



# **RĀRANGI TAKE AGENDA**

## **Te Komiti Tuku Tahua Pūtea | Grants Allocation Committee (Creative Communities New Zealand) Meeting**

**I hereby give notice that a Meeting of the Te Komiti Tuku Tahua Pūtea |  
Grants Allocation Committee (Creative Communities Scheme) will be  
held on:**

**Te Rā | Date: Tuesday, 6 May 2025**

**Te Wā | Time: 9:30 am**

**Te Wāhi | Location: Council Chamber  
Ground Floor, 175 Rimu Road  
Paraparaumu**

**Brendan Owens  
Group Manager Customer and Community**

**Kāpiti Coast District Council**

**Notice is hereby given that a meeting of the Te Komiti Tuku Tahua Pūtea | Grants Allocation Committee (Creative Communities Scheme) will be held in the Council Chamber, Ground Floor, 175 Rimu Road, Paraparaumu, on Tuesday 6 May 2025, 9:30 am.**

**Te Komiti Tuku Tahua Pūtea | Grants Allocation Committee (Creative Communities Scheme) Members**

Mr Grant Stevenson	Chair
Cr Nigel Wilson	Member
Cr Glen Cooper	Member
Cr Rob Kofoed	Member
Mr Tama Porter	Member
Ms Michelle Scullion	Member
Ms Kim Tahiwī	Member
Ms Jennifer Turnbull	Member

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**1 NAU MAI | WELCOME**

**2 KARAKIA A TE KAUNIHERA | COUNCIL BLESSING**

I a mātou e whiriwhiri ana i ngā take kei mua i ō mātou aroaro *As we deliberate on the issues before us,*

E pono ana mātou ka kaha tonu ki te whakapau mahara huapai mō ngā hapori e mahi nei mātou. *We trust that we will reflect positively on the communities we serve.*

Me kaha hoki mātou katoa kia whaihua, kia tōtika tā mātou mahi, *Let us all seek to be effective and just,*

Ā, mā te māia, te tiro whakamua me te hihiri *So that with courage, vision and energy,*

Ka taea te arahi i roto i te kotahitanga me te aroha. *We provide positive leadership in a spirit of harmony and compassion.*

**3 WHAKAPĀHA | APOLOGIES**

**4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE | DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Notification from Elected Members of:

4.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and

4.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

**5 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA**

**6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS**

(a) Leave of Absence

(b) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

## 7 PŪRONGO | REPORTS

### 7.1 CREATIVE COMMUNITIES SCHEME - CONSIDERATION OF APPLICATIONS FOR FUNDING

Kaituhi | Author: **Nerita Clark, Arts Events Coordinator**

Kaiwhakamana | Authoriser: **Brendan Owens, Group Manager Customer and Community**

### TE PŪTAKE | PURPOSE

- 1 This report presents applications for Creative Communities Scheme funding for consideration by the Creative Communities Assessment Committee (sub-committee of the Grants Allocation Committee).

### HE WHAKARĀPOPOTO | EXECUTIVE SUMMARY

- 2 An executive summary is not required for this report.

### TE TUKU HAEPAPA | DELEGATION

- 3 This The Grants Allocation Committee may make a decision to approve grant moneys under Section B.6 of the Governance Structure and Delegations:  
*The Committee will consider and allocate grant moneys in accordance with the meeting cycles and criteria of five granting programmes, including money granted by Creative New Zealand.*

