

# TE WHAKAMINENGA O KĀPITI

*“He toa taki tini taku toa,*

*E hara i te toa taki tahi”*

*“My strength will only be achieved*

*Because of the efforts of us all.”*

## RĀRANGI TAKE AGENDA

**Te Whakaminenga o Kāpiti**  
**Tuesday, 9 May 2023**

**I hereby give notice that a Te Whakaminenga o Kāpiti meeting will be held on:**

**Te Rā | Date: Tuesday, 9 May 2023**

**Te Wā | Time: 9.30am**

**Te Wāhi | Location: Council Chamber  
Ground Floor, 175 Rimu Road  
Paraparaumu**

**Janice McDougall**  
**Group Manager People and Partnerships**

**Kāpiti Coast District Council**

**Notice is hereby given that a meeting of Te Whakaminenga o Kāpiti will be held in the Council Chamber, Ground Floor, 175 Rimu Road, Paraparaumu, on Tuesday 9 May 2023, 9.30am.**

**Te Whakaminenga o Kāpiti Members**

Mr André Baker	Chair
Mayor Janet Holborow	Member
Ms Kirsten Hapeta	Member
Mr Chris Gerretzen	Member
Ms Denise Hapeta	Member
Ms Janine Huxford	Member
Mr Huriwai Paki	Member
Ms Kim Tahiwī	Member
Cr Martin Halliday	Member

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- 1 KARAKIA
- 2 WHAKAPĀHA | APOLOGIES
- 3 HE WĀ KŌRERO KI TE MAREA | PUBLIC SPEAKING TIME
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## 5 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

### 5.1 CONFIRMATION OF MINUTES

**Author:** Kate Coutts, Democracy Services Advisor

**Authoriser:** Janice McDougall, Group Manager People and Partnerships

#### **Taunakitanga | Recommendations**

That the minutes of Te Whakaminenga o Kāpiti meeting of 28 Poutūterangi 2023 (28 March 2023) be accepted as a true and correct record.

### **APPENDICES**

1. Minutes - 28 March 2023 [↓](#)

## TE WHAKAMINENGA O KĀPITI MINUTES

28 MARCH 2023

**MINUTES OF KAPITI COAST DISTRICT COUNCIL  
TE WHAKAMINENGA O KĀPITI  
HELD AT THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU  
ON TUESDAY, 28 MARCH 2023 AT 9.39AM**

**PRESENT:** André Baker, Mayor Janet Holborow, Chris Gerretzen, Denise Hapeta, Huriwai Paki, Cr Martin Halliday

**IN ATTENDANCE:** Darren Edwards, Janice McDougall, Morag Taimalietane, Deanna Rudd, Steffi Haefeli, Anna Smith, Jessica Mackman, Nienke Itjeshorst, Robbie Stillwell, Rob Dunn

**WHAKAPĀHA | APOLOGIES:** Koro Don Te Maipi, Kirsten Hapeta, Kim Tahiwī

**LEAVE OF ABSENCE:** There were none.

**1 KARAKIA**

André Baker opened the meeting with karakia.

**2 WHAKAPĀHA | APOLOGIES**

Apologies were made on behalf of Koro Don Te Maipi, Kirsten Hapeta, and Kim Tahiwī.

**APOLOGY**

**COMMITTEE RESOLUTION TWOK2023/5**

Moved: Mr Chris Gerretzen

Seconder: Mr Huriwai Paki

That the apology received from Koro Don Te Maipi, Kirsten Hapeta, and Kim Tahiwī be accepted.

**CARRIED**

**3 HE WĀ KŌRERO KI TE MAREA | PUBLIC SPEAKING TIME**

There were no requests for public speaking.

**4 HE TĀPIRITANGA KI TE RĀRANGI TAKE | ADDITIONAL AGENDA ITEMS**

**4.1 CONFIRMATION OF CHAIR AND COMMITTEE MEMBERS**

Mr Baker reported back on discussions between members regarding the chair, a deputy chair and whether the chair or deputy chair position should be rotated among members.

