



RĀRANGI TAKE AGENDA

Kaunihera | Council Meeting

**I hereby give notice that a Meeting of the Kāpiti Coast District Council
will be held on:**

Te Rā | Date: Thursday, 30 November 2023

Te Wā | Time: 9.30am

**Te Wāhi | Location: Council Chamber
Ground Floor, 175 Rimu Road
Paraparaumu**

**Darren Edwards
Chief Executive**

Kāpiti Coast District Council

Notice is hereby given that a meeting of the Kāpiti Coast District Council will be held in the Council Chamber, Ground Floor, 175 Rimu Road, Paraparaumu, on Thursday 30 November 2023, 9.30am.

Kaunihera | Council Members

Mayor Janet Holborow	Chair
Deputy Mayor Lawrence Kirby	Deputy
Cr Glen Cooper	Member
Cr Martin Halliday	Member
Cr Sophie Handford	Member
Cr Rob Kofoed	Member
Cr Liz Koh	Member
Cr Jocelyn Prvanov	Member
Cr Kathy Spiers	Member
Cr Shelly Warwick	Member
Cr Nigel Wilson	Member

Te Raupapa Take | Order Of Business

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1 NAU MAI | WELCOME

2 KARAKIA A TE KAUNIHERA | COUNCIL BLESSING

I a mātou e whiriwhiri ana i ngā take kei mua i ō *As we deliberate on the issues before us,*
mātou aroaro

E pono ana mātou ka kaha tonu ki te whakapau *We trust that we will reflect positively on the*
mahara huapai mō ngā hāpori e mahi nei mātou. *communities we serve.*

Me kaha hoki mātou katoa kia whaihua, kia *Let us all seek to be effective and just,*
tōtika tā mātou mahi,

Ā, mā te māia, te tiro whakamua me te hihiri *So that with courage, vision and energy,*

Ka taea te arahi i roto i te kotahitanga me te *We provide positive leadership in a spirit of*
aroha. *harmony and compassion.*

3 WHAKAPĀHA | APOLOGIES

4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE | DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

Notification from Elected Members of:

4.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and

4.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

5 TE WHAKATAKOTO PETIHANA | PRESENTATION OF PETITION

Nil

6 NGĀ WHAKAWĀ | HEARINGS

Nil

7 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA

8 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

(a) Leave of Absence

(b) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

9 TE PŪRONGO A TE KORORMATUA | MAYOR'S REPORT

Nil

10 PŪRONGO | REPORTS

10.1 REPORTS AND RECOMMENDATIONS FROM STANDING COMMITTEES

Kaituhi | Author: **Evan Dubisky, Democracy Services Advisor**

Kaiwhakamana | Authoriser: **Hara Adams, Group Manager Iwi Partnerships**

TE PŪTAKE | PURPOSE

- 1 This report presents any reports up and recommendations to Council made by Standing Committees from 14 September 2023 to 16 November 2023.

HE WHAKARĀPOPOTO | EXECUTIVE SUMMARY

- 2 An executive summary is not required for this report.

TE TUKU HAEPAPA | DELEGATION

- 3 The Council has the authority to consider recommendations made from Standing Committees to the Council.

TAUNAKITANGA | RECOMMENDATIONS

- A. That the Council receives this report.
- B. That the Council considers the following recommendation from the Social Sustainability Subcommittee meeting on 14 September 2023.

B.1 That the Social Sustainability Subcommittee recommends that Kāpiti Coast District Council investigates working with other Councils in our Region and the Wellington Regional Public Health Authority to develop regional strategies, plans and approaches that create an environment where it is easy to say “Yes” to healthy choices, this through a coordinated regional approach. Noting that this is envisaged to include Local Alcohol Policies that provide our communities with some degree of control over where and when alcohol is sold and consumed; Smokefree Policies that contribute to less smoking/vaping in public place and education programmes that support the above as well as supporting healthy eating and exercise choices.

TŪĀPAPA | BACKGROUND

- 4 During the period of 22 September 2023 to 16 November 2023, Standing Committee and Subcommittee meetings took place on the following dates:

Social Sustainability Subcommittee	Thursday, 14 September 2023
Social Sustainability Subcommittee	Thursday, 12 October 2023
Strategy, Operations and Finance Committee	Thursday, 19 October 2023
Social Sustainability Subcommittee	Thursday, 2 November 2023
Climate and Environment Subcommittee	Tuesday, 7 November 2023
Strategy, Operations and Finance Committee	Thursday, 16 November 2023

- 5 Items discussed at each of the meetings listed in paragraph 4 are noted below:
- 5.1 On Thursday, 14 September 2023 the Social Sustainability Subcommittee met to discuss:
- Kāpiti Health Advisory Group Terms of Reference
 - Health Strategy Planning
 - Becoming a Living Wage Employer
- 5.2 On Thursday, 12 October 2023 the Social Sustainability Subcommittee met to discuss:
- Older Persons' Housing - Asset Management Plan
 - Cemeteries - Asset Management Plan
- 5.3 On Thursday, 19 October 2023 the Strategy, Operations and Finance Committee met to discuss:
- Zeal Education Trust Year 8 Report
 - Asset Management Plan- Districtwide and Destination Parks
 - Asset Management Plan Aquatics Facilities
 - Contracts Under Delegated Authority
 - Grant Proposal - Food and Beverage Logistics Hub
 - Review of Older Persons' Housing - Stage one report
 - Asset Management Plan Housing for Older Persons
- 5.4 On Thursday, 2 November 2023 the Social Sustainability Subcommittee met to discuss:
- Kāpiti Health Advisory Group
 - Reactive Maintenance – Community Facilities
 - Health Strategy Direction of Travel - Council's role and proposed areas of focus
- 5.5 On Tuesday, 7 November 2023 the Climate and Environment Subcommittee met to discuss:
- Update from Whaitua Committee
 - Beach Accesses - Asset Management Plan
 - Tracks and Trails - Asset Management Plan
 - Otaraua Park - The Way Ahead
 - Reserve Management Plans - Classification Update
 - Environment Strategy - Direction of Travel
 - Climate Change and Resilience Strategy - Direction of Travel
- 5.6 On Thursday, 16 November 2023 the Strategy, Operations and Finance Committee met to discuss:
- Asset Management Plan Cemeteries
 - Asset Management Plan- Beach Accessways
 - Asset Management Plan - Recreational Tracks and Trails

- 6 In addition, the following meetings took place:

Te Whakaminenga o Kapiti	Tuesday, 31 October 2023
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- 7 Details with regards to the discussion items of the meetings listed in paragraph 6 are noted below:

- 7.1 On Tuesday, 31 October 2023 Te Whakaminenga o Kapiti met to discuss:

- Report: Mana whenua and new strategy development
- Renaming Old State Highway One
- Older Persons' Housing Review
- Te Newhanga Kapiti Community Centre Update
- Waikanae Library and Community Hub Update
- Reserve Management Plans - Classification Update
- He Kōrero Hou mō ngā Iwi | Iwi Updates
- He Tono Anamata mō te Rārangi take | Future Agenda Requests

HE KŌRERORERO | DISCUSSION

He take | Issues

- 8 Within the reports and recommendations considered by Standing Committees from 14 September 2023 to 16 November 2023, there was 1 recommendation made to Council.
- 9 One recommendation was made at the Social Sustainability Subcommittee meeting on 14 September 2023 in relation to a public speaking from Sandra Daly in relation to agenda item 7.2 Kāpiti Health Advisory Group Terms of Reference, on behalf of Kāpiti Health Advisory Group. The tabled document submitted by the public speaker can be found at Appendix 1 of this report.

- 9.1 The recommendation from Kāpiti Health Advisory Group was:

9.1.1 We NOTE that more than 30% of deaths from preventable diseases in New Zealand arise from factors that Kapiti Coast District Council has the ability to influence, specifically alcohol, smoking, unhealthy foods and eating habits. We RECOMMEND that Kapiti Coast District Council investigates working with other Councils in our Region and the wellington Regional Health Authority to develop regional strategies, plans and approaches that create an environment where it is easy to say "Yes" to healthy choices, this through a coordinated regional approach. We envisage that this will include Local Alcohol Policies that provide our communities with some degree of control over where and when alcohol is sold and consumed; Smokefree Policies that contribute to less smoking/vaping in public place and education programmes that support the above as well as supporting healthy eating and exercise choices.

- 9.2 As there is currently no process in place for advisory groups making recommendations directly to Council, following Ms Daly's submission, the Chair proposed that the subcommittee instead make a recommendation to Council on the advisory group's behalf. Kris Pervan, Group Manager Strategy and Growth answered members' questions pertaining to Council's ongoing policy and strategy work.

- 9.3 The resolution from Social Sustainability Subcommittee was:

9.3.1 That the Social Sustainability Subcommittee notes that more than 30% of deaths from preventable diseases in New Zealand arise from factors that Kāpiti

Coast District Council has the ability to influence, specifically alcohol, smoking, unhealthy foods and eating habits.

- 9.3.2 That the Social Sustainability Subcommittee recommends that Kāpiti Coast District Council investigates working with other Councils in our Region and the Wellington Regional Public Health Authority to develop regional strategies, plans and approaches that create an environment where it is easy to say “Yes” to healthy choices, this through a coordinated regional approach. Noting that this is envisaged to include Local Alcohol Policies that provide our communities with some degree of control over where and when alcohol is sold and consumed; Smokefree Policies that contribute to less smoking/vaping in public place and education programmes that support the above as well as supporting healthy eating and exercise choices.

- 9.4 Additional commentary has been provided from Council staff:

- 9.4.1 The Council continues to liaise with the National Public Health Service (formerly Regional Public Health) on key pieces of work, including the development of the Health Strategy. Council officers will explore opportunities for wider regional collaboration as opportunities arise, including supporting any engagement at Regional Leadership Mayoral or Chief Executive forums as appropriate.

Ngā kōwhiringa | Options

- 10 Options are not required for this report.

Tangata whenua

- 11 Mana whenua were not specifically consulted for this report.

Panonitanga āhuarangi | Climate change

- 12 There are no climate change considerations relevant to this report.

Ahumoni me ngā rawa | Financial and resourcing

- 13 There are no direct financial and resourcing considerations relevant to this report.

Ture me ngā Tūraru | Legal and risk

- 14 There are no legal considerations relevant to this report.

Ngā pānga ki ngā kaupapa here | Policy impact

- 15 This report has no current or future impact on Council policies.

TE WHAKAWHITI KŌRERO ME TE TŪHONO | COMMUNICATIONS & ENGAGEMENT

Te mahere tūhono | Engagement planning

- 16 An engagement plan is not required for this report.

Whakatairanga | Publicity

- 17 No publicity is required with regards to this report.

NGĀ ĀPITI HANGA | ATTACHMENTS

1. Social Sustainability Subcommittee Submission from Kapiti Health Advisory Group [↓](#)

Recommendation from the Kāpiti Health Advisory Group:

We NOTE that more than 30% of deaths from preventable diseases in New Zealand arise from factors that Kapiti Coast District Council has the ability to influence, specifically alcohol, smoking, unhealthy foods and eating habits.

We RECOMMEND that Kapiti Coast District Council investigates working with other Councils in our Region and the wellington Regional Health Authority to develop regional strategies, plans and approaches that create an environment where it is easy to say “Yes” to healthy choices, this through a coordinated regional approach.

We envisage that this will include Local Alcohol Policies that provide our communities with some degree of control over where and when alcohol is sold and consumed; Smokefree Policies that contribute to less smoking/vaping in public place and education programmes that support the above as well as supporting healthy eating and exercise choices.

10.2 REPORTS AND RECOMMENDATIONS FROM COMMUNITY BOARDS

Kaituhi | Author: **Evan Dubisky, Democracy Services Advisor**

Kaiwhakamana | Authoriser: **Hara Adams, Group Manager Iwi Partnerships**

TE PŪTAKE | PURPOSE

- 1 This report presents any reports up and recommendations to Council made by Community Boards from 14 September 2023 to 16 November 2023.

HE WHAKARĀPOOTO | EXECUTIVE SUMMARY

- 2 An executive summary is not required for this report.

TE TUKU HAE PAPA | DELEGATION

- 3 The Council has the authority to consider recommendations made from Community Boards to the Council.

TAUNAKITANGA | RECOMMENDATIONS

- A. That the Council receives this report.
- B. That the Council considers the following recommendation from the Raumati Community Board meeting on 17 October 2023:
 - B.1 That the Raumati Community Board recommends to Council to consider the introduction of a code of conduct for members of advisory panels or members of any other groups that are engaged with providing advice to Council
- C. That the Council considers the following recommendations from the Waikanae Community Board meeting on 31 October 2023:
 - C.1 That the Waikanae Community Board requests that Council continue to advocate for the Bus 290 to service residential areas.

