

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL  
STRATEGY, OPERATIONS AND FINANCE COMMITTEE MEETING  
HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU  
ON THURSDAY, 10 APRIL 2025 AT 9:31 AM**

**PRESENT:** Cr Sophie Handford (Chair), Mayor Janet Holborow, Deputy Mayor Lawrence Kirby, Cr Glen Cooper, Cr Martin Halliday, Cr Rob Kofoed, Cr Shelly Warwick, Cr Kathy Spiers, Cr Nigel Wilson  
**Via Zoom:** Cr Jocelyn Prvanov

**IN ATTENDANCE:** Ms Kris Pervan, Mr Darren Edwards, Mr Sean Mallon, Ms Morag Taimalietane, Ms Steffi Haefeli, Mr Simon Black, Mr Bede Laracy, Mr David Shand, Ms Anna Smith, Ms Kate Coutts, Ms Jessica Mackman, Mr Jason Holland, Ms Corinna Tessendorf (Urban Edge Planning Ltd), Ms Gina Anderson-Lister, Mr Darryn Grant  
**Via Zoom:** Mr Glen Olsen

**WHAKAPĀHA | APOLOGIES:** Ms Kim Tahiwī (Ngā Hapū o Ōtaki), Mayor Janet Holborow (for lateness)

**LEAVE OF ABSENCE:** Cr Liz Koh

**1 NAU MAI | WELCOME**

The Chair, Cr Sophie Handford welcomed everyone to the meeting and acknowledged the elected members, Council officers and members of the public in attendance.

**2 KARAKIA A TE KAUNIHERA | COUNCIL BLESSING**

The Chair read karakia a te Kaunihera.

**3 WHAKAPĀHA | APOLOGIES**

**APOLOGY**

**COMMITTEE RESOLUTION SOF2025/12**

Moved: Cr Sophie Handford

Seconder: Deputy Mayor Lawrence Kirby

That the apologies received from Kim Tahiwī (Ngā Hapū o Ōtaki) for absence and Mayor Janet Holborow for lateness, be accepted.

**CARRIED**

**4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |  
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

There were no declarations of interest relating to items on the agenda.

## 5 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA

Cr Jocelyn Prvanov joined the meeting via Zoom at 9.33am.

Mayor Janet Holborow joined the meeting via Zoom at 9.36am.

Cr Nigel Wilson joined the meeting at 9.37am.

Tanya Lees, spokesperson for Calm Alarmist Law Madness (CALM), spoke on behalf of the group in relation to item 9.1 *District Plan: Approach for Review of Coastal Provisions*.

Salima Padamsey, Chair of Coastal Ratepayers United (CRU), spoke on behalf of the group in relation to item 9.1 *District Plan: Approach for Review of Coastal Provisions*, tabled the appended documents and answered members' questions.

### Appendices

- 1 Coastal Ratepayers United Inc & Kāpiti Coast District Council - Environment Court Interim Decision March 2017 (tabled by Salima Padamsey)
- 2 Extract of Email Correspondence May 2024 (tabled by Salima Padamsey)

## 6 NGĀ TEPUTEIHANA | DEPUTATIONS

There were no deputations scheduled.

## 7 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

- (a) There were no requests for a leave of absence.
- (b) There were no matters of an urgent nature notified to the Chair prior to the commencement of the meeting.

## 8 HE KŌRERO HOU | UPDATES

There were no updates scheduled.

Mayor Janet Holborow joined the meeting in person at 9.52am.

## 9 PŪRONGO | REPORTS

### 9.1 DISTRICT PLAN: APPROACH FOR REVIEW OF COASTAL PROVISIONS

Kris Pervan, Group Manager Strategy & Growth, introduced the item alongside Jason Holland, District Planning Manager and Corinna Tessendorf, Principal Planner from Urban Edge Planning Ltd.

Mr Holland provided an overview of the report and together with Ms Pervan, answered members' questions.

### COMMITTEE RESOLUTION SOF2025/13

Moved: Cr Nigel Wilson

Seconder: Mayor Janet Holborow

That the Strategy, Operations and Finance Committee:

- A. Notes the findings of the Gap Analysis for the coastal provisions of the District Plan (**Attachment 2**).

- B. Notes that staff are currently undertaking a monitoring and reporting exercise for the coastal provisions in accordance with Section 35 of the Resource Management Act 1991.
- C. Agree, as assessed by the Gap Analysis, that the 1999 Operative District Plan coastal provisions require alteration, pursuant to section 79 of the Resource Management Act 1991.
- D. Approve as outlined in this report:
  - D. 1 the proposed scope of the coastal plan change including coastal hazards and other coastal provisions (as described in paragraphs 19-26 of this paper)
  - D. 2 the recommended timing (Table 1, Option C) for the review of the coastal provisions of the Operative Kapiti Coast District Plan up to notification of a coastal plan change.

For: Mayor Janet Holborow, Deputy Mayor Lawrence Kirby, Crs Sophie Handford, Glen Cooper, Martin Halliday, Rob Kofoed, Shelly Warwick, Nigel Wilson and Kathy Spiers

Against: Cr Jocelyn Prvanov

**CARRIED 9/1**

## **9.2 ECONOMIC DEVELOPMENT STRATEGY (2024 TO 2027) GO-LIVE**

Kris Pervan, Group Manager Strategy & Growth, introduced the item and together with Gina Anderson-Lister, Manager Strategy and Darryn Grant, Strategic Development Director – Economic Development, answered members' questions.

### **COMMITTEE RESOLUTION SOF2025/14**

Moved: Deputy Mayor Lawrence Kirby

Seconder: Cr Rob Kofoed

That the Strategy, Operations and Finance Committee:

- A. Note that:
  - A.1 Requested stakeholder and community engagement was completed between January and March 2025, with general support received by the business community.
  - A.2 One change was made, as a result of feedback from the construction sector, to strengthen the focus on removing regulatory barriers for business growth.
  - A.3 The new Economic Development Strategy will be published on the Business Kāpiti website page in May 2025.

**CARRIED**

### 9.3 CONTRACTS UNDER DELEGATED AUTHORITY

Sean Mallon, Group Manager Infrastructure and Asset Management, introduced the item.  
Cr Glen Cooper left the meeting at 11.16am and returned to the meeting at 11.17am.

#### COMMITTEE RESOLUTION SOF2025/15

Moved: Cr Nigel Wilson  
Seconder: Cr Sophie Handford

That the Strategy, Operations and Finance Committee notes there were eight contracts accepted under delegated authority over \$250,000 for the period 30 June 2024 to 31 December 2024.

**CARRIED**

## 10 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

### 10.1 CONFIRMATION OF MINUTES

#### COMMITTEE RESOLUTION SOF2025/16

Moved: Cr Sophie Handford  
Seconder: Cr Nigel Wilson

That the minutes of the Strategy, Operations and Finance Committee meeting of 13 March 2025 be accepted as a true and correct record.

**CARRIED**

## 11 KARAKIA WHAKAMUTUNGA | CLOSING KARAKIA

The Chair, Cr Sophie Handford closed the meeting with karakia whakamutunga.

**The Rautaki, Whakahaere, me te Ahumoni | Strategy, Operations and Finance Committee meeting closed at 11.18am.**

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**HEAMANA | CHAIRPERSON**