



RĀRANGI TAKE AGENDA

Poari ā-Hapori o Raumati | Raumati Community Board Meeting

**I hereby give notice that a Meeting of the Poari ā-Hapori o Raumati |
Raumati Community Board will be held on:**

Te Rā | Date: Tuesday, 12 November 2024

Te Wā | Time: 7.00pm

**Te Wāhi | Location: Puoro 1
Te Raukura ki Kāpiti
34A Raumati Road
Raumati Beach**

**Sean Mallon
Group Manager Infrastructure and Asset Management**

Kāpiti Coast District Council

Notice is hereby given that a meeting of the Poari ā-Hapori o Raumati | Raumati Community Board will be held in Puoro 1, Te Raukura ki Kāpiti, 34A Raumati Road, Raumati Beach, on Tuesday 12 November 2024, 7.00pm.

Poari ā-Hapori o Raumati | Raumati Community Board Members

Mr Bede Laracy	Chair
Mr Jonny Best	Deputy
Ms Tarn Sheerin	Member
Mr Tim Sutton	Member
Cr Sophie Handford	Member

Te Raupapa Take | Order Of Business

1	Nau mai Welcome	5
2	Whakapāha Apologies	5
3	Te Tauākī o Te Whaitake ki ngā Mea o te Rārangi Take Declarations of Interest Relating to Items on the Agenda	5
4	He Wā Kōrero ki te Marea Public Speaking Time	5
5	Ngā Teputeihana Deputations	6
5.1	Kāpiti Whaitua Committee	6
6	Ngā Take a ngā Mema Members' Business	7
7	He Kōrero Hou Updates	7
	Nil	
8	Pūrongo Reports	8
8.1	Reserve naming - Leon Kiel Reserve	8
8.2	Draft Calendar of Meetings 2025.....	16
8.3	Consideration of Applications for Funding	19
9	Te Whakaū i ngā Āmiki Confirmation of Minutes	24
9.1	Confirmation of Minutes	24
10	Ngā Take e Mahia ana Matters Under Action	29
10.1	Matters Under Action.....	29

1 NAU MAI | WELCOME

2 WHAKAPĀHA | APOLOGIES

**3 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Notification from Elected Members of:

3.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and

3.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

4 HE WĀ KŌRERO KI TE MAREA | PUBLIC SPEAKING TIME

5 NGĀ TEPUTEIHANA | DEPUTATIONS

5.1 KĀPITI WHAITUA COMMITTEE

Author: Jessica Mackman, Senior Advisor Governance

Authoriser: Sean Mallon, Group Manager Infrastructure and Asset Management

TE PŪTAKE | PURPOSE

- 1 Members of the former Kāpiti Whaitua Committee will speak to the Raumati Community Board regarding Te Whaitua o Kāpiti Implementation Programme.

NGĀ ĀPITIHANGA | ATTACHMENTS

Nil

6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

- (a) Leave of Absence
- (b) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)
- (c) Community Board Members' Activities

7 HE KŌRERO HOU | UPDATES

Nil

8 PŪRONGO | REPORTS

8.1 RESERVE NAMING - LEON KIEL RESERVE

Kaituhi | Author: **Yolanda Morgan, Team Leader Open Space Planning**

Kaiwhakamana | Authoriser: **Brendan Owens, Group Manager Customer and Community**

TE PŪTAKE | PURPOSE

- 1 This report discusses and makes a recommendation on the naming of a parcel of land at the intersection of Poplar Avenue and Renown Road in memory of the late Leon Kiel, a respected community member who made significant contributions to the Raumati community.

HE WHAKARĀPOPOTO | EXECUTIVE SUMMARY

- 2 This report recommends that the Board consider naming the proposed reserve land at the intersection of Poplar Avenue and Renown Road, in memory of the late Leon Kiel. Mr. Kiel was a respected community member who made significant contributions to the Raumati community.
- 3 The land is not currently held as a reserve under the Reserves Act 1977. It is proposed that a recommendation is made to Council in early 2025 to pass a resolution to declare and classify this land as a reserve under the Act. If the decision is made to declare and classify the land as a reserve, the name can be applied to the land as part of the classification process, if approved by this Board.