TŪĀPAPA | BACKGROUND

- 4 During the period of 22 September 2023 to 16 November 2023, Community Board meetings took place on the following dates:

Paekākāriki Community Board	Tuesday, 10 October 2023
Raumati Community Board	Tuesday, 17 October 2023
Paraparaumu Community Board	Tuesday, 24 October 2023
Waikanae Community Board	Tuesday, 31 October 2023
Ōtaki Community Board	Tuesday, 7 November 2023

- 5 Items discussed at each of the meetings listed in paragraph 4 are noted below:
 - 5.1 On Tuesday, 10 October 2023 the Paekākāriki Community Board met to discuss:
 - Adoption of New Code of Conduct 2022-2025 Triennium

- Consideration of Applications for Funding
- 5.2 On Tuesday, 17 October 2023 the Raumati Community Board met to discuss:
- Adoption of New Code of Conduct 2022-2025 Triennium
 - Draft Calendar of Meetings 2024
 - Consideration of Applications for Funding
- 5.3 On Tuesday, 24 October 2023 the Paraparaumu Community Board met to discuss:
- Tikotu Stream Bridge Update
 - MacLean Park Story Telling Update
 - Te Newhanga Kapiti Community Centre Update
 - Consideration of Applications for Funding
 - Road Naming - Corner of Kapiti Road, Waimarie Avenue and Amohia Street, Paraparaumu
 - Adoption of new Code of Conduct 2022-2025 Triennium
 - Draft Calendar of Meetings 2024
- 5.4 On Tuesday, 31 October 2023 the Waikanae Community Board met to discuss:
- Adoption of new Code of Conduct 2022-2025 Triennium
 - Draft Calendar of Meetings 2024
- 5.5 On Tuesday, 7 November 2023 the Ōtaki Community Board met to discuss:
- Ōtaki Reservoir Update
 - Adoption of new Code of Conduct 2022-2025 Triennium
 - Draft Calendar of Meetings 2024
 - Consideration of Applications for Funding

HE KŌRERORERO | DISCUSSION

He take | Issues

- 6 Within the reports and recommendations considered by Community Boards from 10 October 2023 to 16 November 2023, there were 2 recommendations made to Council.
- 7 One recommendation was made at the Raumati Community Board meeting on 17 October 2023.
- 7.1 The Chair, Bede Laracy, introduced a matter of an urgent nature and invited Jonny Best to speak to the item. Mr Best noted the need for organisations that provide advice to Council to be subject to a code of conduct. Members discussed the matter.
- 7.2 The resolution was:
- 7.2.1 That the Raumati Community Board recommends to Council to consider the introduction of a code of conduct for members of advisory panels or members of any other groups that are engaged with providing advice to Council.

7.3 Additional feedback has been provided by Council officers:

7.3.1 Council officers note that the consideration of a code of conduct for Council's advisory groups and boards is to be included on the work programme of an upcoming review of Council's advisory bodies.

8 One recommendation was made at the Waikanae Community Board meeting on 31 October 2023.

8.1 Members discussed the locations of the recently announced interim bus stops in Te Horo and Peka Peka for the Bus 290 service, and board members noted they did not support the interim locations being so far from the main residential areas in Te Horo and Peka Peka.

8.2 Their resolution was:

8.2.1 That the Waikanae Community Board does not support the current proposed locations of bus stops for Peka Peka and Te Horo on the Old State Highway.

8.2.2 That the Waikanae Community Board requests that Council continue to advocate for the Bus 290 to service residential areas.

8.3 In addition to their resolution, the Waikanae Community Board decided that they will write a letter to Greater Wellington Regional Council and Metlink to further advocate for bus stops closer to residential areas.

Ngā kōwhiringa | Options

9 Options are not required for this report.

Tangata whenua

10 Mana whenua were not specifically consulted for this report.

Panonitanga āhuarangi | Climate change

11 There are no climate change considerations relevant to this report.

Ahumoni me ngā rawa | Financial and resourcing

12 There are no direct financial and resourcing considerations relevant to this report.

Ture me ngā Tūraru | Legal and risk

13 There are no legal considerations relevant to this report.

Ngā pānga ki ngā kaupapa here | Policy impact

14 This report has no current or future impact on Council policies.

TE WHAKAWHITI KŌRERO ME TE TŪHONO | COMMUNICATIONS & ENGAGEMENT

Te mahere tūhono | Engagement planning

15 An engagement plan is not required for this report.

Whakatairanga | Publicity

No publicity is required with regards to this report.

NGĀ ĀPITI HANGA | ATTACHMENTS

Nil

11 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES**11.1 CONFIRMATION OF MINUTES**

Author: Evan Dubisky, Democracy Services Advisor

Authoriser: Hara Adams, Group Manager Iwi Partnerships

On 26 October 2023, Council resolved to accept the minutes of the 10 October 2023 Council meeting as a true and correct record with the amendment to add some additional wording to the notice of motion resolution. However, upon review, the resolution was passed without this additional wording.

Taunakitanga | Recommendations

- A. That the Council revoke the amendment to the minutes of the 10 October 2023 Council meeting that was requested as part of the resolution made on 26 October 2023 to confirm the minutes of 10 October 2023 Council meeting.
- B. That the minutes of the Council meeting of 10 October 2023 be accepted as a true and correct record.
- C. That the minutes of the Council meeting of 26 October 2023 be accepted as a true and correct record.
- D. That the minutes of the Additional Council meeting of 14 November 2023 be accepted as a true and correct record.

APPENDICES

- 1. Minutes of the 10 October 2023 Council Meeting [↓](#)
- 2. Minutes of the 26 October 2023 Council Meeting [↓](#)
- 3. Minutes of the 14 November 2023 Additional Council Meeting [↓](#)

COUNCIL MEETING MINUTES

10 OCTOBER 2023

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL
COUNCIL MEETING
HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON TUESDAY, 10 OCTOBER 2023 AT 9.41AM**

PRESENT: Mayor Janet Holborow, Deputy Mayor Lawrence Kirby, Cr Martin Halliday, Cr Sophie Handford, Cr Rob Kofoed, Cr Liz Koh, Cr Jocelyn Prvanov, Cr Kathy Spiers, Cr Shelly Warwick, Cr Nigel Wilson
Via Zoom: Cr Glen Cooper

IN ATTENDANCE: Mr Huriwai Paki, Mr Bede Laracy, Mr Glen Olsen, Mr Richard Mansell, Mr Darren Edwards, Mark de Haast, Mr Sean Mallon, Mr Mike Mendonça, Ms Kris Pervan, Ms Kate Coutts, Ms Anna Smith, Mr Evan Dubisky, Ms Jessica Mackman, Ms Morag Taimalietane, Mr Hamish McGillivray, Ms Sarah Wattie

WHAKAPĀHA | APOLOGIES: Cam Butler (Chair of the Ōtaki Community Board), Kim Tahiwī (Ngā Hapū o Ōtaki)

1 NAU MAI | WELCOME

The Mayor welcomed everyone to the meeting.

