



# **RĀRANGI TAKE AGENDA**

## **Poari ā-Hapori o Raumati | Raumati Community Board Meeting**

**I hereby give notice that a Meeting of the Poari ā-Hapori o Raumati |  
Raumati Community Board will be held on:**

**Te Rā | Date: Tuesday, 17 September 2024**

**Te Wā | Time: 7.00pm**

**Te Wāhi | Location: Te Raukura ki Kāpiti  
34A Raumati Road  
Raumati Beach**

**Sean Mallon  
Group Manager Infrastructure and Asset Management**

**Kāpiti Coast District Council**

**Notice is hereby given that a meeting of the Poari ā-Hapori o Raumati | Raumati Community Board will be held at Te Raukura ki Kāpiti, 34A Raumati Road, Raumati Beach on Tuesday 17 September 2024, 7.00pm.**

**Poari ā-Hapori o Raumati | Raumati Community Board Members**

Mr Bede Laracy	Chair
Mr Jonny Best	Deputy
Ms Tarn Sheerin	Member
Mr Tim Sutton	Member
Cr Sophie Handford	Member

## Te Raupapa Take | Order Of Business

1	<b>Nau mai   Welcome</b> .....	5
2	<b>Whakapāha   Apologies</b> .....	5
3	<b>Te Tauākī o Te Whaitake ki ngā Mea o te Rārangi Take   Declarations of Interest Relating to Items on the Agenda</b> .....	5
4	<b>He Wā Kōrero ki te Marea   Public Speaking Time</b> .....	5
5	<b>Ngā Teputeihana   Deputations</b> .....	6
5.1	Ōtaki Community Board .....	6
6	<b>Ngā Take a ngā Mema   Members' Business</b> .....	17
7	<b>He Kōrero Hou   Updates</b> .....	18
7.1	Emergency Management Update – The Community Approach .....	18
8	<b>Pūrongo   Reports</b> .....	29
8.1	Consideration of Applications for Funding .....	29
9	<b>Te Whakaū i ngā Āmiki   Confirmation of Minutes</b> .....	34
9.1	Confirmation of Minutes .....	34
10	<b>Ngā Take e Mahia ana   Matters Under Action</b> .....	39
10.1	Matters Under Action.....	39
11	<b>Karakia Whakamutunga   Closing Karakia</b> .....	42



**1 NAU MAI | WELCOME**

**2 WHAKAPĀHA | APOLOGIES**

**3 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |  
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Notification from Elected Members of:

3.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and

3.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

**4 HE WĀ KŌRERO KI TE MAREA | PUBLIC SPEAKING TIME**

## 5 NGĀ TEPUTEIHANA | DEPUTATIONS

### 5.1 ŌTAKI COMMUNITY BOARD

#### TE PŪTAKE | PURPOSE

- 1 Ōtaki Community Board members will present an update to the Raumatī Community Board on the issue of anti-social and illegal driving activity in the district and will discuss potential measures for mitigation including the installation of traffic calming measures, closed-circuit television (CCTV) and the introduction of a cruising bylaw.

