

**MINUTES OF KAPITI COAST DISTRICT COUNCIL
GRANTS ALLOCATION COMMITTEE (HERITAGE FUND) MEETING
HELD AT THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON TUESDAY, 4 FEBRUARY 2025 AT 9.32AM**

PRESENT: Cr Nigel Wilson, Cr Rob Kofoed, Cr Shelly Warwick

IN ATTENDANCE: Ms Steffi Haefeli, Ms Kate Coutts, Ms Maria Cameron, Mr Brendan Owens

WHAKAPĀHA | Cr Glen Cooper
APOLOGIES:

LEAVE OF Nil
ABSENCE:

1 NAU MAI | WELCOME

The Chair welcomed everyone to the meeting.

2 KARAKIA A TE KAUNIHERA | COUNCIL BLESSING

Mr Brendan Owens, Group Manager Customer and Community, read the Council blessing.

3 WHAKAPĀHA | APOLOGIES

APOLOGY

COMMITTEE RESOLUTION GACH2025/1

Moved: Cr Rob Kofoed

Seconder: Cr Shelly Warwick

That the apology received from Cr Glen Cooper be accepted.

CARRIED

**4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

There were no declarations of interest relating to items on the agenda.

**5 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE
RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE
AGENDA**

There were no public speakers.

6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

- (a) No leaves of absence were requested during the meeting.
- (b) The Chair had not been advised of any matters of an urgent nature prior to the commencement of the meeting.

7 PŪRONGO | REPORTS

7.1 HERITAGE FUND 2024-25

Andy Mackay, Team Leader, Environment & Ecological Services, introduced the report and requested that the report be taken as read.

COMMITTEE RESOLUTION GACH2025/2

Moved: Cr Shelly Warwick

Seconder: Cr Rob Kofoed

- A. That the Grants Allocation Subcommittee (Heritage Fund) approve a grant of \$1,375 to Terry and Irene Parminter for management work at 95 Panorama Drive, Paraparaumu.

CARRIED

8 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

8.1 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION GACH2025/3

Moved: Cr Rob Kofoed

Seconder: Cr Shelly Warwick

- A. That the minutes of the Grants Allocation Committee (Waste Levy) meeting of 17 November 2024 be accepted as a true and correct record.
- B. That the minutes of the Grants Allocation Committee (Districtwide Facilities Hire Remissions) meeting of 26 November 2024 be accepted as a true and correct record.

CARRIED

9 KARAKIA WHAKAMUTUNGA | CLOSING KARAKIA

Mr Brendan Owens closed the meeting with karakia.

The Te Komiti Tuku Tahua Pūtea | Grants Allocation Committee (Heritage Fund) meeting closed at 9.40am

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HEAMANA | CHAIRPERSON