



RĀRANGI TAKE AGENDA

Poari ā-Hapori o Raumati | Raumati Community Board Meeting

**I hereby give notice that a Meeting of the Poari ā-Hapori o Raumati |
Raumati Community Board will be held on:**

Te Rā | Date: Tuesday, 17 September 2024

Te Wā | Time: 7.00pm

**Te Wāhi | Location: Te Raukura ki Kāpiti
34A Raumati Road
Raumati Beach**

**Sean Mallon
Group Manager Infrastructure and Asset Management**

Kāpiti Coast District Council

Notice is hereby given that a meeting of the Poari ā-Hapori o Raumati | Raumati Community Board will be held at Te Raukura ki Kāpiti, 34A Raumati Road, Raumati Beach on Tuesday 17 September 2024, 7.00pm.

Poari ā-Hapori o Raumati | Raumati Community Board Members

Mr Bede Laracy	Chair
Mr Jonny Best	Deputy
Ms Tarn Sheerin	Member
Mr Tim Sutton	Member
Cr Sophie Handford	Member

Te Raupapa Take | Order Of Business

1	Nau mai Welcome	5
2	Whakapāha Apologies.....	5
3	Te Tauākī o Te Whaitake ki ngā Mea o te Rārangi Take Declarations of Interest Relating to Items on the Agenda	5
4	He Wā Kōrero ki te Marea Public Speaking Time	5
5	Ngā Teputeihana Deputations.....	6
5.1	Ōtaki Community Board	6
6	Ngā Take a ngā Mema Members' Business	17
7	He Kōrero Hou Updates.....	18
7.1	Emergency Management Update – The Community Approach	18
8	Pūrongo Reports.....	29
8.1	Consideration of Applications for Funding	29
9	Te Whakaū i ngā Āmiki Confirmation of Minutes	34
9.1	Confirmation of Minutes	34
10	Ngā Take e Mahia ana Matters Under Action	39
10.1	Matters Under Action.....	39
11	Karakia Whakamutunga Closing Karakia.....	42

1 NAU MAI | WELCOME**2 WHAKAPĀHA | APOLOGIES****3 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Notification from Elected Members of:

3.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and

3.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

4 HE WĀ KŌRERO KI TE MAREA | PUBLIC SPEAKING TIME

5 NGĀ TEPUTEIHANA | DEPUTATIONS**5.1 ŌTAKI COMMUNITY BOARD****TE PŪTAKE | PURPOSE**

- 1 Ōtaki Community Board members will present an update to the Raumati Community Board on the issue of anti-social and illegal driving activity in the district and will discuss potential measures for mitigation including the installation of traffic calming measures, closed-circuit television (CCTV) and the introduction of a cruising bylaw.

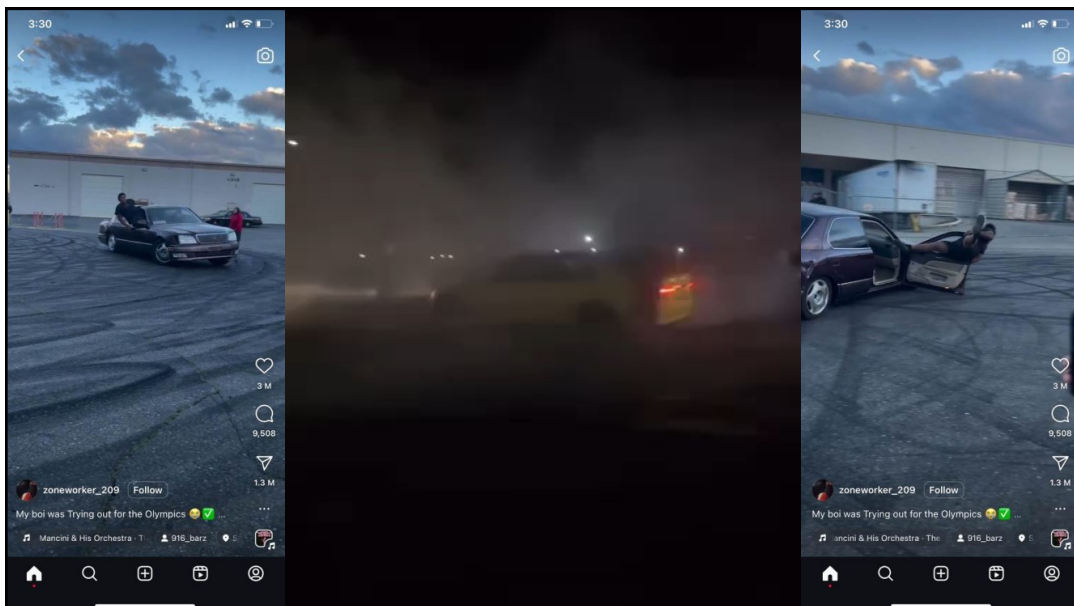
NGĀ ĀPITI HANGA | ATTACHMENTS

1. Combatting Anti-Social Driving (Presentation) - 17 September 2024 [↓](#)

11/09/2024



1



2

1

11/09/2024



Introduction

- **Background – why are we here? - Cam**
- **Road Safety Action - Jackie**
- **Transport bylaw Action - Cam**
- **CCTV action for Ōtaki – Simon**
- **Call to Action - Cam**

3

3



Why are we here?


