

**MINUTES OF KAPITI COAST DISTRICT COUNCIL
TE WHAKAMINENGA O KAPITI
HELD AT THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON TUESDAY, 31 OCTOBER 2023 AT 9.31AM**

PRESENT: Mr André Baker (Ātiawa ki Whakarongotai), Ms Kirsten Hapeta (Ngā Hapū o Ōtaki), Ms Kim Tahiwai (Ngā Hapū o Ōtaki), Mayor Janet Holborow, Cr Martin Halliday
Via Zoom: Mr Huriwai Paki (Ngāti Toa Rangatira)

IN ATTENDANCE: Mr Te Rakauoteora Te Maipi (Koro Don Te Maipi), Ms Natasha Davis, Cr Rob Kofoed, Cr Liz Koh, Cr Sophie Handford, Ms Hara Adams, Mr Sean Mallon, Ms Kris Pervan, Ms Anna Smith, Ms Jessica Mackman, Mr Evan Dubisky, Ms Maria Cameron, Ms Morag Taimalietane, Ms Gina Anderson-Lister, Mr Glen O'Connor, Mr Stephen Cross, Ms Yolanda Morgan, Mr Darryn Grant, Ms Jennifer Allan, Mr Dave Hardy, Ms Norie Parata
Via Zoom: Ms Deanna Rudd

WHAKAPĀHA | APOLOGIES: Nil

LEAVE OF ABSENCE: Nil

1 KARAKIA

The Chair, André Baker and Te Rakauoteora opened the meeting with mihi and karakia.

The Chair acknowledged the rangatira of the Kaunihera, kaiwhiriwhiri and manuhiri in attendance.

2 WHAKAPĀHA | APOLOGIES

The Chair advised that apologies had been received from Darren Edwards, Chief Executive and Huriwai Paki, who was unwell and may join the hui online.

3 HE WĀ KŌRERO KI TE MAREA | PUBLIC SPEAKING TIME

Huriwai Paki joined the meeting via Zoom at 9:40am.

Hemaima Wiremu and Rangitopeora Wiremu spoke to a tabled letter provided to Te Whakaminenga o Kapiti in regards to the nuisance of people parking motor vehicles on Ōtaki's coastline over Labour Day holiday weekend:

- 20+ cars using the beach as a car park, ignoring the sign post prohibiting it.
- No way to police this as there's a lack of enforcement.
- People are drinking alcohol and there's the potential for confrontation..
- Lack of respect for taonga, including local wildlife.
- People were driving quad bikes on the sand dunes which degrades them and reduces climate resilience, putting the safety of the community at risk.
- Additionally they noted freedom camping issues at Ōtaki river mouth.

The Chair acknowledged their letter and invited members to address these concerns. Kim Tahiwai asked what they would like to be done about these issues and Hemaima Wiremu advised they wish for an action group of mana whenua and community with Council about this specific issue.

Rangitopeora Wiremu proposed that the signage have an educational approach regarding wildlife local to Ōtaki beach, and that existing signage is damaged. They suggested that, since there are fines for these breaches, the enforcement may pay for itself.

Cr Kofoed thanked them for bringing this to Te Whakaminenga o Kapiti and expressed disappointment about drinking on the beach and quad bikes on the dunes. He agreed with taking action such as assigning a warden to enforce the fines. He suggested that they note down the registration numbers of offenders rather than engaging with those drinking alcohol on the beach.

Cr Koh sympathised with their concerns and noted that similar issues occur on Te Horo beach, where people are known to remove barriers and destroy signage, as well as setting fire to driftwood on the beach on Labour Day which resulted in the fire brigade being dispatched. Cr Koh asked how to prevent vandalism, and Rangitopeora Wiremu suggested to empower residents through education and face-to-face interactions.

Cr Halliday asked if they have engaged with the local community board about these issues and Hemaima Wiremu and Rangitopeora Wiremu replied that they have.

Mayor Janet Holborow suggested that this issue is district-wide and that, since it is a conservation issue, Department of Conservation should be involved. Rangitopeora Wiremu advised that Department of Conservation have shifted the responsibility to mana whenua because of lack of staffing, and that police do not respond because it is not a high enough priority.

Council staff agreed that they will find a way to work with mana whenua to find solutions.

The Chair agreed that we need to protect our kaimoana, children, and taonga, and that cooperation between Council, police, community members, and mana whenua is required. He suggested establishing pou whenua to mark sacred areas and that education is especially important. The Chair thanked them for raising this concern and supported a hui of relevant groups to progress.

