



AGENDA

Paraparaumu-Raumati Community Board Meeting

**I hereby give notice that a Meeting of the Paraparaumu-Raumati
Community Board will be held on:**

Date: Tuesday, 13 April 2021

Time: 7.00pm

**Location: Council Chamber
Ground Floor, 175 Rimu Road
Paraparaumu**

**Mark de Haast
Group Manager Corporate Services**

Kapiti Coast District Council

Notice is hereby given that a meeting of the Paraparaumu-Raumati Community Board will be held in the Council Chamber, Ground Floor, 175 Rimu Road, Paraparaumu, on Tuesday 13 April 2021, 7.00pm.

Paraparaumu-Raumati Community Board Members

| | |
|--------------------|--------|
| Ms Kathy Spiers | Chair |
| Mr Guy Burns | Deputy |
| Mr Jonny Best | Member |
| Ms Grace Lindsay | Member |
| Cr Martin Halliday | Member |
| Cr Bernie Randall | Member |

Order Of Business

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| | Nil | |

1 WELCOME**2 APOLOGIES****3 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Notification from Elected Members of:

3.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and

3.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

4 PUBLIC SPEAKING TIME**5 MEMBERS' BUSINESS**

- (a) Public Speaking Time Responses
- (b) Leave of Absence
- (c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)
- (d) Community Board Members' Activities

6 REPORTS

6.1 CONSIDERATION OF APPLICATIONS FOR FUNDING

Author: Jayne Nock, Executive Secretary to Group Manager Corporate Services

Authoriser: Mark de Haast, Group Manager Corporate Services

PURPOSE OF REPORT

- 1 To consider eligible applications to the Community Grants Discretionary Fund and to note Accountability Reports.

DELEGATION

- 2 The Paraparaumu/Raumati Community Board has delegated authority as at section D of the Governance Structure approved by Council on 7 November 2019:
Approving criteria for and disbursement of community-based grant funds as approved through the LTP or annual Plan.

BACKGROUND

- 3 This is the fifth Paraparaumu/Raumati Community Board meeting of the 2020/2021 financial year.
- 4 Grants are allocated in accordance with established criteria, attached as Appendix 1 to this report.
- 5 Accountability reports on grants allocated are required two months after the event or activity for which the grant was awarded takes place.

DISCUSSION

- 6 Four applications for funding have been received and are attached as Appendix 2 to this report. Funding applications are summarised below.

Sue Spellacey

- 7 Sue Spellacey has applied for a grant of \$500 to help with costs on attending the New Zealand National Masters tournament in Tauranga (28 Feb-8 March) representing women's 45's Hockey team.

Paraparaumu Beach Bowling Club Inc

- 8 Mike Jones, on behalf of Paraparaumu Beach Bowling Club Inc., has applied for a grant of \$500 plus GST to help with costs for the Club to represent Kapiti at the National Interclub Bowls Sevens event in Christchurch (15-18 April 2021).

Jo Weir

- 9 Jo Weir has applied for a grant of \$500 to help with costs for a post graduate certificate course in Digital and Collaborative Learning through The Mindlab (NZQA accredited).

Te Ara Korowai

- 10 Sarah Yuile, on behalf of Te Ara Korowai, has applied for a grant of \$500 plus GST to help with costs to purchase paint and other essential maintenance items required to maintain the exterior of their Te Ara Korowai property.
- 11 The total grant applications under consideration in this report is \$2,000.

CONSIDERATIONS

Policy considerations

- 12 Grants are allocated in accordance with established criteria, attached as Appendix 1 to this report:

Financial considerations

- 13 An amount of \$22,777 is allocated in the 2020/21 budget for the Paraparaumu/Raumati Community Board. Due to COVID-19, unallocated 2019/20 discretionary grants of \$8,353 was approved by the Council to be carried forward to 2020/21. This is summarised in the table below:

| | |
|--|-----------------|
| 2020/21 budget allocation | \$22,777 |
| Balance carried forward to the 2020/21 financial year (Council approved) | \$8,353 |
| Total budget for the 2020/21 year | \$31,130 |
| Grants approved during 2020/21 | \$15,543 |
| Balance as at 13 October 2020 | \$15,587 |

- 14 Grants made in the 2020/2021 financial year are as follows:

| Date | Recipient | Amount | Purpose of Grant | Report Back |
|----------|--|---------|---|---------------------|
| 18/8/20 | Art Studio Kapiti | \$500 | Purchase cards to display the artists of art studios artworks on the Kapiti Arts Trail. | Report due Oct 2020 |
| 18/8/20 | Combined Lions Club of Kapiti | \$400 | Purchase leaflets for advertising their Annual Foodbank Appeal. | Received 23/12/20 |
| 18/8/20 | Kapiti Community Patrol (re-purposed c-19) | \$2,500 | Help with shortfall of income, due to loss of sponsorship and lack of fundraising during C-19 lockdown. | Received 27/10/20 |
| 18/8/20 | Kidz Need Dadz | \$500 | Annual Father's Day Community Event. | Received 24/10/20 |
| 18/8/20 | L'Arche Kapiti | \$500 | Purchase fruit trees and shrubs. | Received 23/12/20 |
| 18/8/20 | Kapiti Bears Rugby League (re-purposed c-19) | \$3,500 | Replace all toilets and new floor coverings in their Club at Matthews Park, Raumati. | Report due Oct 2020 |
| 18/8/20 | Matai Community Garden Group | \$500 | Purchase a Timered Irrigation system for their community garden. | Report due Oct 2020 |
| 18/8/20 | Mulled Wine Concerts in Kapiti | \$500 | Covering costs for two concerts (26 July and 16 August). | Received 7/9/20 |
| 18/8/20 | Peyton Morete | \$250 | Costs associated with attending the National Shakespeare Schools Production in October 2020 in Dunedin. | Received 23/12/20 |
| 18/8/20 | Summer Breeze Art Gallery | \$500 | Setting up the Gallery inside the Green and White Ribbon Café, Raumati Beach. | Received 10/11/20 |
| 13/10/20 | Cancer Society | \$500 | creating a peaceful, multi-purpose garden for everyone who visits them to enjoy. | Received 9/12/20 |
| 13/10/20 | Jenna-Lea Philpott | \$500 | launch of the Art Everywhere Project in Paraparaumu Beach. | Received 13/10/20 |