- **Two large events in Ōtaki so far in 2024**
- **Organised illegal driving activity means:**
 - **Fear in the community, ongoing intimidation**
 - **Damage/loss to private property and businesses**
 - **Damage to roads**
 - **Wasted resources, \$ and time**
 - **Ōtaki 'soft spot'**
- **Support from Horowhenua Police**

4

4


2

11/09/2024




Physical Road Safety

5



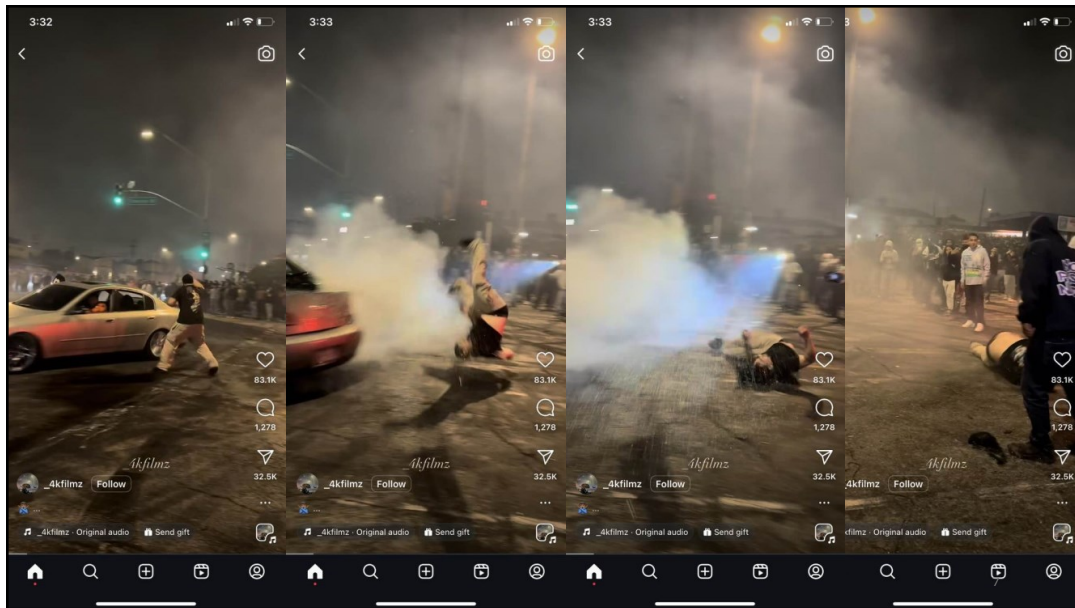
Road Safety



6

3

11/09/2024



7



Physical Council Works

- ŌCB request 8th Nov 2023 for works in problem cul-de-sacs declined
- KCDC can install physical traffic calming measures
 - Raised islands, road humps, etc.
- Remains a matter under action for the ŌCB
- What is the cost to the community of inaction?
 - Community unrest, injuries, health system, ACC, etc.

8

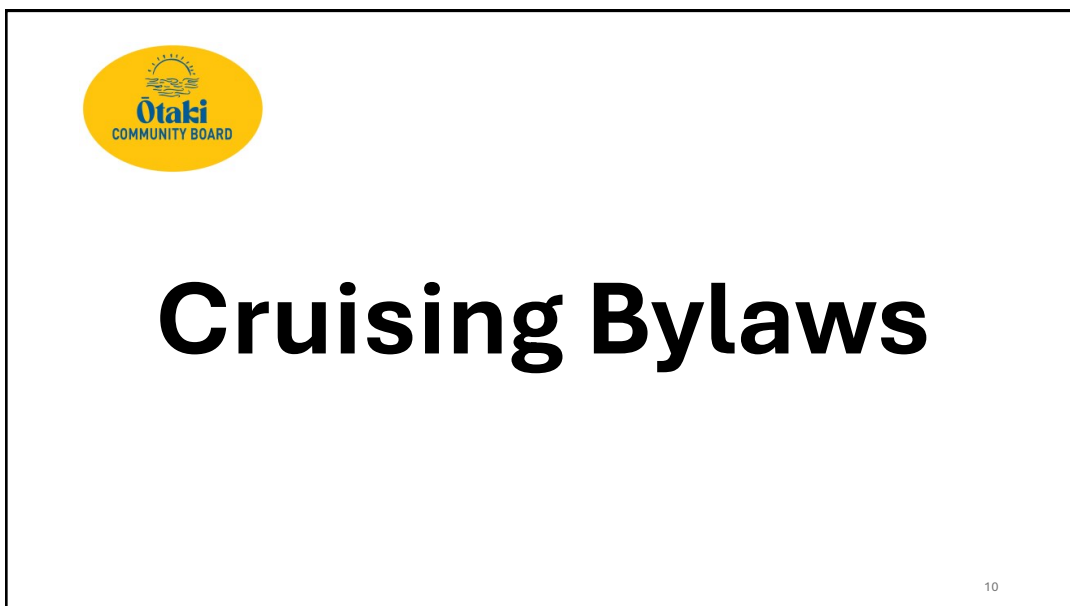
8

4

11/09/2024



9



10

5

11/09/2024



KCDC Transport Bylaw 2022

- **Local Govt Act (sections 145 & 146) allows the setting of bylaws**
- **Land Transport Act 1998, ss 22A(2), 36A(1)(b), (5) regards unauthorised street racing or other related prohibited activities**
- **Nothing specific about cruising or heavy vehicle limits**

11

11



Cruising definition

“Cruising” - means driving a vehicle repeatedly in the same direction, and over the same section of road, in a way that either draws attention to the power or sound of the engine, or that creates a convoy of vehicles that interferes with traffic flow.

12

12

6

11/09/2024



Penalties can be:

- **Instant fine**
- **Court fine**
- **Disqualification from driving**
- **Vehicle impounding**
- **Vehicle crushing (good old Crusher Collins)**

13

13



What do other Councils do for Bylaws?

