

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL
COUNCIL MEETING**

**HELD In THE COUNCIL CHAMBERS, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON THURSDAY, 25 JULY 2024 AT 9.34AM**

PRESENT: Mayor Janet Holborow, Deputy Mayor Lawrence Kirby, Cr Glen Cooper, Cr Martin Halliday, Cr Rob Kofoed, Cr Liz Koh, Cr Jocelyn Prvanov, Cr Kathy Spiers, Cr Shelly Warwick, Cr Nigel Wilson

IN ATTENDANCE: Ms Kim Tahiwī, Mr Glen Olsen, Mr Richard Mansell, Mr Jonny Best, Mr Cam Butler, Mr Rawiri Tawhai-Bodsworth, Mr Darren Edwards, Mr Mark de Haast, Mr Sean Mallon, Mr Brendan Owens, Ms Kris Pervan, Mr James Jefferson, Ms Kate Coutts, Ms Steffi Haefeli, Ms Anna Smith, Ms Maria Cameron

**WHAKAPĀHA |
APOLOGIES:** Nil

**LEAVE OF
ABSENCE:** Cr Sophie Handford

1 NAU MAI | WELCOME

The Mayor welcomed everyone to the meeting

2 KARAKIA | COUNCIL BLESSING

Mayor Janet Holborow read the council blessing.

3 WHAKAPĀHA | APOLOGIES

There were no apologies.

**4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

There were no declarations of interest relating to items on the agenda.

5 TE WHAKATAKOTO PETIHANA | PRESENTATION OF PETITION

NO PETITIONS WERE PRESENTED AT THE MEETING.

6 NGĀ WHAKAWĀ | HEARINGS

There were no hearings at the meeting.

**7 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE
RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE
AGENDA**

There were no members of the public present at the meeting who wished to speak.

8 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

- (a) There were no requests made for leaves of absence.
- (b) The Chair was not advised of any matters of an urgent nature prior to the beginning of the meeting.

9 TE PŪRONGO A TE KOROMATUA | MAYOR'S REPORT

There were no Mayor's Reports.

10 PŪRONGO | REPORTS**10.1 AMENDMENT TO STANDING ORDERS FOR MEETINGS OF COUNCIL**

Anna Smith, Acting Team Leader Governance, introduced the report, asked that it be taken as read and answered questions from members.

RESOLUTION CO2024/103

Moved: Cr Liz Koh

Secunder: Cr Nigel Wilson

- A. That the Council approve the following amendments to Standing Orders (as attached in Appendix 1):
 - A.1 amend Standing Order 11.1 (Council Meetings) to reflect that a quorum is achieved with a majority of members present (in person or via audio/audiovisual link).
 - A.2 amend Standing Order 13.8 (Member's status: Quorum) to reflect that members who attend meetings by electronic link will be counted as present for the purposes of a quorum.
 - A.3 amend Standing Order 13.9 (Member's status: voting) to reflect that quorum is achieved by members present both in person and via audio/audiovisual link.
 - A.4 amend the definition section to state 'present at the meeting to constitute quorum'.

CARRIED

10.2 REPORTS AND RECOMMENDATIONS FROM COMMUNITY BOARDS

The Mayor took the report as read and Mark de Haast, Group Manager Corporate Services, Brendan Owens, Group Manager Customer and Community, and Kate Coutts, Advisor Governance, answered members' questions relating to the report.

RESOLUTION CO2024/104

Moved: Cr Nigel Wilson

Secunder: Cr Liz Koh

- D. That Council notes the recommendations from the Waikanae Community Board meeting on 18 June 2024:
 - That the Waikanae Community Board support the application made by the Reikorangi Residents' Association to assist with the cost of installing a playground at the Reikorangi Hall.
 - That the Waikanae Community Board recommends to Council to approve a Waikanae Property Fund grant to the Reikorangi Residents' Association of \$35,000.00 to install a playground at the Reikorangi Hall.

- That the Waikanae Community Board recommends to Council to delegate to the Waikanae Community Board the authority to administer and disburse the Waikanae Property Fund.
- E. That Council **approves** a Waikanae Property Fund grant to the Reikorangi Residents' Association of \$35,000.00 to assist with the cost of installing a playground at the Reikorangi Hall.
- F. That Council **requests** Council officers investigate the possibility of delegating the authority to administer and disburse the Waikanae Property Fund to the Waikanae Community Board by providing the Mayor with advice on the options.

CARRIED

Cr Prvanov voted against the motion and requested that her vote be recorded.

Cr Shelly Warwick left the meeting at 9:49 am.

Cr Shelly Warwick returned to the meeting at 9:51 am.

Cr Shelly Warwick left the meeting at 9:56 am.

Cr Shelly Warwick returned to the meeting at 9:59 am.

10.3 AMENDMENTS TO COUNCIL DELEGATIONS TO STAFF

Sarah Wattie, General Counsel, introduced the report, asked that it be taken as read and answered questions from members.

RESOLUTION CO2024/105

Moved: Deputy Mayor Lawrence Kirby

Seconder: Cr Nigel Wilson

- A. That Council **Notes** that on 27 June 2024 recommendation C of the "2024 Council Insurance Premium" report was "left to lie on the table until a report is brought to Council on 25 July 2024" and that this matter is resolved by paragraphs 9 and 10 of this report, '*Amendments to Council delegations to Staff*'.
- B. That Council **Adopts** the amended section to '*Council Delegations to Chief Executive and Staff*' as shown in Attachment 1 to the report '*Amendments to relevant sections of Council Delegations to Chief Executive and Staff*'.
- C. That Council **Adopts** the revised Resource Management Act 1991 delegations to staff as shown in Attachment 2 to the report '*Amendments to Council to Staff RMA Delegations*'.

CARRIED

11 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

11.1 CONFIRMATION OF MINUTES

RESOLUTION CO2024/106

Moved: Deputy Mayor Lawrence Kirby
 Seconder: Cr Liz Koh

That the minutes of the Council meeting of 27 June 2024 be accepted as a true and correct record.

CARRIED

12 TE WHAKAŪNGA O NGĀ ĀMIKI KĀORE E WĀTEA KI TE MAREA | CONFIRMATION OF PUBLIC EXCLUDED MINUTES

13 PURONGO KĀORE E WĀTEA KI TE MAREA | PUBLIC EXCLUDED REPORTS

RESOLUTION TO EXCLUDE THE PUBLIC

PUBLIC EXCLUDED RESOLUTION CO2024/107

Moved: Cr Liz Koh
 Seconder: Cr Kathy Spiers

That the Kaunihera | Council moves into a public excluded meeting.

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
12.1 - Confirmation of Public Excluded Minutes	Section 7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

RESOLUTION CO2024/109

Moved: Cr Nigel Wilson

Seconder: Deputy Mayor Lawrence Kirby

That the Kaunihera | Council moves out of a public excluded meeting.

CARRIED

The Kaunihera | Council meeting went into public excluded session at 10.01am

The Kaunihera | Council came out of public excluded session at 10.03am

The Kaunihera | Council meeting closed at 10.04am

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HEAMANA | CHAIRPERSON