



# **RĀRANGI TAKE AGENDA**

## **Te Komiti Tuku Tahua Pūtea | Grants Allocation Committee (Creative Communities New Zealand) Meeting**

**I hereby give notice that a Meeting of the Te Komiti Tuku Tahua Pūtea | Grants Allocation Committee (Creative Communities Scheme) will be held on:**

**Te Rā | Date: Tuesday, 3 September 2024**

**Te Wā | Time: 9.30am**

**Te Wāhi | Location: Council Chamber  
Ground Floor, 175 Rimu Road  
Paraparaumu**

**Brendan Owens  
Group Manager Customer and Community**

**Kāpiti Coast District Council**

**Notice is hereby given that a meeting of the Te Komiti Tuku Tahua Pūtea | Grants Allocation Committee (Creative Communities Scheme) will be held in the Council Chamber, Ground Floor, 175 Rimu Road, Paraparaumu, on Tuesday 3 September 2024, 9.30am.**

**Te Komiti Tuku Tahua Pūtea | Grants Allocation Committee (Creative Communities Scheme) Members**

Mr Grant Stevenson	Chair
Cr Glen Cooper	Member
Cr Rob Kofoed	Member
Cr Nigel Wilson	Member
Mr Tama Porter	Member
Ms Michelle Scullion	Member
Ms Kim Tahiwī	Member
Ms Jennifer Turnbull	Member

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**1 NAU MAI | WELCOME**

**2 KARAKIA A TE KAUNIHERA | COUNCIL BLESSING**

I a mātou e whiriwhiri ana i ngā take kei mua i ō mātou aroaro *As we deliberate on the issues before us,*

E pono ana mātou ka kaha tonu ki te whakapau mahara huapai mō ngā hapori e mahi nei mātou. *We trust that we will reflect positively on the communities we serve.*

Me kaha hoki mātou katoa kia whaihua, kia tōtika tā mātou mahi, *Let us all seek to be effective and just,*

Ā, mā te māia, te tiro whakamua me te hihiri *So that with courage, vision and energy,*

Ka taea te arahi i roto i te kotahitanga me te aroha. *We provide positive leadership in a spirit of harmony and compassion.*

**3 WHAKAPĀHA | APOLOGIES**

**4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE | DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Notification from Elected Members of:

4.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and

4.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

**5 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA**

**6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS**

- (a) Leave of Absence
- (b) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

## **7 PŪRONGO | REPORTS**

### **7.1 CREATIVE COMMUNITIES SCHEME - CONSIDERATION OF APPLICATIONS FOR FUNDING**

Kaituhi | Author: **Nerita Clark, Arts Events Coordinator**

Kaiwhakamana | Authoriser: **Brendan Owens, Group Manager Customer and Community**

#### **TE PŪTAKE | PURPOSE**

- 1 This report presents applications for Creative Communities Scheme funding for consideration by the Creative Communities Assessment Committee (sub-committee of the Grants Allocation Committee).

#### **HE WHAKARĀPOPOTO | EXECUTIVE SUMMARY**

- 2 An executive summary is not required for this report.

#### **TE TUKU HAEPAPA | DELEGATION**

- 3 The Grants Allocation Committee may make a decision to approve grant moneys under Section B.6 of the Governance Structure and Delegations:

*The Committee will consider and allocate grant moneys in accordance with the meeting cycles and criteria of five granting programmes, including money granted by Creative New Zealand.*