Other councils with 'cruising' bylaws (not an exhaustive list):

- **Auckland City Council**
- **Christchurch City Council (refer to report)**
- **Wellington City Council (refer to report)**
- **Invercargill City Council**
- **Waikato District Council**
- **Waipa District Council**

14

14

7

11/09/2024



CCTV

15

15



Lack of CCTV

- **Police resourcing and lack of availability (especially between 2am and 6am)**
- **Remote industrial streets suitable for burnout and covert activity**
- **No surveillance of hotspots**
- **Akatarawa Hill Road - used as a conduit for crime between the Hutt Valley and the Kāpiti Coast**

16

16

8

11/09/2024



CCTV Plan in Progress

- Initial investigation – HCCT, MoU, asset inventory
- Hui with HCCT*, Police, Community Patrol, Electa, OCB, Ngā Hapū o Ōtaki
- Form a strategy – who, what, where & funding
- Research funding model – Business Assn, HCCT, Grants, KCDC, etc.
- Map out a plan – implement the strategy to safeguard the community from illegal driving events

*HCCT – Horowhenua Community Camera Trust

17

17



KCDC Assistance

- Assist with Ōtaki CCTV Hui
- Adopt an effective CCTV policy that supports committee safety
- Access for police (and the HCCT) KCDC CCTV assets
- Enhance CCTV assets
- Start a district-wide Safety Programme. E.g. Waikanae CB for Akatarawa CCTV

18

18

9

11/09/2024



Benefits

- **Safer environment for our community**
- **Giving Police more tools they can work with**
- **Decreased damage to KCDC assets and private property**
- **Discourages events coming into Ōtaki and Kāpiti**
- **Can use Ōtaki as a trial for the whole of Kāpiti**

19

19



We Have asked KCDC to:

- **Assume shared responsibility – we all need to do our part, not just the Police**
- **Adopt a zero-tolerance stance around motor vehicle disorder**
- **Look at possible physical deterrents**
- **Adopt a transport bylaw to give Police another tool**
- **Develop a CCTV policy and assist with a CCTV hui for Ōtaki**

Thank you.

20

20

10

6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

- (a) Leave of Absence
- (b) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)
- (c) Community Board Members' Activities

7 HE KŌRERO HOU | UPDATES

7.1 EMERGENCY MANAGEMENT UPDATE – THE COMMUNITY APPROACH

Kaituhi | Author: **Roddy Hickling, Manager Emergency Management**

Kaiwhakamana | Authoriser: **James Jefferson, Group Manager Regulatory and Environment**

TE PŪTAKE | PURPOSE

- 1 To provide an update to the Raumati Community Board on how Emergency Management (EM) functions locally and the Emergency Management team's work programme.

TAUNAKITANGA | RECOMMENDATIONS

That the Raumati Community Board:

- A. Note the Emergency Management update.
- B. Appoint a member of the Raumati Community Board to be an 'Emergency Management Champion' who will have a proactive relationship with the Kāpiti Coast District Council Emergency Management team and seek to be an informed source of local Emergency Management activity and personnel.

TŪĀPAPA | BACKGROUND

- 2 In early 2023, severe weather events, Hale and Gabrielle, caused significant destruction in the northern and eastern districts of the North Island. As a result, many Territorial Authorities have had to reconsider their EM efforts.
- 3 The Kāpiti Coast District Council has proactively taken steps to strengthen its EM capability and capacity in response. An independent review, known as 'The Bush Report,' along with the official Government review of the emergency response to these events, highlighted important findings that support this approach. Notably, the reviews emphasised the need for EM to recognise and support the community response alongside the official response.

HE TAKE | ISSUES

- 4 A Public Opinion Survey conducted by the Wellington Region Emergency Management Office in 2023 noted reducing levels of community preparedness.

NGĀ ĀPITI HANGA | ATTACHMENTS

1. Emergency Management Update - The Community Approach [↓](#)

EMERGENCY MANAGEMENT THE COMMUNITY APPROACH

Raumati Community Board
17 September 2024



WELLINGTON REGION
EMERGENCY MANAGEMENT

OFFICE



Why Emergency Management?



Territorial Authorities legislative obligations



Recover from Disruption



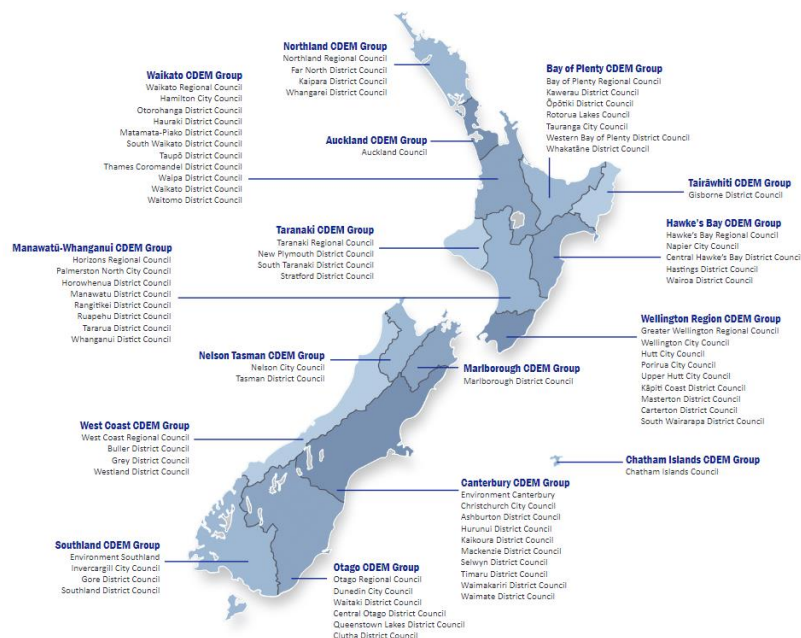
Findings from Gabrielle/Hale

How does CDEM work?

