



# **RĀRANGI TAKE AGENDA**

## **Poari ā-Hapori o Paekākāriki | Paekākāriki Community Board Meeting**

**I hereby give notice that a Meeting of the Poari ā-Hapori o Paekākāriki  
| Paekākāriki Community Board will be held on:**

**Te Rā | Date: Tuesday, 24 June 2025**

**Te Wā | Time: 7:00 pm**

**Te Wāhi | Location: St Peter's Hall, Beach Road, Paekākāriki**

**Hara Adams  
Group Manager Iwi Partnerships**

**Kāpiti Coast District Council**

**Notice is hereby given that a meeting of the Poari ā-Hapori o Paekākāriki | Paekākāriki Community Board will be held in the St Peter's Hall, Beach Road, Paekākāriki, on Tuesday 24 June 2025, 7:00 pm.**

**Poari ā-Hapori o Paekākāriki | Paekākāriki Community Board Members**

Chair Kelsey Lee	Chair
Deputy Sorchia Ruth	Deputy
Mr Sean McKinley	Member
Mr Christian Judge	Member
Cr Sophie Handford	Member

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**1      NAU MAI | WELCOME****2      WHAKAPĀHA | APOLOGIES****3      TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |  
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Notification from Elected Members of:

3.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and

3.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

**4      HE WĀ KŌRERO KI TE MAREA | PUBLIC SPEAKING TIME****5      NGĀ TEPUTEIHANA | DEPUTATIONS**

Nil

**6      NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS**

(a)    Leave of Absence

(b)    Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

(c)    Community Board Members' Activities

## 7 HE KŌRERO HOU | UPDATES

### 7.1 PAEKĀKĀRIKI TOWN CENTRE PLANNING

Kaituhi | Author: **Laura Bertelsen, Advisor Strategic Projects**

Kaiwhakamana | Authoriser: **Kris Pervan, Group Manager Strategy & Growth**

#### TE PŪTAKE | PURPOSE

- 1 To provide the Paekākāriki Community Board an overview of the Town Centres *Planning* Project as part of Vision Kāpiti, with a focus on the Paekākāriki Local Centre Plan.

#### TAUNAKITANGA | RECOMMENDATIONS

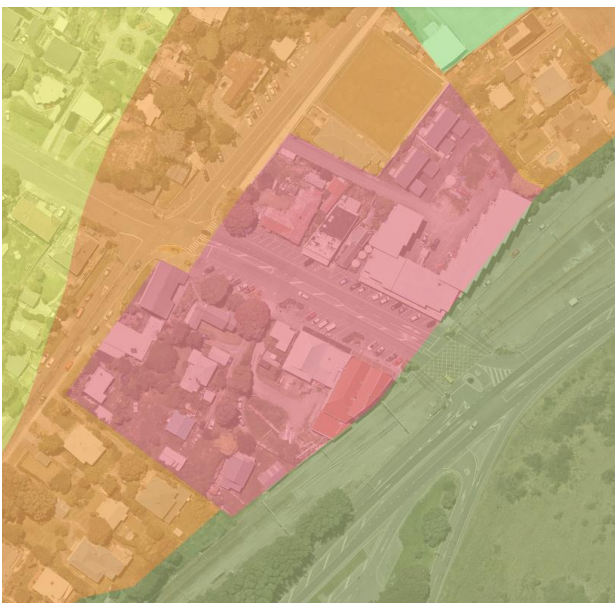
That the Paekākāriki Community Board:

- A. **Note** the overview of the Town Centre *Planning* Project.
- B. **Note** the proposed next steps to support the development of Town Centre Principles and Plans.

#### TŪĀPAPA | BACKGROUND

- 2 Town Centre Planning is a component of Vision Kāpiti. Vision Kāpiti is a three-stage project which provides a coordinated community-led approach to Council's planning and development, by reflecting community needs to 2060 and beyond.
  - 2.1 Vision Kāpiti, Stage One is now complete, which focused on engagement to determine the needs and aspirations of our communities for the future.
  - 2.2 Vision Kāpiti, Stage Two is now underway, focusing on creating pathways based on community feedback, which will help inform the development of plans including for town centres in the district into the medium to long term.
- 3 The Paekākāriki Local Centre project is not confined exclusive to the current zoned area, it will include consideration of areas on the perimeters of the Paekākāriki Local Centre to ensure integration and alignment, as well as whether there are changes required in the current zoned areas.
- 4 The images below outline the current zoning for the Paekākāriki Local Centre shaded in pink.

