



RĀRANGI TAKE AGENDA

Poari ā-Hapori o Raumati | Raumati Community Board Meeting

**I hereby give notice that a Meeting of the Poari ā-Hapori o Raumati |
Raumati Community Board will be held on:**

Te Rā | Date: Tuesday, 20 May 2025

Te Wā | Time: 7:00 pm

**Te Wāhi | Location: Puoro 1, Te Raukura ki Kāpiti
34A Raumati Road
Raumati Beach**

**Sean Mallon
Group Manager Infrastructure and Asset Management**

Kāpiti Coast District Council

Notice is hereby given that a meeting of the Poari ā-Hapori o Raumati | Raumati Community Board will be held in Puoro 1, Te Raukura ki Kāpiti, 34A Raumati Road, Raumati Beach, on Tuesday 20 May 2025, 7:00 pm.

Poari ā-Hapori o Raumati | Raumati Community Board Members

Mr Bede Laracy	Chair
Mr Jonny Best	Deputy
Ms Tarn Sheerin	Member
Mr Tim Sutton	Member
Cr Sophie Handford	Member

Te Raupapa Take | Order Of Business

1	Nau mai Welcome	5
2	Whakapāha Apologies.....	5
3	Te Tauākī o Te Whaitake ki ngā Mea o te Rārangi Take Declarations of Interest Relating to Items on the Agenda	5
4	He Wā Kōrero ki te Marea Public Speaking Time	5
5	Ngā Teputeihana Deputations.....	5
	Nil	
6	Ngā Take a ngā Mema Members' Business	5
7	He Kōrero Hou Updates.....	5
	Nil	
8	Pūrongo Reports.....	6
8.1	Consideration of Applications for Funding	6
8.2	Chairperson's Report	15
9	Te Whakaū i ngā Āmiki Confirmation of Minutes	16
9.1	Confirmation of Minutes	16
10	Ngā Take e Mahia ana Matters Under Action	21
10.1	Matters Under Action.....	21
11	Karakia Whakamutunga Closing Karakia.....	24

1 NAU MAI | WELCOME**2 WHAKAPĀHA | APOLOGIES****3 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Notification from Elected Members of:

3.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and

3.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

4 HE WĀ KŌRERO KI TE MAREA | PUBLIC SPEAKING TIME**5 NGĀ TEPUTEIHANA | DEPUTATIONS**

Nil

6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

(a) Leave of Absence

(b) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

(c) Community Board Members' Activities

7 HE KŌRERO HOU | UPDATES

Nil

8 PŪRONGO | REPORTS

8.1 CONSIDERATION OF APPLICATIONS FOR FUNDING

Kaituhi | Author: **Jessica Mackman, Senior Advisor Governance**

Kaiwhakamana | Authoriser: **Sean Mallon, Group Manager Infrastructure and Asset Management**

TE PŪTAKE | PURPOSE

1. This report details applications to the Discretionary Grants Fund and the Vision Raumati Grants Fund received by the Raumati Community Board for consideration for the 2024/2025 year; and notes any accountability reports received.

HE WHAKARĀPOPOTO | EXECUTIVE SUMMARY

2. The Raumati Community Board has five Discretionary grant applications and two Vision Raumati grant applications to consider at this meeting and one accountability report.
3. The Board have \$3,298.00 remaining in the Discretionary Grants Fund and \$15,000.00 in the Vision Raumati Grants Fund to disperse in the 2024/2025 year.

TE TUKU HAEPAPA | DELEGATION

4. The Raumati Community Board has delegated authority as at section D of the Governance Structure and Delegations for the 2022-2025 Triennium, approved by Council 24 November 2022:

Approving criteria for, and disbursement of, community-based grant funds as approved through the Long Term Plan or Annual Plan.

