



RĀRANGI TAKE AGENDA

Poari ā-Hapori o Paraparaumu | Paraparaumu Community Board Meeting

I hereby give notice that a Meeting of the Poari ā-Hapori o Paraparaumu | Paraparaumu Community Board will be held on:

Te Rā | Date: Tuesday, 7 May 2024

Te Wā | Time: 6.30pm

**Te Wāhi | Location: Council Chamber
Ground Floor, 175 Rimu Road
Paraparaumu**

**Mark de Haast
Group Manager Corporate Services**

Kāpiti Coast District Council

Notice is hereby given that a meeting of the Poari ā-Hapori o Paraparaumu | Paraparaumu Community Board will be held in the Council Chamber, Ground Floor, 175 Rimu Road, Paraparaumu, on Tuesday 7 May 2024, 6.30pm.

Poari ā-Hapori o Paraparaumu | Paraparaumu Community Board Members

Mr Glen Olsen	Chair
Mr Guy Burns	Deputy
Mr Bernie Randall	Member
Mr Karl Webber	Member
Cr Glen Cooper	Member
Cr Kathy Spiers	Member

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1 NAU MAI | WELCOME**2 WHAKAPĀHA | APOLOGIES****3 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Notification from Elected Members of:

3.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and

3.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

4 HE WĀ KŌRERO KI TE MAREA | PUBLIC SPEAKING TIME**5 NGĀ TEPUTEIHANA | DEPUTATIONS**

Nil

6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

(a) Leave of Absence

(b) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

(c) Community Board Members' Activities

7 HE KŌRERO HOU | UPDATES

7.1 REVIEW OF THE FREEDOM CAMPING POLICY 2012

Kaituhi | Author: **Lesley Olsson, Policy Advisor**

Kaiwhakamana | Authoriser: **Kris Pervan, Group Manager Strategy & Growth**

TE PŪTAKE | PURPOSE

- 1 To update the Community Board on the process to review the Freedom Camping Policy 2012.

TAUNAKITANGA | RECOMMENDATIONS

- A. That the Paraparaumu Community Board note that the Freedom Camping Policy 2012 is being reviewed in 2024.

TŪĀPAPA | BACKGROUND

- 2 We're reviewing our Freedom Camping Policy 2012 as part of our Policy Work Programme 2021-2024. This review will enable recent changes to central government legislation to be reflected alongside other changes to help better manage freedom camping in our district.
- 3 Freedom camping (also known as responsible camping and sustainable camping) involves using a tent or motor vehicle to camp within 200 metres of a formed road or the beach.
- 4 We're aware there are a number of pressures on freedom camping in our district that are causing some issues. We will look to address these and the potential for any opportunities from freedom camping as part of the policy review process.

HE TAKE | ISSUES

- 5 The review of the Freedom Camping Policy 2012 will involve a number of stages, to help shape an overall approach for managing freedom camping – these are set out below:

Scoping (March-May 2024)

- 6 We're currently gathering data and information from a range of sources to build a picture of freedom camping in our community. This includes:

- 6.1 data from a camper survey we undertook in 2023
- 6.2 our service request history
- 6.3 site monitoring statistics
- 6.4 tourist visitor data
- 6.5 carrying out a stocktake of Council land with a freedom camping lens
- 6.6 engaging with mana whenua and our key stakeholders to gain multiple perspectives on freedom camping in our community, and not just on Council-owned land
- 6.7 other related information, including plans and strategies, and best practice across Aotearoa New Zealand.

Issues and Options (June-August 2024)

- 7 Once we've finished our initial groundwork, we'll identify issues and then explore potential options in developing a proposed approach.

Consultation and Hearing (September-October 2024)

- 8 We will then present a proposed approach to Council to approve for public consultation.
- 9 Following this, the public will have the opportunity to share their thoughts, with submissions on the proposed approach open for a month in this quarter. This will be followed by the opportunity for those who wish, to speak to their submission to elected members as part of a public hearing.

