

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL  
PARAPARAUMU COMMUNITY BOARD MEETING  
HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU  
ON TUESDAY, 10 SEPTEMBER 2024 AT 6.31PM**

**PRESENT:** Mr Guy Burns, Mr Bernie Randall, Cr Glen Cooper, Cr Kathy Spiers

**IN ATTENDANCE:** Cr Martin Halliday, Mr Mark de Haast, Mr Evan Dubisky

**WHAKAPĀHA | APOLOGIES:** Mr Karl Webber

**LEAVE OF ABSENCE:** Mr Glen Olsen

## 1 NAU MAI | WELCOME

Deputy Chair Guy Burns welcomed everyone to the meeting and opened the meeting with the Council karakia. He acknowledged that Chair Glen Olsen currently has a leave of absence and invited Cr Martin Halliday to the table.

## 2 WHAKAPĀHA | APOLOGIES

### APOLOGY

#### COMMITTEE RESOLUTION PARCB2024/29

Moved: Cr Kathy Spiers

Seconder: Mr Bernie Randall

That the apology received from Karl Webber be accepted.

**CARRIED**

## 3 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE | DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

There were no declarations of interest made at this meeting.

## 4 HE WĀ KŌRERO KI TE MAREA | PUBLIC SPEAKING TIME

Deb Donnelly spoke to her grant application and answered questions from elected members.

Alison Fitzmaurice spoke to the grant application from Kapiti Powerlifting Club and answered questions from elected members.

Frances Burton-Brown spoke to roading issues at Lake View Court and answered questions from elected members. She tabled a letter regarding these issues.

### TABLED DOCUMENTS

#### Appendices

1 Tabled Letter from Frances Burton-Brown

Marian Weststrate spoke to the grant application from Home4All and answered questions from elected members. She tabled information regarding the organisation.

### TABLED DOCUMENTS

**Appendices**

2 Tabled Information from Home4All

**5 NGĀ TEPUTEIHANA | DEPUTATIONS**

There were no deputations at this meeting.

**6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS**

- (a) No leaves of absence were requested at this meeting.
- (b) No matters of an urgent nature were raised with the Chair prior to the commencement of the meeting.
- (c) Community Board Members did not discuss their recent activities at this meeting.

**7 HE KŌRERO HOU | UPDATES**

There were no updates scheduled for this meeting.

**8 PŪRONGO | REPORTS****8.1 CONSIDERATIONS OF APPLICATIONS FOR FUNDING****COMMITTEE RESOLUTION PARCB2024/30**

Moved: Mr Bernie Randall

Seconder: Mr Guy Burns

- A. That the Paraparaumu Community Board approves a Discretionary grant of \$750 to Deb Donnelly to support the financial costs for her exhibition Aotearoa Shibui, in Thistle Hall from 7-13 October 2024.
- B. That the Paraparaumu Community Board approves a Discretionary grant of \$650 to Naomi Boyd to assist with financial costs of competing in the Lower North Island Netball competition in Hastings.
- C. That the Paraparaumu Community Board approves a Discretionary grant of \$437 to Elizabeth Boyd to assist with costs for transportation, accommodation, and entry fees for attending a rugby tournament in Auckland.

**CARRIED**

**COMMITTEE RESOLUTION PARCB2024/31**

Moved: Mr Guy Burns

Seconder: Mr Bernie Randall

- D. That the Paraparaumu Community Board approves a Discretionary grant of \$750 to Fletcher Cooper to assist with costs to travel to compete for the NZ Under 15 Basketball team at the Oceania Championships in Canberra in November 2024.
- E. That the Paraparaumu Community Board approves a Discretionary grant of \$750 to Home4All to buy the trailer for their Duo-bike to enable us to cycle with three of their visitors instead of one.
- F. That the Paraparaumu Community Board approves a Discretionary grant of \$750 Kapiti Powerlifting Club to cover a portion of the costs to travel to South Africa for the Masters

World Championships.

**CARRIED**

## **8.2 AMENDMENT TO STANDING ORDERS FOR MEETINGS OF THE PARAPARAUMU COMMUNITY BOARD**

### **COMMITTEE RESOLUTION PARCB2024/32**

Moved: Mr Guy Burns

Seconder: Cr Kathy Spiers

A. That the Paraparaumu Community Board approve the following amendments to Standing Orders (as attached in Appendix 1):

- A.1 amend Standing Order 11.1 (Community Board Meetings) to reflect that a quorum is achieved with:
  - A.1.1 half of the members present (in person or via audio/audio visual link), where the number of members (including vacancies) is even; and
  - A.1.2 a majority of members present (in person or via audio/audiovisual link) where the number of members (including vacancies) is odd.
- A.2 amend Standing Order 13.8 (Member's Status: Quorum) to reflect that members who attend meetings by electronic link will be counted as present for the purposes of a quorum.
- A.3 amend Standing Order 13.9 (Member's Status: Voting) to reflect that quorum is achieved by members present both in person and via audio/audiovisual link.
- A.4 amend the Definitions section to define 'present at the meeting to constitute quorum' as the member is to be present in person or via audio/audiovisual link.

**CARRIED**

## **9 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES**

### **9.1 CONFIRMATION OF MINUTES**

#### **COMMITTEE RESOLUTION PARCB2024/33**

Moved: Cr Kathy Spiers

Seconder: Mr Bernie Randall

That the minutes of the Paraparaumu Community Board meeting of 30 July 2024 be accepted as a true and correct record.

**CARRIED**

## **10 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION**

### **10.1 MATTERS UNDER ACTION**

Community Board Members discussed the reply from Greater Wellington Regional Council in regard to bus shelters, and Cr Kathy Spiers agreed to narrow down the areas of concern.

The following document was tabled in relation to a motion from the Matters Under Action of the 18 June 2024 Paraparaumu Community Board meeting.

**Appendices**

3	Reply from Greater Wellington Regional Council regarding Transportation
---	---

**11 KARAKIA WHAKAMUTUNGA | CLOSING KARAKIA**

Deputy Chair Guy Burns closed the meeting with karakia.

**The Poari ā-Hapori o Paraparaumu | Paraparaumu Community Board meeting closed at 7:45pm.**

.....  
**HEAMANA | CHAIRPERSON**