



# **RĀRANGI TAKE AGENDA**

## **Poari ā-Hapori o Waikanae | Waikanae Community Board Meeting**

**I hereby give notice that a Meeting of the Poari ā-Hapori o Waikanae |  
Waikanae Community Board will be held on:**

**Te Rā | Date: Tuesday, 10 June 2025**

**Te Wā | Time: 6.30pm**

**Te Wāhi | Location: Waikanae Beach Hall, 24 Rauparaha  
Street, Waikanae Beach**

**Brendan Owens  
Group Manager Customer and Community**

**Kāpiti Coast District Council**

**Notice is hereby given that a meeting of the Poari ā-Hapori o Waikanae | Waikanae Community Board will be held in the Waikanae Beach Hall, 24 Rauparaha Street, Waikanae Beach, on Tuesday 10 June 2025, 6.30pm.**

**Poari ā-Hapori o Waikanae | Waikanae Community Board Members**

|                    |        |
|--------------------|--------|
| Mr Michael Moore   | Chair  |
| Mr Richard Mansell | Deputy |
| Mr Tonchi Begovich | Member |
| Ms Michelle Lewis  | Member |
| Cr Nigel Wilson    | Member |

## Te Raupapa Take | Order Of Business

|      |  |    |
|------|--|----|
| 1    | Nau mai   Welcome .....  | 5  |
| 2    | Whakapāha   Apologies.....   | 5  |
| 3    | Te Tauākī o Te Whaitake ki ngā Mea o te Rārangi Take   Declarations of Interest<br>Relating to Items on the Agenda ..... | 5  |
| 4    | He Wā Kōrero ki te Marea   Public Speaking Time .....  | 5  |
| 5    | Ngā Teputeihana   Deputations.....   | 5  |
|      | Nil  |    |
| 6    | Ngā Take a ngā Mema   Members' Business .....  | 5  |
| 7    | He Kōrero Hou   Updates.....   | 5  |
|      | Nil  |    |
| 8    | Pūrongo   Reports.....   | 6  |
| 8.1  | Consideration of Applications for Funding .....  | 6  |
| 8.2  | Road Naming - 199 State Highway 1, Waikanae.....   | 25 |
| 9    | Te Whakaū i ngā Āmiki   Confirmation of Minutes .....  | 30 |
| 9.1  | Confirmation of Minutes .....  | 30 |
| 10   | Ngā Take e Mahia ana   Matters Under Action .....  | 36 |
| 10.1 | Matters Under Action.....  | 36 |
| 11   | Karakia Whakamutunga   Closing Karakia.....  | 43 |



**1 NAU MAI | WELCOME**

**2 WHAKAPĀHA | APOLOGIES**

**3 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |  
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Notification from Elected Members of:

3.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and

3.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

**4 HE WĀ KŌRERO KI TE MAREA | PUBLIC SPEAKING TIME**

**5 NGĀ TEPUTEIHANA | DEPUTATIONS**

Nil

**6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS**

(a) Leave of Absence

(b) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

(c) Community Board Members' Activities

**7 HE KŌRERO HOU | UPDATES**

Nil

## 8 PŪRONGO | REPORTS

### 8.1 CONSIDERATION OF APPLICATIONS FOR FUNDING

Kaituhi | Author: **Kate Coutts, Senior Advisor Governance**

Kaiwhakamana | Authoriser: **Brendan Owens, Group Manager Customer and Community**

### TE PŪTAKE | PURPOSE

- 1 This report asks the Waikanae Community Board to consider grant applications for the Waikanae Capital Improvement Fund, Promotion Fund, and the Discretionary Fund.

### HE WHAKARĀPOPOTO | EXECUTIVE SUMMARY

- 2 Seven grant applications for Waikanae Capital Improvement Funding have been received in the amount of \$138,637.76, therefore the fund is oversubscribed by \$97,778.76.
- 3 Three grant applications for Promotion Funding have been received in the amount of \$30,688, therefore the fund is oversubscribed by \$23,524.14.
- 4 Six grant applications for Discretionary Funding have been received in the amount of \$3,210, therefore the fund is oversubscribed by \$2,573.

### TE TUKU HAEPAPA | DELEGATION

- 5 The Waikanae Community Board has the delegated authority as at Section D of the Governance Structure approved by Council on 24 November 2022. The section states that the community board has the delegation to:

5.1 *Approve criteria for, and disbursement of, community-based grant funds as approved through the LTP or Annual Plan.*

### TAUNAKITANGA | RECOMMENDATIONS

- A. That the Waikanae Community Board approves a Waikanae Capital Improvement Fund grant of \$\_\_\_\_\_ to the Ngatiawa Retreat Trust to assist with the cost of restoring the roof of the "Top House," a residential building use for long-term accommodation for vulnerable members of the Kāpiti Coast community.
- B. That the Waikanae Community Board approves a Waikanae Capital Improvement Fund grant of \$\_\_\_\_\_ to the Waikanae Boating Club to assist with the cost of the Waikanae Boating Club Rebuild Project.
- C. That the Waikanae Community Board approves a Waikanae Capital Improvement Fund grant of \$\_\_\_\_\_ to the Waikanae Golf Club to assist with the cost of purchasing native plants, fertiliser, tools and post plant protection systems to improve the biodiversity of the golf course.
- D. That the Waikanae Community Board approves a Waikanae Capital Improvement Fund grant of \$\_\_\_\_\_ to the Te Horo Hall Society to assist with the cost of refurbishing the floors of the Te Horo Community Hall.
- E. That the Waikanae Community Board approves a Waikanae Capital Improvement Fund grant of \$\_\_\_\_\_ to the Waikanae Community Patrol to assist with the cost of constructing a secure, weatherproof garage for the community patrol vehicle.
- F. That the Waikanae Community Board approves a Waikanae Capital Improvement Fund grant of \$\_\_\_\_\_ to Waikanae Bridge Club to assist with the cost of constructing a new disability ramp and developing new disability carparks at the clubrooms.

- G. That the Waikanae Community Board approves a Waikanae Capital Improvement Fund grant of \$\_\_\_\_\_ to Greater Wellington Disc Golf Club to assist with the cost of installing a disc golf course at Pukekawa Park in Waikanae.
- H. That the Waikanae Community Board approves a Promotion Fund grant of \$\_\_\_\_\_ to the Kāpiti Coast Trails Trust to assist with the cost of establishing the Kāpiti Coast Trails Trust website to promote existing trails in Kāpiti and the Trust's projects.
- I. That the Waikanae Community Board approves a Promotion Fund grant of \$\_\_\_\_\_ to Digital Seniors Kāpiti to assist with the cost of holding weekly two-hour sessions at the Waikanae Library to support and educate seniors to develop their digital literacy.
- J. That the Waikanae Community Board approves a Promotion Fund grant of \$\_\_\_\_\_ to the Te Horo Hall Society to assist with the cost of designing and printing brochures, posters, road signs, and other promotion material to advertise the Te Horo Community Garden Trail.
- K. That the Waikanae Community Board approves a Promotion Fund grant of \$\_\_\_\_\_ to Eileen and Shane Walker to assist with the cost of commissioning detailed designs from NIWA for developing walkways, bridle paths, and cycleways through the restored Parahamuti wetlands in Te Horo.
- L. That the Waikanae Community Board approves a Discretionary Fund grant of \$\_\_\_\_\_ to the Kapiti Christian Co-op to assist with the cost of hiring the Reikorangi Hall for weekly co-op group gatherings.
- M. That the Waikanae Community Board approves a Discretionary Fund grant of \$\_\_\_\_\_ per year for the next three years, to Paraparaumu College to assist with the cost of travel and provision of relief teachers associated with a Year 10 student initiative to build wētā boxes and birdhouses for Ngā Manu, and cat and kitten housing boxes for the Levin SPCA.
- N. That the Waikanae Community Board approves a Discretionary Fund grant of \$\_\_\_\_\_ per year for the next three years, to the Waikanae Golf Club to assist with the cost of purchasing native plants, fertiliser, tools and post plant protection systems to improve the biodiversity of the golf course.
- O. That the Waikanae Community Board approves a Discretionary Fund grant of \$\_\_\_\_\_ per year for the next three years, to the Kapiti Loss and Grief Centre to assist with the cost of venue hire and resources associated with running the WAVES Bereaved by Suicide Support Group.
- P. That the Waikanae Community Board approves a Discretionary Fund grant of \$\_\_\_\_\_ to the Predator Free Te Horo to assist with the cost of purchasing supplies to build mustelid traps.
- Q. That the Waikanae Community Board approves a Discretionary Fund grant of \$\_\_\_\_\_ per year for the next three years, to the Lucas Robins to assist with the cost of competing in the 2025 Swimming Tri-Series in Ballarat, Australia, as part of the New Zealand Tri-series Youth Development team.
- R. That the Waikanae Community Board note the nine accountability reports received, as attached under a public excluded separate cover at Attachments 20-28.

## TŪĀPAPA | BACKGROUND

- 6 This is the sixth and final Waikanae Community Board meeting of the 2024/2025 financial year.
- 7 Grants are allocated in accordance with specific evaluation criteria (at Attachment 1). Criteria include that accountability reports on grants allocated are required to be submitted six months after the event or activity for which the grant was awarded takes place.
- 8 All applicants have been advised by email of the meeting date, time and location.

## HE KŌRERORERO | DISCUSSION

- 9 Seventeen applications for funding have been received and are attached to this report Attachments 3-19. These applications have been attached as 'Under a Separate Cover' and 'Public Excluded' pursuant to clause 7(2)(a), section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 due to the personal information contained within.

### **Waikanae Capital Improvement Fund**

- 10 There is currently \$40,859 available for distribution from the Waikanae Capital Improvement Fund in the 2024/2025 financial year.
- 11 The Waikanae Capital Improvement funding round for the 2024/25 financial year opened for applications on Friday, 11 April 2025 and closed on Friday, 23 May 2025.
- 12 Seven Waikanae Capital Improvement Fund grant applications in the amount of \$138,637.76 were received, and are presented for the Board's consideration. The fund is oversubscribed by \$97,778.76.

