

# TE WHAKAMINENGA O KĀPITI

*“He toa taki tini taku toa,  
E hara i te toa taki tahi”  
“My strength will only be achieved  
Because of the efforts of us all.”*

## AGENDA

### **Te Whakaminenga o Kāpiti Tuesday, 1 August 2023**

**I hereby give notice that a Te Whakaminenga o Kāpiti meeting will be held on:**

**Date: Tuesday, 1 August 2023**

**Time: 9.30am**

**Location: Council Chamber  
Ground Floor, 175 Rimu Road  
Paraparaumu**

**Janice McDougall  
Group Manager People and Partnerships**

**Kāpiti Coast District Council**

**Notice is hereby given that a meeting of Te Whakaminenga o Kāpiti will be held in the Council Chamber, Ground Floor, 175 Rimu Road, Paraparaumu, on Tuesday 1 August 2023, 9.30am.**

**Te Whakaminenga o Kāpiti Members**

|                      |        |
|----------------------|--------|
| Mr André Baker       | Chair  |
| Mayor Janet Holborow | Member |
| Ms Kirsten Hapeta    | Member |
| Ms Denise Hapeta     | Member |
| Ms Janine Huxford    | Member |
| Ms Kim Tahiwī        | Member |
| Mr Huriwai Paki      | Member |
| Cr Martin Halliday   | Member |

## Order Of Business

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- 1 KARAKIA
- 2 WHAKAPĀHA | APOLOGIES
- 3 HE WĀ KŌRERO KI TE MAREA | PUBLIC SPEAKING TIME
- 4 HE TĀPIRITANGA KI TE RĀRANGI TAKE | ADDITIONAL AGENDA ITEMS

**5 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES****5.1 CONFIRMATION OF MINUTES TE WHAKAMINENGA O KĀPITI**

**Author:** Jessica Mackman, Senior Advisor, Democracy Services

**Authoriser:** Janice McDougall, Group Manager People and Partnerships

**Taunakitanga | Recommendations**

That the minutes of Te Whakaminenga o Kāpiti meeting of 20 Pipiri 2023 (20 June 2023) be accepted as a true and correct record.

**NGĀ ĀPITI HANGA | ATTACHMENTS**

1. Te Whakaminenga o Kāpiti Meeting Minutes 20 June 2023 [↓](#)

## TE WHAKAMINENGA O KĀPITI MINUTES

20 JUNE 2023

**MINUTES OF KAPITI COAST DISTRICT COUNCIL  
TE WHAKAMINENGA O KĀPITI  
HELD AT THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU  
ON TUESDAY, 20 JUNE 2023 AT 9.47AM**

**PRESENT:** Mr André Baker (Ātiawa ki Whakarongotai), Mayor Janet Holborow (via Zoom), Ms Denise Hapeta (Ngā Hapū o Ōtaki), Ms Kirsten Hapeta (Ngā Hapū o Ōtaki), Ms Kim Tahiwī (Ngā Hapū o Ōtaki)(via Zoom), Cr Martin Halliday (via Zoom)

**IN ATTENDANCE:** Koro Don Te Maipi, Deputy Mayor Lawrence Kirby, Cr Rob Kofoed, Cr Sophie Handford (via Zoom), Cr Jocelyn Prvanov (via Zoom), Mr Darren Edwards, Ms Janice McDougall, Ms Kris Pervan (via Zoom), Ms Deanna Rudd, Ms Steffi Haefeli, Ms Anna Smith (via Zoom), Ms Jessica Mackman, Ms Jennifer Allan, Mr Darryn Grant, Mr Hamish McGillivray, Ms Claire Rewi

**WHAKAPĀHA | APOLOGIES:** Huriwai Paki (Ngāti Toa Rangatira)

**LEAVE OF ABSENCE:** There were none.

### 1 KARAKIA

The Chair, André Baker, opened the meeting with karakia and acknowledged those joining kanohi ki te kanohi (in person) and online.

### 2 WHAKAPĀHA | APOLOGIES

The Chair, André Baker, noted that apologies had been received from Mayor Janet Holborow, who may join the hui online, and Huriwai Paki who would be absent from the hui, both due to illness.

Mayor Janet Holborow joined the hui via Zoom at 9.49am.

