



RĀRANGI TAKE AGENDA

Hui Poari ā-Hapori o Ōtaki | Ōtaki Community Board Meeting

**I hereby give notice that a Meeting of the Poari ā-Hapori o Ōtaki | Ōtaki
Community Board will be held on:**

Te Rā | Date: Tuesday, 20 June 2023

Te Wā | Time: 7.00pm

**Te Wāhi | Location: Gertrude Atmore Supper Room,
Memorial Hall,
Main Street,
Ōtaki**

**Kris Pervan
Group Manager Strategy & Growth**

Kāpiti Coast District Council

Notice is hereby given that a meeting of the Poari ā-Hapori o Ōtaki | Ōtaki Community Board will be held in the Gertrude Atmore Supper Room, Memorial Hall, Main Street, Ōtaki, on Tuesday 20 June 2023, 7.00pm.

Poari ā-Hapori o Ōtaki | Ōtaki Community Board Members

Mr Cam Butler	Chair
Mr Simon Black	Deputy
Mrs Jackie Elliott	Member
Ms Christine Papps	Member
Cr Shelly Warwick	Member

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1 NAU MAI | WELCOME**2 WHAKAPĀHA | APOLOGIES****3 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Notification from Elected Members of:

3.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and

3.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

4 HE WĀ KŌRERO KI TE MAREA | PUBLIC SPEAKING TIME**5 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS**

(a) Leave of Absence

(b) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

(c) Community Board Members' Activities

6 HE KŌRERO HOU | UPDATES

6.1 UPDATE ON TAKUTAI KĀPITI

7 PŪRONGO | REPORTS

7.1 CONSIDERATION OF APPLICATIONS FOR FUNDING

Kaituhi | Author: **Kate Coutts, Democracy Services Advisor**

Kaiwhakamana | Authoriser: **Kris Pervan, Group Manager Strategy & Growth**

TE PŪTAKE | PURPOSE

- 1 This report details funding applications that have been received by the Ōtaki Community Board for consideration for the 2022/2023 year.

HE WHAKARĀPOPOTO | EXECUTIVE SUMMARY

- 2 An executive summary is not required for this report.

TE TUKU HAEPAPA | DELEGATION

- 3 The Ōtaki Community Board has the authority to consider this matter under part D point 7 of the Governance Structure and Delegations for the 2022-2025 Triennium.

TAUNAKITANGA | RECOMMENDATIONS

- A. That the Ōtaki Community Board approves a Community Grant of \$_____ to Kāpiti Chorale Inc to assist with the cost of hiring Te Raukura ki Kāpiti to hold the Chorale's 40th anniversary concert, "Pirate Girls."
- B. That the Ōtaki Community Board approves a Community Grant of \$_____ to Cobblers Lunch to assist with the cost of venue hire to operate their Thursday morning soup kitchen.
- C. That the Ōtaki Community Board approves a Community Grant of \$_____ to Otaki Surf Lifesaving Club to assist with the cost of purchasing 'surf fins' for the Ōtaki Surf Lifesaving Club lifeguards.
- D. That the Ōtaki Community Board approves a Community Grant of \$_____ to Te Kura-ā-iwi o Whakatupuranga Rua Mano to assist with the cost of supporting families to purchase sports uniforms and partake in sports events.
- E. That the Ōtaki Community Board approves a Community Grant of \$_____ to Energise Ōtaki to assist with the cost of purchasing material and products for the Warm Up Ōtaki programme.
- F. That the Ōtaki Community Board approves a Sporting Activity Grant of \$_____ to Ōtaki Pickleball to assist with the cost of purchasing equipment to start a weekday Pickleball Club.
- G. That the Ōtaki Community Board approves a Sporting Activity Grant of \$_____ to Ngāti Raukawa Junior Girls Basketball Team to assist with the cost of attending the Matariki Basketball Festival.
- H. That the Ōtaki Community Board notes the accountability reports received as attachments 9-10.

TŪĀPAPA | BACKGROUND

- 4 This is the sixth Ōtaki Community Board meeting of the 2022/2023 financial year.
- 5 Grants are allocated in accordance with specific evaluation criteria (at Attachment 1).
- 6 All applicants have been advised by email of the meeting day, time, and venue.

