

TE WHAKAMINENGA O KĀPITI

“He toa taki tini taku toa,

E hara i te toa taki tahi”

“My strength will only be achieved

Because of the efforts of us all.”

AGENDA

Te Whakaminenga o Kapiti Tuesday, 30 July 2024

I hereby give notice that a Te Whakaminenga o Kapiti meeting will be held on:

Date: Tuesday, 30 July 2024

Time: 9.30am

**Location: Council Chamber
Ground Floor, 175 Rimu Road
Paraparaumu**

**Hara Adams
Group Manager Iwi Partnerships**

Kapiti Coast District Council

Notice is hereby given that a meeting of Te Whakaminenga o Kapiti will be held in the Council Chamber, Ground Floor, 175 Rimu Road, Paraparaumu, on Tuesday 30 July 2024, 9.30am.

Te Whakaminenga o Kapiti Members

Ms Kim Tahiwī	Chair
Mayor Janet Holborow	Member
Ms Kirsten Hapeta	Member
Ms Denise Hapeta	Member
Mr Frank Hippolite	Member
Mr Huriwai Paki	Member
Cr Martin Halliday	Member

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- 1 KARAKIA
- 2 WHAKAPĀHA | APOLOGIES
- 3 HE WĀ KŌRERO KI TE MAREA | PUBLIC SPEAKING TIME
- 4 HE TĀPIRITANGA KI TE RĀRANGI TAKE | ADDITIONAL AGENDA ITEMS

5 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

5.1 CONFIRMATION OF MINUTES

Author: Kate Coutts, Advisor Governance

Authoriser: Hara Adams, Group Manager Iwi Partnerships

TAUNAKITANGA | RECOMMENDATIONS

That the minutes of Te Whakaminenga o Kapiti meeting of 18 Pipiri 2024 (18 June 2024) be accepted as a true and correct record.

NGĀ ĀPITI HANGA | ATTACHMENTS

1. Minutes of Te Whakaminenga o Kapiti 18 June 2024 [↓](#)

TE WHAKAMINENGA O KĀPITI MINUTES

18 JUNE 2024

**MINUTES OF KAPITI COAST DISTRICT COUNCIL
TE WHAKAMINENGA O KAPITI
HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON TUESDAY, 18 JUNE 2024 AT 9:36AM**

PRESENT: Ms Kim Tahiwī (Heamana - Chair), Mayor Janet Holborow, Mr Frank Hippolite,
Cr Martin Halliday
Via Zoom: Mr Huriwai Paki

IN ATTENDANCE: Deputy Mayor Lawrence Kirby, Cr Rob Kofoed, Cr Kathy Spiers, Ms Deanna
Rudd, Mr Sean Mallon, Ms Kris Pervan, Mr Mark de Haast, Mr Rawiri
Kerekere-Haapu, Ms Karly Richardson, Ms Pania Rei, Ms Kate Coutts, Ms
Steffi Haefeli, Ms Sarah Wattie, Ms Anna Smith, Ms Maria Cameron, Ms
Jennifer Allen, Mr Stephen Cross, Mr Darryn Grant

WHAKAPĀHA | Kisten Hapeta (Ngā Hapū o Ōtaki)
APOLOGIES:

1 KARAKIA

Rawiri Kerekere-Haapu, Kaitohutohu Matua o ngā Rangapū me te Pāheko - Senior Advisor Iwi
Partnerships and Engagement, opened the hui with karakia.

The Koromatua Mayor welcomed everyone to the hui, and brought forward Item 4.1 Confirmation
of Chair.

4.1 CONFIRMATION OF CHAIR

COMMITTEE RESOLUTION TWOK2024/1

Moved: Mr Frank Hippolite

Seconder: Mayor Janet Holborow

That Kim Tahiwī of Ngā Hapū o Ōtaki to be appointed as Chair of Te Whakaminenga o Kapiti.

