



# **APPENDICES**

**Hui Kaunihera | Council Meeting  
Under Separate Cover**

**Thursday, 29 May 2025**



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# BUILDING A RESILIENT FUTURE FOR KĀPITI

Te whakatupu i te anamata  
manawaroa mō Kāpiti



## Annual Plan 2025/26

An update to Year Two of the 2024-34 Long-term Plan





# HOW TO CONTACT US

## Te whakapā mai ki a mātou

There's lots of ways we communicate with you and how you can get in touch and be involved in our mahi year round.

**Visit our website:** [www.kapiticoast.govt.nz](http://www.kapiticoast.govt.nz)

**Email us:** [kapiti.council@kapiticoast.govt.nz](mailto:kapiti.council@kapiticoast.govt.nz)

**Call us:** 04 296 4700 or freephone 0800 486 486 (including after hours)

**Visit us:**

Civic Building Service Centre  
175 Rimu Road, Paraparaumu  
9am–5pm, Monday to Friday

**Or our other service centres:**

Waikanae Library, Mahara Place, Waikanae  
Ōtaki Library, 81–83 Main Street, Ōtaki  
9am–5pm, Monday, Tuesday, Thursday, Friday  
and 10am–5pm Wednesdays

**Connect with us:**

Sign up for Everything Kāpiti, our weekly e-newsletter for Kāpiti residents, at [kapiticoast.govt.nz/EverythingKapiti](http://kapiticoast.govt.nz/EverythingKapiti).

Download Antenno, a free mobile app that we use to send Council-related notifications and you can use to report Council-related issues.

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# INTRODUCTION

## He Whakatakinga



## WHAT IS AN ANNUAL PLAN?

The 2024-34 Long-term Plan (LTP) was adopted in June 2024, setting in place a forecast of what Council expects to deliver over the next 10 years. It outlines the activities and projects we'll focus on and how they contribute towards achieving community outcomes and wider community wellbeing.

An Annual Plan describes how we deliver against our LTP. It enables us to refresh information and budgets for the coming year so that Council can set rates.

The Annual Plan for 2025/26 is an update to year two of the 2024-34 LTP. It needs to be read alongside the LTP, which provides significantly more detail on all aspects mentioned in this Annual Plan.



# A MESSAGE FROM OUR MAYOR AND CHIEF EXECUTIVE

## He Karere nā te Koromatua me Te Tumuaki

**PAPIAHĀ! TĒNĀ RAWA ATU KOUTOU, TE HAPORI O KĀPITI. NAU MAI! NAU MAI! AROHIA  
KI TŌ TATOU RAUTAKI Ā TAU 2025/26.**

### **WELCOME TO THE KĀPITI COAST DISTRICT COUNCIL'S ANNUAL PLAN 2025/26.**

On behalf of your Council, we're pleased to share our 2025/26 Annual Plan with you. This plan builds on year two of our 2024-34 Long-term Plan—our blueprint for building a resilient future for Kāpiti. As we continue to navigate big issues like climate change, managing growth and ensuring a strong economy, our focus remains clear: reducing debt, supporting our community's resilience, and living within a projected increase in rates revenue of 6.9% after growth. We know times are tough for many, and we've worked hard to keep costs manageable while ensuring our community thrives.

#### **Keeping rates under control**

For the 2025/26 year, the increase in rates revenue is 6.9% after growth, slightly below the forecast 7% outlined in our Long-Term Plan. Achieving this wasn't easy. Rising costs threatened to push the increase to 10.1%, but we made some tough calls and trimmed just over \$3 million from our operating budgets to stay on track. To put it simply, we've prioritised your needs and operating costs for essential infrastructure and services.

#### **Investing in a resilient Kāpiti**

While affordability is crucial, we're equally committed to building a stronger, more resilient community. For 2025/26, our \$85 million capital works programme includes several exciting initiatives. In Ōtaki we will complete the strengthening of the Civic Theatre to ensure it can withstand earthquakes, as well as finishing the new water reservoir and wastewater gravity main.

We will make significant progress on the Kenakena catchment flood control project to enhance safety and resilience, complete the upgrade of the Paraparaumu wastewater treatment plant, and progress the delivery of Te Ara Whetu, a modern, accessible community library that will be a hub for connection and learning in Waikanae.

#### **Navigating government reforms**

From a Government reform perspective this is going to be a big year. At the time of writing this plan, Council was responding to the Government's Local Water Done Well reform programme. In March and April this year Council consulted the community on two options for the future management and delivery of Kāpiti Coast water services (drinking water, wastewater, and stormwater).





Council will meet to decide on a water services delivery model at the end of May and must deliver a Water Services Delivery Plan to the Government by 3 September 2025. New water arrangements are not expected to come into effect until 2027/28 to meet the Government's deadlines and any changes to how water services are delivered in Kāpiti will be reflected in our 2027-37 Long-term Plan.

It's not yet clear how the Government's "Back to Basics" reform will affect us as a Council and you as ratepayers. Until we know more, we will continue to prioritise essential infrastructure and services and ensure ratepayers' money is spent efficiently.

### Staying connected with you

Your support, understanding, and input are vital as we continue to work alongside you to navigate the big issues and build a resilient and connected Kāpiti where everyone can thrive.

That's why we're committed to keeping the conversation going and encouraging you to stay engaged with the work we're doing. From delivering essential services to advancing major projects, our aim is to create a district we can all be proud of.

We'll keep sharing updates on our progress and invite you to join us in shaping the future of Kāpiti. Let's keep moving forward together.

Ngā mihi nui.



**Janet Holborow**  
Mayor of Kāpiti Coast District Council  
Koromatua o te Kaunihera a Rohe o Kāpiti




**Darren Edwards**  
Chief Executive  
Te Tumuaki Rangatira





### Looking for more information?

Dive deeper into the following information:

- Get updated on our goals and key focus areas. Go to Where we're heading – progress on our strategic direction on page 14.
- See what capital projects we've planned for the upcoming year. Go to Capital Works Programme for 2025/26 on page 56.
- See more detail on how we finance each of our activities. Go to the Funding Impact Statement for each activity on pages 23 through to 53.
- Find detailed information on our forecast financial position. Go to Financial Statements on pages 67 through to 95.

# PLANNED ACTIVITY COST PER RATEPAYER

The information below highlights what Council delivers and what ratepayers actually pay for these services. More detailed financial information can be found in the Funding Impact Statement for each activity - click on the symbol beside the activity (e. g.  for water management) to view.

Council services provided		A Total operating costs <sup>⊕</sup>	B Income to offset operating costs <sup>⊕</sup>	A - B = C Net operating cost <sup>⊕</sup>	Indicative cost per rating unit per week <sup>⊖</sup>
	Wastewater Management	\$12.5 m	\$0.2 m	\$12.4 m	\$9.30
	Water Management	\$13.7 m	\$0.4 m	\$13.4 m	\$10.04
	Stormwater Management	\$8.5 m	\$0.1 m	\$8.4 m	\$6.30
	Three Waters Total	\$34.7 m	\$0.6 m	\$34.1 m	\$25.63
	Access & Transport	\$25.3 m	\$8.3 m	\$17.0 m	\$12.76
	Recreation & Leisure	\$18.1 m	\$2.1 m	\$16.0 m	\$12.03
	Regulatory Services	\$13.8 m	\$6.8 m	\$7.0 m	\$5.28
	Parks & Open Spaces	\$10.7 m	\$0.7 m	\$10.1 m	\$7.55
	Community Facilities	\$8.5 m	\$1.4 m	\$7.1 m	\$5.32
	Districtwide Planning	\$7.6 m	\$0.1 m	\$7.6 m	\$5.68
	Sustainability & Resilience	\$3.5 m	\$0.6 m	\$2.9 m	\$2.20
	Governance	\$3.4 m	-	\$3.3 m	\$2.49
	Community Support	\$2.0 m	-	\$2.0 m	\$1.49
	Economic Development	\$2.8 m	\$0.1 m	\$2.7 m	\$2.02
	Tangata Whenua	\$3.1 m	-	\$3.1 m	\$2.33
	Coastal Management	\$1.2 m	-	\$1.2 m	\$0.87
	Total rest of Council	\$100.0 m	\$20.1 m	\$79.9 m	\$60.02
	Total	\$134.7 m	\$20.7 m	\$114.0 m	\$85.65

- ⊕ Costs include day-to-day expenses including staff costs, overheads, utilities, maintenance, supplies, interest on debt, and asset depreciation.
- ⊖ Ratepayer funded operating costs are those funded only by rates. Costs covered by government subsidies and user fees and charges are excluded.
- ⊖ Net operating cost is net of rates remissions and rates paid on Council-owned properties of \$2.3 million. Gross rates revenue for 2025/26 is \$116.3 million.
- ⊖ Number of rating units 25,600. The impact on your property depends on its value, type, location and amount of water consumed.

# ANNUAL PLAN DISCLOSURE STATEMENT

## Te tauākī mō te whai aratohu ahumoni

The purpose of this statement is to disclose Council's planned financial performance in relation to various benchmarks to enable the assessment of whether Council is prudently managing its revenue, expenses, assets, liabilities, and general financial dealings. Council is required to include this statement in its Annual Plan in accordance with the Local Government (Financial Reporting and Prudence) Regulations 2014.

Benchmark	Quantified Upper Limit	Planned	Met
Rates affordability			
Rates (Income) affordability	\$118.7 million	\$116.3 million	Yes
Rates (increase) affordability	8.0%	6.9%	Yes
Debt affordability benchmark	\$394.5 million	\$307 million	Yes <sup>1</sup>
Balanced budget benchmark	100%	105%	Yes <sup>2</sup>
Essential services benchmark	100%	197%	Yes <sup>3</sup>
Debt servicing benchmark	10%	7.4%	Yes

1. The quantified limit for planned net debt is 280% of Total Operating Income. Net debt as at June 2026 is forecast to be 218% of total operating income.
2. Council meets the balanced budget benchmark for the year if revenue (excluding development and financial contributions, vested assets, gains on derivative financial instruments, and revaluations of property, plant and equipment) for the year exceeds operating expenses (excluding losses on derivative financial instruments and revaluations of property, plant and equipment) for the year. The balanced budget benchmark is "met" if the measure is greater than or equal to 100%.
3. Council meets the essential services benchmark for a year if capital expenditure on network services for the year equals or is greater than depreciation on network services for the year. The essential services benchmark is "met" if the measure is greater than or equal to 100%.

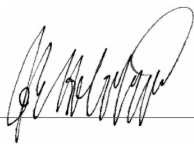
# STATEMENT OF COMPLIANCE

## Te tauāki mō te whai ture

The elected members and management of Kāpiti Coast District Council confirm that all the relevant statutory requirements of Part 6 of the Local Government Act 2002 have been complied with.

We accept responsibility for the preparation of the Annual Plan 2025/26 and the prospective financial statements presented, including the assumptions underlying the statements.

In our opinion, the Annual Plan provides a reasonable basis for integrated decision-making, including participation by the community, and subsequent accountability to the community about the Council's activities.



**Janet Holborow**  
Mayor of Kāpiti Coast District Council  
Koromatua o te Kaunihera a Rohe o Kāpiti

29 May 2025



**Darren Edwards**  
Chief Executive  
Te Tumuaki Rangatira

29 May 2025

# YOUR COUNCIL

## Tōu Kaunihera

### ELECTED MEMBERS

The Kāpiti Coast District Council consists of a Mayor and 10 councillors. Three Kāpiti Coast District councillors are elected from across the district and seven are elected from four wards.



**Janet Holborow**

Mayor, Kāpiti Coast District Council  
janet.holborow@kapiticoast.govt.nz



**Glen Cooper**

Paraparaumu Ward Councillor  
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**Lawrence Kirby**

Deputy Mayor and Districtwide Councillor  
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**Martin Halliday**

Paraparaumu Ward Councillor  
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**Rob Kofoed**

Districtwide Councillor  
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**Sophie Handford**

Paekākāriki-Raumati Ward Councillor  
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**Liz Koh**

Districtwide Councillor  
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**Jocelyn Prvanov**

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**Kathy Spiers**

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**Shelly Warwick**

Ōtaki Ward Councillor  
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**Nigel Wilson**

Waikanae Ward Councillor  
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## COUNCIL MEETINGS AND COMMITTEES

Council | Kaunihera

Te Whakaminenga o Kāpiti

Strategy, Operations and Finance Committee  
Te Komiti Rautaki, Whakahaere, me te Ahumoni

Social Sustainability Subcommittee  
Te Komiti Whāiti Toitūtanga Pāpori

Climate and Environment Subcommittee  
Te Komiti Whāiti Āhuarangi me te Taiao

Risk and Assurance Committee  
Te Komiti Whakamauru Tūraru

Chief Executive Performance and Employment Committee  
Te Komiti Arotake Mahi a te Tumu Whakarae

Campe Estate Committee  
Te Komiti mō te Waihotanga Iho a Campe

Grants Allocation Committee  
Te Komiti Tuku Tahua Pūtea

Appeals Hearing Committee 2022–25  
Te Komiti Rongonga Pira

## COMMUNITY BOARDS

### Ōtaki Community Board

**Cam Butler**

Chair  
cam.butler@kapiticoast.govt.nz

**Simon Black**

Deputy Chair  
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**Jackie Elliott**

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**Chris Papps**

Christine.Papps@kapiticoast.govt.nz

### Paekākāriki Community Board

**Kelsey Lee**

Chair  
kelsey.lee@kapiticoast.govt.nz

**Sorcha Ruth**

Deputy Chair  
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**Christian Judge**

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**Sean McKinley**

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### Paraparaumu Community Board

**Glen Olsen**

Chair  
glen.olsen@kapiticoast.govt.nz

**Guy Burns**

Deputy Chair  
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**Bernie Randall**

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**Karl Webber**

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### Raumati Community Board

**Bede Laracy**

Chair  
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**Jonny Best**

Deputy Chair  
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**Tarn Sheerin**

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**Tim Sutton**

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### Waikanae Community Board

**Michael Moore**

Chair  
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**Richard Mansell**

Deputy Chair  
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**Tonchi Begovich**

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**Michelle Lewis**

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# STRATEGIC DIRECTION

E ahu ana tātou ki hea

# WHERE WE'RE HEADING - PROGRESS ON OUR STRATEGIC DIRECTION

## OUR VISION

### TOITŪ KĀPITI

**Supporting sustainable development and communities by a strengthened focus on place, people, and partnership.**

### OUR COMMUNITY OUTCOMES

Our community outcomes help us respond to our challenges and keep our focus on what matters most – the cultural, economic, environmental, and social wellbeing of all the people in our district.

#### Working with our mana whenua partners

We are committed to our partnership with mana whenua, and ensuring we address and prioritise issues of importance for our iwi partners. Appointed mana whenua representatives have a seat at our governance table, and we work together in mana-enhancing ways for our community.



#### Place

**Our place is resilient and liveable for current and future generations.**

Our natural environment, water, land, and infrastructure remains accessible, well maintained and protected from degradation, including climate change impacts as we grow.

#### People

**Tāngata/people are supported to live, work, and play in our district.**

Our people have access to services, resources, and opportunities that enable them to lead healthy, fulfilling lives and feel connected within their communities.

#### Partnership

**We partner with others to connect, facilitate, and advocate for the good of all in Kāpiti.**

Our community is involved in decisions that affect Kāpiti, and business, government, and community groups work together to ensure resources and funds support our economic needs.

**These outcomes are our focus for the Long-term Plan 2024–34 (LTP), with our financial and infrastructure strategies underpinning how we'll achieve them.**

# TOP TEN PRIORITIES

## COUNCIL'S TOP 10 PRIORITIES HELP DELIVER ON OUR COMMUNITY OUTCOMES.

The priorities are mapped across the needs of the community:

PLACE 	
YOUR NEEDS	OUR PRIORITY
<b>Looking after our rivers, streams, and oceans; and ensuring supporting infrastructure is resilient and in top condition.</b>	<b>A</b> Develop a plan to address inland flooding and ponding – stormwater, infrastructure, and the impacts of 3-waters reforms.
<b>TARGETED ACTIONS</b>	<b>Starting 2025/26</b>
<b>Ongoing from prior years</b>	
<ul style="list-style-type: none"> <li>Set out a plan for the health and restoration of streams.</li> <li>Use "whole-of-catchment" focus to manage quality, flow, and sediment levels.</li> <li>Optimise water reforms, transition, incl delivery of infrastructure plans.</li> </ul>	<ul style="list-style-type: none"> <li>Implement Kāpiti Whaitua recommendations and Greater Wellington regional plan change requirements.</li> <li>Introduce working arrangements to optimise our water ecosystem.</li> </ul>
YOUR NEEDS	OUR PRIORITY
<b>Making the most of our land so that we meet the needs of current and future residents in a sustainable way.</b>	<b>B</b> Implement a 'good' growth strategy that balances needs for housing & our environment, via appropriate district & regional spatial planning.
<b>TARGETED ACTIONS</b>	<b>Starting 2025/26</b>
<b>Ongoing from prior years</b>	
<ul style="list-style-type: none"> <li>Revisit implementation of Te Tupu Pai so that environmental wellbeing and open spaces are optimised.</li> <li>Take a more balanced regulatory approach to consenting to drive 'good growth'.</li> </ul>	<ul style="list-style-type: none"> <li>Work with partners on next steps for Kāpiti Coast Airport including updating the regional policy statement.</li> <li>Extend the CDO to ensure infrastructure for growth (including jobs, health, education, transport) is planned across the district.</li> </ul>
YOUR NEEDS	OUR PRIORITY
<b>A healthy, enhanced natural environment for us to live as a part of, so that we are resilient to climate change, as our population grows.</b>	<b>C</b> Develop a climate strategy, to reach our bold emissions reduction goals, and an environment strategy to set out the state of the environment, and how we enhance it.
<b>TARGETED ACTIONS</b>	<b>Starting 2025/26</b>
<b>Ongoing from prior years</b>	
<ul style="list-style-type: none"> <li>Introduce climate and environment action plan.</li> <li>Report on state of the environment.</li> <li>Activate community response to waste minimisation management.</li> <li>Be a role model - implement sustainable practices.</li> </ul>	<ul style="list-style-type: none"> <li>Introduce the creativity and heritage strategy, with joint funding arrangements with central government.</li> <li>Report on inclusion and accessibility goals, and intergenerational inequity.</li> </ul>

## PEOPLE

YOUR NEEDS	OUR PRIORITY
<b>Supporting the rights of all people in Kāpiti to connect and participate in community life now and in the future.</b>	<b>D</b> Increase inclusive spaces and creative opportunities for all, and ensure intergenerational inequity is addressed.
<b>TARGETED ACTIONS</b>	
<b>Ongoing from prior years</b> <ul style="list-style-type: none"> <li>Progress review of community safety and initiate creativity &amp; heritage strategy.</li> <li>Partner with iwi to progress 'by Māori for all' solutions.</li> <li>Progress community hubs in Paraparaumu, Waikanae, and Ōtaki Libraries.</li> </ul>	<b>Starting 2025/26</b> <ul style="list-style-type: none"> <li>Introduce the creativity and heritage strategy, with joint funding arrangements with central government.</li> <li>Report on inclusion and accessibility goals, and intergenerational inequity.</li> </ul>
YOUR NEEDS	OUR PRIORITY
<b>Ensuring the Kāpiti economy thrives, so that people can 'make a living' in our District.</b>	<b>E</b> Enable residents to earn a living in Kāpiti, through increased tourism and economic development.
<b>TARGETED ACTIONS</b>	
<b>Ongoing from prior years</b> <ul style="list-style-type: none"> <li>Refresh the economic development strategy.</li> <li>Implement the Workforce Plan.</li> </ul>	<b>Starting 2025/26</b> <ul style="list-style-type: none"> <li>Implement the economic development strategy.</li> <li>Support and nurture the Economic Development Kotahitanga Board (EDKB).</li> <li>Review regulatory fees and structure.</li> </ul>
YOUR NEEDS	OUR PRIORITY
<b>Improving access to affordable, warm, dry and safe housing options that meets our local need.</b>	<b>F</b> Implement the housing strategy.
<b>TARGETED ACTIONS</b>	
<b>Ongoing from prior years</b> <ul style="list-style-type: none"> <li>Introduce the new Affordable* Housing Entity or approach to improve access to long-term housing solutions.</li> <li>Develop older persons' housing.</li> </ul>	<b>Starting 2025/26</b> <ul style="list-style-type: none"> <li>Improve access to social housing through partnership.</li> <li>Introduce older persons' housing strategy including Council's role in housing.</li> </ul>
YOUR NEEDS	OUR PRIORITY
<b>Improving our overall health through access to affordable health services in our community.</b>	<b>G</b> Shape the design for a health strategy to create more coordination and more service.
<b>TARGETED ACTIONS</b>	
<b>Ongoing from prior years</b> <ul style="list-style-type: none"> <li>Advocate local solutions to health needs to central government and Ministers.</li> </ul>	<b>Starting 2025/26</b> <ul style="list-style-type: none"> <li>Advocate local solutions to health needs.</li> <li>Implement the health strategy action plan.</li> </ul>



## PARTNERSHIP

### YOUR NEEDS

**Ensuring the community is involved in decisions about Kāpiti's future.**

### TARGETED ACTIONS

#### Ongoing from prior years

- Land aspirations for Kāpiti life in 2060+.
- Secure central government & other funding sources.
- Introduce a 'master plan' to deliver on our aspirations.
- Review our ratings system.

### OUR PRIORITY

**H**

Create a shared vision for Kāpiti.

#### Starting 2025/26

- Release Vision Kāpiti to 2060+.
- Introduce other funding streams.
- Identify wider funding options within community e.g. Te Raukura.
- Implement the Vision Kāpiti 'master plan'.

### YOUR NEEDS

**Ensuring Kāpiti Council engages well, and delivers value locally.**

### TARGETED ACTIONS

#### Ongoing from prior years

- Create meaningful engagement with central government.
- Introduce 'values-based' engagement approach and goals, on the back of engagement with communities.

### OUR PRIORITY

**I**

Lift mana and pride in KCDC's operational culture so that we deliver more value to you.

#### Starting 2025/26

- Introduce new feedback approach to ensure values-based engagement goals are achieved.
- Support participation in engagement.
- Report on progress to achieve trust and confidence goals.

### YOUR NEEDS

**Improving trust and confidence in our role and service for the community we serve.**

### TARGETED ACTIONS

#### Ongoing from prior years

- Report meaningfully on progress including our effectiveness in addressing 'need' and improving wellbeing.
- Review the strategic use of debt to optimise investment, rather than spending.

### OUR PRIORITY

**J**

Support KCDC to remain on-track and improve accountability.

#### Starting 2025/26

- Assess community happiness and gaps in meeting needs.
- Be transparent about decisions that impact rates now and in the future.
- Optimise the use of funding to improve effectiveness.

# ME HURI WHAKAMURI, KATITIRO WHAKAMUA

Using our past to inform our future

**We're committed to enhancing our communities by honouring and giving mana to te Tiriti o Waitangi.**

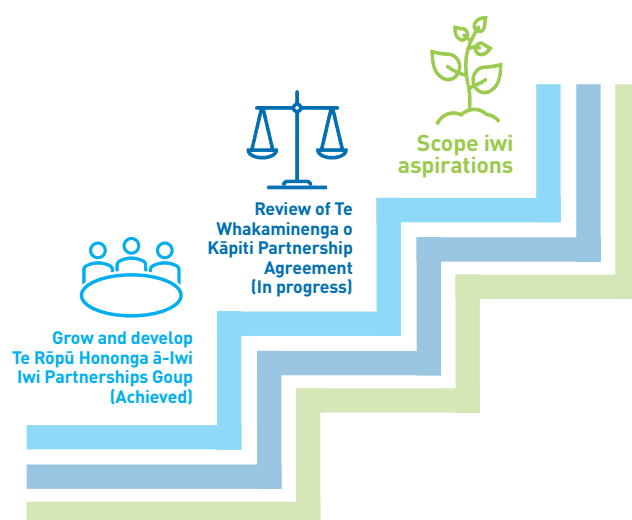
We're committed to our partnership with mana whenua and wish to commit to the following priorities to give effect to it:

- grow and develop Te Rōpū Hononga ā-Iwi – Iwi Partnerships Group
- review of Te Whakaminenga o Kāpiti Partnership Agreement
- scope iwi aspirations.

These priorities will serve as a foundation, a starting point to build upon and set the scene for

where we intend to travel throughout the timespan of the Long-term Plan 2024–34 (LTP).

We recognise the important and unique roles both iwi and Council play in the social, cultural, environmental and economic wellbeing of the district. It's essential our partnership is robust and fit for purpose to give effect to each of our important and unique roles for the growth and prosperity of our rohe.



## GROW AND DEVELOP TE RŌPŪ HONONGA Ā IWI – IWI PARTNERSHIPS GROUP (Achieved)

Our Iwi Partnership Group works to align the aspirations of our iwi and mana whenua with Council's roles, responsibilities, and requirements.

Using new and current resources to create processes that are responsive and effective will enable us to engage appropriately with our iwi partners on all governance and operation matters.

This will also strengthen our partnership and:

- provide strategic advice and support across Council
- facilitate engagement and consultation between Council and mana whenua on issues that impact on the social, environmental, and cultural interests, and development of our Tiriti partners
- develop opportunities for mana whenua as Tiriti partners to share in decision-making for the district
- support Council and iwi to develop a joint programme of information sharing and mutual education to promote greater understanding of cultural practices and values
- enhance and develop cultural capability across the organisation
- promote and foster iwi aspirations across the organisation and our communities.

## REVIEW TE WHAKAMINENGA O KĀPITI PARTNERSHIP AGREEMENT (Ongoing)

On 9 February 2024 we kicked off the review with the intention of producing a document that is sustainable and resilient. A living document that will be future focused and able to withstand changing environments and aspirations.

### SCOPE IWI ASPIRATIONS

**Ki te kāhore he whakakitenga ka ngaro te iwi / Without foresight or vision the people will be lost**

Aspirations are what drive our growth and success. Scoping and defining iwi aspirations will help us know what we're aiming for to give our iwi partners trust that we're heading in the right direction.

Committing to support iwi aspirations through partnership and collaboration will position us well for the future. It will enable us to:

- prepare for a "post settlement" environment, as two of our mana whenua iwi continue to progress their way through the Waitangi Tribunal process, and negotiations towards Tiriti settlement
- be strategic in the delivery of our business and decision-making alongside our iwi partners.







Iwi aspirations can be expressed through multiple perspectives, and within this scope, we plan to be informed by the review of Te Whakaminenga o Kāpiti Partnership Agreement throughout. The growth of our Hononga ā-Iwi – Iwi Partnership Group will enable us to prioritise this mahi as we embark on defining future-focused outcomes to find the best way forward together for our communities.

# OUR ACTIVITIES

Ā mātou mahi

# OUR ACTIVITIES AND SERVICES

Council's work is organised into 16 activities, from five groups.

<b>Infrastructure</b>		Access & Transport	22
		Coastal Management	24
		Stormwater & Flood Protection	26
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		Wastewater Management	30
		Water Management	32
<b>Community Services</b>		Community Facilities	34
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<b>Partnerships</b>		Tangata Whenua	40
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		Capital Works Programme	56

This section provides the following information:

For each activity:

- What we do and why we do it
- Key facts
- Prospective Funding Impact Statement for 2025/26 (planned funding and spend for each activity).

Performance measures and targets remain unchanged and can be found in the 2024-34 Long-term Plan. Visit [www.kapiticoast.govt.nz](http://www.kapiticoast.govt.nz) key word: **Long-term Plan** for more information.



## INFRASTRUCTURE



# ACCESS AND TRANSPORT

Putanga me te waka

## WHAT WE DO

We develop and maintain a roading network that provides access to work, home, school, essential services, shops, businesses, industry, and recreation activities throughout the district.

Our local roading network includes all our public roads (excluding State Highway 1); walkways and cycleways on our roads, including associated road drain maintenance and cleaning; and traffic and street lighting.

In addition, we maintain our transport facilities, such as:

- public car parks
- footpaths
- footbridges
- pedestrian crossings
- underpasses.

To make sure our community is safe, we run road safety education activities.

## WHY WE DO IT

The transport network is a significant and essential physical resource in the district, contributing to the delivery of Council's core services. It also contributes to Council's outcomes for the district to provide for a thriving economy and a resilient community. It does this by:

- providing access to work, schools, essential services, businesses and industry
- reducing the negative impact of travel on the quality of life through providing safe connections within and between local centres and workplaces, schools, and residences for all network users
- increasing access opportunities by all modes of transport within the Kāpiti Coast District.

## KEY FACTS

- 431 km of sealed roads
- 12 km of unsealed roads
- 399 km of footpaths and shared paths
- 5,816 drainage assets
- 5,352 streetlights
- 6,806 transport signs
- 34 bridges
- 12 traffic signals.

## Prospective funding impact statement - Access &amp; Transport

LTP 2024/25 \$000		LTP 2025/26 \$000	AP 2025/26 \$000
	<b>Sources of operating funding</b>		
679	General rate, uniform annual general charge, rates penalties	739	581
19,371	Targeted rates	18,838	16,472
3,270	Grants and subsidies for operating purposes	3,561	3,432
91	Fees and charges	130	131
-	Internal charges and overheads recovered	-	-
316	Local authorities fuel tax, fines, infringement fees, and other	323	1,715
<b>23,727</b>	<b>Total operating funding</b>	<b>23,591</b>	<b>22,332</b>
	<b>Applications of operating funding</b>		
9,163	Payment to staff and suppliers	9,727	7,953
6,763	Finance costs	6,495	4,341
-	Internal charges and overheads applied	-	1,222
-	Other operating funding applications	-	-
<b>15,926</b>	<b>Total applications of operating funding</b>	<b>16,222</b>	<b>13,516</b>
<b>7,801</b>	<b>SURPLUS / (DEFICIT) OF OPERATING FUNDING</b>	<b>7,369</b>	<b>8,816</b>
	<b>Sources of capital funding</b>		
5,867	Grants and subsidies for capital expenditure	10,777	5,270
385	Development and financial contributions	550	538
8,374	Increase (decrease) in debt	9,287	8,322
-	Gross proceeds from sale of assets	-	-
-	Lump sum contributions	-	-
-	Other dedicated capital funding	-	-
<b>14,625</b>	<b>Total sources of capital funding</b>	<b>20,614</b>	<b>14,130</b>
	<b>Applications of capital funding</b>		
	Capital expenditure:		
577	- to meet additional demand	1,322	308
9,999	- to improve the level of service	13,413	9,016
7,135	- to replace existing assets	10,397	8,534
4,715	Increase (decrease) in reserves	2,850	5,088
-	Increase (decrease) in investments	-	-
<b>22,426</b>	<b>Total applications of capital funding</b>	<b>27,983</b>	<b>22,946</b>
<b>(7,801)</b>	<b>SURPLUS / (DEFICIT) OF CAPITAL FUNDING</b>	<b>(7,369)</b>	<b>(8,816)</b>
<b>-</b>	<b>FUNDING BALANCE</b>	<b>-</b>	<b>-</b>

## INFRASTRUCTURE



# COASTAL MANAGEMENT

Whakahaere takutai

## WHAT WE DO

Our coastline is approximately 40 kilometres long, and as well as being the location for significant urban development, our beaches are an important community asset with many unique characteristics and natural qualities.

The goal of the coastal management activity is to protect public infrastructure such as roads, reticulation networks, beach accessways, and public spaces. The activity also provides for further engagement with coastal communities following the completion of the Takutai Kāpiti process in June 2024.

Coastal assets include seawalls, rock revetments and coastal plantings. We also work with the community to carry out dune and beach restoration programmes to protect and restore coastal ecosystems to help mitigate dune erosion and habitat degradation.

## WHY WE DO IT

Kāpiti's coastline is core to our community's identity. The management of the natural and built dune environment is critical, as this enhances the protection of infrastructure and services that lie behind them.

New Zealand's coastal environment is primarily managed under the Resource Management Act 1991 (RMA). This legislation establishes which statutory authority is responsible and how it is to be managed by setting out the functions of regional councils and territorial authorities and establishing a set of principles and range of tools (both mandatory and optional) which can be employed to achieve the purpose of the RMA. There are also several other Acts and regulatory documents that are relevant to coastal management, including the New Zealand Coastal Policy Statement 2010, the Marine and Coastal Area (Takutai Moana) Act 2011, Civil Defence Emergency Management Act 2002, and regional and district planning documents.

## KEY FACTS

- Council's coastal assets include:
  - 69 beach outlets
  - 5.9 kilometres of protection assets, including:
    - Paekākāriki seawall (960 metres)
    - Raumati seawall section 1 (987 metres)
    - Raumati seawall section 2 (1,602 metres)
    - Raumati seawall section 3 (513 metres)
    - Wharemauku blockwall (170 metres)
    - Garden Road, Raumati retaining wall (265 metres)
    - rock revetments (996 metres).

## Prospective funding impact statement - Coastal Management

LTP 2024/25 \$000		LTP 2025/26 \$000	AP 2025/26 \$000
	<b>Sources of operating funding</b>		
1,369	General rate, uniform annual general charge, rates penalties	1,513	1,169
-	- Targeted rates	-	-
-	- Grants and subsidies for operating purposes	-	-
-	- Fees and charges	-	-
-	- Internal charges and overheads recovered	-	-
-	- Local authorities fuel tax, fines, infringement fees, and other	-	168
<b>1,369</b>	<b>Total operating funding</b>	<b>1,513</b>	<b>1,337</b>
	<b>Applications of operating funding</b>		
282	Payment to staff and suppliers	287	(92)
196	Finance costs	243	603
-	- Internal charges and overheads applied	-	174
-	- Other operating funding applications	-	-
<b>479</b>	<b>Total applications of operating funding</b>	<b>530</b>	<b>684</b>
<b>890</b>	<b>SURPLUS / (DEFICIT) OF OPERATING FUNDING</b>	<b>983</b>	<b>652</b>
	<b>Sources of capital funding</b>		
-	- Grants and subsidies for capital expenditure	-	-
-	- Development and financial contributions	-	-
67	Increase (decrease) in debt	219	219
-	- Gross proceeds from sale of assets	-	-
-	- Lump sum contributions	-	-
-	- Other dedicated capital funding	-	-
<b>67</b>	<b>Total sources of capital funding</b>	<b>219</b>	<b>219</b>
	<b>Applications of capital funding</b>		
	Capital expenditure:		
-	- to meet additional demand	-	-
67	- to improve the level of service	219	219
2,684	- to replace existing assets	2,445	3,857
(1,794)	Increase (decrease) in reserves	(1,462)	(3,205)
-	- Increase (decrease) in investments	-	-
<b>957</b>	<b>Total applications of capital funding</b>	<b>1,202</b>	<b>871</b>
<b>(890)</b>	<b>SURPLUS / (DEFICIT) OF CAPITAL FUNDING</b>	<b>(983)</b>	<b>(652)</b>
-	<b>FUNDING BALANCE</b>	-	-

## INFRASTRUCTURE



# STORMWATER AND FLOOD PROTECTION

Wai āwhā

## WHAT WE DO

The stormwater activity is a core Council activity that contributes towards the provision of good-quality infrastructure, helps ensure public health, and safeguards the environment. We manage the district's urban catchments with care, protecting the environment, ensuring water quality and reducing risks to people's health and property from flooding. We provide a 24-hour response system. The stormwater system comprises pipes, manholes, pump stations, open waterways, retention/treatment systems, and other assets that represent significant Council investment over many years.