TE TUKU HAEPAPA | DELEGATION

- 4 The Raumati Community Board (Community Board) has the delegated authority to consider the naming of a reserve under 'Part D Community Boards' of the Governance Structure:
'Accepting or rejecting officer recommendations in respect of names for local roads (excluding the former State Highway) and any reserves, structures and commemorative places, in accordance with existing council policy'

TAUNAKITANGA | RECOMMENDATIONS

- A. That the Raumati Community Board agrees in principle to name Section 110 Wainui District, under title WN27B/669, Leon Kiel Reserve, if Council passes a resolution to declare and classify the land as a reserve, in accordance with the Reserve Act 1977.

TŪĀPAPA | BACKGROUND

- 5 On 22 August 2024, Raumati Community Board Chair, Bede Laracy, enquired with Council's Parks, Open Space and Environment Team regarding the land status of a parcel of land at the location of Raumati South's old post office, on the corner of Poplar Ave and Renown Rd, with a suggestion to name the land "Leon Kiel Reserve". A map of the land is provided in Appendix 3.
- 6 Leon Kiel, a respected artist and community member, passed away on Friday, March 13, 2009, at the age of 50. He was instrumental in the creation of Whareroa Farm Reserve as a member of the Open Space Gateway group. Appendix 1 includes a list of Mr Kiel's community activities, provided by his family and members of the community. Appendix 2 contains a letter of support from former Kāpiti Coast District Council Mayor Jenny Rowan.
- 7 Council officers conducted a review of the land's status and determined the land was vested in the Kāpiti Borough Council, from the Crown, as Fee Simple land in 1985. For the land to be named as Leon Kiel Reserve, Council would need to pass a resolution to declare the land as a reserve and classify it for one of the purposes contained within the Act. As part of this process, a name in recognition of an individual, can be included in the gazette notice.

HE KÖRERORERO | DISCUSSION

He take | Issues

- 8 Before naming the land, Council must declare and classify it as a reserve in accordance with Section 14 of the Reserves Act 1977. If the land is declared a reserve and its purpose classified through a notice in the Gazette, the Council can simultaneously name the reserve.
- 9 Should Council decide not to pass a resolution to declare and classify the land as a Reserve, a decision can be made by the Board to name the land "Leon Kiel Park" in accordance with the Local Government Act 2022. In this case, the land would not be afforded the full protection of a reserve under the Reserves Act 1977.

Ngā kōwhiringa | Options

- 10 Do nothing - In accordance with Council's Reserves, Structures and Commemorative Places Naming Policy, an unnamed reserve, once declared a reserve, will take on the name of the street on which it is located.

'By default a reserve will inherit the name of the road it is on and a suffix related to its primary use, and will not have signage installed.'

Mana whenua

- 11 Initial discussions with Ātiawa ki Whakarongatai Charitable Trust staff have been undertaken with no initial concerns raised. The matter is to be discussed at the next Taiao Committee meeting and an update should be available when the Community Board meets on the 15th November.

Panonitanga Āhuarangi me te Taiao | Climate change and Environment

- 12 No relevant impact.

Ahumoni me ngā rawa | Financial and resourcing

- 13 Should the land be declared a reserve and be named after Leon Kiel, a new sign will be on crafted and installed on site. This would be at a cost of approximately \$1,200 and can be covered within existing budget.

Tūraru ā-Ture me te Whakahaere | Legal and Organisational Risk

- 14 Land can only be declared as a reserve and classified, by resolution of full Council. Should the land not be declared a reserve, it cannot be named as Leon Kiel Reserve. Declaring, classifying and naming the reserve must follow the process stipulated in the Reserves Act 1977.
- 15 If a resolution is not passed to declare the land as a reserve, the land could be named Leon Kiel Park.

