



# **RĀRANGI TAKE AGENDA**

## **Iho a Campe | Campe Estate Committee Meeting**

**I hereby give notice that a Meeting of the Te Komiti mō te Waihotanga  
Iho a Campe | Campe Estate Committee will be held on:**

**Te Rā | Date: Tuesday, 13 August 2024**

**Te Wā | Time: 9.00am**

**Te Wāhi | Location: Mayor's Office  
175 Rimu Road  
Paraparaumu**

**James Jefferson  
Group Manager Regulatory and Environment**

**Kāpiti Coast District Council**

**Notice is hereby given that a meeting of the Te Komiti mō te Waihotanga Iho a Campe | Campe Estate Committee will be held in the Mayor's Office, 175 Rimu Road, Paraparaumu, on Tuesday 13 August 2024, 9.00am.**

**Te Komiti mō te Waihotanga Iho a Campe | Campe Estate Committee Members**

Mayor Janet Holborow	Chair
Cr Sophie Handford	Member
Mr Darren Edwards	Member

**Te Raupapa Take | Order Of Business**

<b>1</b>	<b>Apologies .....</b>	<b>5</b>
<b>2</b>	<b>Public Speaking Time.....</b>	<b>5</b>
<b>3</b>	<b>He Kōrero Hou   Updates.....</b>	<b>5</b>
	Nil	
<b>4</b>	<b>Pūrongo   Reports.....</b>	<b>6</b>
4.1	Consideration of Funding Applications .....	6
<b>5</b>	<b>Te Whakaū i ngā Āmiki   Confirmation of Minutes .....</b>	<b>10</b>
5.1	Confirmation of Minutes .....	10



**1 APOLOGIES**

**2 PUBLIC SPEAKING TIME**

**3 HE KŌRERO HOU | UPDATES**

Nil

## 4 PŪRONGO | REPORTS

### 4.1 CONSIDERATION OF FUNDING APPLICATIONS

Kaituhi | Author: **Maria Cameron, Advisor Governance**

Kaiwhakamana | Authoriser: **James Jefferson, Group Manager Regulatory and Environment**

### TE PŪTAKE | PURPOSE

- 1 The Campe Estate Committee needs to consider the recommendations from the Paekākāriki Community Board in relation to the grants from the Campe Estate.

### HE WHAKARĀPOPOTO | EXECUTIVE SUMMARY

- 2 To consider the allocation of grants from the Campe Estate fund.

### TE TUKU HAEPAPA | DELEGATION

- 3 The Campe Estate Committee administers the Campe Estate funds deriving from the sale of 6 Robertson Road, Paekākāriki, bequeathed to the Council in 1991 as a Gift of Special Trust which were transferred into this fund. These funds also include the principal of \$10,520 from the Arthur Thomas Clark Trust as per the resolution made on 5 April 2013. The conditions are:

- That the Council uses the funds and the income from them for charitable purposes which will benefit the people of Paekākāriki township.
- That the Council uses the funds for the benefit of the youth in Paekākāriki.

### TAUNAKITANGA | RECOMMENDATIONS

- A. That the Campe Estate trustees approve a grant of \$ to Gabrielle Ralph, on behalf of Nourish Trust, to assist with the cost of providing eight Christmas Hampers for Paekākāriki families.
- B. That the Campe Estate trustees approve a grant of \$ to James Kilbride, on behalf of eight Paekakariki Kāpiti College Students, to assist with the costs of going on a Kapa Haka Trip to China on a cultural exchange.
- C. That the Campe Estate trustees approve a grant of \$ to Shona Jaunas, on behalf of Circle of Fifths Production, to assist with the costs of 'A Mid Summers' Night Dream' in 2025.
- D. That the Campe Estate trustees approve a grant of \$ to Elena Keall-Neches to assist with the cost of attending the World Champs Sailing Regatta in Italy.

### TŪĀPAPA | BACKGROUND

- 4 The Campe Estate Trust has received four grant applications (attached as Appendix 2-5):

- 4.1 The first application is from Gabrielle Ralph on behalf of Nourish Trust for **\$500** to assist with the costs of providing eight Christmas Hampers for Paekākāriki families.

