

TE WHAKAMINENGA O KĀPITI

“He toa taki tini taku toa,

E hara i te toa taki tahi”

“My strength will only be achieved

Because of the efforts of us all.”

RĀRANGI TAKE AGENDA

Te Whakaminenga o Kapiti Tuesday, 3 December 2024

I hereby give notice that a Te Whakaminenga o Kapiti meeting will be held on:

Date: Tuesday, 3 December 2024

Time: 9.30am

Location: Council Chamber
Ground Floor, 175 Rimu Road
Paraparaumu

Hara Adams
Group Manager Iwi Partnerships

Te Raupapa Take | Order Of Business

1	Karakia.....	3
2	Whakapāha Apologies.....	3
3	He Wā Kōrero ki te Marea Public Speaking Time	3
4	He Tāpiritanga ki te Rārangi take Additional Agenda Items	3
5	Te Whakaū i ngā Āmiki Confirmation of Minutes	4
	5.1 Confirmation of Minutes	4
6	Pūrongo Reports.....	8
	6.1 Update on Freedom Camping Policy 2012 Review	8
	6.2 Renaming Old State Highway 1	22
7	He Kōrero Hou mō ngā Iwi me Ngā Whakataunga Tiriti - He tirohanga whānui nō ia iwi Iwi Updates and Treaty Settlements – overview from each iwi.....	23
8	He Kōrero Hou mō te Kaunihera Council Update	23
9	Te Whakawhiti Kōrero Correspondence	23
10	He Tono Anamata mō te Rārangi take Future Agenda Requests	23
11	Karakia Whakamutunga	23

- 1 KARAKIA
- 2 WHAKAPĀHA | APOLOGIES
- 3 HE WĀ KŌRERO KI TE MAREA | PUBLIC SPEAKING TIME
- 4 HE TĀPIRITANGA KI TE RĀRANGI TAKE | ADDITIONAL AGENDA ITEMS

5 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

5.1 CONFIRMATION OF MINUTES

Author: Evan Dubisky, Advisor Governance

Authoriser: Hara Adams, Group Manager Iwi Partnerships

TAUNAKITANGA | RECOMMENDATIONS

That the minutes of the hui of Te Whakaminenga o Kapiti of 22 Whiringa-ā-nuku 2024 (22 October 2024) be accepted as a true and correct record.

NGĀ ĀPITIHINGA | ATTACHMENTS

1. Minutes of Te Whakaminenga o Kapiti of 22 Whiringa-ā-nuku 2024 (22 October 2024) [↓](#)

TE WHAKAMINENGA O KĀPITI MINUTES

22 OCTOBER 2024

**MINUTES OF KĀPITI COAST DISTRICT COUNCIL
TE WHAKAMINENGA O KAPITI
HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON TUESDAY, 22 OCTOBER 2024 AT 9.31AM**

PRESENT: Ms Kim Tahiwī (Chair), Mr Te Rakauoteora Te Maipi (Koro Don Te Maipi),
Mayor Janet Holborow, Cr Martin Halliday
Via Zoom: Ms Denise Hapeta, Mr Huriwai Paki, Mr Frank Hippolite, Mr Rawiri
Tawhai-Bodsworth

IN ATTENDANCE: Deputy Mayor Lawrence Kirby, Mr Cam Butler, Mr Darren Edwards, Ms Hara
Adams, Ms Anna Smith, Mr Evan Dubisky, Ms Maria Cameron, Ms Deanna
Rudd, Ms Pania Rei

WHAKAPĀHA | Ms Kirsten Hapeta
APOLOGIES:

LEAVE OF Nil
ABSENCE:

1 KARAKIA

Mr Te Rakauoteora Te Maipi opened the meeting with karakia.

Mr Huriwai Paki joined the meeting via Zoom at 9:33am.

2 WHAKAPĀHA | APOLOGIES**APOLOGY****COMMITTEE RESOLUTION TWOK2024/10**

Moved: Mayor Janet Holborow

Seconder: Ms Denise Hapeta

That the apology for Kirsten Hapeta be accepted.