Ngā pānga ki ngā kaupapa here | Policy impact

- 16 The Reserves, Structures and Commemorative Places naming policy 2011 provides a framework for commemorative places owned or managed by the Kāpiti Coast District Council. This policy states:

'An un-named reserve, new structure, newly acquired structure or a commemorative place can be named:

In recognition of an individual, family, hapū or iwi with strong historical links to the area or outstanding contributions to the District or New Zealand, and in those cases shall only have one name'

TE WHAKAWHITI KŌRERO ME TE TŪHONO | COMMUNICATIONS & ENGAGEMENT**Te mahere tūhono | Engagement planning**

- 17 An engagement plan is not needed to implement this decision. Council will communicate this decision through its established communication channels.

Whakatairanga | Publicity

- 18 Should the naming of the proposed reserve be accepted by the Community Board, Council officers will include the decision in the paper to Council seeking resolution to declare the land a reserve under the Reserves Act. Following that process, officers will work with the family to organise an appropriate naming ceremony.

NGĀ ĀPITI HANGA | ATTACHMENTS

1. Emails of support [↓](#)
2. Letter of support from Jenny Rowan [↓](#)
3. Aerial map of area to be named [↓](#)

From: [Hoani Te Pou](#)
To: [Hoani Te Pou](#)
Subject: FW: Leon Kiel Park
Date: Friday, 25 October 2024 9:02:01 am

From: Community Board Member Bede Laracy <Bede.Laracy@kapiticoast.govt.nz>
Sent: Friday, October 18, 2024 2:17 PM
To: Yolanda Morgan <yolanda.morgan@kapiticoast.govt.nz>
Subject: FW: Leon Kiel Park

Hi Yolanda,

One further piece of input on this matter below from Phill Simmonds.
 Do you think we will be able to have this come to the RCB meeting on 12 November?
 We have Whaitua Kapiti coming that night, and it would be an amazing bit of synergy to have the two on the same agenda.

Regards,
 Bede



Hi Bede, sorry for dragging the chain. How's this... Leon Kiel was a Raumati South identity. He was a stonemason, musician and environmental activist. He had a passion for his local community, was one of the community leaders who saved Whareroa Farm, was very involved with Friends of QE Park. His enormous influence on the area is still keenly felt 15 years after his death and he contributed hugely to Raumati South's reputation as a musical and creative hotspot. Soon after he died locals started referring to the small village park as Leon Kiel Park and musical events are held there on occasions.

From: Community Board Member Bede Laracy
Sent: Monday, 23 September 2024 9:49 am
To: Yolanda Morgan <yolanda.morgan@kapiticoast.govt.nz>
Cc: Brendan Owens <Brendan.Owens@kapiticoast.govt.nz>
Subject: Leon Kiel Park

Hi Yolanda,

I've been in touch with Leon Kiel's family, and their email response is below.

They are very touched by the thought of this, as are a number of old-time Raumati South locals, so it would be great to see it happen.

I also have something from Jenny Rowan – attached.

Would be great to have staff present this to our next Community Board meeting on 12 November if that works with your timeframe.

Let me know if you need anything else

Regards,
Bede

Hi Bede,

I've consulted with a few people and made a list of community work Leon was involved in below. There will be others that I have forgotten but I think this covers the gist of it.

- Involved with the design of the Western Link Road concept that was vetoed by the transport minister of the time, Steven Joyce. However the focus on native plantings and non-vehicular pathways did heavily influence the final speedway design.
- A founding member of the original community group that saved Whareroa Farm from private subdivision.
- Helped KCDC set up the Cycleways and Bridleways group and he and landscape architect, Linda Kerkmeister mapped all the critical pathway links in the whole district so that the information could be filed on council computer and be protected for the community when developments were being planned.
- A founding member of the Raumati South Residents Association which was invited to be a partner with council in the design and plantings in Raumati South village, including the park. (The rock traffic islands and some of the plantings were implemented by council)
- Founding member of the Friends of Queen Elizabeth Park group formed to protect the park from a raceway being lobbied for by some councillors and car racing enthusiasts.
- Involved in the lobbying of council to protect the land that is now a community orchard in Raumati South from sale for private subdivision.
- Advocated for Te Rā school to be protected from the encroachment of the Kapiti Speedway.
- Involved in many other environmental projects in his role as a member of the Kapiti Environmental Action group and was particularly skilled in negotiating with developers to create community spaces and natural areas as part of new developments. For example: negotiating for wetlands, native plantings, and walking

tracks around the airport land development.

