

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL  
SOCIAL SUSTAINABILITY SUBCOMMITTEE MEETING  
HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU  
ON THURSDAY, 1 AUGUST 2024 AT 9.34AM**

**PRESENT:** Cr Martin Halliday (Chair), Cr Rob Kofoed, Mayor Janet Holborow, Deputy Mayor Lawrence Kirby, Cr Kathy Spiers, Cr Nigel Wilson, Mr Guy Burns, Mr Jonny Best, Mrs Jackie Elliott  
**Via Zoom:** Ms Kim Tahiwī (Ngā Hapū o Ōtaki), Mr Michael Moore

**IN ATTENDANCE:** Cr Sophie Handford, Mr Brendan Owens, Mr Darren Edwards, Ms Kris Pervan, Ms Anna Smith, Ms Jessica Mackman, Mr Evan Dubisky, Mr Stephen Cross, Mr Darryn Grant, Ms Yvonna Chrzanowska, Ms Monique Engelen

**WHAKAPĀHA |  
APOLOGIES:**

**LEAVE OF  
ABSENCE:** Ms Sorcha Ruth

**1 NAU MAI | WELCOME**

The Chair, Cr Martin Halliday welcomed everyone to the meeting.

**2 KARAKIA A TE KAUNIHERA | COUNCIL BLESSING**

At the invitation of the Chair, Cr Rob Kofoed read the Council blessing.

**3 WHAKAPĀHA | APOLOGIES**

The Chair noted that Sorcha Ruth had a leave of absence, Michael Moore was joining the meeting remotely and Kim Tahiwī would join the meeting remotely if able.

**APOLOGY**

**COMMITTEE RESOLUTION SSS2024/19**

Moved: Deputy Mayor Lawrence Kirby

Seconder: Cr Kathy Spiers

That the apology received from Sorcha Ruth be accepted.

**CARRIED**

**4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |  
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

There were no declarations of interest made.

## 5 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA

There were no members of the public present who wished to speak.

Kim Tahiwī joined the meeting via Zoom at 9.43am.

## 6 NGĀ TEPUTEIHANA | DEPUTATIONS

### 6.1 KĀPITI COAST OLDER PERSONS' COUNCIL UPDATE

Kevin Burrows, Chair of the Kāpiti Coast Older Persons' Council, provided a brief update on the Older Persons' Council's activities. Mr Burrows highlighted the Older Persons' Council's support for the inclusion of an older persons' recreation area in the Maclean Park upgrade and the group's collaboration with the Kāpiti Coast Youth Council to progress intergenerational initiatives.

Members' discussed the update and the Chair proposed a motion based on a recommendation from the Older Persons' Council.

#### COMMITTEE RESOLUTION SSS2024/20

Moved: Cr Kathy Spiers

Seconder: Cr Rob Kofoed

That the Social Sustainability Subcommittee:

- A. Receives and endorses the recommendation from the Older Persons' Council:

That the Older Persons' Council recommend to Council to implement the Maclean Park upgrade addition "to create an older persons' recreation area to provide opportunities for senior members of the community to meet up, improve fitness, and to support intergenerational families who visit the park together".

**CARRIED**

### 6.2 KĀPITI DISABILITY ADVISORY GROUP UPDATE

Joanne Dacombe, Chair of the Kāpiti Disability Advisory Group, provided an update on the group's recent activities outlined in the appended meeting minutes of the Kāpiti Disability Advisory Group.

Ms Dacombe answered members' questions and Council officers provided updates as appropriate.

Kim Tahiwī left the meeting at 10.34am.

#### TABLED DOCUMENTS

The following documents were tabled.

#### Appendices

- 1 Kāpiti Disability Advisory Group Meeting Minutes 22 July 2024

### 6.3 KĀPITI HEALTH ADVISORY GROUP WORK PROGRAMME UPDATE

Sandra Daly, Chair of the Kāpiti Health Advisory Group alongside Dr Graham Scott and Clare Hynd, the leads of the mental health workstream of the Kāpiti Health Advisory Group, spoke to the appended presentation to provide an update on the group's work.

Ms Daly, Dr Scott and Ms Hynd answered members' questions together with Kris Pervan, Group Manager Strategy and Growth.

#### TABLED DOCUMENTS

The following documents were tabled.

