

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL
ŌTAKI COMMUNITY BOARD MEETING
HELD IN THE GERTRUDE ATMORE SUPPER ROOM, MEMORIAL HALL, MAIN STREET,
ŌTAKI ON TUESDAY, 21 MAY 2024 AT 7:02 PM**

PRESENT: Mr Cam Butler, Mr Simon Black, Ms Christine Papps, Cr Shelly Warwick

IN ATTENDANCE: Cr Rob Kofoed, Ms Kris Pervan, Ms Anna Smith

WHAKAPĀHA | APOLOGIES: Mrs Jackie Elliott

LEAVE OF ABSENCE: None

1 NAU MAI | WELCOME

The Chair, Cam Butler, welcomed everyone to the meeting and opened with karakia.

2 WHAKAPĀHA | APOLOGIES

APOLOGY

COMMITTEE RESOLUTION OCB2024/10

Moved: Mr Cam Butler

Seconder: Mr Simon Black

That the apology received from Jackie Elliott be accepted.

CARRIED

6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

- (a) The chair raised as a matter of an urgent nature, four applications for funding which had been received after the agenda was published.

COMMITTEE RESOLUTION OCB2024/11

Moved: Mr Cam Butler

Seconder: Mr Simon Black

That the Ōtaki Community Board accept the late applications for funding from Ōtaki CAB, Ōtaki Foodbank, Ōtaki Waka Hoe and Ōtaki Golf Club.

CARRIED

**3 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Cam Butler declared an interest in the funding application from Ōtaki Canoe Club as both a member and a supplier.

Chris Papps declared an interest in the funding application from Friends of the Rotunda as a member of the board.

4 HE WĀ KŌRERO KI TE MAREA | PUBLIC SPEAKING TIME

Claudia Duncan answered questions from members regarding the application for funding from the Ōtaki Contract Bridge Club.

Jalaine Tahiwī spoke regarding the application for funding from Ngā Hapū o Ōtaki and answered questions from members.

Tracey Doyle and Caleb Smith spoke regarding the application for funding from Ōtaki Waka Hoe and answered questions from members.

TABLED DOCUMENTS

The following documents were tabled.
Appendices
1 Ōtaki Waka Hoe Fundraising

Glen McGregor spoke regarding the application for funding from Benefit Advocacy Kāpiti and answered questions from members.

Franky Maslin spoke via Zoom regarding the application from Rāhui Football and Sports Club Incorporated and answered questions from members.

Jill Allpress answered questions from members regarding the application for funding from Ōtaki Citizens Advice Bureau.

Karen Turner and Di Buchan spoke regarding the application for funding from Friends of the Rotunda, and answered questions from members.

Peter Housiaux spoke regarding the application for funding from Ōtaki Canoe Club and answered questions from members.

Claire Roper, Harrison, and Matthew spoke regarding the application for funding from the Ōtaki Women’s’ Community Club and Ōtaki Kids Market spoke and answered questions from members.

TABLED DOCUMENTS

The following documents were tabled.
Appendices
1 Ōtaki Kids Market

Graeme Baumgart spoke regarding the application for funding from Ōtaki Golf Club (Juniors) and answered questions from members.

5 NGĀ TEPUTEIHANA | DEPUTATIONS

There were no deputations.

7.2 ŌTAKI POOL REDEVELOPMENT

Mike Richardson, Programme Delivery Manager, Steve Millar, Manager Aquatic Facilities, and Andrea Healy, Project Coordinator updated the board on progress with the redesign of the Ōtaki Pool Complex and answered questions from members.

COMMITTEE RESOLUTION OCB2024/12

Moved: Cr Shelly Warwick
 Secunder: Ms Christine Papps

That the Ōtaki Community Board note:

- A. The extension to the east of the existing Ōtaki Pool building changing the location of the entrance and changing rooms.
- B. The reason for the change in location is to minimise the disruption to the running of the pool during construction.
- C. The proposed Long-term Plan has the design budgeted for 2024/25 and construction due to start 2027/28.

CARRIED

7.1 REVIEW OF THE FREEDOM CAMPING POLICY 2012

Kris Pervan, Group Manager Strategy and Growth updated the board on the upcoming review of Freedom Camping Policy and answered questions from members.