**Note:** Gabrielle Ralph on behalf of Nourish Trust was granted \$500 by the Paekākāriki Community Board at its meeting of 6 August 2024, to assist with the costs of providing eight Christmas Hampers for Paekākāriki families.

- 4.2 The second application is from James Kilbride, on behalf of eight Paekakariki Kāpiti College Students, for **\$500** to assist with the costs of going on a Kapa Haka Trip to China on a cultural exchange.

**Note:** James Kilbride on behalf of eight Paekakariki Kāpiti College Students, was granted \$500 by the Paekākāriki Community Board at its meeting of 6 August 2024, to assist with the costs of going on a Kapa Haka Trip to China.

- 4.3 The third application is from Shona Jaunas, on behalf of Circle of Fifths Production, for **\$5,000** to assist with the costs of putting on the play 'A Mid Summers' Night Dream' in 2025.

**Note:** Shona Jaunas, on behalf of Circle of Fifths Production, was granted \$500 by the Paekākāriki Community Board at its meeting of 6 August 2024, to assist with the costs of putting on the play 'A Mid Summers' Night Dream' in 2025.

- 4.4 The fourth application is from Elena Keall-Neches for **\$500** to assist with the cost of attending the World Champs Sailing Regatta in Italy.

**Note:** Elena Keall-Neches' application to Paekākāriki Community Board for \$500 was declined and instead recommended to the Campe Estate for funding. Therefore the application attached is on the Paekākāriki Community Board form instead of the Campe Estate form.

- 5 The Paekākāriki Community Board believes that all four applications meet the Campe Estate criteria as set out in the attached application forms.

## HE KŌRERORERO | DISCUSSION

- 6 The process for grant applications from the Campe Estate is that the Paekākāriki Community Board first considers the applications to ensure that they meet the agreed criteria and then makes its recommendation to the Campe Estate Committee.
- 7 The application meets the criteria for the Campe Estate grants, i.e., from an organisation that provide services which support the people of Paekākāriki with an emphasis on youth.

### He take | Issues

- 8 There are no issues to be considered within this report.

### Ngā kōwhiringa | Options

- 9 There were no options to be considered within this report.

### Mana whenua

- 10 There has been no engagement with mana whenua regarding this report.

### Panonitanga āhuarangi | Climate change

- 11 There are no climate change considerations required within the report.

### Ahumoni me ngā rawa | Financial and resourcing

- 12 The Council's interest earning special funds and reserves accrue interest. The Council endeavours to maximise interest earned, where applicable.

<b>Campe Estate Grants to 06 August 2024</b>	
<b>Opening Balance as at 31 January 2024</b>	<b>\$109,316.48</b>
<b>Less: Grants approved by the Committee</b>	
Arabella Calder - Global Games Cheer and Dance Competition in Hawaii in May 2024	- \$500.00
Nicola Horwood - Circle of Fifths Production of Shakespeare in the park	- \$500.00
<b>Plus: Interest to 31 July 2024</b>	<b>+ \$2,694.96</b>
<b>Closing Balance as at 31 July 2024</b>	<b>\$111,011.44</b>

**Ture me ngā Tūraru | Legal and risk**

13 There are no legal or risk considerations in this report.

**Ngā pānga ki ngā kaupapa here | Policy impact**

14 Grants are allocated in accordance with established criteria, attached as Appendix 1 to this report.

**TE WHAKAWHITI KŌRERO ME TE TŪHONO | COMMUNICATIONS & ENGAGEMENT****Te mahere tūhono | Engagement planning**

15 This matter has a low level of significance under the Council's Significance and Engagement Policy.

**Whakatairanga | Publicity**

16 Board Members play an active role around the community in promoting the Campe Estate grant and details are available via the Council's website.

