

**MINUTES OF KAPITI COAST DISTRICT COUNCIL
GRANTS ALLOCATION COMMITTEE (COMMUNITY GRANTS) MEETING
HELD AT THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON TUESDAY, 4 JUNE 2024 AT 9.46AM**

PRESENT: Cr Nigel Wilson, Cr Glen Cooper (via Zoom), Cr Rob Kofoed, Cr Shelly Warwick, Mr John Hayes

IN ATTENDANCE: Ms Evalina Brunoro-Beilman, Ms Monique Engelen, Ms Morag Taimalietane, Mr Aaron Cronin, Ms Anna Smith, Mr Evan Dubisky, Ms Maria Cameron, Mr Brendan Owens

WHAKAPĀHA | APOLOGIES: Mayor Janet Holborow, Sarah Yuile

LEAVE OF ABSENCE: Nil

1 NAU MAI | WELCOME

Grants Allocation Committee Chair Nigel Wilson welcomed everyone to the meeting and apologised for the delay in opening the meeting.

2 KARAKIA A TE KAUNIHERA | COUNCIL BLESSING

Mr Brendan Owens, Group Manager Customer and Community, read the Council blessing.

3 WHAKAPĀHA | APOLOGIES

APOLOGY

COMMITTEE RESOLUTION GACG2024/1

Moved: Cr Shelly Warwick

Seconder: Cr Rob Kofoed

That the apologies for Mayor Janet Holborow and Sarah Yuile be accepted.

CARRIED

**4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

John Hayes declared an interest in Digital Seniors and Age Concern Kapiti.

**5 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE
RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE
AGENDA**

Barb Nixon Mackay of Energise Ōtaki spoke to their application and answered questions from committee members.

Hillary Houston of Paraparaumu Beach School spoke to their application, tabled photographs, and answered questions from committee members.

TABLED DOCUMENTS

The following documents were tabled.

Appendices

1 Paraparaumu Beach School - tabled photographs

Cecilee Donovan of Grandparents Raising Grandchildren spoke to their application and answered questions from committee members.

The meeting adjourned at 10:36am and resumed at 10:47am.

Ceire Hopley of Ōtaki Toy Library spoke to their application and answered questions from committee members.

Sue Macfarlane of The Nest Collective spoke to their application and answered questions from committee members.

Marc Pettie of Ngā Manu Trust spoke to their application and answered questions from committee members.

John Moriarty, Tony Anandale, and Cliff Daly of Menzshed spoke to their application and answered questions from committee members.

Sam Buchanan of Paekākāriki Housing Trust spoke to their application and answered questions from committee members.

Gemma Williamson and Brittany Manuwai of KapiMana Multiples spoke to their application and answered questions from committee members.

Angela Brown (via Zoom) of Asthma New Zealand spoke to their application and answered questions from committee members.

Keltie Wesling of Kaibosh Food Rescue spoke to their application and answered questions from committee members.

Sue Hurst and Jane Cumming of Paekākāriki Speakeasy spoke to their application and answered questions from committee members.

Susan Ansell of Volunteer Kapiti spoke to their application and answered questions from committee members.

Lacey Redy (via Zoom) of the Wellington Multiple Sclerosis Society spoke to their application and answered questions from committee members.

The meeting adjourned at 12:13pm and resumed at 12:53pm.

Christine Lenk, Shiela Livingston and Jane Goodall of Actively Coping with Cancer spoke to their application and answered questions from committee members.

Toni Weir, Tash Robertson and Alana Clarke spoke to Waldorf Trust's application and answered questions from committee members.

Cr Glen Cooper (via Zoom) left the meeting at 11:00am and did not return.

6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

(a) No leaves of absence were requested at this meeting.

- (b) The Chair was not advised of any matters of an urgent nature prior to the commencement of the meeting.

7 PŪRONGO | REPORTS

COMMITTEE RESOLUTION GACG2024/2

Moved: Cr Rob Kofoed
 Seconder: Mr John Hayes

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
7.1 – Community Grants – Community Grants 2024	Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

MOVE OUT OF PUBLIC EXCLUDE BUSINESS

COMMITTEE RESOLUTION GACG2024/3

Moved: Cr Shelly Warwick
 Seconder: Cr Rob Kofoed

That the meeting moves out of public exclude business.

CARRIED

7.1 COMMUNITY GRANTS 2024 SUMMARY REPORT

Evalina Brunoro-Beilman, Youth Council Coordinator, introduced the report by correcting details of Ngā Manu Trust and Paekākāriki Housing Trust’s applications in the report. Ms Brunoro-Beilman asked that the report be taken as read.

COMMITTEE RESOLUTION GACG2024/4

Moved: Mr John Hayes

Secunder: Cr Shelly Warwick

That the Grants Allocation Committee grants \$2000.00 to **Volunteer Kapiti** for administration and marketing costs.

That the Grants Allocation Committee grants \$2000.00 to **Kapiti Community Foodbank Inc** to support meat pack purchases.

That the Grants Allocation Committee grants \$2000.00 to **The Nest Collective** to provide packs of baby-essentials to whanau in need.

That the Grants Allocation Committee grants \$1755.40 to **KapiMana Multiples** to provide household essential hampers to parents of newborn multiples.

That the Grants Allocation Committee grants \$1700.00 to **Kapiti Loss and Grief Centre** to upgrade their chairs and purchase a new printer.