- Conceptualised the Kapiti Gateway Project that was formally recognised by KCDC and there is still ongoing work to bring it to fruition.
- As a musician he initiated many community events and was generally motivated by a desire to create a healthy community that was inclusive of everyone.
- As a landscaper he was the driver of a utility vehicle and had a saying 'UTE' which meant 'Under tree experience'. He believed that people needed this experience to be fully healthy.
- Was the recipient of a government Department of Conservation award for 'innovation in environmental protection'.

Quote from a community member:

"He was a well-loved member of the community, always prepared to lend a helping hand."

I hope this is what you need and thanks so much for your work on this.

Best regards
Rachel

Bede Laracy
Chair - Raumati Community Board
0274473779

The material in this email is confidential to the individual or entity named above, and may be protected by legal privilege. If you are not the intended recipient please do not copy, use or disclose any information included in this communication without Kāpiti Coast District Council's prior permission.

Leon Keil.

Leon Keil was a mover and shaker, he was an amazing creative thinker, we became very close friends, in fact I considered him as a brother.

He was also a “doer”, bringing his own thoughts and creative work into play, with every skill he had. His many stone walls and other sculptures around our district are still testament to him today. But it was his capacity to have the wider visions for our district that made him stand out from the rest of us.

He was a big strong man with very strong opinions, people loved him and we all worked with his ideas and energy to make this place more interesting to live in. He was very conscious of the environment, and very respectful of the local mana whenua needs.

For me his major legacy, along with Rachels, would be the ongoing huge benefit that Whareroa Farm has given us, not only this district, but also the region. Their vision, when eventually actioned has allowed us all the opportunity to experience the recreational open space that is becoming more and more difficult to protect. This farm along side QEP, is a fantastic asset for us all and future generations.

Leon did maintenance work on the little village green, he helped clear the bamboo, and had a wee vision for its space. We talked about the village green being named after him at his tangi, so it is very timely now to action this and get it formalized.

This is a very worthy cause, Leon has all the attributes of a good decent human being, and to keep his energy in the village is totally appropriate in my view.

You have my full support, and if you need anything further, please let me know.

Kind Regards, Jenny Rowan.

8.2 DRAFT CALENDAR OF MEETINGS 2025

Kaituhi | Author: **Kate Coutts, Advisor Governance**

Kaiwhakamana | Authoriser: **Sean Mallon, Group Manager Infrastructure and Asset Management**

TE PŪTAKE | PURPOSE

- 1 This report seeks the Raumatī Community Board's approval of the appended meeting schedule for 2025.

HE WHAKARĀPOPOTO | EXECUTIVE SUMMARY

- 2 Not required for this report.

TE TUKU HAEPAPA | DELEGATION

The Raumatī Community Board has the authority to set its meeting schedule.

TAUNAKITANGA | RECOMMENDATIONS

- A. That the Raumatī Community Board approves the following dates for their 2025 meetings for the 2025 calendar year, as shown in the appended calendar of meetings 'Draft Calendar of Meetings 2025':
 - Tuesday, 25 February 2025
 - Tuesday, 8 April 2025
 - Tuesday, 20 May 2025
 - Tuesday, 15 July 2025
 - Tuesday, 26 August 2025

TŪĀPAPA | BACKGROUND

- 3 The calendar of meetings for 2025 covers the meeting cycle for Council, committee and subcommittee meetings and briefings; and includes other meetings, such as meeting dates for the five community boards.
- 4 While there is no statutory requirement to adopt a calendar of meetings, it is practical and transparent to do so.