Analysis and considering further changes in adopting a policy (November-December 2024)

- 10 Submissions will then be analysed and summarised. Any further changes will be identified from feedback and a set of proposed changes and recommendations will be presented to Council to consider in adopting a final policy.

Implementation (from December 2024)

- 11 Our goal is to have the revised policy in place in time for summer 2024/25. It is envisaged that a new policy will be supported by a programme of improvements to support the new policy and management of freedom camping activities, including signage information.

NGĀ KŌWHIRINGA | OPTIONS

- 12 Once we've finished our initial groundwork, we'll identify issues and options to help develop a proposed approach for public consultation.
- 13 One option that we will be exploring is the use of a bylaw developed under the Freedom Camping Act 2011 as a mechanism to help better manage and enforce freedom camping activities in our district.

NGĀ MAHI PANUKU | NEXT STEPS

- 14 Council is due to be briefed on current drivers, issues, pressures, and opportunities on 30 May 2024.

NGĀ ĀPITI HANGA | ATTACHMENTS

Nil

8 PŪRONGO | REPORTS

8.1 CONSIDERATIONS OF APPLICATIONS FOR FUNDING

Kaituhi | Author: **Evan Dubisky, Democracy Services Advisor**

Kaiwhakamana | Authoriser: **Mark de Haast, Group Manager Corporate Services**

TE PŪTAKE | PURPOSE

- 1 For the Paraparaumu Community Board to consider applications to the Discretionary Fund and to note Accountability Reports of previous funding recipients.

HE WHAKARĀPOPOTO | EXECUTIVE SUMMARY

- 2 Not required for this report.

TE TUKU HAEPAPA | DELEGATION

- 3 The Paraparaumu Community Board has delegated authority under section D of the 2022-2025 Governance Structure to consider and approve grant funding applications. The section states that the community board has the delegation to:

Approve criteria for, and disbursement of, community-based grant funds as approved through the Long-Term Plan or Annual Plan.

TAUNAKITANGA | RECOMMENDATIONS

- A. That the Paraparaumu Community Board approves a Discretionary grant of \$____ to Brain Injury Association (Wellington) to assist with the costs of running regular support groups in Paraparaumu.
- B. That the Paraparaumu Community Board approves a Discretionary grant of \$____ to Fletcher Martin to assist with the costs of representing Paraparaumu College at the London International Youth Science Forum (LIYSF) in 2024.
- C. That the Paraparaumu Community Board approves a Discretionary grant of \$____ to Coastguard Kapiti Coast to assist with the purchase of an Automated External Defibrillator outside Paraparaumu Boating Club.
- D. That the Paraparaumu Community Board approves a Discretionary grant of \$____ to The Combined Lions Clubs of Kapiti to assist with the printing costs of flyers and advertising to promote Food Bank collection in November 2024.
- E. That the Paraparaumu Community Board approves a Discretionary grant of \$____ to Paraparaumu Scout Group to purchase replacement tents and cover some of the cost of their annual insurance.
- F. That the Paraparaumu Community Board approves a Discretionary grant of \$____ to Linda Wood to help cover the costs for her daughter travel to Christchurch in August 2024 to attend the Canterbury Champs gymnastics event.
- G. That the Paraparaumu Community Board approves a Discretionary grant of \$____ to Kapiti Archery Club to purchase amenities to enhance the infrastructure of the club and prioritize the well-being of those who partake in their archery activities.
- H. That the Paraparaumu Community Board approves a Discretionary grant of \$____ to Kapiti Art Studio to help pay for flights, accommodation, and transportation costs for Rebecca Bond

and artist Erena Wylie to attend the Webbs auction in Auckland where Erena's art is up for auction.

TŪĀPAPA | BACKGROUND

- 4 This is the seventh Paraparaumu Community Board meeting of the 2023/2024 financial year. Following this meeting there is one further Paraparaumu Community Board meeting before the end of this financial year.
- 5 To allocate Discretionary Grants, the Board should duly consider the established criteria, attached as Appendix 1 to this report.
- 6 Once funding has been approved and allocated to applicants, accountability reports will be required two months after the event or activity for which the grant was awarded takes place.