## KEY FACTS

- 216 kilometres of pipes
- 18 pump stations
- 52.7 kilometres of open waterways
- 10,383 nodes
- 3,029 service lines.

## WHY WE DO IT

Minimising flooding and protecting flood-prone properties is a significant challenge. The impact of climate change on groundwater tables, through rising sea levels and increasing storm intensity, adds to the challenges. Around 30% of Kāpiti Coast properties are designated as being flood prone (for a 1-in-100-year flood), while around 50% of stormwater infrastructure is undercapacity for a 1-in-10-year event, representing a significant risk to the community and Council. In addition to its legal obligations, Council also provides stormwater services to protect people and property and improve the environment.

## Prospective funding impact statement - Stormwater &amp; Flood Protection

LTP 2024/25 \$000		LTP 2025/26 \$000	AP 2025/26 \$000
	<b>Sources of operating funding</b>		
2,578	General rate, uniform annual general charge, rates penalties	2,214	3,537
3,283	Targeted rates	4,284	4,886
-	- Grants and subsidies for operating purposes	-	-
-	- Fees and charges	-	-
-	- Internal charges and overheads recovered	-	-
-	- Local authorities fuel tax, fines, infringement fees, and other	-	1,173
<b>5,862</b>	<b>Total operating funding</b>	<b>6,498</b>	<b>9,596</b>
	<b>Applications of operating funding</b>		
3,010	Payment to staff and suppliers	2,953	2,805
1,489	Finance costs	1,298	3,795
-	- Internal charges and overheads applied	-	415
-	- Other operating funding applications	-	-
<b>4,499</b>	<b>Total applications of operating funding</b>	<b>4,251</b>	<b>7,016</b>
<b>1,363</b>	<b>SURPLUS / (DEFICIT) OF OPERATING FUNDING</b>	<b>2,247</b>	<b>2,580</b>
	<b>Sources of capital funding</b>		
-	- Grants and subsidies for capital expenditure	-	-
216	Development and financial contributions	309	295
2,108	Increase (decrease) in debt	1,570	1,570
-	- Gross proceeds from sale of assets	-	-
-	- Lump sum contributions	-	-
-	- Other dedicated capital funding	-	-
<b>2,324</b>	<b>Total sources of capital funding</b>	<b>1,879</b>	<b>1,865</b>
	<b>Applications of capital funding</b>		
	Capital expenditure:		
157	- to meet additional demand	73	78
1,951	- to improve the level of service	1,497	1,492
603	- to replace existing assets	1,084	2,024
977	Increase (decrease) in reserves	1,471	851
-	- Increase (decrease) in investments	-	-
<b>3,688</b>	<b>Total applications of capital funding</b>	<b>4,125</b>	<b>4,445</b>
<b>(1,363)</b>	<b>SURPLUS / (DEFICIT) OF CAPITAL FUNDING</b>	<b>(2,246)</b>	<b>(2,581)</b>
<b>-</b>	<b>FUNDING BALANCE</b>	<b>-</b>	<b>-</b>

## INFRASTRUCTURE



# SUSTAINABILITY AND RESILIENCE

Toiūtanga me te manawaroatanga

## WHAT WE DO

Our activities promote Sustainability & Resilience within the Council and community. We do this by ensuring accessible, effective, and efficient waste management options; driving waste minimisation initiatives; and providing landfill management that meets legal requirements and best practice guidelines.

We also deliver carbon and energy management and a strategic programme to embed climate adaptation across Council's activities.

We also provide civil defence and emergency management facilities and services to meet Council's obligations under the Civil Defence Emergency Management Act 2002, and to promote and support community resilience.

## WHY WE DO IT

The primary aims of Council's Sustainability & Resilience activity are to:

- support the incorporation of climate change mitigation and adaptation into the design and implementation of all Council programmes
- investigate and support projects that reduce Council's greenhouse gas emissions
- deliver Council's waste management and minimisation activity, including infrastructure, education, and support for community waste minimisation initiatives
- provide civil defence and emergency management facilities and services locally, regionally, and if needed, nationally

- provide education to the wider community on climate change, waste minimisation and emergency resilience
- to the community and Council. In addition to its legal obligations, Council also provides stormwater services to protect people and property and improve the environment.

## KEY FACTS

- The Sustainability & Resilience activity is responsible for:
- Contribution to the development and implementation of the regional Waste Management and Minimisation Plan
- Operating the Otaihangā Landfill
- Closed landfill monitoring
- Operating the Otaihangā Zero Waste hub
- Managing site leases for waste minimisation
- Providing community zero waste education programmes
- Providing climate education to the community
- Carbon audits and modelling for the district
- Administering waste levy and climate action grants for Kāpiti
- Removal of illegally dumped waste
- Influencing procurement of Council services and services we contract to ensure we are supporting our carbon zero targets
- Respond to government submission opportunities on climate change.

## Prospective funding impact statement - Sustainability &amp; Resilience

LTP 2024/25 \$000		LTP 2025/26 \$000	AP 2025/26 \$000
	<b>Sources of operating funding</b>		
2,572	General rate, uniform annual general charge, rates penalties	2,595	2,982
-	- Targeted rates	-	(39)
-	- Grants and subsidies for operating purposes	-	-
1,053	Fees and charges	978	994
-	- Internal charges and overheads recovered	-	-
-	- Local authorities fuel tax, fines, infringement fees, and other	-	80
<b>3,624</b>	<b>Total operating funding</b>	<b>3,573</b>	<b>4,017</b>
	<b>Applications of operating funding</b>		
3,326	Payment to staff and suppliers	3,228	2,506
86	Finance costs	93	273
-	- Internal charges and overheads applied	-	990
-	- Other operating funding applications	-	-
<b>3,413</b>	<b>Total applications of operating funding</b>	<b>3,320</b>	<b>3,769</b>
<b>212</b>	<b>SURPLUS / (DEFICIT) OF OPERATING FUNDING</b>	<b>253</b>	<b>248</b>
	<b>Sources of capital funding</b>		
-	- Grants and subsidies for capital expenditure	-	-
-	- Development and financial contributions	-	-
124	Increase (decrease) in debt	16	16
-	- Gross proceeds from sale of assets	-	-
-	- Lump sum contributions	-	-
-	- Other dedicated capital funding	-	-
<b>124</b>	<b>Total sources of capital funding</b>	<b>16</b>	<b>16</b>
	<b>Applications of capital funding</b>		
	Capital expenditure:		
-	- to meet additional demand	-	-
124	- to improve the level of service	16	16
313	- to replace existing assets	1,756	1,799
(101)	Increase (decrease) in reserves	(1,503)	(1,550)
-	- Increase (decrease) in investments	-	-
<b>336</b>	<b>Total applications of capital funding</b>	<b>269</b>	<b>265</b>
<b>(212)</b>	<b>SURPLUS / (DEFICIT) OF CAPITAL FUNDING</b>	<b>(253)</b>	<b>(248)</b>
-	<b>FUNDING BALANCE</b>	-	-



## INFRASTRUCTURE



# WASTEWATER MANAGEMENT

Wai para

## WHAT WE DO

Council is responsible for managing wastewater (sewage) services to the community, including the provision and management of wastewater collection, conveyance, treatment, discharge of treated wastewater, as well as biosolids management.

Wastewater is collected and treated through an underground pipe network, pump stations, and treatment plants at Paraparaumu and Ōtaki. When wastewater reaches a treatment plant it is treated until it is at an acceptable standard to be released into the environment.

## WHY WE DO IT

Wastewater management is a critical community service. Council has a legal responsibility for providing this service and for providing it to minimum standards.

We do this to protect public health and ensure receiving natural environments are enhanced where possible, and not damaged by effluent discharge, through minimising discharged contaminants to safe levels.

## KEY FACTS

- 21,057 service connections
- 354 km of pipes (gravity (303 km) and rising (pressure) mains (51 km))
- 153 pump stations
- 6,242 manholes
- 2 wastewater treatment plants
- 2 treated wastewater effluent discharge points
- 2 biosolid management facilities
- 14 storage chambers and reservoirs
- 5 storage ponds
- 13.1 million litres of wastewater treated per day.

## Prospective funding impact statement - Wastewater Management

LTP 2024/25 \$000		LTP 2025/26 \$000	AP 2025/26 \$000
	<b>Sources of operating funding</b>		
-	General rate, uniform annual general charge, rates penalties	-	-
13,129	Targeted rates	15,124	12,428
-	Grants and subsidies for operating purposes	-	-
44	Fees and charges	46	45
-	Internal charges and overheads recovered	-	1,474
5	Local authorities fuel tax, fines, infringement fees, and other	5	201
<b>13,179</b>	<b>Total operating funding</b>	<b>15,175</b>	<b>14,148</b>
	<b>Applications of operating funding</b>		
6,086	Payment to staff and suppliers	6,161	4,560
2,507	Finance costs	2,411	555
-	Internal charges and overheads applied	-	2,552
-	Other operating funding applications	-	-
<b>8,594</b>	<b>Total applications of operating funding</b>	<b>8,572</b>	<b>7,668</b>
<b>4,585</b>	<b>SURPLUS / (DEFICIT) OF OPERATING FUNDING</b>	<b>6,603</b>	<b>6,480</b>
	<b>Sources of capital funding</b>		
5,920	Grants and subsidies for capital expenditure	4,768	4,768
154	Development and financial contributions	220	244
7,642	Increase (decrease) in debt	5,344	5,605
-	Gross proceeds from sale of assets	-	-
-	Lump sum contributions	-	-
-	Other dedicated capital funding	-	-
<b>13,716</b>	<b>Total sources of capital funding</b>	<b>10,332</b>	<b>10,618</b>
	<b>Applications of capital funding</b>		
	Capital expenditure:		
4,113	- to meet additional demand	3,734	4,007
9,449	- to improve the level of service	6,379	6,366
1,836	- to replace existing assets	3,006	3,546
2,903	Increase (decrease) in reserves	3,817	3,178
-	Increase (decrease) in investments	-	-
<b>18,301</b>	<b>Total applications of capital funding</b>	<b>16,935</b>	<b>17,098</b>
<b>(4,585)</b>	<b>SURPLUS / (DEFICIT) OF CAPITAL FUNDING</b>	<b>(6,603)</b>	<b>(6,480)</b>
-	<b>FUNDING BALANCE</b>	-	-

## INFRASTRUCTURE



# WATER MANAGEMENT

Wai

## WHAT WE DO

Water supply and management is a core Council service. We provide high-quality drinking water across the district and ensure there is enough water to fight fires when needed, thereby protecting the health and wellbeing of our communities. We also enable commercial and industrial enterprise.

To deliver these services we own and operate water reservoirs, water treatment plants, pump stations, and underground pipe networks.

We also look after the management of water flow and make sure it runs at an adequate pressure out of taps. To encourage water conservation, we run awareness programmes and demand management techniques (metering).

## WHY WE DO IT

Having a reliable and safe supply of water is essential to our community's health and wellbeing. It supports our households and businesses to thrive; protects our natural environment; and protects our people and properties.

## KEY FACTS

- 2 water intake structures
- 15 ground water bores
- 5 water treatment plants
- 14 km bulk water supply mains
- 18 service reservoirs sites
- 9 pump stations
- 478 kms water distribution mains
- 110 km water service lines
- 2,423 water network hydrants, 4,552 valves, and 6,630 fittings
- 24,663 water meters and boxes.

## Prospective funding impact statement - Water Management

LTP 2024/25 \$000		LTP 2025/26 \$000	AP 2025/26 \$000
	<b>Sources of operating funding</b>		
(569)	General rate, uniform annual general charge, rates penalties	(581)	-
10,352	Targeted rates	13,485	13,415
-	Grants and subsidies for operating purposes	-	-
-	Fees and charges	-	-
-	Internal charges and overheads recovered	-	-
54	Local authorities fuel tax, fines, infringement fees, and other	116	736
<b>9,837</b>	<b>Total operating funding</b>	<b>13,020</b>	<b>14,150</b>
	<b>Applications of operating funding</b>		
3,840	Payment to staff and suppliers	4,655	4,676
2,596	Finance costs	2,642	2,457
-	Internal charges and overheads applied	-	1,325
-	Other operating funding applications	-	-
<b>6,436</b>	<b>Total applications of operating funding</b>	<b>7,297</b>	<b>8,459</b>
<b>3,401</b>	<b>SURPLUS / (DEFICIT) OF OPERATING FUNDING</b>	<b>5,723</b>	<b>5,692</b>
	<b>Sources of capital funding</b>		
3,009	Grants and subsidies for capital expenditure	1,682	1,151
984	Development and financial contributions	1,405	1,424
16,361	Increase (decrease) in debt	8,894	13,900
-	Gross proceeds from sale of assets	-	-
-	Lump sum contributions	-	-
-	Other dedicated capital funding	-	-
<b>20,353</b>	<b>Total sources of capital funding</b>	<b>11,982</b>	<b>16,475</b>
	<b>Applications of capital funding</b>		
	Capital expenditure:		
6,878	- to meet additional demand	3,765	2,091
12,491	- to improve the level of service	6,812	12,960
1,306	- to replace existing assets	1,905	1,914
3,078	Increase (decrease) in reserves	5,222	5,201
-	Increase (decrease) in investments	-	-
<b>23,754</b>	<b>Total applications of capital funding</b>	<b>17,705</b>	<b>22,167</b>
<b>(3,401)</b>	<b>SURPLUS / (DEFICIT) OF CAPITAL FUNDING</b>	<b>(5,723)</b>	<b>(5,692)</b>
<b>-</b>	<b>FUNDING BALANCE</b>	<b>-</b>	<b>-</b>

## COMMUNITY SERVICES



# COMMUNITY FACILITIES

Whare tapere hapori

## WHAT WE DO

Council operate and maintain a number of facilities that benefit our communities. These include community halls and centres, libraries, galleries and museums, and public toilets, as well as operational facilities such as the Council service depot, commercial properties, and housing for our older people. We also lease land and buildings to community groups and provide public access to facilities owned or operated by a third party.

## WHY WE DO IT

Providing community facilities enables people to connect with others and feel part of the community. They can also be used for recreational and cultural activities and events, attracting visitors to the district, and contributing to the local economy. Museums, galleries, and heritage facilities preserve and celebrate our culture and heritage to create a shared identity for our communities while also helping to cement Kāpiti as a desirable place to live, work, and visit.

## KEY FACTS

Council operates and maintains:

- 11 community halls/facilities
- 2 municipal/operational buildings
- 3 commercial properties
- 2 solid waste buildings
- 5 cultural and heritage buildings
- 2 depots
- 8 housing properties
- 118 pensioner flats
- 4 library buildings
- 45 public toilets.

## Prospective funding impact statement - Community Facilities

LTP 2024/25 \$000		LTP 2025/26 \$000	AP 2025/26 \$000
	<b>Sources of operating funding</b>		
1,848	General rate, uniform annual general charge, rates penalties	1,457	1,530
4,883	Targeted rates	5,243	5,578
-	Grants and subsidies for operating purposes	-	-
1,825	Fees and charges	1,304	1,342
-	Internal charges and overheads recovered	-	-
5	Local authorities fuel tax, fines, infringement fees, and other	5	395
<b>8,562</b>	<b>Total operating funding</b>	<b>8,009</b>	<b>8,846</b>
	<b>Applications of operating funding</b>		
5,442	Payment to staff and suppliers	5,247	3,892
430	Finance costs	538	1,189
-	Internal charges and overheads applied	-	1,649
-	Other operating funding applications	-	-
<b>5,872</b>	<b>Total applications of operating funding</b>	<b>5,784</b>	<b>6,729</b>
<b>2,690</b>	<b>SURPLUS / (DEFICIT) OF OPERATING FUNDING</b>	<b>2,224</b>	<b>2,116</b>
	<b>Sources of capital funding</b>		
-	Grants and subsidies for capital expenditure	-	-
303	Development and financial contributions	433	436
2,768	Increase (decrease) in debt	6,510	10,168
-	Gross proceeds from sale of assets	-	-
-	Lump sum contributions	-	-
-	Other dedicated capital funding	-	-
<b>3,071</b>	<b>Total sources of capital funding</b>	<b>6,943</b>	<b>10,604</b>
	<b>Applications of capital funding</b>		
	Capital expenditure:		
-	- to meet additional demand	-	-
2,768	- to improve the level of service	6,510	10,168
4,576	- to replace existing assets	3,986	5,799
(1,583)	Increase (decrease) in reserves	(1,329)	(3,247)
-	Increase (decrease) in investments	-	-
<b>5,761</b>	<b>Total applications of capital funding</b>	<b>9,167</b>	<b>12,721</b>
<b>(2,690)</b>	<b>SURPLUS / (DEFICIT) OF CAPITAL FUNDING</b>	<b>(2,224)</b>	<b>(2,116)</b>
-	<b>FUNDING BALANCE</b>	-	-

## COMMUNITY SERVICES



# PARKS AND OPEN SPACES

Ngā papa rēhia me ngā papa

## WHAT WE DO

Council manages a range of open spaces, including parks and reserves that benefit the community by providing places to connect, relax, play, and enjoy the outdoors. It also manages and maintains cemeteries.

These open spaces include:

- urban open spaces and amenity reserves
- formal parks and gardens
- sports grounds
- playgrounds and neighbourhood parks
- built assets such as bridges, pavilions, outdoor lighting, and furniture
- recreational tracks and trails
- trees and amenity plantings
- river and beach esplanade reserves
- beach accessways
- ecological sites, and sites of significant biodiversity and restoration
- spaces for disaster recovery and management of stormwater overflow
- cemeteries.

## WHY WE DO IT

Council is required by law to manage the use, development, and protection of land and natural resources in a way that protects environmental standards and benefits the community.

By providing parks, reserves, and open spaces, Council's aim is to help develop and maintain healthy, active, functioning communities and environments, and attract visitors to the district.

Benefits include:

- beautification of built and urban environments
- opportunities for physical exercise and recreation for physical and mental wellbeing
- improved social cohesion and enhanced sense of community through access to facilities and linkages between and through communities
- contributing to the district's desirability as a place to live, work and visit by providing access to active recreation for everyone
- protecting and restoring the natural environment and biodiversity
- providing inclusive play areas and equipment
- conservation of cultural heritage.

These spaces also act as areas for management of stormwater overflow and as gathering places in the event of natural disasters.

## KEY FACTS

- more than 591 hectares of land
- over 100 parks and reserves
- 80 km of cycleways, walkways, and bridleways
- 49 playgrounds
- 13 sports grounds
- 4 cemeteries
- more than 1754 individual built assets (including pavilions, bridges, retaining walls, furniture, lighting, fences, shading, etc).

## Prospective funding impact statement - Parks &amp; Open Spaces

LTP 2024/25 \$000		LTP 2025/26 \$000	AP 2025/26 \$000
	<b>Sources of operating funding</b>		
429	General rate, uniform annual general charge, rates penalties	390	624
9,940	Targeted rates	10,331	9,472
-	Grants and subsidies for operating purposes	-	20
474	Fees and charges	502	548
-	Internal charges and overheads recovered	-	-
-	Local authorities fuel tax, fines, infringement fees, and other	-	15
<b>10,843</b>	<b>Total operating funding</b>	<b>11,223</b>	<b>10,680</b>
	<b>Applications of operating funding</b>		
7,617	Payment to staff and suppliers	7,861	4,607
817	Finance costs	856	169
-	Internal charges and overheads applied	-	3,520
-	Other operating funding applications	-	-
<b>8,434</b>	<b>Total applications of operating funding</b>	<b>8,716</b>	<b>8,295</b>
<b>2,409</b>	<b>SURPLUS / (DEFICIT) OF OPERATING FUNDING</b>	<b>2,506</b>	<b>2,384</b>
	<b>Sources of capital funding</b>		
-	Grants and subsidies for capital expenditure	-	-
2,200	Development and financial contributions	3,143	3,011
1,911	Increase (decrease) in debt	1,295	2,792
-	Gross proceeds from sale of assets	-	-
-	Lump sum contributions	-	-
-	Other dedicated capital funding	-	-
<b>4,111</b>	<b>Total sources of capital funding</b>	<b>4,439</b>	<b>5,802</b>
	<b>Applications of capital funding</b>		
	Capital expenditure:		
18	- to meet additional demand	35	1,123
1,894	- to improve the level of service	1,261	2,792
938	- to replace existing assets	1,494	628
3,671	Increase (decrease) in reserves	4,156	3,645
-	Increase (decrease) in investments	-	-
<b>6,520</b>	<b>Total applications of capital funding</b>	<b>6,945</b>	<b>8,187</b>
<b>(2,409)</b>	<b>SURPLUS / (DEFICIT) OF CAPITAL FUNDING</b>	<b>(2,506)</b>	<b>(2,384)</b>
<b>-</b>	<b>FUNDING BALANCE</b>	<b>-</b>	<b>-</b>



## COMMUNITY SERVICES



# RECREATION AND LEISURE

Ruhanui

## WHAT WE DO

Recreation & Leisure helps people connect with others in the community, which contributes to their overall wellbeing.

Council's aquatic facilities offer services and programmes for water safety, recreation, leisure, and fitness. Districtwide libraries provide borrowing services, digital literacy support, cultural events, engagement programmes, and access to both entertainment and education via diverse offerings.

We also build the district's arts and heritage capacity and capability by providing funding and support for the annual Kāpiti Coast Art Trail; grants for local heritage organisations; and maintenance of heritage sites.

## WHY WE DO IT

Recreation & Leisure facilities and services foster community connectedness and identity, support physical and emotional wellbeing, and attract visitors and businesses to the district. Libraries also act as community hubs and service centres, provide a source of Council and community information, and counteract social isolation and digital exclusion.

## KEY FACTS

- 3 aquatic facilities, including two indoor pools and one summer pool
- 4 libraries, 2 that incorporate Council service centres
- More than 300,000 people visit our aquatic centres every year
- 15,000 people attended the Kāpiti Coast Art Trail in 2023
- A public art gallery for the district – Toi MAHARA Gallery
- 2 public exhibition spaces (Ngā Wāwata in Ōtaki Library and the Roderick and Gillian Deane Community Art Space in Paraparaumu Library)
- Facilitate the Public Art Panel to provide strategic advice to Council, assist and advise on our public art programme, and commission major public artworks
- Support and enable creative and heritage initiatives and activities through grants and funding.

## Prospective funding impact statement - Recreation &amp; Leisure

LTP 2024/25 \$000		LTP 2025/26 \$000	AP 2025/26 \$000
	<b>Sources of operating funding</b>		
1,610	General rate, uniform annual general charge, rates penalties	1,682	1,362
11,937	Targeted rates	12,601	14,723
63	Grants and subsidies for operating purposes	55	49
1,830	Fees and charges	1,871	1,872
-	Internal charges and overheads recovered	-	-
21	Local authorities fuel tax, fines, infringement fees, and other	21	543
<b>15,460</b>	<b>Total operating funding</b>	<b>16,230</b>	<b>18,548</b>
	<b>Applications of operating funding</b>		
12,923	Payment to staff and suppliers	13,489	9,599
650	Finance costs	729	1,890
-	Internal charges and overheads applied	-	5,051
-	Other operating funding applications	-	-
<b>13,572</b>	<b>Total applications of operating funding</b>	<b>14,218</b>	<b>16,540</b>
<b>1,888</b>	<b>SURPLUS / (DEFICIT) OF OPERATING FUNDING</b>	<b>2,012</b>	<b>2,008</b>
	<b>Sources of capital funding</b>		
-	Grants and subsidies for capital expenditure	-	-
-	Development and financial contributions	-	-
1,055	Increase (decrease) in debt	171	538
-	Gross proceeds from sale of assets	-	-
-	Lump sum contributions	-	-
-	Other dedicated capital funding	-	-
<b>1,055</b>	<b>Total sources of capital funding</b>	<b>171</b>	<b>538</b>
	<b>Applications of capital funding</b>		
	Capital expenditure:		
-	- to meet additional demand	-	-
1,055	- to improve the level of service	171	538
910	- to replace existing assets	500	505
978	Increase (decrease) in reserves	1,512	1,503
-	Increase (decrease) in investments	-	-
<b>2,943</b>	<b>Total applications of capital funding</b>	<b>2,183</b>	<b>2,546</b>
<b>(1,888)</b>	<b>SURPLUS / (DEFICIT) OF CAPITAL FUNDING</b>	<b>(2,012)</b>	<b>(2,008)</b>
-	<b>FUNDING BALANCE</b>	-	-

## PARTNERSHIPS



# TANGATA WHENUA

## WHAT WE DO

We grow and evolve Council's partnership with mana whenua on the Kāpiti Coast through Te Whakaminenga o Kāpiti. Our Council-Iwi partnership with the three iwi representing mana whenua, scopes and prioritises Te Whakaminenga o Kāpiti's work programme and iwi aspirations, and ensures that Council continues to develop and grow its capability to engage and foster meaningful relationships and mutually beneficial partnerships.

## WHY WE DO IT

Council has a legislated obligation (section 81(1) [b] and Clause 8 of Schedule 10 of the Local Government Act 2002) to foster the development of capacity of tangata whenua to contribute to the decision-making processes of the Council over the period of the Long-term Plan.

In recognition of these obligations, we're focused on ensuring that our iwi partners are part of governance and across our work programmes by placing greater emphasis on building capacity (both within iwi and Council) and understanding and ensuring our commitment to this partnership is reflected in our day-to-day work.

## KEY FACTS

- Iwi and hapū within the district are Ngāti Raukawa ki te Tonga (represented by Ngā Hapū o Ōtaki – Ngāti Pare, Ngāti Huia ki Katihiku, Ngāti Koroki, Ngāti Maiotaki and Ngāti Kapul); and Āti Awa ki Whakarongotai, Ngāti Haumia, Ngāti Toa Rangatira
- There are four marae in the district
- The ĀRT Confederation (Te Ātiawa ki Whakarongotai, Ngāti Toa, Ngāti Raukawa) has a population of about 40,000 that is inclusive regardless of district boundaries
- Since 2023, 44 Council staff have completed Te Ao Māori for Professionals online courses.

## Prospective funding impact statement - Tangata Whenau

LTP 2024/25 \$000		LTP 2025/26 \$000	AP 2025/26 \$000
	<b>Sources of operating funding</b>		
1,754	General rate, uniform annual general charge, rates penalties	1,759	3,115
-	- Targeted rates	-	-
-	- Grants and subsidies for operating purposes	-	-
-	- Fees and charges	-	-
-	- Internal charges and overheads recovered	-	-
-	- Local authorities fuel tax, fines, infringement fees, and other	-	-
<b>1,754</b>	<b>Total operating funding</b>	<b>1,759</b>	<b>3,115</b>
	<b>Applications of operating funding</b>		
1,754	Payment to staff and suppliers	1,759	2,129
-	- Finance costs	-	-
-	- Internal charges and overheads applied	-	987
-	- Other operating funding applications	-	-
<b>1,754</b>	<b>Total applications of operating funding</b>	<b>1,759</b>	<b>3,115</b>
	<b>- SURPLUS / (DEFICIT) OF OPERATING FUNDING</b>	<b>-</b>	<b>-</b>
	<b>Sources of capital funding</b>		
-	- Grants and subsidies for capital expenditure	-	-
-	- Development and financial contributions	-	-
-	- Increase (decrease) in debt	-	101
-	- Gross proceeds from sale of assets	-	-
-	- Lump sum contributions	-	-
-	- Other dedicated capital funding	-	-
	<b>- Total sources of capital funding</b>	<b>-</b>	<b>101</b>
	<b>Applications of capital funding</b>		
	Capital expenditure:		
-	- to meet additional demand	-	-
-	- to improve the level of service	-	101
-	- to replace existing assets	-	-
-	- Increase (decrease) in reserves	-	-
-	- Increase (decrease) in investments	-	-
	<b>- Total applications of capital funding</b>	<b>-</b>	<b>101</b>
	<b>- SURPLUS / (DEFICIT) OF CAPITAL FUNDING</b>	<b>-</b>	<b>-</b>
	<b>- FUNDING BALANCE</b>	<b>-</b>	<b>-</b>

## PARTNERSHIPS



# COMMUNITY SUPPORT

Ngā hāpai hapori

## WHAT WE DO

We identify and deliver programmes and initiatives that build capacity, resilience and equity, we connect communities, and we support social service providers. In many cases these programmes are delivered through partnerships with local providers.

Examples include:

- community financial support programmes
- projects that focus on youth development, the well-being of older persons, and accessibility
- community advisory groups support
- food security and resilience programme
- community and neighbourhood projects
- diversity and inclusiveness projects
- community safety projects
- social investment and sector capability building.

## WHY WE DO IT

The Local Government Act 2002 “provides for local authorities to play a broad role in promoting the social, economic, environmental, and cultural wellbeing of their communities, taking a sustainable development approach”.

As a local authority, Council is in a unique position to identify needs, and to deliver resources and support at the community level to ensure our communities are resilient, connected, and thriving. This in turn helps to make Kāpiti a place where people want to live, work, and learn. This work also offers opportunities for the Kāpiti Youth Council, Older Persons’ Council, and the Kāpiti Disability Advisory Group to influence Council strategies, policies, and project planning to address community priorities.

## KEY FACTS

Each year we:

- Provide Community Grants that support and enable grassroots projects and activities that help make Kāpiti Coast a great place for everyone
- Provide youth led grants to support our young people to lead projects in their community
- Ensure youth development spaces are provided to help our young people grow and develop the skills and connections they need to reach their potential and participate in our communities
- Support resilient and sustainable communities through initiatives such as our Over the Fence Cuppa, Greener Neighbourhoods and Sustainable Spring programme
- Advance our Age Friendly Approach focus areas through community initiatives and changes to the way we do things at Council
- Support and enable our Council-mandated community advisory groups (Kāpiti Coast Youth Council, Kāpiti Disability Advisory Group, Older Person’s Advisory Group) to make sure we hear the voices of these communities across our work.
- Celebrate and acknowledge the immense contribution of our community sector through our ‘Good Sorts’ awards and the Wellington Airport Regional Community Awardss.

## Prospective funding impact statement - Community Support

LTP 2024/25 \$000		LTP 2025/26 \$000	AP 2025/26 \$000
	<b>Sources of operating funding</b>		
1,974	General rate, uniform annual general charge, rates penalties	1,959	1,985
-	- Targeted rates	-	-
-	- Grants and subsidies for operating purposes	-	-
-	- Fees and charges	-	-
-	- Internal charges and overheads recovered	-	-
-	- Local authorities fuel tax, fines, infringement fees, and other	-	-
<b>1,974</b>	<b>Total operating funding</b>	<b>1,959</b>	<b>1,985</b>
	<b>Applications of operating funding</b>		
1,974	Payment to staff and suppliers	1,959	1,569
-	- Finance costs	-	20
-	- Internal charges and overheads applied	-	396
-	- Other operating funding applications	-	-
<b>1,974</b>	<b>Total applications of operating funding</b>	<b>1,959</b>	<b>1,985</b>
	<b>- SURPLUS / (DEFICIT) OF OPERATING FUNDING</b>	<b>-</b>	<b>-</b>
	<b>Sources of capital funding</b>		
-	- Grants and subsidies for capital expenditure	-	-
-	- Development and financial contributions	-	-
-	- Increase (decrease) in debt	-	-
-	- Gross proceeds from sale of assets	-	-
-	- Lump sum contributions	-	-
-	- Other dedicated capital funding	-	-
-	<b>Total sources of capital funding</b>	<b>-</b>	<b>-</b>
	<b>Applications of capital funding</b>		
	Capital expenditure:		
-	- to meet additional demand	-	-
-	- to improve the level of service	-	-
-	- to replace existing assets	-	-
-	- Increase (decrease) in reserves	-	-
-	- Increase (decrease) in investments	-	-
-	<b>Total applications of capital funding</b>	<b>-</b>	<b>-</b>
-	<b>SURPLUS / (DEFICIT) OF CAPITAL FUNDING</b>	<b>-</b>	<b>-</b>
-	<b>FUNDING BALANCE</b>	<b>-</b>	<b>-</b>

## PARTNERSHIPS



# GOVERNANCE

## Mana whakahaere

### WHAT WE DO

We provide governance and legal services and advice that meet the needs of our community, elected members and staff; enable strong and effective partnerships between elected members, our iwi partners, and Council staff; and facilitate public participation in democratic processes.

Key activities include:

- managing the governance framework and delegations to support Council decision-making under the Local Government Act 2002
- managing electoral processes, including representation reviews, local body elections, polls and referenda
- providing support and services to elected members, including induction, professional development, remuneration and expenses, and committee secretarial services
- ensuring the provision of quality, timely and cost-effective democratic and legal advice and assistance to staff and elected members
- managing the legal function including the issuing of warrants and staff delegations
- managing requests under the Local Government Official Information and Meetings Act 1987 and Privacy Act 2020
- deliver or contribute to key projects and activities, including civic events and citizenship ceremonies.

### WHY WE DO IT

The Local Government Act 2002 states that the purpose of local government is to enable democratic local decision-making and action by, and on behalf of local communities, and to promote the social, economic, environmental, and cultural wellbeing of communities in the present and future.

Under the Act (section 81), an effective governance and legal framework ensures:

- the accountability of Council to its communities through open, transparent, and fair decision-making
- strong community participation in local decision-making
- a strong partnership with mana whenua, and tangata whenua to facilitate participation in decision-making
- adherence to relevant legislation and rules, including the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, and Council's Standing Orders
- quality, timely, and cost-effective advice and support for staff and elected members.

### KEY FACTS

- Ngāti Toa Rangatira, Te Ātiawa ki Whakarongotai, and Ngā Hapū o Ōtaki have speaking rights at Council and voting rights on a number of committees
- All mana whenua iwi are represented at Council's Strategy, Operations and Finance Committee and have full voting rights
- Community board members are appointed to Council's subcommittees with voting rights
- Our Local Governance Statement sets out how we deliver for the community and how they can be involved in decision-making
- We welcome over 300 new New Zealand citizens to our district annually
- We respond to on average 275 official information requests annually
- We are a signatory on the Wellington Regional Triennial Agreement.