2 KARAKIA | COUNCIL BLESSING

At the request of the Mayor, Cr Sophie Handford read the Council blessing.

3 WHAKAPĀHA | APOLOGIES

APOLOGY

RESOLUTION CO2023/127

Moved: Deputy Mayor Lawrence Kirby

Seconder: Cr Sophie Handford

That the apology received from Cam Butler, Chair of the Ōtaki Community Board and Kim Tahiwī, Ngā Hapū o Ōtaki be accepted.

CARRIED

**4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

There were no declarations of interest relating to items on the agenda.

5 TE WHAKATAKOTO PETIHANA | PRESENTATION OF PETITION

There were no petitions.

6 NGĀ WHAKAWĀ | HEARINGS

There were no hearings.

COUNCIL MEETING MINUTES

10 OCTOBER 2023

7 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA

Anna Gilkison, of Living Wage Aotearoa, spoke in support of Item 10.1 Becoming an Accredited Living Wage Employer.

Cr Jocelyn Prvanov returned to the meeting at 9.46am.

Michael Poland and Tiana Jakicevich, of Fossil Fuel Non-Proliferation Treaty, spoke via Zoom in support of Item 10.7 Notice of Motion - Fossil Fuel Non-Proliferation Treaty, and answered members' questions.

8 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

- (a) There were no requests for a leave of absence.
- (b) There were no matters of an urgent nature.

9 TE PŪRONGO A TE KORORMATUA | MAYOR'S REPORT

There was no Mayor's Report tabled.

10 PŪRONGO | REPORTS

10.1 BECOMING AN ACCREDITED LIVING WAGE EMPLOYER

Morag Taimalietane, Principal Advisor spoke to the report and answered members' questions.

RESOLUTION CO2023/128

Moved: Cr Nigel Wilson
 Seconder: Cr Sophie Handford

That the Council:

- A. Note that all staff directly employed by the Council are currently paid no less than the Living Wage.
- B. Note that an annual Living Wage remuneration adjustment will occur to ensure all staff directly employed by the Council will continue to be paid no less than the Living Wage, with our remuneration policy to be updated to reflect this.
- C. Note the benefits of becoming an accredited Living Wage Employer.
- D. Note the anticipated cost of \$80,000 (including \$20,000 contingency) to meet Criteria B (indirectly paid workers employed by contractors) of Living Wage accreditation.
- E. Note that Te Komiti Whāiti Toitūtanga Pāpori (the Social Sustainability Subcommittee) considered this matter on 14 September 2023 and recommended that the Council seek Living Wage accreditation via Option A "Immediate Accreditation".
- F. Agree that Living Wage accreditation is sought via Option A "Immediate Accreditation".

CARRIED

10.7 NOTICE OF MOTION - FOSSIL FUEL NON-PROLIFERATION TREATY

RESOLUTION CO2023/129

Moved: Cr Sophie Handford

COUNCIL MEETING MINUTES

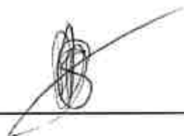
10 OCTOBER 2023

Seconder: Cr Martin Halliday

That the Kāpiti Coast District Council;

1. Recognises the urgent need to address the climate crisis and take decisive action to reduce greenhouse gas emissions.
2. Endorses the call for a [Fossil Fuel Non Proliferation Treaty](#) proposed by the Fossil Fuel Treaty Initiative which aims to phase out fossil fuel production, halt the expansion of fossil fuel infrastructure, and promote a just transition to renewable energy sources.
3. Note with concern that although 88 cities and subnational governments globally have publicly endorsed the call for a Fossil Fuel Non-Proliferation Treaty, no city or subnational government in Aotearoa New Zealand has done so yet.
4. Notes the significant leadership and progress made by various governments and international organisations in calling for the Fossil Fuel Non-Proliferation Treaty, including:
 - i. Vanuatu, at the 77th session of the UN General Assembly.
 - ii. Tuvalu, at COP27
 - iii. Fiji, Solomon Islands, Tonga, and Niue, who adopted the Port Vila Call for a Just Transition to a Fossil Fuel Free Pacific
 - iv. The European Parliament in their formal COP27 resolution
 - v. The World Health Organisation.
 - vi. The Heads of Government of the Melanesian Spearhead Groups
5. Calls upon our major cities and the New Zealand Government to join this growing coalition by publicly endorsing the call for The Fossil Fuel Non-Proliferation Treaty, and implementing its proposed principles by agreeing to;
 - a. No new fossil fuel production infrastructure
 - b. Setting fair and clear timeframes to phase out existing infrastructure in line with the Paris goals.
 - c. Providing new cooperation and resources internationally to ensure a just transition so no community or country is left behind.

Signed: _____



Name: Cr. Sophie Handford

COUNCIL MEETING MINUTES

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Signed: 

Name: Cr. Martin Halliday

For: Mayor Janet Holborow, Deputy Mayor Lawrence Kirby, Crs Martin Halliday, Sophie Handford, Rob Kofoed and Nigel Wilson

Against: Crs Glen Cooper, Liz Koh, Jocelyn Prvanov, Kathy Spiers and Shelly Warwick

CARRIED 6/5**10.2 SUBMISSION ON ELECTORAL (LOWERING VOTING AGE FOR LOCAL ELECTIONS AND POLLS) LEGISLATION BILL**

Anna Smith, Acting Manager Democracy Services spoke to the report.

RESOLUTION CO2023/130

Moved: Cr Sophie Handford

Seconder: Cr Nigel Wilson

- A. That Council endorse the submission on the Electoral (Lowering Voting Age for Local Elections and Polls) Legislation Bill appended to this report which notes Council's support of the changes proposed to the Local Electoral Act 2001 allowing persons aged 16 or 17 to vote in local body elections and polls.