### APOLOGY

#### COMMITTEE RESOLUTION TWOK2023/18

Moved: Mr André Baker

Seconder: Ms Kirsten Hapeta

That the apology received from Huriwai Paki (Ngāti Toa Rangatira) be accepted.

**CARRIED**

### 3 HE WĀ KŌRERO KI TE MAREA | PUBLIC SPEAKING TIME

There were no members of the public registered to speak.

### 4 HE TĀPIRITANGA KI TE RĀRANGI TAKE | ADDITIONAL AGENDA ITEMS

There were no additional agenda items notified to the Chair.

## TE WHAKAMINENGA O KĀPITI MINUTES

20 JUNE 2023

## 5 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

## 5.1 CONFIRMATION OF MINUTES

The Chair, André Baker, requested an update on item 3.1 regarding the A.R.T. Rongoā Collective.

Janice McDougall, Group Manager People & Partnerships, noted that the matter was progressing following the kōrero at the Te Whakaminenga o Kāpiti hui of 9 Haratua 2023 (9 May 2023).

The Chair requested a further update prior to the A.R.T. forum convening 23 Pipiri 2023 (23 June 2023).

Kim Tahiwī (Ngā Hapū o Ōtaki) joined the hui via Zoom at 9.52am

**COMMITTEE RESOLUTION TWOK2023/19**

Moved: Mr André Baker

Seconder: Ms Denise Hapeta

That the minutes of the Te Whakaminenga o Kāpiti meeting of 9 Haratua 2023 (9 May 2023) be accepted as a true and correct record.

**CARRIED**

## 6 PŪRONGO | REPORTS

## 6.1 KĀPITI HOUSING STEERING GROUP TERMS OF REFERENCE

The Chair, André Baker, welcomed Jennifer Allan, Strategic Advisor, Kris Pervan, Group Manager Strategy & Growth and Darryn Grant, Strategic Development Director, to speak to the report.

Kris Pervan introduced the item, providing context on the establishment of the Kāpiti Housing Steering Group and noted the Terms of Reference were developed in consultation with mana whenua and other relevant parties.

Darryn Grant noted the importance of establishing Terms of Reference for the Steering Group and acknowledged the feedback received via the Housing Needs Assessment.

The Chair, André Baker, acknowledged the significant period of time taken to reach this point and advised that the Steering Group approved the Terms of Reference prior to this hui.

The Chair invited a response from mana whenua representatives, noting the absence of Ngāti Toa Rangatira.

Members discussed the report and the Terms of Reference.

The Chair noted Ngā Hapū o Ōtaki have offered to provide a suitable name for the Terms of Reference and requested the consideration of a time frame for addressing the details of the Terms of Reference be added to Ngā Take Tāwera.

**COMMITTEE RESOLUTION TWOK2023/20**

Moved: Ms Denise Hapeta

Seconder: Mayor Janet Holborow

That Te Whakaminenga o Kāpiti approves in principle the Terms of Reference for the Kāpiti Housing Steering Group and delegation to Ātiawa ki Whakarongotai, Ngā Hapū o Ōtaki and Ngāti Toa Rangatira to work with Kāpiti Coast District Council staff to refine the Terms of Reference.

## TE WHAKAMINENGA O KĀPITI MINUTES

20 JUNE 2023

CARRIED

**6.2 2022-2023 MĀORI ECONOMIC DEVELOPMENT FUND**

The Chair, André Baker, invited Deanna Rudd, Programme Advisor, Iwi Partnerships and Janice McDougall, Group Manager People and Partnerships, to speak to the report.

Deanna Rudd took the report as read and answered members' questions.

**COMMITTEE RESOLUTION TWOK2023/21**

Moved: Mr André Baker

Seconder: Ms Kirsten Hapeta

- A. That Te Whakaminenga o Kāpiti retrospectively confirm the following members to the Māori Economic Development Grants Panel for the 2022-25 Triennium.

Te Whakaminenga o Kāpiti representation: Kim Tahiwai, Ngā Hapū o Ōtaki and Russell Spratt, Ātiawa ki Whakarongotai.

Elected Member: Councillor Martin Halliday

Expert in Economic Development: John Barrett.