## Prospective funding impact statement - Governance

LTP 2024/25 \$000		LTP 2025/26 \$000	AP 2025/26 \$000
	<b>Sources of operating funding</b>		
6,746	General rate, uniform annual general charge, rates penalties	6,720	2,936
415	Targeted rates	411	388
-	Grants and subsidies for operating purposes	-	-
-	Fees and charges	-	-
-	Internal charges and overheads recovered	-	-
-	Local authorities fuel tax, fines, infringement fees, and other	45	67
<b>7,161</b>	<b>Total operating funding</b>	<b>7,175</b>	<b>3,391</b>
	<b>Applications of operating funding</b>		
7,197	Payment to staff and suppliers	7,430	2,447
1	Finance costs	-	18
-	Internal charges and overheads applied	-	1,262
-	Other operating funding applications	-	-
<b>7,198</b>	<b>Total applications of operating funding</b>	<b>7,430</b>	<b>3,726</b>
<b>(37)</b>	<b>SURPLUS / (DEFICIT) OF OPERATING FUNDING</b>	<b>(254)</b>	<b>(335)</b>
	<b>Sources of capital funding</b>		
-	Grants and subsidies for capital expenditure	-	-
-	Development and financial contributions	-	-
-	Increase (decrease) in debt	-	-
-	Gross proceeds from sale of assets	-	-
-	Lump sum contributions	-	-
-	Other dedicated capital funding	-	-
-	<b>Total sources of capital funding</b>	<b>-</b>	<b>-</b>
	<b>Applications of capital funding</b>		
	Capital expenditure:		
-	- to meet additional demand	-	-
-	- to improve the level of service	-	-
-	- to replace existing assets	32	32
(37)	Increase (decrease) in reserves	(286)	(368)
-	Increase (decrease) in investments	-	-
<b>(37)</b>	<b>Total applications of capital funding</b>	<b>(255)</b>	<b>(335)</b>
<b>37</b>	<b>SURPLUS / (DEFICIT) OF CAPITAL FUNDING</b>	<b>255</b>	<b>335</b>
-	<b>FUNDING BALANCE</b>	<b>-</b>	<b>-</b>



## PARTNERSHIPS



# ECONOMIC DEVELOPMENT

Whakawhanake umanga

## WHAT WE DO

Our economic development activity supports the growth of a vibrant and diverse economy for all parts of our community. Our mahi includes strengthening new streams of economic growth, making it easy to do business on the Kāpiti Coast, upskilling residents to improve pathways to employment, growing the Māori economy, and ensuring a collective focus on economic wellbeing.

Working with iwi partners, businesses, and stakeholders, we facilitate and support the delivery of the Kāpiti Coast Economic Development Strategy and Destination Management Plan. This includes attracting diverse businesses to Kāpiti to enhance the resilience of the economy, attracting public and private sector investment into economic infrastructure, and partnering with business associations to support their members as part of an inclusive ecosystem, and promoting the district nationally and internationally to support a thriving Kāpiti visitor economy. This includes improving visitor experience by providing quality events, activities and experiences that showcase and celebrate what is unique to Kāpiti.

## WHY WE DO IT

Supporting and enabling economic development activities is a role we're directed to undertake under the Local Government Act 2002. Our economic development activities are designed to:

- support Kāpiti Coast becoming an economic powerhouse, leading in diverse sectors with high growth and productive potential such as tourism, food and beverage, technology, wellbeing, and creative industries sectors

- build greater resilience in the economy, so we are better able to withstand economic shocks
- support an inclusive economy where the benefits of economic growth and development are broadly shared
- encourage sustainable business practices through our network Pakihi Toitū o Kāpiti
- empower pakihi Māori to pursue economic opportunities on their own terms
- become a destination of choice to a wider market of visitors, businesses, and investors, increasing investment in key sectors and infrastructure
- reduce gaps between workforce needs and skills available through business-led workforce planning.

## KEY FACTS

- Our provisional gross domestic product growth (GDP) was \$2,856 million for 2024
- Our Major Events Fund allocates \$200,000 annually, resulting in approximately 50,000 visitors and a 25:1 return of investment
- In 2024, international visitors made up 15.5% of the \$200.4 million visitor spend in the district\*
- Self-employed workers accounted for 26.7% of the workforce in 2024.\*

\* Infometrics Regional Economic Profile, Kāpiti Coast District 2024

## Prospective funding impact statement - Economic Development

LTP 2024/25 \$000		LTP 2025/26 \$000	AP 2025/26 \$000
	<b>Sources of operating funding</b>		
2,801	General rate, uniform annual general charge, rates penalties	2,856	2,066
-	- Targeted rates	-	637
-	- Grants and subsidies for operating purposes	-	-
-	- Fees and charges	-	-
-	- Internal charges and overheads recovered	-	-
-	- Local authorities fuel tax, fines, infringement fees, and other	-	100
<b>2,801</b>	<b>Total operating funding</b>	<b>2,856</b>	<b>2,803</b>
	<b>Applications of operating funding</b>		
2,755	Payment to staff and suppliers	2,812	2,058
47	Finance costs	43	30
-	- Internal charges and overheads applied	-	699
-	- Other operating funding applications	-	-
<b>2,801</b>	<b>Total applications of operating funding</b>	<b>2,856</b>	<b>2,787</b>
-	<b>SURPLUS / (DEFICIT) OF OPERATING FUNDING</b>	<b>-</b>	<b>16</b>
	<b>Sources of capital funding</b>		
-	- Grants and subsidies for capital expenditure	-	-
-	- Development and financial contributions	-	-
154	Increase (decrease) in debt	-	150
-	- Gross proceeds from sale of assets	-	-
-	- Lump sum contributions	-	-
-	- Other dedicated capital funding	-	-
<b>154</b>	<b>Total sources of capital funding</b>	<b>-</b>	<b>150</b>
	<b>Applications of capital funding</b>		
	Capital expenditure:		
-	- to meet additional demand	-	-
154	- to improve the level of service	-	150
-	- to replace existing assets	-	-
-	- Increase (decrease) in reserves	-	16
-	- Increase (decrease) in investments	-	-
<b>154</b>	<b>Total applications of capital funding</b>	<b>-</b>	<b>166</b>
-	<b>SURPLUS / (DEFICIT) OF CAPITAL FUNDING</b>	<b>-</b>	<b>(16)</b>
-	<b>FUNDING BALANCE</b>	<b>-</b>	<b>-</b>

## PLANNING AND REGULATORY SERVICES



# DISTRICTWIDE PLANNING

Mahere ā-rohe

## WHAT WE DO

Districtwide planning provides both a big picture focus on shaping how our community can live, play, and work well in our district and implementing strategies policies and bylaws that help inform our work. Our bylaws, policies, and District Plan collectively ensure that the right policies and regulations are in place to:

- support current and future growth, while meeting the needs of our community
- make the most of the land that we have to grow in a sustainable way
- manage natural hazard risks, including adapting to longer term climate change impacts as required by central and regional government direction
- protect environmental values and areas of particular significance to Māori.

Much of our mahi includes research, strategic frameworks, policy, and bylaw development, and advocating for our community on national and regional policy and legislation changes. We partner with mana whenua, the local business sector, the housing sector, other local stakeholders, and key central government agencies to ensure the social, economic, cultural, and environmental wellbeing of our community is at the heart of everything we do.

This includes provision of deliverables that support affordable housing, access to health services, economic opportunities, sustainable land development, environmental protection, and resilience against natural hazards and the longer term impacts of climate change.

We also support elected members with their community engagement to set districtwide and local visions to support pathways for change to the future.

## WHY WE DO IT

An effective and well-executed District Plan and relevant strategies, policies and bylaws help us meet our legislative requirements. We work with our community to deliver on the vision, community outcomes, and strategic priorities outlined in this LTP and with mana whenua to help realise their aspirations. Future visions developed with the community through our Vision Kāpiti process are also a key part of our focus. This is also where our operating strategies come to the fore – developed with the community and key stakeholders, our priority areas have a joined-up approach to effect change.

## KEY FACTS

- Our district's population is expected to grow by 22,180 people by 2054
- Our district's area is approximately 730 square kilometres with the majority of our population living in our coastal areas
- Our coast spans approximately 40 kilometres long
- Our District Plan has been operative since 2021.

## Prospective funding impact statement - Districtwide Planning

LTP 2024/25 \$000		LTP 2025/26 \$000	AP 2025/26 \$000
	<b>Sources of operating funding</b>		
6,710	General rate, uniform annual general charge, rates penalties	6,682	7,589
-	- Targeted rates	-	-
-	- Grants and subsidies for operating purposes	-	-
-	- Fees and charges	-	-
-	- Internal charges and overheads recovered	-	-
-	- Local authorities fuel tax, fines, infringement fees, and other	-	-
<b>6,710</b>	<b>Total operating funding</b>	<b>6,682</b>	<b>7,589</b>
	<b>Applications of operating funding</b>		
6,710	Payment to staff and suppliers	6,682	5,089
-	- Finance costs	-	-
-	- Internal charges and overheads applied	-	2,499
-	- Other operating funding applications	-	-
<b>6,710</b>	<b>Total applications of operating funding</b>	<b>6,682</b>	<b>7,589</b>
	<b>- SURPLUS / (DEFICIT) OF OPERATING FUNDING</b>	<b>-</b>	<b>-</b>
	<b>Sources of capital funding</b>		
-	- Grants and subsidies for capital expenditure	-	-
-	- Development and financial contributions	-	-
-	- Increase (decrease) in debt	1,048	2,782
-	- Gross proceeds from sale of assets	-	-
-	- Lump sum contributions	-	-
-	- Other dedicated capital funding	-	-
-	<b>Total sources of capital funding</b>	<b>1,048</b>	<b>2,782</b>
	<b>Applications of capital funding</b>		
	Capital expenditure:		
-	- to meet additional demand	-	-
-	- to improve the level of service	1,048	2,782
-	- to replace existing assets	-	-
-	- Increase (decrease) in reserves	-	-
-	- Increase (decrease) in investments	-	-
-	<b>Total applications of capital funding</b>	<b>1,048</b>	<b>2,782</b>
-	<b>SURPLUS / (DEFICIT) OF CAPITAL FUNDING</b>	<b>-</b>	<b>-</b>
-	<b>FUNDING BALANCE</b>	<b>-</b>	<b>-</b>

## PLANNING AND REGULATORY SERVICES



# REGULATORY SERVICES

Ratonga whakaritenga

## WHAT WE DO

While we often don't make the rules, it's our job to administer, enforce and record specific regulations set out in legislation on behalf of central government. Our regulatory activity is delivered by four teams: building, resources consents and compliance, environmental standards, and customer experience. Our mahi includes building consents, building warrants of fitness, resource consents for land use and for subdivision, Land Information Memoranda (LIMs), animal management, noise control, trade waste licence compliance, food premises licensing and inspections, alcohol licensing, environmental health, and lots of compliance monitoring.

Our Customer Engagement team supports all of Council's activities with service centre functions such as phone calls, emails, in-person, and website submissions. Their dedicated Customer and Business Support team provides specific administration support to the regulatory activity.

Working with our customers, applicants, and partners, our focus is on ensuring quality developments on the Kāpiti Coast and ensuring our statutory responsibilities and timeframes are met. We engage, educate, and enable people to comply with the rules as we continue to grow as a district. If necessary, we also take enforcement action to make sure that harm is minimised.

## WHY WE DO IT

Our regulatory work ensures:

- people can safely use buildings that contribute to health, independence, and wellbeing
- accountability and compliance with building regulations
- land use and subdivision development is appropriately managed
- businesses are operating correctly
- sustainable management of natural and physical resources, including our public spaces
- we improve, promote, and protect public health
- we reduce nuisance.

## KEY FACTS

- We respond to approximately 85,000 customer interactions annually
- About 1,200 building consents are processed every year
- Approximately 8,500 building inspections completed annually
- We issue an average of 320 resource consents every year
- Approximately 8,000 dogs are registered to 6,000 dog owners in Kāpiti
- There are about 345 registered food outlets and 144 alcohol-licensed premises applicable in our district.

## Prospective funding impact statement - Regulatory Services

LTP 2024/25 \$000		LTP 2025/26 \$000	AP 2025/26 \$000
	<b>Sources of operating funding</b>		
6,050	General rate, uniform annual general charge, rates penalties	6,217	7,064
-	Targeted rates	-	-
72	Grants and subsidies for operating purposes	74	-
5,900	Fees and charges	6,049	6,605
-	Internal charges and overheads recovered	-	-
101	Local authorities fuel tax, fines, infringement fees, and other	103	111
<b>12,123</b>	<b>Total operating funding</b>	<b>12,443</b>	<b>13,779</b>
	<b>Applications of operating funding</b>		
12,053	Payment to staff and suppliers	12,387	7,014
8	Finance costs	5	17
-	Internal charges and overheads applied	-	6,686
-	Other operating funding applications	-	-
<b>12,061</b>	<b>Total applications of operating funding</b>	<b>12,392</b>	<b>13,717</b>
<b>62</b>	<b>SURPLUS / (DEFICIT) OF OPERATING FUNDING</b>	<b>50</b>	<b>62</b>
	<b>Sources of capital funding</b>		
-	Grants and subsidies for capital expenditure	-	-
-	Development and financial contributions	-	-
-	Increase (decrease) in debt	-	-
-	Gross proceeds from sale of assets	-	-
-	Lump sum contributions	-	-
-	Other dedicated capital funding	-	-
-	<b>Total sources of capital funding</b>	<b>-</b>	<b>-</b>
	<b>Applications of capital funding</b>		
	Capital expenditure:		
-	- to meet additional demand	-	-
-	- to improve the level of service	-	-
-	- to replace existing assets	-	-
62	Increase (decrease) in reserves	50	62
-	Increase (decrease) in investments	-	-
<b>62</b>	<b>Total applications of capital funding</b>	<b>50</b>	<b>62</b>
<b>(62)</b>	<b>SURPLUS / (DEFICIT) OF CAPITAL FUNDING</b>	<b>(50)</b>	<b>(62)</b>
-	<b>FUNDING BALANCE</b>	<b>-</b>	<b>-</b>

## ORGANISATIONAL HEALTH



# ORGANISATIONAL HEALTH

Te pakari o te whakahaere

## WHAT WE DO

Organisational health means understanding how well we're operating as an organisation. There are three key elements to how well we use our resources to operate – people, systems, and funding.

Understanding how well we're doing requires a broad focus to test the affordability, effectiveness, and value for money we are delivering for the community.

We will do so through assessment of things like:

- our productivity
- our risk management
- our staffing levels and the health, safety and wellbeing of our people
- ensuring our legislative requirements are met
- whether we remain an employer of choice in Kāpiti
- effective delivery across our capital programme.

## WHY WE DO IT

Operating well as an organisation is core to ensuring we deliver value for our community to ensure trust and confidence in what we are doing from the people we are working to deliver for.

## KEY FACTS

- We look after public assets valued at just over \$2.5 billion in 2024/25
- We invest on average \$80 million annually through our capital works programme to renew and upgrade our assets
- We process over 18,000 service requests a year
- We receive approximately \$12 million annually in fees and charges for services provided to the community
- Our annual staff turnover remains under 20%, which is the local government standard.

## Prospective funding impact statement - Organisational Health

LTP 2024/25 \$000		LTP 2025/26 \$000	AP 2025/26 \$000
	<b>Sources of operating funding</b>		
(4,722)	General rate, uniform annual general charge, rates penalties	(2,742)	(476)
-	- Targeted rates	-	-
-	- Grants and subsidies for operating purposes	-	-
329	Fees and charges	336	339
-	- Internal charges and overheads recovered	-	42,210
3,838	Local authorities fuel tax, fines, infringement fees, and other	3,583	206
<b>(555)</b>	<b>Total operating funding</b>	<b>1,178</b>	<b>42,280</b>
	<b>Applications of operating funding</b>		
(1,249)	Payment to staff and suppliers	19,902	26,579
(899)	Finance costs	149	109
-	- Internal charges and overheads applied	-	14,111
-	- Other operating funding applications	-	-
<b>(2,148)</b>	<b>Total applications of operating funding</b>	<b>20,050</b>	<b>40,799</b>
<b>1,593</b>	<b>SURPLUS / (DEFICIT) OF OPERATING FUNDING</b>	<b>(18,873)</b>	<b>1,481</b>
	<b>Sources of capital funding</b>		
-	- Grants and subsidies for capital expenditure	-	-
-	- Development and financial contributions	-	-
2,697	Increase (decrease) in debt	1,399	2,038
-	- Gross proceeds from sale of assets	-	-
-	- Lump sum contributions	-	-
-	- Other dedicated capital funding	-	-
<b>2,697</b>	<b>Total sources of capital funding</b>	<b>1,399</b>	<b>2,038</b>
	<b>Applications of capital funding</b>		
	Capital expenditure:		
-	- to meet additional demand	-	-
2,697	- to improve the level of service	2,329	2,038
746	- to replace existing assets	478	480
847	Increase (decrease) in reserves	(20,280)	1,000
-	- Increase (decrease) in investments	-	-
<b>4,290</b>	<b>Total applications of capital funding</b>	<b>(17,473)</b>	<b>3,519</b>
<b>(1,593)</b>	<b>SURPLUS / (DEFICIT) OF CAPITAL FUNDING</b>	<b>18,873</b>	<b>(1,481)</b>
-	<b>FUNDING BALANCE</b>	-	-



# CAPITAL BUDGET MANAGEMENT

To address affordability and deliverability, \$100 million was removed from the first three years of the capital budgets in the 2024-34 LTP. In doing so, Council endorsed that Officers must remain within the aggregate capital project budget for the three years ended 30 June 2027. This means that during each of the three years, budgets may need to be re-allocated between capital projects and/ or financial years to ensure timely delivery, maintain levels of service and deliver on the Council's strategic outcomes.

The Capital Programme Board (CPB) was established to manage the consolidated budget and agree changes as required. Year-to-date, the CPB has made various adjustments to capital budgets. Currently, the three-year capex forecast is \$239.2 million, \$10.6 million higher than the LTP budget of \$228.6 million. This remains a work in progress, and the CPB will be making further adjustments to ensure the three-year LTP capital budget is not exceeded.

The three-year consolidated capital budget has been adjusted to accommodate required changes:

Activity	Forecast			LTP Budget			Underspend / (overspend)			3 Year Variance more / (less) \$000
	2024/25 \$000	2025/26 \$000	2026/27 \$000	2024/25 \$000	2025/26 \$000	2026/27 \$000	2024/25 \$000	2025/26 \$000	2026/27 \$000	
Access & Transport	12,758	17,358	31,347	17,711	25,133	27,336	(4,953)	(7,775)	4,011	(8,717)
Coastal Management	1,134	4,076	4,250	2,751	2,664	3,590	(1,617)	1,412	660	455
Community Facilities	4,665	15,967	8,327	7,344	10,496	6,834	(2,679)	5,472	1,493	4,286
Districtwide Planning	42	1,054	703	-	1,048	696	42	6	8	55
Economic Development	20	150	-	154	-	-	(134)	150	-	16
Governance	-	32	-	-	32	-	-	-	-	-
Parks & Open Spaces	3,350	4,542	3,960	2,849	2,790	3,067	501	1,752	893	3,146
Recreation & Leisure	2,224	1,043	700	1,965	703	689	259	340	11	611
Organisation Health	3,840	4,247	2,098	3,443	2,775	2,076	397	1,472	22	1,892
Stormwater Management	3,559	3,594	11,707	2,711	2,654	11,696	848	940	11	1,799
Sustainability & Resilience	397	1,815	355	437	1,772	354	(40)	43	1	4
Tangata Whenua	-	101	2	-	-	-	-	101	2	103
Wastewater Management	14,916	13,920	9,150	15,398	13,118	11,295	(482)	802	(2,145)	(1,826)
Water Management	24,871	16,966	9,955	20,676	12,482	9,886	4,195	4,484	69	8,748
<b>Grand Total</b>	<b>71,777</b>	<b>84,865</b>	<b>82,554</b>	<b>75,440</b>	<b>75,666</b>	<b>77,518</b>	<b>(3,661)</b>	<b>9,198</b>	<b>5,036</b>	<b>10,572</b>

## ADJUSTMENTS MADE TO THE CAPITAL PROGRAMME FOR 2025/26 INCLUDE:

### Access & Transport

Budget reduced by \$7.8 million to accommodate:

- Reduced NZTA funding for minor safety improvements and cycling and walking programmes across the three years.
- Re-timed expenditure for Old State Highway 1 from 2024/25 to 2025/26.
- Re-allocated Ihakara-Arawhata link road funding to 2025/26 and 2026/27 due to slower-than-expected project progress and pending confirmation of assistance from NZTA.
- Unused funds in 2024/25 redirected to the Blue Bluff project to accelerate progress.

### Community Facilities

Forecasts continue to be reviewed, particularly for the Ōtaki Theatre and Raumati Pool. Expenditure is expected to be within the 3-year LTP envelope.

### Parks & Open Spaces

Budget increased by \$1.7 million to facilitate:

- Earlier-than-expected completion of the MacLean Park project in 2024/25.
- Additional funding to achieve more than planned in the playgrounds renewals programme.
- Waikanae Park to commence in 2025/26.

### Stormwater Management

Budget increased by \$940,000 to fully fund the Kenakena stormwater project – restoring budget reduced through the \$100 million process.

### Water Management

Budget increased by \$4.5 million to reinstate necessary funding for the Waikanae Water Treatment Plant and Ōtaki Reservoir projects – again restoring budget reduced through the \$100 million process.

Refer to page 56 for the 2025/26 capital works programme.

# CAPITAL WORKS PROGRAMME 2025/26

## Te hōtaka mahi matua

Kāpiti Coast District Council	LTP 2025/26 \$000	Carry overs from 2024/25 \$000	Advances / (deferrals) \$000	Government subsidies 2025/26 \$000	Budget increase / (decrease) \$000	AP 2025/26 \$000	Variance more / (less) \$000
<b>Asset renewal</b>							
Access & Transport	10,560	-	(2,035)	(52)	61	8,534	(2,027)
Coastal Management	2,445	1,412	-	-	-	3,857	1,412
Community Facilities	3,986	439	(353)	-	1,727	5,799	1,813
Organisational Health	478	-	-	-	3	480	3
Economic Development	-	-	-	-	-	-	-
Governance	32	-	-	-	-	32	-
Parks & Open Spaces	1,529	-	-	-	221	1,750	221
Recreation & Leisure	500	-	-	-	5	505	5
Stormwater Management	1,084	-	-	-	940	2,024	940
Sustainability & Resilience	1,756	41	-	-	2	1,799	43
Wastewater Management	3,584	78	-	-	(116)	3,546	(38)
Water Management	1,905	-	-	-	9	1,914	9
<b>Total asset renewals</b>	<b>27,861</b>	<b>1,971</b>	<b>(2,388)</b>	<b>(52)</b>	<b>2,851</b>	<b>30,242</b>	<b>2,381</b>
<b>New assets and upgrades</b>							
Access & Transport	14,573	955	(4,975)	(2,001)	274	8,824	(5,748)
Coastal Management	219	-	-	-	-	219	-
Community Facilities	6,510	1,498	2,704	-	(543)	10,168	3,658
Organisational Health	2,297	945	-	-	525	3,767	1,470
Districtwide Planning	1,048	-	-	-	6	1,054	6
Economic Development	-	150	-	-	-	150	150
Parks & Open Spaces	1,261	-	-	-	1,531	2,792	1,531
Recreation & Leisure	203	153	-	-	182	538	335
Stormwater Management	1,570	-	-	-	-	1,570	-
Sustainability & Resilience	16	-	-	-	-	16	-
Tangata Whenua	-	-	-	-	101	101	101
Wastewater Management	9,534	840	-	-	-	10,373	840
Water Management	10,577	491	7,048	-	(3,065)	15,052	4,475
<b>Total new assets and upgrades</b>	<b>47,806</b>	<b>5,031</b>	<b>4,776</b>	<b>(2,001)</b>	<b>(989)</b>	<b>54,623</b>	<b>6,818</b>
<b>TOTAL CAPITAL WORKS</b>	<b>75,666</b>	<b>7,001</b>	<b>2,388</b>	<b>(2,053)</b>	<b>1,862</b>	<b>84,865</b>	<b>9,199</b>

INFRASTRUCTURE							
	LTP 2025/26 \$000	Carry overs from 2024/25 \$000	Advance / (deferrals) \$000	Government subsidies 25/26 \$000	Budget increase / (decrease) \$000	AP 2025/26 \$000	Variance more / (less) \$000
<b>Access &amp; Transport</b>							
<b>Asset renewal</b>							
Kāpiti culverts	4,185	-	(2,035)	-	-	2,150	(2,035)
Access & Transport other capex	1,555	-	-	(52)	14	1,516	(39)
Streetlight programme	536	-	-	-	5	542	5
Waka Kotahi footpath programme	492	-	-	-	5	497	5
Waka Kotahi road resurfacing	3,792	-	-	-	37	3,830	37
Waka Kotahi Footpath programme	492	505	520	534	547	561	575
Waka Kotahi road resurfacing	3,792	3,947	4,807	4,982	5,154	5,620	5,803
<b>Total asset renewal</b>	<b>10,560</b>	<b>-</b>	<b>(2,035)</b>	<b>(52)</b>	<b>61</b>	<b>8,534</b>	<b>(2,027)</b>
<b>New assets and upgrades</b>							
Access & Transport other capex	340	-	-	(228)	268	381	40
Blue Bluff	1,377	-	(1,277)	-	-	100	(1,277)
Ihakara-Arawhata link road	4,198	-	(3,698)	-	-	500	(3,698)
Resilliance Improvements	555	-	-	-	-	560	5
State Highway 1 revocation renewals	3,641	(91)	-	-	-	3,550	(91)
Town centres programme	-	1,045	-	-	-	1,045	1,045
Waka Kotahi cycling & walking programme	1,924	-	-	(709)	-	1,215	(709)
Waka Kotahi minor safety improvements	2,537	-	-	(1,064)	-	1,473	(1,064)
Streetlight programme	-	-	-	-	-	-	-
Tenanted buildings	45	44	-	-	59	84	-
Town Centres programme	-	-	-	-	-	-	7,090
Transport hub	-	-	-	-	-	-	-
Waka Kotahi Cycling and Walking	1,924	1,199	1,468	1,531	1,592	1,654	1,718
Waka Kotahi Minor safety improvements	2,537	1,815	1,703	1,775	1,846	1,918	1,992
<b>Total new assets and upgrades</b>	<b>14,573</b>	<b>955</b>	<b>(4,975)</b>	<b>(2,001)</b>	<b>274</b>	<b>8,824</b>	<b>(5,748)</b>
<b>TOTAL Access &amp; Transport</b>	<b>25,133</b>	<b>955</b>	<b>(7,010)</b>	<b>(2,053)</b>	<b>335</b>	<b>17,358</b>	<b>(7,775)</b>

INFRASTRUCTURE							
	LTP 2025/26 \$000	Carry overs from 2024/25 \$000	Advance / (deferrals) \$000	Government subsidies 25/26 \$000	Budget increase / (decrease) \$000	AP 2025/26 \$000	Variance more / (less) \$000
<b>Coastal Management</b>							
Asset renewal							
Coastal Management other capex	515	-	-	-	-	515	-
Paekākāriki seawall replacement	1,930	1,412	-	-	-	3,342	1,412
<b>Total asset renewal</b>	<b>2,445</b>	<b>1,412</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,857</b>	<b>1,412</b>
<b>New assets and upgrades</b>							
Coastal Management other capex	219	-	-	-	-	219	-
<b>Total new assets and upgrades</b>	<b>219</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>219</b>	<b>-</b>
<b>TOTAL COASTAL MANAGEMENT</b>	<b>2,664</b>	<b>1,412</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,076</b>	<b>1,412</b>

INFRASTRUCTURE							
	LTP 2025/26 \$000	Carry overs from 2024/25 \$000	Advance / (deferrals) \$000	Government subsidies 25/26 \$000	Budget increase / (decrease) \$000	AP 2025/26 \$000	Variance more / (less) \$000
<b>Stormwater Management</b>							
Asset renewal							
Kenakena pump station	-	-	-	-	940	940	940
Major stormwater projects	896	-	-	-	-	896	-
Stormwater Management other capex	188	-	-	-	-	188	-
<b>Total asset renewal</b>	<b>1,084</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>940</b>	<b>2,024</b>	<b>940</b>
<b>New assets and upgrades</b>							
Major stormwater projects	1,551	-	-	-	-	1,551	-
Stormwater Management other capex	19	-	-	-	-	19	-
<b>Total new assets and upgrades</b>	<b>1,570</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,570</b>	<b>-</b>
<b>TOTAL STORMWATER MANAGEMENT</b>	<b>2,654</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>940</b>	<b>3,594</b>	<b>940</b>

INFRASTRUCTURE							
	LTP 2025/26 \$000	Carry overs from 2024/25 \$000	Advance / (deferrals) \$000	Government subsidies 25/26 \$000	Budget increase / (decrease) \$000	AP 2025/26 \$000	Variance more / (less) \$000
<b>Sustainability &amp; Resilience</b>							
Asset renewal							
MFE funded project - solid waste	414	41	-	-	-	455	41
Sustainability & Resilience other capex	280	-	-	-	2	282	2
Transfer station	1,062	-	-	-	-	1,062	-
<b>Total asset renewal</b>	<b>1,756</b>	<b>41</b>	<b>-</b>	<b>-</b>	<b>2</b>	<b>1,799</b>	<b>43</b>
<b>New assets and upgrades</b>							
Comms IT	16	-	-	-	-	16	-
<b>Total new assets and upgrades</b>	<b>16</b>	<b>22</b>	<b>33</b>	<b>33</b>	<b>34</b>	<b>35</b>	<b>35</b>
<b>TOTAL Sustainability &amp; Resilience</b>	<b>1,772</b>	<b>41</b>	<b>-</b>	<b>-</b>	<b>2</b>	<b>1,815</b>	<b>43</b>

INFRASTRUCTURE							
	LTP 2025/26 \$000	Carry overs from 2024/25 \$000	Advance / (deferrals) \$000	Government subsidies 25/26 \$000	Budget increase / (decrease) \$000	AP 2025/26 \$000	Variance more / (less) \$000
<b>Wastewater Management</b>							
Asset renewal							
Paraparaumu wastewater treatment plant	648	78	-	-	121	846	199
Wastewater network renewals	2,722	-	-	-	(237)	2,485	(237)
Wastewater Management other capex	215	-	-	-	-	215	-
<b>Total asset renewal</b>	<b>3,584</b>	<b>78</b>	<b>-</b>	<b>-</b>	<b>(116)</b>	<b>3,546</b>	<b>(38)</b>
<b>New assets and upgrades</b>							
IAF Ōtaki gravity main	7,629	-	-	-	-	7,629	-
Paraparaumu wastewater treatment plant	110	840	-	-	-	950	840
Waikanae duplicate rising main	551	-	-	-	-	551	-
Wastewater network	518	-	-	-	-	518	-
Wastewater Management other capex	725	-	-	-	-	725	-
Wastewater network	518	1,019	2,267	4,222	1,430	2,889	2,063
<b>Total new assets and upgrades</b>	<b>9,534</b>	<b>840</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,373</b>	<b>840</b>
<b>TOTAL WASTEWATER MANAGEMENT</b>	<b>13,118</b>	<b>918</b>	<b>-</b>	<b>-</b>	<b>(116)</b>	<b>13,920</b>	<b>802</b>

INFRASTRUCTURE							
	LTP 2025/26 \$000	Carry overs from 2024/25 \$000	Advance / (deferrals) \$000	Government subsidies 25/26 \$000	Budget increase / (decrease) \$000	AP 2025/26 \$000	Variance more / (less) \$000
<b>Water Management</b>							
Asset renewal							
Water network renewals	1,318	-	-	-	-	1,318	-
Water Management other capex	588	-	-	-	9	597	9
<b>Total asset renewal</b>	<b>1,905</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9</b>	<b>1,914</b>	<b>9</b>
<b>New assets and upgrades</b>							
IAF funded project	2,466	-	-	-	(2,466)	-	(2,466)
IAF Ōtaki Reservoir 1	1,118	-	-	-	(918)	200	(918)
IAF Ōtaki Reservoir 2	-	-	4,180	-	-	4,180	4,180
River crossing resilience	551	491	-	-	-	1,043	491
Waikanae water treatment plant	4,022	-	2,868	-	-	6,890	2,868
Water network upgrades	2,007	-	-	-	-	2,007	-
Water Management other capex	413	-	-	-	319	732	319
<b>Total new assets and upgrades</b>	<b>10,577</b>	<b>491</b>	<b>7,048</b>	<b>-</b>	<b>(3,065)</b>	<b>15,052</b>	<b>4,475</b>
<b>TOTAL WATER MANAGEMENT</b>	<b>12,482</b>	<b>491</b>	<b>7,048</b>	<b>-</b>	<b>(3,056)</b>	<b>16,966</b>	<b>4,484</b>

COMMUNITY SERVICES							
Community Facilities	LTP 2025/26 \$000	Carry overs from 2024/25 \$000	Advance / (deferrals) \$000	Government subsidies 25/26 \$000	Budget increase / (decrease) \$000	AP 2025/26 \$000	Variance more / (less) \$000
<b>Asset renewal</b>							
Community Facilities other capex	621	-	-	-	6	627	6
Community halls	403	61	-	-	15	480	76
Corporate accommodation	1,208	99	-	-	275	1,582	374
Museums and theatres	847	48	(607)	-	63	350	(496)
Older persons housing renewals	466	-	-	-	5	471	5
Ōtaki Theatre	22	-	254	-	717	993	971
Tenanted buildings	418	231	-	-	647	1,297	878
<b>Total asset renewal</b>	<b>3,986</b>	<b>439</b>	<b>(353)</b>	<b>-</b>	<b>1,727</b>	<b>5,799</b>	<b>1,813</b>
<b>New assets and upgrades</b>							
Community Facilities funding contributions	1,201	-	(601)	-	-	600	(601)
Corporate accommodation	543	-	-	-	(543)	-	(543)
Te Ara Whetu (Waikanae Library)	4,766	1,498	3,305	-	-	9,568	4,802
<b>Total new assets and upgrades</b>	<b>6,510</b>	<b>1,498</b>	<b>2,704</b>	<b>-</b>	<b>(543)</b>	<b>10,168</b>	<b>3,658</b>
<b>TOTAL COMMUNITY FACILITIES</b>	<b>10,496</b>	<b>1,937</b>	<b>2,351</b>	<b>-</b>	<b>1,184</b>	<b>15,967</b>	<b>5,472</b>



COMMUNITY SERVICES							
	LTP 2025/26 \$000	Carry overs from 2024/25 \$000	Advance / (deferrals) \$000	Government subsidies 25/26 \$000	Budget increase / (decrease) \$000	AP 2025/26 \$000	Variance more / (less) \$000
<b>Parks &amp; Open Spaces</b>							
Asset renewal							
Districtwide playground renewals	130	-	-	-	1	131	1
Waikanae Park	382	-	-	-	4	386	4
Parks and reserves other capex	1,018	-	-	-	216	1,233	216
<b>Total asset renewal</b>	<b>1,529</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>221</b>	<b>1,750</b>	<b>221</b>
New assets and upgrades							
Parks land purchase	567	-	-	-	6	573	6
Waikanae Park	-	-	-	-	1,500	1,500	1,500
Ōtaki Beach development	300	-	-	-	3	303	3
Parks and reserves other capex	393	-	-	-	22	416	22
<b>Total new assets and upgrades</b>	<b>1,261</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,531</b>	<b>2,792</b>	<b>1,531</b>
<b>TOTAL Parks &amp; Open Spaces</b>	<b>2,790</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,752</b>	<b>4,542</b>	<b>1,752</b>

