

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL  
CLIMATE AND ENVIRONMENT COMMITTEE MEETING  
HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU  
ON THURSDAY, 20 FEBRUARY 2025 AT 9.31AM**

**PRESENT:** Cr Jocelyn Prvanov (Chair), Cr Sophie Handford, Cr Glen Cooper, Cr Liz Koh, Cr Shelly Warwick, Mr Christian Judge, Mr Michael Moore, Mr Glen Olsen, Mr Tim Sutton, Mr Cam Butler  
**Via Zoom:** Mayor Janet Holborow, Mr Huriwai Paki, Ms Kim Tahiwai

**IN ATTENDANCE:** Deputy Mayor Lawrence Kirby, Cr Martin Halliday, Cr Nigel Wilson, Mr Brendan Owens, Ms Rach Wells, Ms Anna Smith, Ms Kate Coutts, Ms Jessica Mackman, Mr Jason Holland, Ms Yolanda Morgan, Mr Hoani Te Pou, Ms Monique Engelen, Mr Matthew Nabney, Mr Jamie Young-Drew, Mr Rob Dunn, Ms Evalina Brunoro-Beilman

**WHAKAPĀHA | APOLOGIES:** Mr Simon Black

**LEAVE OF ABSENCE:** There were none.

## 1 NAU MAI | WELCOME

The Chair, Cr Jocelyn Prvanov welcomed everyone to the first Climate and Environment Committee meeting of the year.

## 2 KARAKIA A TE KAUNIHERA | COUNCIL BLESSING

At the invitation of the Chair, Michael Moore read the Council blessing.

## 3 WHAKAPĀHA | APOLOGIES

### APOLOGY

#### COMMITTEE RESOLUTION CEC2025/1

Moved: Cr Jocelyn Prvanov  
Seconder: Cr Sophie Handford

That the apology received from Simon Black (Ōtaki Community Board) be accepted.

**CARRIED**

## 4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE | DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

There were no declarations of interest relating to items on the agenda.

## 5 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA

Michelle Lewis, Chair of the Waikanae Garden Precinct Protection Society Inc spoke to Item 8.1 *Potential Implications of RMA Amendments for Special Character Areas in the District Plan* to share concerns regarding the impact of the Medium Density Residential Standards (MDRS) in the District Plan on the special character of the Waikanae garden precinct.

Ms Lewis tabled the appended documents and answered members' questions.

### TABLED DOCUMENTS

#### Appendices

- 1 Michelle Lewis, Waikanae Garden Precinct Protection Society - Tabled Documents

Huriwai Paki joined the meeting via Zoom at 9.35am.

## 6 NGĀ TEPUTEIHANA | DEPUTATIONS

There were no deputations scheduled.

## 7 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

- (a) There were no leaves of absence requested.
- (b) There were no matters of an urgent nature notified to the Chair prior to the commencement of the meeting.
- (c) There were no items of members' business raised.

## 8 HE KŌRERO HOU | UPDATES

### 8.1 POTENTIAL IMPLICATIONS OF RMA AMENDMENTS FOR SPECIAL CHARACTER AREAS IN THE DISTRICT PLAN

Jason Holland, Manager District Planning, introduced the item and acknowledged the Waikanae Garden Precinct Protection Society Inc. Mr Holland spoke to the report and answered questions from the Committee and elected members in attendance.

#### COMMITTEE RESOLUTION CEC2025/2

Moved: Cr Liz Koh

Seconder: Mr Michael Moore

##### A. That the Climate and Environment Committee:

- A.1 Notes that the second RMA Amendment Bill, the Resource Management (Consenting and Other System Changes) Amendment Bill ("the Bill"), aims to make it quicker and simpler to consent renewable energy, boost housing supply, and reduce red tape for the primary sector.
- A.2 Notes that the Bill will require councils (within a year of the relevant clause of the Bill coming into law) to make a ratification decision whether to retain, alter or remove the Medium Density Residential Standards from the District Plan.
- A.3 Notes that Council lodged a submission on the Bill, in February 2025, supporting the requirement for councils to make the ratification decision referred to in

Recommendation A.2 of this paper.

- A.4 Endorse, particularly in recognition of community interest in protection of special character areas, that staff develop advice to inform Council's future decision whether to retain, alter or remove the Medium Density Residential Standards from the District Plan.
- A.5 Note that further approvals will be sought from Council after the Bill comes into force in the second half of 2025.