#### Ngatiawa Retreat Trust

- 13 Funding of \$4,000 is sought to assist with the cost of restoring the roof of the "Top House," a residential building use for long-term accommodation for vulnerable members of the Kapiti Coast community.

#### Waikanae Golf Club

- 14 Funding of \$5,000 is sought to assist with the cost of purchasing native plants, fertiliser, tools and post plant protection systems to improve the biodiversity of the golf course.

#### Waikanae Boating Club

- 15 Funding of \$40,000 is sought to assist with the cost of the Waikanae Boating Club Rebuild Project.

#### Te Horo Hall Society

- 16 Funding of \$13,374.50 is sought to assist with the cost of refurbishing the floors of the Te Horo Community Hall.

#### Waikanae Community Patrol

- 17 Funding of \$30,000 is sought to assist with the cost of constructing a secure, weatherproof garage for the community patrol vehicle.

#### Waikanae Bridge Club

- 18 Funding of \$19,578.26 is sought to assist with the cost of constructing a new disability ramp and developing new disability carparks at the clubrooms.

#### Greater Wellington Disc Golf Club

- 19 Funding of \$26,685 is sought to assist with the cost of installing a disc golf course at Pukekawa Park in Waikanae.

### **Promotion Fund**

- 20 There is currently \$7,163.86 available for distribution from the Promotion Fund in the 2024/2025 financial year.
- 21 Four grant applications in the amount of \$30,688 are presented for the Board's consideration. The fund is oversubscribed by \$23,524.14.

#### Kāpiti Coast Trails Trust

- 22 Funding of \$5,000 is sought to assist with the cost of establishing the Kāpiti Coast Trails Trust website to promote existing trails in Kāpiti and the Trust's projects.

#### Te Horo Hall Society



- 23 Funding of \$1,500 is sought to assist with the cost of designing and printing brochures, posters, road signs, and other promotional material to advertise the Te Horo Community Garden Trail.

Digital Seniors Kapiti

- 24 Funding of \$11,688 is sought to assist with the cost of holding weekly two-hour sessions at the Waikanae Library to support and educate seniors to develop their digital literacy.

Eileen and Shane Walker

- 25 Funding of \$12,500 is sought to assist with the cost of commissioning detailed designs from NIWA for developing walkways, bridle paths, and cycleways through the restored Parahamuti wetlands in Te Horo.

**Discretionary Fund**

- 26 There is currently \$637 available for distribution from the Discretionary Fund in the 2024/2025 financial year.

- 27 Six grant applications in the amount of \$3,210 are presented for the board's consideration. The fund is oversubscribed by \$2,573.

- 28 The applications can be considered under Eligible Purpose 1: *Community, cultural or sports purposes, including travel both within New Zealand and overseas:*

Kapiti Christian Co-op

- 29 Funding of \$500 is sought to assist with the cost of hiring the Reikorangi Hall for weekly co-op group gatherings.

- 30 This application was left to lie on the table at the last Waikanae Community Board meeting of 29 April 2025.

Paraparaumu College

- 31 Funding of \$500 per year for the next three years is sought to assist with the cost of travel and provision of relief teachers associated with a Year 10 student initiative to build wētā boxes and birdhouses for Ngā Manu, and cat and kitten housing boxes for the Levin SPCA.

Waikanae Golf Club

- 32 Funding of \$500 per year for the next three years is sought to assist with the cost of purchasing native plants, fertiliser, tools and post plant protection systems to improve the biodiversity of the golf course.

Kapiti Loss and Grief Centre

- 33 Funding of \$500 per year for the next three years is sought to assist with the cost of venue hire and resources associated with running the WAVES Bereaved by Suicide Support Group.

Predator Free Te Horo

- 34 Funding of \$710 is sought to assist with the cost of purchasing supplies to build mustelid traps for trapping in the Te Horo area.

Lucas Robins

- 35 Funding of \$500, per year for the next three years, is sought to assist with the cost of competing in the 2025 Swimming Tri-Series in Ballarat, Australia, as part of the New Zealand Tri-series Youth Development team.

**He take | Issues**

- 36 There are no issues to be considered.

### Ngā kōwhiringa | Options

37 There are no options to be considered.

### Mana whenua

38 There are no mana whenua matters to be considered.

### Panonitanga Āhuarangi me te Taiao | Climate change and Environment

39 There are no climate change and environment matters to be considered.

### Ahumoni me ngā rawa | Financial and resourcing

40 Budget allocations for the 2024/2025 financial year for the Promotions Fund, the Discretionary Fund and the Capital Improvement Fund are as follows:

| Fund   | 2024/2025 budget allocation | Total allocated to date* | Total unallocated to date |
|--|-----------------------------|--------------------------|---------------------------|
| <b>Discretionary Grant Fund</b>                | \$7,297                     | \$6,660                  | <b>\$637</b>              |
| <b>Promotion Grant Fund</b>                    | \$40,859                    | \$33,695.14              | <b>\$7,163.86</b>         |
| <b>Waikanae Capital Improvement Grant Fund</b> | \$40,859                    | \$-                      | <b>\$40,859</b>           |

\*Includes 3 yearly grant payments previously approved and returned funds.

41 Promotion, Discretionary and Capital Improvement grants approved in the 2023/2024 financial year can be found at Attachment 2 of this report.

42 Promotion and Discretionary grants approved for the 2024/2025 year are as follows:

#### Promotion Fund

| Date         | Recipient                                   | Purpose of Grant  | Amount     | Report Back              |
|--------------|---|---|------------|--------------------------|
| 1 Aug 2023   | Lions Club of Waikanae (Year 2 of 3)        | To assist with the cost of promoting the Super Garden Trail held in January each year.  | \$6,000    | Due July 2025            |
| 12 Sept 2023 | Waikanae Music Society (Year 2 of 3)        | To assist with the cost of printing, distributing and advertising promotional material for the Society's annual concert seasons.  | \$2,400    | Received (attached)      |
| 21 May 2024  | Waikanae Business Association (Year 2 of 3) | To assist with the cost of maintaining and updating the Association's website promoting Waikanae as a destination.  | \$2,000    | Due Jan 2026             |
| 21 May 2024  | Combined Lions Club of Kapiti (Year 2 of 3) | To assist with the cost of advertising and printing costs for the Club's annual Foodbank Collection.  | \$500      | Due Dec 2025             |
| 20 Aug 2024  | Waikanae Gymnastics Club                    | To assist with the cost of hall hire, and purchasing medals and certificates for the Club's Team Gym competition in Waikanae.   | \$1,450    | Due May 2025 (requested) |
| 24 Sept 2024 | Kapiti Vaulting Club                        | To assist with the cost of the salary for one of the Club's vaulting, riding and equine therapy coaches; enabling the Club to prepare children for shows, competitions, and deliver holiday programmes. | \$8,825.76 | Received (attached)      |

|              |   |  |         |                                 |
|--------------|---|--|---------|---------------------------------|
| 24 Sept 2024 | Lions Club of Waikanae<br>- Predator Free<br>Waikanae | To assist with the cost of establishing Predator Free Waikanae, including purchasing predator traps for the new initiative.              | \$5,000 | Received.                       |
| 24 Sept 2024 | Home4All  | To assist with the cost of purchasing a bike trailer to take their day visitors living with dementia on scenic bike rides around Kapiti. | \$1,000 | Received<br>( <i>attached</i> ) |
| 24 Sept 2024 | Waikanae School                                       | To assist with the cost of hosting the Tākiri o te Ata - Kapa Haka Festival 2024.  | \$1,000 | Received<br>( <i>attached</i> ) |
| 4 March 2025 | Coast Access Radio Trust                              | To assist with the cost of promoting Waikanae news, events and information relevant to the community on Coast Access Radio.              | \$4,600 | Due Sept 2025                   |
| 4 March 2025 | Waikanae Bridge Club                                  | To assist with the cost of advertising bridge lessons in 2025.   | \$500   | Received<br>( <i>attached</i> ) |
| 4 March 2025 | Waikanae Rotary Club                                  | To assist with the cost of holding the Kapiti Express Model Train Show in the Waikanae Memorial Hall in February 2025.                   | \$500   | Due Aug 2025                    |

### Discretionary Fund

| Date         | Recipient                                | Purpose of Grant   | Amount | Report Back                            |
|--------------|--|--|--------|--|
| 18 June 2024 | Benefit Advocacy Kapiti<br>(Year 2 of 3) | To assist with the groups operating costs.   | \$500  | Due Jan 2026                           |
| 20 Aug 2024  | Good Bitches Trust<br>(Year 1 of 3)      | To assist with the cost of running the Baking it Better Kapiti programme.  | \$500  | Received.                              |
| 20 Aug 2024  | Nourish Trust                            | To assist with the cost of providing Christmas hampers for families in need in the Waikanae community.   | \$500  | Received.                              |
| 20 Aug 2024  | Alana Reardon                            | To assist with the cost of attending and competing in the 2024 World Skate Games in Rome.  | \$500  | Received.                              |
| 24 Sept 2024 | Waikanae Community Orchard Group         | To assist with the cost of purchasing six fruit trees, fertiliser and tools to grow the Waikanae Community Orchard.  | \$500  | Received<br>( <i>attached</i> )        |
| 24 Sept 2024 | Kapiti Basketball Association            | To assist with the cost of registration fees for the Basketball New Zealand Under 14 Regional Tournament 2024.   | \$500  | Due April 2025<br>( <i>requested</i> ) |
| 24 Sept 2024 | Lucy Lawlor                              | To assist with the cost of representing New Zealand at the 2024 Masters World Cup in South Africa.   | \$500  | Due April 2025<br>( <i>requested</i> ) |
| 4 March 2025 | Jazmin Brown                             | To assist with the cost of attending and competing in the 2025 New Zealand National Juniors 8 Ball Tournament and North Island North Island Women's 8 Ball Tournament. | \$500  | Due Oct 25                             |