COMMUNITY SERVICES							
	LTP 2025/26 \$000	Carry overs from 2024/25 \$000	Advance / (deferrals) \$000	Government subsidies 25/26 \$000	Budget increase / (decrease) \$000	AP 2025/26 \$000	Variance more / (less) \$000
<b>Recreation &amp; Leisure</b>							
Asset renewal							
Library books and furniture	207	-	-	-	2	209	2
Pools renewals	239	-	-	-	2	241	2
Recreation & Leisure other capex	54	-	-	-	1	55	1
<b>Total asset renewal</b>	<b>500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5</b>	<b>505</b>	<b>5</b>
New assets and upgrades							
Ōtaki Pool upgrade	-	153	-	-	181	333	333
Recreation & Leisure other capex	203	-	-	-	2	205	2
<b>Total new assets and upgrades</b>	<b>203</b>	<b>153</b>	<b>-</b>	<b>-</b>	<b>182</b>	<b>538</b>	<b>335</b>
<b>TOTAL Recreation &amp; Leisure</b>	<b>703</b>	<b>153</b>	<b>-</b>	<b>-</b>	<b>187</b>	<b>1,043</b>	<b>340</b>

PARTNERSHIPS							
	LTP 2025/26 \$000	Carry overs from 2024/25 \$000	Advance / (deferrals) \$000	Government subsidies 25/26 \$000	Budget increase / (decrease) \$000	AP 2025/26 \$000	Variance more / (less) \$000
<b>Governance</b>							
Asset renewal							
IT equipment purchasing	32	-	-	-	-	32	-
<b>Total asset renewal</b>	<b>32</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>32</b>	<b>-</b>
<b>TOTAL GOVERNANCE</b>	<b>32</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>32</b>	<b>-</b>

PLANNING AND REGULATORY SERVICES							
	LTP 2025/26 \$000	Carry overs from 2024/25 \$000	Advance / (deferrals) \$000	Government subsidies 25/26 \$000	Budget increase / (decrease) \$000	AP 2025/26 \$000	Variance more / (less) \$000
<b>Districtwide Planning</b>							
New assets and upgrades							
Social Housing	1,048	-	-	-	6	1,054	6
<b>Total new assets and upgrades</b>	<b>1,048</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6</b>	<b>1,054</b>	<b>6</b>
<b>TOTAL DISTRICTWIDE PLANNING</b>	<b>1,048</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6</b>	<b>1,054</b>	<b>6</b>

ORGANISATIONAL HEALTH							
Organisational Health	LTP 2025/26 \$000	Carry overs from 2024/25 \$000	Advance / (deferrals) \$000	Government subsidies 25/26 \$000	Budget increase / (decrease) \$000	AP 2025/26 \$000	Variance more / (less) \$000
Asset renewal							
IT equipment purchasing	137	-	-	-	1	138	1
IT hardware	85	-	-	-	-	85	-
IT software	35	-	-	-	-	35	-
Vehicle and plant purchase	221	-	-	-	1	222	1
<b>Total asset renewal</b>	<b>478</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3</b>	<b>480</b>	<b>3</b>
New assets and upgrades							
Datascape project	-	-	-	-	1,500	1,500	1,500
IT hardware	1,044	-	-	-	(984)	60	(984)
Organisation Health other capex	475	-	-	-	3	478	3
Strategic land purchase	777	945	-	-	6	1,728	951
<b>Total new assets and upgrades</b>	<b>2,297</b>	<b>945</b>	<b>-</b>	<b>-</b>	<b>525</b>	<b>3,767</b>	<b>1,470</b>
<b>TOTAL ORGANISATIONAL HEALTH</b>	<b>2,775</b>	<b>945</b>	<b>-</b>	<b>-</b>	<b>528</b>	<b>4,247</b>	<b>1,472</b>
<b>TOTAL CAPITAL WORKS PROGRAMME</b>	<b>75,666</b>	<b>7,001</b>	<b>2,388</b>	<b>(2,053)</b>	<b>1,862</b>	<b>84,865</b>	<b>9,199</b>







# FINANCIAL INFORMATION

Ngā pārongo ahumoni

# FORECAST FINANCIAL STATEMENTS

Ngā tauākī matapae ahumoni

## Prospective statement of comprehensive revenue and expense

LTP 2024/25 \$000		LTP 2025/26 \$000	AP 2025/26 \$000
	Revenue		
105,140	Rates	113,777	114,024
12,341	Fees and charges	12,028	12,697
18,200	Grants and subsidies	20,917	14,690
4,242	Development and financial contributions revenue	6,060	5,948
515	Other operating revenue	633	778
<b>140,438</b>	<b>Total revenue excluding gains</b>	<b>153,415</b>	<b>148,137</b>
	Expenses		
82,884	Operating expenses	106,538	108,717
34,601	Depreciation and amortisation	37,654	37,309
<b>117,485</b>	<b>Total expenses</b>	<b>144,192</b>	<b>146,026</b>
	Interest		
3,723	Interest income	3,466	4,627
14,690	Finance expense	15,502	15,466
<b>10,967</b>	<b>Total interest expense</b>	<b>12,036</b>	<b>10,839</b>
<b>11,986</b>	<b>OPERATING SURPLUS/(DEFICIT)</b>	<b>(2,813)</b>	<b>(8,728)</b>
	Unrealised gains/(losses)		
798	Unrealised gain/(loss) on revaluation of financial derivatives	532	2,366
<b>798</b>	<b>Total unrealised gains/(losses)</b>	<b>532</b>	<b>2,366</b>
<b>12,784</b>	<b>NET OPERATING SURPLUS/(DEFICIT)</b>	<b>(2,281)</b>	<b>(6,362)</b>
	Other comprehensive revenue and expense		
127,919	Unrealised gain/(loss) from revaluation of property, plant and equipment	64,200	49,324
<b>127,919</b>	<b>Total other comprehensive revenue and expense</b>	<b>64,200</b>	<b>49,324</b>
<b>140,703</b>	<b>TOTAL COMPREHENSIVE REVENUE AND EXPENSE</b>	<b>61,919</b>	<b>42,962</b>

## Prospective statement of changes in net assets/equity

LTP 2024/25 \$000		LTP 2025/26 \$000	AP 2025/26 \$000
2,019,067	Opening equity	2,159,770	2,066,959
	<b>ACCUMULATED FUNDS</b>		
727,986	Opening accumulated funds	738,862	716,327
12,784	Operating surplus/(deficit)	(2,281)	(6,362)
(2,776)	Transfers to reserves and special funds	(3,565)	(3,582)
868	Transfers from reserves and special funds	1,574	1,387
<b>738,862</b>	<b>Closing accumulated funds</b>	<b>734,590</b>	<b>707,770</b>
	<b>RESERVES AND SPECIAL FUNDS</b>		
10,848	Opening reserves and special funds	12,756	14,824
(868)	Transfer to accumulated funds	(1,574)	(1,387)
2,776	Transfer from accumulated funds	3,565	3,593
<b>12,756</b>	<b>Closing reserves and special funds</b>	<b>14,747</b>	<b>17,019</b>
	<b>REVALUATION RESERVE</b>		
1,280,233	Opening revaluation reserve	1,408,152	1,335,808
127,919	Revaluation of property, plant and equipment	64,200	49,324
<b>1,408,152</b>	<b>Closing revaluation reserve</b>	<b>1,472,352</b>	<b>1,385,132</b>
<b>2,159,770</b>	<b>CLOSING EQUITY</b>	<b>2,221,689</b>	<b>2,109,921</b>

## Prospective statement of financial position

LTP 2024/25 \$'000		LTP 2025/26 \$'000	AP 2025/26 \$'000
	<b>Current assets</b>		
17,618	Cash and cash equivalents	16,882	10,448
19,024	Trade and other receivables	20,758	29,635
163	Inventories	167	208
61,410	Other financial assets	61,365	82,365
522	Loans	19	19
1,747	Derivative financial instruments	1,849	1,202
<b>100,484</b>	<b>Total current assets</b>	<b>101,040</b>	<b>123,877</b>
	<b>Non-current assets</b>		
2,419,230	Property plant and equipment	2,500,857	2,415,909
28	Forestry assets	29	-
6,045	Intangible assets	5,157	6,772
7,123	Other financial assets	7,758	13,114
171	Loans	153	153
7,426	Derivative financial instruments	7,857	5,067
<b>2,440,023</b>	<b>Total non-current assets</b>	<b>2,521,811</b>	<b>2,441,015</b>
<b>2,540,507</b>	<b>TOTAL ASSETS</b>	<b>2,622,851</b>	<b>2,564,892</b>
	<b>Current liabilities</b>		
27,877	Trade and other payables	28,283	36,125
4,318	Employee benefit	4,394	4,468
1,613	Deposits	1,650	2,481
60,000	Borrowings	60,000	80,000
96	Provisions	88	88
-	Derivative financial instruments	-	-
<b>93,904</b>	<b>Total current liabilities</b>	<b>94,415</b>	<b>123,162</b>
	<b>Non-current liabilities</b>		
162	Employee benefit	165	226
285,000	Borrowings	305,000	330,000
1,671	Provisions	1,582	1,583
-	Derivative financial instruments	-	-
<b>286,833</b>	<b>Total non-current liabilities</b>	<b>306,747</b>	<b>331,809</b>
<b>380,737</b>	<b>TOTAL LIABILITIES</b>	<b>401,162</b>	<b>454,971</b>
	<b>Public equity</b>		
738,862	Accumulated funds	734,590	707,770
12,756	Reserves and special funds	14,747	17,019
1,408,152	Revaluation reserve	1,472,352	1,385,132
<b>2,159,770</b>	<b>TOTAL PUBLIC EQUITY</b>	<b>2,221,689</b>	<b>2,109,921</b>
<b>2,540,507</b>	<b>TOTAL LIABILITIES AND PUBLIC EQUITY</b>	<b>2,622,851</b>	<b>2,564,892</b>



## Prospective cash flow statement

LTP 2024/25 \$000		LTP 2025/26 \$000	AP 2025/26 \$000
	<b>Cash flows from operating activities</b>		
	Cash was provided from:		
103,050	Kāpiti Coast District Council rates	112,740	112,362
3,883	Grants and subsidies	3,655	3,723
3,769	Interest received	3,476	4,627
17,086	Charges and fees	18,526	19,104
62	GST [net]	[177]	[57]
<b>127,850</b>		<b>138,220</b>	<b>139,759</b>
	Cash was applied to:		
80,850	Payments to employees and suppliers	84,688	85,538
<b>80,850</b>		<b>84,688</b>	<b>85,538</b>
<b>47,000</b>	<b>Net Cash inflow from operating activities</b>	<b>53,532</b>	<b>54,221</b>
	<b>Cash flows from investing activities</b>		
	Cash was provided from:		
61,222	Investment maturities	61,935	72,435
14,356	Proceeds from capital grants	16,936	11,738
<b>75,578</b>		<b>78,871</b>	<b>84,173</b>
	Cash was applied to:		
75,440	Construction and purchase of property, plant and equipment and intangibles	75,666	79,472
62,268	Purchase of investments	62,004	85,754
<b>137,708</b>		<b>137,670</b>	<b>165,226</b>
<b>(62,130)</b>	<b>Net cash from investing activities</b>	<b>(58,799)</b>	<b>(81,053)</b>
	<b>Cash flows from financing activities</b>		
	Cash was provided from:		
90,000	Long-term borrowing	80,000	115,000
<b>90,000</b>		<b>80,000</b>	<b>115,000</b>
	Cash was applied to:		
14,675	Interest paid	15,469	15,439
60,000	Long-term borrowing	60,000	70,000
<b>74,675</b>		<b>75,469</b>	<b>85,439</b>
<b>15,325</b>	<b>Net Cash inflow from financing activities</b>	<b>4,531</b>	<b>29,561</b>
195	Net increase/(decrease) in cash and cash equivalents	[736]	2,729
17,423	Total cash and cash equivalents at 1 July	17,618	7,719
<b>17,618</b>	<b>NET CASH AND CASH EQUIVALENTS AT END OF THE PERIOD</b>	<b>16,882</b>	<b>10,448</b>

## Prospective funding impact statement - Whole of Council

LTP 2024/25 \$000		LTP 2025/26 \$000	AP 2025/26 \$000
	<b>Sources of operating funding</b>		
31,829	General rate, uniform annual general charge, rates penalties	33,460	36,065
73,311	Targeted rates	80,317	77,959
3,405	Grants and subsidies for operating purposes	3,689	3,501
11,546	Fees and charges	11,216	11,877
3,723	Interest and dividends from investments	3,466	4,627
617	Local authorities fuel tax, fines, infringement fees, and other	736	882
<b>124,431</b>	<b>Total operating funding</b>	<b>132,884</b>	<b>134,911</b>
	<b>Applications of operating funding</b>		
82,884	Payment to staff and suppliers	106,538	87,244
14,690	Finance costs	15,502	15,466
-	Internal charges and overheads applied	-	-
-	Other operating funding applications	-	-
<b>97,574</b>	<b>Total applications of operating funding</b>	<b>122,040</b>	<b>102,710</b>
<b>26,857</b>	<b>SURPLUS / (DEFICIT) OF OPERATING FUNDING</b>	<b>10,843</b>	<b>32,201</b>
	<b>Sources of capital funding</b>		
14,796	Grants and subsidies for capital expenditure	17,228	11,190
4,242	Development and financial contributions	6,060	5,948
43,262	Increase (decrease) in debt	35,753	48,201
-	Gross proceeds from sale of assets	-	-
-	Lump sum contributions	-	-
-	Other dedicated capital funding	-	-
<b>62,299</b>	<b>Total sources of capital funding</b>	<b>59,041</b>	<b>65,339</b>
	<b>Applications of capital funding</b>		
	Capital expenditure:		
11,743	- to meet additional demand	8,929	7,564
42,651	- to improve the level of service	39,653	48,639
21,046	- to replace existing assets	27,084	29,163
13,716	Increase (decrease) in reserves	(5,782)	12,175
-	Increase (decrease) in investments	-	-
<b>89,156</b>	<b>Total applications of capital funding</b>	<b>69,885</b>	<b>97,540</b>
<b>(26,857)</b>	<b>SURPLUS / (DEFICIT) OF CAPITAL FUNDING</b>	<b>(10,843)</b>	<b>(32,201)</b>
-	<b>FUNDING BALANCE</b>	-	-

### Prospective statement of reserve and special funds

Reserves are held to ensure that funds received for a specified purpose are applied to that purpose and any surplus result is managed in accordance with the purpose for which the reserve was established. The Council holds seven reserves, of which three are classified as restricted reserves. Restricted reserves are subject to rules under legal obligation that restrict the uses to which Council may apply the funds. The remaining Council created reserves are discretionary reserves which have been established for the fair and transparent use of funds. Reserves are not separately held in cash and the funds are managed as part of the Council's treasury management activities.

Below is a list of current reserves held by Council, outlining the purpose for holding each reserve as well as the activity to which the reserve relates to.

	Prospective opening balance 1 July 2025 \$000	Transfers into reserve \$000	Transfers out of reserve \$000	Prospective closing balance 30 June 2026 \$000
<b>Council Restricted Reserves</b>				
<b>Waikanae Capital Improvement Fund</b> The purpose of the reserve is to fund capital improvements in the Waikanae Ward and also to provide capital grants to Waikanae organisations in accordance with approved criteria. The source of funds is the Waikanae Ward's share of the property assets of the Horowhenua County Council and interest earned on the capital sum.	960	55	(42)	973
<b>Plant Purchase and Renewal Fund</b> The purpose of the reserve is to fund ongoing replacement of plant and vehicles when required. The reserve is funded from the depreciation charges on current plant and vehicles.	1,129	350	(222)	1,257
<b>Total Council Restricted Reserves</b>	<b>2,089</b>	<b>405</b>	<b>(264)</b>	<b>2,230</b>
<b>Council Created Reserves</b>				

	Prospective opening balance 1 July 2025 \$000	Transfers into reserve \$000	Transfers out of reserve \$000	Prospective closing balance 30 June 2026 \$000
<b>Contingency Fund</b> The purpose of the reserve is to fund unexpected expenditure across the District, e.g. leaky home claims, flood events and insurance excess. The source of funds includes rates and rates penalties.	672	159	-	831
<b>Paekākāriki Campe Estate</b> The purpose of the reserve is to fund administration of the Paekākāriki Campe Estate for the benefit of the youth of Kāpiti. The source of the funds is the proceeds from sale of the property owned by Mr Campe plus interest earned on the capital sum.	119	6	-	125
<b>Financial Contribution Reserve</b> Financial contributions are a contribution of money, land, or a combination of both. The purpose of a financial contribution (consisting mainly of reserves contributions) is to address the specific adverse effects generated by a land use activity or subdivision. This includes effects on open spaces and reserves, upgrading off-site infrastructure, before programmed works that will address any environmental effects created by the proposed development; significant heritage and ecological features; and riparian margins.	11,944	3,012	(1,123)	13,833
<b>Total Council Created Reserves</b>	<b>12,735</b>	<b>3,177</b>	<b>(1,123)</b>	<b>14,789</b>
<b>Total Reserve and Special Funds</b>	<b>14,824</b>	<b>3,582</b>	<b>(1,387)</b>	<b>17,019</b>

# FUNDING IMPACT STATEMENT-RATES

Ngā tauākī pānga tahua pūtea - rēti

## DEFINITIONS

### URBAN/RURAL RATING AREAS OF THE DISTRICT

Some rates, such as the districtwide general rate, depend on what rating area the land is in. The maps of the rating areas are available at our Paraparaumu Service Centre in our Civic Building and on the Council's website.

Kāpiti Coast District Council rate codes and categories	
Urban rating areas of the district	
U1	Paekākāriki urban rating area
	Paraparaumu/Raumati urban rating area
	Waikanae urban rating area
	Ōtaki urban rating area
Rural rating areas of the district	
R1, R2, R3	Paekākāriki rural rating area
	Paraparaumu/Raumati rural rating area
	Waikanae rural rating area
	Ōtaki rural rating area

## DIFFERENTIALS

For the districtwide general rate, a differential system has been applied to the rural areas to reflect their lower population density and demand for services. The differentials are:

Kāpiti Coast District Council differentials		
Urban rating area		Percentage of urban rate in the dollar
U1	All rateable rating units	100%
Rural rating area		Percentage of urban rate in the dollar
R1	Rural rating units less than 50 hectares excluding any such rating units in categories R2 or R3	38%
R2	Rural rating units equal to or greater than 50 hectares and rating units less than 50 hectares that are part of one farming operation that in total is equal to or greater than 50 hectares.	22%
R3	Rural rating units which are identified in the rural village differential rating area maps	70%

At this stage Council is not inviting ratepayers to make lump sum contributions in relation to any targeted rate.

## RATING UNIT

The rating unit is determined according to rules made by the Valuer General. It is generally a property that has one record of title but can include two or more records of title or part records of title, dependent on whether the land is owned by the same person or persons and is used jointly as a single unit and is contiguous.

## RATING DEFINITIONS

### Separately used or inhabited part of a rating unit

A separately used or inhabited part of a rating unit (SUIP) includes any portion inhabited or used by the owner or a person other than the owner, who has the right to use or inhabit that portion by virtue of a tenancy, lease, licence, or other agreement.

This definition includes separately used parts, whether or not actually occupied at any particular time, which are used by the owner for rental (or other form of occupation) on an occasional or long-term basis by someone other than the owner.

For the purpose of this definition, vacant premises offered or intended for use or habitation by a person other than the owner and usually used as such are defined as 'used'.

For the avoidance of doubt, a rating unit that has a single use or occupation or is vacant land is treated as having one separately used or inhabited part.

Examples of separately used or inhabited parts include rating units that have multiple offices, shops, commercial units, dwellings or flats, rating units with a dwelling with a consented family flat or minor flat, residential units which contain more than one self-contained area (including a kitchen as defined in Council's District Plan) which is capable of separate use, and residential units used as a home and place of business where the above requirements are met. While these examples are indicative of a separate use that the Council will record as a SUIP on the rating information database, they are capable of being rebutted by compelling evidence to the contrary.

In relation to motels, camping grounds, hotels, hostels, lodges, licensed hotels, and taverns, a separately used or inhabited part of a rating unit includes a part provided by a commercial business:

- for separate use as an entertainment area or for conference activities and/or any type of residential accommodation by virtue of an agreement requiring payment of a fee, or
- for accommodation (with or without fixed cooking and food preparation facilities), or
- for parking areas for caravans/mobile homes with an electric power source and access to washing/toilet facilities.

### Accommodation/Hospitality

Means rating units used principally or exclusively as motels, camping grounds, hotels, hostels, lodges, licensed hotels, and taverns.

### Commercial

Means rating units used principally or exclusively for commercial, industrial, business or utility network purposes.

This includes rating units used for:

- commercial or industrial purposes
- retail purposes

- offices, administrative and/or associated functions including administrative or operational rating units of Central and Local Government
- accommodation/hospitality
- market gardens
- utility networks
- business-related premises used principally for private pecuniary benefit.

In situations where a change in use does not require a Council consent, but warrants a change in rating category, the onus is on the ratepayer to inform Council. Any change in use during a rating year will apply from 1 July of the following rating year.

The funding mechanisms as specified in the 2025/26 financial year will continue for the other financial years covered by this plan, unless otherwise stated or are changed by way of review of the Revenue and Financing Policy and/or consultation on the change to a rating mechanism through long term or annual plan consultation.

Districtwide water supply fixed rate differential categories	
General	Separately used or inhabited part of a rating unit that is connected to the district's water supply (excluding medium and large-scale rating units, and accommodation/hospitality).
Medium scale	Rating unit or separately used or inhabited parts of a rating unit, where there are 10 or more, but less than 20, whose water is collectively supplied through one or more water meters and individual check meters have not been installed.
Large scale	Rating units or separately used or inhabited parts of a rating unit where there are 20 or more whose water is collectively supplied through one or more water meters and individual check meters have not been installed.
Accommodation/Hospitality	Separately used or inhabited part of a rating unit connected to the district's water supply and used principally or exclusively as motels, camping grounds, hotels, hostels, lodges, licensed hotels and taverns.
Serviceable	Rating units not connected to the district's water supply, but within 100 metres of a water main and capable of being connected.

**Note:** The Council does not assess a uniform annual general charge

Districtwide wastewater disposal rate differential categories	
General	Rating units connected to the sewerage systems with one water closet or urinal other than rating units in the Community or Educational or Recreational or Large-scale Commercial/Residential categories. A rating unit used primarily as a residence for one household will not be treated as having more than one water closet.
Community	Rating units connected to the sewerage systems and used principally or exclusively as places of religious worship and instruction, marae, hospital and welfare homes, community health services and charitable institutions that provide maintenance or relief.
Educational	Rating units connected to the sewerage systems and used exclusively or principally by schools (with the exception of schoolhouses), colleges, polytechnics, children's health camps and early childhood centres.
Recreational	Rating units connected to the sewerage systems and used principally or exclusively by recreational, sporting, other community organisations and Council community properties.
Large-scale Commercial/Residential	Rating units connected to the sewerage systems and used for large-scale commercial or residential purposes as characterised by having more than one water closet or urinal and residential rating units connected to the sewerage system and used primarily as a residence for more than one household.

**Districtwide wastewater disposal rate differential categories**

Serviceable	Rating units not connected to the sewerage systems but within 30 metres of a sewer main and capable of being connected.
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**RATE INSTALMENT PAYMENT DATES**

All property rates (including the districtwide water supply fixed rate and Hautere/Te Horo water supply rate, but excluding the districtwide water supply volumetric rates) will be payable in four instalments as described below:

Instalment	Due dates	Penalty dates
Instalment one	9 September 2025	10 September 2025
Instalment two	9 December 2025	10 September 2025
Instalment three	9 March 2026	10 March 2026
Instalment four	9 June 2026	10 June 2026

All payments made will be receipted against the earliest outstanding amount in accordance with authorised accounting procedures.

**WATER RATE INSTALMENT DATES**

Districtwide water supply volumetric water rates (excluding the districtwide water supply fixed and Hautere/Te Horo water supply rate) will be payable as described below:

Districtwide water supply volumetric water rates (excluding the districtwide water supply fixed and Hautere/Te Horo water supply rate) will be invoiced separately on a quarterly basis dependent on when the relevant meter is read. The due dates for each area are specified below:

Area	Water meters invoiced in	Due date	Penalty date
Paraparaumu/Raumati/ Raumati Beach/ Raumati South/ Paekākāriki	Jul-25	19-Nov-25	20-Nov-25
	Oct-25	19-Nov-25	20-Nov-25
	Jan-26	23-Feb-26	24-Feb-26
	Apr-26	25-May-26	26-May-26
Ōtaki/Peka Peka/ Waikanae Beach	Aug-25	6-Jan-26	7-Jan-26
	Nov-25	6-Jan-26	7-Jan-26
	Feb-26	25-Mar-26	26-Mar-26
	May-26	24-Jun-26	25-Jun-25
Waikanae/Nikau Valley/ Otaihanga/ Paraparaumu Beach	Sep-25	20-Jan-26	21-Jan-26
	Dec-25	20-Jan-26	21-Jan-26
	Mar-26	23-Apr-26	24-Apr-26
	Jun-26	24-Jul-26	27-Jul-26

All payments made will be receipted against the earliest water rate outstanding amount in accordance with authorised accounting procedures.



## PENALTIES

The Council will apply the following penalties on unpaid rates in accordance with Sections 57 and 58 of the Local Government (Rating) Act 2002:

- a charge of ten percent (10%) on so much of any property rate instalment that has been assessed after 1 July 2025 and which remains unpaid after the payment due dates, to be added on the penalty dates;
- a charge of ten percent (10%) on so much of any property rates (including previously applied penalties) assessed before 1 July 2025 that remain unpaid on 1 July 2025. The penalty will be added on 28 July 2025;
- a charge of ten percent (10%) will be added to any portion of a current water rates invoice that remains unpaid after the due date specified. Penalty will be added on the penalty dates shown on the previous page.

## RATES FOR 2025/26

1. Funding mechanism: rate – districtwide general

Purposes applied:

Districtwide general expenses including democratic services, general insurance, emergency management, public toilets and cemeteries, social wellbeing, economic development, environmental sustainability, districtwide coastal protection of the Council’s infrastructure, districtwide strategic flood protection and public contribution towards the following regulatory services that are not met by user charges: resource consents, building consents, development management, environmental health, liquor licensing, hazardous substances, environmental monitoring, and animal control.

Categories – rating areas	Rating basis	Revenue sought \$000 (incl. GST)
U1	Rate in \$ of land value	42,385
Rural Category R1	38% of urban rate in \$ of land value	
Rural Category R2	22% of urban rate in \$ of land value	
Rural Category R3	70% of urban rate in \$ of land value	

2. Funding mechanism: targeted rate – districtwide community facilities rate

Purposes applied:

Libraries, parks and reserves, swimming pools, public halls, and community centres.

Categories	Rating basis	Revenue sought \$000 (incl. GST)
All rateable rating units other than accommodation/hospitality, motels and camping grounds	Fixed charge per separately used or inhabited part of a rating unit (base charge)	34,662
Accommodation/hospitality (other than motels and camping grounds)	200% base charge per separately used or inhabited part of a rating unit	
Motels and camping grounds	30% base charge per separately used or inhabited part of a rating unit	

3. Funding mechanism: targeted rate – districtwide roading capital value rate

Purposes applied:

Roading expenditure.

Categories	Rating basis	Revenue sought \$000 (incl. GST)
Whole district	Rate in \$ of capital value	19,035

4. Funding mechanism: targeted rate – districtwide stormwater rate		
<b>Purposes applied:</b> Operating and loan servicing costs of stormwater in the district's stormwater drainage areas. Maps showing the district's stormwater rating areas are available on the Council's website.		
Categories – rating areas	Rating basis	Revenue sought \$000 (incl. GST)
Paekākāriki stormwater rating area	Rate in \$ of capital value	5,816
Paraparaumu/Raumati stormwater rating area		
Waikanae stormwater rating area		
Ōtaki stormwater rating area		
As defined in the stormwater rating area maps.		

5. Funding mechanism: targeted rate – districtwide water supply fixed rate		
<b>Purposes applied:</b> Water supply system, excluding the Hautere/Te Horo water scheme. Funding is apportioned fifty to sixty percent for the districtwide water supply fixed rate and forty to fifty percent for the districtwide water supply volumetric rate.		
Categories	Rating basis	Revenue sought \$000 (incl. GST)
General rating units	Fixed charge per separately used or inhabited part of a rating unit (base charge)	8,494
Medium scale rating units	90% base charge per separately used or inhabited part of a rating unit	
Large scale rating units	80% base charge per separately used or inhabited part of a rating unit	
Accommodation/hospitality rating units	200% base charge per separately used or inhabited part of a rating unit	
Serviceable rating units	100% base charge per rating unit	

6. Funding mechanism: targeted rate – districtwide water supply volumetric rate		
<b>Purposes applied:</b> Water supply system, excluding the Hautere/Te Horo Water scheme. Funding is apportioned fifty to sixty percent for the districtwide water supply fixed rate and forty to fifty percent for the districtwide water supply volumetric rate.		
Categories	Rating basis	Revenue sought \$000 (incl. GST)
All rating units provided with a metered water supply service	Fixed rate per cubic metre of water consumed or supplied	7,267

7. Funding mechanism: targeted rate – Hautere/Te Horo water supply rate		
<b>Purposes applied:</b> Water supply system for the Hautere/Te Horo water scheme.		
Categories	Rating basis	Revenue sought \$000 (incl. GST)
All rating units with a unit allocation to Hautere/Te Horo water supply	Fixed charge per unit of allocation (annual allocation of 1 unit = 1 cubic metre of water per day)	247

8. Funding mechanism: targeted rate – districtwide wastewater disposal rate		
<b>Purposes applied:</b> Wastewater disposal in the Waikanae, Paraparaumu, Raumati and Ōtaki rating areas.		
Categories	Rating basis	Revenue sought \$000 (incl. GST)
General rating units	Fixed charge per rating unit (base charge)	14,707
Community rating units	50% base charge for every water closet or urinal	
Educational rating units	45% base charge for every water closet or urinal	
Recreational rating units	25% base charge for every water closet or urinal	
Large-scale commercial/residential rating units	50% base charge for every water closet or urinal	
Serviceable rating units	50% base charge per rating unit	

9. Funding mechanism: targeted rate – Paraparaumu/Raumati community rate		
<b>Purposes applied:</b> Paraparaumu and Raumati community board expenses, including local grants.		
Categories – rating areas	Rating basis	Revenue sought \$000 (incl. GST)
All rateable rating units in the Paraparaumu and Raumati urban and rural rating areas as per Council's rating area maps	Rate in \$ of capital value	198

10. Funding mechanism: targeted rate – Waikanae community rate		
<b>Purposes applied:</b> Waikanae Community Board expenses, including local grants.		
Categories – rating areas	Rating basis	Revenue sought \$000 (incl. GST)
All rateable rating units in the Waikanae urban and rural rating areas as per Council's rating area maps	Rate in \$ of capital value	117

11. Funding mechanism: targeted rate – Ōtaki community rate		
<b>Purposes applied:</b> Ōtaki Community Board expenses, including local grants.		
Categories – rating areas	Rating basis	Revenue sought \$000 (incl. GST)
All rateable rating units in the Ōtaki urban and rural rating areas as per Council's rating area maps	Rate in \$ of capital value	90

12. Funding mechanism: targeted rate – Paekākāriki community rate		
<b>Purposes applied:</b> Paekākāriki Community Board expenses, including local grants.		
Categories – rating areas	Rating basis	Revenue sought \$000 (incl. GST)
All rateable rating units in the Paekākāriki urban and rural rating areas as per Council's rating area maps	Rate in \$ of capital value	46

13. Funding mechanism: targeted rate – Commercial rate		
<b>Purposes applied:</b> A portion of the cost of providing economic development in the Kāpiti Coast District. The remainder is funded by the Districtwide General rate.		
Categories – rating areas	Rating basis	Revenue sought \$000 (incl. GST)
All Commercial rating units	Rate in \$ of capital value	732
<b>TOTAL (GST inclusive)</b>		<b>\$133,796</b>

14. Funding mechanism: targeted rate – water conservation device loan rate		
<b>Purposes applied:</b> Repayment of interest free water conservation devices loans		
Categories – rating areas	Rating basis	Revenue sought \$000 (incl. GST)
A targeted rate on those rating units that have received an interest-free loan (maximum of \$5,000 per rating unit) for approved water conservation devices from the Council that has not yet been fully repaid	10% of the amount of the original loan plus GST	58
Analysis of total rates for 2025/26		
	Excl. GST \$000	Incl. GST \$000
Rates (including Hautere, excluding fixed and volumetric water rates)	102,639	118,035
Fixed water rates (excluding Hautere)	7,386	8,494
Volumetric water rates	6,319	7,267
<b>Total</b>	<b>116,344</b>	<b>133,796</b>
Water conservation device loan	50	58
<b>Total</b>	<b>116,394</b>	<b>133,854</b>

Paraparaumu Rating Areas: urban examples 2025/26 rates inclusive of GST							
Land value (LV)	Capital value (CV)	Rating year	DW general rate	DW roading rate	Community facilities rate	Local community rate	
			LV	CV	Fixed	CV	
210,000	540,000	2024/25	702.49	522.02	1,083.40	9.23	
210,000	540,000	2025/26	770.85	437.13	1,185.44	9.18	
450,000	730,000	2024/25	1,505.34	705.69	1,083.40	12.48	
450,000	730,000	2025/26	1,651.82	590.94	1,185.44	12.41	
1,280,000	2,100,000	2024/25	4,281.86	2,030.07	1,083.40	35.91	
1,280,000	2,100,000	2025/26	4,698.50	1,699.95	1,185.44	35.70	
<b>Median property</b>							
410,000	720,000	2024/25	1,371.53	696.02	1,083.40	12.31	
410,000	720,000	2025/26	1,504.99	582.84	1,185.44	12.24	

Raumati Rating Areas: urban examples 2025/26 rates inclusive of GST							
Land value (LV)	Capital value (CV)	Rating year	DW general rate	DW roading rate	Community facilities rate	Local community rate	
			LV	CV	Fixed	CV	
210,000	640,000	2024/25	702.49	618.69	1,083.40	10.94	
210,000	640,000	2025/26	770.85	518.08	1,185.44	10.88	
450,000	730,000	2024/25	1,505.34	705.69	1,083.40	12.48	
450,000	730,000	2025/26	1,651.82	590.94	1,185.44	12.41	
2,100,000	2,100,000	2024/25	7,024.92	2,030.07	1,083.40	35.91	
2,100,000	2,100,000	2025/26	7,708.47	1,699.95	1,185.44	35.70	
<b>Median property</b>							
450,000	760,000	2024/25	1,505.34	734.69	1,083.40	13.00	
450,000	760,000	2025/26	1,651.82	615.22	1,185.44	12.92	