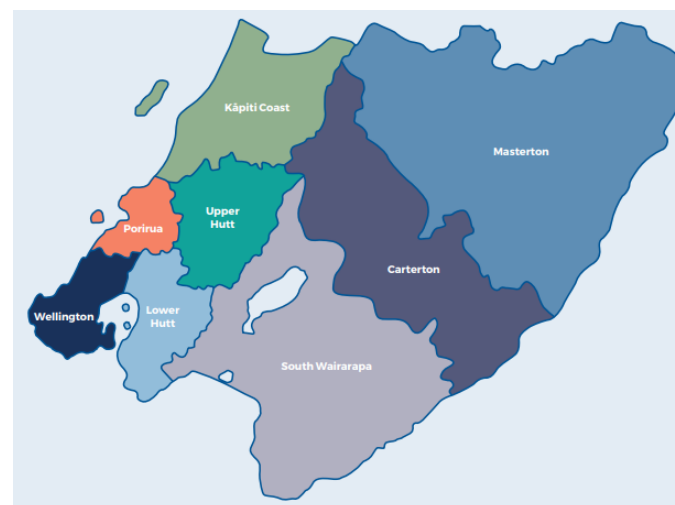


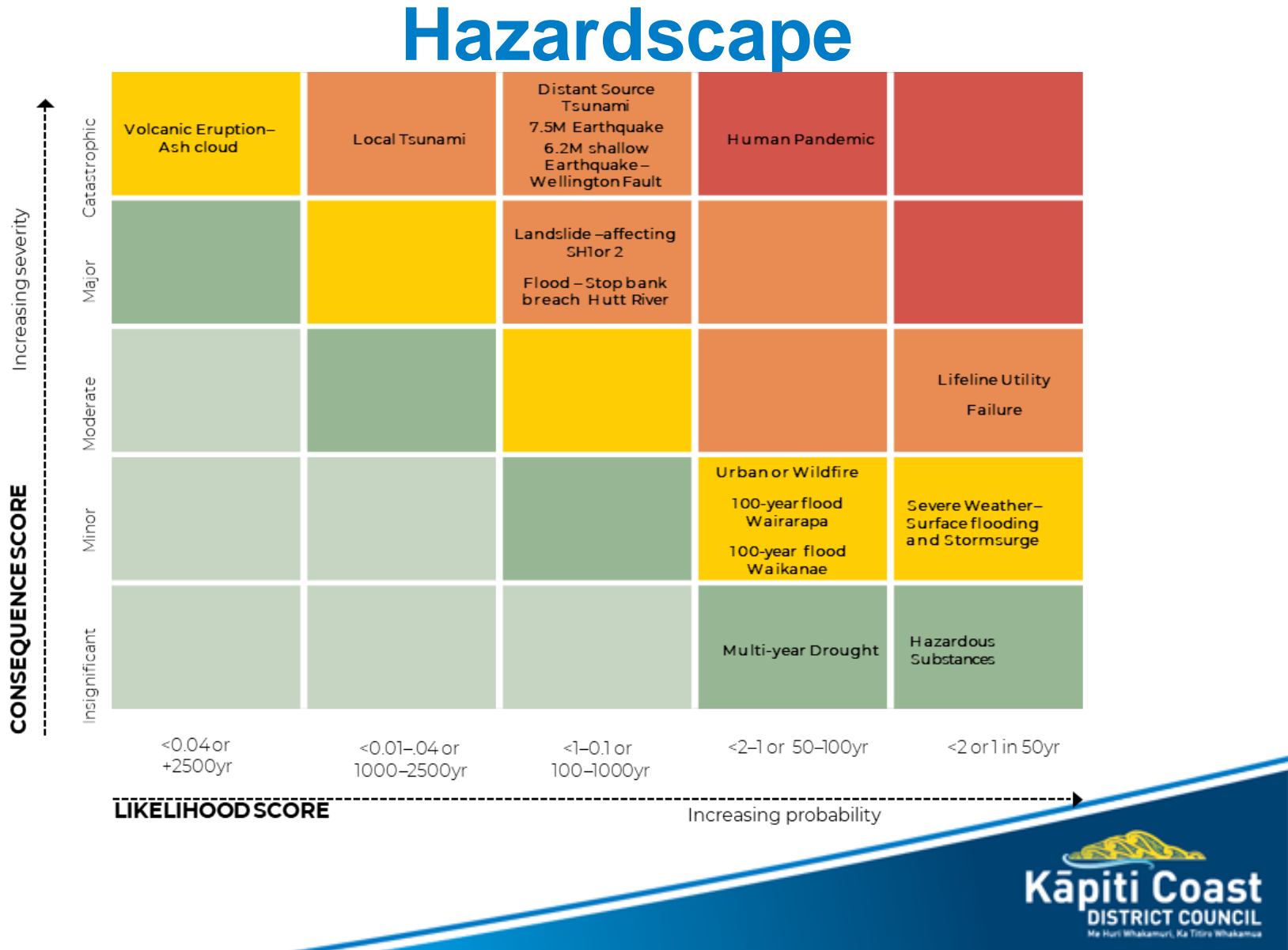
**National Emergency
Management Agency**
Te Rākau Whakamarumaru