|               |   |  |       |              |
|---------------|---|--|-------|--------------|
| 4 March 2025  | Kāpiti Senior Singers   | To assist with the cost of hiring a pianist for choir rehearsals and concerts at rest homes and retirement villages throughout Kāpiti. | \$750 | Due Oct 25   |
| 4 March 2025  | Kali Parker   | To assist with the cost of attending the Sir Edmund Hillary Outdoor Education Course in March 2025.                                    | \$500 | Due Oct 25   |
| 4 March 2025  | Ōtaki and Districts Memorial RSA and Community Club (Year 1 of 3) | To assist with the cost of providing koha and a breakfast for the servicemen contributing to the annual Anzac Day dawn service.        | \$500 | Due Oct 25   |
| 4 March 2025  | Kapiti Movers   | To assist with the cost of hiring the Mazengarb Park Sports Complex, purchasing equipment, and vetting and training volunteers.        | \$750 | Due Sept 25  |
| 4 March 2025  | Energise Ōtaki  | To assist with the cost of purchasing plant sleeves and stakes for the Ōtaki Carbon Forests Project.                                   | \$500 | Due Oct 25   |
| 29 April 2025 | Waimeha Restoration Group   | To assist with the cost of replacing hand tools used for restoration work in the Waimeha Reserve and Waimeha Dunes.                    | \$316 | Due Nov 2025 |

- 43 Attached to this report as Attachments 20-28 are nine accountability reports received since the last meeting of the Waikanae Community Board. These accountability reports have been attached as 'Under a Separate Cover' and 'Public Excluded' due to the reports containing personal information.
- 44 An amount of approximately \$946,000 is held in the Waikanae Capital Improvement Fund, and this is expected to increase to \$960,000 by the end of the current financial year, as shown in the table below:

| Amount           | Commentary  |
|------------------|---|
| \$930,045        | Balance as of 30 June 2023 as per Annual Report                             |
| -\$38,477        | Grants paid in 2023/24  |
| \$54,544         | Interest earnings for the 2023/24 year                                      |
| \$946,112        | Balance as of 30 June 2024 as per Annual Report ( <i>subject to audit</i> ) |
| -\$40,000        | Forecast grants for 2024/25   |
| \$54,500         | Estimated interest earnings for the 2024/25 year                            |
| <b>\$960,612</b> | <b>Forecast balance as of 30 June 2025</b>                                  |

### **Tūraru ā-Ture me te Whakahaere | Legal and Organisational Risk**

- 45 There are no legal or risk matters to be considered.

### **Ngā pānga ki ngā kaupapa here | Policy impact**

- 46 As noted previously, grants are allocated in accordance with established criteria (at Attachment 1).

## TE WHAKAWHITI KŌRERO ME TE TŪHONO | COMMUNICATIONS & ENGAGEMENT

- 47 Board members actively engage with the community to promote the various grants available.
- 48 Information on grants and the application process are also available via the Council's website.
- 49 All applicants will be contacted via email once decisions around funding have been made.

### Te mahere tūhono | Engagement planning

- 50 This matter has a low level of significance under the Council's Significance and Engagement Policy.

### Whakatairanga | Publicity

- 51 Successful grants are published through Council's established communication channels.

## NGĀ ĀPITI HANGA | ATTACHMENTS

1. Waikanae Community Board Grant Criteria [↓](#)
2. Grant Applications Funded in the 2023-2024 Financial Year [↓](#)
3. Waikanae Capital Improvement Fund - Ngatiawa Retreat Trust | Section 7(2)(a) Privacy - Public Excluded
4. Waikanae Capital Improvement Fund - Waikanae Golf Club | Section 7(2)(a) Privacy - Public Excluded (under separate cover)
5. Waikanae Capital Improvement Fund - Waikanae Boating Club | Section 7(2)(a) Privacy - Public Excluded (under separate cover)
6. Waikanae Capital Improvement Fund - Te Horo Hall Society | Section 7(2)(a) Privacy - Public Excluded (under separate cover)
7. Waikanae Capital Improvement Fund - Waikanae Community Patrol Application | Section 7(2)(a) Privacy - Public Excluded (under separate cover)
8. Waikanae Capital Improvement Fund - Waikanae Bridge Club | Section 7(2)(a) Privacy - Public Excluded (under separate cover)
9. Waikanae Capital Improvement Fund - Greater Wellington Disc Golf Club | Section 7(2)(a) Privacy - Public Excluded (under separate cover)
10. Promotion Fund - Kāpiti Coast Trails Trust | Section 7(2)(a) Privacy - Public Excluded (under separate cover)
11. Promotion Fund - Te Horo Hall Society | Section 7(2)(a) Privacy - Public Excluded (under separate cover)
12. Promotion Fund - Digital Seniors Kapiti | Section 7(2)(a) Privacy - Public Excluded (under separate cover)
13. Promotion Fund - Eileen and Shane Walker | Section 7(2)(a) Privacy - Public Excluded (under separate cover)
14. Discretionary Fund - Kapiti Christian Co-op | Section 7(2)(a) Privacy - Public Excluded (under separate cover)
15. Discretionary Fund - Paraparaumu College Year 10 Student Initiative | Section 7(2)(a) Privacy - Public Excluded (under separate cover)
16. Discretionary Fund - Waikanae Golf Club | Section 7(2)(a) Privacy - Public Excluded (under separate cover)
17. Discretionary Fund - Kapiti Loss and Grief Centre | Section 7(2)(a) Privacy - Public Excluded (under separate cover)
18. Discretionary Fund - Predator Free Te Horo | Section 7(2)(a) Privacy - Public Excluded (under separate cover)
19. Discretionary Fund - Lucas Robins | Section 7(2)(a) Privacy - Public Excluded (under separate cover)
20. Accountability Report - Home4All | Section 7(2)(a) Privacy - Public Excluded (under separate cover)

21. Accountability Report - Waikanae Community Orchard Group | Section 7(2)(a) Privacy - Public Excluded (under separate cover)
22. Accountability Report - Waikanae Music Society (Year 2 of 3) | Section 7(2)(a) Privacy - Public Excluded (under separate cover)
23. Accountability Report - Waikanae Bridge Club | Section 7(2)(a) Privacy - Public Excluded (under separate cover)
24. Accountability Report - Kapiti Vaulting Club | Section 7(2)(a) Privacy - Public Excluded (under separate cover)
25. Accountability Report - Reikorangi Residents' Association (Initiatives Fund) | Section 7(2)(a) Privacy - Public Excluded (under separate cover)
26. Accountability Report - Reikorangi Residents' Association (Waikanae Property Fund) | Section 7(2)(a) Privacy - Public Excluded (under separate cover)
27. Accountability Report - Waikanae School | Section 7(2)(a) Privacy - Public Excluded (under separate cover)
28. Accountability Report - Te Horo Hall Society Inc | Section 7(2)(a) Privacy - Public Excluded (under separate cover)

## WAIKANAĒ COMMUNITY BOARD PROMOTION FUND GRANT APPLICATION FORM

### Criteria for Promotion Fund Grants

The purpose of the Waikanae Community Board's Promotion Fund is to provide financial assistance for groups or individuals who, through their activities, are promoting the Waikanae Ward.

#### Eligibility Criteria

1. Applications must be for promotions within the Waikanae Ward.
2. Applications will be considered for "events based" activities.
3. Applications will be considered for exceptional circumstances.

*Applications must include an outline of the expected benefits to the Waikanae Ward.*

#### Does the application promote Waikanae by:

1. Contributing to making Waikanae a Good Place to Live; or
2. Contributing to making Waikanae an Active Community; or
3. Attracting visitors to the area; or
4. Promoting Waikanae as a visitor destination.

To allow the Community Board to forward plan they encourage organisations to provide an annual calendar of events and activities, and to note the activities which they may need funding for.

Applicants must provide at least 3 quotes for any items to be purchased with the grant money.

Applicants are to give full details of the reason for application, and amount requested, and to note any other applications for funding currently sought from other bodies.

Where an application for funding for a particular purpose might be received from individual members of an organisation and from the organisation as a whole, preference will be given to ONLY funding the organisation as a whole.

Where an organisation anticipates that it will require ongoing annual funding, to be used for the same purpose each year, it may apply for three consecutive years of annual funding within a single application. If such an application is approved, the funding will be released in annual instalments. The second and third instalments will only be released once the Community Board has received a satisfactory accountability report in relation to the previous year's funding. First-time applicants to the Promotion Fund will not be eligible for three years of annual funding.

In a given financial year, the Council may not allocate sufficient funding to the Community Board to enable it to pay all grants arising from three year funding arrangements approved in a previous year. In such situations the available funding will be distributed on a pro-rata basis to those organisations to which funding has already been approved.

#### Ineligible Purposes

Activities for which funding has already been received from either the Grants Allocation Committee or one of the other community boards in the district will not be eligible for funding from the Waikanae Community Board for the same activities.

Applications will not be considered retrospectively.

***Notwithstanding all of the above, the Waikanae Community Board has the right if justification can be proven, to make a grant outside the criteria.***

## WAIKANAE COMMUNITY BOARD PROMOTION FUND GRANT APPLICATION FORM

### Accountability

Successful applicants will be asked to provide a report on how the grant was spent, within **six months** of receipt of the grant.

Successful applicants must contact the Community Board immediately if, for any reason, they are unable to use the grant funding for the purposes for which it was originally approved.

### Procedure for Applications

1. Applications must be made on the approved application form and must contain all supporting information.
2. Applications must include a bank deposit slip.