For: Crs Janet Holborow, Lawrence Kirby, Martin Halliday, Sophie Handford, Rob Kofoed, Liz Koh, Shelly Warwick and Nigel Wilson

Against: Crs Jocelyn Prvanov and Kathy Spiers

Abstained: Cr Glen Cooper

CARRIED 8/2

The meeting adjourned at 10.57am and reconvened at 11.13am.

10.3 ADOPTION OF THE EASTER SUNDAY TRADING POLICY 2023

Angela Bell, Chief Advisor, Strategy and Growth and Kris Pervan, Group Manager Strategy and Growth spoke to the report.

RESOLUTION CO2023/131

Moved: Cr Martin Halliday

Seconder: Deputy Mayor Lawrence Kirby

That Council:

- A. Repeal the Kapiti Coast District Council Easter Sunday Shop Trading Policy 2017;

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10 OCTOBER 2023

- B. Adopt the Kapiti Coast District Council Easter Sunday Shop Trading Policy 2023 (Appendix One), subject to any further minor amendments or corrections deemed necessary, that will be approved by the Mayor; and
- C. Note that the Policy 2023 will come into effect immediately, noting that the first opportunity for use will be in April 2024 on Easter Sunday.

CARRIED**10.4 KĀPITI COAST DISTRICT COUNCIL'S HOUSING AND BUSINESS ASSESSMENT 2023**

Hamish McGillivray, Manager Research and Policy, and Kris Pervan, Group Manager Strategy and Growth spoke to the report and answered members' questions.

RESOLUTION CO2023/132

Moved: Cr Martin Halliday
Seconded: Cr Nigel Wilson

- A. That Council notes the findings of Kāpiti Coast District Council's Housing and Business Assessment 2023 including that input to the upcoming Long-term Plan will be that:
- a. Kāpiti Coast District Council has sufficient development capacity to meet forecast residential and business demand over the next 30 years.
 - b. Ongoing work is required to support the right mix and type of housing to meet local needs and understand how recent changes to the intensification will change demand for business floorspace and infrastructure capacity across its urban centres and residential areas.

CARRIED**10.5 DRAFT CALENDAR OF MEETINGS 2024**

Kate Coutts, Democracy Services Advisor spoke to the report and alongside Darren Edwards, Chief Executive, answered members' questions.

RESOLUTION CO2023/133

Moved: Deputy Mayor Lawrence Kirby
Seconded: Cr Nigel Wilson

- A. That Council approves the appended calendar of meetings 'Draft Calendar of Meetings 2024' for the upcoming calendar year.

CARRIED

Councillor Jocelyn Prvanov left the meeting at 11.30am.

Councillor Sophie Handford left the meeting at 11.31am and returned at 11.32am.

Councillor Jocelyn Prvanov returned to the meeting at 11.33am.

10.6 REPORTS AND RECOMMENDATIONS FROM STANDING COMMITTEES AND COMMUNITY BOARDS

Kate Coutts, Democracy Services Advisor spoke to the report and the Mayor invited Richard Mansell, Chair of the Waikanae Community Board to speak to the recommendations from the

COUNCIL MEETING MINUTES

10 OCTOBER 2023

Waikanae Community Board meeting of 12 September 2023.

Sean Mallon, Group Manager Infrastructure Services answered members' questions.

RESOLUTION CO2023/134

Moved: Mayor Janet Holborow

Seconder: Cr Shelly Warwick

- A. That the Council receives this report.
- B. That the Council notes the following recommendations from the Waikanae Community Board meeting on 12 September 2023:
 - B.1 Request that Council officers investigate whether there is supposed to be no-parking restrictions (broken yellow lines) as per the map submitted (attached as Appendix 1 of this report).
 - B.2 Request that Council officers investigate the installation of no-parking restrictions (broken yellow lines) on the corner of Parata Street to Mahia Lane.
- C. That the Council notes that the Group Manager Infrastructure Services or appropriate staff will follow up with the Waikanae Community Board Chair to further investigate the issue raised by the Waikanae Community Board on 12 September 2023.
- D. That the Council notes the following recommendations from the Ōtaki Community Board meeting on 19 September 2023:
 - D.1 That the Ōtaki Community Board suggests that Council direct the Chief Executive to investigate the processes around allocation and completion of service requests received through Antenno and other channels as the board has received concerns that requests raised are closed off without action and/or feedback.
 - D.2 The Ōtaki Community Board requests a report back on proposed review timelines by the end of the calendar year.
- E. That the Council notes that the Mayor will follow up with the Chief Executive.

CARRIED

Huriwai Paki left the meeting at 11.43am and returned at 11.45am.

Councillor Sophie Handford left the meeting at 11.52am and did not return.

Item - 10.7 Notice of Motion - Fossil Fuel Non-Proliferation Treaty - was moved to another part of the minutes.

COUNCIL MEETING MINUTES

10 OCTOBER 2023

11 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

11.1 CONFIRMATION OF MINUTES

RESOLUTION CO2023/135

Moved: Deputy Mayor Lawrence Kirby
 Seconder: Cr Liz Koh

That the minutes of the Council meeting of 31 August 2023 be accepted as a true and correct record.

That the minutes of the Council meeting of 14 September 2023 be accepted as a true and correct record.

CARRIED

12 PURONGO KĀORE E WĀTEA KI TE MAREA | PUBLIC EXCLUDED REPORTS

RESOLUTION TO EXCLUDE THE PUBLIC**PUBLIC EXCLUDED RESOLUTION CO2023/136**

Moved: Cr Shelly Warwick
 Seconder: Deputy Mayor Lawrence Kirby

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
12.1 - Confirmation of Minutes	<p>Section 7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>Section 7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>Section 7(2)(i) - the</p>	<p>Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

COUNCIL MEETING MINUTES

10 OCTOBER 2023

	withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	
13.1 - Strategic Property Update	Section 7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
CARRIED		

The Kaunihera | Council meeting went into public excluded session at 12.00pm.

RESOLUTION CO2023/137

Moved: Deputy Mayor Lawrence Kirby

Seconder: Cr Nigel Wilson

That the Kaunihera | Council moves out of a public excluded meeting.

CARRIED

The Kaunihera | Council came out of public excluded session at 12.25pm.

At the request of the Mayor, Huriwai Paki closed the meeting with karakia.

The Kaunihera | Council meeting closed at 12.25pm.