CDEM Groups

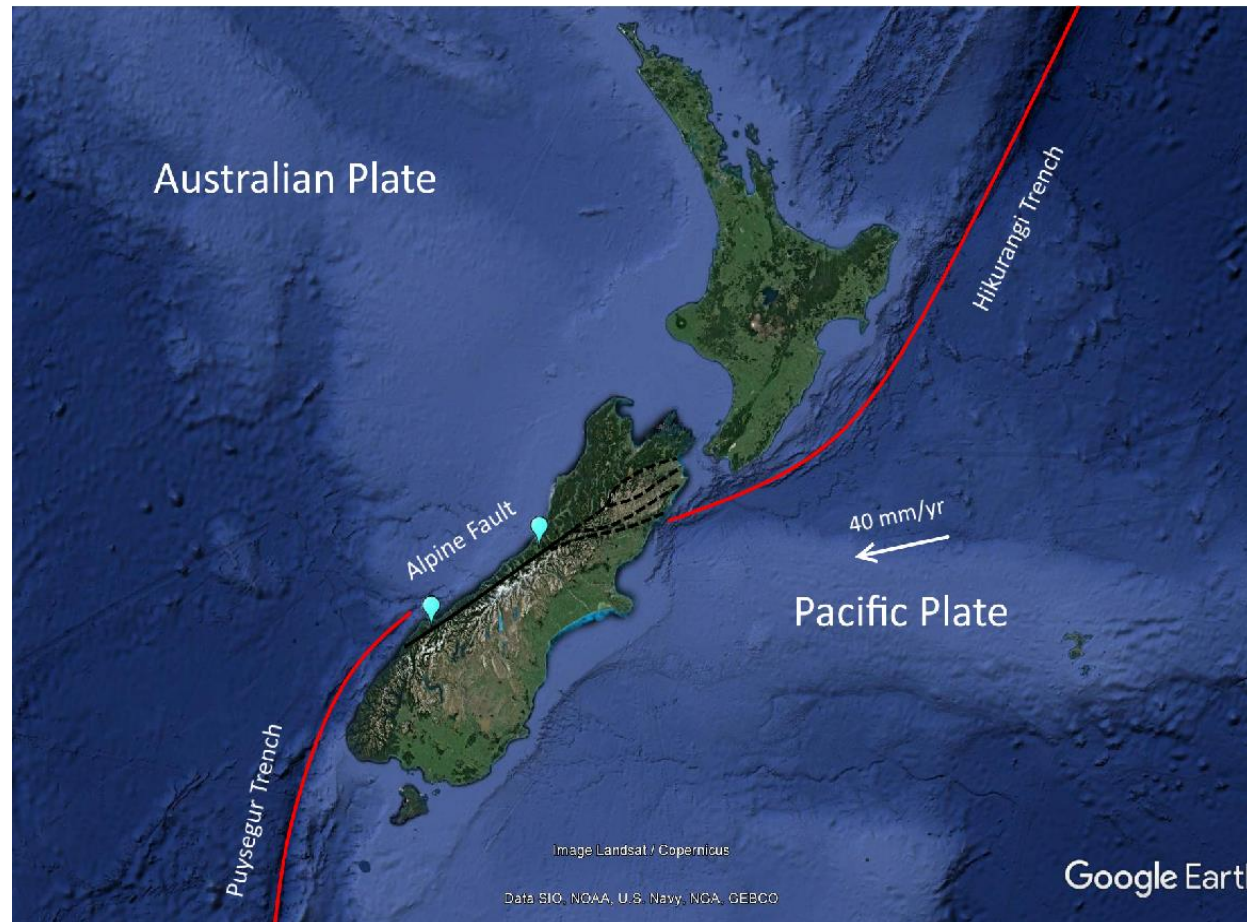


Wellington Region Emergency Management Office (WREMO) Operational Boundaries





Most dangerous – Earthquake & Tsunami



Most Likely – Severe Weather Event



What have we been doing?

- Established dedicated Emergency Management Team
- Grown our Emergency Management (EM) Workforce – 70 staff
- Rolled out All-In Approach across KCDC



What are we doing?

- EM Projects
 - Local Welfare Committee
 - Community Emergency Water Stations
 - MOU's
 - ✓ Beach FM and Access Radio
 - ✓ Kāpiti Amateur Radio Society
 - Volunteer Kāpiti
 - Marae resilience

Community Hubs

Raumati Hubs

Raumati South School,
Matai Road

Kapiti Uniting Parish,
Weka Road

12 District wide Hubs



Community Board Champions

- Your role
 - Readiness and Response
 - Champion EM
 - Know your Hubs

8 PŪRONGO | REPORTS

8.1 CONSIDERATION OF APPLICATIONS FOR FUNDING

Kaituhi | Author: **Jessica Mackman, Senior Advisor Governance**

Kaiwhakamana | Authoriser: **Sean Mallon, Group Manager Infrastructure and Asset Management**

TE PŪTAKE | PURPOSE

1. This report details applications to the Discretionary Grants Fund received by the Raumati Community Board for consideration for the 2024/2025 year; and notes any accountability reports received.

HE WHAKARĀPOPOTO | EXECUTIVE SUMMARY

2. The Raumati Community Board has one grant application to consider at this meeting and two accountability reports. The Board have \$23,548.00 remaining to disperse in the 2024/2025 year.

TE TUKU HAEPAPA | DELEGATION

3. The Raumati Community Board has delegated authority as at section D of the Governance Structure and Delegations for the 2022-2025 Triennium, approved by Council 24 November 2022:

Approving criteria for, and disbursement of, community-based grant funds as approved through the Long Term Plan or Annual Plan.

TAUNAKITANGA | RECOMMENDATIONS

- A. That the Raumati Community Board approves a Discretionary Grant of \$..... to the Kāpiti Waldorf Trust to assist with the costs of commissioning a mural.
- B. That the Raumati Community Board notes the accountability reports received, as attached under a separate cover as Appendices 3-4.

TŪĀPAPA | BACKGROUND

4. This is the second meeting of the Raumati Community Board of the 2024/2025 financial year.
5. Discretionary Grants are allocated in accordance with established criteria, appended to this report as Appendix 1.
6. The applicant has been advised by email of the meeting date and time.

HE KŌRERORERO | DISCUSSION

7. One application for funding has been received and is attached to this report (under separate cover) as Appendix 2. The application is summarised below.
8. There is currently \$23,548.00 available for distribution from the Discretionary Grants Fund in the 2024/2025 financial year. This amount does not roll over to the next financial year.
9. The following application is seeking total funding of \$2,000.00 from the Discretionary Grants Fund.
10. Toni Weir, on behalf of the Kāpiti Waldorf Trust (Te Rā School) has applied for a grant under the Discretionary Grants Fund of \$2000.00 to assist with the costs of commissioning a mural on the fence that borders their playgroup and a public walkway in Paraparaumu Beach.

The Paraparaumu Community Board encouraged the applicant to apply to the Raumati Community Board for funding after the Paraparaumu Community Board resolved to decline to fund their application at its meeting of 18 June 2024.

The application was left to lie on the table at the Raumati Community Board meeting of 25 June 2024 pending further discussion with the applicant and the Paraparaumu Community Board.