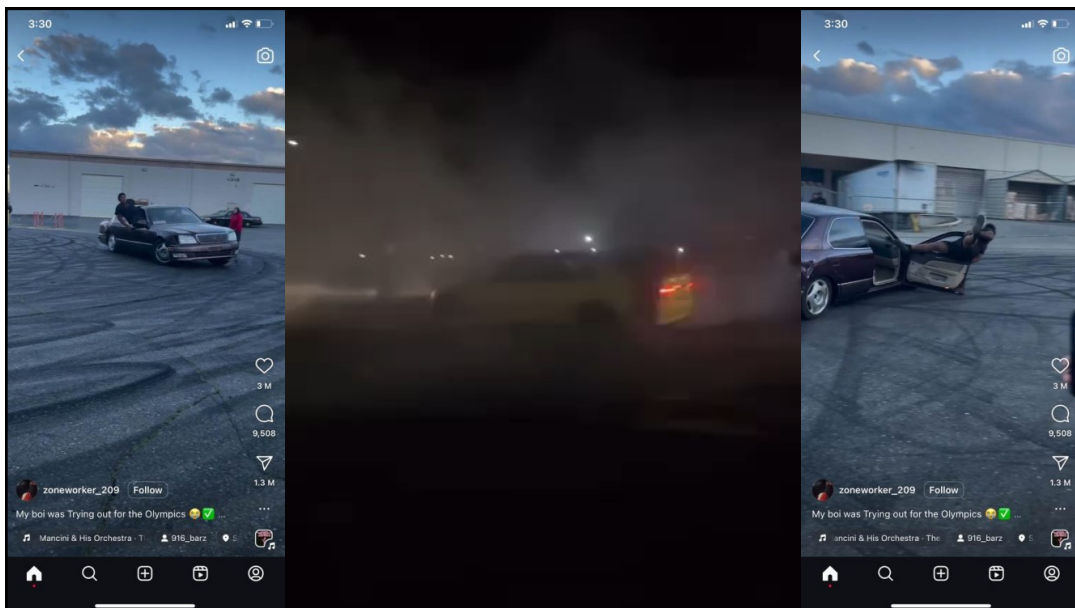
#### NGĀ ĀPITI HANGA | ATTACHMENTS

1. Combatting Anti-Social Driving (Presentation) - 17 September 2024 [↓](#)

11/09/2024



1



2

1

11/09/2024



## Introduction

- **Background – why are we here? - Cam**
- **Road Safety Action - Jackie**
- **Transport bylaw Action - Cam**
- **CCTV action for Ōtaki – Simon**
- **Call to Action - Cam**

3

3



## Why are we here?

- **Two large events in Ōtaki so far in 2024**
- **Organised illegal driving activity means:**
  - **Fear in the community, ongoing intimidation**
  - **Damage/loss to private property and businesses**
  - **Damage to roads**
  - **Wasted resources, \$ and time**
  - **Ōtaki 'soft spot'**
- **Support from Horowhenua Police**

4

4

2





















**6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS**

- (a) Leave of Absence
- (b) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)
- (c) Community Board Members' Activities

## 7 HE KŌRERO HOU | UPDATES

### 7.1 EMERGENCY MANAGEMENT UPDATE – THE COMMUNITY APPROACH

Kaituhi | Author: **Roddy Hickling, Manager Emergency Management**

Kaiwhakamana | Authoriser: **James Jefferson, Group Manager Regulatory and Environment**

#### TE PŪTAKE | PURPOSE

- 1 To provide an update to the Raumati Community Board on how Emergency Management (EM) functions locally and the Emergency Management team's work programme.

#### TAUNAKITANGA | RECOMMENDATIONS

That the Raumati Community Board:

- A. Note the Emergency Management update.
- B. Appoint a member of the Raumati Community Board to be an 'Emergency Management Champion' who will have a proactive relationship with the Kāpiti Coast District Council Emergency Management team and seek to be an informed source of local Emergency Management activity and personnel.

#### TŪĀPAPA | BACKGROUND

- 2 In early 2023, severe weather events, Hale and Gabrielle, caused significant destruction in the northern and eastern districts of the North Island. As a result, many Territorial Authorities have had to reconsider their EM efforts.
- 3 The Kāpiti Coast District Council has proactively taken steps to strengthen its EM capability and capacity in response. An independent review, known as 'The Bush Report,' along with the official Government review of the emergency response to these events, highlighted important findings that support this approach. Notably, the reviews emphasised the need for EM to recognise and support the community response alongside the official response.

#### HE TAKE | ISSUES

- 4 A Public Opinion Survey conducted by the Wellington Region Emergency Management Office in 2023 noted reducing levels of community preparedness.

#### NGĀ ĀPITI HANGA | ATTACHMENTS

1. Emergency Management Update - The Community Approach [↓](#)























## 8 PŪRONGO | REPORTS

### 8.1 CONSIDERATION OF APPLICATIONS FOR FUNDING

Kaituhi | Author: **Jessica Mackman, Senior Advisor Governance**

Kaiwhakamana | Authoriser: **Sean Mallon, Group Manager Infrastructure and Asset Management**

#### TE PŪTAKE | PURPOSE

1. This report details applications to the Discretionary Grants Fund received by the Raumati Community Board for consideration for the 2024/2025 year; and notes any accountability reports received.

#### HE WHAKARĀPOPOTO | EXECUTIVE SUMMARY

2. The Raumati Community Board has one grant application to consider at this meeting and two accountability reports. The Board have \$23,548.00 remaining to disperse in the 2024/2025 year.

#### TE TUKU HAEPAPA | DELEGATION

3. The Raumati Community Board has delegated authority as at section D of the Governance Structure and Delegations for the 2022-2025 Triennium, approved by Council 24 November 2022:

*Approving criteria for, and disbursement of, community-based grant funds as approved through the Long Term Plan or Annual Plan.*

#### TAUNAKITANGA | RECOMMENDATIONS

- A. That the Raumati Community Board approves a Discretionary Grant of \$..... to the Kāpiti Waldorf Trust to assist with the costs of commissioning a mural.
- B. That the Raumati Community Board notes the accountability reports received, as attached under a separate cover as Appendices 3-4.

#### TŪĀPAPA | BACKGROUND

4. This is the second meeting of the Raumati Community Board of the 2024/2025 financial year.
5. Discretionary Grants are allocated in accordance with established criteria, appended to this report as Appendix 1.
6. The applicant has been advised by email of the meeting date and time.