TAUNAKITANGA | RECOMMENDATIONS

- A. That the Raumati Community Board approves a Discretionary Grant of \$..... to the Combined Lions Clubs of Kāpiti Inc. to assist with the costs of advertising and printing to promote the Club's annual collection for the Kāpiti Community Foodbank.
- B. That the Raumati Community Board approves a Discretionary Grant of \$..... to Kamal Patel to assist with the costs of organising an Indian Cultural Festival and to support travel to the event for Kāpiti residents.
- C. That the Raumati Community Board approves a Discretionary Grant of \$..... to The Kāpiti Loss and Grief Support Trust to assist with the costs of holding a further WAVES Bereaved by Suicide Support Group for the wider Kāpiti community.
- D. That the Raumati Community Board approves a Discretionary Grant of \$..... to Nourish Trust to assist with the costs of providing food hampers to Raumati families in need at Christmas.
- E. That the Raumati Community Board approves a Discretionary Grant of \$..... to Louie Vatble to assist with the costs of representing the Ricki Herbert Football Academy in an International football tournament in Christchurch in July 2025.
- F. That the Raumati Community Board approves a Vision Raumati Grant of \$..... to the Whareroa Guardians Community Trust to support the ongoing restoration and development of the Whareroa Farm Recreation Reserve.
- G. That the Raumati Community Board approves a Vision Raumati Grant of \$..... to the Kāpiti Coast Trails Trust to assist with the costs of developing a website and commissioning a preliminary report to expand and improve the district's nature-based trails network.

- H. That the Raumati Community Board notes the accountability report received, as attached under a separate cover as Appendix 10.

TŪĀPAPA | BACKGROUND

5. This is the final meeting of the Raumati Community Board of the 2024/2025 financial year.
6. Discretionary Grants and Vision Raumati Grants are allocated in accordance with established criteria, appended to this report as Appendices 1-2.
7. The applicants have been advised by email of the meeting date and time.

HE KŌRERORERO | DISCUSSION

8. Seven applications for funding have been received and are attached to this report (under separate cover) as Appendices 3-9.
9. The applications are public excluded under clause 7(2)(a), section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 due to the personal information contained within. The applications are summarised in this report.
10. There is currently \$3,298.00 remaining in the Discretionary Grants Fund and \$15,000.00 available in the Vision Raumati Grants Fund to disperse in the 2024/2025 financial year. These amounts do not roll over to the next financial year.

The following applications are seeking total funding of \$ from the Discretionary Grants Fund.

11. Murray Wadham, on behalf of the Combined Lions Clubs of Kāpiti Inc., has applied for a grant under the Discretionary Grants Fund of \$300.00 to assist with the costs of advertising and printing to promote the Club's annual collection for the Kāpiti Community Foodbank.
12. Kamal Patel has applied for a grant under the Discretionary Grants Fund of \$1,200.00 to assist with the costs of organising an Indian Cultural Festival and to support travel to the event for Kāpiti residents.
13. The Kāpiti Loss and Grief Support Trust has applied for a grant under the Discretionary Grants Fund of \$750.00 to assist with the costs of holding a further WAVES Bereaved by Suicide Support Group for the wider Kāpiti community.
14. Gabrielle Ralph, on behalf of Nourish Trust, has applied for a grant under the Discretionary Grants Fund of \$750.00 to assist with the costs of providing food hampers to families in need in the Raumati community at Christmas.
15. Louie Vatble, on behalf of Nourish Trust, has applied for a grant under the Discretionary Grants Fund of \$750.00 to assist with the costs of representing the Ricki Herbert Football Academy in an International football tournament in Christchurch in July 2025.

The following applications are seeking total funding of \$10,000.00 from the Vision Raumati Grants Fund.

16. Ann Evans, on behalf of the Whareroa Guardians Community Trust, has applied for a grant under the Vision Raumati Grants Fund of \$5,000.00 to support the ongoing restoration and development of the Whareroa Farm Recreation Reserve. Funding would assist with the costs of:
 - a. Developing a "nature trail" for families which would highlight the reserve's different habitats, biodiversity, historic features and art installations, supported by signage, a map and online resources; and
 - b. Continuing a programme of restorative planting at the Reserve; including nature corridor planting along streams and an extension of wetland planting in the South Whareroa Stream catchment.
17. Bruce Henderson, on behalf of the Kāpiti Coast Trails Trust, has applied for a grant under the Vision Raumati Grants Fund of \$5,000.00 to support the Trust's vision to expand and improve the Kāpiti Coast's trails network, creating an inter-connected network of safe, sustainable off-road trails for walking, biking and horse-riding. Funding would assist with the costs of:

- a. Developing a website to share and communicate plans, connect with others, attract funding and showcase the district; and
- b. Commissioning a preliminary report (ecological impact study) for the proposed Paekākāriki to Pāuatahanui trail, a key section of the trail which links Raumati with Wellington.