**Figure 1: Paekākāriki Local Centre zone**



**Figure 2: Paekākāriki Local Centre Ariel**



- 5 The project will also take into consideration the impacts and changes the new expressways and other significant infrastructure have had on Town Centres and the role they now play. This includes changing community needs, such as the way in which people work, live, socialise and commute.
- 6 The Town Centre *Planning* Project is being progressed in several stages:
  - 6.1 The initial first tranche of Town Centre Plans will focus on the Paraparaumu, Waikanae and Ōtaki Town Centres.
  - 6.2 The second tranche of Town Centre Plans will focus on the Paekākāriki, Raumati, and Paraparaumu Beach Town Centres.

## HE TAKE | ISSUES

- 7 To support this process, Council has engaged McIndoe Urban, experienced urban planners to help guide and undertake the development of the plans for each of the town centres. Property Economics have also been engaged to undertake an economic analysis of each of the town centres and understand current and future demand for retail, commercial and other space, as well as provide commentary on economic performance and viability.
- 8 While the initial stages of the project will focus primarily on desktop analysis and understanding the current state, the next steps will be focused on external engagement. The project will involve mana whenua and targeted partner and stakeholder engagement through collaborative co-design spatial planning, aligning local visions with spatial, economic, housing, identity, planning, and funding parameters. Community drop-in sessions are also being planned.
- 9 Proposed partners and stakeholder groups include:
  - Ātiawa ki Whakarongotai
  - Ngā Hapū o Ōtaki
  - Ngāti Toa Rangatira
  - Developers and investors
  - Businesses (including property owners)
  - Community Boards
  - Disability Advisory Group
  - Older Persons Council
  - Youth Council
  - Economic Development Kotahitanga Board
  - Kāpiti Housing Solutions Trust
  - Local Business Associations
  - Kāpiti Business Chamber

## NGĀ KŌWHIRINGA | OPTIONS

- 10 There are no options to consider in this update, however the Paekākāriki Community Board is invited to suggest any additional potential groups that should be engaged with as part of this project.

## NGĀ MAHI PANUKU | NEXT STEPS

- 11 To ensure comprehensive and inclusive engagement for the Town Centre project, the following steps will be undertaken:
  - a) Begin the desktop analysis of the Paekākāriki Local Centre.
  - b) Validate findings from current analysis.
    - i. Review and confirm the accuracy of the analysis conducted so far.
  - c) Commence external engagement.

- i. Initiate and maintain meaningful collaboration with partners and stakeholders.
- d) Develop Town Centre Principles.
  - i. Formulate guiding principles for the Town Centre development.
- e) The draft principles are designed to guide the development of the Town Centre planning scenarios in phase 2 of the project.

**NGĀ ĀPITI HANGA | ATTACHMENTS**

Nil



## 8 PŪRONGO | REPORTS

### 8.1 CONSIDERATION OF FUNDING APPLICATIONS

Kaituhi | Author: **Maria Cameron, Advisor Governance**

Kaiwhakamana | Authoriser: **Hara Adams, Group Manager Iwi Partnerships**

### TE PŪTAKE | PURPOSE

- 1 To consider eligible applications to the Community Grants Discretionary, and to note Accountability Reports.

### HE WHAKARĀPOPOTO | EXECUTIVE SUMMARY

- 2 The Paekākāriki Community Board has received **one application** for funding for consideration at this meeting, and one Accountability Report.

### TE TUKU HAEPAPA | DELEGATION

- 3 The Paekākāriki Community Board has delegated authority as at section D of the 2022-2025 Governance Structure:  
*Approving criteria for, and disbursement of, community-based grant funds as approved through the LTP or Annual Plan.*

### TAUNAKITANGA | RECOMMENDATIONS

- A. That the Paekākāriki Community Board approve a grant of \$ to Bhavesh Patel on behalf of the **Indian Cultural Festival** to assist with the costs of travel to and from the festival.

