

MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL
CHIEF EXECUTIVE PERFORMANCE AND EMPLOYMENT COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON TUESDAY, 6 AUGUST 2024 AT 1.46PM

PRESENT: Mayor Janet Holborow, Cr Sophie Handford
Via Zoom: Deputy Mayor Lawrence Kirby

IN ATTENDANCE: Mr Darren Edwards, Ms Rach Wells, Ms Anna Smith

WHAKAPĀHA | Cr Liz Koh
APOLOGIES:

LEAVE OF Nil
ABSENCE:

1 NAU MAI | WELCOME

The Chair welcomed everyone to the meeting.

2 KARAKIA A TE KAUNIHERA | COUNCIL BLESSING

The Chair read the Council blessing.

3 WHAKAPĀHA | APOLOGIES

APOLOGY

COMMITTEE RESOLUTION CEPEC2024/9

Moved: Mayor Janet Holborow

Seconder: Cr Sophie Handford

That the apology received from Cr Koh be accepted.

CARRIED

**4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

There were no declarations of interest made.

**5 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE
RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE
AGENDA**

There were no members of the public present who wished to speak.

6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

- (a) No leaves of absence were applied for during the meeting.
- (b) The Chair had not been advised of any matters of an urgent nature prior to the commencement of the meeting.

7 HE KŌRERO HOU | UPDATES

There were no updates scheduled for this meeting.

8 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

8.1 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION CEPEC2024/10

Moved: Deputy Mayor Lawrence Kirby
Seconder: Cr Sophie Handford

That the minutes of the Chief Executive Performance and Employment Committee meeting of 4 July 2024 be accepted as a true and correct record.

CARRIED

**9 TE WHAKAŪNGA O NGĀ ĀMIKI KĀORE E WĀTEA KI TE MAREA |
CONFIRMATION OF PUBLIC EXCLUDED MINUTES**

10 PURONGO KĀORE E WĀTEA KI TE MAREA | PUBLIC EXCLUDED REPORTS

RESOLUTION TO EXCLUDE THE PUBLIC

PUBLIC EXCLUDED RESOLUTION CEPEC2024/11

Moved: Mayor Janet Holborow
Seconder: Cr Sophie Handford

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
9.1 - Confirmation of Minutes	Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased	Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in

	natural persons	the disclosure of information for which good reason for withholding would exist under section 6 or section 7
10.1 - Draft Chief Executive Performance and Employment Committee Meetings Timeline for 2024/25	Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
10.2 - Update on Chief Executive Performance and Employment Committee Operational Processes	Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
10.3 - Strategic Pay Update	Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
10.4 - Discussion of Chief Executive External Stakeholder Engagement Leadership Survey Results July 2024	Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
10.5 - Update on Procurement of 360-Degree Performance Feedback Process Provider	Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

The Te Komiti Arotake Mahi a te Tumu Whakarae | Chief Executive Performance and Employment Committee meeting went into public excluded session at 1:48pm.

COMMITTEE RESOLUTION CEPEC2024/14

Moved: Mayor Janet Holborow

Seconder: Cr Sophie Handford

That the Te Komiti Arotake Mahi a te Tumu Whakarae | Chief Executive Performance and Employment Committee moves out of a public excluded meeting.

CARRIED

The Te Komiti Arotake Mahi a te Tumu Whakarae | Chief Executive Performance and Employment Committee came out of public excluded session at 2:50pm.

The Te Komiti Arotake Mahi a te Tumu Whakarae | Chief Executive Performance and Employment Committee meeting closed at 2:50pm.

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HEAMANA | CHAIRPERSON