He take | Issues

18. There are no issues to be considered within this report.

Ngā kōwhiringa | Options

19. There are no options to be considered within this report.

Mana whenua

20. There has been no engagement with mana whenua regarding this report.

Panonitanga Āhuarangi me te Taiao | Climate change and Environment

21. There are no climate change and environment considerations required within this report.

Ahumoni me ngā rawa | Financial and resourcing

22. The Raumati Community Board is allocated \$26,548.00 for grants funding for the 2024/2025 financial year.

23. At its meeting of 25 February 2025, the Raumati Community Board resolved to establish a new grants fund, the Vision Raumati Grants Fund, transferring \$15,000.00 from the Discretionary Grants Fund to the Vision Raumati Grants Fund to disperse in the 2024/2025 financial year.

24. Budget allocation for the 2024/2025 financial year for the Raumati Community Board is summarised below:

Fund	2024/25 budget allocation	Total allocated to date	Total unallocated to date
Discretionary Grants Fund	\$11,548.00	\$8,250.00	\$3,298.00
Vision Raumati Grants Fund	\$15,000.00	\$0.00	\$15,000.00
	\$26,548.00	\$8,250.00	\$18,298.00

25. Discretionary Grants dispersed by the Raumati Community Board for the 2024/2025 year are as follows:

Discretionary Fund				
Date	Recipient	Amount	Purpose of Grant	Report Back
13/08/24	Loss and Grief Centre Kāpiti	\$750.00	To assist with the costs of delivering a second WAVES Bereaved by Suicide Support Group programme.	Report Received
13/08/24	Te Ara Korowai	\$750.00	To assist with the costs of purchasing art supplies for the Centre's community art classes.	Report Due Feb 2025
13/08/24	Raumati South Residents' Association	\$750.00	To assist with the costs of repairing the Raumati South Community noticeboard.	Verbal Report Received
13/08/24	Home4All	\$750.00	To assist with the cost of purchasing a trailer for the group's Duo-bike.	Report Received

12/11/24	Cancer Society of NZ (Wellington Division)	\$750.00	To assist with the cost of purchasing garden maintenance supplies and foldable chairs for the Kāpiti Support Centre	Report Due Jun 2025
12/11/24	Wai Ata	\$750.00	To assist with the cost of running the Rangi Mārie Peace Festival in Queen Elizabeth Park in November 2024.	Report Due Jun 2025
25/02/25	Actively Coping With Cancer Group	\$750.00	To assist the group with the costs of hall hire at the Kāpiti Uniting Parish.	Report Due Aug 2025
25/02/25	Theo Arraj	\$750.00	To assist with the costs of completing remedial work on the mural in Raumati Beach Village.	Report Received
08/04/25	Kāpiti US Marines Trust	\$750.00	To assist with the costs of the Trust's annual Memorial Day service at Queen Elizabeth Park in May 2025.	Report Due Aug 2025
08/04/25	Kāpiti College Hauora	\$750.00	To assist with the costs of establishing a breakfast club for students at the College.	Report Due Aug 2025
08/04/25	Whareroa Guardians Community Trust	\$750.00	To assist with the costs of plant guards to support the Trust's annual planting programme at Whareroa Farm Reserve.	Report Due Aug 2025

26. Attached to this report as Appendix 10 is one accountability report received since the last funding report to the Raumati Community Board on 8 April 2025.

27. The accountability report has been attached under separate cover and is public excluded under clause 7(2)(a), section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 due to the personal information contained within.

Ture me ngā Tūraru | Legal and risk

28. There are no legal or risk considerations in this report.

Ngā pānga ki ngā kaupapa here | Policy impact

29. Grants are allocated in accordance with established criteria, attached as Appendices 1 - 2 to this report.

TE WHAKAWHITI KŌRERO ME TE TŪHONO | COMMUNICATIONS & ENGAGEMENT

Te mahere tūhono | Engagement planning

30. This matter has a low level of significance under the Council's Significance and Engagement Policy.

Whakatairanga | Publicity

31. Board Members play an active role in the community in promoting the grants available.

32. Information on the grants and the application process is available via the Council's website.

33. Grant applicants will be contacted via email once funding decisions have been made.

NGĀ ĀPITI HANGA | ATTACHMENTS

1. Raumati Community Board Discretionary Grants Criteria [↓](#)
2. Raumati Community Board Vision Raumati Grants Criteria [↓](#)
3. RCB Discretionary Grant Application - The Combined Lions Clubs of Kāpiti -Section 7(2)(a) Privacy - Public Excluded (under separate cover)