### TŪĀPAPA | BACKGROUND

- 4 This is the seventh meeting of the 2024/25 financial year.
- 5 The Paekākāriki Community Board has one fund from which they can draw on to grant applications for funding – the Community Board Grant Fund. The board also makes recommendations on funding applications to the biannual Campe Estate Trust meetings.  
**Paekākāriki Community Board Grants**
- 6 The purpose of the Paekākāriki Community Board Grant is to support activities that encourage the development of cultural, sports, environmental, social or educational activities within the local district.
- 7 The organisation/individual must reside in the Paekākāriki area. The Board may consider financial assistance for events occurring outside the Paekākāriki Community, where it is shown the community will benefit.
- 8 The criteria for the Paekākāriki Community Board Grants are attached as appendix one.
- 9 It should be noted that the conditions and criteria do not preclude the Paekākāriki Community Board from considering any application at its discretion.

### HE KŌRERORERO | DISCUSSION

- 10 There is one application for funding to be considered at this community board meeting. The application is summarised below and attached as appendix two.
- 11 The application has been attached 'Under a Separate Cover' and 'Public Excluded' due to the attachment containing personal information.

### 11.1 Indian Cultural Festival

Bhavesh Patel, on behalf of **Indian Cultural Festival** has applied for a grant of **\$1,200** to assist with the costs of travel to and from the festival.

#### He take | Issues

12 There are no issues to be considered within this report.

#### Ngā kōwhiringa | Options

13 There were no options to be considered within this report.

#### Tangata whenua

14 There are no Tangata whenua issues to be considered within this report.

#### Panonitanga āhuarangi | Climate change

15 There are no climate change considerations required within this report.

#### Ahumoni me ngā rawa | Financial and resourcing

16 The amount of **\$6,743.00** was allocated in the 2024/25 budget for the Paekākāriki Community Board. This is summarised in the table below:

Total budget allocated for the 2024/25 year	\$6,743.00
<b>Grants Allocated since start of financial year:</b>	
Nourish Trust – Christmas Hampers	\$500.00
Paekākāriki School – Transport to Aquatic Centre for lessons	\$313.74
James Kilbride - 8 Paekākāriki Kāpiti College Students, Kapa Haka Trip	\$500.00
Paekākāriki Resilient – Over 65's Meeting	\$250.00
Circle of Fifths - Production of A Midsummers Night Dream	\$500.00
Paekakariki Community Trust – Christmas Fete signage	\$500.00
Wai Ata Studio – Rangī Marie Peace Festival	\$500.00
PICI – Email newsletter	\$483.00
Amalia Calder – Mr Fungus & Friends Show	\$400.00
KHAG/SI – Food Security Project	\$500.00
Paekākāriki Pride Incorporated - Annual General Meeting	\$400.00
Paekākāriki Housing Trust - Fundraising event	\$400.00
Paekākāriki ANZAC Day Committee - Anzac Day Service 2025	\$500.00
Lions Club of Kapiti Incorporated - Leaflets for annual street food collection	\$250.00
Kapiti Loss & Grief Centre - WAVES Support Group	\$250.00
<b>Balance as of 01 April 2025</b>	<b>\$536.57</b>

- 17 There was one Accountability Report received, and it is attached as appendix three of this report.

**Ture me ngā Tūraru | Legal and risk**

- 18 There are no legal or risk considerations in this report.

**Ngā pānga ki ngā kaupapa here | Policy impact**

- 19 Grants are allocated in accordance with established criteria, attached as appendix one of this report.

**TE WHAKAWHITI KŌRERO ME TE TŪHONO | COMMUNICATIONS & ENGAGEMENT**

**Te mahere tūhono | Engagement planning**

- 20 This matter has a low level of significance under the Council's Significance and Engagement Policy.

**Whakatairanga | Publicity**

- 21 Board members play an active role around the community in promoting the discretionary grant and details are available via the Council's website.