HE KŌRERORERO | DISCUSSION

- 7 The following applications for funding have been received and are attached as Appendix 2 (under separate cover) to this report and summarised below.
- 8 Brain Injury Association (Wellington)
Cheryl Hollis, on behalf of Brain Injury Association (Wellington), has applied for a grant of \$750.00 to assist with the costs of running regular support groups in Paraparaumu.
- 9 Fletcher Martin
Fletcher Martin has applied for a grant of \$750.00 to assist with the costs of representing Paraparaumu College at the London International Youth Science Forum (LIYSF) in 2024.
- 10 Coastguard Kapiti Coast
Pete Woodward, on behalf of Coastguard Kapiti Coast, has applied for a grant of \$500.00 to assist with the purchase of an Automated External Defibrillator outside Paraparaumu Boating Club.
- 11 The Combined Lions Clubs of Kapiti
Gary Bloggs, on behalf of The Combined Lions Clubs of Kapiti, has applied for a grant of \$300.00 to assist with the printing costs of flyers and advertising to promote Food Bank collection in November.
- 12 Paraparaumu Scout Group
Hamish Horsfall, on behalf of Paraparaumu Scout Group, has applied for a grant of \$750.00 to purchase replacement tents and cover some of the cost of their annual insurance.
- 13 Linda Wood
Linda Wood has applied for a grant of \$750.00 to help cover the costs for her daughter's travel to Christchurch in August 2024 to attend the Canterbury Champs, one of the qualifying events required to be considered for selection for the Wellington squad at NZ Nationals.
- 14 Kapiti Archery Club
Kyla Huff, on behalf of Kapiti Archery Club, has applied for a grant of \$750.00 to purchase amenities to enhance the infrastructure of the club and prioritise the well-being of those who partake in their archery activities.
- 15 Kapiti Art Studio
Rebecca Bond, on behalf of Kapiti Art Studio, has applied for a grant of \$750.00 to help pay for flights, accommodation, and transportation costs for Rebecca Bond and artist Erena Wylie to attend the Webbs auction in Auckland where Erena's art is up for auction.
- 16 The discretionary grant applications under consideration in this report total \$5,300.00.

He take | Issues

- 17 There are no issues to consider.

Ngā kōwhiringa | Options

18 There are no options to consider for this report.

Mana whenua

19 Mana Whenua have not been consulted as part of this report. The funding allocation is fully within the delegation of the Paraparaumu Community Board to consider.

Panonitanga Āhuarangi me te Taiao | Climate change and Environment

20 There are no climate change and environment considerations within this report.

Ahumoni me ngā rawa | Financial and resourcing

21 Budget allocations for the 2023/2024 financial year for the Paraparaumu Community Board Discretionary Grant are as follows:

2023/24 budget allocation	Additional funding reallocation	Total allocated to date	Total unallocated to date
\$23,954.00	\$6,554.00	\$12,158.45	\$18,349.55

22 For the 2023/24 financial year, Discretionary Grants approved by the Paraparaumu Community Board are as follows:

Discretionary Grants				
Date	Recipient	Amount	Purpose of Grant	Report Due
18/07/23	Kāpiti Chorale	\$183.80	Assist with the cost of their 40 th anniversary concert to be held at Te Raukura ki Kāpiti on Saturday 12 August	Received October 2023
18/07/23	1 st XI Boys Football Team, Paraparaumu College	\$500	Assist with the team attending the winter Tournament in Auckland in August 2023.	Received September 2023
18/07/23	Loss and Grief Centre	\$500	Assist with the set-up of a Bereaved by Suicide Support Group launching in August 2023	Received October 2023
18/07/23	Paraparaumu College 1st XI Boys Hockey team	\$500	Wear matching hoodies while they attend the Rankin Cup/India Shield competition held in Wellington between 28 August and 2 September 2023	Funds returned
18/07/23	Nourish Trust	\$500	Assist their mission to support the community through giving out hampers of food at Christmas	Received April 2024
18/07/23	Kāpiti Underwater Club	\$600	Assist with hosting the North Island Spearfishing Championships in Feb 2024	May 2024
18/07/23	Paraparaumu Beach School	\$500	Assist with the girls' hockey team to the Zespri AIMS (Association of Intermediate Middle Schooling) Games in Tauranga in September 2023	Received October 2023
18/07/23	Euan Mason	\$600	Assist with the cost of him representing Paraparaumu College at various upcoming cycling events	Received December 2023
18/07/23	Loved4Life	\$500	Assist with the cost of providing volunteers with the materials for	Received October 2023