### Applications are to be addressed to:

|   |    |  |
|---|----|--|
| Democracy Services Team<br>Kāpiti Coast District Council<br>Private Bag 60601<br>Paraparaumu 5254 | or | democracy.services@kapiticoast.govt.nz |
|---|----|--|

**Please Note:** Applications must be received by the Kāpiti Coast District Council at least 8 working days before the Waikanae Community Board meeting date to meet the reporting deadline.



## WAIKANAĒ COMMUNITY BOARD DISCRETIONARY FUND GRANT APPLICATION FORM

### Criteria for Discretionary Grants

The purpose of the Waikanae Community Board's Discretionary Fund is to provide financial assistance for groups or individuals who promise a future input into the development of community, cultural or sports activities within the district.

#### Eligibility Criteria

1. Applicants must reside in the Waikanae Ward.
2. Groups must be non-profit making.
3. Applications may only be made once in a 12-month period, calculated from the date funding was last received, except in exceptional circumstances and at the Board's discretion.

#### Applications will be considered for:

1. Community, cultural or sports purposes, including travel both within New Zealand and overseas.
2. Groups or individuals who are unable to receive sufficient grants from other sources because of the time frame or because they are otherwise ineligible.
3. Grants to partially or fully offset the cost of any Council permit, licence or resource consent fees on the basis that the proposed activity falls into a "worthy cause" category.
4. The remission of hall rental for "worthy causes" in line with Council policy that all remissions of hall rentals are accounted for by being funded from approved grants budgets.
5. Where an application for funding for a particular purpose might be received from individual members of an organisation and from the organisation as a whole, preference will be given to ONLY funding the organisation as a whole.
6. Where an organisation anticipates that it will require ongoing annual funding, to be used for the same purpose each year, it may apply for three consecutive years of annual funding within a single application. If such an application is approved, the funding will be released in annual instalments. The second and third instalments will only be released once the Community Board has received a satisfactory accountability report in relation to the previous year's funding. First-time applicants to the Discretionary Grants Fund will not be eligible for three years of annual funding.

#### Ineligible Purposes:

1. Capital expenditure.
2. Expenses incurred for school curriculum activities.
3. Grants will not be considered retrospectively and must be received by the Kāpiti Coast District Council prior to the event taking place and at least eight working days before the Community Board meeting date.
4. Activities for which funding has already been received from either the Grants Allocation Committee or one of the other community boards in the district will not be eligible for further funding from the Waikanae Community Board for the same activities.

***Notwithstanding all of the above, the Waikanae Community Board has the right if justification can be proven, to make a grant outside the criteria.***

Updated January 2023

## WAIKANAĒ COMMUNITY BOARD DISCRETIONARY FUND GRANT APPLICATION FORM

### Grant allocation guidelines

To ensure that funds are managed carefully throughout the entire financial year, funds for sporting or travel activity will generally have a maximum amount payable as follows:

#### For sports/competitions (including associated travel costs):

|       |  |
|-------|--|
| \$100 | Participation in a national or international event without selection (i.e. if you pay you can participate) |
| \$200 | Competing in a national event (after selection)  |
| \$500 | Competing in an international event (after selection)  |

#### For travel:

|       |   |
|-------|---|
| \$200 | To attend coaching/training clinics out of Waikanae (national or international), which will benefit more members of the community |
| \$200 | Attending national AGMs (or similar) for Waikanae community groups  |
| \$250 | Attending national AGMs (or similar) for very active or highly beneficial Waikanae community groups                               |

For all other applications, the **maximum grant payable is \$500 per grant**.

Applicants must provide at least three quotes for any items to be purchased with the grant money.

*Note – all applications must include full supporting documentation.*

### Consideration of Grants

Grants will be considered quarterly and at each meeting the Board will allocate up to 25% of the annual budget, with the exception of the last meeting of the financial year, which may allocate all remaining funds available.

In a given financial year, the Council may not allocate sufficient funding to the Community Board to enable it to pay all grants arising from three-year funding arrangements approved in a previous year. In such situations the available funding will be distributed on a pro-rata basis to those organisations to which funding has already been approved.

### Accountability

Applicants must provide evidence that the money was spent for the purpose granted, within **six months** of receipt of the grant.

### Procedure for Applications

1. Applications must be made on the approved application form and must contain all supporting information.
2. Applications must include a bank deposit slip.

#### Applications are to be addressed to:

|   |    |  |
|---|----|--|
| Democracy Services Team<br>Kāpiti Coast District Council<br>Private Bag 60601<br>Paraparaumu 5254 | or | democracy.services@kapiticoast.govt.nz |
|---|----|--|

**Please Note:** Applications must be received by the Kāpiti Coast District Council at least 8 working days before the Waikanae Community Board meeting date to meet the reporting deadline.

### Criteria for Capital Improvement Fund Grants

Interest received on the Waikanae Capital Improvement Fund provides money for the Waikanae Capital Improvement Grant, which assists Waikanae organisations with capital projects. An amount of approximately \$40,000 is available in the 2024/25 financial year for this purpose.

#### Criteria

The criteria for the Waikanae Capital Improvement Grant are as follows:

1. Projects must be of benefit to a significant portion of the Waikanae community;
2. There must be significant input of locally raised funds;
3. Grants must conform to the accountability requirements for other Council grants i.e., business plan and annual accounts must be provided for grants greater than \$5,000;
4. Applications must be supported by at least three quotations (where appropriate) for the capital works for which funding is being requested; and
5. Applications must be for capital expenditure only. For the purpose of this application, capital expenditure is considered to be money spent by an organisation to acquire equipment or to upgrade and improve assets, and may include items such as property or buildings.

Generally, this funding round is only once a year. The **closing date is 5:00pm Friday, 23 May 2025** and completed applications will be considered by the Waikanae Community Board at their meeting of **Tuesday, 10 June 2025** at 7.00pm<sup>1</sup> in the Waikanae Beach Hall, 24 Rauparaha Street, Waikanae Beach.

In addition to a simple business plan and a copy of the organisation's annual accounts for grants requests over \$5,000, applicants are expected to provide:

- Total projected project costs
- Total amount raised by the organisation to date
- Expected revenues and sources
- Total amount requested
- Contingencies and
- A process for managing any identified risks for the project.

#### Accountability

Successful applicants are required to provide an accountability report back to the Board details how the Waikanae Community Board Capital Improvement Funds were spent, within **six months** of receipt of the grant.

#### Procedure for Applications

1. Applications must be made on the approved application form and must contain all supporting information.
2. Applications must include a bank deposit slip.

#### Applications are to be addressed to:

|   |    |                                |
|---|----|--------------------------------|
| Governance Team<br>Kāpiti Coast District Council<br>Private Bag 60601<br>Paraparaumu 5254 | or | governance@kapiticoast.govt.nz |
|---|----|--------------------------------|

<sup>1</sup> The meeting start time was subsequently changed to 6.30pm by resolution at the Waikanae Community Board meeting of Tuesday, 29 April 2025. All applicants to the Waikanae Capital Improvement Fund have been advised of the amended start time.

## WAIKANAE COMMUNITY BOARD COMMUNITY GRANTS

### Accountability Report Back

You/your organisation received a grant from the Waikanae Community Board recently. As part of the acceptance of this grant we require you to complete the Accountability Report Back form and attach copies of receipts of payments and any other financial information as applicable.

Please complete this form **within six months** of the use of the grant and return to the address below.

**Please Note: You must return this form to be considered for future funding.**

Name of Individual/Organisation: \_\_\_\_\_

Amount of Grant: \$ \_\_\_\_\_ Date Received: \_\_\_\_\_

Project/Event for which grant was made: \_\_\_\_\_

**Please give details of how money was spent, the benefits you received and the benefits to the Waikanae Ward as a result of the grant:**

*Note: If the money has not been spent, please explain why and your intentions for the money.*

**Please sign below:**

*Two signatories required for organisations only.*

Grant Recipient: \_\_\_\_\_ Second Contact: \_\_\_\_\_

Signature: \_\_\_\_\_ Signature: \_\_\_\_\_

Position: \_\_\_\_\_ Position: \_\_\_\_\_

Date: \_\_\_\_\_ Date: \_\_\_\_\_

**Please return accountability report to:**

Democracy Services Team  
Kāpiti Coast District Council  
Private Bag 60601  
Paraparaumu 5254

OR

democracy.services@kapiticoast.govt.nz

Grant Applications Funded in the 2023/2024 Financial Year and Initiatives Grant Funding

Promotion Fund

| Date         | Recipient  | Purpose of Grant   | Amount                          | Report Back                            |
|--------------|--|--|---------------------------------|--|
| 1 Aug 2023   | Lions Club of Waikanae (Year 1 of 3)                   | To assist with the cost of promoting the Super Garden Trail held in January each year.   | \$6,000                         | Received.                              |
| 12 Sept 2023 | Waikanae Music Society (Year 1 of 3)                   | To assist with the cost of printing, distributing and advertising promotional material for the Society's annual concert seasons.                         | \$2,300                         | Received.                              |
| 12 Sept 2023 | Waikanae Bowling Club                                  | To assist with the cost of customs charges when importing the smaller bowls for "Kids in Bowls" events and tournaments for primary school aged children. | \$614.14<br>(\$500.00 returned) | Received.                              |
| 27 Feb 2024  | Ella Wingate   | To assist with the costs of attending the London International Youth Science Forum for 2024.   | \$500                           | Received.                              |
| 27 Feb 2024  | Paraparaumu College - Culture Festival                 | To assist with the cost of hiring resources and promoting a mini night market celebrating the diverse cultures in the Kāpiti Community.                  | \$750                           | Received.                              |
| 21 May 2024  | Waikanae Business Association (Year 1 of 3)            | To assist with the cost of maintaining and updating the Association's website promoting Waikanae as a destination.                                       | \$2000                          | Partial Accountability Report Received |
| 21 May 2024  | Jenny Davis  | To assist with the cost of refitting her bird rehabilitation hospital with three new built-in veterinary cages.  | \$7,500                         | Received.                              |
| 21 May 2024  | Combined Lions Club of Kapiti (Year 1 of 3)            | To assist with the cost of advertising and printing costs for the Club's annual Foodbank Collection.   | \$500                           | Received.                              |
| 21 May 2024  | Cancer Society of New Zealand Wellington Division Inc. | To assist with the cost of on-going maintenance of the Kāpiti Support Centre's garden and purchasing stackable folding chairs for the Centre.            | \$500                           | Received.                              |
| 18 June 2024 | Anja Wilhelmer   | To assist with the cost of painting a colourful and vibrant mural in an alleyway connected to Mahara Place.  | \$4,500                         | Received.                              |