HE KŌRERORERO | DISCUSSION

- 7 Seven applications for funding have been received and are attached to this report (under separate cover) as Attachment 2-8. The applications are summarised below.

Community Grant Fund

- 8 Kāpiti Chorale Inc. has applied for a Community Grant of \$183.80 to assist with the cost of hiring Te Raukura ki Kāpiti to hold the Chorale's 40th anniversary concert, "Pirate Girls."
- 9 Cobblers Lunch has applied for a Community Grant to assist with the costs of venue hire to operate their Thursday morning soup kitchen.
- 10 Ōtaki Surf Lifesaving Club has applied for a Community Grant of \$500.00 to assist with the costs of purchasing 'surf fins' for the Ōtaki Surf Lifesaving Club lifeguards.
- 11 Te Kura-ā-iwi o Whakatupuranga Rua Mano has applied for a Community Grant of \$500.00 to assist with the costs of supporting families to purchase uniforms and partake in sports events.
- 12 Energise Ōtaki has applied for a Community Grant of \$2500.00 to assist with the cost of purchasing material and products for the Warm Up Ōtaki programme

Sporting Activities Grant Fund

- 13 Ōtaki Pickleball has applied for a Sporting Activity Grant of \$300.00 to assist with the purchase of equipment to start a weekday Pickleball Club.
- 14 Ngāti Raukawa Junior Girls Basketball Team has applied for a Sporting Activity Grant of \$500.00 to assist with the costs of attending the Matariki Basketball Festival.

Building and Resource Consent Fund

- 15 There were no applications to the Building and Resource Consent Fund.

He take | Issues

- 16 There are no issues to be considered.

Ngā kōwhiringa | Options

- 17 There are no options to be considered.

Tangata whenua

- 18 There has been no engagement with mana whenua regarding this report.

Panonitanga āhuarangi | Climate change

- 19 There are no climate change matters to be considered.

Ahumoni me ngā rawa | Financial and resourcing

- 20 Budget allocations for the 2022/2023 financial year for the Community Grants Fund, Sporting Activity Grants Fund and Building & Resource Consent Grants Fund are as follows in the table.

Fund	2022/2023 budget allocation	Total allocated to date	Grant Money returned	Total unallocated to date
Community Grants Fund	\$13,740.00	\$4,493.00	\$500.00	\$9,247.00
Sporting Activity Grants Fund	\$6,304.00	\$3,500.00	-	\$2,804.00

Building & Resource Consent Grants Fund	\$6,304.00	\$1000.00	-	\$5,304.00
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Ture me ngā Tūraru | Legal and risk

- 21 There is no legal or risk matters to be considered.

Ngā pānga ki ngā kaupapa here | Policy impact

- 22 As noted previously, grants are allocated in accordance with established criteria (attached to this report as Attachment 1)

TE WHAKAWHITI KŌRERO ME TE TŪHONO | COMMUNICATIONS & ENGAGEMENT

- 23 Board members actively engage with the community to promote the various grants available.
- 24 Information on grants and the application process are also available via the Council's website.
- 25 All applicants will be contacted via email once decisions around funding have been made.

Te mahere tūhono | Engagement planning

- 26 This matter has a low level of significance under the Council's Significance and Engagement Policy.

Whakatairanga | Publicity

- 27 Successful grants are communicated through the Council's usual communication channels.

NGĀ ĀPITI HANGA | ATTACHMENTS

1. Ōtaki Community Board Grant Criteria [↓](#)
2. Community Grant Application - Kapiti Chorale Incorporated (under separate cover) [⇒](#)
3. Community Grant Application - Cobblers Lunch (under separate cover) [⇒](#)
4. Community Grant Application - Ōtaki Surf Lifesaving Club (under separate cover) [⇒](#)
5. Community Grant Application - Te Kura-ā-iwi o Whakatupuranga Rua Mano (under separate cover) [⇒](#)
6. Community Grant Application - Energise Ōtaki (under separate cover) [⇒](#)
7. Sporting Activity Grant Application - Ōtaki Pickleball (under separate cover) [⇒](#)
8. Sporting Activity Grant Application - Ngāti Raukawa Junior Girls Basketball (under separate cover) [⇒](#)
9. Accountability Report - Ōtaki Boating Club (under separate cover) [⇒](#)
10. Accountability Report - Ōtaki Golf Club (under separate cover) [⇒](#)