#### **TAUNAKITANGA | RECOMMENDATIONS**

- A. That the Grant Allocation Committee grants Kapiti Women's Health Collective Inc. \$\_\_\_\_\_ from the Creative Communities Scheme to assist with the project "Have a Go' Arts Programme".
- B. That the Grant Allocation Committee grants The CanInspire Charitable Trust \$\_\_\_\_\_ from the Creative Communities Scheme to assist with the project "CanBead Kapiti Coast".
- C. That the Grant Allocation Committee grants Ōtaki Pottery Club \$\_\_\_\_\_ from the Creative Communities Scheme to assist with the project "Have A Go".
- D. That the Grant Allocation Committee grants Handstands Productions \$\_\_\_\_\_ from the Creative Communities Scheme to assist with the project "SUPPING with the Devil".
- E. That the Grant Allocation Committee grants Circle of Fifths \$\_\_\_\_\_ from the Creative Communities Scheme to assist with the project "Summer Shakespeare 2025".
- F. That the Grant Allocation Committee grants Island Custom Ltd \$\_\_\_\_\_ from the Creative Communities Scheme to assist with the project "Collective Tapa Cloth workshop".
- G. That the Grant Allocation Committee grants Mulled Wine Concerts \$\_\_\_\_\_ from the Creative Communities Scheme to assist with the project "Mulled Wine Concerts in Paekakariki".
- H. That the Grant Allocation Committee grants Zeal Youth Trust Aotearoa - Kapiti (formerly Zeal Education Trust) \$\_\_\_\_\_ from the Creative Communities Scheme to assist with the project "Zeal Kapiti Holiday Hip-Hop Dance Workshops for Beginners".
- I. That the Grant Allocation Committee grants Ms Anja Wilhelmer \$\_\_\_\_\_ from the Creative Communities Scheme to assist with the project "Breathe and Draw".
- J. That the Grant Allocation Committee grants Music Festivals and Events NZ Board \$\_\_\_\_\_ from the Creative Communities Scheme to assist with the project "Summer Music in the Park - Maclean Park".

- K. That the Grant Allocation Committee grants Ms Debbie Donnelly \$\_\_\_\_\_ from the Creative Communities Scheme to assist with the project “Japan Kapiti NZ natural dye workshops”.
- L. That the Grant Allocation Committee grants Mrs Ingrid Prosser \$\_\_\_\_\_ from the Creative Communities Scheme to assist with the project “Kapiti Poets”.
- M. That the Grant Allocation Committee grants Paekakariki Surf Lifeguards Inc \$\_\_\_\_\_ from the Creative Communities Scheme to assist with the project “Paekakariki Surf Club Cultural Artwork”.
- N. That the Grant Allocation Committee grants Kapiti Arts & Crafts Society Incorporated \$\_\_\_\_\_ from the Creative Communities Scheme to assist with the project “Cash and Carry” Exhibition December 2024”.
- O. That the Grant Allocation Committee grants The Shed project Kapiti \$\_\_\_\_\_ from the Creative Communities Scheme to assist with the project “Shed Project Creative Space Christmas performance 2024”.
- P. That the Grant Allocation Committee grants Ōtaki Promotions Group \$\_\_\_\_\_ from the Creative Communities Scheme to assist with the project “Ōtaki Kite Festival - Kite Festival Workshops”.
- Q. That the Grant Allocation Committee grants Kapiti Music Centre \$\_\_\_\_\_ from the Creative Communities Scheme to assist with the project “KMC Open Day and Concert”.
- R. That the Grant Allocation Committee grants Ms Bryony Rogers \$\_\_\_\_\_ from the Creative Communities Scheme to assist with the project “Creative Writing gatherings”.
- S. That the Grant Allocation Committee grants Orpheus Choir Wellington \$\_\_\_\_\_ from the Creative Communities Scheme to assist with the project “Colossal Chorale”.
- T. That the Grant Allocation Committee grants Ōtaki Waka Hoe Charitable Trust \$\_\_\_\_\_ from the Creative Communities Scheme to assist with the project “Tuia te hapori - Weaving Communities”.
- U. That the Grant Allocation Committee grants Miss Rebecca Bond \$\_\_\_\_\_ from the Creative Communities Scheme to assist with the project “Jewellery making workshops”.
- V. That the Grant Allocation Committee grants Kāpiti Art Studio \$\_\_\_\_\_ from the Creative Communities Scheme to assist with the project “Recycled paper clay workshop”.
- W. That the Grant Allocation Committee grants Keryn Mells \$\_\_\_\_\_ from the Creative Communities Scheme to assist with the project “Exploring art and nature through creative writing”.