## TE WHAKAMINENGA O KĀPITI MINUTES

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Huriwai Paki and Denise Hapeta both confirmed that members had met and agreed to nominate André Baker as chair of Te Whakaminenga o Kāpiti.

Chris Gerretzen also spoke in agreement of the nomination, and the merit of the idea of rotating the deputy chair position amongst the members.

Mayor Holborow, Deputy Mayor Kirby, and Cr Halliday supported the position of the three iwi in this matter.

## 4.1 CONFIRMATION OF CHAIR

**COMMITTEE RESOLUTION TWOK2023/6**

Moved: Mr Huriwai Paki

Seconder: Ms Denise Hapeta

That Huriwai Paki, representative of Ngāti Toa Rangatira, supported by Denise Hapeta of Ngā Hapū o Ōtaki, and Chris Gerretzen of Ātiawa ki Whakarongotai nominates André Baker of Ātiawa ki Whakarongotai to be appointed as chair of Te Whakaminenga o Kāpiti.

**CARRIED**

André Baker clarified with Huriwai Paki and Denise Hapeta that the names of the current members of Te Whakaminenga had been provided to council. The members of Te Whakaminenga o Kāpiti for the 2022-2025 triennium are confirmed as follows:

Ātiawa ki Whakarongotai – André Baker, Christopher Gerretzen and Janine Huxford

Ngā Hapū o Ōtaki – Kirsten Hapeta and Denise Hapeta, with Kim Tahiwai as an alternate

Ngāti Toa Rangatira – Huriwai Paki

Darren Edwards and Janice McDougall both congratulated André Baker on his appointment as chair of Te Whakaminenga o Kāpiti.

## 5 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

## 5.1 CONFIRMATION OF MINUTES

**COMMITTEE RESOLUTION TWOK2023/7**

Moved: Mr Huriwai Paki

Seconder: Ms Kirsten Hapeta

That the minutes of Te Whakaminenga o Kāpiti meeting of 14 February 2023 be accepted as a true and correct record.

**CARRIED**

Mr Paki sought clarification as to whether a member from each iwi needed to be present in person for quorum. Steffi Haefeli, Manager Democracy Services responded that due to Te Whakaminenga o Kāpiti not actually being a territorial authority in itself, and the legislation referring to territorial authorities and community board, a liberal approach was seen as appropriate for Te



## TE WHAKAMINENGA O KĀPITI MINUTES

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Whakaminenga and in person attendance was not required. Additionally, a current amendment to the Local Government Act under the Sever Weather Emergency Legislation bill has been passed by Government allowing online attendance to count towards quorum until late 2024.

Mr Baker referred to a letter sent earlier that morning to Mayor Janet Holborow and Chief Executive Darren Edwards regarding unresolved partnership matters. The letter has bearing on how the next items on the agenda will be dealt with and Mr Baker sought clarification from members on how they would like to proceed.

**TABLED DOCUMENT**

That the letter sent to the Chief Executive this morning referring to items 6.1, 6.2 and 10.2 be received and that the meeting agree to use the letter as a catalyst to discuss operational matters that have been brought to the attention of the Chief Executive. Tabled documents

The following documents were tabled.

**Appendices**

- 1 Ātiawa ki Whakarongotai - Letter to KCDC and TWOK

Darren Edwards acknowledged the letter received this morning from Ātiawa ki Whakarongotai and undertook, on behalf of Council, to provide the best information available to be able to make relevant decisions in a timely manner. Mr Edwards acknowledged the importance of the committee and the relationship currently in place. Mr Edwards will look at how we progress the recommendations raised as a matter of priority.

Mayor Holborow acknowledged receipt of the letter and commented on the work programme and timeframes and how to carry these out in a timely fashion that honour the partnership.

Denise Hapeta acknowledged the letter from Ātiawa ki Whakarongotai and thanked them for the strength and the grace with which they have penned the letter. Ms Hapeta acknowledged the volume of work iwi have to deal with, and the constraints under which Council has to operate, and looks forward to all parties moving forward at the same pace.

Huriwai Paki supported the comments previously made and acknowledged and supported the contents of the letter. Mr Paki supported the response by Darren Edwards and the willingness by Council to progress this matter.