4. RCB Discretionary Grant Application - Kamal Patel - Section 7(2)(a) Privacy - Public Excluded (under separate cover)
5. RCB Discretionary Grant Application - Kāpiti Loss and Grief Support Trust - Section 7(2)(a) Privacy - Public Excluded (under separate cover)
6. RCB Discretionary Grant Application - Nourish Trust - Section 7(2)(a) Privacy - Public Excluded (under separate cover)
7. RCB Discretionary Grant Application - Louie Vatble - Section 7(2)(a) Privacy - Public Excluded (under separate cover)
8. RCB Vision Raumati Grant Application - Whareroa Guardians Community Trust - Section 7(2)(a) Privacy - Public Excluded (under separate cover)
9. RCB Vision Raumati Grant Application - Kāpiti Coast Trails Trust - Section 7(2)(a) Privacy - Public Excluded (under separate cover)
10. RCB Accountability Report - Kamal Patel - Section 7(2)(a) Privacy - Public Excluded (under separate cover)

RAUMATI COMMUNITY BOARD COMMUNITY GRANTS APPLICATION FORM

Criteria for Community Grants

The purpose of the Raumati Community Board's Community Grants is to provide financial assistance for projects or activities that promote the wellbeing of the Raumati community and show clear community benefit.

Eligible Organisations/Individuals

1. The organisation/individual must undertake its activities in the Raumati area. The Board may consider financial assistance for events occurring outside the Raumati Community where it is shown the community will benefit.
2. Eligible organisations include those that provide cultural, sports, environmental or social services to the Raumati areas.

Criteria

1. The applicant is unable to receive sufficient grants from other sources.
2. The applicant must be non-profit making.
3. The organisation/individual must use the financial assistance for its activities in the Raumati Community. The Board may consider financial assistance for events occurring outside the Raumati Community where it is shown the community will benefit.
4. Organisations must provide the most recent financial statements and a copy of a resolution noting the decision to apply for funding.
5. The organisation/individual has not received financial assistance from the Raumati Community Board Community Grants Fund in the last twelve months.
6. Only one application will be considered by an organisation for one event (Individual team member applications will not be eligible).

Please note: All applications must have full documentation to support their application (**maximum of five pages in total**).

Eligible Purposes:

1. Unique or infrequent project or activity;
2. Special project or activity;
3. Meritorious project or activity;
4. To partially or fully offset the cost of any Council permit, licence or resource consent fees*;
5. The remission of hall rental*.

* within **the current financial year** of the project or activity

Ineligible Purposes

1. Expenses incurred for school curriculum activities.
2. Retrospective expenses**.

**Grants will not be paid retrospectively other than for hall hire or for the cost of a permit, licence or resource consent fee.

Updated January 2023

RAUMATI COMMUNITY BOARD COMMUNITY GRANTS APPLICATION FORM

Maximum Grant

The maximum grant payable is **\$750**.

Accountability

Applicants are required to provide written confirmation or a verbal report that the money was spent for the purpose granted within 2 months of completion of the activity. Individuals are required to outline the benefits gained for them and community groups are required to furnish a written report outlining the benefits gained by the community. In normal circumstances applicants failing to meet accountability criteria will be excluded from any further applications for two years.

The Raumati Community Board requires all monies that are not used for the purpose applied for to be returned to the Community Grants Fund. Failure to do so may exclude the applicant from any further application.

Procedure for Applications

1. Applications must be made on the approved application form and must contain all supporting information. Failure to provide all of the required information will result in the application being returned to the applicant.
2. Applications must include a bank deposit slip.

The above conditions and criteria do not preclude the Raumati Community Board from considering any application at its discretion.

Applications are to be addressed to:

Democracy Services Team
Kāpiti Coast District Council
Private Bag 60601
Paraparaumu 5254

or

democracy.services@kapiticoast.govt.nz

Please Note: Applications must be received by the Kāpiti Coast District Council at least 8 working days before the Raumati Community Board meeting date to meet the reporting deadline.

Meetings are held every six weeks.

RAUMATI COMMUNITY BOARD VISION RAUMATI GRANT APPLICATION FORM

Criteria for Vision Raumati Grants

The purpose of the Raumati Community Board's Vision Raumati Grant is to provide financial assistance for projects or activities that sustainably enhance the Raumati community, that implement or develop a vision and will be implemented within 12 months of receipt of funding.

Eligible Organisations/Individuals

1. The organisation/individual must undertake its activities in the Raumati area.
2. Eligible organisations/individuals include those that provide cultural, sports, environmental, or social services to the Raumati areas.
3. Eligible organisations/individuals must be able to demonstrate community membership, the ability to manage and implement grant funding and organisations must be able to demonstrate an established governance structure.
4. Eligible organisations must provide their most recent financial statements and a copy of a resolution noting the decision to apply for funding.