CARRIED

2 WHAKAPĀHA | APOLOGIES

APOLOGY**COMMITTEE RESOLUTION TWOK2024/2**

Moved: Cr Martin Halliday

Seconder: Mayor Janet Holborow

That the apology received from Kisten Hapeta (Ngā Hapū o Ōtaki) be accepted.

CARRIED

Te Whakaminenga o Kapiti also noted apologies from Darren Edwards, Te Tumuaki - Chief
Executive, and Hara Adams, Te Kaihautū - Hononga ā-Iwi - Group Manager Iwi Partnerships.

TE WHAKAMINENGA O KĀPITI MINUTES

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3 HE WĀ KŌRERO KI TE MAREA | PUBLIC SPEAKING TIME

There were no requests for public speaking at the hui.

4 HE TĀPIRITANGA KI TE RĀRANGI TAKE | ADDITIONAL AGENDA ITEMS**4.2 CONFIRMATION OF MEMBERSHIP**

The Chair confirmed the membership of Te Whakaminenga o Kapiti as follows:

- Ātiawa ki Whakarongotai – Frank Hippolite
- Ngā Hapū o Ōtaki – Kim Tahiwai, Denise Hapeta and Kirsten Hapeta
- Ngāti Toa Rangatira – Huriwai Paki

5 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES**5.1 CONFIRMATION OF MINUTES****COMMITTEE RESOLUTION TWOK2024/3**

Moved: Cr Martin Halliday
Seconder: Mr Frank Hippolite

That the minutes of Te Whakaminenga o Kapiti meeting of 12 Hakihea 2023 (12 December 2023) be accepted as a true and correct record.

CARRIED

6 PŪRONGO | REPORTS**6.1 KAPITI COAST AFFORDABLE HOUSING TRUST: TRUSTEE APPOINTMENT**

Kris Pervan, Te Kaihautū Rautaki me te Tupu - Group Manager Strategy and Growth, Stephen Cross, Te Kaiwhakahaere Hōtaka Whare - Housing Programme Manager, Darryn Grant, Te Kaiwhakahaere Whakawhanake Rautaki - Strategic Development Director and Jennifer Allan, Te Kaitohutohu Rautaki Matua - Advisor Strategic Projects spoke to the report.

COMMITTEE RESOLUTION TWOK2024/4

Moved: Mr Frank Hippolite
Seconder: Cr Martin Halliday

That Te Whakaminenga o Kapiti:

- A. **Note** that on 29 February 2024, the Kapiti Coast District Council Committee:
- A.1 Resolved to establish an independent housing trust, which included approving in principle the Trust Deed and Relationship Framework Agreement.
 - A.2 Agreed to the placeholder name of the Trust as the 'Kapiti Coast Affordable Housing Trust'.
 - A.3 The Trust Deed specifies the appointment process for a maximum of seven Trustees including one Council appointed Trustee, one Trustee appointed by Te Whakaminenga o Kapiti and three to five independent trustees appointed by a Board Appointment Panel.

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- B. **Note** that Iwi representatives of Te Whakaminenga o Kapiti met and discussed a process for the appointment of a Trustee as follows:
- B.1 Appointment of a representative on the Board Appointment Panel.
 - B.2 Confirmation of the individual to be appointed for the role of Trustee for the Kapiti Coast Affordable Housing Trust.
- C. **Confirm** the appointment of:
- C.1 Rawiri Faulkner of Ngāti Toa Rangatira to the Kapiti Coast Affordable Housing Trust Appointment Panel only.
 - C.2 Kim Tahiwī of Ngā Hapū o Ōtaki as Te Whakaminenga o Kapiti appointed Trustee to the Kapiti Coast Affordable Housing Trust.
- D. **Note** that Kim Tahiwī will assume the role following the appointment of Independent Trustees by the Board Appointments Panel.

