

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL
SOCIAL SUSTAINABILITY COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON TUESDAY, 11 FEBRUARY 2025 AT 9.31AM**

PRESENT: Cr Martin Halliday (Chair), Cr Rob Kofoed, Cr Kathy Spiers, Deputy Mayor Lawrence Kirby, Cr Nigel Wilson, Ms Kim Tahiwī, Mr Guy Burns, Mr Jonny Best, Mrs Jackie Elliott, Ms Sorcha Ruth, Mr Michael Moore
Via Zoom: Mr Huriwai Paki

IN ATTENDANCE: Ms Morag Taimalietane, Ms Kris Pervan, Ms Oriwia Mason, Ms Anna Smith, Ms Kate Coutts, Ms Jessica Mackman, Mr Jason Holland, Mr Aabhas Moudgil, Ms Monique Engelen, Ms Gina Anderson-Lister
Via Zoom: Cr Sophie Handford

WHAKAPĀHA | APOLOGIES: Mayor Janet Holborow

LEAVE OF ABSENCE: There were none.

1 NAU MAI | WELCOME

The Chair, Cr Martin Halliday, welcomed everyone to the first Social Sustainability Committee meeting of the year.

Cr Nigel Wilson joined the meeting at 9.32am.

2 KARAKIA A TE KAUNIHERA | COUNCIL BLESSING

At the invitation of the Chair, Jonny Best read the Council blessing.

3 WHAKAPĀHA | APOLOGIES

APOLOGY

COMMITTEE RESOLUTION SSC2025/1

Moved: Cr Rob Kofoed

Seconder: Cr Kathy Spiers

That the apology received from Mayor Janet Holborow be accepted.

CARRIED

Morag Taimalietane, Principal Advisor Customer and Community, noted that due to the function of the Social Sustainability Committee, some of the matters raised during the meeting may be sensitive to some members or viewers.

4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE | DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

There were no declarations of interest relating to items on the agenda.

5 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA

There were no members of the public present who wished to speak.

6 NGĀ TEPUTEIHANA | DEPUTATIONS

6.1 KĀPITI HEALTH ADVISORY GROUP

Ian Powell of the Kāpiti Health Advisory Group provided an overview of the case for the expansion of health services in the district and spoke to the presentation appended at Appendix 1 to detail progress and next steps.

Mr Powell and Ms Kris Pervan, Group Manager Strategy & Growth, answered members' questions.

Don Hunn, Ron Tustin and Sandra Daly of the Kāpiti Health Advisory Group spoke to the document appended at Appendix 2 to provide an update on the work of the Population Health Working Group.

Mr Hunn, Mr Tustin and Ms Kris Pervan answered members' questions.

Michael Moore left the meeting at 9.43am and returned to the meeting at 9.43am.

Sorcha Ruth left the meeting at 9.43am and returned to the meeting at 9.43am.

Huriwai Paki left the meeting at 9.58am and returned to the meeting via Zoom at 10.03am.

Huriwai Paki left the meeting at 10.19am and returned to the meeting via Zoom at 10.20am.

Michael Moore left the meeting at 10.36am and returned at 10.37am.

Appendices

- 1 Compelling Case & Polyclinic Update (Ian Powell - Kāpiti Health Advisory Group)
- 2 Population Health Working Group (Don Hunn - Kāpiti Health Advisory Group)

The Chair noted that Item 7 *Members' Business* would be moved to later point in the meeting.

Sorcha Ruth left the meeting at 10.41am.

8 HE KŌRERO HOU | UPDATES

8.1 EXPLORING THE URBAN DESIGN PANEL CONCEPT

Ms Kris Pervan, Group Manager Strategy & Growth introduced the item and acknowledged the involvement of Cr Rob Kofoed.

Jason Holland, Manager District Planning and Aabhas Moudgil, Intermediate Policy Planner, took the report as read and together with Ms Pervan answered members' questions.

Sorcha Ruth returned to the meeting at 10.43am.

Jackie Elliott left the meeting at 10.43am and returned to the meeting at 10.47am.

Guy Burns left the meeting at 10.50am and returned to the meeting at 10.54am.

The meeting adjourned at 11.24am and reconvened at 11.41am.

Guy Burns did not return to the meeting following the adjournment.

Sorcha Ruth returned to the meeting at 11.43am.

COMMITTEE RESOLUTION SSC2025/2

Moved: Cr Rob Kofoed

Seconder: Cr Nigel Wilson

That the Social Sustainability Committee:

- A. Note the Urban Design Panel concept, which has a national protocol set by the Ministry for the Environment, which is already in use by several councils in New Zealand to support achieving good urban design outcomes.
- B. Endorse progressing work to establish an Urban Design Panel for the Kāpiti Coast district.
- C. Note that following this Committee's endorsement, approval will be sought from the Strategy, Operations and Finance Committee in April 2025 to progress next steps.

CARRIED

8.2 PROGRESS UPDATE ON MATTERS RAISED

Morag Taimalietane, Principal Advisor Customer and Community, introduced the item, took the report as read and noted that following the deputation from the Kāpiti Health Advisory Group at this meeting, a further matter regarding submissions would be added.

Members' discussed the matters raised.

9 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

9.1 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION SSC2025/3

Moved: Deputy Mayor Lawrence Kirby

Seconder: Cr Nigel Wilson

That the minutes of the Social Sustainability Committee meeting of 5 November 2024 be accepted as a true and correct record.

CARRIED

Item 7 *Members' Business* had been moved from an earlier point in the meeting

7 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

- (a) There were no requests for a leave of absence.
- (b) There were no matters of an urgent nature notified to the Chair prior to the commencement of the meeting.

**10 TE WHAKAŪNGA O NGĀ ĀMIKI KĀORE E WĀTEA KI TE MAREA |
CONFIRMATION OF PUBLIC EXCLUDED MINUTES**

11 PURONGO KĀORE E WĀTEA KI TE MAREA | PUBLIC EXCLUDED REPORTS

RESOLUTION TO EXCLUDE THE PUBLIC

COMMITTEE RESOLUTION SSC2025/4

Moved: Mrs Jackie Elliott

Seconder: Deputy Mayor Lawrence Kirby

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
10.1 - Confirmation of Minutes	Section 7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

The Te Komiti Toitūtanga Pāpori | Social Sustainability Committee meeting went into public excluded session at 12.01pm.

MOVE OUT OF PUBLIC EXCLUDE BUSINESS

COMMITTEE RESOLUTION SSC2025/6

Moved: Cr Nigel Wilson

Seconder: Mrs Jackie Elliott

That the Social Sustainability Committee meeting moves out of public excluded business.

CARRIED

The Te Komiti Toitūtanga Pāpori | Social Sustainability Committee came out of public excluded session at 12.02pm.

12 KARAKIA WHAKAMUTUNGA | CLOSING KARAKIA

The Chair, Cr Martin Halliday closed the meeting with karakia.

The Te Komiti Toitūtanga Pāpori | Social Sustainability Committee meeting closed at 12.03pm.

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HEAMANA | CHAIRPERSON