Paraparaumu Rating Areas: urban examples 2025/26 rates inclusive of GST							
	Stormwater rate	Wastewater rate	Water supply fixed rate	Water volumetric (based on 255m <sup>3</sup> )	Total rates	Annual rates increase	Annual % change
	<b>CV</b>	<b>Fixed</b>	<b>Fixed</b>	<b>Variable</b>			
	107.41	554.00	260.00	354.45	3,593.00		
	155.09	604.53	318.60	438.60	3,919.42	326.42	9.08%
	145.20	554.00	260.00	354.45	4,620.56		
	209.66	604.53	318.60	438.60	5,011.99	391.43	8.47%
	417.69	554.00	260.00	354.45	9,017.38		
	603.12	604.53	318.60	438.60	9,584.44	567.06	6.29%
<b>Median property</b>							
	143.21	554.00	260.00	354.45	4,474.93		
	206.78	604.53	318.60	438.60	4,854.02	379.10	8.47%

Raumati Rating Areas: urban examples 2025/26 rates inclusive of GST							
	Stormwater rate	Wastewater rate	Water supply fixed rate	Water volumetric (based on 255m <sup>3</sup> )	Total rates	Annual rates increase	Annual % change
	<b>CV</b>	<b>Fixed</b>	<b>Fixed</b>	<b>Variable</b>			
	127.30	554.00	260.00	354.45	3,711.27		
	183.81	604.53	318.60	438.60	4,030.79	319.52	8.61%
	145.20	554.00	260.00	354.45	4,620.56		
	209.66	604.53	318.60	438.60	5,011.99	391.43	8.47%
	417.69	554.00	260.00	354.45	11,760.44		
	603.12	604.53	318.60	438.60	12,594.41	833.97	7.09%
<b>Median property</b>							
	151.16	554.00	260.00	354.45	4,656.04		
	218.27	604.53	318.60	438.60	5,045.40	389.36	8.36%

Paraparaumu/Raumati Rating Areas: rural examples 2025/26 rates inclusive of GST (excluding districtwide volumetric water supply rates)						
Land value (LV)	Capital value (CV)	Rating year	DW general rate	DW roading rate	Community facilities rate	
			LV	CV	Fixed	
175,000	580,000	2024/25	222.46	560.69	1,083.40	
175,000	580,000	2025/26	244.11	469.51	1,185.44	
<b>(Rural less than 50 ha)</b>						
590,000	1,220,000	2024/25	1,381.54	1,179.37	1,083.40	
590,000	1,220,000	2025/26	1,516.01	987.59	1,185.44	
<b>(Rural village)</b>						
2,880,000	3,560,000	2024/25	2,119.39	3,441.45	1,083.40	
2,880,000	3,560,000	2025/26	2,325.89	2,881.82	1,185.44	
<b>(Rural 50 ha or more)</b>						
<b>Median property</b>						
690,000	1,250,000	2024/25	1,615.70	1,208.38	1,083.40	
690,000	1,250,000	2025/26	1,772.96	1,011.88	1,185.44	
<b>(Rural village)</b>						

Waikanae Rating Area: urban examples 2025/26 rates inclusive of GST						
Land value (LV)	Capital value (CV)	Rating year	DW general rate	DW roading rate	Community facilities rate	Local community rate
			LV	CV	Fixed	CV
275,000	610,000	2024/25	919.93	589.69	1,083.40	10.80
275,000	610,000	2025/26	1,009.44	493.80	1,185.44	10.25
460,000	800,000	2024/25	1,538.79	773.36	1,083.40	14.16
460,000	800,000	2025/26	1,688.52	647.60	1,185.44	13.44
1,740,000	2,730,000	2024/25	5,820.65	2,639.09	1,083.40	48.32
1,740,000	2,730,000	2025/26	6,387.02	2,209.94	1,185.44	45.86
<b>Median property</b>						
425,000	780,000	2024/25	1,421.71	754.03	1,083.40	13.81
425,000	780,000	2025/26	1,560.05	631.41	1,185.44	13.10

Paraparaumu/Raumati Rating Areas: rural examples 2025/26 rates inclusive of GST (excluding districtwide volumetric water supply rates)						
	Local community rate	Stormwater rate	Water supply fixed rate	Total rates	Annual rates increase	Annual % change
	CV	CV	Fixed			
	9.92	115.36		1,991.83		
	9.86	166.58		2,075.49	83.67	4.20%
(Rural less than 50 ha)						
	20.86			3,665.18		
	20.74		318.60	4,028.38	363.20	9.91%
(Rural village)						
	60.88			6,705.12		
	60.52		318.60	6,772.27	67.15	1.00%
(Rural 50 ha or more)						
Median property						
	21.38	-	-	3,928.85		
	21.25	-	318.60	4,310.12	381.27	9.70%
(Rural village)						

Waikanae Rating Area: urban examples 2025/26 rates inclusive of GST							
	Stormwater rate	Wastewater rate	Water fixed rate	Water volumetric (based on 255m <sup>3</sup> )	Total rates	Annual rates increase	Annual % change
	CV	Fixed	Fixed	Variable			
	121.33	554.00	260.00	354.45	3,893.59		
	175.19	604.53	318.60	438.60	4,235.85	342.25	8.79%
	159.12	554.00	260.00	354.45	4,737.28		
	229.76	604.53	318.60	438.60	5,126.49	389.21	8.22%
	543.00	554.00	260.00	354.45	11,302.91		
	784.06	604.53	318.60	438.60	11,974.04	671.14	5.94%
Median property							
	155.14	554.00	260.00	354.45	4,596.53		
	224.02	604.53	318.60	438.60	4,975.75	379.21	8.25%



Waikanae Rating Area: Rural examples 2025/26 rates inclusive of GST (excluding districtwide fixed and volumetric water supply rates)						
Land value (LV)	Capital value (CV)	Rating year	DW general rate	DW roading rate	Community facilities rate	
			LV	CV	Fixed	
340,000	730,000	2024/25	796.14	705.69	1,083.40	
340,000	730,000	2025/26	873.63	590.94	1,185.44	
<b>(Rural village)</b>						
350,000	880,000	2024/25	444.92	850.70	1,083.40	
350,000	880,000	2025/26	488.22	712.36	1,185.44	
<b>(Rural less than 50 ha)</b>						
860,000	1,620,000	2024/25	632.87	1,566.05	1,083.40	
860,000	1,620,000	2025/26	694.54	1,311.39	1,185.44	
<b>(Rural over 50 ha)</b>						
2,960,000	4,130,000	2024/25	3,762.75	3,992.47	2,166.80	
2,960,000	4,130,000	2025/26	4,128.90	3,343.24	2,370.88	
<b>(Rural less than 50 ha with 2 SUIP)</b>						
<b>Median property</b>						
660,000	1,290,000	2024/25	838.99	1,247.04	1,083.40	
660,000	1,290,000	2025/26	920.63	1,044.26	1,185.44	
<b>(Rural less than 50 ha with 1 SUIP)</b>						

Ōtaki Rating Area: urban examples 2025/26 rates inclusive of GST						
Land value (LV)	Capital value (CV)	Rating year	DW general rate	DW roading rate	Community facilities rate	Local community rate
			LV	CV	Fixed	CV
240,000	510,000	2024/25	802.85	493.02	1,083.40	11.58
240,000	510,000	2025/26	880.97	412.85	1,185.44	11.02
470,000	700,000	2024/25	1,572.24	676.69	1,083.40	15.89
470,000	700,000	2025/26	1,725.23	566.65	1,185.44	15.12
520,000	900,000	2024/25	1,739.50	870.03	1,083.40	20.43
520,000	900,000	2025/26	1,908.76	728.55	1,185.44	19.44
<b>Median property</b>						
300,000	560,000	2024/25	1,003.56	541.35	1,083.40	12.71
300,000	560,000	2025/26	1,101.21	453.32	1,185.44	12.10

Waikanae Rating Area: Rural examples 2025/26 rates inclusive of GST (excluding districtwide fixed and volumetric water supply rates)					
	Local community rate	Water fixed rate	Total rates	Annual rates increase	Annual % change
		<b>Fixed</b>			
	12.92		2,598.16		
	12.26	318.60	2,980.87	382.71	14.73%
<b>(Rural village)</b>					
	15.58		2,394.59		
	14.78		2,400.80	6.21	0.26%
<b>(Rural less than 50 ha)</b>					
	28.67		3,311.00		
	27.22		3,218.58	-92.42	-2.79%
<b>(Rural over 50 ha)</b>					
	73.10		9,995.12		
	69.38		9,912.40	-82.72	-0.83%
<b>(Rural less than 50 ha with 2 SUIP)</b>					
<b>Median property</b>					
	22.83		3,192.27		
	21.67		3,172.00	-20.27	-0.63%
<b>(Rural less than 50 ha with 1 SUIP)</b>					

Ōtaki Rating Area: urban examples 2025/26 rates inclusive of GST							
	Stormwater rate	Wastewater rate	Water fixed rate	Water volumetric (based on 255m³)	Total rates	Annual rates increase	Annual % change
	<b>CV</b>	<b>Fixed</b>	<b>Fixed</b>	<b>Variable</b>			
	101.44	554.00	260.00	354.45	3,660.73		
	146.47	604.53	318.60	438.60	3,998.47	337.74	9.23%
	139.23	554.00	260.00	354.45	4,655.90		
	201.04	604.53	318.60	438.60	5,055.21	399.31	8.58%
	179.01	554.00	260.00	354.45	5,060.82		
	258.48	604.53	318.60	438.60	5,462.40	401.58	7.94%
<b>Median property</b>							
	111.38	554.00	260.00	354.45	3,920.86		
	160.83	604.53	318.60	438.60	4,274.63	353.77	9.02%

Ōtaki Rating Area: rural examples 2025/26 rates inclusive of GST (excluding districtwide fixed and volumetric water supply rates)						
Land value (LV)	Capital value (CV)	Rating year	DW general rate	DW roading rate	Community facilities rate	
			LV	CV	Fixed	
240,000	580,000	2024/25	305.09	560.69	1,083.40	
240,000	580,000	2025/26	334.78	469.51	1,185.44	
<b>(Rural less than 50 ha)</b>						
420,000	760,000	2024/25	983.47	734.69	1,083.40	
420,000	760,000	2025/26	1,079.19	615.22	1,185.44	
<b>(Rural village)</b>						
620,000	1,020,000	2024/25	788.14	986.03	1,083.40	
620,000	1,020,000	2025/26	864.84	825.69	1,185.44	
<b>(Rural less than 50 ha)</b>						
2,130,000	3,710,000	2024/25	1,567.47	3,586.46	2,166.80	
2,130,000	3,710,000	2025/26	1,720.19	3,003.25	2,370.88	
<b>(Rural 50 ha or more, 2 SUIP)</b>						
<b>Median property</b>						
630,000	1,120,000	2024/25	800.86	1,082.70	1,083.40	
630,000	1,120,000	2025/26	878.79	906.64	1,185.44	
<b>(Rural less than 50ha)</b>						

Paekākāriki Rating Area: urban examples 2025/26 rates inclusive of GST						
Land value (LV)	Capital value (CV)	Rating year	DW general rate	DW roading rate	Community facilities rate	Local community rate
			LV	CV	Fixed	CV
380,000	750,000	2024/25	1,271.18	725.03	1,083.40	50.93
380,000	750,000	2025/26	1,394.87	607.13	1,185.44	44.63
620,000	970,000	2024/25	2,074.02	937.70	1,083.40	65.86
620,000	970,000	2025/26	2,275.83	785.22	1,185.44	57.72
1,130,000	1,280,000	2024/25	3,780.08	1,237.38	1,083.40	86.91
1,130,000	1,280,000	2025/26	4,147.89	1,036.16	1,185.44	76.16
<b>Median property</b>						
540,000	860,000	2024/25	1,806.41	831.36	1,083.40	58.39
540,000	860,000	2025/26	1,982.18	696.17	1,185.44	51.17

Ōtaki Rating Area: rural examples 2025/26 rates inclusive of GST (excluding districtwide fixed and volumetric water supply rates)				
	Local community rate	Total rates	Annual rates increase	Annual % change
	<b>CV</b>			
	13.17	1,962.34		
	12.53	2,002.25	39.91	2.03%
<b>(Rural less than 50 ha)</b>				
	17.25	2,818.82		
	16.42	2,896.27	77.45	2.75%
<b>(Rural village)</b>				
	23.15	2,880.73		
	22.03	2,898.00	17.27	0.60%
<b>(Rural less than 50 ha)</b>				
	84.22	7,404.94		
	80.14	7,174.45	-230.49	-3.11%
<b>(Rural 50 ha or more, 2 SUIP)</b>				
<b>Median property</b>				
	25.42	2,992.38		
	24.19	2,995.06	2.68	0.09%
<b>(Rural less than 50ha)</b>				

Paekākāriki Rating Area: urban examples 2025/26 rates inclusive of GST						
	Stormwater rate	Water fixed rate	Water volumetric (based on 255m³)	Total rates	Annual rates increase	Annual % change
	<b>CV</b>	<b>Fixed</b>	<b>Variable</b>			
	149.18	260.00	354.45	3,894.15		
	215.40	318.60	438.60	4,204.66	310.51	7.97%
	192.93	260.00	354.45	4,968.37		
	278.58	318.60	438.60	5,339.99	371.62	7.48%
	254.59	260.00	354.45	7,056.81		
	367.62	318.60	438.60	7,570.47	513.66	7.28%
<b>Median property</b>						
	171.05	260.00	354.45	4,565.07		
	246.99	318.60	438.60	4,919.15	354.08	7.76%

Paekākāriki Rating Area: rural examples 2025/26 rates inclusive of GST (excluding districtwide fixed and volumetric water supply rates)						
Land value (LV)	Capital value (CV)	Rating year	DW general rate	DW roading rate	Community facilities rate	
			LV	CV	Fixed	
480,000	480,000	2024/25	610.18	464.02	1,083.40	
480,000	480,000	2025/26	669.55	388.56	1,185.44	
<b>(Rural less than 50 ha)</b>						
740,000	1,490,000	2024/25	940.69	1,440.38	3,250.20	
740,000	1,490,000	2025/26	1,032.23	1,206.16	3,556.32	
<b>(Rural less than 50 ha, 3 SUIP)</b>						
1,240,000	1,240,000	2024/25	912.52	1,198.71	1,083.40	
1,240,000	1,240,000	2025/26	1,001.42	1,003.78	1,185.44	
<b>(Rural over 50 ha)</b>						
1,540,000	2,160,000	2024/25	1,957.65	2,088.07	1,083.40	
1,540,000	2,160,000	2025/26	2,148.15	1,748.52	1,185.44	
<b>(Rural less than 50 ha)</b>						
<b>Median property</b>						
780,000	1,270,000	2024/25	991.54	1,227.71	1,083.40	
780,000	1,270,000	2025/26	1,088.02	1,028.07	1,185.44	
<b>(Rural less than 50 ha)</b>						

Paraparaumu/Raumati Rating Areas Commercial examples 2025/26 rates inclusive of GST (excluding districtwide volumetric water supply rates)						
Land value (LV)	Capital value (CV)	Rating year	DW general rate	Commercial rate	DW roading rate	Community facilities rate
			LV	CV	CV	Fixed
420,000	820,000	2024/25	1,404.98	297.91	792.69	1,083.40
420,000	820,000	2025/26	1,541.69	279.37	663.79	1,185.44
<b>(Factory - 1 SUIP)</b>						
1,270,000	4,110,000	2024/25	4,248.40	1,493.16	3,973.14	1,083.40
1,270,000	4,110,000	2025/26	4,661.79	1,400.28	3,327.05	1,185.44
<b>(Industrial - 1 SUIP, 8 WC's)</b>						
3,740,000	7,670,000	2024/25	12,511.05	2,786.51	7,414.59	2,166.80
3,740,000	7,670,000	2025/26	13,728.42	2,613.17	6,208.87	2,370.88
<b>(Commercial office - 2 SUIP, 16 WC's)</b>						
<b>Median property</b>						
495,000	1,040,000	2024/25	1,655.87	377.83	1,005.37	1,083.40
495,000	1,040,000	2025/26	1,817.00	354.33	841.88	1,185.44
<b>(1 SUIP)</b>						

Paekākāriki Rating Area: rural examples 2025/26 rates inclusive of GST (excluding districtwide fixed and volumetric water supply rates)				
	Local community rate	Total rates	Annual rates increase	Annual % change
	<b>CV</b>			
	32.59	2,190.18		
	28.56	2,272.11	81.93	3.74%
<b>(Rural less than 50 ha)</b>				
	101.17	5,732.44		
	88.66	5,883.36	150.91	2.63%
<b>(Rural less than 50 ha, 3 SUIP)</b>				
	84.20	3,278.82		
	73.78	3,264.42	-14.40	-0.44%
<b>(Rural over 50 ha)</b>				
	146.66	5,275.78		
	128.52	5,210.63	-65.16	-1.24%
<b>(Rural less than 50 ha)</b>				
<b>Median property</b>				
	86.23	3,388.88		
	75.57	3,377.09	-11.79	-0.35%
<b>(Rural less than 50 ha)</b>				

Paraparaumu/Raumati Rating Areas Commercial examples 2025/26 rates inclusive of GST (excluding districtwide volumetric water supply rates)							
	Local community rate	Stormwater rate	Wastewater rate	Water fixed rate	Total rates	Annual rates increase	Annual % Change
	<b>CV</b>	<b>CV</b>	<b>Fixed</b>	<b>Fixed</b>			
	14.02	163.10	554.00	260.00	4,570.10		
	13.94	235.50	604.53	318.60	4,842.87	272.77	5.97%
<b>(Factory - 1 SUIP)</b>							
	70.28	817.48	2,216.00	260.00	14,161.86		
	69.87	1,180.39	2,418.12	318.60	14,561.53	399.67	2.82%
<b>(Industrial - 1 SUIP, 8 WC's)</b>							
	131.16	1,525.56	4,432.00	520.00	31,487.67		
	130.39	2,202.82	4,836.24	637.20	32,727.99	1240.32	3.94%
<b>(Commercial office - 2 SUIP, 16 WC's )</b>							
<b>Median property</b>							
	17.78	206.86	554.00	260.00	5,161.11		
	17.68	298.69	604.53	318.60	5,438.14	277.03	5.37%
<b>(1 SUIP)</b>							

Waikanae Rating Area Commercial examples 2025/26 rates inclusive of GST (excluding districtwide volumetric water supply rates)							
Land value (LV)	Capital value (CV)	Rating year	DW general rate	Commercial rate	DW roading rate	Community facilities rate	
			LV	CV	CV	Fixed	
260,000	370,000	2024/25	869.75	134.42	357.68	1,083.40	
260,000	370,000	2025/26	954.38	126.06	299.52	1,185.44	
<b>(Industrial - 1 SUIP)</b>							
700,000	1,860,000	2024/25	2,341.64	675.74	1,798.06	4,875.30	
700,000	1,860,000	2025/26	2,569.49	633.70	1,505.67	5,334.48	
<b>(Motel - 15 SUIP, 16 WC's)</b>							
2,480,000	2,800,000	2024/25	8,296.10	1,017.24	2,706.76	4,333.60	
2,480,000	2,800,000	2025/26	9,103.34	953.96	2,266.60	4,741.76	
<b>(Commercial - 4 SUIP, 3 WC's)</b>							
<b>Median property</b>							
330,000	540,000	2024/25	1,103.92	196.18	522.02	3,250.20	
330,000	540,000	2025/26	1,211.33	183.98	437.13	3,556.32	
<b>(Commercial - 3 SUIP)</b>							

Ōtaki Rating Area Commercial examples 2025/26 rates inclusive of GST (excluding districtwide volumetric water supply rates)							
Land value (LV)	Capital value (CV)	Rating year	DW general rate	Commercial rate	DW roading rate	Community facilities rate	
			LV	CV	CV	Fixed	
370,000	720,000	2024/25	1,237.72	261.58	696.02	1,083.40	
370,000	720,000	2025/26	1,358.16	245.30	582.84	1,185.44	
<b>(Industrial - 1 SUIP)</b>							
350,000	550,000	2024/25	1,170.82	199.82	531.69	3,250.20	
350,000	550,000	2025/26	1,284.75	187.39	445.23	3,556.32	
<b>(Retail - 3 SUIP, 3 WC's)</b>							
345,000	910,000	2024/25	1,154.09	330.60	879.70	1,083.40	
345,000	910,000	2025/26	1,266.39	310.04	736.65	1,185.44	
<b>(Retail -1 SUIP)</b>							
<b>Median property</b>							
400,000	570,000	2024/25	1,338.08	207.08	551.02	1,083.40	
400,000	570,000	2025/26	1,468.28	194.20	461.42	1,185.44	
<b>(1 SUIP)</b>							

Waikanae Rating Area Commercial examples 2025/26 rates inclusive of GST (excluding districtwide volumetric water supply rates)							
	Local community rate	Stormwater rate	Wastewater rate	Water fixed charge	Total rates	Annual rates increase	Annual % change
	CV	CV	Fixed	Fixed			
	6.55	73.59	554.00	260.00	3,339.39		
	6.22	106.26	604.53	318.60	3,601.01	261.61	7.83%
<b>(Industrial - 1 SUIP)</b>							
	32.92	369.95	4,432.00	520.00	15,045.62		
	31.25	534.19	4,836.24	637.20	16,082.22	1036.61	6.89%
<b>(Motel - 15 SUIP, 16 WC's)</b>							
	49.56	556.92	831.00	1,040.00	18,831.18		
	47.04	804.16	906.80	1,274.40	20,098.05	1266.88	6.73%
<b>(Commercial - 4 SUIP, 3 WC's)</b>							
	9.56	107.41	554.00	780.00	6,523.28		
	9.07	155.09	604.53	955.80	7,113.25	589.97	9.04%
<b>(Commercial - 3 SUIP)</b>							

Ōtaki Rating Area Commercial examples 2025/26 rates inclusive of GST (excluding districtwide volumetric water supply rates)							
	Local community rate	Stormwater rate	Wastewater charge	Water fixed rate	Total rates	Annual rates increase	Annual % change
	CV	CV	Fixed	Fixed			
	16.34	143.21	554.00	260.00	4,252.28		
	15.55	206.78	604.53	318.60	4,517.21	264.93	6.23%
<b>(Industrial - 1 SUIP)</b>							
	12.49	109.40	831.00	780.00	6,885.40		
	11.88	157.96	906.80	955.80	7,506.11	620.71	9.01%
<b>(Retail - 3 SUIP, 3 WC's)</b>							
	20.66	181.00	554.00	260.00	4,463.45		
	19.66	261.35	604.53	318.60	4,702.65	239.20	5.36%
<b>(Retail - 1 SUIP)</b>							
	12.94	113.37	554.00	260.00	4,119.89		
	12.31	163.70	604.53	318.60	4,408.48	288.59	7.00%
<b>(1 SUIP)</b>							



Paekākāriki Rating Area Commercial examples 2025/26 rates inclusive of GST (excluding districtwide volumetric water supply rates)							
Land value (LV)	Capital value (CV)	Rating year	DW general rate	Commercial rate	DW roading rate	Community facilities rate	
			LV	CV	CV	Fixed	
450,000	451,000	2024/25	1,505.34	163.85	435.98	1,083.40	
450,000	451,000	2025/26	1,651.82	153.66	365.08	1,185.44	
<b>(Retail -1 SUIP)</b>							
360,000	680,000	2024/25	1,204.27	247.04	657.36	3,250.20	
360,000	680,000	2025/26	1,321.45	231.68	550.46	3,556.32	
<b>(Commercial/Retail - 3 SUIP)</b>							
1,320,000	1,700,000	2024/25	1,677.98	617.61	1,643.39	2,166.80	
1,320,000	1,700,000	2025/26	1,841.27	579.19	1,376.15	2,370.88	
<b>(Commercial -2 SUIP)</b>							
<b>Median property</b>							
520,000	725,000	2024/25	1,739.50	263.39	700.86	3,250.20	
520,000	725,000	2025/26	1,908.76	247.01	586.89	3,556.32	
<b>(1 SUIP)</b>							

#### Forecast rating units

	2024/25	2025/26	Total capital value 2024/25	Total land value 2024/25	
			\$000	\$000	
Rateable units	26,046	26,447	23,142,666	12,601,928	
Non-rateable units	845	835	909,341	457,609	
<b>Total</b>	<b>26,891</b>	<b>27,282</b>	<b>24,052,007</b>	<b>13,059,537</b>	

Paekākāriki Rating Area Commercial examples 2025/26 rates inclusive of GST (excluding districtwide volumetric water supply rates)						
	Local community rate	Stormwater rate	Water fixed rate	Total rates	Annual rates increase	Annual % change
	<b>CV</b>	<b>CV</b>	<b>Fixed</b>			
	30.62	89.70	260.00	3,568.90		
	26.83	129.53	318.60	3,830.96	262.06	7.34%
<b>(Retail -1 SUIP)</b>						
	46.17	135.25	780.00	6,320.30		
	40.46	195.30	955.80	6,851.46	531.17	8.40%
<b>(Commercial/Retail - 3 SUIP)</b>						
	115.43	338.13	520.00	7,079.34		
	101.15	488.24	637.20	7,394.08	314.73	4.45%
<b>(Commercial -2 SUIP)</b>						
	49.23	144.20	260.00	6,407.38		
	43.14	208.22	318.60	6,868.94	461.55	7.20%
<b>(1 SUIP)</b>						

Total Forecast capital value 2025/26	Total forecast land value 2025/26	Forecast growth
\$000	\$000	
23,514,155	12,712,760	1.5%
884,134	434,413	
<b>24,398,289</b>	<b>13,147,173</b>	







## Annual Plan 2025/26

Mahere ā-Tau 2025/26



# Schedule of Fees and Charges

## 2025–26

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## 1. Building consents

Applicants are required to pay the full fee for the consent at the time of application.

Under some conditions, applicants may be required to pay additional fees when processing is completed. This will include fees for development levies, additional inspections, re-assessment, alternative design/details, and other fees required under the Building Act 2004.

The inspection fee is estimated on the number of inspections required for the type of work. A refund will be issued for any amount exceeding the actual number of inspections. If additional inspections are required, they will be charged at the rate applicable at the time they occurred and will need to be paid before we issue a code compliance certificate. The building consent fee includes inspection fees only as shown for minor works.

The fees exclude BRANZ, MBIE, and accreditation levies, and refundable deposits which are scheduled in the 'other fees' section and are additional to the building consent fees.

The building consent fees in the following table include the plan vetting and digital storage charges and costs associated with scanning hard copy applications or alternatively paying application costs for electronic applications received through the portal. The building consent fees (other than minor works) include the fee for provision of electronic copy of a building consent.

<b>Minor work</b> (Includes one or two inspections as indicated. Additional inspections will be charged at \$185 per hour.)	<b>2025/26 Fee</b>
Solid fuel heater (includes one inspection)	\$310
Solid fuel heater with wetback (includes two inspections)	\$447
Solar water heating (includes one inspection)	\$299
Minor building work <\$5,000 (includes one inspection) e.g. sheds	\$367
Minor building work <\$10,000: retaining walls/carports decks/swimming/spa pools/conservatories/pergolas/plumbing and drainage (includes two inspections)	\$918

<b>Processing of residential building consents</b>	<b>2025/26 Fee</b>
Residential new building/alterations: \$10,001-\$20,000	\$889
Residential new building/alterations: \$20,001-\$50,000	\$1,255
Residential new building/alterations: \$50,001-\$100,000	\$1,616
Residential new building/alterations: \$100,001-\$250,000	\$1,984
Residential new building/alterations: \$250,001-\$500,000	\$2,351
Residential new building/alterations: \$500,001 upwards	\$2,351
plus for each \$100,000 (or part thereof) above \$500,000	\$235

Processing of commercial/industrial consents	2025/26 Fee
Commercial/offices/retail buildings: <\$20,000	\$1,442
Commercial/offices/retail buildings: \$20,001-\$50,000	\$2,351
Commercial/offices/retail buildings: \$50,001-\$100,000	\$3,269
Commercial/offices/retail buildings: \$100,001-\$250,000	\$3,820
Commercial/offices/retail buildings: \$250,001-\$500,000	\$4,366
Commercial/offices/retail buildings: \$500,001-\$1,000,000	\$5,101
Commercial/offices/retail buildings: >\$1,000,001	\$5,101
plus per additional \$100,000 value	\$235

Inspection fees <sup>1</sup>	2025/26 Fee
Standard inspection fee	\$185
Final inspection fee (includes officer time completing the records for CCC)	\$185
plus additional hours charged per hour	\$185

## 2. Project information memorandum (PIM)

Applicants are required to pay the full fee for the PIM at the time of application.

Residential new dwellings	2025/26 Fee
PIM – simple residential (fee simple title)	\$526
PIM – multi-residential and commercial (cross lease and unit titled)	\$920

<sup>1</sup> As noted on previous page, this fee includes inspection onsite, travel, creating inspection records and review of documentation in office. If the project is in a remote area or has difficult access, additional travel time will be charged at the additional hours charge rate. The inspection fee also applies to meetings prior to Code Compliance Certificate (CCC) issue



### 3. Multi-proof consents

Applicants are required to pay the full fee for the consent at the time of application.

Under some conditions you may be required to pay additional fees when processing is completed. This will include fees for development levies, additional inspections and other fees required under the Building Act 2004.

If the number of inspections has been over-estimated, a refund will be made.

The multi-proof consent fees below include a digital storage charge of \$56.

The fees exclude BRANZ, MBIE levies (these are not set by the Council) and refundable deposits.

Multi-proof consents	2025/26 Fee
Multi-proof consent (includes 3 hours processing)	\$881
plus additional hours charged per hour	\$185

### 4. Building consents – levies and other charges

BRANZ and MBIE levies are not set by the Council. They apply to all work valued at \$20,000 or more.

Levies	2025/26 Fee
BRANZ levy per \$1,000 or part (of project value over \$20,000)	\$1
MBIE levy per \$1,000 or part (of project value over \$65,000)	\$1.75
Accreditation levy per \$1,000 of project value over \$20,000	\$1
For staged projects, the levies are to be assessed on the total project value	

Other charges	2025/26 Fee
Plan vetting per hour (half hour charge included in building consent fees)	\$185
Registration of Section 72 certificate (includes registration at Land Information New Zealand).	\$185
plus disbursements per registration	\$321
Administration staff per hour	\$123
Process refund application (applicable if building consent application cancelled by applicant)	\$185
Administration time in coordinating and attending pre-request meetings per hour (first 2 hours no fee)	\$123
Building officer/engineer time in preparing for and attending pre-request meetings per hour (first 2 hours no fee)	\$185
Registration of Section 77(1) certificate (includes registration at Land Information New Zealand).	\$278
plus disbursements per registration	\$321
Digital storage charge (included in consent fees) per application	\$56

Other charges	2025/26 Fee
Amendment to building consent application	\$283
lodgement fee (includes half-hour assessment) per hour over and above first half-hour	\$185
Application for discretionary exemption (Schedule 1, Part 1, Section 2, Building Act 2004)	\$283
lodgement fee (includes half-hour assessment) per hour over and above first half-hour	\$185
Warrant of fitness audit inspections per hour	\$185
Inspection fees associated with a notice to fix per hour	\$185
Engineering technical assessment/peer review	cost plus 10%
New/amended compliance schedule (part of a building consent or initiated by an Independently qualified person IQP)	\$172
Application for code compliance certificate	\$185
Extra Officer time per hour (Application for code compliance certificate)	\$185
Certificate of public use	\$386
Application for certificate of acceptance	\$771
includes first 2 hours. Charge per hour thereafter, plus building consent fees applicable to project	\$370
The building consent fee does not include the cost of any structural engineer assessment which may be required.	
Land information memorandum (LIM) with building plans	\$460
payable on application up to 5 hours. Any additional time required to complete the application after 5 hours, a fee per hour will apply	\$185
Record of title (payable on application)	\$42
Reassessment fee per hour (amended plans/further information received)	\$185
Alternative design/details applications per hour	\$185
Environmental health/plan vetting per hour	\$185
Objective Go Council and GoGet are not set by the Council, collecting on behalf.	
GoCouncil building consent online application fee (SIMPLI) (per application)	\$51.75
GoGet building consent processing fee (per application)	-
Application for Project information Memorandum (PIM) and/or building consent – project value less than \$125,000 - OR	\$80 fixed fee
Application for Project information Memorandum (PIM) and/or building consent – project value greater than \$125,000	0.075% of project value*
Project information Memorandum (PIM) only	\$80
Application for certificate of acceptance – project value less than \$125,000 - OR	\$80

Other charges	2025/26 Fee
Application for certificate of acceptance – project value greater than \$125,000	\$350
Application for amendment to a building consent – project value less than \$125,000 - OR	\$80
Application for amendment to a building consent – project value greater than \$125,000	0.075% of project value*
Application for code of compliance certificate, part of the building consent workflow	No Charge
Application for certificate for public use	\$80
Extension of time, part of the building consent workflow	No Charge
Application for an exemption to a building consent	\$80

\*The multiplier fee is for all applications with a value of work equal to or greater than \$125,000 and is capped at a value of work of \$2,500,000.00, resulting in a maximum fee of \$1,875 per application.

Other charges (continued)	2025/26 Fee
<p>An infrastructure deposit will be taken for each significant new build including pile driving, building relocation, drainage works, earthworks for building platforms, concrete pours and new vehicle crossing to ensure that Council's assets in the road reserve are protected, and that if damaged, can be repaired. If no damage is found during inspection and/or the damage has been repaired satisfactorily, the deposit will be refunded.</p> <p>An infrastructure inspection fee will be taken for each significant new build including pile driving, building relocation, drainage works, earthworks for building platforms, concrete pours and new vehicle crossing. This fee includes a pre-construction onsite inspection and/or documentation review, a post construction onsite inspection and certification.</p> <p>If the works require further inspections, additional time will be charged as per the hourly inspection fee.</p>	
Infrastructure inspection fee	\$185
Hourly infrastructure inspection fee (per hour)	\$185
Where both a new build and a new vehicle crossing are in the same application, only one infrastructure inspection fee will be charged:	
a) the deposit where no new vehicle crossing is included;	\$720
b) the deposit where a new vehicle crossing is required to provide access from a residential building to the legal road;	\$1,922
c) the deposit where a new commercial vehicle crossing is required to provide access from a commercial building to the legal road.	\$2,091
Provision of building files, copy of building consents, copy of compliance schedules or aerial maps via email, or on USB. Disbursements additional (plus disbursements)	\$123
Access to building files/all copying/printing charges additional to the above services:	

Other charges (continued)	2025/26 Fee
Printing charges - black and white A4 per page (first 20 pages free)	\$0.30
Printing charges - black and white A3 per page	\$0.40
Printing charges - colour A4 per page	\$2.80
Printing charges - colour A3 per page	\$4.30
Building certificate for supply and sale of alcohol	\$185
Customer complaint compliance investigation	\$185
Non-cancellation building consent inspection charge (less than 24 hours' notice)	\$185

Other charges (continued)	2025/26 Fee
Building warrant of fitness renewal (one-two systems)	\$93
Includes first half hour and extra per hour thereafter	\$185
Building warrant of fitness renewal (three plus systems)	\$138
includes first 45 minutes and extra per hour thereafter	\$185
Non-cancellation building warrant of fitness inspection charge (less than 24 hours' notice) fixed charge	\$185
Removal of Section 72 certificate (plus disbursements)	\$185
Removal of Section 77(1) certificate (plus disbursements)	\$185
Time extension fee (for consents about to lapse or 24 months after issue)	\$117
List of building consents issued each week (emailed) per year	\$103
List of building consents issued each month (emailed) per year	\$52
List of building consents issued each month (posted) per year	\$80
Receiving third party reports or other information to place on a property file at the owner's request plus digital storage charge	\$123
Application for exemption from the requirement to carry out seismic work on the building or part	\$283
lodgement fee (includes half-hour assessment) plus extra charge per hour over and above first half-hour	\$185
Application for extension of time to complete seismic work for heritage building	\$283
lodgement fee (includes half-hour assessment) plus extra charge per hour over and above first half-hour	\$185
Application for extension of time to provide seismic assessment	\$283

Other charges (continued)	2025/26 Fee
lodgement fee (includes half-hour assessment) plus extra charge per hour over and above first half-hour	\$185

District plan check fee all applications (except minor)	2025/26 Fee
Building consents with a project value <\$20,000 per application	\$92
Building consents with a project value >\$20,001 per application	\$369

## 5. Residential Pool Fencing

### Building (Pools) Amendment Act 2016

Residential Pool Fencing	2025/26 Fee
Compliance inspection fee (per hour)	\$185
Administration fee (per hour)	\$123
Non-cancellation inspection charge - (less than 24 hours' notice) fixed fee	\$185

## 6. Resource management

Resource management fees are payable when:

- you apply to the Kāpiti Coast District Council to undertake an activity which is not otherwise permitted by the Resource Management Act 1991 or the district plan
- you lodge a request to change the district plan (commonly known as a “private plan change”).