#### Appendices

- 1 Kāpiti Health Advisory Group Work Programme Update - Presentation

The meeting adjourned at 11.22am and resumed at 11.39am.

Kim Tahiwī rejoined the meeting via Zoom at 11.39am.

Guy Burns did not return to the meeting following the adjournment.

Item 9.1 'Update on the implementation of the Housing Strategy and Proposal for a Community and Affordable Housing Seed Fund' was brought forward from a later point in the agenda.

### 9.1 UPDATE ON THE IMPLEMENTATION OF THE HOUSING STRATEGY AND PROPOSAL FOR A COMMUNITY AND AFFORDABLE HOUSING SEED FUND

Kris Pervan, Group Manager Strategy and Growth and Stephen Cross, Programme Manager Housing - Strategic Projects provided an overview of the report.

Darryn Grant, Strategic Development Director - Economic Development, Ms Pervan and Mr Cross answered members' questions.

Members discussed the report and the Chair advised that the meeting would move into public excluded business to enable members to discuss nominations relating to recommendation E in the report.

#### COMMITTEE RESOLUTION SSS2024/21

Moved: Mayor Janet Holborow

Seconder: Deputy Mayor Lawrence Kirby

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
9.1 - Update on the implementation of the Housing Strategy and Proposal for a	Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of	Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting

<b>Community and Affordable Housing Seed Fund (Recommendation E)</b>	deceased natural persons	would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
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**CARRIED**

The Te Komiti Whāiti Toitūtanga Pāpori | Social Sustainability Subcommittee meeting went into public excluded session at 12:02 pm.

<b>MOVE OUT OF PUBLIC EXCLUDED BUSINESS</b>
<b>COMMITTEE RESOLUTION SSS2024/22</b>
Moved: Mayor Janet Holborow
Seconder: Deputy Mayor Lawrence Kirby
That the meeting moves out of public exclude business
<b>CARRIED</b>

The Te Komiti Whāiti Toitūtanga Pāpori | Social Sustainability Subcommittee came out of public excluded session at 12:05 pm.

<b>COMMITTEE RESOLUTION SSS2024/23</b>
Moved: Cr Kathy Spiers
Seconder: Cr Nigel Wilson
That the Social Sustainability Subcommittee:
<ul style="list-style-type: none"> <li>A. <b>Note</b> the targeted progress made to date in implementing the Kāpiti Coast District Council Housing Strategy, and that an ongoing focus is needed to support the degrading housing crisis in communities.</li> <li>B. <b>Support</b> the proposal for a one-off contestable Community and Affordable Housing Seed Fund, supported by Better Off Funding and its contribution to the delivery of actions identified in the Housing Strategy.</li> <li>C. <b>Note</b> that a paper will be prepared for the Strategy, Operations and Finance Committee seeking approval for the establishment of the Community and Affordable Housing Seed Fund.</li> <li>D. <b>Endorse</b> the approach to the Strategy, Operations and Finance Committee that the delegation of the decision to award the funds is delegated to the Social Sustainability Subcommittee.</li> </ul>
<b>CARRIED</b>

## 7 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

- (a) There were no requests made for a leave of absence.
- (b) The Chair had not been advised of any matters of an urgent nature prior to the commencement of the meeting.
- (c) Members' Items

Cr Nigel Wilson and the Chair, Cr Martin Halliday discussed the role of the Subcommittee.

## 8 HE KŌRERO HOU | UPDATES

There were no updates scheduled.

## 9 PŪRONGO | REPORTS

Item - 9.1 Update on the implementation of the Housing Strategy and Proposal for a Community and Affordable Housing Seed Fund - was moved to another part of the minutes.

## 10 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

### 10.1 CONFIRMATION OF MINUTES

#### COMMITTEE RESOLUTION SSS2024/24

Moved: Cr Kathy Spiers

Seconder: Cr Nigel Wilson

That the minutes of the Social Sustainability Subcommittee meeting of 20 June 2024 be accepted as a true and correct record.

**CARRIED**

## 11 KARAKIA WHAKAMUTUNGA | CLOSING KARAKIA

At the invitation of the Chair, Mayor Janet Holborow closed the meeting with karakia.

**The Te Komiti Whāiti Toitūtanga Pāpori | Social Sustainability Subcommittee meeting closed at 12.20pm.**

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**HEAMANA | CHAIRPERSON**