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HEAMANA | CHAIRPERSON

COUNCIL MEETING MINUTES

26 OCTOBER 2023

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL
COUNCIL MEETING
HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON THURSDAY, 26 OCTOBER 2023 AT 9.37AM**

PRESENT: Mayor Janet Holborow, Deputy Mayor Lawrence Kirby, Cr Glen Cooper, Cr Martin Halliday, Cr Sophie Handford, Cr Rob Kofoed, Cr Liz Koh, Cr Jocelyn Prvanov, Cr Kathy Spiers, Cr Shelly Warwick, Cr Nigel Wilson

IN ATTENDANCE: Mr Bernie Randall, Mr Christian Judge, Mr Jonny Best, Mr Cam Butler, Mr Darren Edwards, Ms Hara Adams, Mr Mark de Haast, Mr James Jefferson, Mr Sean Mallon, Mr Mike Mendonça, Ms Kris Pervan, Ms Kate Coutts, Ms Anna Smith, Ms Jessica Mackman, Ms Maria Cameron, Mr David Cochrane, Mr Ruchir Gaur, Mr Ron Minnema, Ms Sarah Wattie
Via Zoom: Ms Kim Tahiwai, Mr Huriwai Paki, Mr Richard Mansell, Ms Sheryl Gavin

WHAKAPĀHA | APOLOGIES: Mr André Baker (Ātiawa ki Whakarongotai), Mr Glen Olsen, Chair of the Paraparaumu Community Board, and Mr Bede Laracy, Chair of the Raumati Community Board

1 NAU MAI | WELCOME

Deputy Mayor Lawrence Kirby welcomed everyone to the meeting.

2 KARAKIA | COUNCIL BLESSING

At the request of the Deputy Mayor, Cr Sophie Handford read the Council blessing.

3 WHAKAPĀHA | APOLOGIES

APOLOGY

RESOLUTION CO2023/138

Moved: Cr Sophie Handford

Seconder: Cr Rob Kofoed

That the apology for lateness received from the Mayor be accepted.

That the apology received from André Baker (Ātiawa ki Whakarongotai), Glen Olsen, Chair of the Paraparaumu Community Board, and Bede Laracy, Chair of the Raumati Community Board be accepted.

CARRIED

The Deputy Mayor noted the passing of Sir Jon Trimmer, and a minute's silence was observed to acknowledge Sir Jon Trimmer.

Mayor Janet Holborow arrived to the meeting at 9:42 am.

The meeting adjourned at 9.42am and reconvened at 9.43am.

COUNCIL MEETING MINUTES

26 OCTOBER 2023

4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE | DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

There were no declarations of interest relating to items on the agenda.

Cr Martin Halliday left the meeting at 9.43am and returned at 9.44am.

5 TE WHAKATAKOTO PETIHANA | PRESENTATION OF PETITION

There were no petitions.

6 NGĀ WHAKAWĀ | HEARINGS

There were no hearings.

7 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA

Lynn Sleath and Richard Young, on behalf of Kāpiti Cycling Action spoke in support of Option 1 within Item 10.2 Speed Management Plan Update – Paekākāriki Village. Mr Sleath and Mr Young answered members' questions.

Jan Nisbet spoke in support of Option 1 within Item 10.2 Speed Management Plan Update – Paekākāriki Village. Ms Nisbet answered members' questions.

Paul Callister spoke in support of Option 1 within Item 10.2 Speed Management Plan Update – Paekākāriki Village. Mr Callister answered members' questions.

Julia Bevin, on behalf of Paekākāriki School, spoke in support of Option 1 within Item 10.2 Speed Management Plan Update – Paekākāriki Village. Ms Bevin answered members' questions.

8 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

(a) Leave of Absence

There were no requests for leave of absence.

(b) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

There were no matters of an urgent nature.

9 TE PŪRONGO A TE KORORMATUA | MAYOR'S REPORT

The Mayor tabled a list of activities from 31 August to 21 October 2023. The Mayor acknowledged the recent pōwhiri for the Waitangi Tribunal hearings for Ngā Hapū o Ōtāki and the large amount of work that went into it, noting she was unable to attend due to illness.

MAYOR'S REPORT – 31 AUGUST TO 21 OCTOBER 2023

Appendices

- 1 Mayor's Report - 31 August to 21 October 2023

Cr Glen Cooper left the meeting at 10.26am.

COUNCIL MEETING MINUTES

26 OCTOBER 2023

10 PŪRONGO | REPORTS

10.1 ADOPTION OF THE ANNUAL REPORT AND SUMMARY ANNUAL REPORT FOR 2022/2023

Mark de Haast, Group Manager Corporate Services and David Cochrane, Independent Member of the Risk and Assurance Committee spoke to the report. Mr de Haast, alongside Kris Pervan, Group Manager Strategy and Growth, and Darren Edwards, Chief Executive, answered members' questions.

RESOLUTION CO2023/139

Moved: Cr Nigel Wilson

Seconder: Cr Sophie Handford

- A. **That the Council adopts** the Annual Report and the Summary Annual Report for the year ended 30 June 2023 attached as Appendix 1 and 2 to this report; and
- B. **That the Council delegates** to the Mayor and the Chief Executive authority to approve minor editorial changes as required by the Council and/or Council's auditors, Ernst & Young (if any), to the Annual Report and Summary Annual Report for the year ended 30 June 2023, prior to its publication.

CARRIED

Cr Glen Cooper returned at the meeting at 10.28am.

Cr Glen Cooper left the meeting at 11.01am.

The meeting adjourned at 11.02am and reconvened at 11.22am.

Cr Glen Cooper had returned to the meeting during the adjournment.

10.2 SPEED MANAGEMENT PLAN UPDATE - PAKĀKĀRIKI VILLAGE CONSULTATION

Sean Mallon, Group Manager Infrastructure Services and Ron Minnema, Transport Safety Lead spoke to the report and answered members' questions.

MOTION

Moved: Cr Martin Halliday

Seconder: Cr Jocelyn Prvanov

- A. Council receives this report.
- B. Council approves the inclusion of Option 2 within the Kapiti Coast District Council – Speed Management Plan 2023-33.
- C. Council approves the installation of Option 2 before the end of June 2024.
- D. Council approves the trial installation of traffic calming along The Parade and a section of Wellington Road in the period 2024 – 2027.
- E. Note that:
 - E.1 Two options for Paekākāriki have been presented in the Speed Management Plan – October (The 'Plan'), one of which will be removed to reflect Council's decision.
 - E.2 The amended Speed Management Plan will be forwarded to Waka Kotahi for Certification with a covering letter signed by the Mayor.
 - E.3 It is proposed that the installation of traffic calming on The Parade and a section of Wellington Road (near the Paekākāriki Playcentre) will be trialled before a

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26 OCTOBER 2023

decision is made on whether the traffic calming will be made permanent. The purpose of the trial is to (1) gain feedback from the community (2) confirm that significant numbers of motorists are not diverting to other roads which could in turn generate requests for additional traffic calming (3) assess the effectiveness of the traffic calming in reducing speeds.