### TAUNAKITANGA | RECOMMENDATIONS

- A. That the Grant Allocation Committee grants Ms Bryony Rogers \$\_\_\_\_\_ from the Creative Communities Scheme to assist with the project "Creative Writing Gathering".
- B. That the Grant Allocation Committee grants Kapiti Women's Health Collective Inc \$\_\_\_\_\_ from the Creative Communities Scheme to assist with the project "Have a Go Arts Programme".
- C. That the Grant Allocation Committee grants Music Festivals and Events NZ Board \$\_\_\_\_\_ from the Creative Communities Scheme to assist with the project "SpringFest '25 Jazz in the Gardens".
- D. That the Grant Allocation Committee grants Coast Access Radio \$\_\_\_\_\_ from the Creative Communities Scheme to assist with the project "Focus on Arts Programme".
- E. That the Grant Allocation Committee grants Wonderlight Theatre Aotearoa \$\_\_\_\_\_ from the Creative Communities Scheme to assist with the project "The Home Inside comes to Kapiti".
- F. That the Grant Allocation Committee grants WIDance \$\_\_\_\_\_ from the Creative Communities Scheme to assist with the project "Kapiti Inclusive dance classes".
- G. That the Grant Allocation Committee grants In Other Words, Ōtaki Manatapu \$\_\_\_\_\_ from the Creative Communities Scheme to assist with the project "In Other Words, Ōtaki".
- H. That the Grant Allocation Committee grants Kapiti Coast Photographic Society \$\_\_\_\_\_ from the Creative Communities Scheme to assist with the project "Kapiti in Focus".
- I. That the Grant Allocation Committee grants Miss Cloe Willetts \$\_\_\_\_\_ from the Creative Communities Scheme to assist with the project "EQ Storytelling Children's Creative and Life Writing Workshop".
- J. That the Grant Allocation Committee grants Mostly Music \$\_\_\_\_\_ from the Creative Communities Scheme to assist with the project "Mostly Music – Live Music Series".

- K. That the Grant Allocation Committee grants Mr Mauricio Benega \$\_\_\_\_\_ from the Creative Communities Scheme to assist with the project “Adhesive Vinyl Mosaic Art Workshop”.
- L. That the Grant Allocation Committee grants Ms Hester Paul \$\_\_\_\_\_ from the Creative Communities Scheme to assist with the project “Dementia Friendly Art Class”.
- M. That the Grant Allocation Committee grants Betsy & Mana Productions \$\_\_\_\_\_ from the Creative Communities Scheme to assist with the project “HINA”.
- N. That the Grant Allocation Committee grants Miss Lily-Jean Redgrave \$\_\_\_\_\_ from the Creative Communities Scheme to assist with the project “The Paekākāriki Potluck and Arts Exchange”.
- O. That the Grant Allocation Committee grants The Shed Project Kapiti Ltd \$\_\_\_\_\_ from the Creative Communities Scheme to assist with the project “Creative Space Pottery Programme”.
- P. That the Grant Allocation Committee grants Kapiti BMX Club \$\_\_\_\_\_ from the Creative Communities Scheme to assist with the project “Mural for the shed at the Kapiti BMX Club track in Te Atiawa park, Paraparaumu Beach”.

## TŪĀPAPA | BACKGROUND

- 4 The Kāpiti Coast District Council (the Council) administers the Creative Communities Scheme under contract with Creative New Zealand. The funds are allocated nationally by Creative New Zealand on a population basis and distributed locally in accordance with their guidelines.
- 5 The Scheme was established to provide support to arts and cultural activities taking place within a local area. For the purposes of the Scheme, art is defined as “all forms of creative and interpretative expression”.
- 6 There are two funding allocation rounds per year. This report pertains to the second funding round for the financial year 2024/25. Applications for the current round closed on Wednesday 26 March 2025. Staff check each application for eligibility and then Committee members assess them individually prior to this meeting.
- 7 Table shows the grant allocations and costs for 2024/25

Allocations (Costs) (All figures are exclusive of GST).	\$
Creative NZ 2024/25 grant for full year	\$48,548.40
Council 2024 budget for 2024/25	\$60,104.00
Returned grants from Round 2, 2023/24	\$1,894.00
Advertising for the full year (Budgeted at about 10% of total Creative NZ allocation)	(\$4,854.00)
Net figure of funding available for grants 2024/25 ( <i>includes returned grants</i> )	\$61,998.00
Net figure of funding available for grants Round 2 (May 2025)	\$30,518.00
Funding requested from CCS grant applications - Round 2 (May 2025)	\$42,781.00

## HE KŌRERORERO | DISCUSSION

- 8 Creative New Zealand allocated **\$48,548.40** for Kāpiti Coast District Council for the 2024/25 financial year. Council budgeted **\$60,104.00** in 2024/25 for grant funding.
- 9 Creative New Zealand allows for up to 10% of its allocation to be used for advertising and promotion. For this financial year, \$4,854.00 was allocated for promotion costs.