## **TŪĀPAPA | BACKGROUND**

- 4 The Kāpiti Coast District Council (the Council) administers the Creative Communities Scheme under contract with Creative New Zealand. The funds are allocated nationally by Creative New Zealand on a population basis and distributed locally in accordance with their guidelines.
- 5 The Scheme was established to provide support to arts and cultural activities taking place within a local area. For the purposes of the Scheme, art is defined as “all forms of creative and interpretative expression”.
- 6 There are two funding allocation rounds per year. This report pertains to the first funding round for the financial year 2024/25. Applications for the current round closed on Monday 29 July 2024. Staff check each application for eligibility and then Committee members assess them individually prior to this meeting.

7 Table shows the grant allocations and costs for 2024/25

<b>Allocations (Costs)</b> (All figures are exclusive of GST).	<b>\$</b>
Creative NZ 2024/25 grant for full year	\$47,203.80
Council 2024 budget for 2024/25	\$12,602.00
Returned grants from Round 2, 2023/24	\$1,894.00
Advertising for the full year (Budgeted at about 10% of total Creative NZ allocation)	(\$4720.00)
Net figure of funding available for grants 2024/25 ( <i>includes returned grants</i> )	\$57,279.00
Net figure of funding available for grants Round 1 (September 2024)	\$29,586.00
Funding requested from CCS grant applications - Round 1 (September 2024)	\$60,073.00

## HE KÖRERORERO | DISCUSSION

- 8 Creative New Zealand allocated **\$47,203.80** for Kāpiti Coast District Council for the 2024/25 financial year. Council budgeted **\$60,105.00** in 2024/25 for grant funding.
- 9 Creative New Zealand allows for up to 10% of its allocation to be used for advertising and promotion. For this financial year, \$4,720.00 was allocated for promotion costs.
- 10 The net figure available for grants over the full year comes to **\$\$57,279.00**.
- 11 The total available for grant funding in Round 1 September 2024 (*including returned funds*) is **\$29,586.00**.
- 12 We received 23 applications to submit to the Committee for consideration. All 23 applications are listed for recommendation. The total requested is **\$60,073.00** which exceeds the funds available for this funding round by **\$30,487.00**.

### Purpose of the Scheme

- 13 The purpose of the Scheme, as set out by Creative New Zealand, is to stimulate and provide support to arts and cultural activities that increase participation and increase the range and diversity of projects that make the arts more attractive and relevant to the various local communities.
- 14 Creative New Zealand notes that a community is defined by the people within it, and can include religious, cultural, or other self-defined community.
- 15 The purpose of the Creative Communities Scheme is to support “grassroots” activities.
- 16 Creative New Zealand requires Councils to have representation from Māori on the Assessment committee and seeks feedback in its regular surveys about how the council encourages application with a Toi Māori focus.

### Eligibility

- 17 Creative New Zealand stipulates those projects considered under this Scheme should:
- take place within the Kāpiti Coast District; and/or
  - produce benefits that are largely experienced within the Kāpiti Coast District.

### Priorities

- 18 Projects seeking assistance must meet at least one of three funding criteria set by Creative New Zealand. These are:



- **Access and Participation:** creating opportunities for local communities to engage with and participate in local arts activities.
- **Diversity:** supporting diverse arts and cultural traditions of our local communities, to enrich cultural diversity; and
- **Young people:** enabling and encouraging young people under 18 years to engage with and actively participate in the arts.

### **Applications**

- 19 The schedule of applications for funding, a summary of the applications and further supporting information will be provided to the Committee members through the SmartyGrants platform (*grant program application management system*).
- 20 Successful applicants are required to return a project accountability report and to participate in any funding audit of their organisation or project conducted by the Kāpiti Coast District Council. Staff track the receipt of the project accountability reports and will report highlights of completed projects to the Grants Allocation Committee at the meeting.
- 21 Two recipients returned their grant from the previous round (*Round 2, 2023/24*):
- Island Custom Ltd – could not go ahead with their project because they were not allocated the amount they requested. They requested \$2,950.00 but was allocated \$1,394.00 towards their project. They attempted to downsize the project but came to the decision that they wouldn't meet the costs.
  - Kapiti Arts & Crafts Society – a breakdown in communication within their project team resulted in the promotion not taking place. Therefore, the grant they received of \$500 for the promotion of their event was not spent.