| Date | Recipient | Amount | Purpose of Grant | Report Back |
|----------|---------------------------------|--------------------|---|-----------------------|
| 13/10/20 | Raumati Village Business Assoc. | \$500 | Establishing the Raumati Village Christmas Parade | Received 16/2/21 |
| 13/10/20 | Jackson Boyd | \$404 | To purchase a 'national level' uniform for when attending his first national touch tournament as a referee | Report due Dec 2020 |
| 13/10/20 | Kapiti Chess Club | \$500 | To purchase a portable storage cabinet to safely and securely house the Club's assets | Received 9/2/21 |
| 24/11/20 | MOA Community Garden Inc | \$489.47 | To purchase a line trimmer, ear protectors and pole pruner attachment for local community orchard | Report due Jan 2021 |
| 24/11/20 | Aur lie Bray (Pickle Pot Be-In) | \$500 | To help with safety facilities for the Pickle Pot Be-In Youth Festival in Paek  r ki on 2/1/21. | Received 21/12/20 |
| 24/11/20 | Feline Fix | \$500 | To help provide a community service to the animals of K piti by financially assisting and encouraging owners to de-sex their pets | Received 1/2/21 |
| 24/11/20 | Actively Coping with Cancer | \$500 | To cover hall hire costs to hold ongoing sessions at United Parish Church, Raumati. | Report due Jan 2021 |
| 16/2/21 | Friendship force of Kapiti | \$500 | Hall hire at the Queen Elizabeth Park and Kohas for speakers when hosting Friendship force Clubs around New Zealand | Received 9/3/21 |
| 16/2/21 | Kapiti Songsters Choir | \$500 | Hall hire costs for weekly choir sessions at the Kapiti Uniting Church Hall during school terms. | Report due April 2021 |
| 16/2/21 | Room 4 Raumati South School | \$500 | Purchase a commercial snow cone machine. | Received 29/3/21 |
| | TOTAL GRANTS | \$15,543.47 | | |

15 Completed Accountability Reports received are attached as Appendix 3 to this report.

16 Grants approved during 2019/20 are detailed as Appendix 4 to this report.

Significance policy

17 This matter has a low level of significance under the Council's Significance and Engagement Policy.

RECOMMENDATIONS

- 18 That the Paraparaumu/Raumati Community Board approves a grant of \$..... to Sue Spellacey to help with costs to attend the New Zealand National Masters tournament in Tauranga representing women's 45's Hockey Team.
- 19 That the Paraparaumu/Raumati Community Board approves a grant of \$..... plus GST to the Paraparaumu Beach Bowling Club Inc. to help with costs for the Club to represent Kapiti at the National Interclub Bowls Sevens event in Christchurch in April 2021.
- 20 That the Paraparaumu/Raumati Community Board approves a grant of \$..... to Jo Weir to help with costs for a post graduate certificate course in Digital and Collaborative Learning through The Mindlab (NZQA accredited).
- 21 That the Paraparaumu/Raumati Community Board approves a grant of \$..... plus GST to Te Ara Korowai, to help with costs to purchase paint and other essential maintenance items required to maintain the exterior of their Te Ara Korowai property.

APPENDICES

1. Grant Criteria [↓](#)
2. Grant Application forms (under separate cover) [⇒](#)
3. Accountability Report Back forms (under separate cover) [⇒](#)
4. Grants made in the 2019/2020 year [↓](#)

**PARAPARAUMU/RAUMATI COMMUNITY BOARD
COMMUNITY GRANTS – APPLICATION FORM****CRITERIA FOR COMMUNITY GRANTS**

The purpose of the Paraparaumu/Raumati Community Board's Community Grants is to provide financial assistance for projects or activities that promote the well being of the Paraparaumu and/or Raumati community and show clear community benefit.

Eligible Organisations/Individuals

1. The organisation/individual must undertake its activities in the Paraparaumu/Raumati area. The Board may consider financial assistance for events occurring outside the Paraparaumu/Raumati Community where it is shown the community will benefit.
2. Eligible organisations include those that provide cultural, sports, environmental or social services to the Paraparaumu/Raumati areas.

Criteria

1. The applicant is unable to receive sufficient grants from other sources.
2. The applicant must be non-profit making.
3. The organisation/individual must use the financial assistance for its activities in the Paraparaumu/Raumati Community. The Board may consider financial assistance for events occurring outside the Paraparaumu/Raumati Community where it is shown the community will benefit.
4. Organisations must provide the most recent financial statements and a copy of a resolution noting the decision to apply for funding.
5. The organisation/individual has not received financial assistance from the Paraparaumu/Raumati Community Board Community Grants Fund in the last twelve months.
6. Only one application will be considered by an organisation for one event (Individual team member applications will not be eligible).

NOTE: All applications must have full documentation to support their application (**maximum of five pages in total**).

Eligible Purposes:

1. Unique or infrequent project or activity;
2. Special project or activity;
3. Meritorious project or activity;
4. To partially or fully offset the cost of any Council permit, licence or resource consent fees*;
5. The remission of hall rental*.

* within **the current financial year** of the project or activity

**PARAPARAUMU/RAUMATI COMMUNITY BOARD
COMMUNITY GRANTS – APPLICATION FORM****Ineligible Purposes**

1. Expenses incurred for school curriculum activities.
2. Retrospective expenses**.

**Grants will not be paid retrospectively other than for hall hire or for the cost of a permit, licence or resource consent fee.

Maximum Grant

The maximum grant payable is **\$500**.

Accountability

Applicants are required to provide written confirmation or a verbal report that the money was spent for the purpose granted within 2 months of completion of the activity. Individuals are required to outline the benefits gained for them and community groups are required to furnish a written report outlining the benefits gained by the community. In normal circumstances applicants failing to meet accountability criteria will be excluded from any further applications for two years.

The Paraparaumu/Raumati Community Board requires all monies that are not used for the purpose applied for to be returned to the Community Grants Fund. Failure to do so may exclude the applicant from any further application.

Procedure for Applications

1. Applications must be made on the approved application form and must contain all supporting information. Failure to provide all of the required information will result in the application being returned to the applicant.
2. Applications must include a bank deposit slip.

The above conditions and criteria do not preclude the Paraparaumu/Raumati Community Board from considering any application at its discretion.