**Grant Applications Funded in the 2023/2024 Financial Year and Initiatives Grant Funding**

|              |                                    |   |          |               |
|--------------|------------------------------------|---|----------|---------------|
| 18 June 2024 | Waikanae Beach Predator Free Group | To assist with the cost of purchasing rat and stoat traps for the Waikanae Beach Predator Free project.                   | \$3,500  | Received.     |
| 18 June 2024 | Friends of Te Horo Beach Inc       | To assist with the cost of purchasing and installing a new and updated automated external defibrillator at Te Horo Beach. | \$5,500  | Received.     |
| 18 June 2024 | Friends of Te Horo Beach Inc       | To assist with the cost of purchasing and installing community safety cameras at two access points at Te Horo Beach.      | \$922.21 | Due June 2025 |

**Discretionary Fund**

| Date         | Recipient                                   | Purpose of Grant   | Amount                      | Report Back |
|--------------|---|--|-----------------------------|-------------|
| 17 Mar 2020  | Ōtaki & Districts RSA (Year 3 of 3)         | To assist with the cost of the annual ANZAC Day commemorative service in Waikanae.   | \$500                       | Received.   |
| 10 Aug 2021  | Combined Lions Club of Kāpiti (Year 3 of 3) | To assist with the cost of printing leaflets for the Combined Lions Clubs' annual collection of donated food for the Kapiti Foodbank.          | \$500<br>(\$35.35 returned) | Received.   |
| 9 Nov 2021   | Waikanae Swimming Club (Year 3 of 3)        | To assist with the cost of covering pool hire fees during the season.  | \$500                       | Received.   |
| 1 Aug 2023   | Alana Reardon                               | To assist with the cost of attending and competing in the International Scooter Federation's World Scooter Championships in Sydney, Australia. | \$500                       | Received.   |
| 1 Aug 2023   | Waikanae Badminton Club                     | To assist with the cost of hall hire and shuttle supplies.   | \$500                       | Received.   |
| 1 Aug 2023   | Paraparaumu College First XI Boys Team      | To assist with the cost of attending and competing in the Winter Football Tournament in Auckland.  | \$500                       | Received.   |
| 12 Sept 2023 | Cancer Society Wellington Division          | To assist with the cost of maintaining the garden and outdoor area at the Kāpiti Support Centre.   | \$500                       | Received.   |
| 27 Feb 2024  | Kāpiti Senior Singers                       | To assist with the cost of hiring a pianist for choir rehearsals and concerts at rest homes and retirement villages throughout Kāpiti.         | \$750                       | Received.   |

**Grant Applications Funded in the 2023/2024 Financial Year and Initiatives Grant Funding**

|              |  |   |         |                             |
|--------------|--|---|---------|-----------------------------|
| 2 April 2024 | The Loss and Grief Centre Kāpiti                 | To assist with the cost of venue hire and running the WAVES Bereaved by Suicide Support Group.  | \$500   | Received.                   |
| 2 April 2024 | Phoebe Nelson                                    | To assist with the cost of attending and competing in the Oceania Swimming Championship on the Gold Coast in April.   | \$500   | Received.                   |
| 21 May 2024  | Dakota Bell                                      | To assist with the cost of attending and competing in the Global Cheerleading Games in Hawai'i in May 2024.   | \$500   | Received.                   |
| 21 May 2024  | Ella Huff  | To assist with the costs of attending and participating in the New South Wales Softball U14 State Championship Tournament.                                    | \$500   | Due Feb 2025<br>(requested) |
| 21 May 2024  | Waikanae CAMEO Society Inc                       | To assist with the cost of rent and expenses of running the 'Come and Meet Each Other Pop in Centre'.   | \$500   | Received.                   |
| 18 June 2024 | Benefit Advocacy Kāpiti (Year 1 of 3)            | To assist with the groups operating costs.  | \$500   | Received.                   |
| 18 June 2024 | Volunteer Kapiti                                 | To assist with the cost of their volunteer outreach programme in Waikanae and promoting volunteering in Waikanae.   | \$2,000 | Due Jan 2025<br>(requested) |
| 18 June 2024 | Molly Cutting                                    | To assist with the cost of attending the Gymnastikhøjskolen i Ollerup academy in Denmark in August 2024.  | \$500   | Received.                   |
| 18 June 2024 | Lucas Robins                                     | To assist with cost of attending the New Zealand Tri-Series Championships in Hamilton, as part of the New Zealand Para Swim team.                             | \$500   | Received.                   |
| 18 June 2024 | Paraparaumu College - Year 10 Student Initiative | To assist with the cost of a Year 10 student initiative to build wētā boxes and birdhouses for Ngā Manu, and cat and kitten housing boxes for the Levin SPCA. | \$500   | Received.                   |

**Waikanae Capital Improvement Fund and Waikanae Property Fund**

| Date         | Recipient                        | Purpose of Grant  | Amount  | Report Back |
|--------------|----------------------------------|---|---------|-------------|
| 18 June 2024 | Waikanae United Bowling Club Inc | To assist with the cost of replacing one of the artificial bowling greens at the Club's Te Moana Road site. | \$5,000 | Received.   |

**Grant Applications Funded in the 2023/2024 Financial Year and Initiatives Grant Funding**

|              |                                    |  |          |                        |
|--------------|------------------------------------|--|----------|------------------------|
| 18 June 2024 | Waikanae Beach Tennis Club         | To assist with the cost of purchasing and installing new floodlights for two of the Club's tennis courts.                | \$7,500  | Received.              |
| 18 June 2024 | Waikanae Montessori Preschool      | To assist with the cost of purchasing and installing shade sails in the Preschool's play area.                           | \$5,977  | Received.              |
| 18 June 2024 | Te Horo Hall Society Inc           | To assist with the cost of upgrading the facilities of the Te Horo Community Hall.                                       | \$15,000 | Received<br>(attached) |
| 18 June 2024 | Friends of Te Horo Beach Inc       | To assist with the cost of purchasing and installing two community safety cameras at two access points at Te Horo Beach. | \$5,000  | Due June 2025          |
| 18 June 2024 | Reikorangi Residents' Association* | To assist with the cost of installing a playground at the Reikorangi Hall.   | \$35,000 | Received<br>(attached) |

\*Recipient of a funding grant from the Waikanae Property Fund, approved by Council, at the recommendation of the Waikanae Community Board.

**Initiatives Grant Funding (Granted 2 May 2023)**

| Recipient                                       | Purpose of Grant  | Amount Granted | Funding Spent                         | Report Back            |
|---|---|----------------|---------------------------------------|------------------------|
| Waikanae Business Association                   | To assist with operational costs incurred during the establishment of the association, and for any ongoing operational costs. | \$20,000       | \$4,226.50<br>(\$15,773.50 remaining) | Due June 2025          |
| Waikanae Beach and Peka Peka Residents' Society | To assist with any ongoing operational costs.   | \$5,378        | \$13.50<br>(\$5,364.50 remaining)     | Due June 2025          |
| Friends of Te Horo Beach Incorporated           | To assist with any ongoing operational costs.   | \$5,378        | \$1,237.09<br>(\$4,140.91 remaining)  | Due June 2025          |
| Te Horo Hall Society Incorporated               | To assist with any ongoing operational costs.   | \$5,378        | \$5,378                               | Received<br>(complete) |
| Reikorangi Residents' Association               | To assist with any ongoing operational costs.   | \$5,378        | \$2,831.36<br>(\$2,546.64 remaining)  | Received<br>(attached) |



## 8.2 ROAD NAMING - 199 STATE HIGHWAY 1, WAIKANAĒ

Kaituhi | Author: **Jeffrey Clement, Information Management Team Leader**

Kaiwhakamana | Authoriser: **Mark de Haast, Group Manager Corporate Services**

### TE PŪTAKE | PURPOSE

- 1 The report asks the Waikanae Community Board to approve six new road names for subdivision at 199 State Highway 1, Waikanae.

### HE WHAKARĀPOPOTO | EXECUTIVE SUMMARY

- 2 An executive summary is not required.

### TE TUKU HAEPAPA | DELEGATION

- 3 The Waikanae Community Board has the delegated authority to consider this matter under 'Part D Community Boards' of the Governance Structure  
*Accepting or rejecting. Officer recommendations in respect of names for local roads (excluding the former State Highway and reserves, structures and commemorative places, in accordance with existing council policy.*

### TAUNAKITANGA | RECOMMENDATIONS

That the Waikanae Community Board approves the names for the following road:

- A. Approves the name ..... for the Road 1 shown in Appendix 1 of this report.
- B. Approves the name ..... for the Road 2 shown in Appendix 1 of this report.
- C. Approves the name ..... for the Road 3 shown in Appendix 1 of this report.
- D. Approves the name ..... for the Road 4 shown in Appendix 1 of this report.
- E. Approves the name ..... for the Road 5 shown in Appendix 1 of this report.
- F. Approves the name ..... for the Road 6 shown in Appendix 1 of this report.

### TŪĀPAPA | BACKGROUND

- 4 Under the Kāpiti Coast District Council's policy, developers are required to submit two or three name suggestions, in preferential order, for each road to be named, whether it is public or private.
- 5 Supplementary information in support of the names is to be provided by the developer and this may be consistent themes, historical connections of previous owners.
- 6 The Waikanae Community Board may accept the proposed names within the report or reject all the suggested names and request staff to provide alternative names in a subsequent report.
- 7 The developer is Bulletin Trust Limited.