Resource management fees are also payable for a range of other activities as set out at the end of this section.

Resource management fees are set under Section 36 of the Resource Management Act 1991. Initial deposit fees are set under section 36(1) and must be paid before we start processing your application or request. Further charges will be incurred if additional time is spent processing the application or request, or if disbursement costs are incurred, which are over and above the allocated time provisions (see “Hourly Charge Out Rates and Disbursements”). Progress invoices will be issued regularly for time incurred.

If any charge for an application or request is not paid by the due date, Kāpiti Coast District Council reserves the right under Section 36AAB(2) of the Resource Management Act 1991 to stop processing the application or request. This may include the cancellation of a hearing or the issuing of a decision. If a hearing is cancelled or postponed due to the non-payment of a charge, the applicant or requestor will be charged for any costs that may arise from that cancellation or postponement.

Please also note specifically in relation to applications for resource consent:

- under Sections 88G and 88H of the Resource Management Act 1991, the applicable statutory timeframe will not commence until the initial deposit fee is paid
- in accordance with the Resource Management (Discount on Administrative Charges) Regulations 2010, discounts shall be paid on administrative charges for applications that are not processed within statutory timeframes.

Notified applications	2025/26 Fee
Publicly notified applications	\$5,550
deposit (covers first 30 hours of processing time; balance to be charged on time and material basis including advertising)	
Limited notified applications	\$4,810
deposit (covers first 26 hours of processing time, balance to be charged on time and material basis including advertising)	

Non-notified land use applications (including temporary events)	2025/26 Fee
Permitted activities (including temporary events)	nil
Trim protected tree (urban area)	nil
Home occupation (controlled activities) fixed fee	\$278

Non-notified land use applications (including temporary events)	2025/26 Fee
Non-notified land use activities – general. Deposit (covers first 10 hours of processing time and 1 hour of compliance monitoring)	\$2,035
per hour thereafter	\$185
Fast track resource consent (controlled activities). Deposit (covers first 7.5 hours of processing time)	\$1,388
per hour thereafter	\$185
Fixed fee activities* 1. removal/trimming protected trees causing significant structural damage (as determined by an appropriately delegated, qualified and experienced person, i.e. an ecologist or council staff member) 2. trimming of protected vegetation to maintain existing farm tracks. 3. earthworks to maintain existing farm tracks. Deposit (covers first hour of processing time)	\$185
per hour thereafter	\$185

\*Conditions apply, applications will only be accepted on a case-by-case basis and assumes adequate information provided.

Designations	2025/26 Fee
Notice of requirement to designate land – non-notified. Deposit (covers first 10 hours of processing time)	\$1,850
per hour thereafter	\$185
Notice of requirement to designate land - notified	\$4,810
Deposit (covers first 26 hours of processing time, balance to be charged on time and material basis including advertising)	
Alteration to designation (non-notified). Deposit (covers first 8 hours of processing time)	\$1,480
per hour thereafter	\$185
Outline plan approval. Deposit (covers first 7 hours of processing time)	\$1,295
per hour thereafter	\$185
Outline plan waiver. Deposit (covers first 4 hours of processing time)	\$740
per hour thereafter	\$185

Non - Notified subdivision Applications	2025/26 Fee
Subdivisions – 2-lot. Deposit (covers first 18 hours of processing time)	\$3,330
per hour thereafter	\$185
Subdivisions (between 3 to 19 lots). Deposit (covers first 20 hours of processing time)	\$3,670
per hour thereafter	\$185
Subdivisions (20 or more lots). Deposit (covers first 30 hours of processing time)	\$5,550
per hour thereafter	\$185
Boundary adjustment (as defined by district plan) and subdivisions where no additional lots are created. Deposit (covers first 8 hours of processing time)	\$1,480
per hour thereafter	\$185
Update existing cross-lease. Deposit (covers first 2 hours of processing time)	\$370
per hour thereafter	\$185
Update cross-lease to fee simple title. Deposit (covers first 4 hours of processing time)	\$740
per hour thereafter	\$185

Subdivision Certificates	2025/26 Fee
Section 223 certificate. Deposit (covers first 2 hours of processing time)	\$370
per hour thereafter	\$185
Section 224(c) certificate including other certificates. Deposit (covers first 8 hours of processing time)	\$1,480
per hour thereafter	\$185
Section 224(f). Deposit (covers first 2 hours of processing time)	\$370
per hour thereafter	\$185
Section 25(5), s32(2)(a) of Unit Titles Act 2010 (staged unit developments). Deposit (covers first 2 hours of processing time)	\$370
per hour thereafter	\$185
Section 221 consent notice (when issued as a separate notice) fixed charge	\$370
Section 226 certificate (certify subdivision complies with district plan provisions). Deposit (covers first 5 hours of processing time)	\$925
per hour thereafter	\$185
Reserves valuation calculation	at cost



Miscellaneous applications/certificates	2025/26 Fee
Administration time in coordinating and attending pre- application and business start-up meetings per hour*	\$123
Planner/engineer time in preparing for and attending pre- application and business start-up meetings per hour per officer*	\$185
Boundary activity. Deposit (covers first 2 hours of processing time)	\$370
per hour thereafter	\$185
Marginal and temporary exemptions. Deposit (covers first 2 hours of processing time)	\$370
per hour thereafter	\$185
Marginal and temporary exemptions in relation to temporary events (as defined by the District Plan)	nil
Certificate of compliance (certifies land use complies with district plan provisions). Deposit (covers first 6 hours of processing time)	\$1,110
per hour thereafter	\$185
Existing use rights certificate. Deposit (covers first 6 hours of processing time),	\$1,110
per hour thereafter	\$185
Transfer/surrender of consent in whole or in part fixed charge	\$370
Section 125 extensions of time. Deposit (covers first 5 hours of processing time)	\$925
per hour thereafter	\$185
Change or cancellation of conditions/consent notice. Deposit (covers first 5 hours of processing time)	\$925
per hour thereafter	\$185

\*This fee applies to any pre-application meeting with staff to discuss application requirements prior to lodgement of a consent application.

Non-notified subdivision applications	2025/26 Fee
Revocation of easements. Deposit (covers first 2 hours of processing time)	\$370
per hour thereafter	\$185
Right of way (ROW) approval. Deposit (covers first 6 hours of processing time)	\$1,110
per hour thereafter	\$185
Section 348 (Local Government Act 2002) certificate (ROW certification). Deposit (covers first 5 hours of processing time)	\$925
per hour thereafter	\$185
Re-Issue certificate (all types) fixed charge	\$370
Transfer instruments and other miscellaneous legal documents. Deposit (covers first 2 hours of processing time)	\$370
per hour thereafter	\$185

District Plan Change	2025/26 Fee
Administration time in coordinating and attending pre-request meetings charge per hour*	\$123
Planner/engineer time in preparing for and attending pre-request meetings charge per hour*	\$185
Request to change the District Plan. Deposit (covers first 40 hours of processing time following receipt of a written request to change the plan, balance to be charged on time and material basis including advertising*)	\$7,400

\*This fee applies to any pre-application meeting with staff to discuss application requirements prior to lodgement of a consent application.

Other	2025/26 Fee
Objection to development contributions – note, fee to be refunded in part or in full depending on level of objection upheld by independent hearing commissioners. Deposit (covers first 5 hours of processing time)	\$925
per hour thereafter	\$185
Planning certificate – alcohol licensing fixed charge	\$185
Cost recovery charge for inspection of confirmed breach of district plan provisions per hour	\$185
Cancellation of building line restriction fixed charge	\$740
Customer complaint compliance investigation per hour	\$185

Hourly charge out rates and disbursements	2025/26 Fee
Staff: planner/engineer/technical specialist (all levels) per hour	\$185
Staff: planning manager, asset manager per hour	\$221
Staff: Monitoring and compliance staff (all levels) per hour	\$185
Administration staff per hour	\$123
Elected member commissioner costs per hour for any hearing per hour (or part thereof)	\$246
Sitting collectively without an independent commissioner (chairperson, hearing commissioners) per hour per elected member as chair	\$123
Sitting with an independent commissioner	\$99
per hour per elected member on a committee up to a collective total charge per hour (or part thereof)	\$246
Independent commissioners	at cost
Postage and stationery	at cost
Consultant's fees (the use of consultants/peer review will be undertaken in consultation with the applicant)	at cost
Provision of resource consent files via email (fixed fee)	\$21.10
Copying and printing. black and white: A4 – first 20 copies free then per page	\$0.30
Copying and printing. black and white: A3 per page	\$0.40
Copying and printing. colour: A4 per page	\$2.80
Copying and printing. colour: A3 per page	\$4.30

## 7. Engineering

Note: These fees apply in addition to the resource consent deposit fees on the preceding pages. All consents will be subject to compliance monitoring which will be charged on an actual time basis at \$185 per hour.

Engineering Fees: Non-notified land use consents	2025/26 Fee
Commercial/industrial development or infrastructure development - application deposit fee	\$1,108
per application (includes the first 6 hours, per hour thereafter)	\$185
Commercial/industrial development or infrastructure development - compliance monitoring administration fee	\$369
(includes the first 2 hours, per hour thereafter)	\$185
Commercial/industrial development or infrastructure development - engineering drawing approval	\$1,663
(includes three submissions of engineering drawings, beyond this will be charged per hour thereafter)	\$185
Commercial/industrial development or infrastructure development - engineering construction supervision	2%
determined as 2% of the total estimated value of services (water, sanitary, drainage and road), including engineering and contingency fees (minimum of \$10,500)	

Engineering Fees: Monitoring	2025/26 Fee
All compliance monitoring including additional land use monitoring is to be charged at an hourly basis for staff time per hour	\$185
Subdivision engineering drawing approval and engineering construction supervision fixed fee	\$739
plus per lot deposit per hour thereafter	\$185
per lot deposit	\$369

Engineering Fees: Other	2025/26 Fee
Objection to decision per hour	\$185
Variation to consent conditions per hour	\$185
Plan change applications per hour	\$185
Easement – new/cancellation	\$369
application deposit per application (includes first 2 hours, per hour thereafter extra)	\$185
Specialist consultants	at cost

## 8. Animal management

Registration entire (not neutered/spayed) dog	2025/26 Fee	
Class of dog (fee code)	Registration fee (pro-rated)	Fee (including penalty) if paid after 5pm, 31 July 2025
Disability assist dog (A)	nil	nil
Working dog (B)	\$79	\$119
Working dogs (second and subsequent (B)	\$47	\$72
Standard dog (C)	\$219	\$328
Approved owner (D)	\$188	\$281
Registration fee for dog owner over 65	\$204	\$306
Dogs classified as dangerous dogs (H)	\$326	\$489
Owner current member of NZ Kennel Club (Dogs New Zealand) (G) – provide proof of membership annually	\$204	\$306

Registration neutered/spayed dog	2025/26 Fee	
Class of dog (fee code)	Registration fee (pro-rated)	Fee (including penalty) if paid after 5pm, 31 July 2025
Disability assist dog (A)	nil	nil
Working dog (B)	\$79	\$119
Working dogs - second and subsequent (B)	\$47	\$72
Standard dog (E)	\$112	\$168
Approved owner (F)	\$79	\$119
Registration fee for dog owner over 65	\$90	\$134
Dogs classified as dangerous dogs (I)	\$170	\$255
Owner current member of New Zealand Kennel Club (Dogs New Zealand) (G) – provide proof of membership annually	\$90	\$134

## 9. Animal management impoundment

Impounding has occurred when a dog is confined to an Animal Management Officer's vehicle or impounded.

Seizure has occurred when a notice of seizure has been served on the dog owner or placed at the dog owner's property.

No dog or stock will be released without payment of all impounding fees unless in exceptional circumstances.

Item	2025/26 Fee		
	First impound or seizure	Second impound in any two-year period	Third and subsequent impound in any two-year period
Impounded (must be registered and microchipped to release)	\$61	\$199	\$357
Impounded - unregistered	\$109		
Sustenance - dog (per day)	\$14.50	\$14.50	\$14.50
Microchipping – dog	\$47		
Seizure and take custody fee	\$85	\$85	\$85
Prearranged after-hours release (two officers) – all (per hour charge per officer)	\$185	\$185	\$185
Impounding – sheep and goats (per head charge plus any costs incurred in transporting stock)	\$42	\$73	\$151
Impounding – cattle and horses (per head charge plus any costs incurred in transporting stock)	\$73	\$151	\$299
Animal management officer hourly charge-out rate – this includes driving and securing stock costs	\$185		
Sustenance – sheep and goats (per day, per unit)	\$7.20	\$7.20	\$7.20
Sustenance – cattle and horses (per day, per unit)	\$14.50	\$14.50	\$14.50

Adopting animals from Shelter	2025/26 Fee
Dogs	\$318
Stock	Auction*

Adoption of a dog requires a property inspection, dog ownership history check. The dog is registered, microchipped and if dog is entire it comes with a voucher for de-sexing.

\*Auction is a requirement of Impound Act 1955.

## 10. Other animal management charges

Permits charges		2025/26 Fee		
Item	Working Dog	Standard Dog	Entire Dog (not neutered/spayed)	
Permit for three or more dogs (special license)	n/a	\$73	\$73	
Approved owner application	n/a	\$58	\$58	
Approved owner re-inspection fee**	n/a	\$32	\$32	

Other animal management charges	2025/26 Fee
Replacement tag (first replacement) ***	\$7.20
Replacement tag (subsequent tags) ***	\$14.50
Relinquishment fee****	\$133

\*\* For site visit if:

- an approved owner changes address or;
- re-inspection to check that any required improvements have been made.

\*\*\* For losses outside of failure of tag

\*\*\*\* Provides contribution towards sustenance costs (three days minimum) and administration and/or euthanasia costs.

## 11. Environmental Health Food Act 2014

Registration and verification fees provide for a set time provision. Any additional time may be subject to the hourly rate of \$185.

Environmental Health Food Act 2014: Registration fees	2025/26 Fee
New Food Control Plans (FCP) or National Programme (NP)	\$388
Renewal of FCP and NP	\$194
New registration multisite business (FCP or NP)	\$388
plus a charge for each additional site	\$194
Renewal of registration multisite business	\$194
plus a charge for each additional site	\$97
New FCP or NP (market operator less than 52 time per year)	\$194
Amendment to registration per hour	\$185
Significant Amendment to registration	\$388
Domestic Food Business Levy*	\$66.13
Domestic Food Business Levy Collection fee	\$12.65

\*Set by MPI, Council collects fee and passes onto MPI.



Environmental Health Food Act 2014: Verification fees		2025/26 Fee
These fees include preparation, travel [within the district] reporting and administration time, if the activity exceeds the maximum hours set, there will be an extra charge of \$185 per hour.		
Food Control Plan (FCP). Deposit (covers first four hours including administration and processing time)		\$739
FCP (low risk cakes and biscuits only that do not require refrigeration) per hour		\$185
National Programme 1 (NP1) per hour		\$185
National Programme 2 (NP2) per hour		\$185
National Programme 3 (NP3) per hour		\$185
Verification multisite business		\$185
see FCP or NP charges for first site plus charge per hour for any other site requiring verification		\$185
Unscheduled verification per hour		\$185
Verification outside the district - FCP or NP see cost for verification and add any extra time, actual travel and accommodation costs		
Technical expert for verification or unscheduled verification		at cost

#### Note for verification fees

The Council is not currently verifying National Programme businesses, so this fee is a placeholder. National programme businesses will be verified by third party verifiers, who will set their own charges.

Other associated fees under Food Act 2014	2025/26 Fee
Corrective Action Request (CAR) follow up, charge per hour	\$185
Investigation resulting in improvement notice or direction per hour	\$185
Follow-up in relation to compliance with an improvement notice or direction per hour	\$185
Processing an application for review of improvement notice per hour	\$185
Monitoring of food safety and suitability per hour	\$185
Investigation and enforcement activity related to registration or complaint per hour	\$185
Technical expert review (advice or verification) associated with an investigation	at cost
Cancelling or rescheduling a verification (less than 48 hours' notice)	\$88
Failure to attend or facilitate a scheduled verification	\$185
Mentoring and additional expert support and advice for implementation of FCP or NP per hour	\$185
Replacement FCP or NP guidance	\$44
Replacement licence	\$44
Events – food stall approvals per hour	\$185
Copying and printing - black and white: A4 – first 20 copies free then per page	\$0.30
Copying and printing - black and white: A3 per page	\$0.40
Copying and printing - colour: A4 per page	\$2.80
Copying and printing - colour: A3 per page	\$4.30

## 12. Environmental Health – Health Act Registration

Premises required to be registered under the Health Act 1956 and associated Regulations – current fees

Health Act registration fees	2025/26 Fee
Hairdressers	\$252
Funeral directors	\$391
Camping grounds	\$391

### 13. Alcohol licensing

The application fee applies to applications for new licences, renewals of licences and variations to licences. Application fees are payable on date of application. Annual renewal fees are payable on the anniversary of the date the licence was issued.

In the case of a new licence, the annual fee must be paid prior to the issue of the licence.

In the case of an existing licence, the annual fee is payable on the anniversary of the original licence issued date.

The Sale and Supply of Alcohol (Fees) Regulations 2013 (the Regulations) are regulations to the Sale and Supply of Alcohol Act 2012. The Regulations include a fee regime for licensed premises and other types of licensing applications based on a risk-based fee structure for licensed premises which applies to both application fees and annual fees.

#### **Kāpiti Coast District Alcohol Licensing Fees Bylaw 2024.**

Pursuant to the Sale and Supply of Alcohol Act 2012 and the Sale and Supply of Alcohol (Fee-setting Bylaws) Order 2013, Council has adopted the Kāpiti Coast District Council Alcohol Licensing Fees Bylaw 2024 (the bylaw).

The Bylaw replaces the fees payable under clause 7 and 10 of the Regulations. However, the fees are still determined using the framework set by clauses 4, 5, 6 and 9 of the Regulations. All other fees remain as provided for in the Regulations.

#### **On-, off-, and club licences**

Under the bylaw, the following fees are set for on-licences, off-licences and club licences, for the 2025-2026 year.

Alcohol licensing fees – Kāpiti Coast District Council Alcohol Licensing Fees Bylaw 2024		2025/26 Fee	
Category		Application fee	Annual fee
Very low		\$485.00	\$212.50
Low		\$804.50	\$516.00
Medium		\$1,306.50	\$1,011.00
High		\$1,637.50	\$1,656.00
Very high		\$1,932.00	\$2,300.00

#### **Risk/Fees categories:**

The fee categories represent a risk rating for types of premises, their trading hours and if they have had enforcement actions taken against them. They are calculated in accordance with clauses 4 to 8 of the Regulations. Dependent on changes to the operation of the premises or enforcement actions undertaken against a licensee, the fees category can change.

Pursuant to clause 6(4) of the Regulations, the Council may in its discretion and in response to particular circumstances assign a fees category to premises that is one level lower than the fees category determined under clause 5 of the Regulation for a particular premises.

### Special licences

Pursuant to the bylaw, the following fees are set for special licences, for the 2025-2026 year.

Special licences – Kāpiti Coast District Council Alcohol Licensing Fees Bylaw 2024	2025/26 Fee
Class 1 – one large event or more than three medium events or more than 12 small events	\$920.00
Class 2 – one to three medium events or three to 12 small events	\$331.00
Class 3 – one or two small events	\$101.00

Definitions of an event:

Events are defined by the Territorial Authority where it believes on reasonable grounds the event will have the patronage of a:

- large event – more than 400 people;
- medium event – between 100 and 400 people;
- small event – fewer than 100 people.

Pursuant to clause 10(2) of the Regulations, the territorial authority may, in its discretion and in response to particular circumstances, charge a fee for a special licence that is one class below the class of licence that is issued.

### Manager's Certificates and Temporary authorities

Pursuant to clause 11 (Manager's Certificates) and clause 12 (Temporary Authorities) of the regulations, fees for Manager's certificates and Temporary Authorities for the 2025/2026 year are set out in the Table below.

Fees payable for other applications – enacted by Government in the Sale and Supply of Alcohol (Fees) Regulations 2013	2025/26 Fee
Manager's certificate application or renewal	\$316.25
Temporary authority	\$296.70
Temporary licence	\$296.70
Extract of register (ARLA or DLC)	\$57.50

#### 14. Trade waste

Trade Waste Administrative Charges *	2025/26 Fee
A1: compliance monitoring per hour plus consumables (see laboratory charges)	\$185
A2: trade waste application fee (permitted)	\$278
includes the first 1.5 hours, charge per hour thereafter	\$185
A2: trade waste application fee (controlled/conditional)	\$462
includes the first 2.5 hours, charge per hour thereafter	\$185
A3: inspection for non-compliance	\$278
A5: temporary discharge application and discharge fee	\$185
includes the first hour, charge per hour thereafter (based on risk)	\$185
A6: annual trade waste management fee (permitted)	\$278
A6: annual trade waste management fee (controlled/conditional)	\$462

\*Volumetric charges in Wastewater Section of the schedule

### 15. General compliance – Environmental Standards

General Compliance Fees		2025/26 Fee
General activities including processing licence and permit applications, and renewal of any licence or permit including trading in public places.		\$185
per hour deposit (charge per hour thereafter)		\$185
Removal of litter/overhanging trees/shrubs or obstructions encroaching, or on road reserve or Council land		cost incurred for removal plus 20%
Noise control – seizure fee (noise making equipment)		\$283
plus charge for each additional callout plus any additional towage fee related to seizure of a vehicle		\$72
Noise control – additional callout		\$72
Noise control – alarm deactivation fee		cost of service plus 20%
Amusement devices*	one	\$11.50
	two	\$13.80
	three	\$16.10
	four	\$18.40
Environmental compliance officer hourly rate		\$185
Administration officer hourly rate		\$123
Return of non-compliant signs		\$61

\*Amusement devices: Fees are set in the Amusement Device Regulations 1978. The Machinery Act 1950 defines an amusement device.

Abandoned vehicles	2025/26 Fee
Towage and recovery cost per hour	\$185
Daily storage fee	\$6.10

## 16. Council-owned cemeteries

Cemetery charges will be reviewed regularly to ensure that they are consistent with the Council's revenue and financing policy.

Districtwide cemetery charges	2025/26 Fee	
Purchase of right for burial	Deceased was living in the district	Deceased was living out of the district
Services burial plot	no charge	no charge
Services cremation plot	no charge	no charge
Monumental and lawn area plots	\$2,052	\$4,334
Cremation garden and beam plots	\$1,141	\$3,304
Infant plots (under 1 year)	\$914	\$914
Natural burial plot	\$2,491	\$4,714
Interment fees	Deceased was living in the district	Deceased was living out of the district
Burial fee	\$1,314	\$1,314
Burial fee child (under 15 years)	\$657	\$657
Burial fee (Saturday)	\$2,280	\$2,280
Burial fee child (under 15 years) (Saturday)	\$1,139	\$1,139
Burial fee infants (under 1 year)	no charge	no charge
Ashes interment	\$175	\$175
Ashes interment child (under 15 years)	\$87	\$87
Natural burial fee	\$1,314	\$1,314
Natural burial fee child (under 15 years)	\$657	\$657
Oversized casket fee (additional to burial fee)	\$328	\$328

Districtwide cemetery charges (continued)	2025/26 Fee	
Extra charges	Deceased was living in the district	Deceased was living out of the district
Monumental permit	\$182	\$182
Hire of lowering device	\$126	\$126
Hire of grass mats	\$126	\$126
Burial disinterment fee	\$2,266	\$2,266
Cremation disinterment fee	\$192	\$192
Weekend and After-Hours charge after 4pm (per hour) per staff member	\$69	\$69

### 17. Housing for Older Persons – weekly rental

Housing for Older Persons – weekly rental charges	2025/26 Fee
Accommodation category	New weekly rent effective 1 July 2025
Individuals	\$192
Couples	\$280

#### Notes

**Existing tenants** will be notified of any rent increase, as per above schedule, by way of a 60 day-notice. Increased rent is effective from the date advised in the notification. Note that as per the Residential Tenancies Act 1986 (RTA) legislation, these tenants will not have an increase within 12 months of the commencement of their tenancy.

**New tenants** joining the programme from 1 July 2025 – rent is charged as per the above schedule and is effective immediately.



## 18. Swimming Pools

Admission charges	2025/26 Fee
Adult per swim <sup>2</sup>	\$6.10
Child per swim <sup>3</sup>	\$3.60
Under 5 years old swim	\$2.10
Adult swimming with child under five years of age	\$2.10
Community services cardholder per swim	\$3.60
Senior citizen (65 years of age and over)	\$3.60
Student <sup>4</sup>	\$3.60
Aquafit adult per class	\$7.20
Spectator – amenities fee – Waikanae Pool <sup>5</sup>	\$2.10
Aquafit senior per class	\$6.70
Hydroslide (Waikanae and Coastlands Aquatic Centre – unlimited use per visit) <sup>6</sup>	\$3.10
Family pass (family of four, minimum of one adult or maximum of two adults)	\$17.00
– cost for each extra family member	\$3.20
Family pass plus hydroslide (family of four, minimum of one adult or maximum of two adults)	\$27.80
– cost for each extra family member	\$3.20
– cost for extra slide pass	\$3.10
Group discount adult (10 or more)	\$5.80
Group discount child (10 or more)	\$3.40
Spa and/or sauna in addition to pool entry <sup>7</sup>	\$2.60
Shower only	\$2.60

<sup>2</sup> Adult 16 years plus

<sup>3</sup> Child 5-15 years

<sup>4</sup> On supply of a student ID

<sup>5</sup> Excludes learning to swim lessons and adults accompanying an under 8 (Waikanae Pool only)

<sup>6</sup> Adults accompanying an under 8 slide user does not pay the hydroslide fee

<sup>7</sup> Spa and/or sauna only (i.e. no swim) at the applicable pool entry rate

<b>Concession Cards</b> Note expiry three years from date of issue	<b>2025/26 Fee</b>
Adult 10 swim	\$58
Child 10 swim	\$34.20
Community Services Cardholder 10 swim concessions	\$34.20
65 years of age and over 10 swim concession	\$34.20
Aquafit adult 10 swims	\$68.40
Aquafit senior 10 swims	\$63.70
Aquafit adult 20 swims	\$126.40
Aquafit senior 20 swims	\$115.80
Adult 20 swims	\$129.60
Child 20 swims	\$64.80
Adult 30 swims	\$155.60
Child 30 swims	\$91.80
Adult 50 swims	\$244.00
Child 50 swims	\$144.00

<b>Other pool charges</b>	<b>2025/26 Fee</b>
Swimming pool complex hire – Coastlands Aquatic Centre (peak) (per hour)	\$481
Swimming pool complex hire – Coastlands Aquatic Centre (off-peak) (per hour)	\$249
Swimming pool complex hire – Ōtaki (per hour)	\$129
Swimming pool complex hire – Waikanae (per hour)	\$361
Lane hire per hour	\$9.70
School lane hire per hour (Lessons only – not using Kāpiti Coast aquatics instructors)	\$9.70
School Groups Learn to Swim – per instructor, per hour, plus standard lane hire	\$57.50
Travel time charge per hour (0.5 minimum) if applicable	\$57.50
Commercial lane hire per hour, per lane. Plus per head entry at applicable rate	\$14.40

Meeting Room Hire (Coastlands Aquatic Centre only)	2025/26 Fee
Community groups per hour	\$14.80
Community groups half day use (4 hours)	\$54.10
Community groups full day use	\$90.40
Commercial use per hour	\$24.00
Commercial use half day use (4 hours)	\$96.30
Commercial use full day use	\$167.90

Aquatic Programmes, Events and Activities	2025/26 Fee
<p>Targeted aquatic events/activity programmes</p> <p>Throughout the year the Council may organise targeted aquatic events/activity programmes. Each programme may involve an actual and reasonable participation fee that will be determined in accordance with the nature of the event or activity.</p> <p>The participation fee will be authorised by the relevant group manager acting under general delegated authority.</p>	
Learn to swim: 30 min lessons (\$29.60 paid fortnightly via direct debit)	\$14.80
Learn to swim: 30 min lesson, with bonus Swim & Slide <sup>8</sup> (\$34.00 paid fortnightly via direct debit)	\$17.00
Learn to swim: 45 min lesson (\$37.80 paid fortnightly via direct debit)	\$18.90
Learn to swim: 45 min lesson with bonus Swim & Slide, (\$42.20 paid fortnightly via direct debit)	\$21.10
Learn to Swim: private lessons - 30 minutes (1:1 ratio of student to instructor)	\$41.30
Learn to Swim: Small group lesson 30 minutes <sup>9</sup>	\$18.65
Aquatic (small group) programmes* per session rate, enrolment for term required.	\$9
Waikanae & Ōtaki Pool – BBQ hire per hour	\$15.50
Waikanae Pool – BBQ bond	\$20
Waikanae Pool – Gazebo Hire (for 3 hours)	\$50
Waikanae Pool – Gazebo bond	\$20

\*All full facility hire is subject to the discretion of pool management

<sup>8</sup> Includes standard pool and slide access on other visits during swim school year (Feb - Dec). Customers need to opt out.

<sup>9</sup> Non-beginner class, available on application and subject to availability. Maximum 4 children per class.

## 19. Sportsgrounds

Fees include access to changing facilities where applicable.

Seasonal bookings entitle the use of the sports ground/court for up to 20 senior weekend games under any single booking. Additional weekends, if required, are additional, and to be booked separately, either on a one-off basis, or as an additional separate seasonal booking when extending to full year.

Mid-week bookings for sports grounds are booked by individual clubs and invoiced in addition to seasonal bookings by RSOs. These fees exclude junior sport.

Sports activity (seasonal)	2025/26 Fee
Cricket (grass) per block	\$1,655
Cricket (artificial) per block	\$733
Croquet per grass court	\$1,286
Netball per court	\$249
Rugby per field	\$832
Rugby league per field	\$832
Football per field	\$832
Softball per field	\$832
Tennis per court	\$166
Touch per field	\$413
League tag per field	\$413
Twilight football per field	\$205

Sports activity (one-off bookings)	2025/26 Fee
Cricket (grass) per block	\$231
Cricket (artificial) per block	\$99
Netball per court	\$20
Rugby per field	\$132
Rugby league per field	\$132
Football per field	\$132
Softball per field	\$107
Tennis per court	\$13.40
Touch per field	\$90
League tag per field	\$90
Off season field marking* per field	\$352

\*Conditions apply

**20. Reserve land rentals**

Reserve land rentals	2025/26 Fee
Clubs with alcohol licences	\$1,034
Clubs without alcohol licences	\$518
Craft, hobbies and other activities	\$416
Educational (standard)	\$252
Youth and service	\$252

## 21. Community Facilities Hire

### Hall Hire Conditions:

- Any booking that alcohol is present and the event is after 5pm a bond of \$869 is required.
- Bookings for all activities may be charged a bond of \$425.
- Fees are payable on receipt of invoice and prior to event
- Full booking fees chargeable if cancelled less than 7 days before the hire date.
- All hall bookings are at Council's discretion in all respects.
- If an access card or key is lost or damaged this will incur a \$31 fee.

Hall hire	2025/26 Fee
Hall	Per hour
Paekākāriki Memorial Hall	\$19.00
Paekākāriki Tennis Club Hall	\$15.00
Raumati South Memorial Hall – main hall	\$19.00
Raumati South Memorial Hall – supper room	\$15.00
Raumati South Memorial Hall – whole complex	\$31.00
Paraparaumu Memorial Hall – main hall	\$19.00
Paraparaumu Memorial Hall – supper room	\$15.00
Paraparaumu Memorial Hall – whole complex	\$31.00
Waikanae Memorial Hall – main hall	\$19.00
Waikanae Memorial Hall – small hall/mezzanine	\$15.00
Waikanae Memorial Hall – whole complex	\$31.00
Waikanae Community Centre	\$19.00
Waikanae Beach Community Hall	\$15.00
Reikorangi Community Hall	\$15.00
Ōtaki Memorial Hall – main hall	\$19.00
Ōtaki Memorial Hall – supper room	\$15.00
Ōtaki Memorial Hall – whole complex	\$31.00
Mazengarb Sports Complex	\$18.00
Paraparaumu College gymnasium hall – weekends	\$20.00
Paraparaumu College gymnasium hall – weekdays	\$41.00
Waikanae Memorial Hall – poppy room (new)	\$15.00

Hall hire	2025/26 Fee
Others	
Storage cupboard – small (annual fee)	\$29
Storage cupboard – large (annual fee)	\$57
Storage Room – annual rate <sup>10</sup> (per m <sup>2</sup> )	\$21
Acoustic 3 panel hire (Raumati Hall only) per booking	\$33

### Other Charges

Waikanae Popup (56-62 Main Road, Waikanae)	2025/26 Fee
Container hire - Monthly hire*	\$400
Container hire - Bond	\$200
Food Truck space – hourly hire rate	\$15

\*Short term for start-up businesses.