Discretionary Grants				
Date	Recipient	Amount	Purpose of Grant	Report Due
			making quilts for new babies in the community	
18/07/23	Kapiti Boxing Club	\$600	Assist with running an Amateur Boxing Tournament on the 19 August 2023	November 2023 (followed up)
29/08/23	Michelle Scullion	\$750	Assist with the cost of organising a travel sketching course at KEDA business hub on 25-26 November 2023	Received January 2024
29/08/23	The Combined Lions Club of Kāpiti	\$250 -\$35.35	Assist with the printing costs of flyers and advertising to promote Food Bank collection in November. \$35.35 of unused funds were returned.	Received December 2023
24/10/23	Kāpiti Health Advisory Group, Sandra Daly	\$750	Assist with the printing costs of brochures and posters to provide information about accessing health services	January 2024
24/10/23	Kāpiti Basketball Association	\$500	Partially cover the costs of teams to attend the Basketball New Zealand AON Regional Tournament on 4-7 October 2023	Received November 2023
24/10/23	Widowed, Separated & Divorced Support Group	\$750	Assist with the costs associated with providing support group services to the Paraparaumu community, including a 10-week course	May 2024
24/10/23	Ashton & Kim Foote	\$500	Assist with the costs associated with a school trip to Thailand which they have been fundraising for.	Received April 2024
05/12/23	Naomi Allen-Boyd	\$650	Assist with the costs associated with attending NZ Touch Rugby Nationals in Auckland	April 2024
13/02/24	Kapiti Cubers	\$560	To cover venue hire until the end of the financial year 2025	May 2024
13/02/24	Kapiti Senior Singers	\$750	Assist with the costs of a pianist for rehearsals and concerts	May 2024
13/02/24	Paraparaumu College	\$750	To assist with costs for a cultural festival three-hour mini night market	May 2024
26/03/24	Horowhenua Coastal Football Club Inc	\$750	To assist with the purchase of equipment to deliver their footballing programs	June 2024
26/03/24	Kapiti Primary School	\$750	To assist with paying the wages of mentors who deliver the Create and Relate programme to primary school students	June 2024
Total		\$12,158.45		

- 23 One completed Accountability Report for a Discretionary Grant approved by the Paraparaumu Community Board after July 1 2023 is attached as Appendix 3 (under a separate cover).

- 24 Four completed Accountability Reports for Initiatives & Discretionary Grants approved by the Paraparaumu Community Board prior to 1 July 2023 are attached as Appendix 4 (under a separate cover).

Tūraru ā-Ture me te Whakahaere | Legal and Organisational Risk

- 25 There are no legal or organisational risk considerations in this report.

Ngā pānga ki ngā kaupapa here | Policy impact

- 26 Grants are allocated in accordance with the established criteria as per Appendix 1 to this report.

TE WHAKAWHITI KŌRERO ME TE TŪHONO | COMMUNICATIONS & ENGAGEMENT

Te mahere tūhono | Engagement planning

- 27 This matter has a low level of significance under Council's Significance and Engagement Policy and engagement is not conducted prior to decision making.

Whakatairanga | Publicity

- 28 Board Members play an active role around the community in promoting the discretionary grants available. Details are also made available on Council's website.