### HE KŌRERORERO | DISCUSSION

- 8 The subdivision will create 121 lots with six roads to be vested to the Council.

- 9 The Council Road Naming and Street Numbering Policy 2011 states that to ensure that road names reflect the objectives, developers (or residents of private right-of-ways) shall provide three suitable names for each road on their plans when submitting their engineering survey drawings, in order of preference with the rationale behind each name.
- 10 Proposed names should avoid the names of kin unless they have strong historical links to the geographical area.
- 11 Throughout the process local Iwi and historian have been consulted and have supported the options provided.

### He take | Issues

- 12 The subdivision is adjacent to the Manu Park/Waikanae North subdivisions. The roads are named after birds.
- 13 To keep within the taiao environment names, Iwi have proposed that the roads are named after trees/plants as this would complement the two housing developments
- 14 The proposed names are from tree/plants from their rohe and in the lower area of the north island.
- 15 The developer of the subdivision is going to name the development "The Grange". While he is happy with the names provided by the local Iwi and historian, he has provided an alternative name for each road. The theme is related to farming and acknowledges the development at the fringe of the rural area.
- 16 The option for each road incorporates a proposed name from Iwi and the developer.

### Ngā kōwhiringa | Options

- 17 The names provided in preferential order for the six roads are as follows:

#### **ROAD 1**

##### **Option 1 - RAMARAMA DRIVE**

Small forest tree that will grow to about 6m or so tall and generally does not have a wide-spreading habit. Creamy white flowers in the summer. It was never readily available, except in small quantities but was sometimes used for tool handles or for ornamental purposes, especially inlay work.

##### **Option 2 – FARMSTEAD DRIVE**

#### **ROAD 2**

##### **Option 1 - RENGARENGA LANE**

A handsome lily found growing in dry, rocky, coastal regions of the north island. The plant flowers abundantly during November and December.

##### **Option 2 – BARNYARD LANE**

#### **ROAD 3**

##### **Option 1 - TAWHAI CRESCENT**

Among the native beech trees, silver beech can grow to 30m. Its main use is for manufacturing furniture, although it has been used as a general utility timber. It's more generally accepted alternative name is Tawhai.

##### **Option 2 – Paddock Crescent**

## **ROAD 4**

### **Option 1 - KOHUHU GROVE**

Sweetly scented, particularly in the evening, as that helps to attract the night-flying insects that pollinate them. Māori once collected the gum to scent hair and use in medicines.

### **Option 2 – COTTAGE GROVE**

## **ROAD 5**

### **Option 1 - MAPAU LANE**

Flowers between December and April according to the district. The small, rounded fruit, about 3mm in diameter, are black when ripe and attract tui, silvereyes, whiteheads and other birds.

### **Option 2 – HAYFIELD LANE**

## **ROAD 6**

### **Option 1 - KAWAKAWA CRESENT**

Medicinal plant used for many purposes by Māori. You will find this plant growing quite extensively throughout the Kapiti Coast, in peoples' gardens, alongside roadsides and marae.

### **Option 2 – ORCHARD CRESCENT**

## **Mana whenua**

- 18 Local Iwi have been consulted and support the recommendations put forward by the developers.

## **Panonitanga Āhuarangi me te Taiao | Climate change and Environment**

- 19 There are no climate change considerations required within this report

## **Ahumoni me ngā rawa | Financial and resourcing**

- 20 The cost of signage is borne by the developer as per usual conditions of the Resource Consent.

## **Tūraru ā-Ture me te Whakahaere | Legal and Organisational Risk**

- 21 The Council and its Community Boards can name roads, pursuant to Sections 319 and 319A of the Local Government Act 1974.

## **Ngā pānga ki ngā kaupapa here | Policy impact**

- 22 This matter has a low level of significance under the Council's Significance and Engagement Policy.

## **TE WHAKAWHITI KŌRERO ME TE TŪHONO | COMMUNICATIONS & ENGAGEMENT**

- 23 Consultation has been made with local iwi and recommendations are noted within this report for Board Members' decision.

## **Te mahere tūhono | Engagement planning**

- 24 An engagement plan is not needed to implement these decisions.

**Whakatairanga | Publicity**

25 There are no publicity issues arising from this report

**NGĀ ĀPITI HANGA | ATTACHMENTS**

1. 199 State Highway 1, Waikanae [↓](#)





## 9 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

### 9.1 CONFIRMATION OF MINUTES

**Author:** Kate Coutts, Senior Advisor Governance

**Authoriser:** Brendan Owens, Group Manager Customer and Community

#### TAUNAKITANGA | RECOMMENDATIONS

- A. That the minutes of the Waikanae Community Board meeting of 29 April 2025 be accepted as a true and correct record.

#### APPENDICES

1. Minutes of the Waikanae Community Board Meeting of 29 April 2025 [↓](#)

WAIKANAE COMMUNITY BOARD MEETING MINUTES

29 APRIL 2025

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL  
WAIKANAE COMMUNITY BOARD MEETING  
HELD IN THE WAIKANAE COMMUNITY CENTRE, UTAUTA STREET, WAIKANAE  
ON TUESDAY, 29 APRIL 2025 AT 7.00PM**

**PRESENT:** Mr Michael Moore (Chair), Mr Tonchi Begovich, Cr Nigel Wilson

**IN ATTENDANCE:** Mayor Janet Holborow, Cr Jocelyn Prvanov, Cr Rob Kofoed, Ms Tarn Sheerin, Mr Karl Webber, Mr Brendan Owens, Ms Morag Taimalietane, Ms Yolanda Morgan, Mr Gareth Eloff, Ms Kate Coutts

**WHAKAPĀHA | APOLOGIES:** Ms Michelle Lewis

**LEAVE OF ABSENCE:** Mr Richard Mansell

**1 NAU MAI | WELCOME**

The Chair, Michael Moore, welcomed everyone to the meeting, and at the invitation of the Chair, Karl Webber, member of the Paraparaumu Community Board, opened the meeting with karakia.

**2 WHAKAPĀHA | APOLOGIES**

The Chair noted that Richard Mansell had a leave of absence, and that Michelle Lewis had submitted an apology for the meeting.

**APOLOGY**

**COMMITTEE RESOLUTION WCB2025/17**

Moved: Cr Nigel Wilson

Seconder: Mr Tonchi Begovich

That the apology received from Michelle Lewis be accepted.

**CARRIED**

The Chair welcomed the Mayor to the table, and acknowledged the attendance of Cr Rob Kofoed, Raumati Community Board member Tarn Sheerin, and Paraparaumu Community Board member Karl Webber.

**3 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |  
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

There were no declarations of interest relating to items on the agenda.

**4 HE WĀ KŌRERO KI TE MAREA | PUBLIC SPEAKING TIME**

Bryan Hall, Chair of the Te Horo Hall Society, spoke to the appended presentation regarding Item 8.1 *Considerations for Future Use of 52 School Road, Te Horo*. The presentation detailed the Society's support for a long-term lease or the option of gifting the land at 52 School Road, Te Horo



WAIKANAĒ COMMUNITY BOARD MEETING MINUTES

29 APRIL 2025

for carparking purposes. Mr Hall, together with Andrew Annakin of the Te Horo Hall Society, answered members' questions.

Peter Wood spoke to Item 8.1 *Considerations for Future Use of 52 School Road, Te Horo*. Mr Wood answered members' questions.

Alison McDonald spoke to Item 8.1 *Considerations for Future Use of 52 School Road, Te Horo*. Ms McDonald answered members' questions.

Cr Rob Kofoed spoke to Item 8.1 *Considerations for Future Use of 52 School Road, Te Horo*.

Blanche Charles spoke to the appended submission detailing concerns regarding the current Elizabeth Street rail crossing, and options for improving accessibility to Waikanae East; including an additional connecting road or underpass, and reviewing the traffic light phasing at the rail crossing. Ms Charles answered members' questions.

Steve Hollett spoke to the appended submission regarding recent investigative activities by a Council contractor to scope work required on the Waimanu Lagoons weir. Mr Hollett answered members' questions.

**Public Speaking Tabled Documents**

- 1 Presentation from the Te Horo Hall Society – Bryan Hall
- 2 Second Access to Waikanae East Submission – Blanche Charles
- 3 Waimanu Lagoons Weir Contractor Activities – Steve Hollett

**5 NGĀ TEPUTEIHANA | DEPUTATIONS**

There were no deputations scheduled.

The Chair brought forward Item 7.1 *Update on the Omnibus Reserve Management Plan* in the meeting, which had been deferred for consideration from the Waikanae Community Board meeting of Tuesday, 4 March 2025.

**7.1 UPDATE ON THE OMNIBUS RESERVE MANAGEMENT PLAN**

Gareth Eloff, Manager Parks, Open Space and Environment, and Yolanda Morgan, Team Leader Open Space Planning, spoke to the report to provide an update on the proposed Omnibus Reserve Management Plan. Mr Eloff and Ms Morgan answered members' questions.

**COMMITTEE RESOLUTION WCB2025/18**

Moved: Cr Nigel Wilson  
 Seconder: Mr Michael Moore

- A. That the Waikanae Community Board note the update, in particular the timeframe for the commencement of public engagement and feedback, beginning in May 2025.

**CARRIED**

The Chair brought forward Item 8.1 *Considerations for future use of 52 School Road, Te Horo* in the meeting.

**8.1 CONSIDERATIONS FOR FUTURE USE OF 52 SCHOOL ROAD, TE HORO.**

Morag Taimalietane, Principal Advisor Customer and Community, spoke to the report and answered members' questions.