Applications are to be addressed to:

Jayne Nock, Executive Secretary
Kāpiti Coast District Council
Private Bag 60601
Paraparaumu 5254
jayne.nock@kapiticoast.govt.nz

PLEASE NOTE:

Applications must be received by the Kāpiti Coast District Council at least 8 working days prior to the Paraparaumu/Raumati Community Board meeting date, in order to meet the reporting deadline.

Meetings of the Paraparaumu/Raumati Community Board are held every six weeks.

PARAPARAUMU/RAUMATI COMMUNITY BOARD

LIST OF GRANTS FOR THE 2019/20 YEAR

Summary of activity:

| | |
|--|-----------------|
| 2019/20 budget allocation | \$22,777 |
| Total allocated to date | -\$14,424 |
| Balance carried forward to the 2020/21 financial year | \$8,353 |

Grants allocated:

| Date | Recipient | Amount | Purpose of Grant | Report Back |
|----------|---|----------|--|-------------------|
| 13/08/19 | Kapiti Chess Club | \$500 | Purchase of three chess sets | Received 23/9/19 |
| 13/08/19 | Kapiti Powerlifting Club | \$500 | Three members to travel to Calgary, Canada to represent NZ at the World Powerlifting Championship in October 2019. | Received 2/12/19 |
| 13/08/19 | Kidz Need Dadz Wellington | \$500 | Annual Fathers' Day Community Event on 1 September 2019 | Received 19/6/20 |
| 13/08/19 | Mulled Wine Concerts | \$500 | Delivery and removal of a piano and advertising on Beach FM | Received 16/08/19 |
| 17/09/19 | Fernando Figueroa | \$500 | Local rent expenses to hold a Kapiti Coast Latin America and Spanish Film Festival 4-6 Oct). | Received 1/7/20 |
| 17/09/19 | Combined Lions Club of Kapiti | \$400 | Purchasing leaflets for the foodbanks at Kāpiti and Ōtaki | Received 3/1/20 |
| 17/09/19 | Kapiti Basketball Association | \$500 | Travel for two U13 teams to take part in the Basketball NZ Regional Tournament in new Plymouth during 9-12 October 2019. | Received 17/12/19 |
| 17/09/19 | Raumati South Residents' Association | \$500 | Costs towards the continuation of the ant baiting programme. | Received 3/6/20 |
| 10/12/19 | Kapiti Songsters Choir | \$500 | To assist with hall hire for their rehearsal sessions and community concerts. | Received 10/08/20 |
| 18/02/20 | George Hosking | \$500 | Training costs in Jazz Ballet | Received 30/07/20 |
| 18/02/20 | Widowed, Separated and Divorced Support Group Kapiti Inc. | \$500 | Hall hire for 10-week course in Paraparaumu Library | Received 10/11/20 |
| 31/3/20 | FoodBank (re-purposed C-19) | \$500 | Donation to Food Bank during COVID-19 | Received 10/08/20 |
| 9/04/20 | Age Concern Kapiti (re-purposed C-19) | \$431.11 | To purchase 'flying banner' to help promote Age Concern Kapiti | Received 17/2/21 |

| Date | Recipient | Amount | Purpose of Grant | Report Back |
|---------|--|-----------------|--|----------------------|
| 9/04/20 | Age Concern Kapiti (re-purposed C-19) | \$200 | To help cover increased telephone charges incurred during the COVID-19 lockdown | Received 17/2/21 |
| 9/04/20 | Kapiti Primary School (re-purposed C-19) | \$500 | To assist in funding, the 'Navigator' position for Term 1 of 2020 as part of the Whānua Wellbeing Hub. | Received 21/7/20 |
| 17/4/20 | Kapiti Citizens Service Trust (re-purposed C-19) | \$500 | To assist in covering loss of income as a result of the COVID-19 virus | Received 17/8/20 |
| 17/4/20 | The Shed Project (re-purposed C-19) | \$3,000 | To purchase a trailer and cage to transport firewood to those in the community who are facing hardship (COVID-19). | Report due June 2020 |
| 23/4/20 | Birthright Kapiti (re-purposed C-19) | \$924 | To assist with purchasing blankets and clothes for their clients | Received 21/7/20 |
| 23/4/20 | Kapiti Women's Centre (re-purposed C-19) | \$500 | To purchase a freezer which would enable them to freeze donated goods | Received 21/7/20 |
| 15/5/20 | Kapiti Citizens Services Trust (re-purposed C-19) | \$1,190 | To assist with covering 2-months; standing charges for the Ocean Road Hall as a result of the Covid-19 virus. | Received 17/8/20 |
| 23/6/20 | Raumati South School | \$500 | To assist in funding year 7 and 8 students to participate in outdoor activities. | Received 16/9/20 |
| 23/6/20 | The Kapiti Kiwis Networks | \$500 | To purchase a barbecue to enable the group to raise money using their combined skills and to donate back to others who are less fortunate. | Received 20/11/20 |
| 23/6/20 | Donald Roberts | \$279 | To purchase a mobile phone to enable him to communicate with others. | Received 12/10/20 |
| | TOTAL GRANTS | \$14,424 | | |

6.2 ROAD NAMING - RM190169 - 104 ARAWHATA ROAD, PARAPARAUMU

Author: Racquel Thomson, Senior Records Officer - Property

Authoriser: Mark de Haast, Group Manager Corporate Services

PURPOSE OF REPORT

- 1 The report asks the Paraparaumu-Raumati Community Board to approve a new road name for a 15 lot subdivision at 104 Arawhata Road, Paraparaumu.

DELEGATION

- 2 The Paraparaumu-Raumati Community Board has the delegated authority to consider this matter under 'Part D Community Boards' of the Governance Structure:

*Accepting or rejecting officer recommendations in respect of **names for local roads** (excluding the former State Highway) and any **reserves, structures and commemorative places**, in accordance with existing council policy.*

BACKGROUND

- 3 Under the Kāpiti Coast District Council's (Council) policy, developers are required to submit three name suggestions, in preferential order, for each road to be named, whether it is public or private.
- 4 Supplementary information in support of the names is to be provided by the developer in writing, and this may be consistent themes, historical connections or names of previous owners.
- 5 The Paraparaumu-Raumati Community Board has a responsibility to ensure that the road names are unique to the district. This is for public safety and avoidance of confusion for emergency and utility services, as call centres are often located away from the district.
- 6 The Paraparaumu-Raumati Community Board may accept one of the proposed names within the report or reject all suggested names and request that staff provide alternative names in a subsequent report.
- 7 The developer is MD & SM Investments Limited.