Criteria

1. The activity must be non-profit making.
2. The applicant should demonstrate that the funding will be used to implement or develop a vision for Raumati.
3. The applicant should show how this funding would be used to catalyse further funding to further support, expand, and sustain the activity beyond the initial project period.
4. The applicant, whether an individual or an organisation, should be based in Raumati.
5. The applicant must use the financial assistance for its activities in the Raumati community. The Board may consider financial assistance for events or activities occurring outside the Raumati community where it is shown the Raumati community will benefit significantly.
6. The applicant has not received Vision Raumati grant funding in the last 24 months.
7. Only one application will be considered for any single event or project. Separate individual member applications will not be eligible.

Please note: All applications must have full documentation to support their application.

Eligible Purposes:

1. A project that develops a Vision for Raumati, however big or small;
2. Unique or infrequent project or activity;
3. Special project or activity;
4. Meritorious project or activity;

Ineligible Purposes

1. Expenses incurred for school curriculum activities.
2. Retrospective expenses.

Updated January 2025

RAUMATI COMMUNITY BOARD VISION RAUMATI GRANT APPLICATION FORM

Maximum Grant

The maximum grant payable is **\$5000**.

Accountability

Applicants are required to provide written confirmation that the money was spent for the purpose granted within 2 months of completion of the activity.

This will include a financial report detailing how the funds were spent, details of other funds mobilised for the activity, a detailed account of the activity including photos, the benefits accrued to the Raumati community and plans for the ongoing sustainability of the project. The applicant shall provide further information should the Raumati Community Board request them to do so.

The Raumati Community Board requires all monies that are not used for the purpose applied for to be returned to the Vision Raumati Fund.

Failure to complete the required accountability reporting will exclude the applicant from any future application.

Procedure for Applications

1. Applications must be made on the approved application form and must contain all supporting information. Failure to provide all of the required information will result in the application being returned to the applicant.
2. Applications must include a bank deposit slip.

The above conditions and criteria do not preclude the Raumati Community Board from considering any application at its discretion.

Applications are to be addressed to:

Governance Team
Kāpiti Coast District Council
Private Bag 60601
Paraparaumu 5254

or

governance@kapiticoast.govt.nz

Please Note: Applications must be received by the Kāpiti Coast District Council at least 8 working days before the Raumati Community Board meeting date to meet the reporting deadline.

Meetings are held every six weeks.

8.2 CHAIRPERSON'S REPORT

Kaiwhakamana | Authoriser: **Bede Laracy, Raumati Community Board Chair**

TE PŪTAKE | PURPOSE

- 1 This Chairperson's report proposes a recommendation to Council from the Raumati Community Board and supports a verbal update to be provided by the Chair at the meeting.

TE TUKU HAEPAPA | DELEGATION

- 2 The Chairperson of a meeting may prepare a report to be included in the agenda on any matter which falls within the responsibilities of that meeting, as described in its terms of reference (*Raumati Community Board Standing Order 9.6*).

TAUNAKITANGA | RECOMMENDATIONS

- A. That the Raumati Community Board requests the Kāpiti Coast District Council to accept Ecoreef's offer of installing 50 metres of seawall free of charge as a trial on the Kāpiti Coast.
- B. The Community Board recommends that the Council engage Ecoreef to install this seawall to protect the Council's Reserve land and adjacent sewer just south of the Arawa Street beach entrance.

NGĀ ĀPITI HANGA | ATTACHMENTS

Nil

9 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

9.1 CONFIRMATION OF MINUTES

Author: Jessica Mackman, Senior Advisor Governance

Authoriser: Sean Mallon, Group Manager Infrastructure and Asset Management

TAUNAKITANGA | RECOMMENDATIONS

That the minutes of the Raumati Community Board meeting of 8 April 2025 be accepted as a true and correct record.

NGĀ ĀPITI HANGA | ATTACHMENTS

1. Minutes of the Raumati Community Board Meeting of 8 April 2025 [↓](#)

RAUMATI COMMUNITY BOARD MEETING MINUTES

8 APRIL 2025

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL
RAUMATI COMMUNITY BOARD MEETING
HELD IN PUORO 1, TE RAUKURA KI KĀPITI, 34A RAUMATI ROAD, RAUMATI BEACH
ON TUESDAY, 8 APRIL 2025 AT 7:01 PM**

PRESENT: Mr Jonny Best (Chair), Mr Tim Sutton, Cr Sophie Handford

IN ATTENDANCE: Mr Sean Mallon, Ms Jessica Mackman, Mr Gareth Eloff, Ms Yolanda Morgan, Mr Kelvin Irvine, Ms Loren Collins

WHAKAPĀHA | APOLOGIES: Mr Bede Laracy, Ms Tarn Sheerin

LEAVE OF ABSENCE: There were none.

