



RĀRANGI TAKE AGENDA

Te Komiti Whāiti Toitūtanga Pāpori | Social Sustainability Subcommittee Meeting

I hereby give notice that a Meeting of the Te Komiti Whāiti Toitūtanga Pāpori | Social Sustainability Subcommittee will be held on:

Te Rā | Date: Thursday, 20 June 2024

Te Wā | Time: 9.30am

**Te Wāhi | Location: Council Chamber
Ground Floor, 175 Rimu Road
Paraparaumu**

**Brendan Owens
Group Manager Customer and Community**

Kāpiti Coast District Council

Notice is hereby given that a meeting of the Te Komiti Whāiti Toitūtanga Pāpori | Social Sustainability Subcommittee will be held in the Council Chamber, Ground Floor, 175 Rimu Road, Paraparaumu, on Thursday 20 June 2024, 9.30am.

Te Komiti Whāiti Toitūtanga Pāpori | Social Sustainability Subcommittee Members

Cr Martin Halliday	Chair
Cr Rob Kofoed	Deputy
Cr Kathy Spiers	Member
Mayor Janet Holborow	Member
Deputy Mayor Lawrence Kirby	Member
Cr Nigel Wilson	Member
Mr Huriwai Paki	Member
Ātiawa ki Whakarongotai Representative	Member
Ms Kim Tahiwī	Member
Mr Guy Burns	Member
Mr Jonny Best	Member
Mrs Jackie Elliott	Member
Ms Sorcha Ruth	Member
Mr Michael Moore	Member

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1 NAU MAI | WELCOME**2 KARAKIA A TE KAUNIHERA | COUNCIL BLESSING**

I a mātou e whiriwhiri ana i ngā take kei mua i ō mātou aroaro *As we deliberate on the issues before us,*

E pono ana mātou ka kaha tonu ki te whakapau mahara huapai mō ngā hapori e mahi nei mātou. *We trust that we will reflect positively on the communities we serve.*

Me kaha hoki mātou katoa kia whaihua, kia tōtika tā mātou mahi, *Let us all seek to be effective and just,*

Ā, mā te māia, te tiro whakamua me te hihiri *So that with courage, vision and energy,*

Ka taea te arahi i roto i te kotahitanga me te aroha. *We provide positive leadership in a spirit of harmony and compassion.*

3 WHAKAPĀHA | APOLOGIES**4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE | DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Notification from Elected Members of:

4.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and

4.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

5 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA

6 NGĀ TEPUTEIHANA | DEPUTATIONS

6.1 OLDER PERSONS COUNCIL UPDATE

Author: Norie Parata, Project Support

Authoriser: Brendan Owens, Group Manager Customer and Community

The Chair of the Older Persons Council, Kevin Burrows, will provide an update on the Older Persons Councils activity.

7 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

- (a) Leave of Absence
- (b) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)
- (c) Members' Items

8 HE KŌRERO HOU | UPDATES

8.1 UPDATE ON HEALTH STRATEGY

Kaituhi | Author: **Gina Anderson-Lister, Strategy Manager**

Kaiwhakamana | Authoriser: **Kris Pervan, Group Manager Strategy & Growth**

TE PŪTAKE | PURPOSE

1 The purpose of this paper is to provide an update on progress with the Health Strategy.

TAUNAKITANGA | RECOMMENDATIONS

A. **Note** the update provided in this report.

TŪĀPAPA | BACKGROUND

- 2 The Social Sustainability Subcommittee last received an update on the Health Strategy in November 2023, agreeing with the content of the Direction of Travel content for consultation with the community.
- 3 On 22 February 2024, the Strategy, Operations and Finance Committee approved the Direction of Travel document for consultation with the community. Consultation was undertaken from 18 March to 20 April 2024.
- 4 We received responses from 75 individuals and are processing these, along with feedback received on health in our Vision Kāpiti consultation, to inform the final strategy. More information on this will be provided to SSSC and SOF before the approval of the Final Strategy. However, there has been good support for the topics covered as representative of what the community cares about.
- 5 We are now looking to bring together more key sector stakeholders for discussion on how we can collectively make progress towards what our community wants.
- 6 We will keep the SSSC up to date with arrangements for this.