**CARRIED**

## 8.2 UPDATE ON THE OMNIBUS RESERVE MANAGEMENT PLAN

Yolanda Morgan, Team Leader - Open Space Planning, spoke to the report alongside Hoani Te Pou, Advisor Parks and Environment Planning, to provide an update on the Omnibus Reserve Management Plan and answered questions from Committee and elected members in attendance.

Cam Butler left the meeting at 10.51am.

Michael Moore left the meeting at 10.52am.

Cam Butler returned to the meeting at 10.53am.

Michael Moore returned to the meeting at 10.53am.

### COMMITTEE RESOLUTION CEC2025/3

Moved: Cr Shelly Warwick

Seconder: Cr Sophie Handford

That the Climate and Environment Committee notes the update and the next steps for the development of the Omnibus Reserve Management Plan.

**CARRIED**

The meeting adjourned at 11.11am and reconvened at 11.23am.

Tim Sutton did not return to the meeting following the adjournment.

Mayor Janet Holborow returned to the meeting via Zoom at 11.41am.

## 8.3 INTERIM RESULTS FROM 23/24FY CARBON INVENTORY AUDIT

Monique Engelen, Manager Climate Action and Connected Communities, introduced Matthew Nabney, Advisor Sustainability and Jamie Young-Drew, Principal Policy Advisor Climate Change.

Mr Nabney spoke to the presentation contained in the agenda to outline the interim results of the FY23/24 Carbon Inventory Audit and together with Ms Engelen and Mr Young-Drew answered questions from the Committee and elected members in attendance.

Michael Moore left the meeting at 11.40am and returned at 11.41am.

Cr Sophie Handford left the meeting at 11.56am and did not return.

### COMMITTEE RESOLUTION CEC2025/4

Moved: Cr Shelly Warwick

Seconder: Cr Liz Koh

That the Climate and Environment Committee:

- A. Note this report.
- B. Note that these are interim results, and final verification is expected by the end of February/ early March.

**CARRIED**

#### **8.4 CLIMATE EMERGENCY ACTION FRAMEWORK PROGRESS UPDATE 2024**

Jamie Young-Drew, Principal Policy Advisor Climate Change, spoke to the report to provide an update on the Climate Emergency Action Framework and answered questions from the Committee and elected members in attendance.

Cam Butler left the meeting at 11.59am and did not return.

#### **COMMITTEE RESOLUTION CEC2025/5**

Moved: Cr Liz Koh

Seconder: Mr Christian Judge

- A. That the Climate and Environment Committee note that the Climate Emergency Action progress update 2024 will be finalised and published alongside the verified results from Council's greenhouse gas inventory audit for 23/24FY, which are expected by early-March.

**CARRIED**

#### **8.5 COMMUNITY SUSTAINABILITY OUTREACH 2025 - GREENER NEIGHBOURHOOD PROGRAMME UPDATE**

Monique Engelen, Manager Climate Action and Connected Communities, introduced the item.

Rob Dunn, Sustainability Advisor Communities took the report as read highlighting the appended image and Evalina Brunoro-Beilman, Projects Officer provided an overview of the Greener Neighbourhoods programme.

Ms Engelen and Mr Dunn answered questions from the Committee and elected members in attendance.

#### **COMMITTEE RESOLUTION CEC2025/6**

Moved: Cr Jocelyn Prvanov

Seconder: Mr Christian Judge

- A. That the Climate and Environment Committee note this report.
- B. That the Climate and Environment Committee provide further direction towards the development and delivery of the Greener Neighbourhoods programme, or other education and outreach programmes, as appropriate and Council officers will provide a further update.

**CARRIED**

#### **Appendices**

- 1 2025 Kāpiti Community Sustainability and Climate Change Outreach/Education Overview

**9 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES****9.1 CONFIRMATION OF MINUTES****COMMITTEE RESOLUTION CEC2025/7**

Moved: Cr Liz Koh

Seconder: Mr Michael Moore

That the minutes of the Climate and Environment Committee meeting of 7 November 2024 be accepted as a true and correct record.

**CARRIED**

**10 CLOSING KARAKIA**

The Chair, Councillor Jocelyn Prvanov closed the meeting with karakia.

**The Te Komiti Āhuarangi me te Taiao | Climate and Environment Committee meeting closed at 12.29pm.**

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**HEAMANA | CHAIRPERSON**