**NGĀ ĀPITI HANGA | ATTACHMENTS**

1. PCB Community Grant Criteria and Application Form [↓](#)
2. Grant Application PCB21 - Bhavesh Patel - Indian Cultural Festival - Public Excluded (under separate cover)
3. Accountability Report PCB12 - Holly MacPhail - Paekākāriki Pride Inc - Public Excluded (under separate cover)

## PAEKĀKĀRIKI COMMUNITY BOARD COMMUNITY GRANTS APPLICATION FORM

### Criteria for Community Grants

The purpose of the Paekākāriki Community Board's Community Grants is to provide financial assistance for projects or activities that promote the wellbeing of the Paekākāriki community and show clear community benefit.

#### Eligible Organisations/Individuals

1. The organisation/individual must reside in the Paekākāriki area. The Board may consider financial assistance for events occurring outside the Paekākāriki Community, where it is shown the community will benefit.
2. Eligible organisations include those that provide cultural, sports, environmental or social services to the Paekākāriki areas.

#### Criteria

1. The applicant is unable to receive sufficient grants from other sources.
2. The applicant must be non-profit-making.
3. The organisation/individual must use the financial assistance for its activities in the Paekākāriki community. The Board may consider financial assistance for events occurring outside the Paekākāriki community where it is shown the community will benefit.
4. Organisations must provide the most recent financial statements, and a copy of a resolution noting the decision to apply for funding.
5. The organisation/individual has not received financial assistance from the Paekākāriki Community Board Community Grants Fund in the last 12 months.
6. Only one application will be considered by an organisation for one event (individual team member applications will not be eligible).

Please note: All applications must have full documentation to support their application (**maximum of five pages in total**).

#### Eligible Purposes

1. Unique or infrequent project or activity.
2. Special project or activity.
3. Meritorious project or activity.
4. To partially or fully offset the cost of any Council permit, licence or resource consent fees\*.
5. The remission of hall rental\*.

\*Within the **current financial year** of the project or activity.

#### Ineligible Purposes

1. Expenses incurred for school curriculum activities.
2. Retrospective expenses\*\*.

\*\*Grants will not be paid retrospectively other than for hall hire or for the cost of a permit, licence or resource consent fee.

#### Maximum Grant

The maximum amount payable is **\$500.00**.

Updated January 2023

## PAEKĀKĀRIKI COMMUNITY BOARD COMMUNITY GRANTS APPLICATION FORM

### Accountability

1. Applicants are required to provide written confirmation or a verbal report **within two months** of completion of the activity that the money was spent for the purpose granted. Individuals are required to outline the benefits gained, and community groups are required to furnish a written report outlining the benefits gained by the community. In normal circumstances, applicants failing to meet accountability criteria will be excluded from any further applications for two years.
2. The Paekākāriki Community Board requires all monies not used for the purpose applied for be returned to the Community Grants Fund. Failure to do so may exclude the applicant from any further application.

### Procedure for Applications

1. Applications must be made on the approved application form and must contain all supporting information (maximum of five supporting pages).
2. Applications must include a bank deposit slip.
3. The applicant or a representative must attend the Paekākāriki Community Board meeting to speak in support of the application and to answer any questions arising from the application. If no representation is made at the meeting the application may not be considered on that night but could be considered at a subsequent meeting, attended by the applicant.

***The above conditions and criteria do not preclude the Paekākāriki Community Board from considering any application at its discretion.***

### Applications are to be addressed to:

Democracy Services Team  
Kāpiti Coast District Council  
Private Bag 60601  
Paraparaumu 5254

or

democracy.services@kapiticoast.govt.nz

**Please Note:** Applications must be received by the Kāpiti Coast District Council at least 8 working days before the Paekākāriki Community Board meeting date to meet the reporting deadline.

Meetings are held every six weeks.

## PAEKĀKĀRIKI COMMUNITY BOARD COMMUNITY GRANTS APPLICATION FORM

### Applicant Details

Name: \_\_\_\_\_

Organisation (if applicable): \_\_\_\_\_

Address: \_\_\_\_\_

Daytime Contact Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Why do you need this funding?** (Please attach further information that will help your application)