CARRIED**3 HE WĀ KŌRERO KI TE MAREA | PUBLIC SPEAKING TIME**

No public speakers were at this meeting.

4 HE TĀPIRITANGA KI TE RĀRANGI TAKE | ADDITIONAL AGENDA ITEMS

No additional agenda items were raised.

5 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES**5.1 CONFIRMATION OF MINUTES****COMMITTEE RESOLUTION TWOK2024/11**

Moved: Cr Martin Halliday

Seconder: Mr Huriwai Paki

That the minutes of Te Whakaminenga o Kapiti meeting of 30 Hōngongoi 2024 (30 July 2024) be
accepted as a true and correct record.

CARRIED

TE WHAKAMINENGA O KĀPITI MINUTES

22 OCTOBER 2024

6 PŪRONGO | REPORTS**6.1 WAITANGI DAY COMMEMORATION 2025**

Ms Deanna Rudd, Manager Iwi Partnerships, took the report as read and answered questions from Te Whakaminenga o Kapiti members. The Chair recommended that the commemoration align with honouring the 30th anniversary of the Memorandum of Partnership that established Te Whakaminenga o Kapiti, and a further recommendation, C, was added.

COMMITTEE RESOLUTION TWOK2024/12

Moved: Cr Martin Halliday

Seconder: Mr Rawiri Tawhai-Bodsworth

That Te Whakaminenga o Kapiti:

- A. Receive this report.
- B. Endorse Ngā Hapū o Ōtaki to lead the Waitangi Day 2025 district wide public commemoration event supported by Te Whakaminenga o Kapiti and Council.
- C. Recommends that Council integrate celebrating the 30 years of partnership as part of the Waitangi Day commemorations.

CARRIED

7 HE KŌRERO HOU MŌ NGĀ IWI | IWI UPDATES

Mr Rawiri Tawhai-Bodsworth advised that Ātiawa ki Whakarongotai are resetting a strategic plan, and are in the process of objecting to a liquor licence application in their rohe.

Ms Denise Hapeta said that Ngā Hapū o Ōtaki have been working with regional council on whitua and they have been building their team and will be adding a new Group Manager by the new year.

Mr Huriwai Paki noted that Ngāti Toa Rangatira will hold an AGM at Hongoeka Marae at the end of November 2024, and were working on environmental initiatives including self-managed wastewater at housing development sites.

8 NGĀ WHAKATAUNGA TIRITI - HE TIROHANGA WHĀNUI NŌ IA IWI | TREATY SETTLEMENTS – OVERVIEW FROM EACH IWI

Mr Rawiri Tawhai-Bodsworth advised that Ātiawa ki Whakarongotai will be making a submission supporting the plan change for Karewarewa urupā in Waikanae Beach.

Ms Denise Hapeta raised that there are ongoing discussions about claimants in Ngā Hapū o Ōtaki for the return of lands for some residential, commercial, and crown entities.

The Chair requested that in future agendas the Treaty Settlements and Iwi Updates sections should be merged.

9 HE KŌRERO HOU MŌ TE KAUNIHERA | COUNCIL UPDATE

Mayor Janet Holborow provided an update on some of the issues that council are currently considering, including the representation review and the future of water supply. Cr Halliday raised the importance of maintaining communication and collaboration regarding the referendum on the future of the Māori ward in the 2025 local government election. The Chair agreed and discussed how iwi will be developing a strategy ahead of the election. Mr Cam Butler raised that there is a discussion on Te Tiriti o Waitangi on 10 November at the Ōtaki Library and that he would like to ensure that iwi are represented there, which was supported by the Chair.

Mr Te Rakauoteora Te Maipi left the meeting at 10:10am and returned at 10:15am.

Mr Frank Hippolite joined the meeting via Zoom at 10:17am.