- B. That Te Whakaminenga o Kāpiti retrospectively confirm Huriwai Paki as the Ngāti Toa Representative to the Māori Economic Development Grants Panel for the 2023 funding round and agree to appoint a Ngāti Toa Rangatira panel representative for the remainder of the triennium at a later date.

- C. That Te Whakaminenga o Kāpiti note the request from John Barrett to be referred to as 'Experienced in Economic Development.' Rather than as an Expert in Economic Development.

CARRIED

The hui adjourned at 10.56am and resumed at 11.14am

**7 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION****7.1 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION**

Members discussed items 3 to 7 on Ngā Take Tārewa, and where appropriate, Darren Edwards, Chief Executive, Janice McDougall, Group Manager People and Partnerships and Deanna Rudd, Programme Advisor, Iwi Partnerships, provided updates.

The Chair, André Baker, respectfully acknowledged the retirement of Chris Gerretzen (Ātiawa ki Whakarongotai) and recognised his contribution to Te Whakaminenga o Kāpiti and Kāpiti Coast District Council as a trustee of Ātiawa ki Whakarongotai Charitable Trust.

As a result, the Chair noted Ātiawa ki Whakarongotai will review their appointments to Council.

The Chair invited Deanna Rudd, Programme Advisor Iwi Partnerships, to speak to agenda item 10.4 Maramataka 2023-2024.

**10.4 MARAMATAKA 2023-24**

This item was moved to an earlier point in the agenda.

Deanna Rudd, Programme Advisor Iwi Partnerships, noted that in consultation with the A.R.T. Rongoā Collective, it was agreed that the most appropriate time to launch the Maramataka will be 21 Hōngongoi 2023 (21 July 2023) at 10.30am at Te Ramaroa. Formal invitations will follow.

## TE WHAKAMINENGA O KĀPITI MINUTES

20 JUNE 2023

**7.1 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION**

This item was resumed at a later point in the agenda.

Members discussed items 8 to 11 on Ngā Take Tārewa, and where appropriate, Darren Edwards, Chief Executive, Janice McDougall, Group Manager People and Partnerships and Deanna Rudd, Programme Advisor, Iwi Partnerships, provided updates.

The Chair, André Baker, invited Hamish McGillivray, Manager Research & Policy, to speak to agenda item 10.3 Update on the Wainuiwhenua Project.

**10.3 UPDATE ON THE WAINUIWHENUA PROJECT**

This item was moved to an earlier point in the agenda.

Hamish McGillivray, Manager Research & Policy, spoke to the presentation to provide an update on the Wainuiwhenua project including possible land uses in response to consultation with Ngāti Haumia ki Paekākāriki and various community groups.

The Chair, André Baker, noted the significance of the land to Ngāti Haumia and proposed a meeting on site with relevant parties prior to the report being brought to Council Hōngongoi 2023 (July 2023).

The Chair noted there is strong advocacy in relation to protecting Budge House and some reluctance from Ngāti Haumia to relocating the whare, though acknowledged that the whare is currently exposed to the environment which may impact its deterioration.

Kris Pervan, Group Manager Strategy & Growth, advised that Kāpiti Coast District Council are working with the Budge House Action Group, Greater Wellington Regional Council and the Department of Conservation to support Karl Farrell and his whanau.

Cr Sophie Handford, speaking as a member of the Budge House Action Group, advised that agencies are scheduled to meet 5 Hōngongoi 2023 (5 July 2023) in Paekākāriki.

Hamish McGillivray will coordinate with Cr Sophie Handford in regards to the hui.

**7.1 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION**

This item resumed at a later point in the agenda.

Members discussed items 12 to 16 on Ngā Take Tārewa, and where appropriate, Darren Edwards, Chief Executive and Janice McDougall, Group Manager People and Partnerships, provided updates.

Deanna Rudd, Programme Advisor Iwi Partnerships, noted that a new Culture and Creativity Strategy would shortly be seeking mana whenua engagement.

**10.1 AGE FRIENDLY APPROACH**

This item was moved to an earlier point in the agenda.

Claire Rewi, Acting Senior Programme Advisor, acknowledged the recent passing of Jill Stansfield.