1 NAU MAI | WELCOME

The Chair, Jonny Best welcomed everyone to meeting and introduced the members of the Board and Council officers in attendance.

2 WHAKAPĀHA | APOLOGIES

APOLOGY

COMMITTEE RESOLUTION RCB2025/6

Moved: Mr Jonny Best
Seconder: Mr Tim Sutton

That the apologies received from Bede Laracy and Tarn Sheerin for absence be accepted.

CARRIED

3 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE | DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

There were no declarations of interest relating to items on the agenda.

4 HE WĀ KŌRERO KI TE MAREA | PUBLIC SPEAKING TIME

Jan Nesbit acknowledged the involvement of the Raumati Community Board in the naming of the Leon Kiel Reserve in Raumati South and spoke on behalf of the Whareroa Guardians Community Trust in support of the Trust's grant application in item 8.1 *Consideration of Applications for Funding*. Ms Nesbit provided a demonstration of the Trust's sustainable plant guard which would be used to protect new planting in Whareroa Reserve and answered members' questions.

Clare Hynd, Chair of the Raumati South Residents' Association, provided an update on concept plans the group had received for planting the bank behind the Leon Kiel Reserve in Raumati South and noted the group were liaising with Council officers and Community Board Member, Tarn Sheerin, regarding the project. Ms Hynd also raised concerns regarding the lack of public toilet facilities in the Raumati South area and answered members' questions.

RAUMATI COMMUNITY BOARD MEETING MINUTES

8 APRIL 2025

5 NGĀ TEPUTEIHANA | DEPUTATIONS

There were no deputations scheduled.

6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

- (a) There were no requests for a leave of absence
- (b) There were no matters of an urgent nature notified to the Chair prior to the commencement of the meeting.
- (c) Community Board Members' Activities

Tim Sutton advised that a community emergency drinking water tank would be installed at Raumati South School (as the Civil Defence Community Emergency Hub for Raumati South) in the coming months to support the Raumati South community's emergency preparedness and response.

Cr Sophie Handford noted that a productive first meeting of the Wharemauku Catchment Group had been held with representatives from interested parties and visuals detailing the vision for the Wharemauku Stream would be shared on the Board's 'Our Vision for Raumati' Facebook page.

Cr Handford also encouraged the community to provide feedback on the Kāpiti Coast District Council's proposal for the central government's Local Water Done Well policy before consultation closed on 13 April 2025.

7 HE KŌRERO HOU | UPDATES

7.1 UPDATE ON THE RAUMATI POOL BUILDING

Kelvin Irvine, Manager Property and Facilities Maintenance, and Loren Collins, Senior Advisor Property and Facilities Maintenance, spoke to the presentation contained in the agenda to provide an update on the Raumati Pool Building and alongside Sean Mallon, Group Manager Infrastructure and Asset Management, answered questions from the Board and members of the community present.

The Board discussed the matter and a further recommendation, B, was added.

COMMITTEE RESOLUTION RCB2025/7

Moved: Cr Sophie Handford

Seconder: Mr Tim Sutton

A. That the Raumati Community Board:

- A.1 Notes the update on the Seismic Strengthening of the Raumati Pool Building.
- A.2 Notes the building will be strengthened to a New Building Standard (NBS) rating of 70 percent.
- A.3 Notes the strengthening work being carried out and completed over two stages.
- A.4 Notes that the strengthening is required to safeguard the building for any potential future use.

CARRIED

COMMITTEE RESOLUTION RCB2025/8

Moved: Mr Tim Sutton

Seconder: Cr Sophie Handford

RAUMATI COMMUNITY BOARD MEETING MINUTES

8 APRIL 2025

- B. That the Raumati Community Board recommends to Council to work with the Raumati community and Raumati Community Board to develop options for the future use of the Raumati Pool Building in advance of stage 2 works to be available for input to the 2027 Long-Term Plan.

CARRIED

7.2 UPDATE ON THE OMNIBUS RESERVE MANAGEMENT PLAN

Gareth Eloff, Manager - Parks, Open Space and Environment, and Yolanda Morgan, Team Leader - Open Space Planning, spoke to the report to provide an update on the proposed Omnibus Reserve Management Plan.