TE WHAKAMINENGA O KĀPITI MINUTES

22 OCTOBER 2024

9.1 DEVELOPMENT OF KAUPAPA KŌRERO REPORTING FRAMEWORK

Ms Pania Rei, Advisor Iwi Partnerships, took the report as read and introduced herself to Te Whakaminenga o Kapiti members. Ms Deanna Rudd, Manager Iwi Partnerships, Ms Hara Adams, Group Manager Iwi Partnerships, and Ms Rei answered questions from elected members and iwi partners.

COMMITTEE RESOLUTION TWOK2024/13

Moved: Mayor Janet Holborow
 Seconder: Mr Huriwai Paki

Te Whakaminenga o Kapiti receive and note this report.

CARRIED**9.2 MĀORI ECONOMIC DEVELOPMENT GRANTS**

Ms Deanna Rudd, Manager Iwi Partnerships took the report as read and answered questions from members.

COMMITTEE RESOLUTION TWOK2024/14

Moved: Cr Martin Halliday
 Seconder: Mayor Janet Holborow

Te Whakaminenga o Kapiti receive and note this report.

CARRIED**10 TE WHAKAWHITI KŌRERO | CORRESPONDENCE**

There was no correspondence raised at this meeting.

11 HE TONO ANAMATA MŌ TE RĀRANGI TAKE | FUTURE AGENDA REQUESTS

The Chair invited future agenda item topics from members. The Mayor raised that there was previously a work programme brought to Te Whakaminenga o Kapiti meetings that could be worth reviving, and that the kaupapa korero report of Item 9.1 should be focused on reporting back to iwi rather than Council and Community Boards. Ms Denise Hapeta requested a schedule of the work programme for the kaupapa korero report of Item 9.1 to allow her time to bring the information to Ngā Hapū o Ōtaki, and requested information regarding central government water reforms in 2025 as this is of great interest.

12 KARAKIA WHAKAMUTUNGA | CLOSING KARAKIA

The Chair thanked staff and members for their contributions to this meeting.

Mr Te Rakauoteora Te Maipi closed the meeting with karakia.

Te Whakaminenga o Kapiti closed at 10:41am.

.....
HEAMANA | CHAIRPERSON

6 PŪRONGO | REPORTS

6.1 UPDATE ON FREEDOM CAMPING POLICY 2012 REVIEW

Kaituhi | Author: **Lesley Olsson, Policy Advisor**

Kaiwhakamana | Authoriser: **Kris Pervan, Group Manager Strategy & Growth**

TE PŪTAKE | PURPOSE

- 1 To provide an update on the Freedom Camping Policy 2012 review including the need for a bylaw, process around identification of proposed restricted and prohibited sites/areas, implementation measures and tourism links.

TAUNAKITANGA | RECOMMENDATIONS

That Te Whakaminenga o Kapiti:

- A. Note progress on the review and the process undertaken to identify proposed restricted and prohibited sites and their conditions as well as the overall approach with its benefits and impacts.
- B. Note iwi engagement is ongoing on the review through our Iwi Partnerships team with further opportunity for input and feedback as the review progresses.

TŪĀPAPA | BACKGROUND

- 2 The review of the Freedom Camping Policy 2012 is scheduled as part of our Policy Work Programme 2021-24. The review coincides with government changes to rules regulating freedom camping and the district experiencing increasing levels of activity, pressures and impacts.
- 3 Following initial evidence gathering and analysis we held a Council workshop on the drivers, issues and opportunities for freedom camping in the district on 25 June 2024, covering the four areas of:
 - 3.1 Opportunities to support tourism
 - 3.2 Impacts of increasing activity
 - 3.3 Compliance and enforcement challenges and opportunities
 - 3.4 Assessing sites under the Freedom Camping Act 2011
- 4 A further Council briefing was held on 15 October 2024 exploring the merits of a bylaw to manage freedom camping over the existing policy approach.
- 5 The most recent Council briefing on 26 November 2024 discussed outcomes from the site assessment process. This included proposed restrictions and prohibitions on freedom camping activity, supporting implementation measures, and links to support tourism.