NGĀ ĀPITI HANGA | ATTACHMENTS

1. Paraparaumu Community Board Discretionary Grant Criteria [↓](#)
2. Discretionary Grant Applications Under Consideration (under separate cover) [⇒](#)
3. Accountability Report Received - 2023/2024 Financial Year Discretionary Grant Recipient (under separate cover) [⇒](#)
4. Accountability Reports Received - Previous Financial Year Initiatives & Discretionary Grant Recipients (under separate cover) [⇒](#)

PARAPARAUMU COMMUNITY BOARD COMMUNITY GRANTS APPLICATION FORM

Criteria for Community Grants

The purpose of the Paraparaumu Community Board's Community Grants is to provide financial assistance for projects or activities that promote the wellbeing of the Paraparaumu community and show clear community benefit.

Eligible Organisations/Individuals

1. The organisation/individual must undertake its activities in the Paraparaumu area. The Board may consider financial assistance for events occurring outside the Paraparaumu Community where it is shown the community will benefit.
2. Eligible organisations include those that provide cultural, sports, environmental or social services to the Paraparaumu areas.

Criteria

1. The applicant is unable to receive sufficient grants from other sources.
2. The applicant must be non-profit making.
3. The organisation/individual must use the financial assistance for its activities in the Paraparaumu Community. The Board may consider financial assistance for events occurring outside the Paraparaumu Community where it is shown the community will benefit.
4. Organisations must provide the most recent financial statements and a copy of a resolution noting the decision to apply for funding.
5. The organisation/individual has not received financial assistance from the Paraparaumu Community Board Community Grants Fund in the last twelve months.
6. Only one application will be considered by an organisation for one event (Individual team member applications will not be eligible).

Please note: All applications must have full documentation to support their application (**maximum of five pages in total**).

Eligible Purposes:

1. Unique or infrequent project or activity;
2. Special project or activity;
3. Meritorious project or activity;
4. To partially or fully offset the cost of any Council permit, licence or resource consent fees*;
5. The remission of hall rental*.

* within **the current financial year** of the project or activity

Ineligible Purposes

1. Expenses incurred for school curriculum activities.
2. Retrospective expenses**.

**Grants will not be paid retrospectively other than for hall hire or for the cost of a permit, licence or resource consent fee.

Updated January 2023

PARAPARAUMU COMMUNITY BOARD COMMUNITY GRANTS APPLICATION FORM

Maximum Grant

The maximum grant payable is **\$750**.

Accountability

Applicants are required to provide written confirmation or a verbal report that the money was spent for the purpose granted within 2 months of completion of the activity. Individuals are required to outline the benefits gained for them and community groups are required to furnish a written report outlining the benefits gained by the community. In normal circumstances applicants failing to meet accountability criteria will be excluded from any further applications for two years.

The Paraparaumu Community Board requires all monies that are not used for the purpose applied for to be returned to the Community Grants Fund. Failure to do so may exclude the applicant from any further application.

Procedure for Applications

1. Applications must be made on the approved application form and must contain all supporting information. Failure to provide all of the required information will result in the application being returned to the applicant.
2. Applications must include a bank deposit slip.

The above conditions and criteria do not preclude the Paraparaumu Community Board from considering any application at its discretion.

Applications are to be addressed to:

Democracy Services Team
Kāpiti Coast District Council
Private Bag 60601
Paraparaumu 5254

or

democracy.services@kapiticoast.govt.nz

Please Note: Applications must be received by the Kāpiti Coast District Council at least 8 working days before the Paraparaumu Community Board meeting date to meet the reporting deadline.

Meetings are held every six weeks.

9 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES**9.1 CONFIRMATION OF MINUTES**

Author: Evan Dubisky, Democracy Services Advisor

Authoriser: Mark de Haast, Group Manager Corporate Services

TAUNAKITANGA | RECOMMENDATIONS

That the minutes of the Paraparaumu Community Board meeting of 26 March 2024 be accepted as a true and correct record.

NGĀ ĀPITI HANGA | ATTACHMENTS

1. Unconfirmed Minutes from the 26 March 2024 Paraparaumu Community Board Meeting [↓](#)

PARAPARAUMU COMMUNITY BOARD MEETING MINUTES**26 MARCH 2024**

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL
PARAPARAUMU COMMUNITY BOARD MEETING
HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON TUESDAY, 26 MARCH 2024 AT 6.35PM**

PRESENT: Mr Glen Olsen (Chair), Mr Guy Burns, Mr Bernie Randall, Mr Karl Webber, Cr Glen Cooper, Cr Kathy Spiers

IN ATTENDANCE: Cr Martin Halliday, Mr Bede Laracy, Ms Tarn Sheerin, Mr Darren Edwards, Mr Mark de Haast, Ms Jessica Mackman

WHAKAPĀHA | APOLOGIES: There were none.