- 10 The net figure available for grants over the full year comes to **\$61,998.00**.
- 11 The total available for grant funding in Round 2 May 2025 is **\$30,518.00**.
- 12 We received 18 applications to submit to the Committee for consideration. Two application were withdrawn due to a change in project plan, and project delay. 16 applications are listed for recommendation. The total requested is **\$42,781.00** which exceeds the funds available for this funding round by **\$12,263.00**.
- 13 The purpose of the Scheme, as set out by Creative New Zealand, is to stimulate and provide support to arts and cultural activities that increase participation and increase the range and diversity of projects that make the arts more attractive and relevant to the various local communities.
- 14 Creative New Zealand notes that a community is defined by the people within it, and can include religious, cultural, or other self-defined community.
- 15 The purpose of the Creative Communities Scheme is to support “grassroots” activities.
- 16 Creative New Zealand requires Councils to have representation from Māori on the Assessment committee and seeks feedback in its regular surveys about how the council encourages application with a Toi Māori focus.

#### Eligibility

- 17 Creative New Zealand stipulates those projects considered under this Scheme should:
  - take place within the Kāpiti Coast District; and/or
  - produce benefits that are largely experienced within the Kāpiti Coast District.

#### Priorities

- 18 Projects seeking assistance must meet at least one of three funding criteria set by Creative New Zealand. These are:
  - **Access and Participation:** creating opportunities for local communities to engage with and participate in local arts activities.
  - **Diversity:** supporting diverse arts and cultural traditions of our local communities, to enrich cultural diversity; and
  - **Young people:** enabling and encouraging young people under 18 years to engage with and actively participate in the arts.

#### Applications

- 19 The schedule of applications for funding, a summary of the applications and further supporting information will be provided to the Committee members through the SmartyGrants platform (*grant program application management system*).
- 20 Successful applicants are required to return a project accountability report and to participate in any funding audit of their organisation or project conducted by the Kāpiti Coast District Council. Staff track the receipt of the project accountability reports and will report highlights of completed projects to the Grants Allocation Committee at the meeting.

#### He take | Issues

- 21 The Committee does have discretion to allow extensions for grant recipients who have not been able to complete their projects or hold their event during the timeframe.

#### Ngā kōwhiringa | Options

- 22 A Creative Communities assessment committee has discretion in certain “grey areas”, or in relation to particular priorities decided by that committee. Creative New Zealand advises committees to always consider “Does this project benefit the arts?”



- 23 All applications are checked by staff for eligibility and those submitted can be considered eligible according to the Guidelines and advice received from Creative New Zealand. For the applications involving school students, Creative New Zealand has advised that they satisfy the criteria as being outside of curriculum delivery.
- 24 We sometimes receive an application for funding at an aspect or stage of a large programme or project as a separate project, Creative New Zealand advises that such applications meet eligibility criteria, including projects that have received Creative New Zealand funding for an earlier stage of the project.

#### **Mana whenua**

- 25 Creative New Zealand requires that at least one representative from local iwi sits on the assessment panel or committee. This Committee includes up to three iwi representatives nominated by Te Whakaminenga o Kāpiti. The decision for nomination for that representative currently is sitting with Te Whakaminenga. If no representative is nominated before the meeting, the committee should ensure they consider applications from a Te Ao Māori perspective as part of their decision-making.

#### **Panonitanga Āhuarangi me te Taiao | Climate change and Environment**

- 26 Funding priority may be given to those applicants who address climate change inside their planning or reflect climate change ideals within their application i.e. zero waste.

#### **Ahumoni me ngā rawa | Financial and resourcing**

- 27 The Creative Communities Scheme Assessors Guide provides information and guidance about taking a strategic approach to making funding decisions that represent the best use of the funds available and deliver strongly to the funding criteria from Creative New Zealand.

#### **Tūraru ā-Ture me te Whakahaere | Legal and Organisational Risk**

- 28 There are no legal considerations.

#### **Ngā pānga ki ngā kaupapa here | Policy impact**

- 29 There is no policy consideration.

### **TE WHAKAWHITI KŌRERO ME TE TŪHONO | COMMUNICATIONS & ENGAGEMENT**

- 30 An engagement plan is not needed to implement this decision.
- 31 We undertook a broad promotional campaign to advertise the Scheme and the applications for this funding round, through a variety of channels.

#### **Te mahere tūhono | Engagement planning**

- 32 An engagement plan is not needed to implement this decision.

#### **Whakatairanga | Publicity**

- 33 A press release will be prepared to publicise the funding decisions and the projects and activities supported by these grants.