HE KŌRERORERO | DISCUSSION

He take | Issues

- 5 In accordance with the Governance Structure and Delegations for the 2022-2025 triennium, the calendar of meetings lists an approximate six to seven-weekly cycle for the Raumatī Community Board, which is the same for all other community boards.
- 6 Provisions in the Local Government Official Information and Meetings Act 1987 and Council's Standing Orders prescribe that meeting agendas must be received by meeting participants at least two clear working days ahead of the meeting date. This prescribed standard is exceeded by distributing the agendas five working days in advance of the meeting to give elected members, mana whenua representatives and independent members adequate time to consider the reports and associated information within meeting agendas.

- 7 No meetings or briefings have been scheduled for the first week of the school holidays; these periods are shown as 'Keep Free' days. During the second week of the holidays only briefing placeholders have been scheduled on Tuesdays and Thursdays.

Ngā kōwhiringa | Options

Meeting start times

- 8 The first meeting of the Raumati Community Board is set for the first week of March.
- 9 Raumati Community Board meetings are currently scheduled to take place on Tuesday evenings beginning at 7.00pm.
- 10 Community boards are free to decide on a different dates, days and times for their meetings.
- 11 Council, committee and subcommittee meetings, where community board members are participating or voting members, are scheduled to begin at 9.30am on Tuesdays or Thursdays.
- 12 The other community board meetings are currently scheduled to take place on Tuesday evenings at 7.00pm; with the exception of the Paraparaumu Community Board, whose meetings are proposed to begin at 6.30pm on Tuesday evenings.

Briefings, workshops, and training

- 13 Briefings and workshop placeholders have been scheduled on Tuesdays, with some exceptions of placeholders scheduled for a Thursday.
- 14 Briefings and workshops are intended to keep elected members' up to date with key projects and issues and in line with the provisions set in the Local Government Official Information and Meetings Act 1987, decisions must not be made in these sessions.
- 15 Elected member training events will also be scheduled on Tuesdays or Thursdays as required.

Other meetings

- 16 The Appeals Hearing Committee and the District Licensing Committee meet as required and no placeholders are included in the calendar of meetings.
- 17 The draft calendar includes meeting date placeholders for Te Whakaminenga o Kapiti and the other community boards; however, as Te Whakaminenga o Kāpiti and each of the boards are free to set and approve their own meeting schedule, the placeholders may be subject to change.
- 18 Dates for Local Government New Zealand's Zone 4 meetings are not confirmed yet. Zone 4 meetings usually take place quarterly on a Friday.

Changes to the calendar

- 19 Occasionally unforeseen circumstances arise, and it becomes necessary to add, reschedule, or cancel meetings in the calendar. In such cases, the matter is first addressed with the Mayor or Chair of the relevant committee prior to informing elected members about the proposed alternative meeting dates.
- 20 Any changes to meeting dates are publicly communicated through Council's Calendar of Meetings webpage. Elected members are also promptly alerted of changes via Karanga Mai (Outlook) calendar invites, alongside being notified via the weekly Elected Members' Bulletin 'Schedule of Meetings' section. Cancellation notices will include reasons for cancelling.

Proposed meeting dates for the 2025-2028 triennium

- 21 Tentatively proposed meeting dates, including the inaugural meeting of the Raumati Community Board, for the months immediately after the Local Body Elections in October 2025 have also been incorporated into the appended meeting schedule.

Mana whenua

- 22 The appended calendar of meetings includes meeting placeholders for Te Whakaminenga o Kapiti; however, these dates are subject to change following formal adoption by Te Whakaminenga o Kapiti.

Panonitanga Āhuarangi me te Taiao | Climate change and Environment

- 23 There are no climate change and environmental considerations within this report.

Ahumoni me ngā rawa | Financial and resourcing

- 24 The proposed timetable of meetings can be delivered within existing budgets.

Tūraru ā-Ture me te Whakahaere | Legal and Organisational Risk

- 25 Adopting a schedule of meetings assists with fulfilling the requirement under the Local Government Official Information and Meetings Act 1987 (section 46) to publicly notify meetings.

Ngā pānga ki ngā kaupapa here | Policy impact

- 26 There are no policy considerations within this report.

TE WHAKAWHITI KŌRERO ME TE TŪHONO | COMMUNICATIONS & ENGAGEMENT**Te mahere tūhono | Engagement planning**

- 27 This matter has a low level of significance under Council's Significance and Engagement Policy.