LEAVE OF ABSENCE: There were none.

1 NAU MAI | WELCOME

The Chair, Glen Olsen invited Karl Webber to open the meeting with karakia and introduced the members of the Board, Councillors and Council officers in attendance.

The Chair outlined the purpose of the meeting noting the approach that would be taken with regard to public speaking time.

2 WHAKAPĀHA | APOLOGIES

There were no apologies.

3 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE | DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

There were no declarations of interest made.

4 HE WĀ KŌRERO KI TE MAREA | PUBLIC SPEAKING TIME

Rishi Sharma, on behalf of Bhartiya Samaj Lower North Island Trust spoke to the Trust's grant application seeking funding to support mindfulness programmes locally and answered members' questions.

Isabelle Maloret noted she had recently attended a public meeting held by the Raumati Community Board where members of the Coastal Advisory Panel were present. Ms Maloret raised concerns with information presented by the Panel at that meeting and requested the Board advocate for a public meeting to be held for Paraparaumu.

The Chair, Glen Olsen confirmed the Coastal Advisory Panel would hold a public meeting in Paraparaumu, likely on 10 April 2024, and advised the details would be made available on the Board's Facebook page once confirmed. Ms Maloret answered members' questions.

Sean Rush spoke to a tabled article 'Is Wellington Sinking?' which he had authored concerning sea level rise data used for modelling. Mr Rush answered members' questions.

PARAPARAUMU COMMUNITY BOARD MEETING MINUTES**26 MARCH 2024**

Bernie Randall, speaking as a member of the public, advised he did not support the Coastal Advisory Panel as a Councillor during the last triennium and noted his dissatisfaction with the Panel's approach and engagement process.

Michelle Scullion thanked the Board for funds granted to her in 2023 to hold a travel sketching workshop and read a statement from the artist acknowledging the support of the Mayor, Board and Councillors.

Martin Frauenstein questioned the science informing the work of the Coastal Advisory Panel and the Panel's purpose and value.

Tanya Lees, on behalf of Calm Alarmist Law Madness (CALM), noted that the group had held an urgent meeting last week with a large number of local residents in attendance. Ms Lees read a tabled statement and answered members' questions.

Salima Padamsey, Chair of Coastal Ratepayers United (CRU), spoke to the tabled documents attached in relation to Takutai Kāpiti and the Coastal Advisory Panel process and raised concerns with the data the Panel are using to inform their work. Ms Padamsey answered members' questions.

TABLED DOCUMENTS

The following documents were tabled.

Appendices

- 1 'Is Wellington Sinking?' tabled article by Sean Rush
- 2 Statement from CALM tabled by Tanya Lees
- 3 Cultural Values Assessment Report for Takutai Kāpiti tabled by Salima Padamsey
- 4 Kāpiti Coast District Council Response to Official Information Request tabled by Salima Padamsey
- 5 Email Correspondence of 26 February 2024 tabled by Salima Padamsey
- 6 Newsroom Article of 20 March 2024 tabled by Salima Padamsey

5 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

- (a) Leave of Absence

LEAVE OF ABSENCE**COMMITTEE RESOLUTION PARCB2024/6**

Moved: Mr Glen Olsen

Seconder: Mr Bernie Randall

That a request from Cr Glen Cooper for a leave of absence from the Paraparaumu Community Board meeting of 7 May 2024 be accepted and the leave of absence be granted.

CARRIED

- (b) Matters of an Urgent Nature

There were no matters of an urgent nature notified to the Chair prior to the commencement of the meeting.