Cr Halliday acknowledged the letter from Ātiawa ki Whakarongotai and agreed with the commitment to follow up on issues raised.

Mr Baker thanked everyone for their responses and sought clarification and advice from the meeting on how to continue the meeting as there are a number of operational matters on the agenda that mana whenua representatives may not have adequate information on to provide advice on the view of mana whenua.

Mr Paki advised that he would like to hear from staff, and begin a conversation on the matters on the agenda. The recommendations are mostly to note the information in the papers.

Ms Hapeta supported Mr Paki's view and would like to hear from staff today and provide feedback over the next week or so.

Mr Gerretzen also supported that view and would like to hear from staff today.

## TE WHAKAMINENGA O KĀPITI MINUTES

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Mr Baker invited the staff to come and present to the next two items on the agenda.

**6 PŪRONGO | REPORTS****6.1 WASTE MANAGEMENT AND MINIMISATION PLAN (2023) - PROGRESS TO-DATE AND LOCAL ACTION DEVELOPMENT**

Nienke Itjeshorst, Sustainability & Resilience Manager and Robbie Stillwell, Waste Projects Manager, introduced the paper and gave a background as to the provision of a paper as opposed to an update which would have been previously given.

André Baker thanked Nienke Itjeshorst and Robbie Stillwell, indicated that he was happy to receive the paper and invited comments and questions from members.

Nienke Itjeshorst and Robbie Stillwell answered questions from members.

Mr Baker will take this paper with the options back to the Taiao unit of Ātiawa ki Whakarongotai to ensure discussions with Council staff will progress.

**COMMITTEE RESOLUTION TWOK2023/8**

Moved: Mr Huriwai Paki

Seconder: Ms Denise Hapeta

Note the update on the development of the Wellington Region Waste Management and Minimisation Plan 2023-2029.

Note the update on the key regional and local level work completed to implement the Wellington Region Waste Management and Minimisation Plan 2017-2023.

**CARRIED****6.2 CLIMATE ACTION GRANTS ALLOCATION POLICY**

Rob Dunn and Nienke Itjeshorst presented the report and asked for it to be taken as read. Rob indicated that he was happy to provide a short summary of the report and to answer any questions.

Mr Baker received the report and invited questions and comments from members.

Ms Hapeta received the report and has noted the information and will take it back to Ngā Hapū o Ōtaki for discussion.

Mr Baker requested that this work be captured as part of a timetable. Mr Baker also raised that there were some concerns raised within Ātiawa as to whether the most current information had been provided to iwi.

Rob Dunn and Nienke Itjeshorst received comments and answered questions from members.

No resolutions were made by members in relation to this item.

Mr Huriwai Paki left the meeting at 11:23 am.

Mr Huriwai Paki returned to the meeting at 11:25 am.

Cr Martin Halliday left the meeting at 11:32 am.

Cr Martin Halliday returned to the meeting at 11:36 am.

## TE WHAKAMINENGA O KĀPITI MINUTES

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**10.1 ESTABLISHMENT OF MĀORI WARD CONSIDERATION**

This item was discussed, and concerns were raised over the terminology.

André Baker acknowledged that this matter had been brought to the attention of iwi following the Council meeting last week. Mr Baker also indicated that this matter should be discussed by the ART confederation, to review the decision made in the past and to conduct reviews with their iwi, and to respectfully acknowledge the statutory timeframes that council are required to meet.

Denise Hapeta acknowledged Mr Bakers comments, Ngā Hapū o Ōtaki will also need to discuss this further.

**10.2 MARAMATAKA**

Denise Hapeta acknowledged that if the Maramataka is for Matariki it should be locked down in May and determined by mid April.

**10.3 HERITAGE FUNDING - TAUMANUKA AND RANGIURU**

Denise Hapeta would like to discuss Māori Economic Funding grants with Ngā Hapū o Ōtaki and feedback later.

**6.3 MĀORI ECONOMIC DEVELOPMENT GRANTS 2022/2023**

Deanna Rudd congratulated Mr Baker on his unanimous appointment as chair and spoke to this report. Ms Rudd asked that the report be taken as read and that Te Whakaminenga o Kāpiti consider the recommendations put forward.