Members discussed the matter and Mr Eloff and Ms Morgan answered members' questions.

COMMITTEE RESOLUTION RCB2025/9

Moved: Mr Jonny Best

Seconder: Mr Tim Sutton

That the Raumati Community Board note the update on the Omnibus Reserve Management Plan, in particular the timeframe for the commencement of public engagement and feedback, beginning in May 2025.

CARRIED

Tim Sutton left the meeting at 7.56pm.

The meeting lost quorum and the Chair, Jonny Best advised that no business could be conducted in Mr Sutton's absence.

Tim Sutton returned to the meeting at 7.58pm.

The meeting quorum was restored and the meeting resumed at 7.58pm.

8 PŪRONGO | REPORTS

8.1 CONSIDERATION OF APPLICATIONS FOR FUNDING

The Chair, Jonny Best, introduced the item and members discussed the grant applications contained in the report.

COMMITTEE RESOLUTION RCB2025/10

Moved: Mr Tim Sutton

Seconder: Cr Sophie Handford

- A. That the Raumati Community Board approves a Discretionary Grant of \$750.00 to the Whareroa Guardians Community Trust to assist with the costs of plant guards to support the Trust's annual planting programme at Whareroa Farm Reserve.
- B. That the Raumati Community Board approves a Discretionary Grant of \$750.00 to the Kāpiti US Marines Trust to assist with the costs of the Trust's annual Memorial Day service at Queen Elizabeth Park in May 2025.
- C. That the Raumati Community Board approves a Discretionary Grant of \$750.00 to the Kāpiti College Hauora to assist with the costs of establishing a breakfast club for students at the College.

CARRIED

RAUMATI COMMUNITY BOARD MEETING MINUTES

8 APRIL 2025

COMMITTEE RESOLUTION RCB2025/11

Moved: Mr Jonny Best

Seconder: Cr Sophie Handford

- D. That the Raumati Community Board notes the accountability reports received, as attached under a separate cover as Appendices 6-8.

CARRIED**9 TE WHAKAU I NGĀ ĀMIKI | CONFIRMATION OF MINUTES****9.1 CONFIRMATION OF MINUTES****COMMITTEE RESOLUTION RCB2025/12**

Moved: Mr Tim Sutton

Seconder: Cr Sophie Handford

That the minutes of the Raumati Community Board meeting of 25 February 2025 be accepted as a true and correct record.

CARRIED**10 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION****10.1 MATTERS UNDER ACTION**

Members of the Board discussed the matters under action and provided updates together with Sean Mallon, Group Manager Infrastructure and Asset Management, where appropriate.

11 KARAKIA WHAKAMUTUNGA | CLOSING KARAKIA

The Chair, Jonny Best thanked those in attendance and the **Poari ā-Hapori o Raumati | Raumati Community Board meeting closed at 8.09pm.**

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HEAMANA | CHAIRPERSON

10 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION**10.1 MATTERS UNDER ACTION**

Author: Jessica Mackman, Senior Advisor Governance

Authoriser: Sean Mallon, Group Manager Infrastructure and Asset Management

MATTERS UNDER ACTION

Attached as Appendix 1 are the current matters under action for the Raumati Community Board to review and note.

TAUNAKITANGA | RECOMMENDATIONS

That the Raumati Community Board meeting notes the attached matters under action.

NGĀ ĀPITI HANGA | ATTACHMENTS

1. Raumati Community Board Matters Under Action - as at May 2025 [↓](#)

Raumati Community Board – Matters Under Action Register (as at May 2025)