Claire Rewi and Janice McDougall, Group Manager People and Partnerships, spoke to the presentation to outline the Age Friendly Kāpiti Approach 2023 and Te Tōtara values framework.

Members discussed the Approach and acknowledged the work that has been done. Claire Rewi answered members' questions.

Janice McDougall outlined the next steps and welcomed the opportunity for mana whenua to discuss the role they wish to play in the implementation phase.

## TE WHAKAMINENGA O KĀPITI MINUTES

20 JUNE 2023

**TABLED DOCUMENTS**

The following documents were tabled.  
Age Friendly Kāpiti Approach 2023.

**Appendices**

- 1 Age Friendly Kāpiti Approach 2023

**8 HE KŌRERO HOU MŌ NGĀ IWI | IWI UPDATES**

This item was moved to a later point in agenda.

**9 NGĀ WHAKATAUNGA TIRITI - HE TIROHANGA WHĀNUI NŌ IA IWI | TREATY SETTLEMENTS – OVERVIEW FROM EACH IWI**

This item was moved to a later point in agenda.

**10 HE KŌRERO HOU MŌ TE KAUNIHERA | COUNCIL UPDATE**

Item 10.1 Age Friendly Approach was moved to an earlier point in the agenda.

**10.2 MĀORI ECONOMIC DEVELOPMENT GRANTS 2022/23 RECIPIENTS**

Deanna Rudd, Programme Advisor Iwi Partnerships, advised that the Māori Economic Development panel considered applications to the Māori Economic Development Fund and four applicants have been selected as recipients of the Fund. The total Fund amount of \$68,000.00 has been allocated to these applicants.

Deanna Rudd confirmed that a full report will be brought to the next Te Whakaminenga o Kāpiti hui.

The Chair, André Baker, acknowledged the work completed and thanked the panel.

Koro Don Te Maipi left the hui at 1.00pm.

Item 10.3 Update on the Wainuiwhenua Project was moved to an earlier point in the agenda.

Item 10.4 Maramataka 2023-2024 was moved to an earlier point in the agenda.

**11 TE WHAKAWHITI KŌRERO | CORRESPONDENCE**

There was no correspondence to note.

**12 HE TONO ANAMATA MŌ TE RĀRANGI TAKE | FUTURE AGENDA REQUESTS**

Koro Don Te Maipi returned to the hui at 1.03pm.

Darren Edwards, Chief Executive, noted the revocation of the State Highway and proposed a report be brought to Te Whakaminenga o Kāpiti with relation to work that was completed previously regarding the naming of the road.

## TE WHAKAMINENGA O KĀPITI MINUTES

20 JUNE 2023

Cr Sophie Handford noted her korero relates to item 11. Cr Handford acknowledged that following a group of rangatahi attending Council for workday recently, it was suggested by the rangatahi that one of the flags in Council Chambers be replaced with a Tino rangatiratanga flag.

The Chair, André Baker, noted he would discuss the matter at the upcoming A.R.T. forum acknowledging a wider conversation should be had.

**13 TE WHAKAŪNGA O NGĀ ĀMIKI KĀORE E WĀTEA KI TE MAREA |  
CONFIRMATION OF PUBLIC EXCLUDED MINUTES**

There were no public excluded minutes.

**14 HE KŌRERO HOU MŌ NGĀ IWI | IWI UPDATES**

This item was moved from an earlier point in agenda.

Kirsten Hapeta noted that Ngā Hapū o Ōtaki have been preparing a housing strategy and the draft strategy will be circulated to hapu chairs followed by the wider hapu for discussion and feedback. Ngā Hapū o Ōtaki hope to be in a position to share the strategy in the coming months.

**15 NGĀ WHAKATAUNGA TIRITI - HE TIROHANGA WHĀNUI NŌ IA IWI | TREATY  
SETTLEMENTS – OVERVIEW FROM EACH IWI**

This item was moved to a later point in agenda.

Kirsten Hapeta noted that though Ngā Hapū o Ōtaki is not yet at the treaty settlement stage, whanau, hapu and the wider iwi members are engaged in preparing information for, and presenting information to, the Tribunal in the hearings phase.

Kirsten Hapeta advised that the material is available through the Waitangi Tribunal website and acknowledged those doing the mahi for the settlement, which would still be some years away.