- E.4 Excluding the two Pedestrian Platforms outside Paekākāriki School, options other than speed humps will be considered for both The Parade and Wellington Road.
- E.5 Consultation is scheduled to commence in 2025 on preparing the next update of the 'Plan', which needs to be completed by September 2026 coinciding with the initial funding bid deadlines for the 2027-30 NLTP.
- E.6 Consultation on the next update of the 'Plan' includes expanding school zones that may result in a combination of the following: (1) speed limits being reduced, (2) existing speed limits being retained, (3) the construction of new infrastructure such as pedestrian refuges/ islands and footpaths.
- E.7 Consultation on expanding the school zones will provide an additional opportunity for the community to explore reducing speed limits through Paekākāriki in full or in part. This could result in a combination of reduced speed limits such as 30 and 40km/h for example.

Cr Sophie Handford moved an amendment to the original motion moved by Cr Martin Halliday and seconded by Cr Jocelyn Prvanov.

The amendment was debated and put, and a division was called:

AMENDMENT

Moved: Cr Sophie Handford
 Seconder: Cr Nigel Wilson

- A. Council receives this report.
- B. Council approves the inclusion of Option 1 within the Kapiti Coast District Council – Speed Management Plan 2023-33.
- C. Council approves the installation of Option 1 when work programmes allow.
- D. Council approves the trial installation of traffic calming along The Parade and a section of Wellington Road in the period 2024 – 2027.
- E. Council notes that:
 - E.1 Two options for Paekākāriki have been presented in the Speed Management Plan – October (The 'Plan'), one of which will be removed to reflect Council's decision.
 - E.2 The amended Speed Management Plan will be forwarded to Waka Kotahi for Certification with a covering letter signed by the Mayor.
 - E.3 It is proposed that the installation of traffic calming on The Parade and a section of Wellington Road (near the Paekākāriki Playcentre) will be trialled before a decision is made on whether the traffic calming will be made permanent. The purpose of the trial is to (1) gain feedback from the community (2) confirm that significant numbers of motorists are not diverting to other roads which could in turn generate requests for additional traffic calming (3) assess the effectiveness of the traffic calming in reducing speeds.
 - E.4 Excluding the two Pedestrian Platforms outside Paekākāriki School, options other than speed humps will be considered for both The Parade and Wellington

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COUNCIL MEETING MINUTES

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Road.

- E.5 Consultation is scheduled to commence in 2025 on preparing the next update of the 'Plan', which needs to be completed by September 2026 coinciding with the initial funding bid deadlines for the 2027-30 NLTP.
- E.6 Consultation on the next update of the 'Plan' includes expanding school zones that may result in a combination of the following: (1) speed limits being reduced, (2) existing speed limits being retained, (3) the construction of new infrastructure such as pedestrian refuges/ islands and footpaths.
- E.7 Notes that further engagement with the community may be necessary through the implementation of Option 1.

For: Mayor Janet Holborow, Deputy Mayor Lawrence Kirby, Crs Glen Cooper, Sophie Handford, Rob Kofoed and Nigel Wilson

Against: Crs Martin Halliday, Jocelyn Prvanov, Kathy Spiers and Shelly Warwick

Abstained: Cr Liz Koh

CARRIED 6/4

The amendment became the new substantive motion, which was then put:

RESOLUTION CO2023/140

Moved: Cr Martin Halliday

Seconder: Cr Jocelyn Prvanov

- A. Council receives this report.
- B. Council approves the inclusion of Option 1 within the Kapiti Coast District Council – Speed Management Plan 2023-33.
- C. Council approves the installation of Option 1 when work programmes allow.
- D. Council approves the trial installation of traffic calming along The Parade and a section of Wellington Road in the period 2024 – 2027.
- E. Council notes that:
 - E.1 Two options for Paekākāriki have been presented in the Speed Management Plan – October (The 'Plan'), one of which will be removed to reflect Council's decision.
 - E.2 The amended Speed Management Plan will be forwarded to Waka Kotahi for Certification with a covering letter signed by the Mayor.
 - E.3 It is proposed that the installation of traffic calming on The Parade and a section of Wellington Road (near the Paekākāriki Playcentre) will be trialled before a decision is made on whether the traffic calming will be made permanent. The purpose of the trial is to (1) gain feedback from the community (2) confirm that significant numbers of motorists are not diverting to other roads which could in turn generate requests for additional traffic calming (3) assess the effectiveness of the traffic calming in reducing speeds.
 - E.4 Excluding the two Pedestrian Platforms outside Paekākāriki School, options other than speed humps will be considered for both The Parade and Wellington Road.
 - E.5 Consultation is scheduled to commence in 2025 on preparing the next update of the 'Plan', which needs to be completed by September 2026 coinciding with the initial funding bid deadlines for the 2027-30 NLTP.

COUNCIL MEETING MINUTES

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- E.6 Consultation on the next update of the 'Plan' includes expanding school zones that may result in a combination of the following: (1) speed limits being reduced, (2) existing speed limits being retained, (3) the construction of new infrastructure such as pedestrian refuges/ islands and footpaths.
- E.7 Notes that further engagement with the community may be necessary through the implementation of Option 1.

CARRIED**10.3 AMENDMENTS TO COUNCIL DELEGATIONS TO STAFF**

Sarah Wattie, Governance and Legal Services Manager spoke to the report and alongside Darren Edwards, Chief Executive, and Kris Pervan, Group Manager Strategy and Growth, answered members' questions.

RESOLUTION CO2023/141

Moved: Deputy Mayor Lawrence Kirby
Seconder: Cr Nigel Wilson

- A. That the Council adopts the revised Council Delegations to Chief Executive and Staff as shown in Attachment 1 to the report 'Amendments to the Council Delegations to Staff'.
- B. That the Council adopts the revised Resource Management Act 1991 Delegations to Staff as shown in Attachment 2 to the report 'Amendments to the Council Delegations to Staff'.
- C. That Council notes the advice in paragraph 18 and 19 of this report relating to the delegation under Schedule 1, clause 25 of the Resource Management Act 1991, and that staff will bring advice on options for where this delegation rests to the next Council meeting.