Whakatairanga | Publicity

- 28 Meetings will be publicly advertised in advance each month in the local newspapers as required by the Local Government Official Information and Meetings Act 1987, and Council's Standing Orders.
- 29 Meeting dates will also be published to Council's Calendar of Meetings webpage.

NGĀ ĀPITI HANGA | ATTACHMENTS

1. Draft Calendar of Meetings 2025 (under separate cover) [⇒](#)

8.3 CONSIDERATION OF APPLICATIONS FOR FUNDING

Kaituhi | Author: **Jessica Mackman, Senior Advisor Governance**

Kaiwhakamana | Authoriser: **Sean Mallon, Group Manager Infrastructure and Asset Management**

TE PŪTAKE | PURPOSE

1. This report details applications to the Discretionary Grants Fund received by the Raumati Community Board for consideration for the 2024/2025 year; and notes any accountability reports received.

HE WHAKARĀPOPOTO | EXECUTIVE SUMMARY

2. The Raumati Community Board has three grant applications to consider at this meeting and one accountability report. The Board have \$23,548.00 remaining to disperse in the 2024/2025 year.

TE TUKU HAEPAPA | DELEGATION

3. The Raumati Community Board has delegated authority as at section D of the Governance Structure and Delegations for the 2022-2025 Triennium, approved by Council 24 November 2022:

Approving criteria for, and disbursement of, community-based grant funds as approved through the Long Term Plan or Annual Plan.

TAUNAKITANGA | RECOMMENDATIONS

- A. That the Raumati Community Board approves a Discretionary Grant of \$..... to the Cancer Society of New Zealand Wellington Division Inc. to assist with the cost of garden maintenance supplies and foldable chairs for their Kāpiti Support Centre.
- B. That the Raumati Community Board approves a Discretionary Grant of \$..... to Wai Ata to assist with the costs of staging a community music festival in Queen Elizabeth Park, Paekākāriki on 22 and 23 November 2024.
- C. That the Raumati Community Board approves a Discretionary Grant of \$..... to the Kāpiti Waldorf Trust to assist with the costs of commissioning a mural.
- D. That the Raumati Community Board notes the accountability report received, as attached under a separate cover as Appendix 5.

TŪĀPAPA | BACKGROUND

4. This is the third meeting of the Raumati Community Board of the 2024/2025 financial year.
5. Discretionary Grants are allocated in accordance with established criteria, appended to this report as Appendix 1.
6. The applicants have been advised by email of the meeting date and time.

HE KŌRERORERO | DISCUSSION

7. Three applications for funding have been received and are attached to this report (under separate cover) as Appendix 2-4. The applications are summarised below.
8. There is currently \$23,548.00 available for distribution from the Discretionary Grants Fund in the 2024/2025 financial year. This amount does not roll over to the next financial year.

9. The following applications are seeking total funding of \$3,500.00 from the Discretionary Grants Fund.
10. Claire Sonntag, on behalf of the Cancer Society of New Zealand Wellington Division Inc., has applied for a grant under the Discretionary Grants Fund of \$750.00 to assist with the cost of garden supplies to maintain the garden and expand fruit and vegetable production at their Kāpiti Support Centre, and the purchase of stackable folding chairs.
11. Julia Truscott and Himiona Grace, on behalf Wai Ata Studio, have applied for a grant under the Discretionary Grants Fund of \$750.00 to assist with the costs of staging Rangī Mārie Peace Festival, a community music festival in Queen Elizabeth Park, Paekākāriki on 22 and 23 November 2024.
12. Toni Weir, on behalf of the Kāpiti Waldorf Trust (Te Rā School) has applied for a grant under the Discretionary Grants Fund of \$2000.00 to assist with the costs of commissioning a mural on the fence that borders their playgroup and a public walkway in Paraparaumu Beach.

The Paraparaumu Community Board encouraged the applicant to apply to the Raumati Community Board for funding after the Paraparaumu Community Board resolved to decline to fund their application at its meeting of 18 June 2024.