He take | Issues

11. There are no issues to be considered within this report.

Ngā kōwhiringa | Options

12. There are no options to be considered within this report.

Mana whenua

13. There has been no engagement with mana whenua regarding this report.

Panonitanga Āhuarangi me te Taiao | Climate change and Environment

14. There are no climate change and environment considerations required within this report.

Ahumoni me ngā rawa | Financial and resourcing

15. Budget allocation for the 2024/2025 financial year for the Raumati Community Board is summarised below:

Fund	2023/24 budget allocation	Total allocated to date	Total unallocated to date
Discretionary Grant	\$26,548.00	\$3000.00	\$23,548.00

16. Discretionary Grants dispersed by the Raumati Community Board for the 2024/2025 year are as follows:

Discretionary Fund				
Date	Recipient	Amount	Purpose of Grant	Report Back
13/08/24	Loss and Grief Centre Kāpiti	\$750.00	To assist with the costs of delivering a second WAVES Bereaved by Suicide Support Group programme.	Report Due Nov 2024
13/08/24	Te Ara Korowai	\$750.00	To assist with the costs of purchasing art supplies for the Centre's community art classes.	Report Due Nov 2024
13/08/24	Raumati South Residents' Association	\$750.00	To assist with the costs of repairing the Raumati South Community noticeboard.	Report Due Nov 2024
13/08/24	Home4All	\$750.00	To assist with the cost of purchasing a trailer for the group's Duo-bike.	Report Due Nov 2024

17. Attached to this report (under separate cover) as Appendices 3-4 are two accountability reports received since the last funding report to the Raumati Community Board on 13 August 2024.

Ture me ngā Tūraru | Legal and risk

18. There are no legal or risk considerations in this report.

Ngā pānga ki ngā kaupapa here | Policy impact

19. Grants are allocated in accordance with established criteria, attached as Appendix 1 to this report.

TE WHAKAWHITI KŌRERO ME TE TŪHONO | COMMUNICATIONS & ENGAGEMENT

Te mahere tūhono | Engagement planning

20. This matter has a low level of significance under the Council's Significance and Engagement Policy.

Whakatairanga | Publicity

21. Board Members play an active role in the community in promoting the grant available.
22. Information on the grant and the application process is available via the Council's website.
23. Grant applicants will be contacted via email once funding decisions have been made.

NGĀ ĀPITI HANGA | ATTACHMENTS

1. Raumati Community Board Discretionary Grants Criteria [↓](#)
2. Raumati Community Board Grant Application - Kāpiti Waldorf Trust - Public Excluded (under separate cover)
3. Raumati Community Board Accountability Report Back - Kapiti Table Tennis Club - Public Excluded (under separate cover)
4. Raumati Community Board Accountability Report Back - Kapiti Horticultural Society - Public Excluded (under separate cover)

RAUMATI COMMUNITY BOARD COMMUNITY GRANTS APPLICATION FORM

Criteria for Community Grants

The purpose of the Raumati Community Board's Community Grants is to provide financial assistance for projects or activities that promote the wellbeing of the Raumati community and show clear community benefit.

Eligible Organisations/Individuals

1. The organisation/individual must undertake its activities in the Raumati area. The Board may consider financial assistance for events occurring outside the Raumati Community where it is shown the community will benefit.
2. Eligible organisations include those that provide cultural, sports, environmental or social services to the Raumati areas.

Criteria

1. The applicant is unable to receive sufficient grants from other sources.
2. The applicant must be non-profit making.
3. The organisation/individual must use the financial assistance for its activities in the Raumati Community. The Board may consider financial assistance for events occurring outside the Raumati Community where it is shown the community will benefit.
4. Organisations must provide the most recent financial statements and a copy of a resolution noting the decision to apply for funding.
5. The organisation/individual has not received financial assistance from the Raumati Community Board Community Grants Fund in the last twelve months.
6. Only one application will be considered by an organisation for one event (Individual team member applications will not be eligible).

Please note: All applications must have full documentation to support their application (**maximum of five pages in total**).

Eligible Purposes:

1. Unique or infrequent project or activity;
2. Special project or activity;
3. Meritorious project or activity;
4. To partially or fully offset the cost of any Council permit, licence or resource consent fees*;
5. The remission of hall rental*.

* within **the current financial year** of the project or activity

Ineligible Purposes

1. Expenses incurred for school curriculum activities.
2. Retrospective expenses**.

**Grants will not be paid retrospectively other than for hall hire or for the cost of a permit, licence or resource consent fee.

RAUMATI COMMUNITY BOARD COMMUNITY GRANTS APPLICATION FORM

Maximum Grant

The maximum grant payable is **\$750**.

Accountability

Applicants are required to provide written confirmation or a verbal report that the money was spent for the purpose granted within 2 months of completion of the activity. Individuals are required to outline the benefits gained for them and community groups are required to furnish a written report outlining the benefits gained by the community. In normal circumstances applicants failing to meet accountability criteria will be excluded from any further applications for two years.

The Raumati Community Board requires all monies that are not used for the purpose applied for to be returned to the Community Grants Fund. Failure to do so may exclude the applicant from any further application.

Procedure for Applications

1. Applications must be made on the approved application form and must contain all supporting information. Failure to provide all of the required information will result in the application being returned to the applicant.
2. Applications must include a bank deposit slip.

The above conditions and criteria do not preclude the Raumati Community Board from considering any application at its discretion.

Applications are to be addressed to:

Democracy Services Team
Kāpiti Coast District Council
Private Bag 60601
Paraparaumu 5254

or

democracy.services@kapiticoast.govt.nz

Please Note: Applications must be received by the Kāpiti Coast District Council at least 8 working days before the Raumati Community Board meeting date to meet the reporting deadline.

Meetings are held every six weeks.

9 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES**9.1 CONFIRMATION OF MINUTES**

Author: Jessica Mackman, Senior Advisor Governance

Authoriser: Sean Mallon, Group Manager Infrastructure and Asset Management

TAUNAKITANGA | RECOMMENDATIONS

That the minutes of the Raumati Community Board meeting of 13 August 2024 be accepted as a true and correct record.