CARRIED

COUNCIL MEETING MINUTES

26 OCTOBER 2023

11 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

11.1 CONFIRMATION OF MINUTES

RESOLUTION CO2023/142

Moved: Cr Shelly Warwick

Seconder: Deputy Mayor Lawrence Kirby

That the minutes of the Council meeting of 10 October 2023 be accepted as a true and correct record, with an amendment to include the word "infrastructure" in resolution 5(a) under Item 10.7 Notice of Motion – Fossil Fuel Non-Proliferation Treaty:

5. *Calls upon our major cities and the New Zealand Government to join this growing coalition by publicly endorsing the call for The Fossil Fuel Non-Proliferation Treaty, and implementing its proposed principles by agreeing to;*
- No new fossil fuel production **infrastructure***
 - Setting fair and clear timeframes to phase out existing infrastructure in line with the Paris goals.*
 - Providing new cooperation and resources internationally to ensure a just transition so no community or country is left behind.*

CARRIED

12 TE WHAKAŪNGA O NGĀ ĀMIKI KĀORE E WĀTEA KI TE MAREA | CONFIRMATION OF PUBLIC EXCLUDED MINUTES

13 PURONGO KĀORE E WĀTEA KI TE MAREA | PUBLIC EXCLUDED REPORTS

RESOLUTION TO EXCLUDE THE PUBLIC**PUBLIC EXCLUDED RESOLUTION CO2023/143**

Moved: Cr Sophie Handford

Seconder: Cr Martin Halliday

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
12.1 - Confirmation of Minutes	Section 7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who	Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist

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COUNCIL MEETING MINUTES

26 OCTOBER 2023

	<p>supplied or who is the subject of the information</p> <p>Section 7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>Section 7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	under section 6 or section 7
13.1 - Strategic Property Update	Section 7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
CARRIED		

The Kaunihera | Council meeting went into public excluded session at 12.28pm.

RESOLUTION CO2023/145

Moved: Deputy Mayor Lawrence Kirby

Seconder: Cr Shelly Warwick

That the Kaunihera | Council moves out of a public excluded meeting.

CARRIED

The Kaunihera | Council came out of public excluded session at 12.57pm.

14 CLOSING KARAKIA

The Mayor closed the meeting with Karakia.

The Kaunihera | Council meeting closed at 12.57pm.

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HEAMANA | CHAIRPERSON

ADDITIONAL KAUNIHERA | COUNCIL MEETING MINUTES

14 NOVEMBER 2023

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL
ADDITIONAL KAUNIHERA | COUNCIL MEETING
HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON TUESDAY, 14 NOVEMBER 2023 AT 9.37AM**

PRESENT: Mayor Janet Holborow, Deputy Mayor Lawrence Kirby, Cr Glen Cooper, Cr Martin Halliday, Cr Sophie Handford, Cr Rob Kofoed, Cr Jocelyn Prvanov, Cr Kathy Spiers, Cr Shelly Warwick
Via Zoom: Cr Liz Koh, Cr Nigel Wilson

IN ATTENDANCE: Mr Rawiri Faulkner, Mr Bede Laracy, Mr Richard Mansell, Mr Cam Butler, Mr Darren Edwards, Ms Hara Adams, Mr James Jefferson, Ms Steffi Haefeli, Ms Anna Smith, Ms Jessica Mackman
Via Zoom: Mr Huriwai Paki, Ms Kim Tahiwai, Mr Glen Olsen, Mr Evan Dubisky

WHAKAPĀHA | APOLOGIES: There were none.

LEAVE OF ABSENCE: There were none.

1 NAU MAI | WELCOME

Mayor Janet Holborow welcomed everyone to the meeting.

2 KARAKIA | COUNCIL BLESSING

The Mayor invited Councillor Sophie Handford to read karakia a te Kaunihera.

3 WHAKAPĀHA | APOLOGIES

There were no apologies.

**4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

There were no declarations of interest.

**5 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE
RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE
AGENDA**

There were no members of the public that wished to speak.

6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

- (a) Leave of Absence
There were no requests for a leave of absence.
- (b) Matters of an Urgent Nature

ADDITIONAL KAUNIHERA | COUNCIL MEETING MINUTES**14 NOVEMBER 2023**

There were no matters of an urgent nature advised to the Chair prior to the commencement of the meeting.

7 PŪRONGO | REPORTS**7.1 CONSIDERATION OF ESTABLISHMENT OF A MĀORI WARD**

Steffi Haefeli, Manager Democracy Services and Hara Adams, Group Manager Iwi Partnerships introduced the report. Ms Haefeli noted that a decision on whether or not to establish a Māori ward for the 2025 local body elections must be made by 23 November 2023 and that a decision to establish a ward would trigger a representation review in 2024. Ms Haefeli further noted that if a decision was made not to establish a Māori ward, Council officers would bring a report back to Council for consideration ahead of the 2028 local body elections as required by legislation. Darren Edwards, Chief Executive and Ms Haefeli answered members' questions and members discussed the matter.

RESOLUTION CO2023/146

Moved: Cr Martin Halliday
Seconder: Cr Sophie Handford

That Council resolve to establish a Māori ward for electoral purposes under section 19Z of the Local Electoral Act 2001 ahead of the 2025 local body elections.

For: Crs Janet Holborow, Lawrence Kirby, Martin Halliday, Sophie Handford, Rob Kofoed, Liz Koh, Kathy Spiers, Shelly Warwick and Nigel Wilson

Against: Crs Glen Cooper and Jocelyn Prvanov

CARRIED 9/2**8 CLOSING KARAKIA**

Mayor Janet Holborow closed the meeting with karakia.

The Kaunihera | Council meeting closed at 10.18am.

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HEAMANA | CHAIRPERSON

**12 TE WHAKAŪNGA O NGĀ ĀMIKI KĀORE E WĀTEA KI TE MAREA |
CONFIRMATION OF PUBLIC EXCLUDED MINUTES**

RESOLUTION TO EXCLUDE THE PUBLIC

PUBLIC EXCLUDED RESOLUTION

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
12.1 - Confirmation of Public Excluded Minutes	<p>Section 7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>Section 7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>Section 7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
13.1 - Ōtaki Reservoir Contracts and Delegation of Financial Authority	<p>Section 7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>Section 7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice</p>	Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

	<p>or disadvantage, commercial activities</p> <p>Section 7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	
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14 CLOSING KARAKIA