**COMMITTEE RESOLUTION TWOK2023/9**

Moved: Mr Huriwai Paki

Seconder: Ms Denise Hapeta

- A That Te Whakaminenga o Kāpiti receive this report.
- B. That Te Whakaminenga o Kāpiti delegate the task of appointing the Panel to the Mayor and Te Whakaminenga o Kāpiti Chair by 14 April 2023, to be retrospectively endorsed by Te Whakaminenga o Kāpiti at the May Te Whakaminenga o Kāpiti hui.
- C That Te Whakaminenga o Kāpiti endorse an amount of \$68,000 being available for a contestable grant process with the remaining amount being made available for administering the grant, including for advertising, meetings, and information workshops.
- D That Te Whakaminenga o Kāpiti endorse the 2022/2023 fund opening on 31 March 2023 and closing on 21 April 2023.
- E That Te Whakaminenga o Kāpiti delegate authority to the Māori Economic Development Grants Panel to enable them to make decisions as to the distribution of the fund.

**CARRIED**

## TE WHAKAMINENGA O KĀPITI MINUTES

28 MARCH 2023

**7 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION****7.1 NGĀ TAKE TĀREWA**

The first item 'Confirmation of Chair' has been resolved.

Note that the narrative of the appointment letters has been corrected, will be re-sent to mana whenua representatives later today. Once this has been actioned, the action item can also be closed.

For the 'Review of the memorandum of partnership and terms of reference for Te Whakaminenga o Kāpiti', discussions around the issues involved and setting the timeframes for this review in a productive way had been had and will need to continue.

The chair thanked staff for generating the Matters Under Action document.

**COMMITTEE RESOLUTION TWOK2023/10**

Moved: Mr André Baker

Seconder: Mayor Janet Holborow

That Te Whakaminenga o Kāpiti note Matters Under Action as attached.

**CARRIED**

Mr Gerretzen left the meeting at 11:54 am.

Mr Gerretzen returned to the meeting at 11:58am.

Mr Huriwai Paki left the meeting at 12:08 pm.

Mr Huriwai Paki returned to the meeting at 12:11 pm.

Mayor Janet Holborow left the meeting at 12:15 pm.

Mayor Janet Holborow returned to the meeting at 12:18 pm.

**8 HE KŌRERO HOU MŌ NGĀ IWI | IWI UPDATES**

Huriwai Paki apprised the meeting that Te Rūnanga o Toa Rangatira recently held a hui for registered Ngāti Toa tribal members sitting as Council members for local territorial authorities in the Wellington region. The purpose was to bring those members together and let discuss any relevant issues they are seeing across their relevant councils. It is intended that further hui occur on an intermittent basis.

Denise Hapeta summarised the activities of Ngā Hapū o Ōtaki.

Chris Gerretzen conveyed to staff and the mayor appreciation of their attendance at the tangi on Friday.

Ātiawa ki Whakarongotai has postponed their Hui a tau - AGM for Ātiawa ki Whakarongotai Charitable Trust Inc.

**9 NGĀ WHAKATAUNGA TIRITI - HE TIROHANGA WHĀNUI NŌ IA IWI | TREATY SETTLEMENTS – OVERVIEW FROM EACH IWI**

## TE WHAKAMINENGA O KĀPITI MINUTES

28 MARCH 2023

**10 COUNCIL UPDATE**

Item - 10.1 Establishment of Māori Ward Consideration - was moved to another part of the minutes.

Item - 10.2 Maramataka - was moved to another part of the minutes.

Item - 10.3 Heritage Funding - Taumanuka and Rangiora - was moved to another part of the minutes.

**11 CORRESPONDENCE**

None to be provided.

**12 FUTURE AGENDA REQUESTS**

The Chair urged members to give consideration to forecasting items of significance and importance.

The Mayor requested for the committee to consider Waitangi Day commemorations earlier and whether an item could be added to a future agenda. As next year 30 years of partnership will be commemorated, she requested that the two items could be considered together.

Steffi Haefeli has sent out information for ART confederation to consider when nominating a mana whenua representative to the Risk and Assurance Committee.