CARRIED**6.2 2023-24 MĀORI ECONOMIC DEVELOPMENT FUND**

Deanna Rudd, Kaiwhakahaere-Hononga-ā-Iwi - Iwi Partnerships Manager spoke to the report and alongside Kris Pervan, Te Kaihautū Rautaki me te Tupu - Group Manager Strategy and Growth, answered members' questions.

COMMITTEE RESOLUTION TWOK2024/5

Moved: Mayor Janet Holborow

Seconder: Mr Frank Hippolite

That Te Whakaminenga o Kapiti:

- A. **Receive** this report.
- B. **Retrospectively Confirm** Waipuna Grace as the Ngāti Toa Rangatira representative to the Māori Economic Development Fund allocation sub-committee of Te Whakaminenga o Kapiti for the remainder of the 2022-25 Triennium replacing Huriwai Paki who had previously been confirmed as the Ngāti Toa Rangatira representative to the Māori Economic Development Fund allocation sub-committee of Te Whakaminenga o Kapiti for 2022-23 only.
- C. **Retrospectively Endorse** an amount of \$72,000 being made available for a contestable grant process with authority being delegated to the Māori Economic Development Fund allocation sub-committee to enable them to make decisions to assess all applications and allocate funds for the Māori Economic Development Fund.
- D. **Acknowledge and thanks** the members of the sub-committee for making themselves available at short notice and after-hours to receive, assess and allocate funds.
- E. **Recommend** the 2013 Strategy for Māori Economic Development and wellbeing be reviewed by Council.

CARRIED

The Chair acknowledged the Hononga ā-Iwi - Iwi Partnerships team for their mahi on this year's Māori Economic Development Fund.

TE WHAKAMINENGA O KĀPITI MINUTES

18 JUNE 2024

7 HE KŌRERO HOU MŌ NGĀ IWI | IWI UPDATES

Frank Hippolite, on behalf of Ātiawa ki Whakarongotai, noted that Ātiawa ki Whakarongotai had recently elected a new Chair, David Towhai-Bosworth, and Deputy Chair, Tracey Morgan.

Kim Tahiwī, on behalf of Ngā Hapū o Ōtaki, noted that the Hapū had established themselves at the Health Camp, and continuing to build the Hapū's capacity and structures. Ms Tahiwī noted the Hapū were hoping to shortly confirm a new business entity, and that the Hapū was continuing to develop their relationship with Council's Hononga ā-Iwi - Iwi Partnerships team.

Mr Hippolite also noted that the A.R.T. Confederation had joined protests against the Fast-Track Approvals Bill, and attended the Select Committee to formally voice their opposition to the Fast-Track legislation.

The Mayor noted that Council's submission on the Fast-Track Approvals Bill also voiced mana whenua iwi's concerns.

8 NGĀ WHAKATAUNGA TIRITI - HE TIROHANGA WHĀNUI NŌ IA IWI | TREATY SETTLEMENTS – OVERVIEW FROM EACH IWI

The Heamana noted that recently a number of hearings had been held in Ōtaki, and that while the hearings involved manaakitanga and kotahitanga, the hearings were also emotionally draining.

Frank Hippolite noted that Ātiawa ki Whakarongotai would be attending Marine and Coastal Area (Takutai Moana) Act hearings in the High Court. Mr Hippolite noted that Ātiawa ki Whakarongotai's submission to the Select Committee raised concerns that the Fast-Track Approvals Bill will possibly nullify the ability to veto resource consents permitted by the Coastal Marine Title, which Ātiawa ki Whakarongotai was currently applying for.

Mr Hippolite also noted that recently a hui had taken place to discuss wai (water). The hui brought together all iwi, except for Ngāti Raukawa.

Huriwai Paki noted that Ngāti Toa Rangatira had also submitted on the Fast-Track Approvals Bill, and would be providing evidence briefs over the next two weeks in the High Court.