ŌTAKI COMMUNITY BOARD
COMMUNITY GRANTS FUND CRITERIA

Community Grants

The Ōtaki Community Board will consider the applications that support:

- community groups contributing directly to wider community wellbeing – environmental, social, cultural and economic.
(this relates to community groups specifically set up to help people in the community and/ or improve the local environment. It does not include business development initiatives.)
- individual young people or youth organisations where there is an opportunity to excel at a range of cultural, community, environmental or educational achievements
- progressing the activities of community groups in the areas of culture, social or economic that advance the general enjoyment and wellbeing of the community.
(this relates to groups that while not having a particular focus on improving social wellbeing, do contribute to the general feel and enjoyment of the community – for example, a Music Society, a group set up to put on a concert or event, a sports club.)

Eligible Groups

1. Applicants must reside in the Ōtaki Ward and can include individuals or groups.
2. Groups that provide cultural, environmental or social services will be eligible.
3. Churches and schools will also be eligible in special circumstances.
4. Groups that are unable to receive sufficient grants from other sources because of the timeframe or because they are otherwise ineligible.
5. Groups must be non-profit making.
6. Purely recreational groups shall be eligible in relation to youth, the aged, people with disabilities or the socially disadvantaged or for unique historic occasions.

Eligible Purposes

1. Unique or infrequent events that are historically important to the town.
2. Special events that will promote the town and enhance opportunities within the town.
3. Activities that encourage the development of cultural, environmental, social or educational activities within the local district.
4. Unique and specially meritorious events that meet none of these criteria, at the discretion of the Board.

Ineligible Purposes

1. Expenses incurred for school curriculum activities.
2. The Board will not approve any retrospective grants.
3. The Board will not consider applications relating to sporting activities where there is potential for these to be funded by Sport New Zealand or a national sporting body to which the applicant is affiliated.

Maximum Grant

The maximum amount payable is **\$500.00**. Applicants can receive only one grant within a 12 month period.

Accountability

1. All applicants are required to provide a short, simple report back on use of the funds. This can be done either by attending a meeting of the Board and reporting verbally or sending an "Accountability Report Back" form to Fiona Story outlining the benefits gained, and to attaching copies of receipts of payments and any other financial information if applicable. Applicants failing to meet this accountability requirement will be excluded from any further applications for a period of two years.
2. Any money **NOT** used for the purpose applied for is required to be immediately repaid to the Ōtaki Community Board Community Grants Fund. Failure to do so will exclude the applicant for two years from any further application.

Procedure for Applications

Applications must be made on the approved application form and addressed to:

Fiona Story
Kāpiti Coast District Council
Private Bag 60601
Paraparaumu

Please Note:

Applications must be forwarded to the Kāpiti Coast District Council at least 8 working days prior to the Ōtaki Community Board meeting date in order to meet the report deadline.

No individual or group can lodge more than one application in any 12 month period.

ŌTAKI COMMUNITY BOARD
SPORTING ACTIVITY GRANTS FUND CRITERIA

Sporting Activity Grants

The Ōtaki Community Board will consider the applications that support:

- Individuals, sporting groups, (preferably focused on youth) where there is an opportunity to participate and to excel in a range of sporting activities. *(the Community Board will not consider applications relating to sporting activities where there is a potential for these to be funded by SPARC.)*
- community groups providing sporting and active recreational opportunities within the Ward, where they contribute to health and wellbeing of the community and encourage people to participate in active recreation.
- Community activities which provide sporting events within Ōtaki Ward which are open to general community involvement.

Eligible Groups

- 1 Applicants must reside in the Ōtaki Ward.
- 2 Groups that provide cultural, sports, environmental or social services will be eligible.
- 3 Groups that are unable to receive sufficient grants from other sources because of the timeframe or because they are otherwise ineligible.
- 4 Groups must be non-profit making.
5. Purely recreational groups shall be eligible in relation to youth, the aged, and people with disabilities or the socially disadvantaged or for unique historic occasions.