**NGĀ ĀPITIHINGA | ATTACHMENTS**

1. Campe Estate Grants Criteria [↓](#)
2. Campe Estate Grant Application - Nourish Trust (under separate cover) [⇒](#)
3. Campe Estate Grant Application - Paekakariki Students Kapa Haka Trip to China (under separate cover) [⇒](#)
4. Campe Estate Grant application - Circle of Fifths Production of 'A Mid Summers' Night Dream' in 2025 (under separate cover) [⇒](#)
5. Campe Estate Grant Application - Elena Keall-Neches - World Champs Sailing Regatta (under separate cover) [⇒](#)



## CAMPE ESTATE COMMUNITY GRANTS APPLICATION FORM

### Criteria for Campe Estate Community Grants

The Paekākāriki Community Board will receive the applications and make recommendations to the Campe Estate Committee who will consider the recommendations and administer the distribution of the grants.

#### Criteria

1. Applications with a focus on people aged under 25 years will be considered a priority;
2. Applications will be accepted from organisations that provide services which benefit the people, especially the young people of Paekākāriki;
3. Applications will be accepted from individuals provided there are tangible benefits to the Paekākāriki area;
4. Applications will include an outline of the expected benefits of any grant to the applicant, the organisation and the Paekākāriki community;
5. Applicants will only receive one grant per financial year;
6. Successful applicants will provide a report to the Community Board for the information of the Campe Estate Trustees on the uses of the funding and an account of the benefits which have accrued to the Paekākāriki community, the individual and/or the group.

#### Procedure for Applications

1. Applications must be made on the approved application form and must contain all supporting information.
2. Applications must include a bank deposit slip.

#### Applications are to be addressed to:

Democracy Services Team  
Kāpiti Coast District Council  
Private Bag 60601  
Paraparaumu 5254

or [democracy.services@kapiticoast.govt.nz](mailto:democracy.services@kapiticoast.govt.nz)

**Please Note:** Applications must be received by the Kāpiti Coast District Council at least 8 working days before the Paekākāriki Community Board meeting date to meet the reporting deadline.

Meetings are held every six weeks.

**5 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES****5.1 CONFIRMATION OF MINUTES**

**Author:** Maria Cameron, Democracy Services Advisor

**Authoriser:** James Jefferson, Group Manager Regulatory and Environment

**Taunakitanga | Recommendations**

That the minutes of the Campe Estate Committee meeting of 29 February 2024 be accepted as a true and correct record.

**NGĀ ĀPITI HANGA | ATTACHMENTS**

1. Campe Estate Committee Minutes of 29 February 2024 [↓](#)

**ADDITIONAL TE KOMITI MŌ TE WAIHOTANGA IHO A CAMPE |  
CAMPE ESTATE COMMITTEE MEETING MINUTES**

29 FEBRUARY 2024

**MINUTES OF KĀPITI COAST DISTRICT COUNCIL  
ADDITIONAL TE KOMITI MŌ TE WAIHOTANGA IHO A CAMPE | CAMPE ESTATE  
COMMITTEE MEETING  
HELD AT THE MAYOR'S OFFICE, 175 RIMU ROAD, PARAPARAUMU  
ON THURSDAY, 29 FEBRUARY 2024 AT 9.05AM****PRESENT:** Mayor Janet Holborow, Cr Sophie Handford, Mr Darren Edwards**IN ATTENDANCE:** Ms Maria Cameron**APOLOGIES:** There were none.**LEAVE OF  
ABSENCE:** There were none.**1 APOLOGIES**

There were no apologies.

**2 PUBLIC SPEAKING TIME**

There were no public speakers.

**3 PŪRONGO | REPORTS****3.1 CONSIDERATION OF FUNDING APPLICATIONS****COMMITTEE RESOLUTION CES2024/1**

Moved: Mr Darren Edwards

Seconder: Cr Sophie Handford

- A. That the Campe Estate trustees approve a grant of \$500 to Arabella Calder to assist with the costs of attending the Global Games Cheer and Dance Competition in Hawaii in May 2024.
- B. That the Campe Estate trustees approve a grant of \$500 to Nicola Horwood on behalf of Circle of Fifths to assist with the costs of providing a small financial gesture (fee or gift as appropriate) to participants in the Shakespeare in the Park production of Romeo and Juliet.

**CARRIED**

Mayor Janet Holborow declared an interest in the Circle of Fifths application and did not vote on this item.

