

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL
CLIMATE AND ENVIRONMENT SUBCOMMITTEE MEETING
HELD IN THE COUNCIL CHAMBERS, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON TUESDAY, 20 AUGUST 2024 AT 9.34AM**

PRESENT: Cr Jocelyn Prvanov, Cr Sophie Handford, Cr Shelly Warwick, Cr Glen Cooper,
Cr Liz Koh, Mr Christian Judge, Mr Simon Black
Via Zoom: Mayor Janet Holborow, Ms Kim Tahiwī, Mr Tim Sutton

IN ATTENDANCE: Mr Sean Mallon, Ms Kris Pervan, Mr Brendan Owens, Ms Kate Coutts, Ms
Anna Smith, Ms Maria Cameron

WHAKAPĀHA | APOLOGIES: Mr Glen Olsen, Mr Michael Moore

LEAVE OF ABSENCE: Nil

1 NAU MAI | WELCOME

The Chair welcomed everyone to the meeting.

2 KARAKIA A TE KAUNIHERA | COUNCIL BLESSING

Cr Sophie Handford read the Council blessing.

3 WHAKAPĀHA | APOLOGIES

APOLOGY

COMMITTEE RESOLUTION CAES2024/17

Moved: Cr Liz Koh

Seconder: Cr Sophie Handford

That the apologies received from Mr Glen Olsen and Mr Michael Moore be accepted.

CARRIED

Nil

**4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

No declarations were made in relation to items on the agenda.

**5 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE
RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE
AGENDA**

No members of the public were present who wished to speak.

6 NGĀ TEPUTEIHANA | DEPUTATIONS

NO DEPUTATIONS WERE RECEIVED.

7 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

- (a) No leaves of absence were requested.
- (b) The Chair had not been advised of any matters of an urgent nature prior to the commencement of the meeting.

8 HE KŌRERO HOU | UPDATES

8.1 WASTE MINIMISATION EDUCATION PROGRAMMES AND WASTE LEVY GRANTS UPDATES

Emma Evans, Waste Minimisation Advisor, introduced the report, asked that it be taken as read and answered members' questions.

COMMITTEE RESOLUTION CAES2024/18

Moved: Cr Liz Koh

Seconder: Cr Shelly Warwick

That the Climate and Environment Subcommittee note the update provided in this report.

CARRIED

Cr Glen Cooper left the meeting at 9.51 am and returned to the meeting at 9.52 am.

Cr Glen Cooper left the meeting at 10.00 am and returned to the meeting at 10.04 am.

Cr Glen Cooper left the meeting at 10.20 am and returned to the meeting at 10.27am.

8.2 ACCESS AND TRANSPORT ASSET MANAGEMENT PLAN AND ASSOCIATED FUNDING

Sean Mallon, Group Manager Infrastructure and Asset Management, Mark Martin, Team Leader Roding Asset Management Access & Transport and Ruchir Gaur, Manager Access & Transport introduced the report, asked that it be taken as read and answered members' questions.

COMMITTEE RESOLUTION CAES2024/19

Moved: Cr Jocelyn Prvanov

Seconder: Cr Liz Koh

That the Climate and Environment Subcommittee **note** the Access and Transport Activity Management Plan 2024- 2027.

CARRIED

Appendices

- 1 KCDC 2024-33 Access and Transport Management Plan

Cr Glen Cooper left the meeting at 10.34 am and returned to the meeting at 10.35 am.

Cr Glen Cooper left the meeting at 10.57 am and returned to the meeting at 11.00 am.

Cr Glen Cooper left the meeting at 11.18 am and returned to the meeting at 11.19 am.

Cr Glen Cooper left the meeting at 11.19 am and did not return to the meeting.

8.3 SUSTAINABLE SEPTEMBER

Monique Engelen, Manager Climate Action and Connected Communities, and Rob Dunn, Sustainability Advisor Communities, introduced the report, asked that it be taken as read and answered members' questions.

COMMITTEE RESOLUTION CAES2024/20

Moved: Mr Simon Black

Seconder: Cr Sophie Handford

That the Climate and Environment Subcommittee **receive** the update.

CARRIED

Appendices

1 Sustainable September Presentation

9 PŪRONGO | REPORTS

9.1 UPDATE ON CLIMATE CHANGE AND RESILIENCE COMMUNITY THINK TANK.

Kris Pervan Group Manager Strategy & Growth and Gina Anderson-Lister, Manager Strategy, introduced the report, asked that it be taken as read and answered members' questions.

COMMITTEE RESOLUTION CAES2024/21

Moved: Mr Christian Judge

Seconder: Cr Liz Koh

That the Climate and Environment Subcommittee:

- A. **Acknowledge** and **thank** the valuable advice and efforts of the Climate Change and Resilience Community Think Tank (CRCTT) over the last 12 months, and completion of the CRCTT's terms (as set by the Terms of Reference)
- B. **Endorse** the need for ongoing independent advice (such as that provided by the CRCTT to date) and action on climate change and environmental protection through establishment of a new advisory group, in a manner consistent with other Council advisory groups.
- C. **Note** that work will progress in September to identify an interim Chair for the new advisory group, and the working group, who will develop a work programme, focus area groups, and a draft Terms of Reference for CES consideration.
- D. **Advise** whether you would like us to consider expanding the focus of the group to include broader environmental topics as part of this next phase of work, or retain the current scope, focused on climate change.

CARRIED

10 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

10.1 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION CAES2024/22

Moved: Cr Liz Koh

Seconder: Mr Simon Black

That the minutes of the Climate and Environment Subcommittee meeting of 2 July 2024 be accepted as a true and correct record.

CARRIED

11 KARAKIA WHAKAMUTUNGA | CLOSING KARAKIA

The Chair closed the meeting with karakia.

The Te Komiti Whāiti Āhuarangi me te Taiao | Climate and Environment Subcommittee meeting closed at 12.36pm

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HEAMANA | CHAIRPERSON