ISSUES AND OPTIONS**Issues**

- 8 The complete proposed development is for 15 new residential allotments and the creation of one new road. This report refers to the naming of the road required for the subdivision at 104 Arawhata Street, Paraparaumu, shown on Appendix 1 to this report.
- 9 The options submitted are all acceptable as per the Australian/New Zealand Standard rural and urban addressing – AS/NZS 4819:2011
- 10 The developers from MD & SM Investments Limited wish to collaborate with mana whenua to offer names which contribute to the visibility and recognition of the area's history and also suggesting names of iwi significance.

- 11 The three names provided in preferential order are as follows:

Option 1

Kikorangi Way - Kikorangi means sky blue in Māori.

Symbolism of a blue sky appears in many religious traditions as the symbol of heaven, sky gods, eternity, and spiritual life, and offers us all a sense of peace and serenity.

The expanse of the blue sky over the Kapiti Coast district is a great draw card for residents that live in the area, and the developers feel the name Kikorangi Way would be a meaningful addition to the road names that make up, and describe our district.

Option 2

Mary Way

Matthew David and Susan Mary Robertson are the developers of the land via their company MD & SM Investments Limited. Matthew's family have lived in the Paraparaumu and Waikanae area for the last 50-60 years, with some of the family still residing in the district.

Ideally, Matthew would have liked to provide his family name, Robertson, as one of the preferred options for the new road but was unable to use this as Robertson Road is already in use in Paekākāriki. To honour his wife Susan, and the family connection to the subdivision at 104 Arawhata Road, Matthew has provided her middle name, Mary, as an alternative option.

Option 3

Erskine Avenue

The last option is Erskine Avenue in reference to the late Hannah Erskine (1844-1904). Hannah was of Māori descent and the daughter of Thomas Wilson, who was a whaling captain that settled in Waikanae. The Wilson family homestead, known as Arapawaiti, was built around 1849, on a parcel of land that was known as the Ngarara West Block.

Hannah married her first husband, James Erskine in 1872, and her second, Henry Augustus Field, in 1879.

In 1873 Hannah was one of 9, the others being - Eruini Te Tupe, Tamati Mukaka, Karaitiana Te Tupe, Eruini Tiri Te Tupe, Te Nehu Motutere, Hona Whareauru, Te Watene Harawira, Manahi Maniapoto and Wirihana Te Awaawa to purchase the Muaupoko Block which comprised of approximately 2634 acres at the purchase price of £250.00. The Crown awarded the title as one parent block on the 3rd of June, 1873.

Soon after the title was awarded the Crown acquired a part of the block which, when later surveyed, was found to contain 983 acres. Following a partial hearing on 19 October 1881 two blocks were created for the remaining owners, with 333 acres awarded solely to Karaitianga Te Tupe, and 1,318 acres to the remainder of the Muaupoko Block owners.

In 1885-1887, the remainder of the 1,318 acres, under Māori ownership, was subdivided into 10 sections. Hannah, now Hannah Field, purchased a 380-acre A1 block. There would be no further subdivision of the land between the years 1900 and 1925 however the Field family would go on to purchase more in 1916. This would leave only a small percentage of the original land to be Māori owned. Māori ownership within Muaupoko Block had come to an end by 1955.

To acknowledge Hannah's history of land ownership within the Muaupoko Block the developers would like to put forward the name Erskine, as this was the name she was known by at the time the land was purchased.

CONSIDERATIONS

Policy considerations

- 12 The Council Road Naming and Street Numbering Policy 2011 states that to ensure that road names reflect the objectives, developers (or residents of private right-of-ways) shall provide three suitable names for each road on their plans when submitting their engineering survey drawings, in order of preference and with rationale behind each name.
- 13 Developers shall consult with Iwi or hapū prior to submitting proposed names to the Council (contact names will be provided by Council). Developers must state what consultation they have had with hapū or Iwi, the Historical Society or other community groups for the names proposed to help ensure accuracy and consistency.
- 14 Proposed names should avoid the names of kin unless they have strong historical links to the geographical area.
- 15 Throughout the naming process Te Āti Awa ki Whakarongotai have been consulted as has Anthony Dreaver who is a representative for the Historical Society. The Trust and Mr Dreaver have supported the options provided.

Legal considerations

- 16 The Council and its Community Boards can name roads, pursuant to Sections 319 and 319A of the Local Government Act 1974.

Financial considerations

- 17 The cost of signage is borne by the developer as per usual conditions of the Resource Consent.

Tāngata whenua considerations

- 18 There are no additional Iwi or Treaty of Waitangi issues arising from this report.

SIGNIFICANCE AND ENGAGEMENT

Significance policy

- 1 This matter has a low level of significance under the Council's Significance and Engagement Policy.