That the Grants Allocation Committee grants \$1000.00 to **Paraparaumu Beach School** to purchase equipment for their Matariki Event.

That the Grants Allocation Committee grants \$2000.00 to **Kapiti Women's Health Collective Inc** for administration costs for their Centre Worker Volunteer Training Programme.

That the Grants Allocation Committee grants \$600.00 to **Paekakariki Speakeasy** to contribute to hall-hire costs.

That the Grants Allocation Committee grants \$700.00 to **Kapiti Horticultural Association** to purchase trees for community planting initiatives.

That the Grants Allocation Committee grants \$1483.00 to **Kapiti Coast Workers Educational Association Inc** to contribute to course administration costs.

That the Grants Allocation Committee grants \$150.00 to **Kapiti Autism Parent Support Group** to contribute to room hire costs.

That the Grants Allocation Committee grants \$2000.00 to **MenzShed Kapiti Inc** to assist with administration costs.

That the Grants Allocation Committee grants \$1800.00 to **Good Bitches Trust** to assist with administration and equipment costs associated with their baking programme.

That the Grants Allocation Committee grants \$2000.00 to **Grandparents Raising Grandchildren Kapiti** to purchase emergency packs for their new support group.

That the Grants Allocation Committee grants \$1500.00 to **Paekakariki Housing Trust** to contribute to two part-time contracts.

That the Grants Allocation Committee grants \$984.60 to **The Kilns at Te Horo** to train and provide equipment to volunteers.

That the Grants Allocation Committee grants \$1912.00 to **L'Arche Kāpiti Inc** to upgrade their current productive gardens.

That the Grants Allocation Committee grants \$2000.00 to **Energise Ōtaki** to contribute to the cost of bike transportation for their working bees.

That the Grants Allocation Committee grants \$1778.00 to **Ngā Manu Trust** to purchase warm gear for their volunteers' use.

That the Grants Allocation Committee grants \$2000.00 to **Kaibosh** for equipment for their seasonal cooking classes.

That the Grants Allocation Committee grants \$1702.00 to **Actively Coping with Cancer** for administration and facilitation costs associated with their Actively Coping with Cancer Programme.

That the Grants Allocation Committee grants \$1500.00 to **Cobblers Soup** for a new freezer for

surplus vegetables/soup.

That the Grants Allocation Committee grants \$1435.00 to **Ōtaki Toy Library** to purchase new toys and assist with advertising costs.

CARRIED

COMMITTEE RESOLUTION GACG2024/5

Moved: Cr Shelly Warwick

Secunder: Cr Rob Kofoed

That the Grants Allocation Committee grants \$2000.00 to **Digital Seniors** for administration costs to expand their service to Kāpiti.

That the Grants Allocation Committee grants \$2000.00 to **Age Concern Kāpiti Inc** for costs of producing their monthly newsletter.

CARRIED

John Hayes did not participate in the vote due to a declared interest.

COMMITTEE RESOLUTION GACG2024/6

Moved: Cr Shelly Warwick

Secunder: Cr Rob Kofoed

That the Grants Allocation Committee declines to grant to **Asthma NZ** towards a salary for a Kāpiti Asthma Nurse.

That the Grants Allocation Committee declines to grant to **Paraparaumu Beach Dune Restoration Group** to purchase more tools and plants for their initiative.

That the Grants Allocation Committee declines to grant to **The Wellington Multiple Sclerosis Society Inc** to contribute to retaining a Community Advisor.

That the Grants Allocation Committee declines to grant to **Heart Kids New Zealand Inc** to provide grocery vouchers for Kāpiti families.

That the Grants Allocation Committee declines to grant to **Kapiti Waldorf Trust** to contribute to their mural commission.

That the Grants Allocation Committee declines to grant to **Nourish Trust** to purchase materials for their Christmas Hampers.

That the Grants Allocation Committee declines to grant to **Ellie's Canine Rescue and Rehome** to desex 5-7 dogs.

That the Grants Allocation Committee declines to grant to **Te Puna O Pukekaraka** for administration costs to open a school holiday programme.

CARRIED

The Chair noted that the following applications were not considered for funding due to being withdrawn or ineligible.

The application from **Kapiti Youth Employment Foundation** has been withdrawn by the applicant.

The application from **Kapiti Lions Combined Book Fair** to assist with administration costs is ineligible according to the grant criteria.

The application from **Melectra Management** to contribute to administration and equipment fees for their workshop is ineligible according to the grant criteria.

The application from **Kapiti Senior Fitness** to contribute to gym class costs is ineligible

according to the grant criteria.

The application from **Kapiti Table Tennis Club** for administration fees is ineligible according to the grant criteria.

The application from **Paraparaumu Indian Community** for administration costs to facilitate cultural celebrations is ineligible according to the grant criteria.

The application from **Paraparaumu Indian Cultural** to facilitate community Traditional Indian celebrations is ineligible according to the grant criteria.

8 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

8.1 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION GACG2024/7

Moved: Cr Rob Kofoed

Seconder: Mr John Hayes

That the minutes of the Grants Allocation Committee (Creative Communities Scheme) meeting of 30 April 2024 be accepted as a true and correct record.

CARRIED

9 CLOSING KARAKIA

Mr Brendan Owens read the closing karakia.

The Te Komiti Tuku Tahua Pūtea | Grants Allocation Committee (Community Grants) meeting closed at 2:05pm.

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HEAMANA | CHAIRPERSON