The chair raised the intention to bring ART together to consider Matariki, and to give some thought regarding involvement and what Matariki 2023 should look like for this district.

**13 CONFIRMATION OF PUBLIC EXCLUDED MINUTES**

There were none.

**Te Whakaminenga o Kāpiti closed with karakia from Mr Gerretzen at 12:36pm.**

.....  
**CHAIRPERSON**

## 6 PŪRONGO | REPORTS

### 6.1 ESTABLISHMENT OF MĀORI WARD

Kaituhi | Author: **Steffi Haefeli, Manager Democracy Services**

Kaiwhakamana | Authoriser: **Janice McDougall, Group Manager People and Partnerships**

### TE PŪTAKE | PURPOSE

- 1 This reports asks the mana whenua members of Te Wakaminenga o Kāpiti to:
  - 1.1 consider their position on the establishment of Māori ward for the next Local Body Elections in 2025, and
  - 1.2 provide input on how to plan appropriate community engagement, especially in relation to engagement with tangata whenua.

### HE WHAKARĀPOPOTO | EXECUTIVE SUMMARY

- 2 Not required for this report.

### TE TUKU HAEPAPA | DELEGATION

- 3 Te Whakaminenga o Kāpiti has the delegations and expertise to consider this kaupapa.

### TAUNAKITANGA | RECOMMENDATIONS

- A. That Te Whakaminenga o Kāpiti note the content of the report.
- B. That the A.R.T confederation agree to discuss this kaupapa and provide Council Officers with input by Friday 26 May 2023 on:
  - B.1.1 What appropriate engagement with tangata whenua and other communities looks like;
  - B.1.2 If it is known, what the preliminary view of mana whenua is on whether a Māori ward should be established;
  - B.1.3 Any other considerations to be taken into account in terms of engagement planning.

### TŪĀPAPA | BACKGROUND

#### **Current Context**

- 4 The Local Government Electoral Legislation Bill (the Bill) is currently progressing through Parliament and was expected to come into force mid-2023. Initially, if passed, the Bill would have enacted amendments to the Local Electoral Act 2001 making revisions to the process that local authorities are required to follow in deciding their representation arrangements, making the consideration of a Māori ward a fundamental step in the representation review process. Under the new provisions of the Bill:
  - 4.1 Local authorities that have not established a Māori ward in the last triennium, will be required to reconsider whether to create a Māori ward.
  - 4.2 Local authorities will be required to engage with 'Māori and other communities' and to have regard to this engagement in deciding whether to establish a Māori ward.
- 5 On 6 April 2023, after the Bill's second reading, Parliament made changes to timeframes proposed under the initial Bill and is delaying the Bill to reduce the impact of the new requirements especially for those councils affected by the most recent floods. Therefore, the

proposed representation review requirements will not be in force for 2025 elections. The intention is that they will be in force for the 2028 elections. Parliament announced that a Supplementary Order Paper (SOP) will be introduced during the next stage of the Bill. The SOP will make some changes to the Bill to delay the provisions requiring Councils to consider Māori representation as part of their representation review until after the 2025 Local Body Elections. Councils will still have the ability to optionally consider Māori representation, but it will no longer be a legal requirement ahead of the next elections. The SOP changes also pushed out the due date for a final decision. The new due dates ahead of the 2028 Local Body Elections have yet to be communicated with local authorities. The provisions are expected to remain the same.

- 6 The impact of the delay in provisions is that the legislative status quo under the Local Electoral Act 2001 remains. This is that Council may, but is not required to, resolve whether to establish a Māori ward ahead of the elections in 2025. In the last triennium, Council guided by mana whenua resolved not to establish a Māori ward, however, committed to reconsidering the question this triennium. As such, it is appropriate that Council and mana whenua continue to consider this matter.
- 7 Under the current provisions of the Local Electoral Act 2001, a resolution to establish a Māori ward must be made by 23 November of the year that is 2 years before the next triennial general election to take effect for that next election. The timing plan has been adjusted to account for this to ensure a decision can be made within the statutory timeframes, and to allow time for a representation review to take place in 2024 if needed ahead of the 2025 elections.