HE TAKE | ISSUES

- 6 The attached presentation supported discussion at the Council workshop on 26 November, and highlights the elements of the review including:
 - 6.1 The need for a bylaw
 - 6.2 Site assessment criteria and analysis
 - 6.3 Shifts in the proposed approach to freedom camping
 - 6.4 Summary of site prohibitions, restrictions and conditions
 - 6.5 Summary of roadside and town centre prohibitions, restrictions and conditions

6.6 Implementation tools for sites

6.7 Tourism link priorities

NGĀ KŌWHIRINGA | OPTIONS

- 7 The paper provides an update of recent discussions, and no options are considered. Options will be presented as part of the Statement of Proposal for Council to consider for public consultation early in the new year.

MANA WHENUA

- 8 We have been engaging with our iwi partners Te Rūnanga O Toa Rangātira, Ngā Hapū o Ōtaki and Āti Awa ki Whakarongotai Charitable Trust through our Iwi Partnerships team throughout the process including most recently with regards to specific proposed restricted and prohibited sites. There is ongoing engagement as we progress with the review including opportunity to comment on the proposed approach as part of public consultation due early in the new year.
- 9 Ngā Hapū o Ōtaki identified concern over the impact of freedom camping on the Ōtaki River foreshore area early in the review process. This has informed the processes assessing sites and measures to help manage impacts experienced in the area in the short-term.

NGĀ MAHI PANUKU | NEXT STEPS

- 10 We currently plan to seek Council approval to consult in mid-February 2025 with consultation subsequently planned from late February to late March 2025.
- 11 We will then analyse submissions and hold hearings and propose any required changes before seeking approval to adopt by mid-2025.
- 12 Implementation of a bylaw will be actioned to ensure everything is in place by the summer of 2025/26.

NGĀ ĀPITI HANGA | ATTACHMENTS

1. Freedom Camping Policy 2012 review - need for bylaw, site assessments, implementation and tourism links [↓](#)

Te Whakaminenga o Kapiti update

Freedom Camping Policy 2012 Review

Focusing on:

Need for bylaw

Site analysis

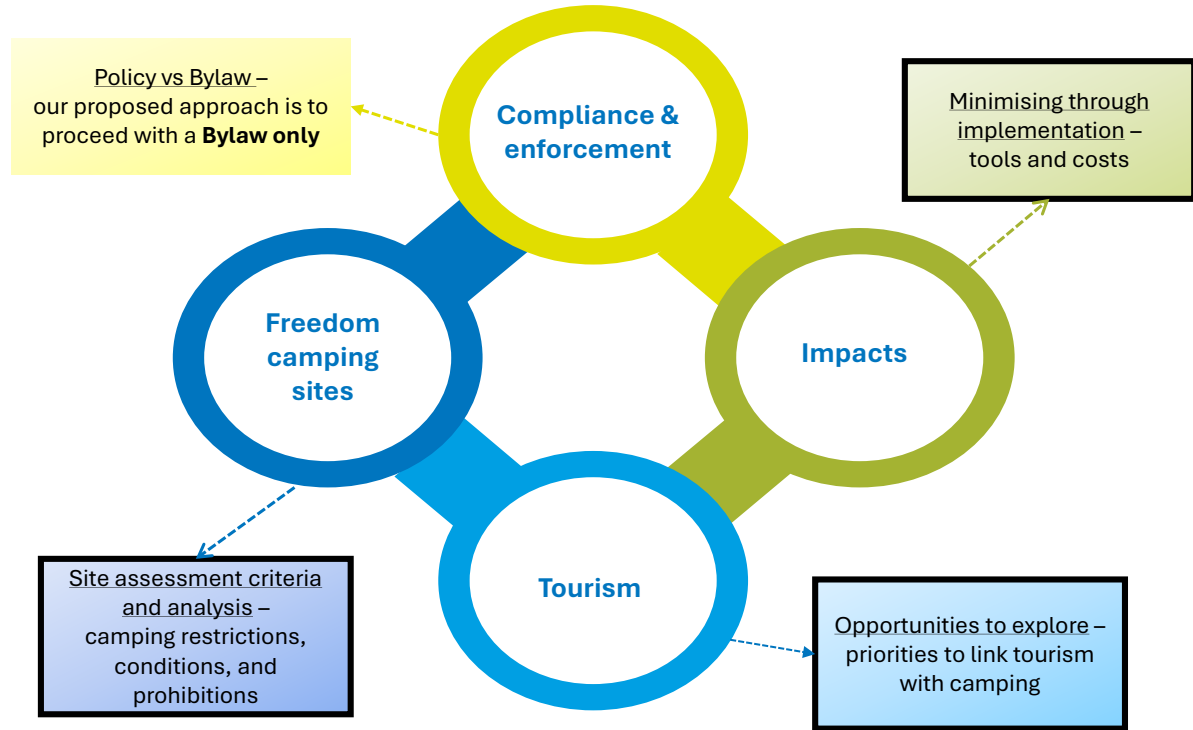
Implementation

Tourism links

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Freedom camping key focus areas



Strategy and Growth | **Kāpiti Coast DISTRICT COUNCIL**
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The need for a Bylaw

Benefits

- Can be made under the FCA but must meet tests:
 - restrict or prohibit freedom camping at sites based on **protection**;
 - must be most appropriate/proportionate way of addressing problem; and
 - not inconsistent with the NZ Bill of Rights.
- Must be reviewed initially after five years (then every 10 years) or in response to any Government changes to the FCA.
- Council must have the capacity to resource compliance with the bylaw.

Impacts:

- Can **restrict** or **prohibit** where freedom camping may occur in certified self-contained vehicles and **permit** not self-contained freedom camping.
- Can specify the restrictions/conditions that relate to restricted, prohibited or permitted areas.
- Opens up a wide range of offences to enforce.
 - Infringement offences specific to breach of bylaw.
- Results in safe and practical sites that are not over-subscribed with minimal impact to local environment as compliance officers are empowered to manage.

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Site assessment criteria & analysis

- Consultants assessed appropriateness of Council land for freedom camping.
- Includes council reserves to inform reserve management planning process.
- Internal project team has undertaken additional assessment of sites.
- Iwi engagement through iwi partnerships team.

1) Freedom Camping Act “criteria” to restrict/prohibit:

- **Protect the area**
- **Protect access to area**
- **Protect health & safety of people visiting area**

2) Proximity to amenities, recreational opportunities (CWB), tourist attractions and eateries; visual appeal; natural surroundings etc.

3) Iwi values including proximity to waahi tapu.

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Key shifts in the proposed approach to freedom camping

Under Policy, freedom camping is not permitted in any public place except for “approved” sites (in self-contained vehicles)



...self-contained freedom camping is permitted anywhere under the Freedom Camping Act 2011

Moving from “**approved**” sites by Policy (not enforceable) to...



...using a Bylaw to prescribe **restrictions** and **conditions** or **prohibitions** to **protect** areas (enforceable)

Current nine “designated sites” with 24 allocated spaces to...



...proposed 11 “restricted sites” with 44 allocated spaces (includes tenting only site)

Three of current “approved sites” (in Paraparaumu, Waikanae and Ōtaki) no longer available for camping ...



...replaced with six additional “restricted sites” (including one for tenting only) across the district

Current maximum stay of 24 hours at any one site (and unlimited no. of stays across district) to...



...maximum stay of 48 hours at any one site across district in a 4-week period (i.e. can stay 48 hours at each site in that period)

Site restrictions and prohibitions

Freedom camping is proposed to be prohibited across town centres and over 30 other sites.

- 11 restricted sites are proposed.
- 8 of these are not in reserves and will form part of proposed bylaw.

PROPOSED RESTRICTIONS

- Maximum stay of 48 hours at any one site across district in a 4-week period (i.e. can stay 48 hours at each site in that period)
- Most sites restricted to maximum vehicle length of 8m (2 sites have 10m)
- Self-contained or not self-contained vehicles dependent on restrictions specific to site

- 3 restricted sites are in reserves that have no Reserve Management Plan (RMP) or would be in contradiction to it.
- We will seek a Council resolution to allow camping until the RMP process aligns.