<sup>10</sup> Hireage rate will be provided on application and is dependent on room size

## 22. Libraries

Library fees and charges: Lending	2025/26 Fee
Bestseller books (each)	\$3
DVDs	\$0

Library fees and charges: Interloans	2025/26 Fee
Interloans (each)	\$17.00
International interloans (each)	\$47

Library fees and charges: Membership	2025/26 Fee	
Membership cards (replacement)	\$5.00	
Anyone living, working, owning property or studying on the Kāpiti Coast can join the Kāpiti Coast District Libraries at no charge and use the resources of all of our SMART Libraries.	Free	
Horowhenua residents who do not meet the above criteria can join Kāpiti Coast District Libraries and use Ōtaki, Waikanae, Paraparaumu and Paekākāriki libraries. They do not receive access to the SMART Libraries.	Free	
Anyone who is not in either of these categories can either join Kāpiti Coast District Libraries as a subscription member or pay prescribed fees.	per item	\$3.20
	for six months	\$88
	per year	\$175



Library fees and charges: Other services	2025/26 Fee
Scanning	Free
Historic photo service (personal use) per high-resolution digital image emailed to customer for personal use	\$6
Historic photo service (commercial use) per high resolution digital image emailed for commercial purposes	\$70
Photocopying and printing – black and white. A4 per side	\$0.20
Photocopying and printing – black and white. A3 per side	\$0.40
Photocopying and printing – colour per A4 per side	\$1
Photocopying and printing – colour per A3 per side	\$2
Replacement of lost or damaged library items	price varies depending on publication
Makerspace Materials	price varies depending upon material and volume used
Workshop fee	price varies depending on workshop
Purchase of library publications	price varies depending on publication
Children's CDs and talking books	no charge
Internet	no charge

### 23. Arts and Museums

Kāpiti Coast Art Trail	2025/26 Fee
Artist in studio	\$239
Artist in shared space	\$213
Exhibition space	\$239

[Kāpiti Coast Art Trail | Kāpiti Coast District Council \(kapiticoastarttrail.co.nz\)](http://kapiticoastarttrail.co.nz)

## 24. Solid waste

Otaihanga Landfill (cleanfill only)	2025/26 Fee
Cleanfill - must meet the cleanfill acceptance criteria published on the Council's website. Note there is a minimum charge of \$23.00 per tonne	\$23

Waste collector / Operator licence	2025/26 Fee
License annual fee	\$222

## 25. Official information requests

Official information request charges are for requests under the Local Government Official Information and Meetings Act (LGOIMA) 1987.

In determining these charges, we have taken account of the Ministry of Justice and Office of the Ombudsman charging guidelines.

Official information request charges	2025/26 Fee
Staff time (in excess of two hours) per half hour or part thereof	\$38
Black and white copying - A4 size (the first 20 copies free) per sheet	\$0.20
Black and white copying - A3 size per sheet	\$0.40
For any other cost, the amount incurred in responding to the request. For example, specialty copying (maps etc.), including provision of electronic media storage devices, will be charged at cost.	at cost
Requests requiring specialist experts, not on salary, to research and process the request	at cost

### How official information charges are determined

In instances where a charge is to be applied, we will notify you as soon as possible. You will be provided with an estimate of the cost for the work involved in providing the response, whether a deposit is required and asked to confirm in writing that you agree to pay. You will only be charged for the actual work involved and the final charge will not exceed the estimate.

### What can be charged for

#### Labour

- Time spent by staff searching for relevant material, abstracting and collating, copying, transcribing, redacting and supervising access (where the information at issue is made available for inspection) and where the total time involved is in excess of two hours.
- Reasonably required peer review in order to ensure that the above tasks have been carried out correctly.
- Formatting information in a way sought by the requester.
- Reproducing film, video or audio recordings.

**Materials**

- Paper (for photocopying); and
- Discs or other electronic storage devices that information is provided on (these will be provided at cost but we cannot accept a device provided by the requester as this poses a risk to Council's ICT systems).

**Other actual and direct costs**

- Retrieval of information from off-site.

**We will not charge for the following**

- Work required to decide whether to grant the request in whole or part, including reading and reviewing, consultation, peer review and seeking legal advice to decide on withholding or releasing the response;
- Work required to decide whether to charge and if so, how much;
- Searching for or retrieving information that is not where it should be;
- Formatting information in a way preferred by the agency but not sought by the requester;
- Costs not directly related to supplying the information including general overheads and costs of establishing and maintaining systems and storage facilities;
- Involvement by the chief executive or elected members;
- Costs of liaising with an ombudsman;
- Liaison with a third party (e.g. Informant);
- Costs associated with transferring a request to another organisation; and
- Costs of refining the request with the requester.

**Additional factors**

Where repeated requests from the same source are made in respect of a common subject over intervals of up to eight weeks, requests after the first may be aggregated for charging purposes.

A deposit may be required where the charge is likely to exceed \$78. In instances where a deposit is requested, work on the request may be suspended pending receipt of the deposit.

Charges may be waived or modified at the discretion of the chief executive or a group manager. This will generally be in a situation where there is an agreed public interest in the disclosure of the requested information or where payment may cause financial hardship to the requestor, and therefore the charge may become an unreasonable deterrent to seeking information.

## 26. Access and transport

How corridor access fees are determined:

- Project works, major works, and minor works are as defined by the National Code of Practice for Utility Operators' Access to Transport Corridors.
- The Council may at its discretion allow for multiple sites to be included in a single CAR application with a single fee being charged. Applicants shall, if they consider there is a case to combine multiple sites, provide the Council with the justification for a combined application fee.
- Possible examples where a single fee may be considered are as follows:
  - repetitive works of a minor nature requiring minimal or no excavation works,
  - minor works on multiple sites (maximum of four to five minor streets); and
  - main contractor managing multiple works but located on a single site.

Corridor access	2025/26 Fee
Corridor access request (CAR) fee project works	\$400
Corridor access request (CAR) fee major works	\$172
Corridor access request (CAR) fee minor works	\$86
Inspection fee per hour	\$185
Paper road closure	2025/26 Fee
Road stopping application fee	\$924
Hourly rate for additional work per hour	\$185

Overweight Load Permit	2025/26 Fee
Overweight loads permit fee: To cover vetting and issuing a permit for [an] overweight load[s] or specialist vehicles using local roads and that starts or finishes its journey in Kāpiti Coast District** Minimum charge based on 30 minutes. Processing time will be invoiced based on hourly engineering fee* (minimum charge \$92.50)	\$185

\*When a full technical bridge assessment is required this could take one to two working days and will be invoiced per hour.

\*\*For SH1 permits, apply to New Zealand Transport Agency direct.

Removal of overhanging trees/vegetation – on road reserve (Section 355 Local Government Act 1974)	2025/26 Fee
Removal of trees, vegetation or obstructions to prevent injury, obstruction to traffic, pedestrians and general infrastructure, per hour charge	\$185

## 27. Wastewater

Wastewater network/treatment	2025/26 Fee
Application Fee - New Residential Connection/Disconnection (permanent or temporary)	\$60
Inspection Fee for New Connection/Disconnection, per hour charge	\$185
Septage disposal and treatment, per cubic metre	\$40

## 28. Trade Waste\*

Trade Waste fee/charges	2025/26 Fee
Total volume per cubic meter	\$1.00
Total solids - total kg discharged	\$0.75
Chemical Oxygen Demand (COD) - total kg discharged	\$0.50
Total nitrogen - total kg discharged	\$2.75
Total phosphorus - total kg discharged	\$8.00

\*Volumetric charges per Trade Waste Bylaw 2019. Load based charges on renewal of trade waste consents.

## 29. Water

Water	2025/26 Fee
Application Fee - New residential connection/disconnection (permanent or temporary)	\$60
Installation fee: New residential connection/disconnection (permanent or temporary)	Quoted per site
Water metering configuration modifications	Quoted per site
Special reading – water meters	\$50
Water dedicated filling point access card (Annual Fee)	\$100
Water Volume charge from dedicated filling points	1.50 times the m <sup>3</sup> water rate
Water meter accuracy testing for water meters up to DN25mm. Quoted per site for water meters greater than DN25mm	\$464

Districtwide water supply fixed rate (per separately used or inhabited part of a rating unit): Refer to the Funding Impact statement – rating policies.

Districtwide volumetric water supply rate (per cubic metre of water consumed): Refer to the Funding Impact statement – rating policies.

### 30. Laboratory

Testing of water – laboratory charges	2025/26 Fee
Alkalinity g/m3 (CaCO <sub>3</sub> )	\$28
Ammonia-N g/m3	\$33
BOD g/m3	\$38
Bore depth (m)	\$9
cBOD g/m3	\$45
Chloride g/m3	\$29
COD g/m3	\$42
Conductivity mS/cm	\$15
DO g/m3	\$13
DRP-P g/m3	\$33
E. coli cfu/100mL (m Tec River monitoring only)	\$30
F/Coli + E. coli (NaMug –mbr-filt) cfu/100mL	\$48
Enterococci cfu/100ml (mbr Filt)	\$33
F/Coli cfu/100mL (mbr Filt)	\$30
Fluoride g/m3	\$39
Iron g/m3	\$33
Nitrite-N g/m3	\$33
Nitrate-N g/m3	\$33
pH	\$15
Staff collection hour (2 staff)	\$185
Total suspended solids (TSS) g/m3	\$29
TEMP °C	\$13
Total coliforms and E.coli (Colilert) mpn/100mL	\$49
Total nitrogen g/m3	\$47
Total phosphorus – P g/m3	\$33
Total solids %	\$19

Testing of water – laboratory charges (continued)	2025/26 Fee
Travel (per KM)	\$1.04
Total solids g/m3	\$27
Turbidity NTU	\$16
UV transmission	\$15
Laboratory administration cost – report documentation (per report)	\$27
Sample bottle (including chilly pack preparation) each	\$5

### 31. Other charges

Other charges	2025/26 Fee
Easement – new/changes/cancellations (landowner approval/non-regulatory)	\$924
application fee (includes first 5 hours, charge per hour thereafter)	\$185
Land status change (or type, or similar)	\$924
application fee (includes first 5 hours, charge per hour thereafter)	\$185
Additional external costs associated with easement process or land status change	at cost

Fees and charges can be found on the Council website: [www.kapiticoast.govt.nz](http://www.kapiticoast.govt.nz).



## Kāpiti Health Advisory Group

**An integrated and innovative  
health service for Kāpiti**

**Expanding availability from Paekākāriki to Ōtaki**

February 2025





## At a Glance ...

- The approach taken in this paper is to begin by first discussing the expansion of healthcare access on the Kāpiti Coast in the context of 'function' (what the purpose or need is) and then 'structure' (how the 'function' is to be performed).
- This approach picks up from where the 2018 petition to Parliament and subsequent involvement with Capital & Coast District Health Board for expanding services at the Kāpiti Health Centre left off.
- The population of the Kāpiti Coast has a compelling need for improved access to health services, both community and hospital. This includes, where it makes good clinical sense to having these services provided within Kāpiti.
- Kāpiti is the only New Zealand urban area with more than 50,000 residents where the nearest emergency and acute hospital services are nearly an hour's drive away (see Appendix 1).
- Relative to the rest of the Greater Wellington region the population of the Kāpiti Coast is disadvantaged, including in relation to access to preventative and complex needs.
- More health services need to be available within Kāpiti to improve this critical access.
- To ensure improved access it is proposed that the range and volume services of provided at Health New Zealand's (Te Whatu Ora's) Kāpiti Health Centre in Paraparaumu should be incrementally expanded.
- The objective of this incremental expansion would be to enable the current facility to become the Kāpiti Polyclinic providing community (including primary) and non-acute less complex hospital care (treatment and diagnostic) services.
- The proposed expansion is consistent with both the Government Policy Statement on Health 2024-27 and the Rural Health Strategy.
- The Kāpiti Polyclinic would be an integral collaborative part of the wider Kāpiti Coast health system.
- The Kāpiti Polyclinic would also be an integral collaborative part of Health New Zealand's regional health system reducing the pressure on its hospital services including emergency departments.



- The incremental expansion towards the Kāpiti Polyclinic would be jointly planned by Health New Zealand (Te Whatu Ora) and the Kāpiti Coast District Council (Ko te Waewae Kapiti o Tara Raua ko Rangitane) consistent with their respective roles.



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### **Appendix 1 : Comparison of Distance to Hospitals for Urban Populations in New Zealand**



## Recommendations

1. That Health New Zealand and Kāpiti Coast District Council enter into a joint memorandum of agreement to incrementally expand services at the Kāpiti Health Centre in order for it to evolve into the Kāpiti Polyclinic providing an integrated health service covering community (including primary), 24/7 urgent care, non-acute hospital diagnosis and treatment, and other support including telehealth services.
2. That the implementation of this memorandum of agreement be co-designed and planned by Health New Zealand and Kāpiti Coast District Council in accordance with their respective statutory roles.

## Introduction

The Kāpiti Health Advisory Group (KHAG) is a formal advisory committee of the Kāpiti Coast District Council (KCDC). One of our key objectives is to advocate for more health services to be delivered within the geographic boundaries of KCDC, from Paekākāriki at the south end to Ōtaki in the north. This would expand the availability of services and improve access to care for those living on the Kāpiti Coast.

This paper builds a case for Health New Zealand to address the serious lack of timely access to essential health services faced by the population of the Kāpiti Coast. In this sense, this paper picks up from where a 2018 petition to Parliament seeking the establishment of a local hospital left off.

This paper differs from the petition in one key respect: it does not advocate for a fully-fledged hospital. However, it owes much to the drive behind the petition and its supporting submission. In fact, this paper closely aligns with the submission supporting the petition in respect of access to locally provided services within Kāpiti (see below).

The objective of this paper is to develop a compelling case for Te Whatu Ora to commit to collaboratively developing an innovative publicly provided integrated health service covering primary and community, 24/7 urgent, non-acute hospital level diagnosis and treatment, and other support services, including telehealth. The paper suggests that the



best way to achieve this is to expand the services currently provided by the existing Health New Zealand-owned Kāpiti Health Centre in Paraparaumu (on Warrimoo Road) to the extent that it would become a 'polyclinic'. This would involve extending the existing facility both upwards and outwards.

The paper is set out as follows:

1. Recommendations
2. Background.
3. A Polyclinic for the Kāpiti Coast.
4. Contextual Policy Framework.
5. Context including Current Services Provided.
6. Demography (and Trends).
7. Health Access, Status and Needs.
8. Services Currently Provided at the Kāpiti Health Centre
9. Benefits for Regional Hospital Emergency Departments.
10. Additional Benefits for Kāpiti's Health System.
11. Conclusion.



## Background

Improving access to a greater range of health services has been a pressing concern of KCDC's population for many years. A detailed health strategy for the district was developed in 2000, but little has changed since this time. Growing concern eventually led, on 14 June 2018, to a petition being presented to Parliament from Sue Emirali and 22,409 others.

The petition urged the government "to fund, construct and staff a seven day a week 24-hour hospital, including an accident and emergency service, on the Kāpiti Coast to ensure that people across the district have a facility that meets the current and future health needs of all residents."

Parliament referred the petition to its Health Select Committee for consideration. In their report (November 2019), while not supporting a hospital in Kāpiti, the Committee concluded that necessary health services for the Kāpiti Coast should be made available.

Not supporting a new, fully-fledged hospital was a reasonable conclusion given that there is not a sufficient critical mass in Kāpiti to sustain what a hospital today would provide, including 24/7 acute and emergency care and surgery. Further, the substance of the submission was much more about more health services being provided in Kāpiti rather than building a hospital as they are now known.

The Select Committee expected that the Ministry of Health would progress initiatives to improve access to services for Kāpiti's population. Activity around the petition did lead to some useful discussions involving the Ministry, Capital & Coast DHB and KHAG over health services access. However, the arrival of the pandemic early the following year and the subsequent health restructuring leading up to and following the Pae Ora Act 2022 precluded further progress from being made.

The importance of the petition was not that it succeeded in achieving a 'hospital' but that it highlighted the lack of sufficient access to necessary health services in Kāpiti. Now, in 2025, the petition and its supporting submission have contributed to the development of this proposal for a polyclinic.



## A Polyclinic for the Kāpiti Coast

The purpose of the Kāpiti Coast Polyclinic is to provide a range of medical and other healthcare services locally and in one place. It would offer consultations, tests, and treatments for various health issues. The intention is to enable Kāpiti Coast residents to access different types of medical services, including diagnostic tests, and to see a range of health professionals by ensuring comprehensive healthcare is delivered in one facility.

The defining feature of the proposed Kāpiti Coast Polyclinic is that it would provide health services that cross the primary/community and secondary care divide. This would include 24/7 urgent care, general practice and lower level (non-acute and non-surgical) hospital services (such as outpatient clinics with visiting hospital specialists) along with relevant diagnostic capabilities. It would be integrative with the expanding services provided and within the wider Kāpiti and regional health systems. As much as makes good clinical sense, it would be a one-stop shop. The polyclinic would also have a close collaborative relationship with Wellington Free Ambulance, which is co-located on the same site, to further enhance and develop relevant clinically led models of care.

The polyclinic would be designed to meet not just current demand, but also future anticipated demographic growth. Logically, it would also become an important part of an integrated relationship with neighbouring hospitals, particularly Wellington and Kenepuru but also Palmerston North and Hutt. One of the goals would be to help reduce the pressures of increasing patient demand on these hospitals, including their emergency departments.

The proposal is not for a hospital in terms of the contemporary use of the term. It is not 24/7 acute or surgical hospital and would not include an emergency department, although it would include a 24/7 urgent care, including doctors registered in urgent care (as opposed to emergency medicine).<sup>1</sup> While it does involve expanding diagnostic services, it would not include a full hospital laboratory. This is in recognition that the

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<sup>1</sup> Urgent care is for less severe but still timely medical needs that can be addressed without a long wait. It typically works on a first-come, first-served basis. Emergency care is for life-threatening conditions requiring immediate attention. The more severe the condition, the sooner the patient will see a doctor. There is a wider range of specialists and treatment options available compared with urgent care.



current population of the Kāpiti Coast does not have sufficient critical mass to justify a full surgical hospital.

Nor is the purpose of the Kāpiti Coast Polyclinic to co-locate health services presently provided on the Coast by other providers, such as general practices, unless by agreement and based on good clinical and organisational reasoning.

Instead, the polyclinic would be an important integrated part of the wider Kāpiti health system collaborating within it on a relational basis. This integrated relational collaboration would also apply regionally, particularly with the Health New Zealand hospitals and, of course, as part of the wider national health system in the context of the current Government Policy Statement on Health.

Realistically both the expansion of services (including more outpatient clinics) and the associated extensions need to be gradual. It would depend to begin with on workforce (health professional) capacity which currently is in short supply. In the first instance the focus would be on expanding health services provided at the existing facility as much as possible within the existing structure.

Initially, the focus would be on the population from Te Horo to Paekākāriki. This is estimated to be, according to the 2023 Census, at least 46,908 residents previously part of the former Capital & Coast DHB. But the Kāpiti Coast Polyclinic should be future proofed to include some or all of Ōtaki's population ( 9,006), previously part of the former MidCentral DHB.





## Contextual Policy Framework

In addition to governing legislation, specifically the Pae Ora and Local Government Acts, there are three policy initiatives that are relevant to the case for the type of polyclinic proposed. These are the Government's Policy Statement on Health (including the access targets), the Rural Health Strategy, and KCDC's developing Health Strategy.

### Government Policy Statement on Health, 2024-27

The proposed Kāpiti Coast Polyclinic is both consistent with and provides a basis for localised application of the Government Policy Statement on Health (GPS) covering the years 2024 to 2027. This is particularly in respect of the five priority areas included within the GPS.

The five priorities have been developed around the key drivers of improvement in health outcomes and experiences for all New Zealanders and to support ongoing system stewardship. While these priority areas are distinct, they are interconnected and reinforce each other.

Over the next three years, the health system is expected to focus on improvements in five priority areas relating to health services; the first three involving healthcare and the remaining two as enablers for them. They are (see GPS, pages 6-7):

- 1 Access: Ensuring that every person *regardless of where they live in New Zealand*, has equitable access to the healthcare services they need. This is central to the objective behind the establishment of the Kāpiti Coast Polyclinic proposal.
- 2 Timeliness: Ensuring that people can access the healthcare and services they need, *when they need them in a prompt and efficient way*. KCDC envisages that the polyclinic would be a facility enabler of this prerequisite for access.
- 3 Quality: Ensuring that healthcare and services delivered in New Zealand are *safe, easy to navigate, understandable and welcoming to users, and are continuously improving*. Being part of Health New Zealand and the wider Kāpiti Coast health system should both ensure quality and strengthening it through, for example, enabling locally based professional development and education.



- 4 Workforce: Having a skilled and culturally capable workforce who are *accessible*, responsive, and supported to deliver safe and effective healthcare. The polyclinic is intended to enhance the accessibility and responsiveness of this essential workforce.
- 5 Infrastructure: Ensuring that the health system is resilient and *has the digital and physical infrastructure it needs to meet people's needs now and into the future*. This is precisely the purpose of expanding the services that can be provided on the Kāpiti Health Centre site.

This proposal also aligns with the many statements in the GPS about shifting decision-making and resources *closer to communities*.

### Health targets

The Government has committed to delivering on 10 targets which also form part of its GPS (five on health and five on mental health and addiction). The polyclinic proposal provides an important opportunity to further assist in achieving the targets at a local Kāpiti Coast district level.

The health targets are:

- 1 Faster cancer treatment – 90% of patients to receive cancer management within 31 days of the decision to treat.
- 2 Improved immunisation for children – 95% of children to be fully immunised at 24 months of age.
- 3 Shorter stays in emergency departments – 95% of patients to be admitted, discharged, or transferred from an emergency department within six hours.
- 4 Shorter wait times for first specialist assessment – 95% of patients to wait less than four months for a first specialist assessment.
- 5 Shorter wait times for treatment – 95% of patients to wait less than four months for elective treatment.

The five mental health and addiction targets are:



- 1 Faster access to specialist mental health and addiction services – 80% of people accessing specialist mental health and addiction services are seen within three weeks.
- 2 Faster access to primary mental health and addiction services – 80% of people accessing primary mental health and addiction services through the Access and Choice programme are seen within one week.
- 3 Shorter mental health and addiction-related stays in emergency departments – 95% of mental health and addiction-related emergency department presentations are admitted, discharged, or transferred from an emergency department within six hours.
- 4 Increased mental health and addiction workforce development – train 500 mental health and addiction professionals each year.
- 5 Strengthened focus on prevention and early intervention – 25% of mental health and addiction investment is allocated towards prevention and early intervention.

In various ways the polyclinic would be well placed to gradually facilitate the achievement of all of these targets by increasing the capacity and capabilities for service provision closer to home, both within in the facility itself and in collaboration with other providers in the wider Kāpiti health system. It would also help facilitate regionally achieving the shorter stay target for the relevant hospital emergency departments.

### Rural Health Strategy

The Ministry of Health is responsible for the Rural Health Strategy which sets the direction for improving the health and wellbeing of rural communities over the next 10 years. Under the Rural Health Strategy, the definition of 'rural' is over 30 minutes from a hospital providing 24/7 acute and emergency services, including acute surgery under general anaesthesia and able to regularly undertake Caesarean sections.

Kāpiti Coast falls within this criterion. When there are low traffic volumes or no delays, Wellington Regional Hospital is 45 minutes from Paraparaumu and 60 minutes from Ōtaki. Palmerston North Hospital is 60 minutes from Ōtaki. Kenepuru Community



Hospital is 30 minutes from Paraparaumu but it does not have an emergency department or 24/7 acute services. Under the Official Information Act, the Ministry of Health confirms the median time for Kāpiti Coast at 47.2 minutes. Of the 731 square kilometres that make up KCDC's geographic territory, as much as 655 (90%) is classified as rural (the rest is urban classified).

Kāpiti Coast is categorized as 'Rural 1' which places it well within the Rural Health Strategy's ambit. Two of the Strategy's five priority areas are specifically relevant to the Coast's population – Priorities 3 and 4.

Priority 3 is that services are available closer to home for rural communities. This includes outreach services such as outpatient clinics and diagnostic services. Priority 4 is that rural communities are supported to access services at a distance.

The Ministry of Health advises, under the Official Information Act, that there are 44 rural communities in territorial authorities with median travel time over 30 minutes. Of these, half have a shorter median travel time than the Kāpiti Coast.

Although this Rural Health Strategy was developed under the former Labour government, there has been no indication to date that the current government will change or repeal it.

### KCDC Draft Health Strategy

This case is both cognisant of, and consistent with, KCDC's draft first Health Strategy triggered by the Pae Ora Act, including the abolition of DHBs, and the Council's wellbeing responsibilities under the Local Government Act.

The developing Health Strategy introduces five focus areas for health and wellbeing in the Kāpiti Coast district:

1. Ensuring existing community-based activity improves public health and prevention.
2. Building and sharing the understanding of community health needs.
3. Increasing local primary and community health services.
4. Supporting better access to local after-hours, urgent and emergency services.
5. Advocating for better access to hospital and other secondary health services.



It is intended that this KCDC Health Strategy will be a local foundation document for Kāpiti's community and enable KCDC to better participate in and influence future discussions around the provision of health services for its population.

Although it is not a provider of health services (and does not intend to be), KCDC has a statutory role to promote the health and wellbeing of its population under the Local Government Act. The starting point is the recognition that its population has a high level of unmet health need, difficult healthcare accessibility (in part linked to severe workforce shortages), a fast-growing population (including younger adults and families), and a high proportion of elderly people with high health needs who face significant financial and physical difficulties in accessing services in Wellington.

KCDC already has an important statutory role in providing infrastructure services such as potable water supply, wastewater services, waste management and other public health services (e.g., relating to alcohol) to meet mandatory legal requirements and achieve improved community health outcomes.



## Context Including Current Services Provided

Around 12,000 people (20,000 trips) are taken each year from Kāpiti to Wellington Regional Hospital for outpatient appointments. A further 7,000 people a year travel from Kāpiti to the Wellington Regional Hospital emergency department, over half by ambulance.

Kāpiti Coast's population has New Zealand's highest proportion of over 65 year-olds, with increasing health demands. The 2023 Census identified the population of the Kāpiti Coast District as approximately 55,914 people. The number of households in the district was 22,403 and the number of dwellings was 24,568.

23% of households in the district are estimated to be low-income households. This is a greater proportion than the Wellington regional figure of 16.4% being low income.

Kāpiti's population has a significantly older profile than the Aotearoa New Zealand's average with about 26% (24.2% male, 28.1% female) of our population over 65 years, compared to 15.3% nationally. The over 85 years age group is 3.8% of the district's population, compared to 1.8% nationally. The median age in the district is 46.9 years, significantly higher than the regional median of 37.2 years.

Kāpiti's elderly aged population is expected to have higher demands for both primary and specialised secondary healthcare and support services than those districts with a younger demographic.

Almost 50% of families resident in the district are families without children. One-parent families comprise 16.5% of all resident families. The district has a lower proportion of people aged 20-35 years, as many have moved away to access higher education or employment opportunities. However, younger working families are now moving into the district because of lifestyle and/or housing availability and affordability, and because the expressway has improved travel times between the Kāpiti Coast and Wellington.

According to the 2018 Census, reports on "activity limitations" (people who have 'a lot of difficulty' or 'cannot do at all' one or more of the following activities: walking, seeing, hearing, cognition, self-care, and communication) reveal that Kāpiti has higher average rates of disability. As many as 7.6% of its population (over 4,000) reported one or more



of these activity limitations. This compares with 6% for the Wellington region and 6.5% for all of New Zealand.

The 2021 General Social Survey conducted by Statistics New Zealand indicated that 28% of the New Zealand population report poor mental wellbeing. The demographic groups with the poorest wellbeing are people with disabilities, LGBTIQ+ and solo parents. The Kāpiti population would likely reflect these national indicators suggesting that there are around 15,400 residents with poor mental wellbeing.

In its submission to KCDC's Long-Term Plan, its Youth Council included the following relevant advice on health service access for Kāpiti residents:

#### **Health services**

As a community, Kāpiti has become increasingly isolated from everyday health services and there are noticeable gaps in the few health services that we do have in our district. We have no 24/7 urgent health care sites or services, let alone a pediatric or youth orientated care centre accessible in times of emergency or after hours. The general practices and mental health services that are in Kāpiti have waitlists for new patients and referrals which can be months long, there is a serious shortage of doctors (especially those specialising in psychiatry) in this district and our closest public hospitals with emergency departments (Wellington and Palmerston North) are an hour or more drive away. Additionally persons who experience non-life threatening but acute medical incidents have to wait for at least an hour or more for ambulance crew attendance. Moreover, with most specialised and emergency health services for Kāpiti residents provided at hospitals in Wellington, getting there is a headache for many who are unable to drive (or have someone willing to drive them) to the city and for whom the long and difficult trip by public transport is unrealistic. All of this needs to change.

To combat this the following policies should be implemented to improve outcomes for all:

- Ensuring existing Council activity improves its focus on public health and prevention services
- Building our understanding of community health needs



- Supporting more local primary and community health services
- Supporting better local after hours, urgent and emergency services
- Advocating for better access to hospital and other secondary health services

### **Mental health**

New Zealand's teen suicide rate is the second worst in the developed world (14.9 deaths per 100,000 adolescents), which is more than twice the average among the 41 OECD (Organisation for Economic Co-operation and Development) countries. The Kāpiti Coast needs more funding in the mental health sector so that we can prevent suicide and lower the rates. At all high schools on the Kāpiti coast there are facilities provided, but most of these services are booked out due to how understaffed they are. This results in some students being unable to get the care needed. As well as this KYS provides services too but they too also have a long waiting list due to being understaffed. We urge the Kāpiti Coast District Council to advocate for more funding into our existing youth mental health services in order for it to work the most effectively. Our mental health services desperately need more funding to lower the shockingly high suicide rates, as well as general anxiety and depression experienced by our rangatahi. While the council isn't always responsible for this funding, we request that they advocate for funding for our health services at a regional and central government level. Following COVID, this is now more important than ever.

There are 12 general practices within the boundary of KCDC employing around 40-50 general practitioners (full and part-time). Eight practices are in the most populous town (Paraparaumu). This includes the not-for-profit Kāpiti Youth Support which provides wider no-charge social support, including healthcare, for those aged 10-24 years. It is not a general practice as such but does directly employ some part-time GPs. In the rest of the district, Waikanae and Ōtaki have two practices (one very recently established) while Raumati has one. There is no practice in Paekākāriki. Most are part of the same





Primary Health Organisation (PHO) – Tū Ora Compass Health, while the Ōtaki practices are part of a different PHO (THINK Hauora).

Such is the pressure on primary care that most of Kāpiti's practices (nine) have had to close their books for new enrolled patients.

Kāpiti Coast is served by two ambulance services. The main service is Wellington Free Ambulance which covers all of the Kāpiti Coast's population excluding the Ōtaki Ward and predominantly takes patients to Wellington Regional Hospital. Under DHBs, Ōtaki was part of MidCentral DHB while the rest of the Coast was part of Capital & Coast DHB. St John Ambulance covers Ōtaki and mainly takes patients to Palmerston North Hospital. Wellington Free Ambulance does not charge patients, but St John does.



## Demography and Demographic Trends

Below is the summary Census data of KCDC's population from 2013 to 2023:

	Census usually resident population count			Increase or decrease 2013–18		Increase or decrease 2018–23	
	2013	2018	2023	Number	Percent	Number	Percent
Kāpiti Coast district	49,104	53,673	55,914	4,569	9.3	2,241	4.2

The population of the Kāpiti Coast is expected to grow by more than 35,000 (to over 85,000) over the next 20 years. This means that KCDC has to promote planning in order to future-proof the health needs of this growing population.

The demographics of Kāpiti Coast, including increasing life expectancy, are changing in a way in which greater future demand will impact on already stretched health services. For example, the percentage of its elderly is expected to grow from 26% to around 30% in the next 20 years. However, the fastest growth rate expected over the next 20 years is younger adults moving to the district, many with families and many drawn by lower house prices. This means there will be increasing demand for maternity, child, family and youth health services.

The percentage of people 'not in the labour force', including those who are retired, is expected to increase. As age increases, so does the likelihood of living with a long-term physical or mental health condition, and disability.



## Health access, status and needs

When the Kāpiti Coast is considered as part of urban New Zealand for Census purposes, important considerations which help to inform health access, status and needs become apparent. Based on estimated adjustments since the 2018 census, the following standout:

1. Taken as a whole, Kāpiti is the 15<sup>th</sup> largest urban area in New Zealand with 55,000 people.
2. Kāpiti has a larger population than cities and towns such as Gisborne, Hastings, Whanganui, Blenheim and Invercargill, all of which have local 24/7 acute hospitals.
3. Kāpiti is the only urban area with a hospital almost an hour's drive away. In addition, parking at Wellington Regional Hospital is difficult to access with people sometimes needing to park on the streets and walk considerable distances, often in Wellington's notoriously wild weather.

See Appendix 1 for the full data.

## Ōtaki

Ōtaki is located at the northern part of KCDC. The 2023 census reports its ward population as being 9,006. This is a small decline from 9,117 in the 2018 census and in marked contrast with the 4.2% increase in the district as a whole. However this decline is largely or completely due to a boundary change between Ōtaki and Waikanae to boost the population size of the latter ward. Further, Ōtaki appears to have a greater rate of housing development compared with each of KCDC's other three wards. Ōtaki's population is around 16% of Kāpiti's total population of 55,914.

According to 2018 Census information, 28% of Ōtaki residents are living in the highest levels of deprivation (deciles 9 & 10). Ōtaki has a much higher proportion of Māori residents at 24.9% compared to New Zealand with 14.1% and that Māori population is notably younger with a median age of only 26.9 years. Ōtaki is classified as socio-economically disadvantaged.

Prior to the disestablishment of DHBs on 1 July 2022, Ōtaki was part of MidCentral DHB while the rest of the Kāpiti Coast was part of Capital & Coast DHB. They also have



different Primary Health Organisations – THINK Hauora and Tū Ora Compass respectively – and also two different ambulance services (St Johns and Wellington Free Ambulance respectively).

Hospital referrals from Ōtaki GPs normally go to Palmerston North while the rest of KCDC's population travel to the south to Wellington. However, the two DHBs had agreed on a memorandum of understanding which made it easier for enrolled Ōtaki patients to access Capital & Coast DHB services.

Ōtaki has 5,739 patients enrolled with its PHO, around 64% of its estimated ward population. This suggests a potential unenrolled population of up to 36% compared with 6% nationwide and nearly 7% for the rest of KCDC's population. Contributing to this is the fact that the until recently sole general practice has been forced to close its books to new enrolments.

The unenrolled population for the whole of the former MidCentral DHB, including Ōtaki, is nearly 8%. The national unenrolled population is estimated to be around 6%. Ōtaki's population is around 5.1% of the former DHB's total population (an estimated 186,000).

Some residents not enrolled in Ōtaki may be enrolled in practices to the north in Levin and to the south in Waikanae-Paraparaumu (for example, Kāpiti Youth Support has enrolled young people from Ōtaki). Further, the above mentioned new iwi based general practice in the town should contribute to increasing the enrolled patient rate.

Nevertheless it is clear that, whatever the actual proportion of unenrolled people, given its relatively high deprivation level, Ōtaki has a discernibly higher rate of unenrolled residents regardless of location compared with the rest of KCDC and nationally.

At the time of data collection Ōtaki only had one general practice (Ōtaki Medical Centre) with four GPs. The data provided by Tū Ora Compass is based on aggregated practice information. However, this was not possible in Ōtaki with only one practice then. This has meant privacy issues and contributed to less comparative data.

Nevertheless THINK Hauora data reveals that of its enrolled population in Ōtaki:

- 54.2% (3,113) have 'high health' needs;



- 35.3% (2,026) are Community Service Card holders (hence having lower family incomes);
- 34.5% are Māori (1,982) while 58% (3,328) are European;
- the largest age group is 65+ years (28.5% - 1,636) while the second largest is 4-64 years (24.9% - 1,431);
- 67.3% are in the two worst deprivation quintiles; 31.6% (1,812) in the 5th and 35.7% (2,047) in the 4th; only 4.9% (284) are in the most well off (1st) decile; and
- 11.7% receive 'Job Seeker Support'.

