

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL
HUI KAUNIHERA | COUNCIL MEETING
HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON THURSDAY, 26 JANUARY 2023 AT 9:36AM**

PRESENT: Mayor Janet Holborow, Deputy Mayor Lawrence Kirby, Cr Glen Cooper, Cr Martin Halliday, Cr Sophie Handford, Cr Rob Kofoed, Cr Jocelyn Prvanov, Cr Kathy Spiers, Cr Shelly Warwick, Cr Nigel Wilson

IN ATTENDANCE: Andre Baker, Huriwai Paki, Denise Hapeta, Darren Edwards, Nienke Itjeshorst, Ewen Church, Kris Pervan, Mike Mendonça, James Jefferson, Anna Smith, Kate Coutts, Steffi Haefeli, Michael Moore, Bede Laracy, Cam Butler, Ron Minnema, Glen O'Connor, Darryn Grant
Online via Zoom: Janice McDougall, Sarah Wattie

WHAKAPĀHA | APOLOGIES: Waikanae Community Board Chair Richard Mansell

LEAVE OF ABSENCE: Cr Liz Koh

1 NAU MAI | WELCOME

The Mayor welcomed everyone to the meeting, and Andre Baker opened the meeting with karakia.

2 KARAKIA A TE KAUNIHERA | COUNCIL BLESSING

Cr Halliday read the Council blessing.

3 WHAKAPĀHA | APOLOGIES

APOLOGY

RESOLUTION CO2023/1

Moved: Cr Jocelyn Prvanov

Seconder: Cr Sophie Handford

That the apology received from Waikanae Community Board Chair Richard Mansell be accepted.

CARRIED

4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE | DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

There were none.

5 TE WHAKATAKOTO PETIHANA | PRESENTATION OF PETITION

There were none.

6 NGĀ WHAKAWĀ | HEARINGS

There were none.

7 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA

There were none.

8 MEMBERS' BUSINESS

(a) Leave of Absence – There were none.

The meeting was adjourned at 9:44am due to there being a matter of an urgent nature and some time was needed to prepare for this matter. The meeting resumed at 9:57am.

(b) Matters of an Urgent Nature

MATTER OF AN URGENT NATURE - APPOINTMENT OF MANA WHENUA REPRESENTATIVES

The Mayor introduced the matter, and Janice McDougall, Group Manager People and Partnerships answered members questions.

RESOLUTION CO2023/2

Moved: Cr Nigel Wilson

Seconder: Deputy Mayor Lawrence Kirby

- A. That Council appoint Andre Baker, Janine Huxford and Christopher Gerretzen as the representatives for Ātiawa ki Whakarongotai to attend Council (speaking rights only), Strategy, Operations and Finance Committee, Social Sustainability Subcommittee, the Climate and Environment Subcommittee meetings in line with the formally adopted Governance Structure and Delegations 2022-2025. The three representatives will alternate attendance.
- B. That Council note that Te Ātiawa ki Whakarongotai will return to Te Whakaminenga o Kāpiti as a result of the review conducted by Te Ātiawa ki Whakarongotai Charitable Trust presented to Council in June 2022.
- C. That Council note that remuneration for mana whenua representatives was confirmed in the Governance Structure and Delegations document, as agreed by Council on 24 November 2022.

CARRIED

9 TE PŪRONGO A TE KORORMATUA | MAYOR'S REPORT

The Mayor's report was tabled.

Appendices

- 1 Mayoral Activities - November 2022 to January 2023

10 PŪRONGO | REPORTS**10.1 FEES FRAMEWORK FOR NON-ELECTED MEMBERS 2022-2025 TRIENNIUM**

Steffi Haefeli, Manager Democracy Services and Janice McDougall, Group Manager People and Partnerships, spoke to the report and answered members questions.

Cr Cooper introduced a procedural motion to leave this to lie on the table so that the item can be workshopped and developed further, which was lost.

RESOLUTION CO2023/3

Moved: Cr Nigel Wilson

Seconder: Cr Rob Kofoed

That Council approves the updated Non-Elected Members Fees Framework as attached in Appendix 1.

For: Crs Martin Halliday, Sophie Handford, Janet Holborow, Lawrence Kirby, Rob Kofoed, Kathy Spiers, Shelly Warwick, and Nigel Wilson

Against: Crs Glen Cooper and Jocelyn Prvanov

CARRIED 8/2

CARRIED

LIE ON THE TABLE**MOTION**

Moved: Cr Glen Cooper

Seconder: Cr Jocelyn Prvanov

That the item of business, 10.1 Fees Framework for Non-Elected Members 2022-2025 being discussed should lie on the table and not be discussed further at this meeting.

For: Crs Glen Cooper and Jocelyn Prvanov

Against: Crs Martin Halliday, Janet Holborow, Lawrence Kirby, Rob Kofoed, Sophie Handford, Kathy Spiers, Shelly Warwick, and Nigel Wilson

LOST 2/8

10.2 ELECTED MEMBERS' REMUNERATION, EXPENSES AND ALLOWANCES POLICY

Steffi Haefeli spoke to the report and answered members questions.

RESOLUTION CO2023/4

Moved: Cr Martin Halliday

Seconder: Cr Sophie Handford

That Council adopts the Elected Members' Remuneration, Expense and Allowances Policy in Appendix 1 – Elected Members' Remuneration, Expenses and Allowances Policy 2022-2025.