**When do you need it?** (Start date) \_\_\_\_\_

**What are the expected benefits to you (the applicant)?**

**How can you demonstrate the benefits to the Paekākāriki Community as a result of providing you with this grant?**

**Costs** (travel, accommodation, etc.)  
(Where possible please provide written quotes)

**Income** (fundraising, grants, saving, etc.)

<b>Total</b>	<b>\$</b>	<b>Total</b>	<b>\$</b>

Updated January 2023

**PAEKĀKĀRIKI COMMUNITY BOARD  
COMMUNITY GRANTS APPLICATION FORM**

**How much are you applying for?**      Total      \$ \_\_\_\_\_

**Are you GST Registered?**      Yes / No

*(If yes, and your application is successful, you will be required to provide a GST invoice before your grant can be paid)*

**What other funds have been sought for this project/activity?**

*(Please list)*

**Have you received any grants from the Paekākāriki Community Board in the past 3 years?**

*(Please list)*

**Declaration**

*I certify that the information provided above is accurate:*

Signature: .....

Date: .....

**Send application and supporting documentation to:**

Democracy Services Team  
Kāpiti Coast District Council  
Private Bag 60601  
Paraparaumu 5254

OR

democracy.services@kapiticoast.govt.nz

**Please attach:**

- ✓ **A bank deposit slip, for direct credit payment if application is successful**
- ✓ **Any other supporting information that will help your application (maximum of five pages)**

Updated January 2023

## 9 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

### 9.1 CONFIRMATION OF MINUTES

**Author:** Maria Cameron, Advisor Governance

**Authoriser:** Hara Adams, Group Manager Iwi Partnerships

#### **Taunakitanga | Recommendations**

That the minutes of the Paekākāriki Community Board meeting of 13 May 2025 be accepted as a true and correct record.

#### **NGĀ ĀPITI HANGA | ATTACHMENTS**

1. Unconfirmed minutes from Paekākāriki Community Board meeting on 13 May 2025 [↓](#)



## PAEKĀKĀRIKI COMMUNITY BOARD MEETING MINUTES

13 MAY 2025

MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL  
PAEKĀKĀRIKI COMMUNITY BOARD MEETING  
HELD AT THE ST PETER'S HALL, BEACH ROAD, PAEKĀKĀRIKI  
ON TUESDAY, 13 MAY 2025 AT 7:02 PM

**PRESENT:** Chair Kelsey Lee, Deputy Sorchia Ruth, Mr Sean McKinley, Mr Christian Judge, Cr Sophie Handford

**IN ATTENDANCE:** Ms Hara Adams, Ms Maria Cameron, Ashleigh Grose Environmental Manager, Transmission Gully, Craig Nicholson, Principal Project Manager, Waka Kotahi

**WHAKAPĀHA | APOLOGIES:** Nil

**LEAVE OF ABSENCE:** Nil

**1 NAU MAI | WELCOME**

The Chair welcomed everyone and opened the meeting with karakia.

**2 WHAKAPĀHA | APOLOGIES**

There were no apologies.

**3 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE | DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

There were no declarations of interest relating to items on the agenda.

Item - 10.1 Matters Under Action - was moved to here from another part of the minutes.

**10 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION**

Ashleigh Grose Environmental Manager, Transmission Gully and Craig Nicholson, Principal Project Manager, from Waka Kotahi, attended the May meeting to give the Board an update on the Transmission Gully project including the planned ecological work in the lower Wainui area in Paekākāriki.

## PAEKĀKĀRIKI COMMUNITY BOARD MEETING MINUTES

13 MAY 2025

## 10.1 MATTERS UNDER ACTION

**COMMITTEE RESOLUTION PCB2025/13**

Moved: Chair Kelsey Lee

Seconder: Deputy Sorchia Ruth

That the Paekākāriki Community Board meeting notes the matters under action

**CARRIED****TABLED DOCUMENTS**

The following documents were tabled.

**Appendices**

- 1 Transmission Gully Project Update from Waka Kotahi/NZTA - Presentation to Community Board

**4 HE WĀ KŌRERO KI TE MAREA | PUBLIC SPEAKING TIME**

Joan Hilder spoke to the Board about people receiving tickets for parking in the centre of Beach road. As a former Community Board member, Joan gave some background information in relation to the original planning of this area which was intended as short term parking for residents to go to the various shops on Beach Road. Joan suggested that the road markings are changed back so people can park there legally without being ticketed, as was originally planned.

Shona Jaunas spoke to her accountability report in the agenda, and thanked the Board for the funds granted in August 2024 to assist with the cost of producing the Circle of Fifths Production of Midsummer Night's Dream.