- (c) Community Board Members' Activities

Karl Webber noted he and Councillor Martin Halliday had met with a resident in Maungakotukutuku Valley to observe and discuss flytipping issues impacting the area. The Chair, Glen Olsen suggested the matter be discussed further under item 9.1 Matters Under Action.

PARAPARAUMU COMMUNITY BOARD MEETING MINUTES**26 MARCH 2024**

Mr Webber noted his attendance at National and North Island spear fishing championships held locally and acknowledged the involvement of Kai Ika.

6 HE KŌRERO HOU | UPDATES**6.1 DEPUTATION OF COASTAL ADVISORY PANEL**

The Chair, Glen Olsen introduced the members of the Coastal Advisory Panel in attendance, Don Day, Martin Manning and Kelvin Nixon.

Mr Day noted the presentation was intended for the Board and confirmed a public meeting for the community would be held on 10 April 2024. Mr Day spoke to the attached presentation providing an update on the work of the Coastal Advisory Panel.

Mr Martin and Mr Day answered questions from elected members.

The Chair, Glen Olsen encouraged the members of the public in attendance to join the 10 April 2024 public meeting in order to engage with the Coastal Advisory Panel.

Guy Burns left the meeting at 7.49pm and returned at 7.51am.

TABLED DOCUMENTS

The following documents were tabled.

Appendices

1 Coastal Advisory Panel Presentation to Paraparaumu Community Board 26 March 2024

The meeting was adjourned at 8.24pm and reconvened at 8.33pm.

7 PŪRONGO | REPORTS**7.1 CONSIDERATIONS OF APPLICATIONS FOR FUNDING**

The Chair, Glen Olsen introduced the item highlighting the total remaining funds available to allocate over the next two meetings of the Board.

COMMITTEE RESOLUTION PARCB2024/7

Moved: Mr Glen Olsen

Seconder: Mr Guy Burns

That the Paraparaumu Community Board approves a Discretionary grant of \$750 to Horowhenua Coastal Football Club Inc. to assist with the purchase of equipment to deliver their football programmes.

CARRIED**MOTION**

Moved: Cr Glen Cooper

Seconder: Mr Glen Olsen

That the Paraparaumu Community Board approves a Discretionary grant of \$750 to the Bhartiya Samaj Lower North Island Trust, to assist with expanding the Trust's Community Well-being and Resilience Program to the Kāpiti region.

PARAPARAUMU COMMUNITY BOARD MEETING MINUTES**26 MARCH 2024****LOST****COMMITTEE RESOLUTION PARCB2024/8**

Moved: Mr Karl Webber

Seconder: Mr Glen Olsen

That the Paraparaumu Community Board decline a Discretionary grant to the Bhartiya Samaj Lower North Island Trust to assist with expanding the Trust's Community Well-being and Resilience Program to the Kāpiti region, and request Council officers suggest alternate funding opportunities if available.

CARRIED**COMMITTEE RESOLUTION PARCB2024/9**

Moved: Cr Glen Cooper

Seconder: Mr Karl Webber

That the Paraparaumu Community Board approves a Discretionary grant of \$750 to Kāpiti Primary School to assist with paying the wages of mentors who deliver the Create and Relate programme to primary school students.

CARRIED**7.2 ROAD NAMING - 17 STATE HIGHWAY 1, PARAPARAUMU**

Mark de Haast, Group Manager Corporate Services, introduced the item and took the report as read.

COMMITTEE RESOLUTION PARCB2024/10

Moved: Mr Guy Burns

Seconder: Mr Bernie Randall

That the Paraparaumu Community Board approves the name Brunoro Place for Road to Vest shown in Appendix 1 of this report.

CARRIED**8 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES****8.1 CONFIRMATION OF MINUTES**

The Chair, Glen Olsen introduced the item.

COMMITTEE RESOLUTION PARCB2024/11

Moved: Mr Glen Olsen

Seconder: Mr Bernie Randall

That the minutes of the Paraparaumu Community Board meeting of 13 February 2024 be accepted as a true and correct record.

CARRIED

PARAPARAUMU COMMUNITY BOARD MEETING MINUTES

26 MARCH 2024

9 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION

9.1 MATTERS UNDER ACTION

Members of the Board discussed matters under action and agreed to add further items.