Publicity

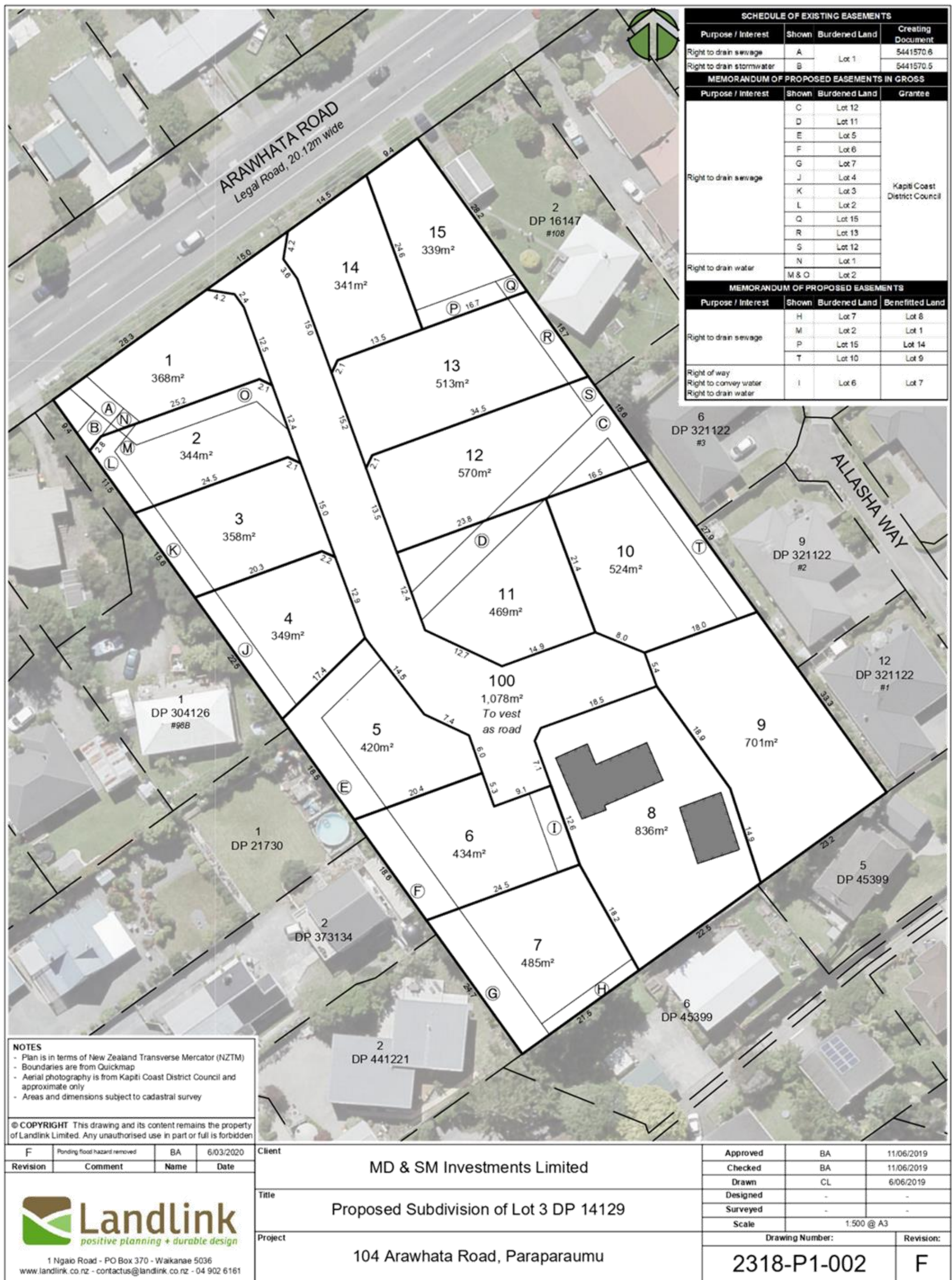
- 2 There are no publicity issues arising from this report.

RECOMMENDATIONS

That the Paraparaumu-Raumati Community Board approves the name _____ for the **New Road** shown in Appendix 1 of this report.

APPENDICES

1. Appendix 1_ RM190169 - Road Naming Schematic [↓](#)



| SCHEDULE OF EXISTING EASEMENTS | | | |
|---|-------|---------------|-------------------------------|
| Purpose / Interest | Shown | Burdened Land | Creating Document |
| Right to drain sewage | A | Lot 1 | 5441570.6 |
| Right to drain stormwater | B | | 5441570.5 |
| MEMORANDUM OF PROPOSED EASEMENTS IN GROSS | | | |
| Purpose / Interest | Shown | Burdened Land | Grantee |
| Right to drain sewage | C | Lot 12 | Kapiti Coast District Council |
| | D | Lot 11 | |
| | E | Lot 5 | |
| | F | Lot 6 | |
| | G | Lot 7 | |
| | J | Lot 4 | |
| | K | Lot 3 | |
| | L | Lot 2 | |
| | Q | Lot 15 | |
| | R | Lot 13 | |
| Right to drain water | S | Lot 12 | Kapiti Coast District Council |
| | N | Lot 1 | |
| | M & O | Lot 2 | |
| MEMORANDUM OF PROPOSED EASEMENTS | | | |
| Purpose / Interest | Shown | Burdened Land | Benefitted Land |
| Right to drain sewage | H | Lot 7 | Lot 8 |
| | M | Lot 2 | Lot 1 |
| | P | Lot 15 | Lot 14 |
| | T | Lot 10 | Lot 9 |
| Right of way Right to convey water Right to drain water | I | Lot 6 | Lot 7 |

6.3 NOTICE OF MOTION - BARRIERS AT KAPITI BOATING CLUB AND MANLY STREET NORTH BOAT LAUNCH AND RETRIEVE SITE.

I, Community Board Member Guy Burns, give notice that at the next Meeting of Council to be held on 13 April 2021, I intend to move the following motion:

RATIONALE

1. The Paraparaumu/Raumati Community Board members held two pop-up sessions regarding the Beach Bylaw Review, one at the Senior Citizens Hall, Ocean Road, Paraparaumu Beach and Otaihangā Boating Club, Otaihangā Road, Otaihangā.
2. During this consultation period we consulted and listened to our community, residents and people with disabilities. Overwhelmingly, people stated they want the entrances to both the Kapiti Boating Club and Manly Street North Boat Launch and Retrieve Sites to stay as they are.
3. A resident from Manly Street North uses two walking sticks to go for a walk along the beach at Manly Street North, putting up barriers will create great difficulty for this resident.
4. I commend this Notice of Motion to the Board.

MOTION

That The Paraparaumu/Raumati Community Board requests that Kapiti Coast District Council do not put barriers at:

- the Kapiti Boating Club, Paraparaumu Beach, and;
- the north Manly Street North Boat Launch and Retrieve Site.

APPENDICES

1. Notice of Motion - Guy Burns [↓](#)

1 April 2021

NOTICE of Motion to Paraparaumu Raumati Community Board—next meeting.

The Paraparaumu/Raumati Community Board requests that Kapiti Coast District Council do not put barriers at: 1. the Kapiti Boating Club, Paraparaumu Beach, and; 2. the north Manly Street North Boat Launch and Retrieve Site.

Reason

The Paraparaumu/Raumati Community Board members held two Pop-Up sessions regarding the Beach ByLaw Review, one at the Senior Citizens Hall, Ocean Road, Paraparaumu Beach and Otaihanga Boating Club, Otaihanga Road, Otaihanga.