### **NGĀ ĀPITI HANGA | ATTACHMENTS**

Nil

## 8 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

### 8.1 CONFIRMATION OF MINUTES

Author: Evan Dubisky, Advisor Democracy Services

Authoriser: Brendan Owens, Group Manager Customer and Community

#### Taunakitanga | Recommendations

- A. That the minutes of the Grants Allocation Committee (Creative Communities New Zealand) meeting of 3 September 2024 be accepted as a true and correct record.
- B. That resolutions GACC2024/14 Part L and GACC2024/15 Part V passed at the Grants Allocation Committee (Creative Communities New Zealand) meeting of 3 September 2024 be altered to read:

#### GACC2024/14

- L. ~~That the Grant Allocation Committee grants Kāpiti Art Studio \$2300.00 from the Creative Communities Scheme to assist with the project "Recycled paper clay workshop".~~
- L. That the Grant Allocation Committee declines funding for the grant application from KAPITI ARTS & CRAFTS SOCIETY INCORPORATED to assist with the project "Cash and Carry" Exhibition December 2024".

#### GACC2024/15

- V. ~~That the Grant Allocation Committee declines funding for the grant application from KAPITI ARTS & CRAFTS SOCIETY INCORPORATED to assist with the project "Cash and Carry" Exhibition December 2024".~~
- V. That the Grant Allocation Committee grants Kāpiti Art Studio \$2300.00 from the Creative Communities Scheme to assist with the project "Recycled paper clay workshop".

#### NGĀ ĀPITI HANGA | ATTACHMENTS

- 1. Unconfirmed Minutes of the 3 September 2024 Grants Allocation Committee (Creative Community New Zealand) Meeting [↗](#)

GRANTS ALLOCATION COMMITTEE (CREATIVE COMMUNITIES NEW ZEALAND) MEETING MINUTES 3 SEPTEMBER 2024

MINUTES OF KAPITI COAST DISTRICT COUNCIL  
GRANTS ALLOCATION COMMITTEE (CREATIVE COMMUNITIES NEW ZEALAND) MEETING  
HELD AT THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU  
ON TUESDAY, 3 SEPTEMBER 2024 AT 9.46AM

**PRESENT:** Mr Grant Stevenson (Chair), Cr Nigel Wilson, Cr Rob Kofoed, Cr Glen Cooper, Ms Michelle Scullion, Ms Jennifer Turnbull

**IN ATTENDANCE:** Mr Brendan Owens, Ms Sonja Williams, Ms Nerita Clark, Ms Anna Smith, Mr Evan Dubisky, Ms Jessica Mackman

**WHAKAPĀHA | APOLOGIES:** Mr Tama Porter, Ms Kim Tahiwī

**LEAVE OF ABSENCE:** Nil

**1 NAU MAI | WELCOME**

The Chair, Grant Stevenson, welcomed everyone to the meeting.

**2 KARAKIA A TE KAUNIHERA | COUNCIL BLESSING**

Ms Michelle Scullion opened the meeting with the Council blessing.

**3 WHAKAPĀHA | APOLOGIES**

**APOLOGY**

**COMMITTEE RESOLUTION GACC2024/11**

Moved: Chair Grant Stevenson

Seconder: Cr Nigel Wilson

That the apologies for Ms Kim Tahiwī and Mr Tama Porter be accepted.

**CARRIED**

**4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE | DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Ms Jennifer Turnbull declared an interest in the application from Ōtaki Pottery Club.

Mr Grant Stevenson declared an interest in the applications from Kāpiti Art Studio and Ms Rebecca Bond.

The Chair brought forward Item 6 – Ngā Take A Ngā Mema | Members' Business.

**6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS**

- (a) No leaves of absence were requested at this meeting.
- (b) The Chair had not been advised of any matters of an urgent nature prior to the commencement of the meeting.

**GRANTS ALLOCATION COMMITTEE (CREATIVE COMMUNITIES NEW ZEALAND) MEETING MINUTES 3 SEPTEMBER 2024**

**5 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA**

Ms Louise Waterworth of Kapiti Women's Health Collective Inc spoke to their grant application and answered questions from elected members.

**TABLED DOCUMENTS**

Louise Waterworth tabled the following document:	
<b>Appendices</b>	
1	Tabled Document from Kapiti Women's Health Collective

Ms Katherine Joyce-Kellaway of Ōtaki Pottery Club spoke to their grant application and answered questions from elected members.

Ms Jan Bolwell of HANDSTAND PRODUCTIONS spoke to their grant application and answered questions from elected members.

Mr Hamish Campbell of Zeal Youth Trust Aotearoa - Kapiti (formerly Zeal Education Trust) spoke to their grant application and answered questions from elected members.