### **He take | Issues**

- 22 The Committee does have discretion to allow extensions for grant recipients who have not been able to complete their projects or hold their event during the timeframe.

### **Ngā kōwhiringa | Options**

- 23 A Creative Communities assessment committee has discretion in certain “grey areas”, or in relation to particular priorities decided by that committee. Creative New Zealand advises committees to always consider “Does this project benefit the arts?”
- 24 All applications are checked by staff for eligibility and those submitted can be considered eligible according to the Guidelines and advice received from Creative New Zealand. For the applications involving school students, Creative New Zealand has advised that they satisfy the criteria as being outside of curriculum delivery.
- 25 We sometimes receive an application for funding at an aspect or stage of a large programme or project as a separate project, Creative New Zealand advises that such applications meet eligibility criteria, including projects that have received Creative New Zealand funding for an earlier stage of the project.

### **Mana whenua**

- 26 Creative New Zealand requires that at least one representative from local iwi sits on the assessment panel or committee. This Committee includes up to three iwi representatives nominated by Te Whakaminenga o Kāpiti. The decision for nomination for that representative currently is sitting with Te Whakaminenga. If no representative is nominated before the meeting, the committee should ensure they consider applications from a Te Ao Māori perspective as part of their decision-making.

**Panonitanga Āhuarangi me te Taiao | Climate change and Environment**

27 Funding priority may be given to those applicants who address climate change inside their planning or reflect climate change ideals within their application i.e. zero waste.

**Ahumoni me ngā rawa | Financial and resourcing**

28 The CCS Assessors Guide provides information and guidance about taking a strategic approach to making funding decisions that represent the best use of the funds available and deliver strongly to the funding criteria from Creative New Zealand.

**Tūraru ā-Ture me te Whakahaere | Legal and Organisational Risk**

29 There are no legal considerations.

**Ngā pānga ki ngā kaupapa here | Policy impact**

30 There is no policy consideration.

**TE WHAKAWHITI KŌRERO ME TE TŪHONO | COMMUNICATIONS & ENGAGEMENT**

31 An engagement plan is not needed to implement this decision.

32 We undertook a broad promotional campaign to advertise the Scheme and the applications for this funding round, through a variety of channels.

**Te mahere tūhono | Engagement planning**

33 An engagement plan is not needed to implement this decision.

**Whakatairanga | Publicity**

34 A press release will be prepared to publicise the funding decisions and the projects and activities supported by these grants.

**NGĀ ĀPITI HANGA | ATTACHMENTS**

Nil

## 8 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

### 8.1 CONFIRMATION OF MINUTES

**Author:** Evan Dubisky, Advisor Democracy Services

**Authoriser:** Brendan Owens, Group Manager Customer and Community

#### **Taunakitanga | Recommendations**

That the minutes of the Grants Allocation Committee (Community Grants) meeting of 4 June 2024 be accepted as a true and correct record.

#### **NGĀ ĀPITI HANGA | ATTACHMENTS**

1. Unconfirmed Minutes of the 4 June 2024 Grants Allocation Committee Community Grants Meeting [↓](#)

GRANTS ALLOCATION COMMITTEE (COMMUNITY GRANTS)  
MEETING MINUTES

4 JUNE 2024

MINUTES OF KAPITI COAST DISTRICT COUNCIL  
GRANTS ALLOCATION COMMITTEE (COMMUNITY GRANTS) MEETING  
HELD AT THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU  
ON TUESDAY, 4 JUNE 2024 AT 9.46AM

**PRESENT:** Cr Nigel Wilson, Cr Glen Cooper (via Zoom), Cr Rob Kofoed, Cr Shelly Warwick, Mr John Hayes

**IN ATTENDANCE:** Ms Evalina Brunoro-Beilman, Ms Monique Engelen, Ms Morag Taimalietane, Mr Aaron Cronin, Ms Anna Smith, Mr Evan Dubisky, Ms Maria Cameron, Mr Brendan Owens

**WHAKAPĀHA | APOLOGIES:** Mayor Janet Holborow, Sarah Yuile

**LEAVE OF ABSENCE:** Nil

**1 NAU MAI | WELCOME**

Grants Allocation Committee Chair Nigel Wilson welcomed everyone to the meeting and apologised for the delay in opening the meeting.