During this consultation period we Consulted and Listened to our community, residents and people with disabilities. Overwhelmingly, people stated they want the entrances to both the Kapiti Boating Club and Manly Street North Boat Launch and Retrieve Sites to stay as they are.

A resident from Manly Street North uses two walking sticks to go for a walk along the beach at Manly Street North, putting up barriers will create great difficulty for this resident.



Guy Burns

7 UPDATES

- 7.1 GREATER WELLINGTON REGIONAL COUNCIL LONG TERM PLAN - CR PENNY GAYLOR**
- 7.2 STATE HIGHWAY 1 REVOCATION AND BUS PARKING**
- 7.3 RAUMATI BEACH ROAD SAFETY IMPROVEMENTS**
- 7.4 REPRESENTATION REVIEW UPDATE**
- 7.5 WELLINGTON REGIONAL EMERGENCY MANAGEMENT OFFICE (WREMO)
RENEE CORLETT**

8 CONFIRMATION OF MINUTES**8.1 CONFIRMATION OF MINUTES**

Author: Jayne Nock, Executive Secretary to Group Manager Corporate Services

Authoriser: Mark de Haast, Group Manager Corporate Services

RECOMMENDATIONS

That the minutes of the Paraparaumu/Raumati Community Board meeting on 24 November 2020 be accepted as a true and accurate record of the meeting.

APPENDICES

1. Draft Minutes of the Paraparaumu/Raumati Community Board meeting of 24 November 2020



PARAPARAUMU-RAUMATI COMMUNITY BOARD MEETING MINUTES 24 NOVEMBER 2020

**MINUTES OF KAPITI COAST DISTRICT COUNCIL
PARAPARAUMU-RAUMATI COMMUNITY BOARD MEETING
HELD AT THE COASTLANDS KAPITI SPORTS TURF AND PAVILION, 10 SCAIFE DRIVE,
OFF MAZENGARB ROAD, PARAPARAUMU
ON TUESDAY, 24 NOVEMBER 2020 AT 7.00PM**

PRESENT: Ms Kathy Spiers (Chair) Mr Guy Burns (Deputy Chair), Mr Jonny Best,
Ms Grace Lindsay, Cr Martin Halliday, Cr Bernie Randall

IN ATTENDANCE: Mark de Haast, Jayne Nock, Alison Law, Steve Miller, Michelle Parnell,

APOLOGIES: Mayor Gurnathan

**LEAVE OF
ABSENCE:** Nil

1 WELCOME

The Chair welcomed everyone to the meeting.

2 APOLOGIES

Nil

3 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

Nil

4 PUBLIC SPEAKING TIME

Pickle Pot Be-In

Aurélia and Caleb, as part of a Youth Team arranging the Pickle Pot Be-In on Tilley Road Reserve in Paekākāriki, gave a brief summary of the event planned for January 2021 and responded to Members' questions.

Feline Fix

Annette Buckley spoke on behalf of Feline Fix and gave a brief summary of their grant application.

Paraparaumu RSA

Philip Simpson asked for the Board's support on the proposed memorial at MacLean Park, Paraparaumu Beach. It was hoped the Memorial would coincide with their centenary celebrations near the end of 2021.

Kapiti Kiwis Network Group

Brian Sullivan, on behalf of the Kapiti Kiwis Network Group gave thanks to the Board on their successful grant. They purchased a barbecue, gazebo and equipment and through their fundraising had been able to pay for two children to learn to swim. Photos were tabled.

Adrian Ahern

Mr Ahern, a resident of Nikau Valley, asked the Board to consider using Council land in the Valley for a seating area. During the COVID-19 lockdown it became obvious how isolated they were and would continue to be and thought a communal area would be a good opportunity for neighbours to gather.

The Board commented that as this was just an idea, a more detailed plan would be beneficial but they would mention to Council Members to get their feedback.

PARAPARAUMU-RAUMATI COMMUNITY BOARD MEETING MINUTES 24 NOVEMBER 2020Cr Jackie Elliott

Cr Elliott spoke about the opportunity for the Paraparaumu/Raumati Community Board, to become a motor home friendly town, through the Motor Home and Caravan Association. Contact details and background information would be sent to Board Members for their information and appropriate action.

Cr Elliott responded to questions and Board Members gave their thanks for the information.

Dale Evans

Mr Evans spoke about his concerns on the following issues:

- culverts in MacLean Street;
- sediment building up under the Links Apartments;
- who is responsible of the Links Apartments
- the Whale Rider in Maclean Park needed fixing;
- repairs needed on Manly Street; and
- Macra Carpa tree roots, along Manly Street, are breaking up the footpath.

Board Members clarified these issues were not the responsibility of the Community Board and advised Mr Evans to direct them to the Council by logging service requests for their response and action.

It was understood a seismic assessment had been carried out on the Links Apartments in 2018 and the results had met all the appropriate standards. Mr Evans asked what those standards were.

Bede Laracy

In Mr Laracy's absence, the Chair read out an email giving thanks to the Paraparaumu/Raumati Community Board for their support with a successful Raumati Village Christmas Parade.

5 MEMBERS' BUSINESS**(a) Public Speaking Time Responses**

- Philip Simpson – a Motion of Motion, for the Memorial, was on the Agenda and would be discussed later in the meeting.
- Adrian Adhern – his idea would be discussed with the Council's Parks and Open Spaces Manager and the parcel of land would need to be identified as Council-owned land. The Chair would stay in contact with Mr. Adhern.
- Thanked Cr Elliott for her attendance and looked forward to her email giving details around motor home friendly towns.
- Mr Evans confirmed he would be meeting Council Officers for responses to his questions.

(b) Leave of Absence

Nil

(c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

Nil

(d) Community Board Members' Activities

The Chair's activities were emailed to Board Members prior to the meeting for their information.

Cr Halliday's activities were tabled.

Appendices

Cr Halliday's Activities 10-24 Nov 20

PARAPARAUMU-RAUMATI COMMUNITY BOARD MEETING MINUTES 24 NOVEMBER 2020

The Board agreed to move '7. Updates' before '6. Reports' to enable staff to speak to their presentation.