Heniti Buick, General Manager Te Puna Oranga o Ōtaki, spoke to the first Te Puna Oranga o Ōtaki Annual Report published by the community health provider and sought clarity on Council's involvement in the development of the Ōtaki locality plan. Members and Council officers discussed the matter.

Cr Sophie Handford joined the meeting at 10:12am.

TABLED DOCUMENTS

The following documents were tabled.

Appendices

- | | |
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| 1 | Correspondence from Hemaima Carkeek Wiremu to Te Whakaminenga o Kapiti 31 October 2023 |
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4 HE TĀPIRITANGA KI TE RĀRANGI TAKE | ADDITIONAL AGENDA ITEMS

None were received.

5 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

5.1 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION TWOK2023/24

Moved: Ms Kim Tahiwī

Seconder: Mayor Janet Holborow

That the minutes of the meeting of Te Whakaminenga o Kapiti of 12 Mahuru 2023 (12 September

2023) be accepted as a true and correct record.

CARRIED

The Chair invited Cr Handford to the table.

6 PŪRONGO | REPORTS

6.1 MANA WHENUA AND NEW STRATEGY DEVELOPMENT

Kris Pervan, Group Manager Strategy & Growth introduced the item and Gina Anderson-Lister, Strategy Manager outlined the three strategies in the report. Ms Anderson-Lister highlighted the need to engage with mana whenua to understand their priorities in relation to their involvement in strategy development and sought advice regarding representatives on the Climate Change and Resilience Community Think Tank.

Kim Tahiwī noted the need to korero regarding the representation being sought and the Chair agreed mana whenua representatives would need to caucus prior to confirming appointments.

COMMITTEE RESOLUTION TWOK2023/25

Moved: Mr André Baker

Seconder: Ms Kim Tahiwī

- A. That Te Whakaminenga o Kapiti note the contents of this report.
- B. That Te Whakaminenga o Kapiti will advise Council on mana whenua priority for involvement and collaboration on:
 - B.1 The Climate Change and Resilience Strategy.
 - B.2 The Environment Strategy.
 - B.3 The Health Strategy.
- C. That Te Whakaminenga o Kapiti will advise on mana whenua representation for the Climate Change and Resilience Community Think Tank (two representatives in total are sought).

CARRIED

With the consensus of members, the Chair requested item 9.1 Renaming Old State Highway One be brought forward.

9.1 RENAMING OLD STATE HIGHWAY ONE

Sean Mallon, Group Manager Infrastructure Services introduced the item. Glen O'Connor, Transition Manager - 3 Waters and Access & Transport, spoke to the presentation to provide background to the renaming process, the approach to the road sections and the next steps.

The Chair, André Baker acknowledged the whanaunga who assumed the responsibility in a previous triennium to undertake this work and noted that the suggested names were not put forward without consideration given to the practicalities of applying them.

The Chair noted the information generated by the working party needs to be taken in the right context and that the names are of significant rangatira of the Confederation of Ngāti Toa, Te Ātiawa and Ngāti Raukawa. The Chair noted that for mana whenua to consciously consider using these names was not an easy decision and that this required respect and acknowledgement.

The Chair acknowledged the party's work in identifying the tīpuna rangatira and qualifying their significance to the community in which we belong. The Chair noted the important principles the

tīpuna rangatira reflected and represented that would embrace us as a community, and encouraged that to be considered in the decision making process in order to reach a respectful outcome. The Chair noted that the reverse would be for consultation to occur again with the Confederation and for a decision to be made for the suggested names to be withdrawn.

The Chair maintained that Te Whakaminenga o Kapiti were clear on the views held regarding the renaming and noted it was a decision to be made in partnership with Council as Treaty partners. He recommended that through this komiti, mana whenua consider revisiting the working party to note the return of this take.

Kim Tahiwai asked if staff had considered the practicality of the sections and their naming, Glen O'Connor advised it is appropriate for road names to change at significant intersections. Sean Mallon described the need for the change of the road names according to residents' requests and road naming conventions. She asked how many roads have names in te reo Māori in Kapiti and if that causes confusion to emergency services; Sean Mallon couldn't provide an exact number, and Glen O'Connor confirmed that he is not aware of any situations where emergency services were impacted and he confirmed that the proposed road names go through Land Information New Zealand to clarify that it's suitable and not confusing.