- 3 of the restricted sites with supporting facilities are proposed to permit not self-contained freedom camping.
- 1 site on the Te Araroa Trail is proposed for tenting only.

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Roadside and town centre restrictions and prohibitions

Under the Freedom Camping Act Self-contained freedom camping is permitted at any location within 200m of a formed road or beach unless restricted or prohibited.

We propose to prohibit freedom camping in “mixed use”, “metropolitan centre”, “town centre” and “local centre” zones under the Operative District Plan.

Freedom camping is prohibited on roads where the speed limit is 80km/hour or greater *unless* you can park safely on the road margin clear of the formed carriageway.

Self-contained freedom camping on residential streets where the speed limit is less than 80km/ hour is permitted if you can park safely.

PROPOSED RESTRICTIONS

- Maximum stay of 48 hours at any one site across district in a 4-week period (i.e. can stay 48 hours at each site in that period)
- No maximum vehicle length if can park safely



Implementation

Basic implementation tools for safe, practical sites

- Appropriately sized marked out vehicle spaces to match motorhome size limits
- Adequate turning space for safe vehicle manoeuvrability.
- Clear signage on where to park with links to other useful information.



Implementation costs

- Based on above basic tools, average cost of \$1k-\$1.5k per restricted site.
- The work of compliance officers is covered by existing regulatory budget.



Campervans & Motorhomes
 come in a range of lengths from say 4.7m for a van to a maximum permitted length in NZ of 12.6m for a fully integrated vehicle. Our proposed mainly 8m long parking space size restrictions are based on a typical self-contained motorhome like the one below which are 6 - 7.6m long.

Competing uses

- No differentiation between freedom camping provisions for locals vs non-locals so as to enable equal opportunities.
- A permit system could be costly / difficult to administer.
- Exceptions to restrictions for e.g. overnight fishing.



Other implementation measures

- Potential for in-house booking system if pressures remain.
- Supporting infrastructure e.g. upgraded dump station.



Tourism link priorities

Align with Kāpiti Destination Management Plan

e.g. through enabling a longer stay per site to encourage visitors to stay.



Promotion of sites for camping

e.g. expansion of new Kāpiti tourism website – include freedom camping site maps and reference other camping opportunities in district i.e. commercial and DOC campgrounds; update camping apps.



Links to information for campers at site locations

e.g. QR code on sign to link with info on tourist attractions including website and maps showing nearby utilities such as dump stations, public toilets, pools etc.



Seek NZMCA “Motor Home Friendly Town” status

To encourage NZMCA members to stay in Kāpiti.



Paying to camp does not meet the definition of “freedom camping” under the Act but paid options support freedom camping by providing a range of opportunities in the district for camping visitors.



FUTURE CONSIDERATIONS

- NZMCA campground partnership
- User pays amenities by 3rd party provider

Benefits and impacts of new approach

BENEFITS

IMPACTS

Ability to enforce compliance with site restrictions/conditions and prohibitions through bylaw



Expectation by community to manage impacts by using compliance and enforcement tools available

Longer stays (48 hours) encourage camping visitors to spend whilst in district on attractions and eateries



Less opportunity for prime beach locations to be used by campers passing through due to extension on 24-hour limit

An increase in sites creating and an overall increase in camping vehicle parks that are safe and practical