Janet Dean spoke to her accountability report in the agenda and thanked the Board for the funds granted in December 2024 to the Soroptimist International Kapiti (SI) & Kapiti Health Advisory Group (KHAG) for assistance with the cost of supporting Food Security Project to design & print recipes for families.

Mary Gow spoke to the Board in regards to the grant application to the Board for assistance with the cost of running the Mulled Wine Concerts in Paekākāriki. The Board advised they were willing to provide a letter of support to Mary to apply to the other community boards for funding.

Jan Nisbet spoke to the Board in regards to the Waka Kotahi/NZTA presentation and the ongoing need for flood mitigation for the area behind Tilley Road.

**5 NGĀ TEPUTEIHANA | DEPUTATIONS**

There were no deputations scheduled for this meeting.

**6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS**

- (a) No leaves of absence were requested during the meeting.

## PAEKĀKĀRIKI COMMUNITY BOARD MEETING MINUTES

13 MAY 2025

(b) There were no Matters of an Urgent Nature

(c) Community Board Members' Activities:

Chair Kelsey Lee spoke about the community meeting last week with Te Āhuru Mōwai, regarding the 10 new houses to be built on Beach road behind the Church.

Kelsey also mentioned that Council staff have been working on new flood maps for the region and are holding a series of drop-in sessions around the district for the public to attend. The Paekākāriki session had been held earlier today, prior to the community board meeting. Kelsey pointed out that the maps were available for viewing on the Kapiti Coast District Council website.

Cr Sophie Handford wanted to acknowledge Helen Keivom for organising the Anzac Day Service in the village this year, in particular the enormous amount of mahi that was put in by Helen and others so the village could commemorate the day.

Cr Handford also indicated that during Annual Plan and Long Term Plan discussions she would be raising the matter of how funds are allocated to community boards solely on population numbers, which means Paekākāriki gets less funding than other boards to allocate, and she will urge consideration of a more equitable method of allocating funds.

## 7 HE KŌRERO HOU | UPDATES

There were no updates

## 8 PŪRONGO | REPORTS

### 8.1 CONSIDERATION OF FUNDING APPLICATIONS

#### COMMITTEE RESOLUTION PCB2025/14

Moved: Chair Kelsey Lee  
 Seconder: Cr Sophie Handford

- A. That the Paekākāriki Community Board **approve** a grant of \$250 to Murray Wadham on behalf of **Lions Club of Kapiti Incorporated** to assist with the costs of printing leaflets for the annual street food collection.

**CARRIED**

#### COMMITTEE RESOLUTION PCB2025/15

Moved: Chair Kelsey Lee  
 Seconder: Mr Christian Judge

- B. That the Paekākāriki Community Board **decline** a grant to Mary Gow to assist with the costs of running the annual **Mulled Wine Concert**.

**CARRIED**

#### COMMITTEE RESOLUTION PCB2025/16

Moved: Chair Kelsey Lee  
 Seconder: Cr Sophie Handford

- C. That the Paekākāriki Community Board **approve** a grant of \$250 to **Kapiti Loss and Grief Support Trust** to assist with the costs of running a WAVES Bereaved by Suicide Support Group.

**CARRIED**

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## PAEKĀKĀRIKI COMMUNITY BOARD MEETING MINUTES

13 MAY 2025

**COMMITTEE RESOLUTION PCB2025/17**

Moved: Chair Kelsey Lee  
Seconder: Mr Christian Judge

- D. That the Paekākāriki Community Board **decline** a grant to Sally Hett on behalf of **Campfire Sauna** to assist with the costs of promoting the business locally.

**CARRIED****9 TE WHAKAU I NGĀ ĀMIKI | CONFIRMATION OF MINUTES****9.1 CONFIRMATION OF MINUTES****COMMITTEE RESOLUTION PCB2025/18**

Moved: Chair Kelsey Lee  
Seconder: Cr Sophie Handford

That the minutes of the Paekākāriki Community Board meeting of 1 April 2025 be accepted as a true and correct record.

**CARRIED****10 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION**

Item - 10.1 Matters Under Action - was moved to another part of the minutes.