The Chair, André Baker, acknowledged the significant volunteer efforts by mana whenua in preparing for this phase of settlement.

**Te Whakaminenga o Kāpiti was closed by the Chair with karakia at 1.20pm.**

.....  
**HEAMANA | CHAIRPERSON**

**6 PŪRONGO | REPORTS**

Nil

**7 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION****7.1 NGĀ TAKE TĀREWA**

**Author:** Anna Smith, Senior Democracy Services Advisor

**Authoriser:** Janice McDougall, Group Manager People and Partnerships

**MATTERS UNDER ACTION****Taunakitanga | Recommendations**

That Te Whakaminenga o Kāpiti note the matters under action

**NGĀ ĀPITI HANGA | ATTACHMENTS**

1. Ngā Take Tārewa - Hereturikōkā [↓](#)

## NGĀ TAKE TĀREWA

## TE WHAKAMINENGA O KĀPITI

Rātū, Hereturikōkā 2023

| # | Item   | Action   | Person Responsible | Notes/Update(s)  | Time frame   | Closed |
|---|--|--|--------------------|--|--------------|--------|
| 3 | <b>Review of the Memorandum of Partnership</b>   | Staff will provide a report back which will include a timeline of the review, and will engage with each mana whenua iwi as part of the consultation process. | Council Officers   | Discussions around the issues involved and setting the timeframes for this review in a productive way have been had and will need to continue.<br><br>Hara Williams appointment as GM Iwi Partnerships has been announced internally today. Hara commences employment on 24 July 2023. Members discussed that continuing the discussions to develop a framework of partnership should continue so they can inform the relationship with the new Group Manager.   |              |        |
| 4 | <b>Nomination of mana whenua representatives</b> | Members agreed the ART confederation would discuss this matter and nominate representatives for the Risk and Assurance and Grants Allocations Committees.    | Members            | The remaining open vacancies on the Grants Allocations Committee are: <ul style="list-style-type: none"> <li>One mana whenua representative to be appointed to the Community Grants scheme</li> <li>One mana whenua representative from Ātiawa ki Whakarongotai and Ngāti Toa Rangatira each to the Creative Communities scheme</li> </ul> The Chair noted the retirement of Chris Gerretzen from Ātiawa ki Whakarongotai Charitable Trust. A review appointments from Ātiawa ki Whakarongotai will be notified to Te Whakaminenga o Kāpiti and Council. |              |        |
| 5 | <b>Establishment of a Māori Ward</b>             | Members agreed that the ART confederation would discuss this matter.   | Members            | Mana whenua to provide a steer to council officer's on: <ul style="list-style-type: none"> <li>What the preliminary view of mana whenua is on whether a Māori Ward should be established;</li> </ul>   | 12 June 2023 |        |

|    |   |   |   |  |                             |  |
|----|---|---|---|--|-----------------------------|--|
|    |   |   |   | <ul style="list-style-type: none"> <li>What appropriate engagement with tangata whenua and other communities looks like;</li> <li>Any other considerations to be taken into account in terms of engagement planning.</li> </ul> <p>This matter will be coming before council at the meeting on 10 August 2023.</p>   |                             |  |
| 7  | <b>Maramataka</b>                               | Members agreed for the Rongoā Collective of the A.R.T Confederation to develop the 2023-24 Maramataka   |   | <p>The Maramataka was launched on Friday 21 July 2023 and is available for purchase at Kāpiti Coast District Council Service Centres in Ōtaki, Waikanae and Paraparaumu for \$15 each.</p> <p>Te Whakaminenga o Kāpiti and the Kāpiti Coast District Council are honoured to partner with the Rongoā Collective of the A.R.T. Confederation to bring Maramataka 2023 to the community.</p>   |                             |  |
| 8  | <b>Heritage Funding</b>                         | To recognise and commemorate Pakakutu Pā and Rangiuru Pā as significant wāhi tapū including to install heritage signage and to commission pou or other feature/s. | Chair and Group Manager People and Partnerships | The Chair and the Group Manager will make contact to discuss this kaupapa. Council officers have previously met with NHoŌ representatives to discuss this kaupapa.   |                             |  |
| 9  | <b>Matariki</b>                                 | Te Whakamainenga o Kapiti have indicated they would like a TWoK event to celebrate Matariki   | Chair and Group Manager                         | The launch of the 2023-24 Maramataka usually coincides with Matariki. Council Officers will canvas with the mana whenua whether they would like to expand the Maramataka Launch to more fully encompass acknowledgement of Matariki.   | 14 July 2023 or thereabouts |  |
| 10 | <b>Waitangi Day<br/>30 Years of Partnership</b> | Te Whakaminenga o Kāpiti has asked this item be added to a future agenda for discussion.  | Chair and Group Manager                         | <p>The appointment of the Group Manager Iwi Partnerships has been announced internally and discussions about Waitangi Day will be discussed to the next A.R.T forum,</p> <p>The Ōtaki phase of the Wai 2200 District Enquiry Waitangi Tribunal Hearings are currently set down to occur in Ōtaki, November and December 2023. 2024 marks 184 years since the signing of Te Tiriti o Waitangi at various locations across the district. TWoK might wish to consider commemorating the</p> |                             |  |