9 HE KŌRERO HOU MŌ TE KAUNIHĒRA | COUNCIL UPDATE**9.1 REPRESENTATION REVIEW 2024 – PRELIMINARY COMMUNITY ENGAGEMENT AND INITIAL PROPOSAL OPTIONS**

Steffi Haefeli, Te Kaiwhakahaere Kāwanatanga - Manager Governance, and Sarah Wattie - Te Kaitohutohu Ture Whānui - General Counsel, spoke to a presentation providing an update on the Representation Review currently underway, and implications to the Representation Review with potential changes to legislation.

The Heamana noted that mana whenua members of Te Whakaminenga o Kapiti would formalise a view on the options for proceeding with the Representation Review by way of an A.R.T. Confederation hui; ahead of the options being considered by Council at their meeting of 25 July.

Ms Haefeli and Mayor Janet Holborow answered members' questions.

Council officers would distribute copies of Council's submissions on the Fast-Track Approvals Bill and the Local Government (Electoral Legislation and Māori Wards and Constituencies) Amendment Bill, to members of Te Whakaminenga o Kapiti.

COMMITTEE RESOLUTION TWOK2024/6

Moved: Cr Martin Halliday
Seconder: Mr Frank Hippolite

A. That Te Whakaminenga o Kapiti note the update on the representation review process

TE WHAKAMINENGA O KĀPITI MINUTES

18 JUNE 2024

underway, in particular:

- A.1 the analysis of the preliminary community engagement undertaken in March 2024,
- A.2 the representation options presented to Councillors for consideration.

CARRIED

9.2 REVIEW OF OLDER PERSONS' HOUSING

Kris Pervan, Te Kaihautū Rautaki me te Tupu - Group Manager Strategy and Growth, Stephen Cross, Te Kaiwhakahaere Hōtaka Whare - Housing Programme Manager, Darryn Grant, Te Kaiwhakahaere Whakawhanake Rautaki - Strategic Development Director and Jennifer Allan, Te Kaitohutohu Rautaki Matua - Advisor Strategic Projects spoke to the report and answered members' questions.

The Mayor left the meeting at 10.58am and returned to the meeting at 11.04am.

COMMITTEE RESOLUTION TWOK2024/7

Moved: Mr Frank Hippolite

Seconder: Cr Martin Halliday

That Te Whakaminenga o Kapiti:

A. Note that:

- A.1 The Kapiti Coast District Council *Review of Older Persons' Housing Stage Two Report* (Appendix One) has been completed and that the report recommends Council assists an independent Community Housing Provider (CHP) establish in Kapiti and transfer ownership of the older persons housing portfolio to the CHP.
- A.2 Council resolved that potential changes to the ownership and management of the Older Persons' Housing Portfolio was a key issue for consultation for the Long-term Plan 2024-2034, and that consultation was completed during March / April 2024.
- A.3 The outcome of this consultation was strong community support for transferring Council's older persons' housing assets to a newly-established Community Housing Provider (CHP) with some level of council influence. However further details around what this looks like, and the opportunity to partner with others is yet to be confirmed.
- A.4 At its meeting of 23 May 2024, Council resolved to maintain its preference to transfer its older persons' housing to a new community housing provider.
- A.5 Next steps for officers include:
- A.6 Initial discussions with the Ministry of Housing and Urban Development (MHUD) regarding access to IRRS and the Operating Grant, to ensure the community housing provider is able to expand the portfolio to meet growing demand for older persons' housing in the district.
- A.7 Financial modelling to inform more in-depth discussions with Ministry of Housing and Urban Development.
- A.8 Continuing to work with iwi to explore opportunities for greater cooperation in the delivery of the Older Persons' Housing service, including improving the application and allocation systems to improve access to housing for kaumatua.