NGĀ ĀPITI HANGA | ATTACHMENTS

1. Minutes of Raumati Community Board Meeting of 13 August 2024 [↓](#)

RAUMATI COMMUNITY BOARD MEETING MINUTES

13 AUGUST 2024

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL
RAUMATI COMMUNITY BOARD MEETING
HELD IN PUORO 1, TE RAUKURA KI KĀPITI, 34A RAUMATI ROAD, RAUMATI BEACH
ON TUESDAY, 13 AUGUST 2024 AT 7.01PM**

PRESENT: Mr Jonny Best (Chair), Ms Tarn Sheerin, Mr Tim Sutton, Cr Sophie Handford

IN ATTENDANCE: Mr Karl Webber, Mr Sean Mallon, Mr Darren Edwards, Ms Jessica Mackman

WHAKAPĀHA | APOLOGIES: There were none.

LEAVE OF ABSENCE: Mr Bede Laracy

1 NAU MAI | WELCOME

The Chair, Jonny Best welcomed everyone to the meeting and introduced the members of the Board and Council officers in attendance.

2 WHAKAPĀHA | APOLOGIES

The Chair noted that Bede Laracy had a leave of absence.

3 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEĀ O TE RĀRANGI TAKE | DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

There were no declarations of interest made.

4 HE WĀ KŌRERO KI TE MAREA | PUBLIC SPEAKING TIME

Niki Trotter, resident of Raumati South, shared concerns that a large pōhutukawa on Council land on the corner of Rosetta Road and Poplar Avenue is shading nearby properties and impacting the enjoyment of her own. Ms Trotter shared the appended images with the Board and answered members' questions. Sean Mallon, Group Manager Infrastructure and Asset Management relayed the action Council had taken to date and the Board agreed to add the matter to Item 10.1 Matters Under Action.

Marian Weststrate, founder of Home4All, spoke in support of the organisation's grant application under item 8.1 Consideration of Applications for Funding, shared the appended leaflets with the Board and answered members' questions.

Letitia Geldenhuys, counsellor at the Loss and Grief Centre Kāpiti, spoke in support of the Centre's grant application under item 8.1 Consideration of Applications for Funding and answered members' questions.

Clare Hynd, Chair of the Raumati South Residents' Association, spoke in support of the Association's grant application under item 8.1 Consideration of Applications for Funding and answered members' questions. Ms Hynd also encouraged the Board to support work on connected communities, resilience and emergency planning and provided an update on the Raumati South Hall.

RAUMATI COMMUNITY BOARD MEETING MINUTES

13 AUGUST 2024

TABLED DOCUMENTS

The following documents were tabled.

Appendices

- 1 Images of pōhutukawa tabled by Niki Trotter 13 August 2024
- 2 Home4All leaflets tabled by Marian Weststrate 13 August 2024

5 NGĀ TEPUTEIHANA | DEPUTATIONS

There were no deputations.

6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

- (a) There were no requests for a leave of absence.
- (b) There were no matters of an urgent nature notified to the Chair prior to the commencement of the meeting.
- (c) Community Board Members' Activities
The Chair, Jonny Best noted he had been attending Council meetings on behalf of Bede Laracy.

7 HE KŌRERO HOU | UPDATES

There were no updates scheduled.

8 PŪRONGO | REPORTS**8.1 CONSIDERATION OF APPLICATIONS FOR FUNDING**

The Chair, Jonny Best introduced the report.

COMMITTEE RESOLUTION RCB2024/29

Moved: Cr Sophie Handford
Seconder: Ms Tarn Sheerin

- B. That the Raumati Community Board approves a Discretionary Grant of \$750.00 to Home4All to assist with the cost of purchasing a trailer for the group's Duo-bike.

CARRIED

COMMITTEE RESOLUTION RCB2024/30

Moved: Ms Tarn Sheerin
Seconder: Cr Sophie Handford

- C. That the Raumati Community Board approves a Discretionary Grant of \$750.00 to the Creative Wellbeing Centre Te Ara Korowai to assist with the costs of purchasing art supplies for the Centre's community art classes.

CARRIED

COMMITTEE RESOLUTION RCB2024/31

Moved: Mr Jonny Best

Page 2

RAUMATI COMMUNITY BOARD MEETING MINUTES

13 AUGUST 2024

Seconded: Mr Tim Sutton

- D. That the Raumati Community Board approves a Discretionary Grant of \$750.00 to the Loss and Grief Centre Kāpiti to assist with the costs of delivering a second WAVES Bereaved by Suicide Support Group programme.

CARRIED

COMMITTEE RESOLUTION RCB2024/32

Moved: Mr Tim Sutton

Seconded: Ms Tarn Sheerin

- E. That the Raumati Community Board approves a Discretionary Grant of \$750.00 to Raumati South Residents' Association to assist with the costs of repairing the Raumati South Community noticeboard.

CARRIED

COMMITTEE RESOLUTION RCB2024/33

Moved: Mr Jonny Best

Seconded: Ms Tarn Sheerin

- A. That the Raumati Community Board agree that the grant application received from Kāpiti Waldorf Trust (Te Rā School) being discussed should lie on the table until the applicant is able to speak to the application at a future meeting.

CARRIED

8.2 AMENDMENT TO STANDING ORDERS FOR MEETINGS OF THE RAUMATI COMMUNITY BOARD

Jessica Mackman, Senior Advisor Governance introduced the item, took the report as read and together with Sean Mallon, Group Manager Infrastructure and Asset Management, answered members' questions.

