

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL
STRATEGY, OPERATIONS AND FINANCE COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON THURSDAY, 13 MARCH 2025 AT 9:30 AM**

PRESENT: Cr Sophie Handford (Chair), Cr Liz Koh, Mayor Janet Holborow, Deputy Mayor Lawrence Kirby, Cr Martin Halliday, Cr Jocelyn Prvanov, Cr Shelly Warwick, Cr Nigel Wilson, Cr Kathy Spiers
Via Zoom: Ms Kim Tahiwī (Ngā Hapū o Ōtaki), Mr Huriwai Paki (Ngāti Toa Rangatira), Cr Glen Cooper

IN ATTENDANCE: Mr Darren Edwards, Mr Mark de Haast, Mr Sean Mallon, Ms Kris Pervan, Mr Richard Mansell, Mr Cam Butler, Mr Bede Laracy, Mr Glen Olsen, Ms Kate Coutts, Ms Anna Smith, Mr Evan Dubisky, Mr Jason Holland, Ms Gina Sweetman (Sweetman Planning), Ms Gina Anderson-Lister, Mr Damian Ryan, Mr Jamie Young-Drew

WHAKAPĀHA | APOLOGIES: Cr Rob Kofoed

LEAVE OF ABSENCE: Cr Glen Cooper

1 NAU MAI | WELCOME

The Chair welcomed everyone to the meeting.

Cr Nigel Wilson arrived to the meeting at 9.31am.

2 KARAKIA A TE KAUNIHERA | COUNCIL BLESSING

The Chair read the Council blessing.

3 WHAKAPĀHA | APOLOGIES

The Chair noted that Cr Glen Cooper was on a leave of absence, and that Cr Rob Kofoed had submitted an apology for the meeting.

APOLOGY

COMMITTEE RESOLUTION SOF2025/7

Moved: Cr Sophie Handford

Seconder: Cr Jocelyn Prvanov

That the apology received from Cr Rob Kofoed be accepted.

CARRIED

**4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Richard Mansell noted that he may have a perceived interest in Item 9.1 *Initial Decision on Welhom Developments Ltd Private Plan Change*, but declared that he did not have an actual interest in relation to the item and would participate in the discussion on the matter.

**5 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE
RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE
AGENDA**

Kim Hobson spoke to Item 9.1 *Initial Decision on Welhom Developments Ltd Private Plan Change* and answered members' questions.

6 NGĀ TEPUTEIHANA | DEPUTATIONS

There were no deputations made at the meeting.

7 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

- (a) There were no requests for a leave of absence at the meeting.
- (b) There were no matters of an urgent nature raised.

8 HE KŌRERO HOU | UPDATES

There were no updates scheduled on the agenda.

9 PŪRONGO | REPORTS

9.1 INITIAL DECISION ON WELHOM DEVELOPMENTS LTD PRIVATE PLAN CHANGE

Kris Pervan, Group Manager Strategy and Growth, Jason Holland, Manager District Planning, and Gina Sweetman, Sweetman Planning, spoke to the report and answered members' questions.

COMMITTEE RESOLUTION SOF2025/8

Moved: Cr Shelly Warwick

Seconder: Cr Liz Koh

That the Strategy, Operations and Finance Committee:

- A. Receives the report "Initial Decision on Welhom Developments Ltd Private Plan Change"; and
- B. Note that the RMA requires a decision within 30 working days on whether to accept, adopt, reject or convert the Private Plan Change from the date of receipt of all further information from the requestor; and
- C. Accepts the Request for the Private Plan Change for part of 65 and 73 Ratanui Road (Attachment 1) as Private Plan Change 4; and
- D. Agrees independent commissioners will be appointed to consider Private Plan Change 4 and to make recommendations to Council; and
- E. Agree that the decision-making options are set out in clause 25 of the First Schedule of the Resource Management Act 1991 and that this clause 25 decision is a process decision in Council's capacity as regulator; and

- F. Agrees that the significance of this process decision is low to medium because it is the substantive decision on the Private Plan Change that has the potential impact and that substantive decision will be subject to a public process, prescribed by the RMA. Accordingly, consultation under the Local Government Act on this clause 25 of the First Schedule of the Resource Management Act 1991 process decision under the RMA is neither necessary nor appropriate.

CARRIED

9.2 REVIEW OF DRAFT CLIMATE CHANGE MITIGATION STRATEGY

Kris Pervan, Group Manager Strategy and Growth, Gina Anderson-Lister, Manager Strategy, Damian Ryan, Principal Advisor Strategy, and Jamie Young-Drew, Principal Policy Advisor Climate Change spoke to the report and answered members' questions.

COMMITTEE RESOLUTION SOF2025/9

Moved: Cr Jocelyn Prvanov

Seconder: Cr Sophie Handford

That the Strategy, Operations and Finance Committee:

- A. Provide feedback focused on key substantive content of the draft Climate Change Mitigation Sub-Strategy attached as Appendix A of this report.
- B. Note that this draft document builds on previous councillor, mana whenua, community, and Climate Change and Resilience Community Thinktank.
- C. Note that early engagement with mana whenua partners, Council advisory groups and stakeholders on this draft document will occur in mid-to-late March 2025, ahead of the formal public consultation process in May 2025.
- D. Note that a revised draft document will be presented to the Climate and Environment Committee for information and endorsement on 8 April 2025.
- E. Note that the revised draft document will also be presented to this Committee on 10 April 2025 for approval for public consultation from late-April through May 2025.

CARRIED

9.3 PROGRESSING THE ESTABLISHMENT OF AN URBAN DESIGN PANEL FOR THE KAPITI DISTRICT

Kris Pervan, Group Manager Strategy and Growth and Jason Holland, Manager District Planning spoke to the report and answered members' questions.

Huriwai Paki left the meeting at 11.01am.

Cr Glen Cooper joined the meeting at 11.11am.

Huriwai Paki returned to the meeting at 11.18am.

COMMITTEE RESOLUTION SOF2025/10

Moved: Deputy Mayor Lawrence Kirby

Seconder: Mayor Janet Holborow

That Strategy, Operations and Finance Committee:

- A. acknowledges and thanks Councillor Rob Kofoed for his efforts to promote the urban design

panel concept.

- B. notes the paper considered by the Social Sustainability Committee at its meeting on 11 February 2025 titled “Exploring the Urban Design Panel Concept” (Attachment 1).
- C. confirms its support for a resolution passed by that Committee to “endorse progressing work to establish an Urban Design Panel for the Kāpiti Coast district.”
- D. directs that staff report back to Council in early 2026 with a final proposal for its approval.

CARRIED

10 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

10.1 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION SOF2025/11

Moved: Cr Nigel Wilson
Seconder: Cr Sophie Handford

That the minutes of the Strategy, Operations and Finance Committee meeting of 13 February 2025 be accepted as a true and correct record.

CARRIED

11 KARAKIA WHAKAMUTUNGA | CLOSING KARAKIA

The Chair closed the meeting with karakia whakamutunga.

The Rautaki, Whakahaere, me te Ahumoni | Strategy, Operations and Finance Committee meeting closed at 11.19am.

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HEAMANA | CHAIRPERSON