WAIKANAĒ COMMUNITY BOARD MEETING MINUTES

29 APRIL 2025

The Waikanae Community Board amended recommendation A within the agenda:

**COMMITTEE RESOLUTION WCB2025/19**

Moved: Mr Michael Moore

Seconder: Cr Nigel Wilson

- A. That the Waikanae Community Board recommend to Council that they investigate lease/gifting options with the Te Horo Community Hall Society Inc., for 52 School Road, Te Horo, to enable the Society to undertake, at their cost, the necessary work to transform the land into a carpark and use for other community purposes.
- B. That the Waikanae Community Board note that any consideration by Council to progress a lease will be subject to relevant legislation requirements before a decision can be made.
- C. That the Waikanae Community Board note that 52 School Road, Te Horo, is not surplus to Council's requirements and any lease decision does not reflect that the land is not required in the future for Council purposes.

**CARRIED**

Item 6 *Ngā Take a Ngā Mema | Members' Business* was considered at a later part of the meeting.

**7 HE KŌRERO HOU | UPDATES**

Item 7.1 *Update on the Omnibus Reserve Management Plan* was moved to an earlier part of the meeting.

**7.2 UPDATE - WAIKANAĒ PROPERTY FUND**

Morag Taimalietane, Principal Advisor Customer and Community spoke to the report and answered members' questions.

**COMMITTEE RESOLUTION WCB2025/20**

Moved: Mr Michael Moore

Seconder: Cr Nigel Wilson

- A. That the Waikanae Community Board note that, as per the Council resolution on 31 October 2024, funding of \$60,000 was allocated from the Waikanae Property Fund for court resurfacing in Waikanae, and that this project is now complete.
- B. That the Waikanae Community Board note that, as per the Council resolution on 31 October 2024, funding of \$25,000 was allocated from the Waikanae Property Fund as additional funding towards the Reikorangi Playground, and that this project is now complete.
- C. That the Waikanae Community Board note that, as per the Council resolution on 31 October 2024, funding of \$69,000 was allocated to the improvement of community amenities at both the Waimeha Domain, and the Waikanae township, and that the following projects are currently underway:
  - C.1 Replacement of tables at Waimeha Domain
  - C.2 Waikanae Memorial Hall Park Fencing
- D. That the Waikanae Community Board note that the Waikanae Property Fund will be disestablished following the full utilisation of funding, as per the Council resolution on 31 October 2024.

**CARRIED**

WAIKANAĒ COMMUNITY BOARD MEETING MINUTES

29 APRIL 2025

Item 6 *Ngā Take a Ngā Mema | Members' Business* was moved from an earlier part of the meeting.

**6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS**

- (a) There were no requests for a leave of absence.
- (b) There were no matters of an urgent nature.
- (c) Where appropriate, Board members gave updates under Item 10.1 Matters under Action.
- (d) Waikanae Community Board Meeting Start Times

The Chair proposed earlier Waikanae Community Board meeting start times of 6.00pm or 6.30pm for the Board's consideration. The Board discussed the matter, and agreed to adopt an earlier meeting start time of 6.30pm:

**MOTION**

**COMMITTEE RESOLUTION WCB2025/21**

Moved: Cr Nigel Wilson  
 Seconder: Mr Tonchi Begovich

That the Waikanae Community Board adopt a meeting start time of 6.30pm for future meetings.

**CARRIED**

**MOTION**

**COMMITTEE RESOLUTION WCB2025/22**

Moved: Cr Nigel Wilson  
 Seconder: Mr Michael Moore

That the Waikanae Community Board note the meeting has sat for two hours, and resolve to continue the meeting without a break after two hours.

**CARRIED**

**6 PŪRONGO | REPORTS**

Item 8.1 *Considerations for future use of 52 School Road, Te Horo* was moved to an earlier part of the meeting.

**8.2 CONSIDERATION OF APPLICATIONS FOR FUNDING**

Kate Coutts, Senior Advisor Governance, spoke to the report and members discussed the applications received.

**COMMITTEE RESOLUTION WCB2025/23**

Moved: Mr Michael Moore  
 Seconder: Cr Nigel Wilson

- B. That the Waikanae Community Board leaves the Discretionary Fund application from the Kapiti Christian Co-op to lie on the table until the next Waikanae Community Board meeting of Tuesday, 10 June 2025.

**CARRIED**

WAIKANAĒ COMMUNITY BOARD MEETING MINUTES

29 APRIL 2025

**COMMITTEE RESOLUTION WCB2025/24**

Moved: Cr Nigel Wilson  
 Seconder: Mr Tonchi Begovich

- A. That the Waikanae Community Board approves a Discretionary Fund grant of \$316 to the Waimeha Restoration Group to assist with the cost of replacing hand tools used for restoration work in the Waimeha Reserve and Waimeha Dunes.

**CARRIED**

The Chair brought Item 10 *Matters Under Action* forward in the meeting.

**10 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION**

**10.1 MATTERS UNDER ACTION**

The Board discussed the matters under action and agreed to add the Waikanae Pop-up Space to the matters under action register. Brendan Owens, Group Manager Customer and Community, answered members' questions.

The Board discussed instances of graffiti within the Waikanae Ward, and Tonchi Begovich advised of his intention to request Waka Kotahi NZTA install additional lighting near the Te Moana Road interchange along the Expressway to deter graffiti in that area.

Item 9 *Te Whakaū i ngā Āmiki | Confirmation of Minutes* was moved from an earlier part of the meeting.

**9 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES**

**9.1 CONFIRMATION OF MINUTES**

**COMMITTEE RESOLUTION WCB2025/25**

Moved: Cr Nigel Wilson  
 Seconder: Mr Michael Moore

That the minutes of the Waikanae Community Board meeting of 4 March 2025 be accepted as a true and correct record.

**CARRIED**

Item 10 *Ngā Take e Mahia ana | Matters Under Action* was considered at an earlier part of the meeting.

**11 KARAKIA WHAKAMUTUNGA | CLOSING KARAKIA**

At the invitation of the Chair, the Mayor closed the meeting with karakia whakamutunga.

**The Poari ā-Hapori o Waikanae | Waikanae Community Board meeting closed at 9.15pm.**

.....  
**HEAMANA | CHAIRPERSON**

## 10 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION

### 10.1 MATTERS UNDER ACTION

**Author:** Kate Coutts, Advisor Governance

**Authoriser:** Brendan Owens, Group Manager Customer and Community

### TE PŪTAKE | PURPOSE

The purpose of this report is to present the Waikanae Community Board with the updated matters under action (as of 4 June 2025) to review and note.

### TAUNAKITANGA | RECOMMENDATIONS

That the Waikanae Community Board notes the following matters under action.

| Item | Date Raised | Matter   | Progress   |
|------|-------------|--|--|
| 1.   | Ongoing     | Te Ara Whetū (Waikanae Library and Service Centre) | At the end of April, the project progressed out of Developed Design and into Detailed Design. Detailed Design is expected to last for 15 weeks through to mid-August 2025. The Resource Consent was approved in May. The construction programme is close to being confirmed. An update will be provided by staff at an open briefing to Council at 11:15am on Tuesday, 10 June which the Waikanae Community Board have been invited to. A briefing pack will be sent to the Waikanae Community Board following this and will include a link to the recording and presentation materials. |
| 2.   | 21/5/24     | Old State Highway 1 Beautification                 | The connection of the stormwater downpipes to the new drain and smoothing out the pavers has recently been completed. The footpath south of 68 Main Road, Waikanae has been replaced, and new rubbish bins have been installed. Remaining improvements in Marae Lane are pending discussions with Te Ātiawa ki Whakarongotai on how to best approach the work.   |
| 3.   | 09/11/21    | Pharazyn Reserve Focus Group                       | Update from board representative Michelle Lewis to be provided as a standing item at each board meeting.   |

|    |          |                                   |   |
|----|----------|-----------------------------------|---|
| 4. | 01/02/22 | Status of reserves in Waikanae    | An update on the Reserve Management Plan project has been presented to all community boards including project timelines. The Open Spaces land audit is complete and is currently being worked through with Iwi partners ahead of the classification process. A large number of unclassified (albeit designated) reserves are within the Ātiawa rohe, and a dedicated sessions on 5 and 6 June should result in most, if not all, of these sites being ready to proceed to formal classification.  |
| 5. | 01/02/21 | Work planned for Waikanae Park    | <p>Through the previous Long-term Plan process the budget to renew Waikanae Park was reduced to around \$500,000. This necessitated a scalable approach or a focus on only one of the components i.e. Play space or Skatepark. Council staff have recently managed to move a few projects and funding around with the result being an increased budget available to deliver a better outcome at Waikanae Park.</p> <p>As a result, staff have now included an additional step in the process to engage a landscape architect to come up with a high-level concept plan of the entire play space (playground, skate park, and the Waikanae market leased area). Two landscapes architects were part of the procurement process already allowing for staff to action this quickly.</p> <p>Staff will then liaise with the identified playground suppliers and the skate park provider who were part of Council's procurement process for them to come up with detailed designs to go out for the first round of community engagement. Community engagement is set to begin late July or early August.</p> |
| 6. | 01/06/22 | Waikanae Beach Hall future plans* | <p>There is currently no plan or significant budget to address the existing Waikanae Beach Hall, which under Government Legislation must be strengthened by December 2033 if it is to remain open.</p> <p>The Council Property Unit are carrying out regular weekly inspections of this site, checking on the exterior and interior condition of the Hall.</p>  |
| 7. | 22/11/22 | Beach Access                      | The Beach Accessways Asset Management Plan (AMP) was approved by the Strategy, Operations and Finance Committee in November 2023 as the overarching guiding principles for managing our Beach Accessways. This AMP signalled the need for consolidation and prioritising of upgrades against the stated Levels of Service. The Tracks and Trails Advisor continues to work through prioritised maintenance and repair requirements for beach accessways across the district. As part of this, internal workshops were held between all council departments with an interest in this space and a prioritised accessways maintenance plan is currently being compiled as per the Asset Management Plan.   |