### Kāpiti and Greater Wellington

The Kāpiti Coast (excluding Ōtaki) forms part of what is known as 'Greater Wellington'. Of the five districts which make up the latter, the Tū Ora Compass PHO represents all the practices in four (Wellington City, Porirua, Wairarapa and Kāpiti). It only has a small presence in the fifth (Hutt Valley, where Te Awakairangi Health Network is the dominant PHO).

Tū Ora Compass provides data on 15 health conditions across all of its practices. Of these conditions below (Table 1), Kāpiti has higher proportions of affected enrolled patients than the wider region in 14. The exception is 'Chronic Conditions (Low Access)'. Kāpiti's higher proportions are most pronounced in 'Cardiac Conditions', 'frail elderly' and 'BMI'.

**Table 1: Comparison of Tū Ora Compass Greater Wellington and Kāpiti Health Conditions Data**

Health Conditions	Greater Wellington excluding 16 Hutt Valley practices, 29 April 2024 (%)	Kāpiti excluding Ōtaki, 5 April 2024 (%)
Diabetes	4.64	5.13
Pre-Diabetes	4.48	5.58
Cardiac Condition	7.12	11.20



CVR Risk (heart attack or stroke likelihood in next 5 years)	3.06	4.97
Frequent Attendees	4.14	5.92
Chronic Conditions (Low Access)	6.02	5.58
Older Persons' Health (frail elderly)	3.76	7.79
COPD (chronic obstructive pulmonary disease)	1.60	2.40
BMI ≥ 30	19.73	22.04
Patients on Antipsychotic	2.19	2.45
High Predicted Risk (potential to be admitted to hospital within next 6 months)	3.01	4.76
Very High Predicted Risk (potential to be admitted to hospital within next 6 months)	3.01	4.87
3+ Chronic Conditions	3.11	4.71
High Falls Risk	0.94	1.56
Hepatitis C	0.14	0.15

Estimated numbers of affected residents are extrapolated in Table 2 below. Given that the percentages for each of the 15 conditions do not include unenrolled patients the actual numbers are likely to be higher than the estimates.

**Table 2: Estimated Tū Ora Compass Kāpiti Enrolled Patients with Specific Health Conditions**



Conditions	Kāpiti (excluding Ōtaki), 5 April 2024 (%)	Estimated Number of residents affected (46,908; 2023 Census)
Diabetes	5.13	2,406
Pre-Diabetes	5.58	2,618
Cardiac Condition	11.20	5,253
CVR Risk (heart attack or stroke likelihood in next 5 years)	4.97	2,331
Frequent Attendees	5.92	2,777
Chronic Conditions (Low Access)	5.58	2,617
Older Persons Health (frail elderly)	7.79	3,654
COPD (chronic obstructive pulmonary disease)	2.40	1,126
BMI ≥ 30	22.04	10,339
Patients on Antipsychotic	2.45	1,149
High Predicted Risk (potential to be admitted to hospital within next 6 months)	4.76	2,232
Very High Predicted Risk (potential to be admitted to hospital within next 6 months)	4.87	2,284
3+ Chronic Conditions	4.71	2,209
High Falls Risk	1.56	732
Hepatitis C	0.15	70



### **Kāpiti Coast and Hutt Valley**

The population of the former Hutt Valley District Health Board in its final year (2022) was around 156,790. All but one of the general practices are part of the Te Awakairangi Health PHO (the other practice is part of Tū Ora Compass PHO).

Te Awakairangi Health's enrolled population (as of 5 August 2024) is 111,024. The unenrolled population is estimated to be 17,331 (13% although this may include many Hutt Valley residents who are enrolled in general practices in neighbouring Wellington and elsewhere).

Of its 111,024 enrolled patients, 43,394 (39%) are identified as having 'high needs'. In contrast, Hora Te Pai, as a Very Low Cost Access practice co-located at the Kāpiti Health Centre, has 68% or more enrolled patients with high needs.

While Hutt Valley's population has many critical health needs, it also has a large public hospital centrally located within the region. Hutt Hospital offers a comprehensive range of secondary medical, surgical, mental health and diagnostic services, both acute and non-acute, as well as community-based healthcare.

Such is the extent of its services that it is also the main centre for five tertiary (usually low volume, high complexity) regional and sub-regional services, such as plastics, maxillofacial, burns, rheumatology, dental, and breast and cervical health screening.

### **Kāpiti Coast and Wairarapa**

Wairarapa is an appropriate comparator with the Kāpiti Coast because Tū Ora Compass is the PHO covering both Kāpiti (excluding Ōtaki) and the former Wairarapa DHB.

As of 31 December 2021, according to its final Annual Report, Wairarapa DHB's population was 50,331. According to the 2023 census, Wairarapa province's population was 51,250. Kāpiti Coast's population (including Ōtaki) is 55,914 enrolled patients





compared with 47,594 in Wairarapa. Excluding Ōtaki, the Kāpiti Coast has an estimated 46,908 residents.

**Table 3: Comparison of Tū Ora Compass Wairarapa and Kāpiti Health Conditions Data**

Conditions	Wairarapa, 5 July 2024 (%)	Kāpiti excluding Ōtaki, 5 April 2024 (%)
Diabetes	5.17	5.13
Pre-Diabetes	6.16	5.58
Cardiac Condition	10.48	11.20
CVR Risk (heart attack or stroke likelihood in next 5 years)	4.97	4.97
Frequent Attendees	6.29	5.92
Chronic Conditions (Low Access)	5.71	5.58
Older Persons Health (frail elderly)	5.50	7.79
COPD (chronic obstructive pulmonary disease)	2.92	2.40
BMI ≥ 30	25.00	22.04
Patients on Antipsychotic	2.79	2.45
High Predicted Risk (potential to be admitted to hospital within next 6 months)	3.21	4.76
Very High Predicted Risk (potential to be admitted to hospital within next 6 months)	2.86	4.87
3+ Chronic Conditions	4.88	4.71



High Falls Risk	0.87	1.56
Hepatitis C	0.20	0.15

The table above compares the 15 conditions recording by Tū Ora Compass. Largely, the proportions are similar. Kāpiti (excluding Ōtaki) has higher percentages in five conditions – cardiac, frail elderly, high predicted risks, very high predicted risks, and high fall risks. They are the same for CVR (heart attack and stroke) risks.

The Kāpiti Coast has a slightly bigger population than Wairarapa along with more enrolled patients. But, in stark contrast, Wairarapa has a hospital with around 89 inpatient beds. It provides a full range of secondary medical, surgical and obstetrics and gynaecology services. It provides 24/7 hour acute/emergency services covering medical, surgical, obstetric, paediatric, assessment and rehabilitation for young and older adults, high dependency care and mental health.

However, Wairarapa does have greater healthcare service accessibility issues. In part this is because it (the former DHB) is spread over around 5,936 square kilometres compared with 77 in Kāpiti. But the biggest difference is the impact on accessibility of the Remutaka Range and the longer distance and travel time to Hutt and Wellington hospitals. Travel time from Featherston to Hutt Hospital is an estimated 51 minutes.

Consequently, a hospital is not being proposed for the Kāpiti Coast. Instead the proposal is for establishing a polyclinic by expanding the range of services at Te Whatu Ora's existing facility in Paraparaumu.

## Vulnerable Children

The Children and Young Peoples sub-group of KHAG has conducted a survey of 25 services or organisations active on the Kāpiti Coast. The survey is qualitative rather than quantitative. The focus was on families who needed additional support. While many of the concerns require improvements in the social determinants of health to resolve,



expanding services provided at the Kāpiti Health Centre would mitigate some of these effects.

On 4 September, the results were reported to KCDC's Social Sustainability Subcommittee. In summary:

### **Primary concerns organisations are seeing**

- Families are struggling to care for children with complex needs.
- Many of the parents are neurodiverse or have autism.
- There is an increased number of children with anxiety and mental health issues.
- Many families have experienced childhood trauma and lived in homes with high levels of stress.
- A lot of parents and caregivers are overwhelmed by daily issues.
- There are long referral delays which result in further delays in accessing support/funding for additional services.

### ***Specific concerns for the children***

These include:

- A high number of children who have been abused or have observed abuse.
- A number of children have high levels of anxiety – visible through ground down teeth or severely chewed nails.
- Support workers seeing frequent infections of head lice, and see children suffering from asthma or eczema.
- Children being sent to school without lunches.
- Families struggling to provide school uniforms and required devices.

### ***Nourishment***

The surveyed organisations are seeing:

- Many overweight teenagers.



- Many young girls (11-12 years) suffering from eating disorders, especially girls experiencing social media bullying.
- Families struggling to balance buying food with paying utility bills.
- Families are often connected to Foodbank or other agencies that can provide food or meals.

#### ***Access to medical help and sufficient care when unwell***

- Many families don't have a local general practitioner (GP). Some use Team Medical casual services (where there can be long wait times) or commute back to GPs where they used to live.
- There are issues with getting after-hours care or weekend services.
- Many families have transport issues, especially when they have children with special needs.
- Some families reported "*receiving mediocre care*" and are unable to advocate on their own behalf.
- Some families have used "virtual GP" services. While they see it as a good option it can't cover all appointment types.
- There is very limited access to mental health services for young children, young people and adults.

#### ***Making a difference?***

The following are recommended:

- Follow-up services for young people with mental health issues.
- Removal of age limitations for referrals to specialist services such as hearing tests.
- Earlier diagnosis of autism and dyslexia.
- Better access to early pregnancy care.
- Urgently needed paediatric staff and services.



## Services Currently Provided at the Kāpiti Health Centre

The Kāpiti Health Centre on Warrimoo Road, Paraparaumu, is owned and operated by Health New Zealand (formerly by Capital & Coast DHB). It provides maternity and obstetrics services (including a two-bedded maternity unit), outpatient clinics, community health, and child, adolescent and general adult mental health services.

It is a community health centre rather than a hospital providing 24/7 acute and urgent services. Its hours are confined to Monday-Friday (8am-4.30pm).

It is also the site for offering Hora Te Pai primary health care services to Māori, Pacific Island, and low-income people residing between Paekākāriki and Peka Peka. The services of Hora Te Pai include general practice consultations, wellness courses, skin-cancer clinics, and Māori community health services.

Hora Te Pai is a Very-Low-Cost-Access (VLCA) service, providing low cost and affordable quality healthcare services. Its enrolled population has 68% or more patients with high health needs. It is a not-for-profit trust governed by a board of trustees. Its employees include five doctors and five nurses.

**Table 4: Numbers, Attendances and Length of Clinics by Services at Kāpiti Health Centre, July 2023-June 2024 (Health New Zealand)**

Services	Number of Clinics	Number of Face-to Face Attendances	Length of Clinics: Minutes (Hours))
Adult Mental Health	595	1,350	270,090 (4,501)
Allied Health & Other	799	3,365	149,130 (2,485)
Anaesthesiology	31	93	4,650 (77)



Cardiology	81	198	22,860 (381)
Child & Adolescent Mental Health Acute Inpatient	513	912	279,930 (4,665)
Diabetology	54	251	6,690 (111)
Endocrinology	71	441	17,540 (292)
General Surgery	1	11	150 (2)
Geriatric active rehabilitation	410	1,440	69,490 (1,158)
Gynaecology	46	393	13,395 (223)
Haematology	2	22	1,530 (25)
Maternity (no community LMC)	20	178	6,855 (114)
Maternity – well new born (no community LMC)	45	224	22,275 (371)
Neurology	30	195	8,010 (113)
Nursing	427	3,068	177,315 (2,955)
Ophthalmology	99	1,120	23,175 (386)
Orthopaedics	19	90	2,040 (34)



Ear, Nose & Throat	6	21	1,110 (18)
Paediatric Medicine	129	526	20,225 (337)
Psychogeriatric active rehabilitation	31	49	6,510 (108)
Renal Medicine	18	135	5,160 (86)
Specialist Paediatric Diabetology	13	54	2,610 (43)
Specialist Paediatric Endocrinology	21	113	3,410 (57)
<b>Total</b>	<b>3,461</b>	<b>14,249</b>	<b>1,114,150 (18,569)</b>

Note: Length of clinics was provided by Te Whatu Ora in minutes. Hours was subsequently added to the table.



### The new and expanded services to form part of the polyclinic

Below is a list of health services and outpatient clinics, including by visiting hospital specialists, to be gradually introduced or extended in the proposed polyclinic:

- General practice (co-located)
- 24/7 urgent care
- Anaesthesia – pain and pre- and post-operative management where appropriate
- Audiology
- Cardiac including cardiothoracic
- Dentistry
- Dermatology
- Diagnostic and interventional radiology
- Family planning and reproductive health
- General surgery
- Internal and respiratory medicine
- Nutrition
- Obstetrics and gynaecology
- Oncology
- Orthopaedics
- Otolaryngology (ear, nose and throat)
- Paediatrics
- Palliative care
- Physiotherapy
- Podiatry
- Psychiatry and wider mental health
- Rehabilitation services
- Sexual health medicine
- Urology

If provided these new and expanded services would provide comprehensive healthcare (including prevention) for KCDC's population.





There are also other services that could be provided at the polyclinic that would improve the accessibility and quality of healthcare for KCDC's population. Community infusion centres are outpatient clinics that are certified to administer infusion therapy, including blood products. Historically, infusion therapy has been provided in hospitals. They require advanced equipment and competent staff who specialise in infusions. However, the former Canterbury DHB initiated two successful community infusion centres from 2018. Other examples include chemotherapy and dialysis. Providing these services at the Kāpiti Health Centre would make a significant difference to the health and wellbeing of residents as people would no longer have to travel to regional hospital services, and pressure would be taken off those hospital services.



## Benefits for Regional Hospital Emergency Departments

The proposed polyclinic has the potential to reduce the pressure on the region's emergency departments, particularly Wellington Regional Hospital. Provisional data (not yet validated) provided by Health New Zealand indicate this potential.

Table 5 below reports that there were 7,644 presentations in the 2023 calendar year from the Kāpiti Coast. This was a 12% increase from 2019, which alone shows how fast things are changing. Of those presentations who were admitted into the hospital (3,744), there was an actual decline of 2% from 2019.

However, the number who were treated within and discharged from the emergency department (3,900) represented an increase of 30%.

**Table 5: Number of Presentations from Kāpiti Coast to Wellington Hospital Emergency Department, 2019-2023 (Health New Zealand)**

Outcome	2019	2020	2021	2022	2023
Admitted	3,823	3,769	3,911	3,962	3,744
Treated and Discharged	2,998	3,149	3,568	3,459	3,900
<b>Total</b>	<b>6,821</b>	<b>6,918</b>	<b>7,479</b>	<b>7,421</b>	<b>7,644</b>

Table 6 below excludes Ōtaki (including Ōtaki Forks) from the above table. The results reveal a similar pattern to those for the whole district. There were 7,170 presentations in the 2023 calendar year from Kāpiti Coast. This was a 9% increase from 2019. Of those presentations who were admitted into the hospital (3,538), there was an actual decline of 5% from 2019.

The number who were treated within and discharged from the emergency department (3,632) represented an increase of 27%.



**Table 6: Number of Presentations from Kāpiti Coast (excluding Ōtaki) to Wellington Hospital Emergency Department, 2019-2023 (Health New Zealand)**

Outcome	2019	2020	2021	2022	2023
Admitted	3,709	3,649	3,746	3,836	3,538
Treated and Discharged	2,846	2,987	3,369	3,253	3,632
<b>Total</b>	<b>6,558</b>	<b>6,636</b>	<b>7,115</b>	<b>7,089</b>	<b>7,170</b>

Tables 7 and 8 below contain the responses to the same questions as they apply to the Palmerston North Hospital emergency department (again provisional and unvalidated).

Table 7 reports that there were 946 presentations in the 2023 calendar year from Kāpiti Coast. This was a 16% decline from 2019. Of those presentations who were admitted into the hospital (363), there was an actual decline of 20% from 2019.

The number who were treated within and discharged from the emergency department (455) represented a decline of 23%.

**Table 7: Number of Presentations from Kāpiti Coast to Palmerston North Hospital Emergency Department, 2019-2023 (Health New Zealand)**

Kāpiti Coast (Including Ōtaki)	2019	2020	2021	2022	2023
Presented to Palmerston North Hospital Emergency Department	1,126	1,065	1,148	984	946
Admitted into the main hospital	456	386	447	374	363
Treated and discharged	590	609	587	487	455
Referred to another secondary service	6	<6	12	13	12



Note: The discrepancies above are because very small numbers of patients were also referred to other secondary services.

**Table 8: Number of Presentations from Kāpiti Coast (excluding Ōtaki) to Palmerston North Hospital Emergency Department, 2019-2023 (Health New Zealand)**

Kāpiti Coast (Excluding Ōtaki)	2019	2020	2021	2022	2023
Presented to Palmerston North Hospital Emergency Department	327	275	270	238	194
Admitted into the main hospital	104	80	89	78	56
Treated and discharged	188	172	147	125	110
Referred to another secondary service	<6	<6	<6	<6	<6

Note: The discrepancies above are because very small numbers of patients were also referred to other secondary services.

Table 9 below is derived from Tables 7 and 8 in order to estimate the number of presentations from Ōtaki only to the Palmerston North Hospital Emergency Department.

**Table 9: Number of Estimated Presentations from Ōtaki to Palmerston North Hospital Emergency Department, 2019-2023 (Health New Zealand)**

	2019	2023	Change	Percentage
Total Presented	799	752	-47	-6%
Admitted into hospital	352	307	-45	-13%



Treated & Discharged	402	345	-57	-14%
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Advice from a senior paediatrician at Palmerston North and familiar with Ōtaki believes the most likely explanation for these declining numbers from the area (Table 9) is that many of those who were poor in 2019 have over this period become more impoverished. The Horowhenua Health Centre in Levin does not provide after-hours care or urgent care medicine.

**Table 10: Total Referral Sources to Wellington Hospital Emergency Department, 2019-2023 (Health New Zealand)**

Referral Source	2019	2020	2021	2022	2023
General Practitioner	5,392	3,774	4,718	4,261	5,171
Kenepuru Accident and Medical	987	826	858	1,026	1,019
Self-referral	37,058	35,829	36,622	33,792	31,967
Outside agencies	21,183	18,861	20,749	21,243	22,299
Other	773	624	633	760	995
<b>Total</b>	<b>65,393</b>	<b>59,914</b>	<b>63,580</b>	<b>61,082</b>	<b>61,451</b>

Note: This data is provisional only and used for operational purposes. It has not been through a full quality assurance process.

**Table 11: Total Kāpiti Coast Referral Sources to Wellington Hospital Emergency Department, 2019-2023 (Health New Zealand)**

Referral Source	2019	2020	2021	2022	2023
General Practitioner	784	629	776	700	809



Kenepuru Accident and Medical	43	55	46	76	71
Self-referral	2,049	2,380	2,381	2,188	2,035
Outside agencies	3,875	3,783	4,204	4,376	4,616
Other	70	71	72	81	113
<b>Total</b>	<b>6,821</b>	<b>6,918</b>	<b>7,479</b>	<b>7,421</b>	<b>7,644</b>

Note: This data is provisional only and used for operational purposes. It has not been through a full quality assurance process.

**Table 12: Percentage Comparisons of Total and Kāpiti Coast only Referral Sources to Wellington Hospital Emergency Department, 2023 (Health New Zealand)**

Referral Source	Total Referrals	Kāpiti Coast only Referrals
General Practitioner	8%	11%
Kenepuru Accident and Medical	2%	1%
Self-referral	52%	27%
Outside agencies	36%	60%
Other	2%	2%

Around 90% of the 'Outside agencies' referrals was by ambulance suggesting that this service was the referral source for around 4,154 presentations from Kāpiti in 2023.



## Additional Benefits of Proposed Polyclinic for Kāpiti's Health System

The primary benefit of the proposed polyclinic is to quantifiably improve the health status of Kāpiti's population by better enabling more health services to be provided within Kāpiti. Below, we provide some examples of the issues faced by some key services and explain how a polyclinic would support their work and the people they work with.

### Transport Hub

There is a need for a Health New Zealand transport hub to be based at the Kāpiti Health Centre. At present the closest Te Whatu Ora bus/shuttle service for Kāpiti patients is one that operates from Kenepuru and Wellington hospitals hourly. Those patients requiring transportation to Wellington Regional Hospital from Kāpiti depend on a single once per day shuttle, four days a week. A previous voluntary provider, Kāpiti Carers, has closed due to the difficulty of recruiting volunteer drivers, many of whom were older than their passengers.

Consequently, the proposed Kāpiti Polyclinic should be enabled to provide a hub for a regular return bus or shuttle service to Wellington Regional Hospital. This direct link to hospital appointments would mean the deterrent expensive parking fees and parking difficulties being avoided and less road traffic. It would also mean that driver volunteers could potentially be used to provide the necessary return transport from homes to the hub.

### Kāpiti Youth Support

Kāpiti Youth Support (KYS) is one of the largest non-government organisations and providers of health services, along with social and education services, in Kāpiti. Based in Paraparaumu (neighbouring the Kāpiti Health Centre) it operates over four other sites; Ōtaki and three school-based services).

It provides a wide range of essential wraparound services that focus on the physical, mental, and social well-being of youth.



There are over 5,700 rangatahi across Kāpiti district accessing services – this represents approximately 68% of the youth population in Kāpiti. KYS has supported over 4,000 young people in the past year. This includes facilitating 19,006 sessions working with 3,706 youth to meet their diverse needs.

KYS has a team of 60 staff members, including 16 permanent and 36 part-time employees. They include the equivalent of two full-time GPs per day, Monday to Friday. They provide doctor and nurse appointments for primary healthcare. KYS also employs a psychiatrist. The organisation carries a heavy administrative burden associated with a contract process often involving up to 26 small contracts in one year.

### Wellington Free Ambulance

Wellington Free Ambulance (WFA) provides emergency ambulance services for the districts of the former Capital & Coast, Hutt Valley and Wairarapa DHBs. This includes the Kāpiti Coast south of Ōtaki.

In addition to emergency ambulance services, it also operates a clinical communications centre, provides a patient transfer service, and provides medical support at a range of events across its jurisdiction.

Like much of the rest of the health system, WFA's service has evolved significantly. Continuous improvement within the paramedicine profession has seen innovative developments to emergency healthcare and increased support for increasingly complex cases.

Furthermore, the role of emergency ambulance services has expanded over time to include ancillary services, such as CPR training, and patient transfer services. Increasingly this supports enhanced patient pathways and improved patient outcomes.

WFA staff have access to the diversion service run by Tu Ora Compass Health. Kāpiti residents (excluding Ōtaki) can avoid a trip to Wellington Regional Hospital's emergency department if they are clinically assessed by its paramedics as being suitable for being treated by their GP or at a local medical centre (at no cost to patients because these patients would have otherwise been taken to the emergency department). This has proven to be highly successful. Patients unable to be accepted under the redirection programme or safely managed in Kapiti are transported to Wellington Regional Hospital.





An earlier innovation involving WFA was the first extended care paramedic (ECP) model of care in New Zealand which was introduced in Kāpiti (excluding Ōtaki) in 2009. The ECP model aims at increasing the proportion of patients presenting to the ambulance service who could be treated in the community, including at home. ECPs have significant potential to reduce emergency department presentations.

WFA's ECPs are available from 6.30am to 6.30pm, seven days a week. These paramedics have an advanced scope of practice focused on keeping and managing patients in the community. Given the long duration of the programme, the small team has good relationships in the community which leads to positive patient outcomes.

WFA has a local base on the site of the Kāpiti Health Centre. The proposed polyclinic provides a basis for strengthening this collaborative relationship as a critical component of the Kāpiti health system, including contributing to relieving the pressure on Wellington Regional Hospital's Emergency Department through collaborative innovations such as ECPs and the diversion service.

### Mobile Health

Run by Mobile Health under a funding contract with Health New Zealand, The Mobile Surgical Unit ('bus') has a modern fully-equipped operating theatre, designed and built to be used for a wide range of elective day surgery.

The objective is to provide additional theatre capacity to help HNZ meet elective surgery targets, while providing patients treatment closer to home. It operates on a regular five-week circuit throughout rural New Zealand, operating out of 25 different rural locations, including the Kāpiti Health Centre (Mondays).

Currently it is providing paediatric dentistry. Previously it provided predominantly gynaecology when there were gynaecological providers available.

Between 4 March 2019 and 19 August 2024 there were 28 surgical bus visits to Kāpiti. For each visit the surgical bus was parked at the location the night before, in preparation for an all-day session, the following day.

**Table 10: Specialty, Number of Patients, and Number of Visits, 2019-24**

Year	Speciality	Number of patients	Number of Visits
2019	Gynaecology	46	6
2020	Vascular Surgery	9	1
	Gynaecology	12	2
2021	Gynaecology	37	4
	Vascular Surgery	8	1
	Urology	9	1
2022	Dental	21	3
2023	Dental	46	6
2024	Dental	34	4

Mobile Health also runs a Mobile Medical Unit (bus) which provides non-invasive kidney stone treatment.

Further, its new Mobile Imaging Unit (bus) has the first mobile PET-CT in New Zealand. This scan measures important body functions, such as metabolism. It helps doctors evaluate how well organs and tissues are functioning.

Gradually evolving the Kāpiti Health Centre into the Kāpiti Polyclinic will facilitate the ability to help make these additional Mobile Health services accessible for Kāpiti residents. The vehicles are large and difficult to manoeuvre and at present there is concern that they may not be able to be accommodated at Kāpiti Health Centre longer term. Provision will need to be made to ensure these vehicles can continue to provide the vital service as at present.

### **Mary Potter Hospice**

Mary Potter Hospice is a community-based service, providing specialist palliative care services free of charge to the people of Wellington, Porirua and Kāpiti. In Kāpiti Mary Potter provides a day hospice service on the grounds of KHC. On any given month it has



around 60-65 patients on its books, usually in their early days of care and towards the end of life. Much of the care is provided in the patient's own home.

There are set 'referral criteria' for admission to Mary Potter:

1. A person who has been diagnosed with a life-limiting condition for which curative treatment is no longer an option and the person is expected to live for less than 12 months.
2. A person, and/or their family or whānau, who requires specialist palliative care that exceeds the resources of the primary palliative care provider – this includes physical, psychosocial and/or spiritual needs.
3. The person must agree to the service and must be living in Kāpiti.

Referrals to the hospice can be accepted from primary healthcare, specialist medical practitioners, the Wellington Hospital Palliative Care Team, or any health professional in consultation with the GP or medical hospital specialist. There is also a requirement that the patient and their family or whānau must be informed of the nature of the palliative care offered by the hospice and must agree to the referral.

Around 15 hospice staff are employed at Kāpiti. They include four community nurses (part-time) and two triage nurses. Further, there are also an occupational therapist, art therapist, social worker, and counsellor (mix of full-time and part-time). The patient's general practitioner remains the primary carer with the hospice playing a support role. However, two general practitioners liaise with Mary Potter over the wider Wellington region, including Kāpiti.

Mary Potter Hospice would welcome the proposed expansion of services, not just in palliative care. This would enable the strengthening of the already close relationship with KHC such as with district health nurses.

### **Innovation and professional development hub**

Over time it is envisaged that an innovative and professional development hub would be developed at the proposed polyclinic. One intention is to support the development of health professionals working at the polyclinic.



This would also include the use of digital health both to support health professionals providing patient care and to encourage further innovation.

In addition there is further scope for the hub to enhance innovation and professional development as part of the wider integrated health system. These opportunities include helping enable:

- further collaborative sharing and learning between Kāpiti GPs including from Ōtaki;
- engagement between Kāpiti GPs and relevant hospital specialists primarily from Wellington but perhaps also from Hutt and Palmerston North;
- the potential use of rural hospital medicine specialists;
- exploration of the possibility of Ōtaki general practitioners collaboration with the expanded KHC;
- collaborative relationships between Kāpiti Youth Support and the polyclinic over medical and mental health treatment;
- engagement with Wellington Free Ambulances paramedics including in the further development of diversion and extended care initiatives;
- collaboration between the polyclinic and Mobile Health over enhancing and expanding its services such as the new Mobile Imaging Unit;
- exploration of the potential inclusion of 'point of testing care';
- development of 'health pathways' with local health providers including general practices and Kāpiti Youth Support;
- consideration of expanding Mobile Health (buses) services Ōtaki and Paekākāriki; and
- collaboration between the polyclinic and Mary Potter Hospice over improving palliative care delivery.



## Conclusion

The Kāpiti Coast has a population that is, on average, older than other New Zealand council districts, and is growing fast, with many young families moving into the district. Much of the Kāpiti Coast is considered to be 'rural' in health system terms, meaning that key health services – such as 24/7 urgent care and many outpatient services – are a significant distance away, requiring long travel times for residents to access care.

A number of reports have been completed about health services delivery on the Kāpiti Coast, recommending – as did Parliament's Health Select Committee – that more services be delivered locally. This is very much in line with recent government strategies to deliver services 'closer to home' and with the recently released Government Policy Statement on Health (2024-2027) to shift decision-making and resources in the health system closer to communities. But change has been very slow and with the Kāpiti population growing and access to services becoming more difficult for many. KHAG and KCDC are keen to see work progress more quickly in future.

This paper has demonstrated the importance of further developing services at the Kāpiti Health Centre, with an incremental approach to expanding the range of services delivered there, including (over time) through building upwards and outwards. The paper has demonstrated the extent of the potential benefits, which would include:

- better supporting local residents in accessing services closer to home, including people being able to access crisis services far more quickly;
- strengthening the local health infrastructure and connectedness between providers, to support locally efficient and integrated service delivery;
- reducing pressure on overloaded regional emergency departments;
- saving hours of time in travel for patients and their carers, as well as some key service providers (eg, ambulances);
- reducing stress at times when people are already stressed through being unwell; and
- supporting the local district in times of emergencies.

**Appendix 1:****Comparison of Distance to Hospitals for Urban Populations in New Zealand**

(Note : Based on 2018 Census with estimated change to June 2023)

City	Estimated Population June 2023	Nearest Hospital	Distance
Auckland	1,478,800	6 Major Hospitals	Across Auckland
Christchurch	384,800	Christchurch	In Christchurch
Wellington	215,200	Wellington Regional	In Wellington
Hamilton	185,300	Waikato	In Hamilton
Tauranga	161,800	Tauranga	In Hamilton
Lower Hutt	113,000	Lower Hutt	In Lower Hutt
Dunedin	106,200	Dunedin	In Dunedin
Palmerston North	82,500	Palmerston North	In Palmerston North
Nelson/Richmond	71,100	Nelson	In Nelson (Richmond 7.5 km)
Napier	67,500	Hawkes Bay	Hastings 20 kms
Hibiscus Coast	64,660	North Shore	26 km
Porirua	60,900	Wellington	22 km
New Plymouth	59,600	Taranaki	In New Plymouth
Rotorua	58,900	Rotorua	In Rotorua
Whangarei	56,900	Whangarei	In Whangarei
Kapiti	55,000	Wellington	60 kms
Hastings	51,500	Hawkes Bay	In Hastings
Invercargill	51,000	Invercargill	In Invercargill
Upper Hutt	45,400	Lower Hutt	17 kms
Wanganui	42,800	Whanganui	In Whanganui
Gisborne	38,200	Gisborne	In Gisborne





## Kāpiti Health Advisory Group

### Report on “Compelling Case” Meetings 2025

Over the last three months, Kapiti Health Advisory Group (KHAG) has gone out to the Kapiti community to introduce its proposal to develop the existing Kapiti Health Centre by gradually expanding services in order to evolve into a “Polyclinic” and why and how this would provide considerable benefits for the Kapiti community.

Presentations were made to the five Kapiti Community Boards and public meetings were held in within their boundaries. This report outlines the outcomes from each of these meetings.

At all of the meetings, care was taken to stress that the Council would not be spending rates money on the Polyclinic; that Council would not become a health services provider, and to make it clear that we are talking about 24/7 urgent care and not an emergency department and surgical operating theatres – all of which would involve major costs and investment.

#### Community Boards

Board	Outcome	Discussion Points
Paekakariki	Initially the Board was unsure whether it could pass a resolution based on a motion from the floor and deferred a decision. Subsequently the issue was further discussed and a resolution supporting the motion was passed.	Paekakariki has no doctor and no pharmacy. Collecting repeat prescriptions from outside their village is a particular concern and an issue raised.
Paraparaumu	The Paraparaumu Community Board was well engaged and positive about the proposal and <u>voted unanimously</u> to support it.	There is concern in the Paraparaumu community about the lack of medical facilities, health services and the difficulties faced by people travelling to Wellington.



Raumati	The Raumati Community Board was also positive about the proposal and <u>voted unanimously</u> to support it.	Again, Raumati community is concerned at the disadvantage Kapiti faces with regards to health services and in particular the issue of transport to hospital services was raised.
Waikanae	The Waikanae Community Board had a particularly large attendance the night we joined them with Police in attendance and community concern about a recent gathering of car enthusiasts. However our proposal was well received and the <u>motion passed</u> . One member voted against the proposal and specifically asked that her vote be noted. Efforts to determine what concerns the member had about the proposal have been unsuccessful.	Not a lot of discussion as the Police matter was a major issue for the meeting.
Otaki	Otaki Community Board did not have a meeting within the required time frame, however KHAG was invited to present their proposal at an informal hui with Board members.  This meeting was held and a motion was passed at the next formal meeting in favour of the proposal.	

### Public Meetings

Meeting	Attendance	Outcome
Paekakariki	Just three members of the public attended (excluding KHAG members and Councillor Halliday) – a cold, wet night with minimal opportunity for publicity	The small audience included a Health New Zealand staff member who had just been made redundant. However a number of useful points were made.  There was unanimous support for the proposal.
Waikanae	More than sixty people attended the Waikanae meeting.	Issues raised included a wish to know specifically what services we would include (unable to say at this time) and suggestions for those that could be included.

		<p>There was concern from one or two people that we were not seeking a hospital as the petition had sought but when it was pointed out that we would have to wait behind Dunedin, Whangarei, Nelson and a number of other communities for such a facility, there was agreement to the Polyclinic concept.</p> <p>The proposal was supported unanimously</p>
Paraparaumu	Again, a large audience of more than sixty engaged and interested people.	<p>Issues raised were similar to Waikanae.</p> <p>The proposal was supported unanimously.</p>
Raumati	Again, a large audience at the meeting.	<p>Strong supportive comments and similar issues to those raised in other areas.</p> <p>The proposal was supported unanimously.</p>
Otaki	An evening meeting but approximately forty people attended.	<p>Concerns raised included the difficulties travelling to Palmerston North presented with lack of public transport. Also mentioned were the current and proposed facilities in Levin and whether Otaki people would travel to that or to the proposed Kapiti facility.</p> <p>The proposal was again supported unanimously.</p>

It is clear that the proposed Polyclinic has strong support within the Kapiti community, particularly when people understand the thinking behind the concept.

Sandra Daly

Chair