HE TAKE | ISSUES

7 No issues are raised in this report.

NGĀ KŌWHIRINGA | OPTIONS

8 No options are proposed in this report.

NGĀ MAHI PANUKU | NEXT STEPS

- 9 We have scheduled specific discussions with:
 - 9.1 Iwi-Māori Partnership Board Chairs and Operational Leads.
 - 9.2 The Regional Lead for localities in Te Whatu Ora. This role covers the Te Whatu Ora Central Region, which includes the whole of Wellington up to Whanganui and Hawke's Bay, which means it covers the whole of our district.
- 10 Following this we are arranging to meet with locality leads for Te Whatu Ora, Capital, Coast and Hutt Valley and MidCentral districts, and Tu Ora Compass Health and Think Hauora, which are the overarching bodies representing primary care practices in our region (Primary Health Organisations).
- 11 After these initial discussions, we will seek to arrange a discussion with a broader range of stakeholders, with a potential workshop style.
- 12 We will keep the subcommittee up to date with arrangements.

NGĀ ĀPITIHANGA | ATTACHMENTS

Nil

8.2 UPDATE ON THE KĀPITI HEALTH ADVISORY GROUP WORK PROGRAMME

Author: Gina Anderson-Lister, Strategy Manager

Authoriser: Kris Pervan, Group Manager Strategy & Growth

TE PŪTAKE | PURPOSE

- 1 This update shares a progress update from the Kāpiti Health Advisory Group on their work programme.
- 2 Ron Tustin the acting lead of the Public Health workstream of the Kāpiti Health Advisory Group work programme, will give a brief update on progress in this workstream.

NGĀ ĀPITIHANGA | ATTACHMENTS

Nil

9 PŪRONGO | REPORTS

9.1 KĀPITI HEALTH ADVISORY GROUP WORK PROGRAMME AND BUDGET FOR 2024/25

Kaituhi | Author: **Gina Anderson-Lister, Strategy Manager**

Kaiwhakamana | Authoriser: **Kris Pervan, Group Manager Strategy & Growth**

TE PŪTAKE | PURPOSE

- 1 This report seeks the Social Sustainability Subcommittee's (SSSC's) endorsement of the Kāpiti Health Advisory Group's (KHAG) work plan for 2024/25 and provides an update on budget considerations.

HE WHAKARĀPOPOTO | EXECUTIVE SUMMARY

- 2 An executive summary is not required for this report.

TE TUKU HAEPAPA | DELEGATION

- 3 The Social Sustainability Subcommittee may consider this matter under section C.1. of the Governance Structure and delegations 2022-2025.

TAUNAKITANGA | RECOMMENDATIONS

That the Social Sustainability Subcommittee:

- A. **Recommends** that the Strategy, Operations and Finance Committee approves the work plan for the Kāpiti Health Advisory Group for 2024/25.
- B. **Notes** that budget considerations of up to \$5,000 will be funded within baseline funding from the Strategy & Growth Group.
- C. **Notes** that any changes to the Group's Terms of Reference that may be recommended as a result of the Council's review of advisory groups will be discussed with the Group and Chair of SSSC before being incorporated.

TŪĀPAPA | BACKGROUND

- 4 The Kāpiti Health Advisory Group (KHAG) has been in operation and supporting Council's work on identifying and advocating for health service improvements since 2017.
- 5 In 2023, Council agreed that KHAG be refreshed to enable free and frank, independent advice to Council. In September 2023, this Subcommittee recommended to the Strategy, Operations and Finance Committee that it approve the new terms of reference for KHAG. The Strategy Operations and Finance Committee agreed, and approved a 2023/24 work programme, establishing KHAG as an advisory group to Council, reporting through to the SSSC.

HE KŌRERORERO | DISCUSSION

- 6 KHAG has made good progress on a number of areas of its work programme. Recent updates to the SSSC have noted:
 - 6.1 That the Access to Services Working Group has been progressing work on a compelling case for a 'polyclinic' facility, focusing on an expansion of the Kāpiti Health centre.

- 6.2 The Transport Working Group has been engaging with Te Whatu Ora Capital, Coast and Hutt Valley on options for additional transport services, with the offer of support for a business case.
 - 6.3 The Mental Health Working Group has been engaging with Statistics New Zealand on data to gain a picture of mental health in Kāpiti and have been meeting with Tu Ora Compass Primary Health Organisation and Kāpiti Youth Support.
 - 6.4 The Public Health Working Group has recruited public health experts and have supported recommendations to SSSC and SOF on smoking legislation change and media opportunities to promote vaccination.
 - 6.5 The Children and Young People Working Group has been in contact with key stakeholder organisations with a brief questionnaire on key issues to inform its work.
- 7 Further updates provided for May 2024 are noted in the attached 2024/25 work programme document.
 - 8 It is proposed that the work programme for 2024/25 will continue with the existing focus areas, looking to make further progress on these.

He take | Issues

- 9 There are no proposed changes to the Terms of Reference for the Group. Ongoing work on a review of Council advisory groups may recommend some changes, such as including more information on Council codes of conduct. We will discuss any proposed changes with the Group and the SSSC before they are agreed.

Ngā kōwhiringa | Options

- 10 There are no options proposed for consideration.