Mr Tony Fuell of Mulled Wine Concerts spoke to their grant application and answered questions from elected members.

Ms Anja Wilhelmer spoke to her grant application and answered questions from elected members.

Ms Debbie Donnelly spoke to their grant application and answered questions from elected members.

Ms Ingrid Prosser spoke to their grant application and answered questions from elected members.

Ms Shona Jaunas of Circle of Fifths spoke to their grant application and answered questions from elected members.

Ms Anne White of KAPITI ARTS & CRAFTS SOCIETY INCORPORATED spoke to their grant application and answered questions from elected members.

Cr Glen Cooper left the meeting at 11:13am and returned at 11:14am.

Mr Denis Wood, Mr Jack Rowe, Ms Emma Flintoff, Mr Bill Morris and Mr Mark Woodward of The Shed project Kapiti spoke to their grant application and answered questions from elected members.

Ms Kirsty Doyle of Ōtaki Promotions Group spoke to their grant application and answered questions from elected members.

Ms Amanda Kemp of Kapiti Music Centre spoke to their grant application and answered questions from elected members.

Mr Nigel MacIntyre (via Zoom) of Orpheus Choir Wellington spoke to their grant application and answered questions from elected members.

Keryn Mells and Kirsten Le Harivel spoke to their grant application and answered questions from elected members.

**6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS**

Item 6 – Ngā Take A Ngā Mema | Members' Business was moved to an earlier part of the meeting.

The meeting adjourned at 11:55am and resumed at 12:04pm.

## GRANTS ALLOCATION COMMITTEE (CREATIVE COMMUNITIES NEW ZEALAND) MEETING MINUTES 3 SEPTEMBER 2024

## 7 PŪRONGO | REPORTS

## 7.1 CREATIVE COMMUNITIES SCHEME - CONSIDERATION OF APPLICATIONS FOR FUNDING

Ms Nerita Clark, Arts Events Coordinator, introduced the report by summarising the number of applicants, details of the funding pool, which applicants were not able to be present for public speaking time. Ms Clark advised members that applicants were still eligible if they did not speak to their application at the meeting.

**COMMITTEE RESOLUTION GACC2024/12**

Moved: Chair Grant Stevenson

Seconder: Ms Michelle Scullion

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
7.1 – Creative Communities Scheme - Consideration of Applications for Funding	Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
	Section 7(2)(b)(ii) - withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**CARRIED**

Cr Rob Kofoed left the meeting during the public excluded session and did not return.

**COMMITTEE RESOLUTION GACC2024/13**

Moved: Cr Nigel Wilson

Seconder: Ms Michelle Scullion

That the meeting moves out of public excluded business.