Kirsten Hapeta supported the Chair's sentiments about further consulting on the rangatira being used in street names. She suggested that accessible digital and physical information about the rangatira is available to provide context and connection for people in the community.

Huriwai Paki acknowledged staff for bringing this update, and suggested that it is an opportunity for Council to show leadership in the community for their 30 year partnership with mana whenua. He supported using digital interactive tools to present the history, and expressed concern that the community would not correctly pronounce the names of the roads and therefore engagement for the community is important.

Mayor Janet Holborow supported the Chair's recommendation to return to the working party and outlined her thoughts on the roads' proposed sections.

The Chair, André Baker thanked Council officers and members for their input. The Chair acknowledged the importance of mana whenua and the longstanding partnership with Council and the responsibility of expressing tino rangatiratanga and kaitiakitanga in partnership with safety and respect.

Mr Mallon noted that there was no issue in terms of timeframes and suggested a report could be bought to Council at some point in the new year.

The Chair noted that February 2024 provides an opportunity to commemorate and celebrate the partnership that mana whenua and Council share, since 9 February 2024 marks 30 years since the Memorandum of Partnership was signed.

Koro Don Te Maipi left the meeting at 10:50am and returned at 10:53am.

Item 9.2 Older Persons' Housing Review was brought forward.

9.2 OLDER PERSONS' HOUSING REVIEW

Stephen Cross, Housing Programme Manager introduced the item and highlighted the presentation of the Review of Older Persons Housing Stage One Report, outcomes and issues identified. Kris Pervan, Group Manager Strategy & Growth, Darryn Grant, Strategic Development Director and Stephen Cross answered members' questions. Members discussed the matter.

COMMITTEE RESOLUTION TWOK2023/26

Moved: Cr Martin Halliday

Secunder: Ms Kim Tahiwī

- A. That Te Whakaminenga o Kapiti note the Kapiti Coast District Council Review of Older Persons Housing: Stage One Report (Appendix One).
- B. That Te Whakaminenga o Kapiti note the key findings of the Kapiti Coast District Council Review of Older Persons Housing: Stage One Report and identified short term opportunities, with a separate report on findings from Stage Two of the review to be presented in December 2023.

CARRIED

Cr Martin Halliday left the meeting at 11:42 am.

Mayor Janet Holborow left the meeting at 11:42 am.

Cr Martin Halliday returned to the meeting at 11:44 am.

Mayor Janet Holborow returned to the meeting at 11:50 am.

The meeting of Te Whakaminenga o Kapiti adjourned at 12:07pm.

The meeting of Te Whakaminenga o Kapiti resumed at 12:26pm.

Chief Executive Darren Edwards joined the meeting at 12:26pm.

Item 9.3 Te Newhanga Kapiti Community Centre Update was brought forward.

9.3 TE NEWHANGA KAPITI COMMUNITY CENTRE UPDATE

Morag Taimalietane, Principal Advisor and Norie Parata, Advisor Connected Communities provided an update on the progress of Te Newhanga and noted that a needs assessment would be undertaken to inform future options together with a structural assessment. A temporary space would also be installed next to the Centre to encourage the return of the community.

Morag Taimalietane answered members' questions and the Chair, André Baker noted that a site visit would be appropriate.

COMMITTEE RESOLUTION TWOK2023/27

Moved: Mr André Baker

Secunder: Ms Kirsten Hapeta

That Te Whakaminenga o Kapiti notes this update.

CARRIED

Item 9.4 Waikanae Library and Community Hub Update was brought forward.

9.4 WAIKANAЕ LIBRARY AND COMMUNITY HUB UPDATE

Dave Hardy, Manager Project Management Office, introduced the item and took the update as read. Mr Hardy noted that concept design should be completed April 2024, detailed design by end of 2024 and the commencement of construction in early 2025.

The Chair, André Baker requested that Te Whakaminenga o Kapiti are kept informed of the time frames for the project. Dave Hardy and Morag Taimalietane, Principal Advisor answered members' questions.

The Chair acknowledged receipt of the update.

Item 9.5 Reserve Management Plans – Classification Update was brought forward.

9.5 RESERVE MANAGEMENT PLANS - CLASSIFICATION UPDATE

Mike Mendonça, Acting Group Manager Place & Space introduced the item and Yolanda Morgan, Team Leader Open Space Planning spoke to the presentation to provide an update on Reserve Management Plans (RMP), the classification process under the Reserves Act and the timeframes for the project. Ms Morgan also provided further detail on the eRMP and answered members questions.