Mana whenua

- 11 KHAG's Terms of Reference acknowledges that KHAG will seek to build a relationship with Kāpiti iwi and mana whenua, subject to iwi capacity and preference.
- 12 Should additional members be considered necessary to represent specific interests at a future date, the Terms of Reference will be updated by joint agreement between KHAG and the SSSC.

Panonitanga Āhuarangi me te Taiao | Climate change and Environment

- 13 This matter does not contain outcomes and actions specifically related to sustainability or climate change goals. However, there will be opportunities to support the Council's climate change and sustainability goals in the development of the Health Strategy.

Ahumoni me ngā rawa | Financial and resourcing

- 14 Approval of the 2023/24 work programme noted we would come back on budget considerations. KHAG has been able to progress its 2023/24 work with minor financial support from the S&G Group where necessary. However, KHAG would like to increase awareness activity in 24/25. Council officers have considered the proposed budget and this can be covered within baseline funding by the S&G Group.
- 15 This assumes:
 - 15.1 Council will continue to provide secretarial support to monthly meetings and will continue to host these in the Council Chambers.
 - 15.2 Any specific tasks undertaken at the request of Council will be funded by the Council to the extent agreed.

- 15.3 In the event that funds are needed for purposes that KCDC does not wish to fund, KHAG will attempt to fundraise through community sources.

Tūraru ā-Ture me te Whakahaere | Legal and Organisational Risk

- 16 There are no legal considerations for the purposes of this report.

Ngā pānga ki ngā kaupapa here | Policy impact

- 17 There is no direct policy impact from this paper. The work KHAG progresses will inform relevant policy development, including the Health Strategy.

TE WHAKAWHITI KŌRERO ME TE TŪHONO | COMMUNICATIONS & ENGAGEMENT

- 18 Engagement that KHAG is planning to undertake, in order to carry out its role, is outlined in the work plan. Where opportunities arise over the year for further engagement that may be significantly different from the activity outlined, the Group will make Council aware.
- 19 From time to time, the group will update its stakeholders on the work it is doing. Significant updates to stakeholders will follow updates to the SSSC or its Chair.

Te mahere tūhono | Engagement planning

- 20 No further engagement is planned.

Whakatairanga | Publicity

- 21 No further publicity is planned.

NGĀ ĀPITI HANGA | ATTACHMENTS

1. Draft 2024/25 Work programme and progress to date [↓](#)



Work Programme : 2024/25 (as at May 2024)

Working Group	Leader	Working Party	Proposed Activity
Access to Services	Ian	Jackie	Identify best option for development of health facility in Kāpiti
		Gina	Deliverable : Compelling case and proposal for development of facility
		Victor	Presentation to support engagement with stakeholders
		Sandra	Update May 2024 :
		Don	Good progress being made to develop case – expected completion July 2024. Further data being sought from Tu Ora Compass and Health New Zealand for evidence base.
			More services delivered at Kāpiti Health Centre Deliverable : Increase in range and volume of outpatient, mental health and other services at Kāpiti Health Centre
			Update May 2024 Have met with relevant Health NZ staff to discuss future plans.

			<p>Telehealth</p> <p>Deliverable : Adoption of more Telehealth services throughout Kāpiti including via Kāpiti Health Centre, Medical Centres and pharmacies.</p>
			<p>Update May 2024</p> <p>One of barriers to extension of telehealth services is patients’ lack of confidence in the approach. We continue to encourage Kapiti patients to use the services and promote benefits via Newsletter</p>
			<p>Improved Urgent Care in Kāpiti</p> <p>Deliverables : Extension to Ambulance Diversion Services</p> <p>Better access to after hours care</p> <p>Explore ways in which extended hours for urgent care can be delivered in Kāpiti</p> <p>Need for dedicated 24 hour Urgent Care in Kāpiti to be included as part of the compelling case for the development of the Kāpiti Health Centre</p>
			<p>Update May 2024</p> <p>WFA to provide update prior to May meeting.</p>
Mental Health	Graham	Clare	<p>Identify additional and extra services required in Kāpiti</p> <p>Identify how these can be achieved</p>