Eligible Purposes

1. Unique or infrequent sports and active recreation events which are important to the Ōtaki Ward.
2. Special events that will promote the town and enhance opportunities within the town.
3. Activities that encourage the development of sports and active recreation activities within the Ōtaki Ward.
4. Unique and especially meritorious effort in sport or recreation events that otherwise meet none of the above criteria, at the discretion of the Board.

Please note:

For the purpose of transparency and clarity, the Board asks applicants to coordinate their multiple applications when seeking funding for the same team/club/event.

Ineligible Purposes

1. Expenses incurred for school curriculum activities.
2. The Board will not approve any retrospective grants.
3. The Board will not consider applications relating to sporting activities where there is potential for these to be funded by Sport New Zealand or a national sporting body to which the applicant is affiliated.

Maximum Grant

The maximum amount payable is **\$500.00**. Applicants can receive only one grant within a 12 month period.

Accountability

1. All applicants are required to provide a short, simple report back on use of the funds. This can be done either by attending a meeting of the Board and reporting verbally or sending an "Accountability Report Back" form to Fiona Story outlining the benefits gained, and to attaching copies of receipts of payments and any other financial information if applicable. Applicants failing to meet this accountability requirement will be excluded from any further applications for a period of two years.
2. Any money **NOT** used for the purpose applied for is required to be immediately repaid to the Ōtaki Community Board Community Grants Fund. Failure to do so will exclude the applicant from any further application.

Procedure for Applications

Applications must be made on the approved application form and addressed to:

Fiona Story
Kāpiti Coast District Council
Private Bag 60601
Paraparaumu

Please Note:

Applications must be forwarded to the Kāpiti Coast District Council at least 8 working days prior to the Ōtaki Community Board meeting date in order to meet the report deadline.

No individual or group can lodge more than one application in any 12 month period.

ŌTAKI COMMUNITY BOARD
BUILDING & RESOURCE CONSENT GRANTS FUND CRITERIA

Building & Resource Consent Grants

The Ōtaki Community Board will consider the applications for remission of hall hire/rentals and/or Council permit, licence or resource consent fees that support:

- community groups contributing directly to wider community wellbeing – environmental, social, cultural and economic.
(this relates to community groups specifically set up to help people in the community and/ or improve the local environment. It does not include business development initiatives.)
- youth organisations supporting youth initiatives.
- Activities undertaken by community groups that advances the general enjoyment and wellbeing of the community.
(this relates to groups that while not having a particular focus on improving social wellbeing, environmental, economic and cultural that they do contribute to the general feel and enjoyment of the community – for example, a Music Society, a group set up to put on a concert or event, a sports club.)

Eligible Groups

1. Applicants must reside in the Ōtaki Ward.
2. Groups that provide cultural, sports, environmental or social services will be eligible.
3. Churches and schools will also be eligible in special circumstances.
4. Groups that are unable to receive sufficient grants from other sources because of the timeframe or because they are otherwise ineligible.
5. Groups must be non-profit making.
6. Purely recreational groups shall be eligible in relation to youth, the aged and people with disabilities or the socially disadvantaged or for unique historic occasions.

Eligible Purposes

1. Unique or infrequent events which are historically important to the town.
2. Special events that will promote the town and enhance opportunities within the town.
3. Activities that encourage the development of cultural, sports, environmental, social or educational activities within the local district.
4. Unique and especially meritorious events that meet none of these criteria, at the discretion of the Board.

5. Remission of hall rentals for worthy causes in line with Council policy that all remissions of hall rentals be accounted for by being funded as grants from approved grants budgets under the control of the Council, Wards Committee or Community Board.
6. Grant to partially or fully offset the cost of any Council permit, licence or resource consent fees on the basis that the proposed activity falls into a "worthy cause" category.

Ineligible Purposes

1. Expenses incurred for school curriculum activities.
2. The Board will not approve any retrospective grants.
3. The Board will not consider applications relating to sporting activities where there is potential for these to be funded by Sport New Zealand or a national sporting body to which the applicant is affiliated.