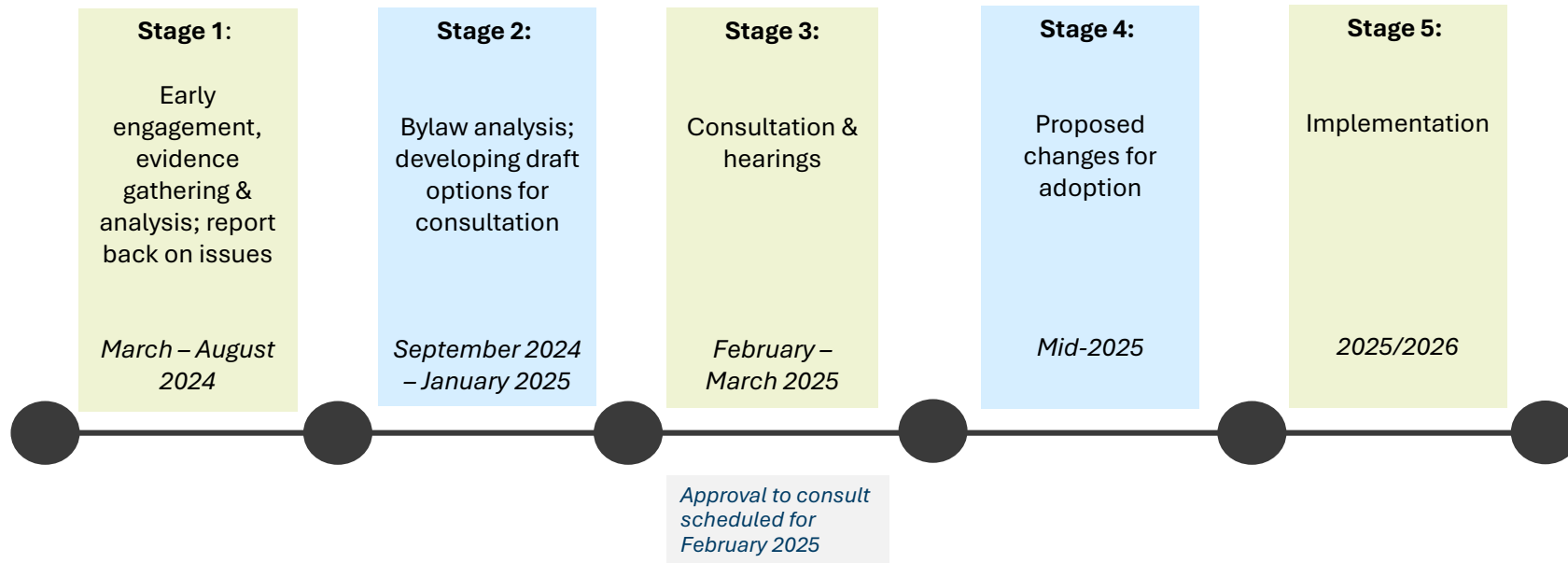
Spaces are designed to fit a motorhome size of up to 8m+ meaning standard vehicle car park numbers are reduced

Restricted sites spread right across the district including new locations



Three current designated sites in Paraparaumu, Waikanae and Ōtaki are no longer available for camping

Next steps and timeline



Questions

- Do you have feedback on the proposed approaches to:
 - Proceed with a Bylaw only
 - General prohibitions and restrictions outlined
 - Implementation
 - Tourism priorities

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6.2 RENAMING OLD STATE HIGHWAY 1

Kaituhi | Author: **Sean Mallon, Group Manager Infrastructure and Asset Management**

Kaiwhakamana | Authoriser: **Hara Adams, Group Manager Iwi Partnerships**

TE PŪTAKE | PURPOSE

- 1 To provide an update to Te Whakaminenga o Kapiti on the process of renaming old State Highway 1.

NGĀ ĀPITI HANGA | ATTACHMENTS

Nil

- 7 HE KŌRERO HOU MŌ NGĀ IWI ME NGĀ WHAKATAUNGA TIRITI - HE TIROHANGA WHĀNUI NŌ IA IWI | IWI UPDATES AND TREATY SETTLEMENTS – OVERVIEW FROM EACH IWI
- 8 HE KŌRERO HOU MŌ TE KAUNIHERA | COUNCIL UPDATE
- 9 TE WHAKAWHITI KŌRERO | CORRESPONDENCE
- 10 HE TONO ANAMATA MŌ TE RĀRANGI TAKE | FUTURE AGENDA REQUESTS
- 11 KARAKIA WHAKAMUTUNGA