**11 CLOSING KARAKIA**

The Poari ā-Hapori o Paekākāriki | Paekākāriki Community Board meeting closed at 8.23pm

.....  
**HEAMANA | CHAIRPERSON**

**10 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION****10.1 MATTERS UNDER ACTION**

**Author:** Maria Cameron, Advisor Governance

**Authoriser:** Hara Adams, Group Manager Iwi Partnerships

**MATTERS UNDER ACTION****Taunakitanga | Recommendations**

That the Paekākāriki Community Board meeting notes the matters under action

**NGĀ ĀPITI HANGA | ATTACHMENTS**

1. Matters Under Action for June Meeting [↗](#)

Item	Date Raised	Target Date	Matter	Responsible Officer	Action/Progress

## Updates FOR JUNE 2025 meeting

1.	29/1/2013	Ongoing	Seawall Protection	Stormwater & Coastal Asset Manager	<p><b>Sean Mallon to provide update at June meeting</b></p> <p><i>Previous notes from Stormwater &amp; Coastal Asset Team: Currently working on wildlife habitat relocation, the approval process has taken longer than anticipated, construction start date has been pushed out until February/March 2026.</i></p> <p><i>Christian asked for the minutes to reflect the request, again, that there is proper liaison with residents of the parade around traffic management for the works so that lots of money is not spent unnecessarily on a daily basis.</i></p> <p><i>Previous notes: Cr Handford gave an update at the December 2024 meeting. Conversations happening between Tim Barlow, Hannah Zwartz and the Project Management Office (PMO) at KCDC. Art group will do a walk around the site for ideas, specifically at the beach access at Campbell Park, and also Hannah Zwartz will look at some planting options.</i></p>
2.	12/2/2019	Ongoing	Transmission Gully Project: SH59 Extension and Stream Restoration Process	Waka Kotahi/ NZTA & Senior Policy Adviser, KCDC	<p><b>Email sent to Waka Kotahi for Comment, awaiting response.</b></p> <p><i>Previous update: Presentation given at May meeting from Waka Kotahi/NZTA - Ashleigh Grose Environmental Manager, Transmission Gully and Craig Nicholson, Principal Project Manager.</i></p> <p><i>Update previously from Penny Gaylor, Greater Wellington Regional Councillor: In relation to the Stream restoration – GW are targeting end of July 2025 to lodge an application for the reshaping of the stream and fish passage work and would be very likely that it would be fully notified so that everyone in wider community has a chance to comment. Would be directly working to improve/eliminate the flooding and lots of planting as well to support the wet land restoration. Funding for it is coming from Waka Kotahi/NZTA. Cr Gaylor encouraged Community Board and KCDC to submit.</i></p> <p><i>KiwiRail emergency works – flagged by Sophie – hoping it is considered as well.</i></p>

Item	Date Raised	Target Date	Matter	Responsible Officer	Action/Progress

**Updates FOR JUNE 2025 meeting**

3.	3/12/2020	Ongoing	Wainuiwhenua Project	GM Strategy and Growth	<p><b>Update for June meeting: The Wainuiwhenua working groups' meeting in March was delayed to June. Hamish McGillivray, KCDC, will come to next Community Board meeting in August to provide an update.</b></p> <p><i>Previous notes: Board asked Hara Adams for more feedback. Hamish could be invited back to speak to Board. The Wainuiwhenua working group is meeting in March to discuss the outcomes from last year's workshop and next steps to progress the project, including the development of a supporting business case.</i></p>
4.	11/2/2020	Ongoing	Proposed Weigh Station/ Commercial Vehicle Safety Centre	GM Strategy and Growth/GM Infrastructure & Asset Management	<p><b>Sean Mallon to provide update at June meeting.</b></p> <p><i>Previous notes: Community Board member Sean McKinley asked for update as haven't had on for quite a while. Hara Adams will find out who can give an update.</i></p> <p><i>The Visual Impact review came back and required NZTA to address several things. They are busy working on these matters, and we are waiting on their response. The key matters are:</i></p> <p><i>1) To ensuring the shelterbelts are protected and maintained on an ongoing basis.</i></p> <p><i>2) Some visual mitigation in terms of the proposer larger building.</i></p> <p><i>3) Managing any potential lighting effects.</i></p> <p><i>Also - there are no flooding issues for the site.</i></p>
5.	21/11/23	Ongoing	Budge House Update	GM Strategy and Growth	<p><b>No update for June meeting</b></p> <p><i>Previous notes: Update from Penny Gaylor, Greater Wellington Regional Councillor - Time now for the family to make decisions about what they might want to happen with it, don't want to pre-empt, waiting respectively for them to come back to Regional Council to take on what their wishes are. GW completely supportive still, waiting for their decision as a whanau.</i></p> <p><i>Sophie advised that David Boon at GW will meet on site to discuss maintenance of the house while decisions are being made by whanau but at moment the deck is falling in and it's looking quite dilapidated and don't want house to be derelict.</i></p>