|   |   |   |                  | <p>April, May and June signing of the Henry Williams Sheet of Te Tiriti o Waitangi at the various locations across the Kapiti Rohe, rather than Waitangi Day.</p> <p>5. The confirmed revised hearing dates and venues are as follows:</p> <table><tr><th colspan="3">Hearing dates and venues confirmed for the remaining claimant Ngāti Raukawa and affiliated groups phase (to date)</th></tr><tr><th>Hearing</th><th>Dates</th><th>Venue</th></tr><tr><td>Hearing 12</td><td>29 May to 2 Jun 2023</td><td>Te Awahou Nieuwe Stroom</td></tr><tr><td>Hearing 13</td><td>31 Jul to 4 Aug 2023</td><td>Tukorehe Marae</td></tr><tr><td>Hearing 14</td><td>2 to 6 Oct 2023</td><td>Raukawa Marae</td></tr><tr><td>Hearing 15</td><td>27 Nov to 1 Dec 2023</td><td>Raukawa Marae</td></tr><tr><td>Hearing 16</td><td>TBC: early 2024</td><td>TBC</td></tr></table> | Hearing dates and venues confirmed for the remaining claimant Ngāti Raukawa and affiliated groups phase (to date) |  |  | Hearing | Dates | Venue | Hearing 12 | 29 May to 2 Jun 2023 | Te Awahou Nieuwe Stroom | Hearing 13 | 31 Jul to 4 Aug 2023 | Tukorehe Marae | Hearing 14 | 2 to 6 Oct 2023 | Raukawa Marae | Hearing 15 | 27 Nov to 1 Dec 2023 | Raukawa Marae | Hearing 16 | TBC: early 2024 | TBC |  |  |
|---|---|---|------------------|--|---|--|--|---------|-------|-------|------------|----------------------|-------------------------|------------|----------------------|----------------|------------|-----------------|---------------|------------|----------------------|---------------|------------|-----------------|-----|--|--|
| Hearing dates and venues confirmed for the remaining claimant Ngāti Raukawa and affiliated groups phase (to date) |   |   |                  |  |   |  |  |         |       |       |            |                      |                         |            |                      |                |            |                 |               |            |                      |               |            |                 |     |  |  |
| Hearing   | Dates   | Venue   |                  |  |   |  |  |         |       |       |            |                      |                         |            |                      |                |            |                 |               |            |                      |               |            |                 |     |  |  |
| Hearing 12  | 29 May to 2 Jun 2023                                    | Te Awahou Nieuwe Stroom   |                  |  |   |  |  |         |       |       |            |                      |                         |            |                      |                |            |                 |               |            |                      |               |            |                 |     |  |  |
| Hearing 13  | 31 Jul to 4 Aug 2023                                    | Tukorehe Marae  |                  |  |   |  |  |         |       |       |            |                      |                         |            |                      |                |            |                 |               |            |                      |               |            |                 |     |  |  |
| Hearing 14  | 2 to 6 Oct 2023   | Raukawa Marae   |                  |  |   |  |  |         |       |       |            |                      |                         |            |                      |                |            |                 |               |            |                      |               |            |                 |     |  |  |
| Hearing 15  | 27 Nov to 1 Dec 2023                                    | Raukawa Marae   |                  |  |   |  |  |         |       |       |            |                      |                         |            |                      |                |            |                 |               |            |                      |               |            |                 |     |  |  |
| Hearing 16  | TBC: early 2024   | TBC   |                  |  |   |  |  |         |       |       |            |                      |                         |            |                      |                |            |                 |               |            |                      |               |            |                 |     |  |  |
| 11  | <b>Budge Family Property</b>                            | Karl Farrell spoke to Te Whakaminga o Kāpiti about his grandmother’s land in Paekākāriki. Te Whakaminanga o Kāpiti will organise a site visit and the Chair will write to the Chair of GWRC in support of Mr Farrell. | Members          | Council Officers presented to Te Whakaminenga o Kāpiti on the Wainuiwhenua Project.  |   |  |  |         |       |       |            |                      |                         |            |                      |                |            |                 |               |            |                      |               |            |                 |     |  |  |
| 12  | <b>Tangata Whenua Considerations Section in reports</b> | Consideration be given to putting in place a process to ensure that all mana whenua partners have input to this section ahead of a report being finalised where appropriate.  | Council Officers | <p>This is a work in progress.</p> <p>At the Council meeting on 25 May 2023, it was discussed that our mana whenua partners would like to all be able to add their support and input for the tangata whenua considerations section in reports.</p>   |   |  |  |         |       |       |            |                      |                         |            |                      |                |            |                 |               |            |                      |               |            |                 |     |  |  |
| 13  | <b>Te Whakaminenga o Kāpiti Secretariat</b>             | Consideration be given to assess the most appropriate secretariat set up for Te Whakaminenga o Kāpiti.  | Council Officers | This is a work in progress.  |   |  |  |         |       |       |            |                      |                         |            |                      |                |            |                 |               |            |                      |               |            |                 |     |  |  |
| 14  | <b>Reserve Management Plan Work Programme</b>           | Workshop to be organised with mana whenua representatives in relation to rthe Reserve Management Plan work programme  | Council Officers | This is a work in progress. The Group Manager Place and Space will be informed to commence organisation of the workshops.  |   |  |  |         |       |       |            |                      |                         |            |                      |                |            |                 |               |            |                      |               |            |                 |     |  |  |