CARRIED

TE WHAKAMINENGA O KĀPITI MINUTES

18 JUNE 2024

9.3 IWI PARTNERSHIPS TEAM UPDATE

Deanna Rudd, Kaiwhakahaere-Hononga-ā-Iwi - Iwi Partnerships Manager introduced new members of the Hononga ā-Iwi - Iwi Partnerships team:

- Rawiri Kerekere-Haapu as Kaitohutohu Matua o ngā Rangapū me te Pāheko - Senior Advisor Iwi Partnerships and Engagement
- Pania Rei (Ngāti Toa Rangatira) as Kaitohutohu Hononga ā-Iwi - Advisor Iwi Partnerships
- Karly Richardson (Ngāti Porou) as Kaitohutohu o ngā Kaupapa ā Iwi - Advisor Iwi Projects.

Ms Rudd noted that meetings had been scheduled with the three mana whenua iwi to reset the foundation for operational engagement between the Hononga ā-Iwi - Iwi Partnerships team and mana whenua, and to discuss iwi priorities for the Long-term Plan.

Sean Mallon, Te Kaihautū Ratonga Pakiaka - Group Manager Infrastructure and Asset Management noted that he would be providing evidence to the High Court at the Marine and Coastal (Takutai Moana) hearings the following week, and that Council officers had not yet been able to notify Te Whakaminenga o Kapiti of this. A copy of the affidavit provided by Mr Mallon could be circulated to Te Whakaminenga o Kapiti members.

The Heamana welcomed the new members of the Hononga ā-Iwi - Iwi Partnerships team.

The Mayor noted her thanks for the mahi of those involved with completing te Maramataka calendar.

10 KARAKIA WHAKAMUTUNGA

Rawiri Kerekere-Haapu, Kaitohutohu Matua o ngā Rangapū me te Pāheko, closed the meeting with karakia.

Te Whakaminenga o Kapiti closed at 11.12am.

.....
HEAMANA | CHAIRPERSON

6 PŪRONGO | REPORTS

Nil

7 HE KŌRERO HOU MŌ NGĀ IWI | IWI UPDATES

8 NGĀ WHAKATAUNGA TIRITI - HE TIROHANGA WHĀNUI NŌ IA IWI | TREATY SETTLEMENTS – OVERVIEW FROM EACH IWI

9 HE KŌRERO HOU MŌ TE KAUNIHERA | COUNCIL UPDATE

9.1 IWI PARTNERSHIPS TE WHAKAMINENGA O KAPITI REVIEW UPDATE

Author: Oriwia Mason, Kaitohutohu Matua Hononga ā-Iwi | Principal Advisor

Authoriser: Hara Adams, Group Manager Iwi Partnerships

TE PŪTAKE | PURPOSE

1 An update from Iwi Partnerships on the review of Te Whakaminenga o Kapiti.

NGĀ ĀPITI HANGA | ATTACHMENTS

Nil

9.2 MEETINGS DATES FOR TE WHAKAMINENGA O KAPITI**Author:** Kate Coutts, Advisor Governance**Authoriser:** Hara Adams, Group Manager Iwi Partnerships**TE PŪTAKE | PURPOSE**

- 1 The purpose of this update is to discuss the Te Whakaminenga o Kapiti meeting schedule for the remainder of 2024 and for the 2025 calendar year.
- 2 Placeholders have been allocated for Te Whakaminenga o Kapiti meetings for the remainder of 2024, and can be seen in Appendix 1. These placeholders are currently scheduled in a six-weekly cycle, on Tuesdays at 9.30am.