Maximum Grant

The maximum amount payable is **\$500.00**. Applicants can receive only one grant within a 12 month period.

Accountability

1. All applicants are required to provide a short, simple report back on use of the funds. This can be done either by attending a meeting of the Board and reporting verbally or sending an "Accountability Report Back" form to Fiona Story outlining the benefits gained, and to attaching copies of receipts of payments and any other financial information if applicable. Applicants failing to meet this accountability requirement will be excluded from any further applications for a period of two years.
2. Any money **NOT** used for the purpose applied for is required to be immediately repaid to the Ōtaki Community Board Community Grants Fund. Failure to do so will exclude the applicant for two years from any further application.

Procedure for Applications

Applications must be made on the approved application form and addressed to:

Fiona Story
Kāpiti Coast District Council
Private Bag 60 601
Paraparaumu 5254

Please Note:

Applications must be forwarded to the Kapiti Coast District Council at least 8 working days prior to the Ōtaki Community Board meeting date in order to meet the report deadline.

No individual or group can lodge more than one application in any 12 month period.

8 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

8.1 CONFIRMATION OF MINUTES

Author: Kate Coutts, Democracy Services Advisor

Authoriser: Kris Pervan, Group Manager Strategy & Growth

Taunakitanga | Recommendations

That the minutes of the Ōtaki Community Board meeting of 9 May 2023 be accepted as a true and correct record.

APPENDICES

1. Ōtaki Community Board Minutes - 9 May 2023 [↓](#)

ŌTAKI COMMUNITY BOARD MEETING MINUTES

9 MAY 2023

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL
ŌTAKI COMMUNITY BOARD MEETING
HELD IN THE GERTRUDE ATMORE SUPPER ROOM,, MEMORIAL HALL, MAIN STREET,
ŌTAKI ON TUESDAY, 9 MAY 2023 AT 7.02PM**

PRESENT: Mr Cam Butler, Mr Simon Black, Mrs Jackie Elliott, Ms Christine Papps, Cr Shelly Warwick

IN ATTENDANCE: Deputy Mayor Lawrence Kirby, Ms Kris Pervan, Ms Fiona Story, Mr Andrew Torr, Mr Ryan Dunn, Mr Ulvi Salayev, Mr Michael Moore

WHAKAPĀHA | APOLOGIES: There were none

LEAVE OF ABSENCE: There were none

1 NAU MAI | WELCOME

Cam Butler welcomed the public to the meeting and introduced the members of the board and staff.

2 WHAKAPĀHA | APOLOGIES

There were none.

**3 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Cam Butler declared an interest in the application from Ōtaki Scouts as his children attend the group, noting that he would step back from the table when this grant was considered and would not vote on the matter.

The Chair noted that there were two items of an urgent nature:

Grant application from Zero Waste Ōtaki

A grant application was received from Zero Waste Ōtaki after the agenda had been published. The application relates to funding sought for urgent work. Accordingly, the matter is of an urgent nature and will be considered at this meeting. The applicant will be heard from during public speaking time and the application will be considered alongside the other applications for funding during item 7.3 of the agenda.

Toilets on South Bank of the Ōtaki river

The issue has been raised by Cr Shelly Warwick as a matter of an urgent nature. The Board agreed to consider this issue during the meeting.

ŌTAKI COMMUNITY BOARD MEETING MINUTES

9 MAY 2023

4 HE WĀ KŌRERO KI TE MAREA | PUBLIC SPEAKING TIME

Alex Gould from St John Ambulance spoke about raising awareness of the initiative of the first response unit in Ōtaki. The initiative is seeking additional volunteers to ensure local coverage. Mr Gould answered questions from board members and the public.

Tracey Savage spoke on behalf of Ōtaki Scouts' application for funding to assist with scouts attending the annual jamboree. Ms Savage answered questions from board members.

Andy Fraser spoke on behalf of Ōtaki College's application for funding to assist with a contribution to a hardship fund for the purchase of essential supplies for college students who would not otherwise have shoes and jackets and other essential items to enable full participation at school.