			<p>Deliverables</p> <p>Update May 2024</p> <p>Graham is continuing to work on getting an analysis of central govt administrative data through Stats NZ of the mental health landscape in Kapiti. Complicated process required to get approval – trying to get help with this. Meeting Tu Ora Compass (re KCHN) and KYS. Need to approach Mana Whenua or leave ethnicity data out of the analysis.</p>
Public Health	Don	<p>Iride</p> <p>Ron</p> <p>Barry</p>	<p>Identify how Public Health delivery in Kāpiti can be improved</p> <p>Update May 2024</p> <p>Group now has several public health experts working on the issues involved. Has identified a number of areas where they could usefully contribute and are working on what can be done on these.</p> <p>To recommend Mayor Holborow uses her weekly columns and other media opportunities to encourage parents to vaccinate against measles.</p>
Children and Young People	Liz	<p>Sandra</p> <p>Oli</p> <p>Janet</p>	<p>Identify how the health of children and young people in Kāpiti can be improved, including dental care, mental health care and services for schools</p> <p>Deliverables Programme of meetings and survey of Kapiti groups involved with children and young people to better understand health issues for young people.</p> <p>Update May 2024</p>

			Working at present to identify issues in our region. Have sent brief questionnaire to a number of organisations and will follow up with discussions.
Care of Older People			[On hold as other groups in Kāpiti currently providing good support to the Council]
Disabled People			[On hold as other groups in Kapiti more able to provide input]
Communication	Sandra		<p>Ensuring Kāpiti residents are aware of the work of KCDC and KHAG in improving health services in Kāpiti</p> <p>Deliverables : Work with KCDC on promotion of Health Strategy, compelling case and other issues</p>
			<p>Update May 2024</p> <p>Newsletter sent out two monthly and continues to be well received with more than 2/3 of recipients opening each edition.</p> <p>Website to be updated and additional material added.</p>
Needs Assessment	Jackie		<p>Identifying the health needs of Kāpiti based on existing evidence</p> <p>Deliverables : Collation of existing data and information</p> <p>Accessing other sources of data</p>
			<p>Update May 2024</p>

			Further data received from Tu Ora Compass on health status and primary care in Kapiti. Seeking additional information from Health NZ.
Transport Sub Committee	Sandra	Kim Nye (ASK) Diana Kathy	Identifying ways to ensure Kapiti Residents are aware of ways to access transport to health services and producing material to assist Deliverables: Brochures and posters to replace existing collateral Update : Completed November 2023
			Update May 2024 Revisiting the possibility of a bus from Wellington Hospital that comes out once a day to take people to appointments from Kāpiti. Supporting Kapiti Carers and ASK to find more volunteers. To consider how we include Otaki in the mix for this work.
Locality Development			On hold as new Government works through plans for health sector

10 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES**10.1 CONFIRMATION OF MINUTES**

Author: Maria Cameron, Advisor Democracy Services

Authoriser: Brendan Owens, Group Manager Customer and Community

Taunakitanga | Recommendations

That the minutes of the Social Sustainability Subcommittee meeting of 9 May 2024 be accepted as a true and correct record.

NGĀ ĀPITI HANGA | ATTACHMENTS

1. Minutes - Social Sustainability Subcommittee 9 May 2024 [↓](#)

SOCIAL SUSTAINABILITY SUBCOMMITTEE MEETING MINUTES

9 MAY 2024

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL
SOCIAL SUSTAINABILITY SUBCOMMITTEE MEETING
HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON THURSDAY, 9 MAY 2024 AT 9.33AM**

PRESENT: Cr Martin Halliday, Cr Rob Kofoed, Mayor Janet Holborow, Deputy Mayor Lawrence Kirby, Cr Kathy Spiers, Cr Nigel Wilson, Mr Jonny Best, Mr Michael Moore
Via Zoom: Ms Kim Tahiwī, Ms Sorcha Ruth

IN ATTENDANCE: Ms Sonja Williams, Ms Kris Pervan, Ms Hara Adams, Ms Kate Coutts, Ms Anna Smith, Ms Maria Cameron, Ms Monique Engelen, Mr Trevor Jackson, Ms Gina Anderson-Lister, Mr Darryn Grant, Mr Stephen Cross

WHAKAPĀHA | APOLOGIES: Mr Guy Burns, Mrs Jackie Elliott

1 NAU MAI | WELCOME

The Chair welcomed everyone to the meeting.

2 KARAKIA A TE KAUNIHERA | COUNCIL BLESSING

At the invitation of the Chair, Cr Kathy Spiers read the Council blessing.

3 WHAKAPĀHA | APOLOGIES

APOLOGY

COMMITTEE RESOLUTION SSS2024/7

Moved: Deputy Mayor Lawrence Kirby
Seconder: Cr Rob Kofoed

That the apology received from Mr Guy Burns and Mrs Jackie Elliott be accepted.

That the retrospective apology from Sorcha Ruth for the 9 April 2024 meeting be accepted.

That the apology from the Mayor for departing the meeting early be accepted.

CARRIED

**4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

There were no declarations of interest relating to items on the agenda.

**5 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE
RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE
AGENDA**

There were no public speakers at the meeting.

11 KARAKIA WHAKAMUTUNGA | CLOSING KARAKIA