|    |  |   |                  |   |  |  |
|----|--|---|------------------|---|--|--|
| 15 | <b>Ōtaki Youth Space Report</b>                      | At the Council meeting on 25 May 2023, Council received a report about the Ōtaki Youth Space. After discussions, Council resolved that Ātiawa ki Whakarongotai, Ngā Hapū o Ōtaki and Ngāti Toa Rangatira will caucus to consider this paper and the full recommendations. | Members          | This is a work in progress.   |  |  |
| 16 | <b>Tino Rangatiratanga Flag</b>                      | Mana Whenua to consider whether it is appropriate to replace one of the New Zealand Flags in Council Chambers with a tino rangatiratanga flag.  | Members          | To be discussed at the next A.R.T Hui.  |  |  |
| 17 | <b>Terms of Reference for Housing Steering Group</b> | Mana Whenua to consider an appropriate timeframe for engagement on the terms of reference.  | Members          | To be discussed at the next A.R.T Hui.  |  |  |
| 18 | <b>Arts and Heritage Strategy</b>                    | To provide a pathway for mana whenua engagement.  | Council Officers | Strategy Development Leads and Contractors are seeking direct engagement with iwi mana whenua representatives. They have already sought to engage with ringatoi from across the three iwi, who have requested an opportunity to wānanga once mana whenua representatives have been engaged in this kaupapa.   |  |  |
| 19 | <b>Speed Management Plan</b>                         | Council Officers are to engage with mana whenua to discuss the kaupapa.   | Council Officers | Government rules introduced last year required a new approach to speed management all over New Zealand, with a focus on making sure we had safe and appropriate speed limits on all roads.<br><br>The new approach is outlined in Kāpiti Coast District Council's first Speed Management Plan The Plan outlines how the transport network is expected to look like in 10 years' time and provides a three-year implementation programme for high benefit areas focussing on schools, town centres and road corridors. |  |  |