7 UPDATES**7.1 COASTLANDS AQUATIC CENTRE**

Steve Millar, Aquatics Facilities Manager gave a presentation on the Council's Pool facilities. The presentation included:

- background of Pools within the Kapiti Coast District;
- what changes had been put in place due to COVID-19;
- what was available to Customers;
- number increases during holidays;
- regular holiday events;
- sessionalise the facility;
- holiday changes;
- regular service changes;
- communicating the changes to the community; and
- season review.

Members' questions were responded to and the Board thanked Mr Millar for his presentation.

7.2 RIMU ROAD PROJECT

Michelle Parnell, Service Delivery Manager gave a presentation on the Rimu Road Intersection Upgrade Project and the presentation included images of:

- Paraparaumu Town Centre vision;
- Rimu Road Main Street and vision;
- key design features; and
- key transport influences – safety and operations;

Members' gave their views and their questions were responded to.

6 REPORTS**6.1 PARAPARAUMU/RAUMATI COMMUNITY BOARD - DRAFT CALENDAR OF MEETINGS 2021**

The report was taken as read.

COMMITTEE RESOLUTION 2020/26

Moved: Mr Guy Burns

Seconder: Cr Martin Halliday

That the Paraparaumu/Raumati Community Board adopts the schedule for its meetings in 2021 as set out in Attachment 1 of this report 'Draft Calendar of Meetings 2021'.

CARRIED

PARAPARAUMU-RAUMATI COMMUNITY BOARD MEETING MINUTES 24 NOVEMBER 2020**6.2 CONSIDERATION OF APPLICATIONS FOR FUNDING****COMMITTEE RESOLUTION 2020/27**

Moved: Mr Guy Burns

Seconder: Cr Martin Halliday

That the Paraparaumu/Raumati Community Board approves a grant of \$489.47 to MOA Community Garden Inc. to purchase a line trimmer, ear protectors and pole pruner attachment for the local community orchard to use around the 90 fruit trees they have planted and cared for over the last eight years.

That the Paraparaumu/Raumati Community Board approves a grant of \$500 to Aurélie Bray, on behalf of the Pickle Pot Be-In, to help with the costs for the safety facilities for the Pickle Pot Be-In Youth Festival in Paekākāriki on 2 January 2021.

That the Paraparaumu/Raumati Community Board approves a grant of \$500 to Annette Buckley, trading as Feline Fix, to help provide a community service to the animals of Kāpiti by financially assisting and encouraging owners to de-sex their pets.

That the Paraparaumu/Raumati Community Board approves a grant of \$500 to Christine Lenk (Actively Coping with Cancer) to cover hall hire costs to hold ongoing sessions at the United Parish Church, Raumati.

CARRIED

6.3 NOTICE OF MOTION - PROPOSAL FOR A RETURNED AND SERVICES MEMORIAL AT MACLEAN PARK, PARAPARAUMU BEACH**COMMITTEE RESOLUTION 2020/28**

Moved: Cr Bernie Randall

Seconder: Mr Guy Burns

That the Paraparaumu/Raumati Community Board supports the Proposal from Paraparaumu RSA for a Memorial at Maclean Park, Paraparaumu Beach.

That the Paraparaumu/Raumati Community Board requests council to arrange a hui with local iwi, Representatives of Paraparaumu RSA, Paraparaumu/Raumati Community Board members and council staff to discuss the Proposal for a Memorial at Maclean Park, Paraparaumu Beach.

CARRIED

6 CONFIRMATION OF MINUTES**8.1 CONFIRMATION OF MINUTES****COMMITTEE RESOLUTION 2020/29**

Moved: Cr Bernie Randall

Seconder: Mr Jonny Best

That the minutes of the Paraparaumu/Raumati Community Board meeting on 13 October 2020 be accepted as a true and accurate record of the meeting.

CARRIED

PARAPARAUMU-RAUMATI COMMUNITY BOARD MEETING MINUTES 24 NOVEMBER 2020**7 MATTERS UNDER ACTION****9.1 MATTERS UNDER ACTION**

Board Members discussed and noted the updated matters under action and made the following comments:

Town Centre Project

A Board Member requested:

- a definitive answer on whether all bus bays will be connected to the Paraparaumu Railway Station (on the Station side); and
- buses coming into the Station should do a loop around Coastlands.

It was agreed that Regional Councillor Penny Gaylor be invited to a future Paraparaumu/Raumati Community Board meeting to give updates from Greater Wellington Regional Council.

Beach Bylaw

Mr de Haast gave a brief summary on the process of the Beach Bylaw Submission Hearings and advised there would be a report, showing analytics, to the Council in February/March 2021.

The Paraparaumu/Raumati Community Board had formally submitted a submission to the Beach Bylaw and a copy was tabled.

Appendices

- 1 PRCB's Submission to the Beach Bylaw

8 CONFIRMATION OF PUBLIC EXCLUDED MINUTES

Nil

The Paraparaumu-Raumati Community Board meeting closed at 8.35pm.

.....
CHAIRPERSON

8.2 CONFIRMATION OF MINUTES

Author: Jayne Nock, Executive Secretary to Group Manager Corporate Services

Authoriser: Mark de Haast, Group Manager Corporate Services

RECOMMENDATIONS

That the minutes of the Paraparaumu/Raumati Community Board meeting on 16 February 2021 be accepted as a true and accurate record of the meeting.

APPENDICES

1. Draft Minutes of the Paraparaumu/Raumati Community Board meeting of 16 February 2021



PARAPARAUMU-RAUMATI COMMUNITY BOARD MEETING MINUTES 16 FEBRUARY 2021

**MINUTES OF KAPITI COAST DISTRICT COUNCIL
PARAPARAUMU-RAUMATI COMMUNITY BOARD MEETING
HELD AT THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON TUESDAY, 16 FEBRUARY 2021 AT 7.00PM**

PRESENT: Ms Kathy Spiers (Chair), Mr Guy Burns (Deputy Chair), Mr Jonny Best,
Ms Grace Lindsay, Cr Bernie Randall

IN ATTENDANCE: Mr Mark de Haast, Mrs Jayne Nock

APOLOGIES: Cr Martin Halliday

**LEAVE OF
ABSENCE:** Nil

1 WELCOME

The Chair introduced the Board and welcomed everyone to the meeting.