|     |          |   |  |
|-----|----------|---|--|
|     |          |   | <p>The wider operationalising of the program will not go out for further consultation (albeit the community boards will be kept updated), however the development of the six identified 'Destination' beach accessways would enjoy the same level of design input and public participation that our playground renewals and replacements have. BECA (coastal asset design specialists) have been engaged to design the first two of our Destination Beach Accessways at Maclean Park and Ōtaki Beach. Preliminary concept designs have been provided, however there is more to discuss and a workshop with the Waikanae Community Board is planned before progressing to a working design for Maclean Park. This will unpack additional considerations around ecology, environment, culture, education and finance to build on the accessibility lens currently covered.</p> |
| 8.  | 2/5/23   | Flooding of the Mangaone Stream at Te Horo Beach Road | Update from the Waikanae Community Board Chair to be provided as a standing item at each board meeting.  |
| 9.  | 1/8/23   | Waikanae Visioning Work                               | <p>The first stage of Vision Kāpiti was completed late last year. A summary of community feedback on what's important can be found here.</p> <p>The next stage of work will identify key stakeholders and opportunities and constraints that could help achieve our communities' aspirations. This information will be shared in the coming months and help support work to test scenarios and community preferences and priorities.</p>   |
| 10. | 12/9/23  | Waimanu Lagoons Weir                                  | Site preparation work commenced late April, with the contractor discovering corroded fixing channels that require replacement or modification ahead of further investigation works taking place. The new system for sealing incoming tidal flow has been fabricated and is awaiting trial, which is weather dependent. If the trial is successful, and the corroded fixing channels have been addressed, further investigation works are set to commence in June.  |
| 11. | 31/10/23 | Reikorangi Hall                                       | <p>The Reikorangi Hall seismic and associated upgrade work has been completed, and the Hall has been opened and is now available for community and event bookings. The playground has also been installed and opened.</p> <p>The redundant exterior toilet (old tank) is to be removed, and so as to not damage the existing grounds, groundworks surrounding the area are now anticipated to take place in spring.</p>  |
| 12. | 29/4/25  | Waikanae Pop-up                                       | A brief update on the Waikanae Pop-up is appended at Attachment 1.   |

|     |         |   |   |
|-----|---------|---|---|
| 13. | 21/5/24 | Schedule of Works<br>Planned for Waikanae<br>(2024/25 Financial Year) | The schedule of works planned for Waikanae in the 2024/25 financial year is appended at Attachment 2. |
|-----|---------|---|---|

*\*No update to the item since the last Waikanae Community Board meeting.*

### **NGĀ ĀPITI HANGA | ATTACHMENTS**

1. Waikanae Pop-up brief update [↓](#)
2. Schedule of Works Planned for Waikanae (2024/25 Financial Year) [↓](#)

## Waikanae Pop-up

As part of the opening of the Waikanae Pop up, we hosted two community art events which drew a strong local turnout to create a stunning mural showcasing native flowers and fauna. This was undertaken in collaboration with The Public Art Panel and the Connected Communities team. The Kāpiti Art Studio also completed the painting of the containers which incorporate the colours of the native flowers on the mural.

The following businesses / organisations have either rented or are renting the containers and discussions are underway with other potential users. This includes previous tenants that are looking to return in the future:

- Kāpiti Collab (a local charity who showcases a range of local makers and artists)
- Caravan Clothing and Bags
- Waikanae Flower Market
- The Shed Project, who are selling a variety of wooden goods which are made in their workshop in Paraparaumu by local disabled and disadvantaged people.
- Mukavaolo Clothing and homewares

Note - The Kāpiti Collab with support from the Economic Development Team organised a Easter Egg Hunt for families during Easter weekend and approx. 150 people attended the event.

Kapiti Food Trucks began operating in May and are currently open Thursday to Saturday afternoons and evenings. We are currently in discussions with this tenant about operating hours and other matters.

A casual food truck pad is available at the front of the site (on the tar-sealed area), creating an opportunity for other food trucks to book the space.

We are in early discussions with Waikanae Business Association about how they could assist with the ongoing operation and promotion of the pop up and will provide further information to the board as this progresses.

We welcome enquiries from any businesses who are interested in booking a container or the food truck pad, please email: [economic.development@kapiticoast.govt.nz](mailto:economic.development@kapiticoast.govt.nz)



## Works Planned for Waikanae

1 July 2024 - 30 June 2025

| WAIKANAE PAVEMENT AND RESURFACING PROGRAMME |   |              |           |
|---|---|--------------|-----------|
| Section Name                                | Description of Area   | Road Surface | Status    |
| MARAE LANE                                  | Marae Ln from Ngaio Rd to Te Moana Rd                       | Asphalt      | Complete  |
| PARATA STREET                               | Parata St and Hemi St Intersection                          | Asphalt      | Complete  |
| TE MOANA ROAD                               | Te Moana Rd, Koromiko Rd to Marae Ln                        | Asphalt      | Complete  |
| KAPANUI ROAD                                | Kapanui Rd, Belvedere Ave to Parata St                      | Chipseal     | Complete  |
| CHARNWOOD                                   | Charnwood Gr, Nimmo Ave West to Confirmation Direction Sign | Chipseal     | Withdrawn |
| FLEETWOOD GROVE                             | Fleetwood Gr, Te Moana Rd to Confirmation Direction Sign    | Chipseal     | Complete  |
| HUIA STREET                                 | Huia St, Ruru St to New Road                                | Chipseal     | Complete  |
| KAKARIKI GROVE                              | Kakariki Gr, Winara Ave to Curve                            | Chipseal     | Complete  |
| KAKARIKI GROVE                              | Kakariki Gr, Kakariki St Curve                              | Chipseal     | Complete  |
| KAKARIKI GROVE                              | Kakariki Gr, Curve to #62                                   | Chipseal     | Complete  |
| KAKARIKI GROVE                              | Kakariki North, Curve to End (#23)                          | Chipseal     | Complete  |
| KAWAU GROVE                                 | Kawau Gr, Weggery Dr to Confirmation Direction Sign         | Chipseal     | Complete  |
| MATENGA STREET                              | Matenga St, Ruru St Curve to #26                            | Chipseal     | Complete  |
| NGARARA ROAD                                | Ngarara Rd, Pool exit to North Bay                          | Chipseal     | Complete  |
| NGARARA ROAD                                | Ngarara Rd, North Bay to Cemetery top                       | Chipseal     | Complete  |
| TE MOANA ROAD                               | Te Moana Rd, Richmond Ave to Ngarara Rd                     | Chipseal     | Complete  |
| ARA-KUAKA                                   | Ara-Kuaka, Tutere St to Tee                                 | Chipseal     | Complete  |
| ARA-KUAKA                                   | Ara-Kuaka North, Ara-Kuaka to Confirmation Direction Sign   | Chipseal     | Complete  |
| ARA-KUAKA (SOUTH)                           | Ara-Kuaka South, Ara-Kuaka to Confirmation Direction Sign   | Chipseal     | Complete  |

| ADDITIONAL ROADING WORKS |   |          |
|--------------------------|---|----------|
| Section Name             | Description of Area   | Status   |
| MARAE LANE CARPARK #3    | Resurface the all sides of southern carpark of Waikanae Township with asphalt.                      | Complete |
| TE MOANA/NIMMO AVE WEST  | Formalise the temporary pedestrian refuge across Te Moana east of Nimmo Ave West.                   | Ongoing  |
| NGARARA ROAD             | Work to remodel the Ngarara Road speed cushions. Work is expected to start week beginning 14 April. | Complete |
| MANGAONE SOUTH RETREAT   | Emergency response to reinstate road at the Mangaone South Dropout.                                 | Complete |

| <b>WAIKANAE POOL</b>   |               |
|--|---------------|
| <b>Description</b>   | <b>Status</b> |
| The installation of Variable speed drives to filtration pumps to reduce energy costs and improve filtration. | Complete      |
| Resurfacing Concourse.   | Complete      |
| Repainting & renewing the sealants on the Pool Tanks.  | Complete      |
| Minor improvements to Poolside seating   | Complete      |
| Renewed underground drainage for the main pool.  | Complete      |
| Installed new mains water feed to the site.  | Complete      |

| <b>STORMWATER PROGRAMME</b> |   |               |
|-----------------------------|---|---------------|
| <b>Section Name</b>         | <b>Description of Area</b>  | <b>Status</b> |
| MARAE LANE                  | Replacement of a broken stormwater pipe across Marae Lane and installation of a new manhole. The upgrade is set to mitigate surface flooding on Marae Lane and adjacent properties on Iti Grove, and increase capacity of the system with larger sumps and pipes. | Complete      |
| WAIKANAE MAIN ROAD          | The footpath's stormwater grate between the storefronts between Te Ara Tangata and Mahara Place is to be repaired.  | Complete      |

| <b>WAIKANAE PARKS, OPEN SPACES AND ENVIRONMENT</b> |   |               |
|--|---|---------------|
| <b>Location</b>                                    | <b>Description</b>  | <b>Status</b> |
| WAIKANAE PARK                                      | The playspace/skate park is to be renewed.<br>Ground works have been completed for the installation of a container on the site for the Waikanae Community Market.                                       | Ongoing       |
| WAIKANAE MEMORIAL PLAYGROUND                       | The playground is to be renewed. Upgrade work began the week beginning 21 April 2025.   | Ongoing       |
| WAIKANAE RIVER TRAIL TOILETS                       | The Waikanae River Trail to Kauri Road will be closed until mid-June to allow for the installation of a sewer drain to the River Trail toilets. The toilets are anticipated to open at the end of June. | Ongoing       |
| WAIMAHA DOMAIN                                     | New seating and benches are set to be installed.  | Ongoing       |

**11      KARAKIA WHAKAMUTUNGA | CLOSING KARAKIA**