COMMITTEE RESOLUTION RCB2024/34

Moved: Cr Sophie Handford

Seconded: Mr Tim Sutton

- A. That the Raumati Community Board approve the following amendments to Standing Orders (as attached in Appendix 1):
- A.1 amend Standing Order 11.1 (Community Board Meetings) to reflect that a quorum is achieved with:
 - A.1.1 half of the members present (in person or via audio/audio visual link), where the number of members (including vacancies) is even; and
 - A.1.2 a majority of members present (in person or via audio/audiovisual link) where the number of members (including vacancies) is odd.
 - A.2 amend Standing Order 13.8 (Member's Status: Quorum) to reflect that members who attend meetings by electronic link will be counted as present for the purposes of a quorum.
 - A.3 amend Standing Order 13.9 (Member's Status: Voting) to reflect that quorum is achieved by members present both in person and via audio/audiovisual link.
 - A.4 amend the Definitions section to define 'present at the meeting to constitute quorum'

RAUMATI COMMUNITY BOARD MEETING MINUTES

13 AUGUST 2024

as the member is to be present in person or via audio/audiovisual link.

CARRIED

9 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES**9.1 CONFIRMATION OF MINUTES****COMMITTEE RESOLUTION RCB2024/35**

Moved: Mr Tim Sutton

Seconder: Ms Tarn Sheerin

That the minutes of the Raumati Community Board meeting of 25 June 2024 be accepted as a true and correct record.

CARRIED

10 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION**10.1 MATTERS UNDER ACTION**

The Raumati Community Board discussed the matters under action and in response to a matter raised during public speaking time, added the item 'Pōhutukawa at Rosetta Road & Poplar Avenue'.

11 KARAKIA WHAKAMUTUNGA | CLOSING KARAKIA

At the invitation of the Chair, Cr Sophie Handford closed the meeting with karakia.

The Poari ā-Hapori o Raumati | Raumati Community Board meeting closed at 7.55pm.

.....
HEAMANA | CHAIRPERSON

10 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION

10.1 MATTERS UNDER ACTION

Author: Jessica Mackman, Senior Advisor Governance

Authoriser: Sean Mallon, Group Manager Infrastructure and Asset Management

MATTERS UNDER ACTION

Attached as Appendix 1 are the current matters under action for the Raumati Community Board to review and note.

TAUNAKITANGA | RECOMMENDATIONS

That the Raumati Community Board meeting notes the attached matters under action.

NGĀ ĀPITI HANGA | ATTACHMENTS

1. Raumati Community Board Matters Under Action (as at September 2024) [↓](#)

Raumati Community Board – Matters Under Action Register (as at September 2024)

Matter	Date Added	Action/Progress	Responsible Board Member/Officer
Pōhutukawa at Rosetta Road & Poplar Avenue	13 August 2024	<p>At its meeting of 13 August 2024 during public speaking, a resident of Raumati South shared concerns that a large pōhutukawa on Council land on the corner of Rosetta Road and Poplar Avenue is shading nearby properties and impacting the wellbeing of residents.</p> <p>Sean Mallon, Group Manager Infrastructure and Asset Management confirmed Council recently had the tree assessed though there were no plans for maintenance at this time. The tree could be reassessed at end of the 2024/2025 financial year if budget allowed.</p> <p>The Board agreed to follow up with Council officers in April 2025.</p>	<p>Tim Sutton & Sean Mallon</p> <p>Revisit April 2025.</p>
Raumati South Memorial Hall	25 June 2024	<p>At its meeting of 25 June 2024, the Raumati Community Board agreed to progress planning and work at the Raumati South Memorial Hall in collaboration with the Raumati South Residents' Association and Council officers.</p> <p>At the Raumati Community Board meeting of 13 August 2024, Tarn Sheerin noted the matter was a work in progress and she felt the hall required further work. Tarn recommended improvements to the fire door, some areas of flooring and the skate park. Tarn also suggested the installation of a mural and a legal graffiti wall.</p>	Tarn Sheerin
Arawa Street Speed Issue	19 March 2024	<p><i>There is no update from Council officers on this matter.</i></p> <p>At its meeting of 19 March 2024 during public speaking, a resident of Arawa Street shared concerns that a lack of traffic calming measures in Arawa Street, which has no footpaths, is compromising the safety of residents and others that use the street to access Raumati beach. Enquiries had been made to Council seeking the installation of a speed bump and signage.</p> <p>Council officers have assessed the request and note this will be added to the list of additional safety work requested to be reviewed once speed management improvements have been delivered. Due to existing works and financial restraints this is unlikely to progress until the 2025/2026 financial year.</p>	<p>Sean Mallon</p> <p>Revisit April 2025.</p>
Community Liaison Group for Kāinga Ora	17 October 2023	<p>The Raumati Community Board distributed a letter to all households in the local area early October 2023 seeking expressions of interest for members of a Community Liaison Group to work with Kāinga Ora in relation to their proposed development on Raumati Road. Expressions of interest closed 2 November 2023. A copy of the letter is available on the Board's Facebook page or on request.</p> <p>At its meeting of 17 October 2023, the Board resolved to appoint Deputy Chair Jonny Best to the Community Liaison Group (CLG) as the Raumati Community Board representative.</p> <p>At its meeting of 28 November 2023, the Board confirmed that the CLG had been formed with 14 members and co-Chairs elected. The CLG had met and a meeting with Kāinga</p>	Jonny Best

		<p>Ora was planned.</p> <p>At its meeting of 14 May 2024, the Board noted that Tarn Sheerin had attended a meeting of the CLG though the group were still awaiting a meeting with Kāinga Ora.</p>	Ongoing
Existing informal walking tracks linking Raumati South with the Leinster Avenue/old State Highway One area be acknowledged and protected in any future development of this land.		<p><i>There is no update from Council officers on this matter.</i></p> <p>Council officers noted that the informal track referred to crosses land owned by Kāinga Ora. If the land is developed in the future and Council has the ability to input into the design and consenting for development, then Council can recommend that these informal connections be formalised and continued to be provided. However, as this is private property and the track appears to also go through school property Council may have limited ability to influence the design. It is suggested that the Raumati Community Board follow up with Kāinga Ora as the landowner and request an undertaking from them that they will include this in any development proposed for the land.</p>	.

11 KARAKIA WHAKAMUTUNGA | CLOSING KARAKIA