**2 KARAKIA A TE KAUNIHERA | COUNCIL BLESSING**

Mr Brendan Owens, Group Manager Customer and Community, read the Council blessing.

**3 WHAKAPĀHA | APOLOGIES**

**APOLOGY**

**COMMITTEE RESOLUTION GACG2024/1**

Moved: Cr Shelly Warwick

Seconder: Cr Rob Kofoed

That the apologies for Mayor Janet Holborow and Sarah Yuile be accepted.

**CARRIED**

**4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE | DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

John Hayes declared an interest in Digital Seniors and Age Concern Kapiti.

**5 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA**

Barb Nixon Mackay of Energise Ōtaki spoke to their application and answered questions from committee members.

**GRANTS ALLOCATION COMMITTEE (COMMUNITY GRANTS)  
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**4 JUNE 2024**

Hillary Houston of Paraparaumu Beach School spoke to their application, tabled photographs, and answered questions from committee members.

**TABLED DOCUMENTS**

The following documents were tabled.

**Appendices**

**1 Paraparaumu Beach School - tabled photographs**

Cecilee Donovan of Grandparents Raising Grandchildren spoke to their application and answered questions from committee members.

The meeting adjourned at 10:36am and resumed at 10:47am.

Ceire Hopley of Ōtaki Toy Library spoke to their application and answered questions from committee members.

Sue Macfarlane of The Nest Collective spoke to their application and answered questions from committee members.

Marc Pettie of Ngā Manu Trust spoke to their application and answered questions from committee members.

John Moriarty, Tony Anandale, and Cliff Daly of Menzshed spoke to their application and answered questions from committee members.

Sam Buchanan of Paekākāriki Housing Trust spoke to their application and answered questions from committee members.

Gemma Williamson and Brittany Manuwai of KapiMana Multiples spoke to their application and answered questions from committee members.

Angela Brown (via Zoom) of Asthma New Zealand spoke to their application and answered questions from committee members.

Keltie Wesling of Kaibosh Food Rescue spoke to their application and answered questions from committee members.

Sue Hurst and Jane Cumming of Paekākāriki Speakeasy spoke to their application and answered questions from committee members.

Susan Ansell of Volunteer Kapiti spoke to their application and answered questions from committee members.

Lacey Redy (via Zoom) of the Wellington Multiple Sclerosis Society spoke to their application and answered questions from committee members.

The meeting adjourned at 12:13pm and resumed at 12:53pm.

Christine Lenk, Shiela Livingston and Jane Goodall of Actively Coping with Cancer spoke to their application and answered questions from committee members.

Toni Weir, Tash Robertson and Alana Clarke spoke to Waldorf Trust's application and answered questions from committee members.

Cr Glen Cooper (via Zoom) left the meeting at 11:00am and did not return.

**6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS**

(a) No leaves of absence were requested at this meeting.

**GRANTS ALLOCATION COMMITTEE (COMMUNITY GRANTS) MEETING MINUTES**

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- (b) The Chair was not advised of any matters of an urgent nature prior to the commencement of the meeting.

**7 PŪRONGO | REPORTS**

**COMMITTEE RESOLUTION GACG2024/2**

Moved: Cr Rob Kofoed  
 Seconder: Mr John Hayes

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
7.1 – Community Grants – Community Grants 2024	Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**CARRIED**

**MOVE OUT OF PUBLIC EXCLUDE BUSINESS**

**COMMITTEE RESOLUTION GACG2024/3**

Moved: Cr Shelly Warwick  
 Seconder: Cr Rob Kofoed

That the meeting moves out of public exclude business.