CARRIED

10.3 WAKA KOTAHI INVESTMENT (PROCEDURAL) AUDIT REPORT

Glen O'Connor, Transition Manager – 3 Waters, took the report as read and answered members questions. Members congratulated staff for the Waka Kotahi Audit Report results.

RESOLUTION CO2023/5

Moved: Cr Martin Halliday
 Secunder: Deputy Mayor Lawrence Kirby

That Council notes the findings from the October 2022 Waka Kotahi Investment (Procedural) Audit report.

CARRIED

10.4 REVOCATION OF SPEED LIMITS BYLAW 2015 (AMENDED 2021)

Ron Minnema, Transport Safety Lead, and Glen O'Connor, Transition Manager – 3 Waters took the report as read and answered members questions.

RESOLUTION CO2023/6

Moved: Cr Nigel Wilson
 Secunder: Cr Sophie Handford

That Council receives the 'Revocation of Speed Limits Bylaw 2015 (amended 2021)' report, and resolves to revoke the Speed Limits Bylaw 2015 (amended 2021).

CARRIED

10.5 CONFIRMATION OF COMMUNITY BOARD REPRESENTATIVES

Steffi Haefeli spoke to the report, noting that there were additional representatives that had been nominated by the Ōtaki and Waikanae Community Boards after the agenda had been published, and that an amended recommendation has been prepared to reflect this if Council was agreeable to make further appointments. Ms Haefeli answered members questions.

RESOLUTION CO2023/7

Moved: Cr Martin Halliday
 Secunder: Cr Shelly Warwick

That Council, in line with the formally adopted Governance Structure and Delegation 2022-2025, confirm the following Community Board representatives to Council and its committees and subcommittees as set out below and effective from the date of this meeting on 26 January 2023:

Committee/Subcommittee	Community Board and Name(s) of Representative(s)
Council – speaking rights only	Paraparaumu Community Board – Glen Olsen
	Raumati Community Board – Bede Laracy
	Waikanae Community Board – Richard Mansell
	Paekākāriki Community Board – Sean McKinley and Kelsey Lee as alternate
	Ōtaki Community Board – Cam Butler and Simon Black as alternate
Strategy, Operations and	Paraparaumu Community Board – Glen Olsen

Finance Committee – speaking rights only	Raumati Community Board – Bede Laracy
	Waikanae Community Board – Michael Moore
	Paekākāriki Community Board – Sean McKinley and Kelsey Lee as alternate
	Ōtaki Community Board – Simon Black and Jackie Elliott as alternate
Social Sustainability Subcommittee – full voting rights	Paraparaumu Community Board – Guy Burns
	Raumati Community Board – Johnny Best
	Paekākāriki Community Board – Sorcha Ruth
	Ōtaki Community Board – Jackie Elliott and Cam Butler as alternate
Climate and Environment Subcommittee – full voting rights	Paraparaumu Community Board – Glen Olsen
	Raumati Community Board – Tim Sutton
	Paekākāriki Community Board – Christian Judge
	Ōtaki Community Board – Simon Black and Cam Butler as alternate
Risk and Assurance Committee – speaking rights only	Waikanae Community Board – Michael Moore
	Paraparaumu Community Board – Bernie Randall
	Waikanae Community Board – Richard Mansell
	Paekākāriki Community Board – Sean McKinley
Grants Allocation Committee Waste Levy Programme – full voting rights	Ōtaki Community Board – Cam Butler and Simon Black as alternate
	Paraparaumu Community Board – Bernie Randall
	Raumati Community Board – Tarn Sheerin
	Waikanae Community Board – Tonchi Begovich
	Paekākāriki Community Board – Sean McKinley
	Ōtaki Community Board – Chris Papps and Cam Butler as alternate
CARRIED	

The meeting adjourned at 11:01 am and resumed at 11:21 am.

11 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

11.1 CONFIRMATION OF MINUTES

RESOLUTION CO2023/8

Moved: Cr Nigel Wilson

Seconder: Cr Rob Kofoed

That the minutes of the Council meeting of 24 November 2022 be accepted as a true and correct record.

That the minutes of the Council meeting of 8 December 2022 be accepted as a true and accurate record.

CARRIED

12 CONFIRMATION OF PUBLIC EXCLUDED MINUTES**13 PUBLIC EXCLUDED REPORTS****RESOLUTION TO EXCLUDE THE PUBLIC****PUBLIC EXCLUDED RESOLUTION CO2023/9**

Moved: Deputy Mayor Lawrence Kirby

Seconder: Cr Sophie Handford

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
12.1 - Confirmation of Public Excluded Minutes	Section 7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities Section 7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
13.1 - Strategic Property Update	Section 7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

RESOLUTION CO2023/10

Moved: Cr Nigel Wilson

Seconder: Cr Martin Halliday

That the Kaunihera | Council moves out of a public excluded meeting.

CARRIED

The Kaunihera | Council meeting went into public excluded session at 11:27am.

The Kaunihera | Council came out of public excluded session at 12:32pm.

The Kaunihera | Council meeting closed at 12:33pm.

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HEAMANA | CHAIRPERSON