COMMITTEE RESOLUTION TWOK2023/28

Moved: Ms Kim Tahiwī

Seconder: Cr Martin Halliday

That Te Whakaminenga o Kapiti notes progress with the development of the Reserve Management Plan and the classification work required to be undertaken prior to notifying Council's intent to prepare a Reserve Management Plan.

CARRIED

Koro Don Te Maipi left the meeting at 1:17pm and returned at 1:21pm.

7 HE KŌRERO HOU MŌ NGĀ IWI | IWI UPDATES

Kirsten Hapeta outlined the efforts of Ngā Hapū o Ōtaki to support local businesses to participate in the Māori Language Moment on 14 September 2023 and advised how local schools are assisting in Ngā Hapū o Ōtaki's storytelling boards project.

Kim Tahiwī introduced Natasha Davis as the administrative assistant for Ngā Hapū o Ōtaki.

Huriwai Paki noted a workshop held recently in Porirua for rangatahi, and that the AGM for Ngāti Toa Rangatira will be held early December 2023.

The Chair, André Baker attended a pōwhiri at Takapūwāhia Marae, to acknowledge three new executives to Ngā Pirihimana o Aotearoa. The Chair also acknowledged that Jack Rikihana, Chair of the kaunihera kaumatua of Te Ātiawa ki Whakarongotai, was awarded a New Zealand Order of Merit for services to Māori, and that Te Whakaminenga o Kapiti should consider how to honour his acknowledgement.

Mayor Janet Holborow acknowledged the recent passing of Sir Jon Trimmer. The Mayor also acknowledged Koro Don Te Maipi's participation in the opening ceremony of Toi Mahara gallery in Waikanae and thanked Te Ātiawa ki Whakarongotai for opening their wharekai after the ceremony. She also acknowledged Queenie Rikihana and Tracy Morgan for their contributions to Toi Mahara.

Koro Don Te Maipi acknowledged that Ruben Parata was able to perform a karakia at Toi Mahara for his own taonga.

Chief Executive Darren Edwards signalled that Budge House is an important ongoing piece of work progressing with partners Greater Wellington and Ngāti Toa Rangatira. A further hui will be held, likely in November 2023.

8 NGĀ WHAKATAUNGA TIRITI - HE TIROHANGA WHĀNUI NŌ IA IWI | TREATY SETTLEMENTS – OVERVIEW FROM EACH IWI

Kirsten Hapeta advised that a hearing was held in Ōtaki recently for Ngā Hapū o Ōtaki and that further hearings would be held before the year end and again in 2024. The process of the report, negotiations and settlement may take a number of years.

The Chair, André Baker confirmed that hearing week 15 will be held between 27 November and 1 December 2023, amongst a heavily populated time table. Hearing week 16 will be held online in March 2024.

9 HE KŌRERO HOU MŌ TE KAUNIHERA | COUNCIL UPDATE

Item - 9.1 Renaming Old State Highway One - was moved to another part of the minutes.

Item - 9.2 Older Persons' Housing Review - was moved to another part of the minutes.

Item - 9.3 Te Newhanga Kapiti Community Centre Update - was moved to another part of the minutes.

Item - 9.4 Waikanae Library and Community Hub Update - was moved to another part of the minutes.

Item - 9.5 Reserve Management Plans - Classification Update - was moved to another part of the minutes.

10 TE WHAKAWHITI KŌRERO | CORRESPONDENCE

No correspondence was received.

11 HE TONO ANAMATA MŌ TE RĀRANGI TAKE | FUTURE AGENDA REQUESTS

For the next hui of Te Whakaminenga o Kapiti, the Chair requested an update on Budge House and Mayor Janet Holborow suggested a Long-Term Plan update.

Kirsten Hapeta requested an update on Vision Kapiti when the time is appropriate.

The Chair, André Baker, requested that Council updates include a section for tangata whenua so that they can be consulted on the updates prior to Te Whakaminenga o Kapiti meetings.

12 CLOSING KARAKIA

The Chair, André Baker, thanked those who attended the meeting and for laying down their kaupapa.

Koro Don Te Maipi closed the meeting with karakia.

Te Whakaminenga o Kapiti closed at 1:42pm.

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HEAMANA | CHAIRPERSON – ANDRÉ BAKER