Brett Rothwell spoke on behalf of Community Coffee and Chat seeking funding to assist with the cost of hiring the Gertrude Atmore supper room in the Ōtaki Memorial Hall. Mr Rothwell and Warren Bailey, an attendee of the group, gave an explanation as to the work of the group. Mr Rothwell and Mr Bailey answered questions from board members

Jane Bell spoke on behalf of Zero Waste Ōtaki and the need for repairs to be made to the driveway. The work is urgent to be completed before winter sets in. Ms Bell also spoke of the work done by Zero Waste Ōtaki and answered questions from board members.

Whetu Rau raises questions in relation to what is happening at the racecourse and what progress has been made regarding the proposed housing development. Ms Rau raised concerns about the impact on drainage and the road due to the proposed development.

This item was moved from another part of the minutes

6 HE KŌRERO HOU | UPDATES

6.1 PP20 REVOCATION UPDATE

Andrew Torr (Project Manager, Te Kaiwhakahaere Kaupapa PP20) introduced Ryan Dunn (Tonkin and Taylor) and Ulvi Salayer (NZTA – Waka Kotahi). Mr Dunn gave a presentation on the PP20 revocation process and the next stages. Mr Dunn, Ulvi Salayer and Andrew Torr answered questions from board members.

Jackie Elliott left the meeting at 7.56 pm

Jackie Elliott returned to the meeting at 7.58 pm

Public speaking time resumed:

Michael Moore Spoke on the issues of buses which don't pass through the Te Horo community. Advocating for Greater Wellington Regional Council to use the old state highway and connect the Te Horo and Otaki communities. Mr Moore answered questions from board members.

The meeting adjourned at 8.54pm

The meeting resumed at 9.04pm

5 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

- (a) Leave of Absence – there were none
- (b) Matters of an Urgent Nature – This item was dealt with at another part of the minutes.
- (c) Community Board Members' Activities – This item was dealt with at another part of the minutes.

ŌTAKI COMMUNITY BOARD MEETING MINUTES

9 MAY 2023

6 HE KŌRERO HOU | UPDATES

This item was moved to another part of the minutes.

Public Toilets, south bank of Ōtaki River

Cr Shelly Warwick spoke to a matter of an urgent nature in regards to the public toilets which were on the South Bank of the Ōtaki River. The toilets have now been demolished and there is concern as to what will happen in that space.

COMMITTEE RESOLUTION OCB2023/16

Moved: Cr Shelly Warwick

Seconder: Ms Christine Papps

That Council request the Chief Executive seek confirmation from the PP2Ō project team and/or NZTA about the reinstatement of public toilets that were present at the commencement of the PP20 project, at the car park on the south side of the Ōtaki River bridge; and that if the site is no longer suitable, that Council direct the Chief Executive to request that the PP2Ō project team and/or NZTA replace the toilets with equal stand-alone public toilet facilities in a nearby location for example the old bridge lodge site.

CARRIED

7 PŪRONGO | REPORTS

7.3 CONSIDERATION OF APPLICATIONS FOR FUNDING

Cam Butler stepped back from the table while the grant application was discussed due to a declared conflict of interest. Deputy Chair Simon Black chaired the meeting while the application was considered.

COMMITTEE RESOLUTION OCB2023/17

Moved: Ms Christine Papps

Seconder: Cr Shelly Warwick

A: That the Ōtaki Community Board approves a Community Grant of \$500 to the Ōtaki Scouts to assist with the costs of 9 Scouts and 1 leader attending the 2023 Jamboree in Hamilton.

Cam Butler abstained from voting.

CARRIED

Cam Butler resumed chairing the meeting

COMMITTEE RESOLUTION OCB2023/18

Moved: Mrs Jackie Elliott

Seconder: Mr Simon Black

The Board resolves to have the application from Ōtaki College left to lie on the table so the quantum of the grant can be determined at the last meeting of the financial year. The Board noted that it supports making the grant in principle.

CARRIED

ŌTAKI COMMUNITY BOARD MEETING MINUTES

9 MAY 2023

COMMITTEE RESOLUTION OCB2023/19

Moved: Mr Cam Butler
 Seconder: Mr Simon Black

C: That the Ōtaki Community Board approves a Community Grant of \$500 to Community Coffee and Chat to assist with the cost of venue hire.