### ***What is a Māori Ward?***

- 8 The Local Government Act 2002 requires Council to provide for Māori participation in their decision-making, but it does not prescribe how this should happen. The establishment of one or more Māori wards is one avenue to be considered under the Local Electoral Act 2001.
- 9 A Māori ward is a representation structure which would allow tangata whenua electors enrolled on the Māori electoral role to directly elect a Councillor to Council. The person standing for the Māori ward vacancy does not have to identify as mana whenua or tangata whenua to stand; however, only those on the Māori electoral role can nominate that person and vote for the person to be elected.
- 10 The Electoral Act 2001 sets out a formula to determine how many Māori wards may be established which is based on population size of the territorial authority area.
- 11 Previous amendments to the Local Electoral Act 2001 under the Local Electoral (Māori Wards and Māori Constituencies) Amendment Act 2021:
  - 11.1 removed the ability for electors to bring a petition requiring a poll on the introduction of Māori wards (only the Council will be able to undo a decision to establish a Māori ward or constituency);
  - 11.2 removed the ability for local authorities to resolve to hold binding polls on whether to establish Māori wards or constituencies (although non-binding polls may continue to be conducted);
  - 11.3 provided that past polls, or Council resolution to hold binding polls, on whether to establish Māori wards or constituencies cease to have any effect.

### ***Engagement Planning***

- 12 If a decision is made by the A.R.T. confederation and Council that the establishment of a Māori ward should be considered, a community engagement plan will be drafted in line with mana whenua advice on what type of engagement would be appropriate. Council officers have started working on a high-level plan outlining the approximate milestones which has been attached at Appendix 1 – Timeline for consideration of a Māori Ward ahead of 2025 elections.

- 13 The high-level plan outlines conversations with mana whenua and Council, first through Te Whakaminenga o Kāpiti and then Council on what the proposed engagement plan with mana whenua, tangata whenua and other communities should look like in the lead up to a final decision on whether to establish a Māori ward this triennium.

## HE KŌRERORERO | DISCUSSION

- 14 To inform Council officers planning ahead of briefing Council and bringing a report to Council, this report seeks our mana whenua partner's views on:
- 14.1 what appropriate engagement with tangata whenua and other communities for this kaupapa would look like;
  - 14.2 If it is known, what the preliminary view of mana whenua is on whether a Māori ward should be established.
- 15 As set out in the attached visually displayed timeline, the A.R.T. confederation's views and input on this kaupapa are sought now and will be utilised to draft an initial engagement plan that will then be presented to Council and mana whenua representatives at the end of May. Council will then be required to make a final decision on whether to proceed and agree on the engagement plan by the end of June 2023.
- 16 Mana whenua input is critical in shaping an appropriate engagement plan for this kaupapa to ensure engagement communication is appropriate to ensure the right voices are being heard.

## He take | Issues

- 17 Māori wards are just one way to provide for Māori representation in governance. Council's current governance structure allows for the appointment of mana whenua representatives to its committees and subcommittees with full voting rights which currently provides a mechanism for all of Council's mana whenua partners to be represented around the Council and committee table.
- 18 Establishing a Māori ward will have an impact on Māori electoral roll electors as they would only be able to vote for one district-wide Māori ward councillor and no general ward councillors (both district-wide and ward). They would still be able to vote for the Mayor and the community board representatives of the community they reside in. This could be perceived as being able to vote for less representation as they were able to previously. In comparison general roll electors would be able to vote for the Mayor, three district-wide councillors, community board representatives and up to three ward councillors depending on the ward they are able to vote for.
- 19 While Māori electors are able to switch between the Māori electoral roll and the general electoral roll easily due to a recent change in electoral legislation, this can only be done up to three months before the relevant elections. Messaging around this would be incorporating in pre-election communications and engagement to ensure Māori are aware of the impacts of the different rolls.

## Ngā kōwhiringa | Options

- 20 In the last triennium, Council guided by mana whenua resolved not to establish a Māori ward and committed to reconsidering the question this triennium. The options for Te Whakaminenga o Kāpiti are:
- 20.1 to recommend to Council not to consider the establishment of a Māori ward at this point in time (as there is no legislative requirement in force to require Council to consider this kaupapa this triennium and as such this is discretionary)
  - 20.2 to recommend to Council to consider the establishment of a Māori ward at this point in time and advise what appropriate engagement with the community would look like in their view.



