board members will have a briefing on 1 June 2021.

Ms Tina Pope asked how many people from Paekakariki had been spoken to. Ms Andrea Healy noted that it was difficult to find people in Paekakariki who did not already engage with Council. Pop up planned in Paekakariki for the next phase of consultation.

Cr Janet Holborow advised that the three Iwi are creating a position paper on a Maori Ward.

8 CONFIRMATION OF MINUTES**8.1 CONFIRMATION OF MINUTES****COMMITTEE RESOLUTION PCB2021/8**

Moved: Ms Jessica Hortop
Seconder: Mr Daniel O'Connell

That the minutes of the Paekākāriki Community Board meeting on 1 December 2020 be accepted as a true and accurate record of the meeting.

CARRIED

8.2 CONFIRMATION OF MINUTES**COMMITTEE RESOLUTION PCB2021/9**

Moved: Ms Jessica Hortop
Seconder: Mr Daniel O'Connell

That the minutes of the Paekākāriki Community Board meeting on 23 February 2021 be accepted as a true and accurate record of the meeting.

CARRIED

9 MATTERS UNDER ACTION**9.1 MATTERS UNDER ACTION****RECOMMENDATIONS**

That the Community Board note Matters Under Action.

Letter sent to LINZ from Greater Wellington Regional Council to advise that Wainuiwhenua wants to use the land which is not needed for Transmission Gully so they should not dispose of it.

PAEKĀKĀRIKI COMMUNITY BOARD MEETING MINUTES

30 MARCH 2021

10 CONFIRMATION OF PUBLIC EXCLUDED MINUTES

Nil

The Paekākāriki Community Board meeting closed at 8.40pm.

.....
CHAIRPERSON

9 MATTERS UNDER ACTION

9.1 MATTERS UNDER ACTION

Author: Amanda Cottrell, Executive Secretary to Group Manager Regulatory Services

Authoriser: James Jefferson, Group Manager Regulatory Services

PURPOSE OF REPORT

- 1 To update Matters Under Action.

RECOMMENDATIONS

- 1 That the Community Board note Matters Under Action.

APPENDICES

1. Matters Under Action [↓](#)

Item	Date Raised	Target Date	Matter	Responsible Officer	Action/Progress
1.	29/1/2013	Ongoing	Coastal protection upgrade	Coastal & Stormwater Asset Manager	<p>For the Paekākāriki seawall, as part of 2018 LTP, Council has approved funds to continue with the consented option (concrete wall). Progress to-date is as follows:</p> <ul style="list-style-type: none"> Detailed designs and tender drawings completed Building Consent granted Original Plan was to tender physical works in 2020/21 and carry out construction in 2021/22 and 2022/23 In April 2020, application made under “Shovel Ready” projects requesting funds to fast track construction. On 18 September 2020, we were advised that “Shovel Ready” funding has not been approved for this project. The plan is to tender physical works as per original dates in May/June 2021. The Community Board had a briefing from Sean Mallon on this topic on Tuesday 23 March 2021.
2.	12/2/2019	Ongoing	Revocation	GM Infrastructure Services	Council is awaiting a decision from NZTA regarding their aspirations for this part of SH1. No further update.
3.	7/5/2019	Ongoing	Ian’s Coffee site	Property Services Manager	The property was acquired for a future carpark. The building will be demolished when the carpark is built. Currently there is no funding allocated for this work. A decision is yet to be made about whether the carpark is to be for commuters or not. No further update.
4.	3/12/2020	Ongoing	Wainuiwhenua Project	GM Regulatory Services	Tina Pope will provide a verbal update.

Item	Date Raised	Target Date	Matter	Responsible Officer	Action/Progress
5.	11/2/2020	Ongoing	Proposed Weigh Station/ Commercial Vehicle Safety Centre	GM Regulatory Services	No further update.
6.	30/3/2021	Ongoing	Possible renaming and use of culturally significant names for roads in Paekakariki	GM Regulatory Services	New roads would be easier to name, given there are significant legal difficulties in changing existing road names. Revocation of the old State Highway could afford an opportunity to address this in part.

10 CONFIRMATION OF PUBLIC EXCLUDED MINUTES

Nil