NGĀ ĀPITI HANGA | ATTACHMENTS

1. Meetings Calendar 2024 [↓](#)

Calendar of Meetings 2024

	February	March	April	May	June	July	August	September	October	November	December	
SAT					1							SAT
SUN					2			1			1	SUN
MON			1	EASTER	3	KING'S BIRTHDAY	1	2			2	MON
TUE			2	BRF	CEPEC	WCB	4	GAC CG	2	CES	3	TUE
WED			3		1	5	3	4	GAC CCS	PCB	1	WED
THU	1	KEEP FREE	4	CES	BRF	SOF	2	LTP HEARINGS	6	BRF	4	THU
FRI	2		5		3	7	5	2	SSS	5	CAMPE	FRI
SAT	3		6		4	8	6	3	7	4	KEEP FREE	SAT
SUN	4		7		5	9	7	4	8	5	2	SUN
MON	5		8		6	10	8	5	9	6	3	MON
TUE	6	WAITANGI DAY	9	SSS	BRF	ÖCB	7	LTP HEARINGS	PARCB	11	PCB	TUE
WED	7		10		8	12	9	6	BRF	CEPEC	PCB	WED
THU	8	KEEP FREE	11	SOF	9	SSS	COUNCIL	13	11	8	SOF	THU
FRI	9		12		10	14	12	9	ZONE 4	13	11	FRI
SAT	10		13		11	15	13	10	14	12	9	SAT
SUN	11		14		12	16	14	11	15	13	10	SUN
MON	12		15		13	17	15	12	16	14	11	MON
TUE	13	PCB	PARCB	12	BRF	PCB	16	14	BRF	RCB	18	TUE
WED	14		17		15	19	17	14	RAC	BRF	ÖCB	WED
THU	15	RAC	14	BRF	18	CEPEC	16	SOF	BRF	20	SSS	THU
FRI	16		19		17	21	19	16	BRF	CEPEC	14	FRI
SAT	17		20		18	22	20	17	21	19	16	SAT
SUN	18		21		19	23	21	18	22	20	17	SUN
MON	19		22		20	24	22	19	23	21	18	MON
TUE	20	BRF	RCB	19	RCB	23	BRF	WCB	ÖCB	25	BRF	TUE
WED	21		24		22	26	24	21	CES	BRF	WCB	WED
THU	22	SOF	21	BRF	CEPEC	25	ANZAC DAY	23	RAC	COUNCIL	27	THU
FRI	23	ZONE 4	22		26	24	ZONE 4	28	MATARIKI	26		FRI
SAT	24		23		27	25		24		27		SAT
SUN	25		24		28	26		25		28		SUN
MON	26		25		29	27		26		29		MON
TUE	27	CES	WCB	26	PARCB	30	GAC CCS	PCB	28	BRF		TUE
WED	28		27		29			31	TWOK	COUNCIL	PARCB	WED
THU	29	CAMPE	COUNCIL	28	COUNCIL	30	COUNCIL		29	COUNCIL	BRF	THU
FRI			29	GOOD FRIDAY	31			30				FRI
SAT			30					31				SAT
SUN			31									SUN
	February	March	April	May	June	July	August	September	October	November	December	

KEY:

SOF - Strategy, Operations & Finance Committee
TWOK - Te Whakaminenga o Kāpiti Placeholder
RAC - Risk and Assurance Committee
SSS - Social Sustainability Subcommittee
CES - Climate & Environment Subcommittee
ÖCB - Ōtaki Community Board Placeholder
PCB - Paekākāriki Community Board Placeholder
PARCB - Paraparaumu Community Board
RCB - Raumati Community Board
WCB - Waikanae Community Board Placeholder
KEEP FREE - Public and School Holidays

GAC CG - Grants Allocation Committee - Community Grants
GAC CCS - Grants Allocation Committee - Creative Communities Scheme
GAC DW - Grants Allocation Committee - Districtwide Facility Hire Remissions
GAC HF - Grants Allocation Committee - Heritage Fund
GAC WL - Grants Allocation Committee - Waste Levy
CAMPE - Campe Estate Committee
CEPEC - Chief Executive Performance and Employment Committee

BRF Briefings and workshops

- 10 TE WHAKAWHITI KŌRERO | CORRESPONDENCE
- 11 HE TONO ANAMATA MŌ TE RĀRANGI TAKE | FUTURE AGENDA REQUESTS
- 10 KARAKIA WHAKAMUTUNGA