**Tangata whenua**

- 21 Mana whenua have been informed of this Kaupapa at the last Te Whakaminenga o Kāpiti meeting held on 28 March 2023 by way of an update and via email asking all mana whenua partners to consider their position on establishing a Māori ward and what appropriate engagement with the community would entail.

**Panonitanga āhuarangi | Climate change**

- 22 There are no climate change considerations as part of this report.

**Ahumoni me ngā rawa | Financial and resourcing**

- 23 There are no direct financial and resourcing implications as a result of this report. If the A.R.T confederation and Council supported the establishment of a Māori ward, community engagement would need to be planned and implemented. If a decision was made to establish a Māori ward, a representation review would need to take place in 2024 with an associated budget impact.

**Ture me ngā Tūraru | Legal and risk**

- 24 There are no longer any legal considerations attached to this report. As Council considered whether to establish a Māori last triennium, under the Local Electoral Act 2001 Council is not required to consider the establishment of a Māori ward until next triennium ahead of the 2028 Local Body Elections. Consideration of this matter this triennium is optional (noting that Council and mana whenua committed to revisiting this matter this triennium when they resolve not to establish a Māori ward last triennium).

**Ngā pānga ki ngā kaupapa here | Policy impact**

- 25 There will be no direct impact on any existing or planned policies as a result of this decision.

**TE WHAKAWHITI KŌRERO ME TE TŪHONO | COMMUNICATIONS & ENGAGEMENT****Te mahere tūhono | Engagement planning**

- 26 An engagement plan will be drafted by Council Officers and presented to Council for endorsement at a Council meeting at the end of June 2023. Any community engagement will need to take place between mid-July and October 2023.
- 27 The input provided by mana whenua partners as part of the discussions on this report will be presented to Council to inform the proposed engagement approach.

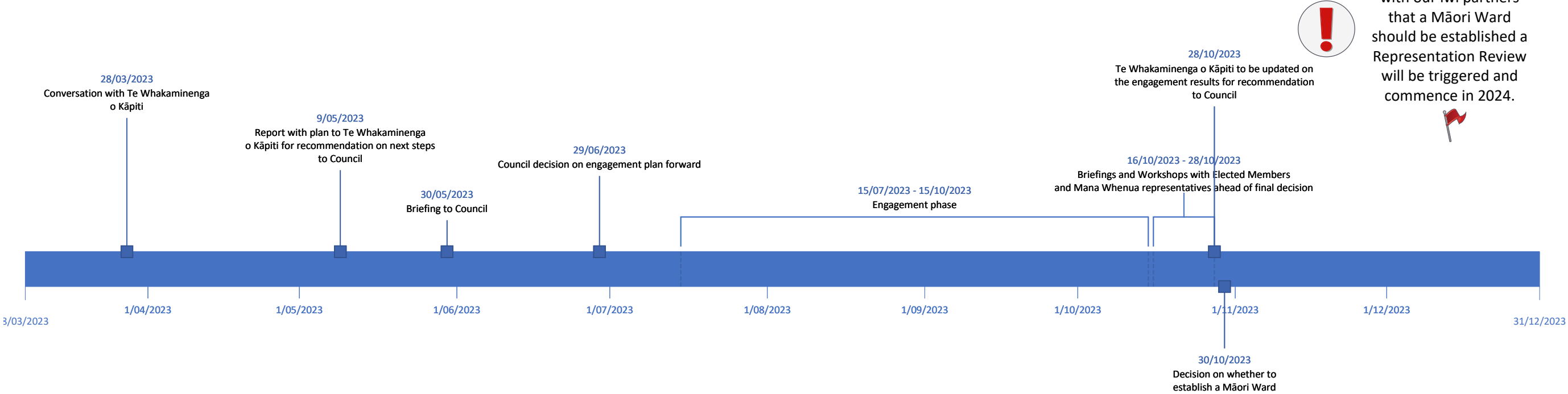
**Whakatairanga | Publicity**

- 28 If a decision is made to consider the establishment of a Māori Ward, publicity will be in line with the agreed communications and engagement plan. The decision on whether or not to establish a Māori ward will also be publicly notified.