|                       |                              |  |         |   |               |               |
|-----------------------|------------------------------|--|---------|---|---------------|---------------|
|                       |                              |  |         | <p>Submissions on the plan <a href="https://kapiticoast.govt.nz/SpeedManagementPlan">https://kapiticoast.govt.nz/SpeedManagementPlan</a> were invited by the Transport Safety Team no later than 9 June 2023.</p> <p>The Transport Safety Team has evaluated the submissions and updated the concepts taking into account the feedback from stakeholders. The Team provided a Members (Mayor, Councillors, Mana Whenua representatives, Community Board Chairs) Briefing on 11 July 2023 and updated a number of the concepts following their feedback.</p> <p>The proposal for a permanent 30km/hr speed limit takes into account Te Rauparaha St, Convent Road and Mill Road in Ōtaki, and Marae Lane.</p> <p>Changes are proposed for Convent Road fronting Te Po o Tainui Marae, i.e., a Marae Variable Speed Limit 30km/h.</p> <p>The proposals for Mill Road and Marae Lane fronting Raukawa and Whakarongatai maraes are unchanged, i.e., permanent 30km/h speed limit</p> <p>We have received feedback from Ngāti Toa Rangatira.</p> <p>The Transport Safety Team will make contact with Ngā Hapū o Ōtaki and Ātiawa ki Whakarongotai and propose to attend the next scheduled meeting of Te Whakaminenga o Kāpiti in September 2023 to provide an update on the proposals and answer any questions.</p> <p>With respect to signage, Council would like to investigate installing 'Marae' signs and all existing 'School Zone' signs will be progressively replaced with 'Kura School' signs.</p> |               |               |
| <b>Closed Actions</b> |                              |  |         |   |               |               |
| <b>1</b>              | <b>Confirmation of Chair</b> | Members agreed the ART confederation would discuss the position of the Chair further and | Members | At the meeting held on 28 March 2023, Te Whakaminenga o Kāpiti confirmed its Chair for the triennium.   | 28 March 2023 | 28 March 2023 |

|   |  |  |                                   |  |               |               |
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|   |  | deferred an appointment to the next meeting.   |                                   |  |               |               |
| 2 | <b>Appointment letters for Mana Whenua Representatives</b> | Request to review of the appointment letters to ensure references to speaking and voting rights are correct.<br><br>Members to return the admin and declarations of interest documents to the Democracy Services team. | Democracy Services<br><br>Members | Letters have been reviewed and will be re-issued after the meeting with corrected wording.<br><br>Confirmation of Membership sought at the meeting to ensure no mistakes are made. | 28 March 2023 | 28 March 2023 |
| 6 | <b>Mana Whenua Representative for Public Arts Panel</b>    | Members agreed the ART confederation would discuss this matter and nominate a representative.  | Members                           | Vianny Parata has been appointed to the Arts Panel and attended her first meeting last week.   | 9 May 2023    | 9 May 2023    |

- 8 HE KŌRERO HOU MŌ NGĀ IWI | IWI UPDATES
- 9 NGĀ WHAKATAUNGA TIRITI - HE TIROHANGA WHĀNUI NŌ IA IWI | TREATY SETTLEMENTS – OVERVIEW FROM EACH IWI

**10 HE KŌRERO HOU MŌ TE KAUNIHERA | COUNCIL UPDATE**

**10.1 TE NEWHANGA KĀPITI COMMUNITY CENTRE**

**Author:** Dave Hardy, Manager Project Management Office

**Authoriser:** Janice McDougall, Group Manager People and Partnerships

**TE PŪTAKE | PURPOSE**

An update about the Te Newhanga Kāpiti Community Centre project, including background, current situation, and next steps.

**NGĀ ĀPITI HANGA | ATTACHMENTS**

Nil

- 11 TE WHAKAWHITI KŌRERO | CORRESPONDENCE
- 12 HE TONO ANAMATA MŌ TE RĀRANGI TAKE | FUTURE AGENDA REQUESTS
- 13 TE WHAKAŪNGA O NGĀ ĀMIKI KĀORE E WĀTEA KI TE MAREA |  
CONFIRMATION OF PUBLIC EXCLUDED MINUTES

Nil