#### HE KŌRERORERO | DISCUSSION

7. One application for funding has been received and is attached to this report (under separate cover) as Appendix 2. The application is summarised below.
8. There is currently \$23,548.00 available for distribution from the Discretionary Grants Fund in the 2024/2025 financial year. This amount does not roll over to the next financial year.
9. The following application is seeking total funding of \$2,000.00 from the Discretionary Grants Fund.
10. Toni Weir, on behalf of the Kāpiti Waldorf Trust (Te Rā School) has applied for a grant under the Discretionary Grants Fund of \$2000.00 to assist with the costs of commissioning a mural on the fence that borders their playgroup and a public walkway in Paraparaumu Beach.

The Paraparaumu Community Board encouraged the applicant to apply to the Raumati Community Board for funding after the Paraparaumu Community Board resolved to decline to fund their application at its meeting of 18 June 2024.

The application was left to lie on the table at the Raumati Community Board meeting of 25 June 2024 pending further discussion with the applicant and the Paraparaumu Community Board.

**He take | Issues**

11. There are no issues to be considered within this report.

**Ngā kōwhiringa | Options**

12. There are no options to be considered within this report.

**Mana whenua**

13. There has been no engagement with mana whenua regarding this report.

**Panonitanga Āhuarangi me te Taiao | Climate change and Environment**

14. There are no climate change and environment considerations required within this report.

**Ahumoni me ngā rawa | Financial and resourcing**

15. Budget allocation for the 2024/2025 financial year for the Raumati Community Board is summarised below:

Fund	2023/24 budget allocation	Total allocated to date	Total unallocated to date
Discretionary Grant	\$26,548.00	\$3000.00	\$23,548.00

16. Discretionary Grants dispersed by the Raumati Community Board for the 2024/2025 year are as follows:

Discretionary Fund				
Date	Recipient	Amount	Purpose of Grant	Report Back
13/08/24	Loss and Grief Centre Kāpiti	\$750.00	To assist with the costs of delivering a second WAVES Bereaved by Suicide Support Group programme.	Report Due Nov 2024
13/08/24	Te Ara Korowai	\$750.00	To assist with the costs of purchasing art supplies for the Centre’s community art classes.	Report Due Nov 2024
13/08/24	Raumati South Residents' Association	\$750.00	To assist with the costs of repairing the Raumati South Community noticeboard.	Report Due Nov 2024
13/08/24	Home4All	\$750.00	To assist with the cost of purchasing a trailer for the group’s Duo-bike.	Report Due Nov 2024

17. Attached to this report (under separate cover) as Appendices 3-4 are two accountability reports received since the last funding report to the Raumati Community Board on 13 August 2024.

**Ture me ngā Tūraru | Legal and risk**

18. There are no legal or risk considerations in this report.

**Ngā pānga ki ngā kaupapa here | Policy impact**

19. Grants are allocated in accordance with established criteria, attached as Appendix 1 to this report.

**TE WHAKAWHITI KŌRERO ME TE TŪHONO | COMMUNICATIONS & ENGAGEMENT****Te mahere tūhono | Engagement planning**

20. This matter has a low level of significance under the Council's Significance and Engagement Policy.

**Whakatairanga | Publicity**

21. Board Members play an active role in the community in promoting the grant available.

22. Information on the grant and the application process is available via the Council's website.

23. Grant applicants will be contacted via email once funding decisions have been made.

**NGĀ ĀPITI HANGA | ATTACHMENTS**

1. Raumati Community Board Discretionary Grants Criteria [↓](#)
2. Raumati Community Board Grant Application - Kāpiti Waldorf Trust - Public Excluded (under separate cover)
3. Raumati Community Board Accountability Report Back - Kapiti Table Tennis Club - Public Excluded (under separate cover)
4. Raumati Community Board Accountability Report Back - Kapiti Horticultural Society - Public Excluded (under separate cover)







## 9 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

### 9.1 CONFIRMATION OF MINUTES

**Author:** Jessica Mackman, Senior Advisor Governance

**Authoriser:** Sean Mallon, Group Manager Infrastructure and Asset Management

#### TAUNAKITANGA | RECOMMENDATIONS

That the minutes of the Raumati Community Board meeting of 13 August 2024 be accepted as a true and correct record.

#### NGĀ ĀPITIHINGA | ATTACHMENTS

1. Minutes of Raumati Community Board Meeting of 13 August 2024 [↓](#)









**10 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION****10.1 MATTERS UNDER ACTION**

**Author:** Jessica Mackman, Senior Advisor Governance

**Authoriser:** Sean Mallon, Group Manager Infrastructure and Asset Management

**MATTERS UNDER ACTION**

Attached as Appendix 1 are the current matters under action for the Raumati Community Board to review and note.

**TAUNAKITANGA | RECOMMENDATIONS**

That the Raumati Community Board meeting notes the attached matters under action.

**NGĀ ĀPITI HANGA | ATTACHMENTS**

1. Raumati Community Board Matters Under Action (as at September 2024) [↓](#)







**11 KARAKIA WHAKAMUTUNGA | CLOSING KARAKIA**