**CARRIED**

**7.1 COMMUNITY GRANTS 2024 SUMMARY REPORT**

Evalina Brunoro-Beilman, Youth Council Coordinator, introduced the report by correcting details of Ngā Manu Trust and Paekākāriki Housing Trust’s applications in the report. Ms Brunoro-Beilman asked that the report be taken as read.

**COMMITTEE RESOLUTION GACG2024/4**

Moved: Mr John Hayes

**GRANTS ALLOCATION COMMITTEE (COMMUNITY GRANTS)  
MEETING MINUTES**

**4 JUNE 2024**

Seconder: Cr Shelly Warwick

That the Grants Allocation Committee grants \$2000.00 to **Volunteer Kapiti** for administration and marketing costs.

That the Grants Allocation Committee grants \$2000.00 to **Kapiti Community Foodbank Inc** to support meat pack purchases.

That the Grants Allocation Committee grants \$2000.00 to **The Nest Collective** to provide packs of baby-essentials to whanau in need.

That the Grants Allocation Committee grants \$1755.40 to **KapiMana Multiples** to provide household essential hampers to parents of newborn multiples.

That the Grants Allocation Committee grants \$1700.00 to **Kapiti Loss and Grief Centre** to upgrade their chairs and purchase a new printer.

That the Grants Allocation Committee grants \$1000.00 to **Paraparaumu Beach School** to purchase equipment for their Matariki Event.

That the Grants Allocation Committee grants \$2000.00 to **Kapiti Women's Health Collective Inc** for administration costs for their Centre Worker Volunteer Training Programme.

That the Grants Allocation Committee grants \$600.00 to **Paekakariki Speakeasy** to contribute to hall-hire costs.

That the Grants Allocation Committee grants \$700.00 to **Kapiti Horticultural Association** to purchase trees for community planting initiatives.

That the Grants Allocation Committee grants \$1483.00 to **Kapiti Coast Workers Educational Association Inc** to contribute to course administration costs.

That the Grants Allocation Committee grants \$150.00 to **Kapiti Autism Parent Support Group** to contribute to room hire costs.

That the Grants Allocation Committee grants \$2000.00 to **MenzShed Kapiti Inc** to assist with administration costs.

That the Grants Allocation Committee grants \$1800.00 to **Good Bitches Trust** to assist with administration and equipment costs associated with their baking programme.

That the Grants Allocation Committee grants \$2000.00 to **Grandparents Raising Grandchildren Kapiti** to purchase emergency packs for their new support group.

That the Grants Allocation Committee grants \$1500.00 to **Paekakariki Housing Trust** to contribute to two part-time contracts.

That the Grants Allocation Committee grants \$984.60 to **The Kilns at Te Horo** to train and provide equipment to volunteers.

That the Grants Allocation Committee grants \$1912.00 to **L'Arche Kāpiti Inc** to upgrade their current productive gardens.

That the Grants Allocation Committee grants \$2000.00 to **Energise Ōtaki** to contribute to the cost of bike transportation for their working bees.

That the Grants Allocation Committee grants \$1778.00 to **Ngā Manu Trust** to purchase warm gear for their volunteers' use.

That the Grants Allocation Committee grants \$2000.00 to **Kaibosh** for equipment for their seasonal cooking classes.

That the Grants Allocation Committee grants \$1702.00 to **Actively Coping with Cancer** for administration and facilitation costs associated with their Actively Coping with Cancer Programme.

That the Grants Allocation Committee grants \$1500.00 to **Cobblers Soup** for a new freezer for