2 APOLOGIES

APOLOGY

COMMITTEE RESOLUTION PRCB2021/1

Moved: Ms Kathy Spiers
Seconder: Cr Bernie Randall

That the apology received from Cr Martin Halliday be accepted.

CARRIED

3 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

Nil

4 PUBLIC SPEAKING TIME

Raumati South School Room 4 Snow cones

Maddie and Mia, ex-students of Raumati South School, spoke to their grant application and gave a summary on how their snow cone adventure began, how they had handed over the reins to other students and the plans for taking their snow cone enterprise to external Galas and Fairs to increase revenue and give more to the students' identified charities.

5 MEMBERS' BUSINESS

(a) Public Speaking Time Responses

(b) Leave of Absence

Nil

PARAPARAUMU-RAUMATI COMMUNITY BOARD MEETING MINUTES 16 FEBRUARY 2021

- (c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

Nil

- (d) Community Board Members' Activities

- The Chair's activities had been emailed to Board Members prior to the meeting for their information.
- Jonny Best would email Board Members his activities.
- Grace Lindsay had attended a Gateway protest to hear the community's concerns.

6 REPORTS**6.1 CONSIDERATION OF APPLICATIONS FOR FUNDING****COMMITTEE RESOLUTION PRCB2021/2**

Moved: Mr Guy Burns

Seconder: Cr Bernie Randall

That the Paraparaumu/Raumati Community Board approves a grant of \$500 to the Non Profit Organisation, known as Friendship Force of Kapiti Coast to cover costs of venue hire at Queen Elizabeth Park and kohas to a number of speakers when hosting Friendship Force Clubs around New Zealand during 7-10 February.

That the Paraparaumu/Raumati Community Board approves a grant of \$500 to Amanda Dixson on behalf of the Kapiti Songsters Choir to help with hall hire costs for their weekly choir sessions at the Kapiti Uniting Church Hall during school terms.

That the Paraparaumu/Raumati Community Board approves a grant of \$500 plus GST to the students of Room 4 at Raumati South School, to help with costs to purchase a commercial snow cone machine so they can continue their charity work and attend external events i.e. Galas etc.

CARRIED

6.2 COMMUNITY BOARD ATTENDANCE AT THE 2021 COMMUNITY BOARDS CONFERENCE**COMMITTEE RESOLUTION PRCB2021/3**

Moved: Cr Bernie Randall

Seconder: Ms Kathy Spiers

That the Paraparaumu-Raumati Community Board approves the attendance of Guy Burns and Grace Lyndsey at the New Zealand Community Boards Conference in Gore on 22 to 24 April 2021.

CARRIED

COMMITTEE RESOLUTION PRCB2021/4

Moved: Mr Guy Burns

Seconder: Ms Grace Lindsay

That the Board Chair is authorised to appoint another delegate (Jonny Best) in the event that one of the original nominees cannot attend.

CARRIED

PARAPARAUMU-RAUMATI COMMUNITY BOARD MEETING MINUTES 16 FEBRUARY 2021**COMMITTEE RESOLUTION PRCB2021/5**

Moved: Ms Grace Lindsay

Seconder: Ms Kathy Spiers

That the delegates will provide in a timely fashion written reports on their experience for publication in the Elected Members' Bulletin.

CARRIED

7 MATTERS UNDER ACTION**7.1 MATTERS UNDER ACTION**

Board Members noted progress to date and comments were made on the following issues.

Town Centres Project and Raumati Village Safety Improvements

Members had some concerns on a number of issues, including:

- location of bus lanes and pedestrian crossing (visual maps requested)
 - timing of the projects
 - consultation with the community
 - loss of car park spaces at shops on Matatua Road/Alexander Road intersection
- and requested the Council's Senior Managers be invited to the next Paraparaumu/Raumati Community Board meeting to further discuss.

Surplus NZTA Land in Raumati South

Board Members requested the following information be added to matters under action:

"Existing informal walking tracks linking Raumati South with the Leinster Avenue/old State Highway One area be acknowledged and protected in any future development of this land."

Parking around the Te Newhanga Kapiti Community Centre

To be removed from matters under action as the Foodbank would be relocating.

The Paraparaumu-Raumati Community Board meeting closed at 7.41pm.

.....
CHAIRPERSON

9 MATTERS UNDER ACTION**9.1 MATTERS UNDER ACTION**

Author: Jayne Nock, Executive Secretary to Group Manager Corporate Services

Authoriser: Mark de Haast, Group Manager Corporate Services

The updated matters under action, as attached at appendix 1, for the Board's review.

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APPENDICES

1. Matters Under Action [↓](#)

Paraparaumu/Raumati Community Board – Matters Under Action Register (as at 2 April 2021)

| Item | Officer Responsible | Progress |
|--|------------------------------|---|
| Town Centres Project | Senior Delivery Manager | A verbal update will be given at the meeting. |
| Gateway Centre | Economic Development | On 25 February 2021, the Council fully considered the matter and resolved to proceed with the Kāpiti Gateway project, Te Uruhi and for the project to proceed in accordance with the project plan, noting that the operating model and functions will be confirmed as part of the detailed design phase the Council also acknowledged and thanked Kāpiti iwi, Te Ātiawa ki Whakarongotai and Ngāti Toa Rangatira, who have combined to gift the name 'Te Uruhi' to the proposed Kāpiti Gateway. The Council will provide up to 50% funding for the Kāpiti Gateway project (\$2.23m) |
| Raumati Village Safety Improvements | Infrastructure team | A verbal update to be given at the meeting. |
| Request to Council that it consider the creation of a Saturday Market Policy and that this policy be developed under the Council's Economic Development Strategy | Economic Development Manager | The 'Market (Support) Policy' is an item on the current Council-approved Policy Work Programme. Please refer to Strategy and Operations Committee meeting Agendas for further information. Policy Work Programme updates are provided to this Committee at least six-monthly. |
| <p>Surplus NZTA Land in Raumati South previously allocated for the Western Link Road</p> <p>It was noted from Board Members: <i>Existing informal walking tracks linking Raumati South with the Leinster Avenue/old State Highway One area be acknowledged and protected in any future development of this land</i></p> | NZTA | Ownership of the land from Waka Kotahi NZ Transport Agency is currently being transferred to another Crown agency. |

10 CONFIRMATION OF PUBLIC EXCLUDED MINUTES

Nil