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**Updates FOR JUNE 2025 meeting**

6.	21/11/23	Ongoing	Vision Paekakariki Update	GM Strategy and Growth	<p><b>No update for June meeting.</b></p> <p><i>Previous notes: The first stage of Vision Kāpiti was completed late last year. A summary of community feedback on what's important can be found <a href="#">here</a>. The next stage of work will identify key stakeholders and opportunities and constraints that could help achieve our communities' aspirations. This information will be shared in the coming months and help support work to test scenarios and community preferences and priorities towards the middle of the year.</i></p>
7.	11/6/24	Ongoing	Safe means for Pedestrians to cross SH59 just south of the main intersection into Paekākāriki	Mark Owen Regional Manager Maintenance & Operations, Waka Kotahi/NZTA	<p><b>Sean Mallon to provide update at June meeting</b></p> <p><i>Chair asked the guests from Waka Kotahi/NZTA for help to identify who within their organisation the Board can talk to about this issue.</i></p> <p><i>Previous notes: Chair highlighted to Cr Gaylor the strong need for a pedestrian crossing that crosses State Highway, outside of the village, to the empty site where Ian's coffee place formerly was. Parking in the village is a big issue on the weekend due to escarpment track and cycleways though Paekākāriki to the park and this would mitigate that. Board know that it is a KCDC site and also that the issue is with Waka Kotahi but Board ask Cr Gaylor to find out what she can about it too.</i></p> <p><i>Christian asked for Waka Kohai/NZTA to be invited to come to a meeting to talk about the possibility of a pedestrian crossing. Hara will reach out to Sean Mallon, GM Infrastructure &amp; Asset Management.</i></p>
8.	11/6/24	Ongoing	Road renaming options and signs at front of village recognising Ngāti Haumia	GM Iwi Partnerships	<p><b>Hara to provide update at June meeting</b></p> <p><i>No Update at May meeting– Hara to connect with Chair Kelsey to discuss an audit of current street names.</i></p> <p><i>Previous notes: Hara will look at the possibility of this along side the possible renaming of street names and liaise with various staff and feedback. Suggestion of an audit of current street names and which ones may be incorrect.</i></p>



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**Updates FOR JUNE 2025 meeting**

9.	11/6/24	Ongoing	Toilets facilities at train station opened for public to use	Penny Gaylor, Greater Wellington Council	<b>Email sent to Penny Gaylor GW for Comment, awaiting response.</b>  <i>Previous notes: Chair let Penny Gaylor, GW, know about the issue for the village that the toilets at the train station are not available (not unlocked) for people using the trains. Chair asked Cr Gaylor to advocate on the Boards' behalf for them to be unlocked. Penny will look into the cost of having them unlocked and maintained.</i>
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Note from April Meeting: Jan Nisbet talked about culvert under road where water treatment plant is and latest rain event it was almost up to level of the road and it doesn't seem to be able to cope with the amount of water that can come down the hill in a ran event - do those things get considered by Waka Kotahi as well? The Board will follow up offline – Kelsey will talk to Jan and then maybe add to MUA as separate issue.

**Notes from May 2025 Meeting:**

- #5 Paekākāriki School Road / Traffic issues raised – agreed to be taken off the MUA
- #8 Board initiatives to support Ahi Kā – agreed to be taken off the MUA for now
- Sean Mckinley suggested that at the next premeeting the Board go through the MUA together and have a look if any need to be updated/removed.

11 KARAKIA WHAKAMUTUNGA | CLOSING KARAKIA