**GRANTS ALLOCATION COMMITTEE (COMMUNITY GRANTS)  
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<p>surplus vegetables/soup.</p> <p>That the Grants Allocation Committee grants \$1435.00 to <b>Ōtaki Toy Library</b> to purchase new toys and assist with advertising costs.</p> <p><b>CARRIED</b></p>
<p><b>COMMITTEE RESOLUTION GACG2024/5</b></p> <p>Moved: Cr Shelly Warwick                  Seconder: Cr Rob Kofoed</p> <p>That the Grants Allocation Committee grants \$2000.00 to <b>Digital Seniors</b> for administration costs to expand their service to Kāpiti.</p> <p>That the Grants Allocation Committee grants \$2000.00 to <b>Age Concern Kāpiti Inc</b> for costs of producing their monthly newsletter.</p> <p><b>CARRIED</b></p> <p>John Hayes did not participate in the vote due to a declared interest.</p>
<p><b>COMMITTEE RESOLUTION GACG2024/6</b></p> <p>Moved: Cr Shelly Warwick                  Seconder: Cr Rob Kofoed</p> <p>That the Grants Allocation Committee declines to grant to <b>Asthma NZ</b> towards a salary for a Kāpiti Asthma Nurse.</p> <p>That the Grants Allocation Committee declines to grant to <b>Paraparaumu Beach Dune Restoration Group</b> to purchase more tools and plants for their initiative.</p> <p>That the Grants Allocation Committee declines to grant to <b>The Wellington Multiple Sclerosis Society Inc</b> to contribute to retaining a Community Advisor.</p> <p>That the Grants Allocation Committee declines to grant to <b>Heart Kids New Zealand Inc</b> to provide grocery vouchers for Kāpiti families.</p> <p>That the Grants Allocation Committee declines to grant to <b>Kapiti Waldorf Trust</b> to contribute to their mural commission.</p> <p>That the Grants Allocation Committee declines to grant to <b>Nourish Trust</b> to purchase materials for their Christmas Hampers.</p> <p>That the Grants Allocation Committee declines to grant to <b>Ellie's Canine Rescue and Rehome</b> to desex 5-7 dogs.</p> <p>That the Grants Allocation Committee declines to grant to <b>Te Puna O Pukekaraka</b> for administration costs to open a school holiday programme.</p> <p><b>CARRIED</b></p>
<p>The Chair noted that the following applications were not considered for funding due to being withdrawn or ineligible.</p> <p>The application from <b>Kapiti Youth Employment Foundation</b> has been withdrawn by the applicant.</p> <p>The application from <b>Kapiti Lions Combined Book Fair</b> to assist with administration costs is ineligible according to the grant criteria.</p> <p>The application from <b>Melectra Management</b> to contribute to administration and equipment fees for their workshop is ineligible according to the grant criteria.</p> <p>The application from <b>Kapiti Senior Fitness</b> to contribute to gym class costs is ineligible</p>



GRANTS ALLOCATION COMMITTEE (COMMUNITY GRANTS)  
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according to the grant criteria.

The application from **Kapiti Table Tennis Club** for administration fees is ineligible according to the grant criteria.

The application from **Paraparaumu Indian Community** for administration costs to facilitate cultural celebrations is ineligible according to the grant criteria.

The application from **Paraparaumu Indian Cultural** to facilitate community Traditional Indian celebrations is ineligible according to the grant criteria.

**8 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES**

**8.1 CONFIRMATION OF MINUTES**

**COMMITTEE RESOLUTION GACG2024/7**

Moved: Cr Rob Kofoed

Seconder: Mr John Hayes

That the minutes of the Grants Allocation Committee (Creative Communities Scheme) meeting of 30 April 2024 be accepted as a true and correct record.

**CARRIED**

**9 CLOSING KARAKIA**

Mr Brendan Owens read the closing karakia.

**The Te Komiti Tuku Tahua Pūtea | Grants Allocation Committee (Community Grants) meeting closed at 2:05pm.**

.....  
**HEAMANA | CHAIRPERSON**

**9 KARAKIA WHAKAMUTUNGA | CLOSING KARAKIA**

Kia tau ngā manaakitanga ki runga i a tātou katoa,	<i>May blessings be upon us all,</i>
Kia hua ai te mākihikihi, e kī ana	<i>And our business be successful.</i>
Kia toi te kupu	<i>So that our words endure,</i>
Kia toi te reo	<i>And our language endures,</i>
Kia toi te wairua	<i>May the spirit be strong,</i>
Kia tau te mauri	<i>May mauri be settled and in balance,</i>
Ki roto i a mātou mahi katoa i tēnei rā	<i>Among the activities we will do today</i>
Haumi e! Hui e! Taiki e!	<i>Join, gather, and unite! Forward together!</i>