**NGĀ ĀPITI HANGA | ATTACHMENTS**

1. Timeline for consideration of a Māori Ward [↗](#)

Māori Ward Consideration



## 7 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION

### 7.1 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION

Kaituhi | Author: **Kate Coutts, Democracy Services Advisor**

Kaiwhakamana | Authoriser: **Janice McDougall, Group Manager People and Partnerships**

### TE PŪTAKE | PURPOSE

The updated matters under action, as attached at Appendix 1, for Te Whakaminenga o Kāpiti's review.

### TAUNAKITANGA | RECOMMENDATIONS

That Te Whakaminenga o Kāpiti note Matters Under Action as attached.

### NGĀ ĀPITI HANGA | ATTACHMENTS

1. Ngā Take Tārewa 9 Haratua 2023 [↓](#)

## NGĀ TAKE TĀREWA

## TE WHAKAMINENGA O KAPITI

Rātū, 9 Haratua 2023

#	Item	Action	Person Responsible	Notes/Update(s)	Time frame	Closed
3	<b>Review of the Memorandum of Partnership</b>	Staff will provide a report back which will include a timeline of the review, and will engage with each mana whenua iwi as part of the consultation process.	Council Officers	Discussions around the issues involved and setting the timeframes for this review in a productive way have been had and will need to continue.		
4	<b>Nomination of mana whenua representatives</b>	Members agreed the ART confederation would discuss this matter and nominate representatives for the Risk and Assurance and Grants Allocations Committees.	Members	The requested job descriptions (i.e. excerpt from Governance Structure document and an LGNZ guide on Ausit and Risk Committees) has been sent to mana whenua.	9 May 2023	
5	<b>Establishment of a Māori Ward</b>	Members agreed that the ART confederation would discuss this matter.	Members	Mana whenua to provide a steer to council officer's on approach to engagement with māori and other communities, including any recommended activities plan satisfy electoral obligations.	9 May 2023	
6	<b>Mana Whenua Representative for Public Arts Panel</b>	Members agreed the ART confederation would discuss this matter and nominate a representative.	Members		9 May 2023	
7	<b>Maramataka</b>					
8	<b>Heritage Funding</b>					
9	<b>Matariki</b>					

10	Waitangi Day 30 Years of Partnership					
	Closed Actions					
1	Confirmation of Chair	Members agreed the ART confederation would discuss the position of the Chair further and deferred an appointment to the next meeting.	Members	At the meeting held on 28 March 2023, Te Whakaminenga o Kāpiti confirmed its Chair for the triennium.	28 March 2023	28 March 2023
2	Appointment letters for Mana Whenua Representatives	Request to review of the appointment letters to ensure references to speaking and voting rights are correct. Members to return the admin and declarations of interest documents to the Democracy Services team.	Democracy Services Members	Letters have been reviewed and will be re-issued after the meeting with corrected wording. Confirmation of Membership sought at the meeting to ensure no mistakes are made.	28 March 2023	28 March 2023

- 8 HE KŌRERO HOU MŌ NGĀ IWI | IWI UPDATES
- 9 NGĀ WHAKATAUNGA TIRITI - HE TIROHANGA WHĀNUI NŌ IA IWI | TREATY SETTLEMENTS – OVERVIEW FROM EACH IWI

- 10 HE KŌRERO HOU MŌ TE KAUNIHERA | COUNCIL UPDATE
- 10.1 INTRODUCTION TO RESERVE MANAGEMENT PLAN WORK PROGRAMME
- 10.2 BACKGROUND ON THE WAINUIWHENUA PROJECT
- 11 TE WHAKAWHITI KŌRERO | CORRESPONDENCE
- 12 HE TONO ANAMATA MŌ TE RĀRANGI TAKE | FUTURE AGENDA REQUESTS
- 13 KARAKIA WHAKAMUTUNGA | CLOSING KARAKIA