Matter	Date Added	Action/Progress	Responsible Board Member/Officer
Raumati South Entrance to Queen Elizabeth Park	25 February 2025	<p>At its meeting of 25 February 2025 during public speaking, residents of Raumati South shared concerns regarding the issue of dangerous driving, excessive speed and aggressive driver behaviour in the roads surrounding The Esplanade entrance to Queen Elizabeth Park. The residents requested the installation of traffic calming measures and improved lighting to mitigate the issues.</p> <p>Council Officers have since visited the site and as a result, a construction drawing is being finalised for installation of a speed hump (3.7m long x 75mm high x 6m wide approx.) opposite 92 The Esplanade. The work is likely to commence in the latter half of 2025 and residents will be notified prior.</p>	Sean Mallon
Pōhutukawa at Rosetta Road & Poplar Avenue	13 August 2024	<p>At its meeting of 13 August 2024 during public speaking, a resident of Raumati South shared concerns that a large pōhutukawa on Council land on the corner of Rosetta Road and Poplar Avenue is shading nearby properties and impacting the wellbeing of residents.</p> <p>Sean Mallon, Group Manager Infrastructure and Asset Management confirmed Council recently had the tree assessed though there were no plans for maintenance at this time. The tree could be reassessed at end of the 2024/2025 financial year if budget allowed.</p> <p>At its meeting of 17 September 2024, Tim Sutton confirmed he had been in contact with the Group Manager Infrastructure and Asset Management in regard to the prioritisation of this matter.</p> <p>At its meeting of 8 April 2025, Sean advised that quotes had been received for the maintenance of the tree – one to reduce the height by 30 percent and one to complete a crown lift (thinning out of the tree). Mr Mallon confirmed a crown lift would be completed, which is in budget and best supports the health of the tree.</p> <p>Council Officers have since completed the crown lift with the resident informing the contractors on site that they were happy with the outcome and increased sunlight.</p>	Tim Sutton & Sean Mallon
Raumati South Memorial Hall	25 June 2024	<p>At its meeting of 25 June 2024, the Raumati Community Board agreed to progress planning and work at the Raumati South Memorial Hall in collaboration with the Raumati South Residents' Association and Council officers.</p> <p>At the Raumati Community Board meeting of 13 August 2024, Tarn Sheerin noted the matter was a work in progress and she felt the hall required further work. Tarn recommended improvements to the fire door, some areas of flooring and the skate park. Tarn also suggested the installation of a mural and a legal graffiti wall.</p>	Tarn Sheerin
Arawa Street Speed Issue	19 March 2024	<p>At its meeting of 19 March 2024 during public speaking, a resident of Arawa Street shared concerns that a lack of traffic calming measures in Arawa Street, which has no footpaths, is compromising the safety of residents and others that use the street to access Raumati</p>	Sean Mallon

		<p>beach. Enquiries had been made to Council seeking the installation of a speed bump and signage.</p> <p>At its meeting of 8 April 2025, Sean Mallon, Group Manager Infrastructure and Asset Management noted the request was included in the Speed Management Database in November 2023. When preparation of the next Speed Management Plan commences in late 2025/early 2026, the request will be considered along with 70+ requests Council has received for traffic calming since the Speed Management Plan 2023-33 was approved by Council in October 2023.</p> <p>Council Officers have since visited the site and as a result, a construction drawing is being finalised for installation of a speed bump (600mm long x 75mm high x 4m wide approx.) between No's 14 and 16 Arawa Street. The work is likely to commence in the latter half of 2025 and residents will be notified prior.</p>	
Community Liaison Group for Kāinga Ora	17 October 2023	<p>The Raumatī Community Board distributed a letter to all households in the local area early October 2023 seeking expressions of interest for members of a Community Liaison Group to work with Kāinga Ora in relation to their proposed development on Raumatī Road. Expressions of interest closed 2 November 2023. A copy of the letter is available on the Board's Facebook page or on request.</p> <p>At its meeting of 17 October 2023, the Board resolved to appoint Deputy Chair Jonny Best to the Community Liaison Group (CLG) as the Raumatī Community Board representative.</p> <p>At its meeting of 28 November 2023, the Board confirmed that the CLG had been formed with 14 members and co-Chairs elected. The CLG had met and a meeting with Kāinga Ora was planned.</p> <p>At its meeting of 14 May 2024, the Board noted that Tarn Sheerin had attended a meeting of the CLG though the group were still awaiting a meeting with Kāinga Ora.</p> <p>At its meeting of 8 April 2025, Jonny Best noted that Kāinga Ora had communicated that the project was on hold and under review with options for the land being considered, including divestment.</p>	<p>Jonny Best</p> <p>Matter on hold</p>
Existing informal walking tracks linking Raumatī South with the Leinster Avenue/old State Highway One area be acknowledged and protected in any future development of this land.		<p><i>There is no update from Council officers on this matter.</i></p> <p>Council officers noted that the informal track referred to crosses land owned by Kāinga Ora. If the land is developed in the future and Council has the ability to input into the design and consenting for development, then Council can recommend that these informal connections be formalised and continued to be provided. However, as this is private property and the track appears to also go through school property Council may have limited ability to influence the design. It is suggested that the Raumatī Community Board follow up with Kāinga Ora as the landowner and request an undertaking from them that they will include this in any development proposed for the land.</p>	

11 KARAKIA WHAKAMUTUNGA | CLOSING KARAKIA