**CARRIED**

**GRANTS ALLOCATION COMMITTEE (CREATIVE COMMUNITIES NEW ZEALAND) MEETING MINUTES 3 SEPTEMBER 2024**

**COMMITTEE RESOLUTION GACC2024/14**

Moved: Chair Grant Stevenson

Seconder: Cr Nigel Wilson

- A. That the Grant Allocation Committee grants Kapiti Women's Health Collective Inc. \$1453.64 from the Creative Communities Scheme to assist with the project "Have a Go' Arts Programme".
- B. That the Grant Allocation Committee grants Handstands Productions \$2439.25 from the Creative Communities Scheme to assist with the project "SUPPING with the Devil".
- C. That the Grant Allocation Committee grants Mulled Wine Concerts \$1000.00 from the Creative Communities Scheme to assist with the project "Mulled Wine Concerts in Paekakariki".
- D. That the Grant Allocation Committee grants Ms Anja Wilhelmer \$3500.00 from the Creative Communities Scheme to assist with the project "Breathe and Draw".
- E. That the Grant Allocation Committee grants Ms Debbie Donnelly \$3000.00 from the Creative Communities Scheme to assist with the project "Japan Kapiti NZ natural dye workshops".
- F. That the Grant Allocation Committee grants Mrs Ingrid Prosser \$2000.00 from the Creative Communities Scheme to assist with the project "Kapiti Poets".
- G. That the Grant Allocation Committee grants The Shed project Kapiti \$2495.25 from the Creative Communities Scheme to assist with the project "Shed Project Creative Space Christmas performance 2024".
- H. That the Grant Allocation Committee grants Ōtaki Promotions Group \$2700.00 from the Creative Communities Scheme to assist with the project "Ōtaki Kite Festival - Kite Festival Workshops".
- I. That the Grant Allocation Committee grants Kapiti Music Centre \$2500.00 from the Creative Communities Scheme to assist with the project "KMC Open Day and Concert".
- J. That the Grant Allocation Committee grants Ms Bryony Rogers \$2222.86 from the Creative Communities Scheme to assist with the project "Creative Writing gatherings".
- K. That the Grant Allocation Committee grants Orpheus Choir Wellington \$1000.00 from the Creative Communities Scheme to assist with the project "Colossal Chorale".
- L. That the Grant Allocation Committee grants Kāpiti Art Studio \$2300.00 from the Creative Communities Scheme to assist with the project "Recycled paper clay workshop".
- M. That the Grant Allocation Committee grants Keryn Mells \$1975.00 from the Creative Communities Scheme to assist with the project "Exploring art and nature through creative writing".
- N. That the Grant Allocation Committee declines funding for the grant application from The CanInspire Charitable Trust to assist with the project "CanBead Kapiti Coast".
- O. That the Grant Allocation Committee declines funding for the grant application from Circle of Fifths to assist with the project "Summer Shakespeare 2025".
- P. That the Grant Allocation Committee declines funding for the grant application from Island Custom Ltd to assist with the project "Collective Tapa Cloth workshop".
- Q. That the Grant Allocation Committee declines funding for the grant application from Zeal Youth Trust Aotearoa - Kapiti (formerly Zeal Education Trust) to assist with the project "Zeal Kapiti Holiday Hip-Hop Dance Workshops for Beginners".
- R. That the Grant Allocation Committee declines funding for the grant application from Music Festivals and Events NZ Board to assist with the project "Summer Music in the Park - Maclean Park".

GRANTS ALLOCATION COMMITTEE (CREATIVE COMMUNITIES NEW ZEALAND) MEETING MINUTES 3 SEPTEMBER 2024

- S. That the Grant Allocation Committee declines funding for the grant application from Paekakariki Surf Lifeguards Inc to assist with the project "Paekakariki Surf Club Cultural Artwork".
- T. That the Grant Allocation Committee declines funding for the grant application from Ōtaki Waka Hoe Charitable Trust to assist with the project "Tuia te hapori - Weaving Communities".

**CARRIED**

**COMMITTEE RESOLUTION GACC2024/15**

Moved: Cr Nigel Wilson

Seconder: Ms Michelle Scullion

- U. That the Grant Allocation Committee grants Ōtaki Pottery Club \$1000.00 from the Creative Communities Scheme to assist with the project "Have A Go".
- V. That the Grant Allocation Committee declines funding for the grant application from KAPITI ARTS & CRAFTS SOCIETY INCORPORATED to assist with the project "Cash and Carry" Exhibition December 2024".
- W. That the Grant Allocation Committee declines funding for the grant application from Ms Rebecca Bond to assist with the project "Jewellery making workshops".

**CARRIED**

Mr Grant Stevenson and Ms Jennifer Turnbull did not participate in the discussion and voting on these items due to previously declared interests.

**8 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES**

**8.1 CONFIRMATION OF MINUTES**

**COMMITTEE RESOLUTION GACC2024/16**

Moved: Cr Nigel Wilson

Seconder: Cr Glen Cooper

That the minutes of the Grants Allocation Committee (Community Grants) meeting of 4 June 2024 be accepted as a true and correct record.

**CARRIED**

**9 KARAKIA WHAKAMUTUNGA | CLOSING KARAKIA**

Ms Michelle Scullion closed the meeting with karakia.

**The Te Komiti Tuku Tahua Pūtea | Grants Allocation Committee (Creative Communities Scheme) meeting closed at 2:36pm.**

.....  
**HEAMANA | CHAIRPERSON**

**9 KARAKIA WHAKAMUTUNGA | CLOSING KARAKIA**

Kia tau ngā manaakitanga ki runga i a  
tātou katoa,

*May blessings be upon us all,*

Kia hua ai te mākihikihi, e kī ana

*And our business be successful.*

Kia toi te kupu

*So that our words endure,*

Kia toi te reo

*And our language endures,*

Kia toi te wairua

*May the spirit be strong,*

Kia tau te mauri

*May mauri be settled and in balance,*

Ki roto i a mātou mahi katoa i tēnei rā

*Among the activities we will do today*

Haumi e! Hui e! Taiki e!

*Join, gather, and unite! Forward together!*