

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL
ŌTAKI COMMUNITY BOARD MEETING
HELD AT THE GERTRUDE ATMORE SUPPER ROOM, MEMORIAL HALL, MAIN STREET,
ŌTAKI
ON TUESDAY, 5 MARCH 2024 AT 7:09PM**

PRESENT: Cam Butler (Chair), Simon Black, Jackie Elliott, Christine Papps, Cr Shelly Warwick

IN ATTENDANCE: Deputy Mayor Lawrence Kirby, Kris Pervan, Steffi Haefeli, Maria Cameron

WHAKAPĀHA | APOLOGIES: Nil

LEAVE OF ABSENCE: Nil

1 NAU MAI | WELCOME

The Chair, Cam Butler opened the meeting with karakia and welcomed everyone to the meeting. Members of the Board and Council officers introduced themselves to the community members in attendance.

2 WHAKAPĀHA | APOLOGIES

There were no apologies.

3 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE | DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

Cam Butler declared an interest in the grant funding application from Te Ataarangi o Ōtaki as a member of their classes. The Chair noted he would abstain from voting and Simon Black, Deputy Chair, would chair that particular item.

4 HE WĀ KŌRERO KI TE MAREA | PUBLIC SPEAKING TIME

Sara Velasquez spoke on behalf of Te Ataarangi o Ōtaki in support of their grant funding application and answered members' questions.

Jane Salby Paterson spoke on behalf of the Ōtaki bowling and pétanque club in support of their grant funding application and answered members' questions.

5 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

- (a) No leaves of absence were requested.
- (b) There were no matters of an urgent nature raised.
- (c) Community Board Members' Activities

The Chair, Cam Butler provided an update on his highlights since the last Board meeting, thanked Community Board members for their work last year and tabled email correspondence relating to the Kite Festival.

Chris Papps provided an update on her activities which included a new exhibition.

Simon Black noted that he and Cam Butler had met with Cr Josh Briggs (Hutt City Council) from Wainuiomata. Cr Briggs showed them around recent developments in the area and shared ideas about vision shaping, community funding and grants. Simon had also been involved in the formation of the new Ōtaki/Te Horo Business Network and had met with Henry Lawton who is leading the implementation of Te Reo and Te Ao Māori in ICT courses.

Jackie Elliott noted her involvement in organising the Community Boards Executive Committee (CBEC) conference and the establishment of the Te Horo/Ōtaki business association.

Cr Shelly Warwick noted her highlights included Waitangi Day celebrations in Waikanae and the Theo Araj Mural installation at Ōtaki Beach.

TABLED DOCUMENTS

The following documents were tabled.

Appendices

- 1 Email from Chair Cam Butler asking for a Kite Festival report to be in Agenda for next meeting.

6 HE KŌRERO HOU | UPDATES

6.1 ŌTAKI GROWTH INFRASTRUCTURE, RESERVOIR AND WASTEWATER UPDATE

Peter Bollman, Project Manager, Ōtaki Growth Infrastructure provided an update on the Ōtaki Reservoir project and answered members' questions.

COMMITTEE RESOLUTION OCB2024/1

Moved: Cr Shelly Warwick
 Seconder: Mr Simon Black

That the Ōtaki Community Board:

- A. Note that the earthworks component for the new Ōtaki reservoir at Te Manuao Rd is almost complete, with landscape planting due to commence in May/July 2024.
- B. Note that establishing the mains pipeline from the Reservoir down Te Manuao Rd to County Rd is now underway, and due to be completed in July 2024.
- C. Note that the physical construction of the Reservoir will commence in March 2024, and is due to be completed by the end of 2024.
- D. Note that tenders are due to be called for the establishment of a Wastewater Gravity Main along Mill Road and Aotaki Street to the Wastewater Treatment station.

CARRIED

7 PŪRONGO | REPORTS

7.1 CONSIDERATION OF APPLICATIONS FOR FUNDING

COMMITTEE RESOLUTION OCB2024/2

Moved: Ms Christine Papps
 Secunder: Mr Simon Black

That the Ōtaki Community Board approves a Community Grant of \$750.00 to the Ōtaki Bowling Club to assist with the cost of replacing the green edging.

CARRIED

COMMITTEE RESOLUTION OCB2024/3

LIE ON THE TABLE

Moved: Mr Simon Black
 Secunder: Cr Shelly Warwick

The Board resolved to let the application for funding from Te Ataarangi ki Ōtaki lie on table until the next meeting and Council officers are to determine whether the application is within the same time period as last year’s application.

CARRIED

Cam Butler abstained from voting on this item due to a conflict of interest and this item was chaired by Deputy Chair Simon Black.

8 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

8.1 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION OCB2024/4

Moved: Mr Cam Butler
 Secunder: Mr Simon Black

That the minutes of the Ōtaki Community Board meeting of 12 December 2023 be accepted as a true and correct record.

CARRIED

9 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION

9.1 MATTERS UNDER ACTION

The Ōtaki Community Board noted and discussed the matters under action items.

10 CLOSING KARAKIA

The Poari ā-Hapori o Ōtaki | Ōtaki Community Board meeting closed with karakia at 8.39PM

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HEAMANA | CHAIRPERSON