10 CLOSING KARAKIA

Karl Webber closed the meeting with karakia.

The Poari ā-Hapori o Paraparaumu | Paraparaumu Community Board meeting closed at 8.56pm.

.....
HEAMANA | CHAIRPERSON

Unconfirmed

10 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION**10.1 MATTERS UNDER ACTION**

Author: Evan Dubisky, Democracy Services Advisor

Authoriser: Mark de Haast, Group Manager Corporate Services

MATTERS UNDER ACTION

Attached as Appendix 1 are the updated matters under action for the Paraparaumu Community Board to review and note. The updated information is bolded.

TAUNAKITANGA | RECOMMENDATIONS

That the Paraparaumu Community Board note the attached matters under action

NGĀ ĀPITI HANGA | ATTACHMENTS

1. Matters Under Action | 7 May 2024 [↓](#)

Paraparaumu Community Board – Matters Under Action Register (as at May 2024)

Item	Progress
Town Centres Project/ Paraparaumu Transport Hub	<p>Work on the main plaza areas are now complete with GWRC/Metlink currently installing the living-roof bus shelters and connecting walkway. The shelters will also incorporate public transport infrastructure such as Real Time Information displays and signage designed to ensure easy wayfinding for passengers.</p> <p>The western plaza, road crossing and eastern plaza connecting to the rail station is now open to the public, and the full site including the new bus lane is now expected to be in operation late May / June 2024, dependent completion of GWRC works.</p> <p>GWRC have indicated they plan to start works on the station building in the new financial year, with works expected to take 7 months.</p>
CCTV on Council's Parks and Open Spaces	An analysis on Council's CCTV network is being looked into and a report will go to the Council in the new triennium and the Community Board will be updated after.
The following items are part of the Council's forward work programme (for noting and appropriate updates)	
Te Newhanga Kapiti Community Centre	<p>We reported back to council on the social and community needs assessment and latest building assessment.</p> <p>The Meanwhile space is now open for the community, with positive feedback that users have noted the area feels safer, with families and groups actively using the space.</p>
MacLean Park (skate park, amenity block, lights at the basketball court)	<p>Construction of the skatepark and amenity block has begun.</p> <p>Demolition of the existing Amenity block and sub-foundations are complete including geotechnical inspections, foundations and services are underway. The new Exeloo amenity block is due for delivery to Paraparaumu late this week and will be stored off site.</p> <p>The skatepark contractor has set up on site and demolition of the existing park has begun, all vegetation and structures have been removed, demolition is due to take a couple of weeks then construction of the new skatepark will begin from the Southern end of the park.</p>
Road Safety Report for the area around Kena Kena School	Road Safety Report regarding traffic volume and pedestrian crossings

The items below for Board Members' follow up:

Flytipping/illegal dumping on Maungakotukutuku Road

Wharemauku Park/Central Park Development (including Whale song, Kaitawa Reserve Restoration Group and restoration of the Wharemauku Stream)

Ōtaihanga development – Chair is interested in the impact of this
Establishing a new bridge across the stream at Maclean Park
Establishing a cycle track in Otaraua Park in partnership with local community
Bus Shelters at Bus Stops on the Kapiti Coast - GWRC is working with the Community Board
Bus Parking areas - GWRC/Council working together to conform to modern standards
Paraparaumu Airport
Disability Beach accessways
Footpath (5 Donovan Road to car park exit outside Te Atiawa Park, Paraparaumu Beach)
Equipment for older person’s playground
Kaitawa Road Safety Concerns 7/9/22 for Board Members’ follow up:
Conversation with trucking firms (logging) with regards to speed, road safety etc. <i>Alternate option for logging trucks to potentially use Waterfall Road rather than Ruapehu and other domestic streets (may have merit due to safety concerns and wear and tear on local roads).</i>
Information monitoring and reporting
Potential fixed cameras
Camera monitoring in Wellington – but first step data collection
Street light clearance regarding visibility

11 CLOSING KARAKIA