The application was left to lie on the table at the Raumati Community Board meeting of 17 September 2024 pending further discussion with the applicant.

He take | Issues

13. There are no issues to be considered within this report.

Ngā kōwhiringa | Options

14. There are no options to be considered within this report.

Mana whenua

15. There has been no engagement with mana whenua regarding this report.

Panonitanga Āhuarangi me te Taiao | Climate change and Environment

16. There are no climate change and environment considerations required within this report.

Ahumoni me ngā rawa | Financial and resourcing

17. Budget allocation for the 2024/2025 financial year for the Raumati Community Board is summarised below:

Fund	2023/24 budget allocation	Total allocated to date	Total unallocated to date
Discretionary Grant	\$26,548.00	\$3000.00	\$23,548.00

18. Discretionary Grants dispersed by the Raumati Community Board for the 2024/2025 year are as follows:

Discretionary Fund				
Date	Recipient	Amount	Purpose of Grant	Report Back
13/08/24	Loss and Grief Centre Kāpiti	\$750.00	To assist with the costs of delivering a second WAVES Bereaved by Suicide Support Group programme.	Report Due Dec 2024

13/08/24	Te Ara Korowai	\$750.00	To assist with the costs of purchasing art supplies for the Centre's community art classes.	Report Due Dec 2024
13/08/24	Raumati South Residents' Association	\$750.00	To assist with the costs of repairing the Raumati South Community noticeboard.	Report Due Dec 2024
13/08/24	Home4All	\$750.00	To assist with the cost of purchasing a trailer for the group's Duo-bike.	Report Due Dec 2024

19. Attached to this report (under separate cover) as Appendix 5 is one accountability report received since the last funding report to the Raumati Community Board on 17 September 2024.

Ture me ngā Tūraru | Legal and risk

20. There are no legal or risk considerations in this report.

Ngā pānga ki ngā kaupapa here | Policy impact

21. Grants are allocated in accordance with established criteria, attached as Appendix 1 to this report.

TE WHAKAWHITI KŌRERO ME TE TŪHONO | COMMUNICATIONS & ENGAGEMENT

Te mahere tūhono | Engagement planning

22. This matter has a low level of significance under the Council's Significance and Engagement Policy.

Whakatairanga | Publicity

23. Board Members play an active role in the community in promoting the grant available.

24. Information on the grant and the application process is available via the Council's website.

25. Grant applicants will be contacted via email once funding decisions have been made.

NGĀ ĀPITI HANGA | ATTACHMENTS

1. Raumati Community Board Discretionary Grants Criteria [↓](#)
2. Raumati Community Board Grant Application - Cancer Society of NZ Wellington Division Inc. (Kāpiti Support Centre) - Public Excluded (under separate cover)
3. Raumati Community Board Grant Application - Wai Ata - Public Excluded (under separate cover)
4. Raumati Community Board Grant Application - Kāpiti Waldorf Trust - Public Excluded (under separate cover)
5. Raumati Community Board Accountability Report - Louie Vatble - Public Excluded (under separate cover)

9 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

9.1 CONFIRMATION OF MINUTES

Author: Jessica Mackman, Senior Advisor Governance

Authoriser: Sean Mallon, Group Manager Infrastructure and Asset Management

TAUNAKITANGA | RECOMMENDATIONS

That the minutes of the Raumati Community Board meeting of 17 September 2024 be accepted as a true and correct record.

NGĀ ĀPITIHINGA | ATTACHMENTS

1. Raumati Community Board Meeting Minutes of 17 September 2024 [↓](#)

10 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION**10.1 MATTERS UNDER ACTION**

Author: Jessica Mackman, Senior Advisor Governance

Authoriser: Sean Mallon, Group Manager Infrastructure and Asset Management

MATTERS UNDER ACTION

Attached as Appendix 1 are the current matters under action for the Raumati Community Board to review and note.

TAUNAKITANGA | RECOMMENDATIONS

That the Raumati Community Board notes the attached matters under action

NGĀ ĀPITI HANGA | ATTACHMENTS

1. Raumati Community Board Matters Under Action - as at November 2024 [↓](#)