CARRIED

COMMITTEE RESOLUTION OCB2023/20

Moved: Ms Christine Papps
 Seconder: Mr Cam Butler

D: That the Ōtaki Community Board approves a Community Grant of \$500 to Zero Waste Ōtaki to assist with the repair of the driveway area subject to confirmation from Council as to whether this cost will be covered by Council or whether it is the responsibility of Zero Waste Ōtaki.

CARRIED

Jackie Elliott left the meeting at 9.32pm and did not return.

7.1 ROAD NAMING - 73 RIVERBANK ROAD, ŌTAKI

COMMITTEE RESOLUTION OCB2023/21

Moved: Mr Cam Butler
 Seconder: Cr Shelly Warwick

That the Ōtaki Community Board approves the names for the following roads:

Approves the name Ngāti Ngarongo Road for Road to Vest shown in Appendix 1 of this report.

CARRIED

7.2 ROAD NAMING - 128 WAERENGA ROAD, ŌTAKI

COMMITTEE RESOLUTION OCB2023/22

Moved: Ms Christine Papps
 Seconder: Mr Cam Butler

That the Ōtaki Community Board approves the names for the following roads:

Approves the name Elsie Way for the private Right of Way shown in Appendix 1 of this report.

CARRIED

Item - 7.3 Consideration of Applications for Funding - was moved to another part of the minutes.

ŌTAKI COMMUNITY BOARD MEETING MINUTES

9 MAY 2023

COMMUNITY BOARD MEMBER ACTIVITIES:

Cam Butler noted that he had been following up with Greater Wellington Regional Council regarding the Seaward Extension Bank. The matter has been referred on within Greater Wellington and a further update is being sought.

TABLED DOCUMENTS

The following documents were tabled: Board member activities

Appendices

1 Board member activities

7 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

8.1 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION OCB2023/23

Moved: Ms Christine Papps

Seconder: Mr Simon Black

That the minutes of the Ōtaki Community Board meeting of 7 March 2023 be accepted as a true and correct record.

CARRIED

8 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION

9.1 MATTERS UNDER ACTION

The board discussed the matters under action and noted that a meeting had taken place between the chair and Council group managers. A revision of the list of matters under action was undertaken and the list of matters under action has been refined.

COMMITTEE RESOLUTION OCB2023/24

Moved: Mr Cam Butler

Seconder: Mr Simon Black

That the Ōtaki Community Board notes the updated list of matters under action.

CARRIED

ŌTAKI COMMUNITY BOARD MEETING MINUTES

9 MAY 2023

9 TE WHAKAŪNGA O NGĀ ĀMIKI KĀORE E WĀTEA KI TE MAREA |
CONFIRMATION OF PUBLIC EXCLUDED MINUTES

There were none.

The Poari ā-Hapori o Ōtaki | Ōtaki Community Board meeting closed at 9.54pm.

.....
HEAMANA | CHAIRPERSON

Unconfirmed

9 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION

9.1 MATTERS UNDER ACTION

Author: Kate Coutts, Democracy Services Advisor

Authoriser: Kris Pervan, Group Manager Strategy & Growth

TE PŪTAKE | PURPOSE

The purpose of this report is to present the Ōtaki Community Board with the updated matters under action (as of 14 June 2023) to review and note.

TAUNAKITANGA | RECOMMENDATIONS

That the Ōtaki Community Board notes the following matters under action.

Item	Date Raised	Target Date	Matter	Progress
1	July 2018	TBC	Winstone Lake easement	This section of the shared pathway is now open. Parking demand around Te Roto Road is being monitored. Toilets are under construction but won't be completed for some months.
2	April 2019	30 June 2025	Ōtaki Civic Theatre	The earthquake strengthening work has been brought forward to commence in FY23/24. Officers working closely with the Ōtaki Players regarding the work.
3	September 2019	30 June 2023	Haruatai Park signage	The initial stage is complete. It is anticipated that further enhancements will be synchronised with destination park planning.
4	September 2014	30 June 2024	Land Designation at Ōtaki Beach	Work is underway regarding the designation and road stopping process.