COMMITTEE RESOLUTION OCB2024/13

Moved: Cr Shelly Warwick
 Secunder: Ms Christine Papps

- A. That the Ōtaki Community Board note that the Freedom Camping Policy 2012 is being reviewed in 2024.

CARRIED

Item - 7.2 Ōtaki Pool Redevelopment - was moved to another part of the minutes.

8.1 CONSIDERATION OF APPLICATIONS FOR FUNDING

COMMITTEE RESOLUTION OCB2024/14

Moved: Cr Shelly Warwick
 Secunder: Ms Christine Papps

- A. That the Ōtaki Community Board approves a Sporting Activity Grant of \$950.00 to the Ōtaki Canoe Club to assist with the costs of purchasing new spraydecks for the kayaks.

CARRIED

Simon Black chaired this section of the meeting as Cam Butler had previously declared an interest in the item and did not participate in the discussion or vote.

COMMITTEE RESOLUTION OCB2024/15

Moved: Cr Shelly Warwick
 Seconder: Mr Cam Butler

- B. That the Ōtaki Community Board approves a Building and Resource Consent Grant of \$750.00 to Friends of the Ōtaki Rotunda to assist with the cost of providing electricity to the Rotunda building.

CARRIED

Chris Papps had previously declared an interest in this item and did not participate in the discussion or vote.

COMMITTEE RESOLUTION OCB2024/16

Moved: Mr Cam Butler
 Seconder: Ms Christine Papps

The Ōtaki Community Board resolves to transfer the remaining balance of \$5554.00 from the Ōtaki Building and Resource Consent Fund to the Ōtaki Community Grant Fund and the Ōtaki Sporting Activity Fund.

CARRIED

COMMITTEE RESOLUTION OCB2024/17

Moved: Cr Shelly Warwick
 Seconder: Mr Simon Black

- C. That the Ōtaki Community Board approves a Community Grant of \$1500.00 to Ngā Hapū o Ōtaki to assist with the costs of running programs and events supporting the Ōtaki Community over the next three months.
- D. That the Ōtaki Community Board approves a Community Grant of \$500.00 to the Waikanae Cameo Society to assist with running costs including rent and electricity.
- E. That the Ōtaki Community Board approves a Community Grant of \$500.00 to Benefit Advocacy Kāpiti to assist with running costs.
- F. That the Ōtaki Community Board approves a Community Grant of \$1500.00 to Cobblers Soup to assist with venue hire costs.
- G. That the Ōtaki Community Board approves a Community Grant of \$500.00 to the Ōtaki Women’s Community Club and the Ōtaki Market to assist with the costs of running an Ōtaki Kids Market Workshop.
- H. That the Ōtaki Community Board approves a Community Grant of \$1200.00 to the Ōtaki Contract Bridge Club to assist with the costs of purchasing new cards and holders for the club.
- I. That the Ōtaki Community Board approves a Community Grant of \$500.00 to the Loss and Grief Centre Kapiti to assist with the costs of running a WAVES Bereaved by Suicide Course.
- J. That the Ōtaki Community Board approves a Community Grant of \$1250.00 to the Ōtaki Citizens Advice Bureau to assist with the costs of purchasing a heater with a timer in order to replace their current malfunctioning heater.
- K. That the Ōtaki Community Board approves a Community Grant of \$600.00 to the Ōtaki Foodbank to assist with the costs of purchasing a new vacuum cleaner.
- L. That the Ōtaki Community Board notes the accountability reports received as attachments 13-14.

CARRIED**COMMITTEE RESOLUTION OCB2024/18**

Moved: Mr Cam Butler
Seconder: Cr Shelly Warwick

- M. That the Ōtaki Community Board approves a Sporting Activity Grant of \$750.00 to Samuel McKenzie to assist with the cost of competing in the Under 17 NZ Water Skiing team at the Junior World Championships.
- N. That the Ōtaki Community Board approves a Sporting Activity Grant of \$2300.00 to the Ōtaki Waka Hoe to assist with the costs of sending three Waka Ama teams to the 2024 Waka Ama Prints in Hilo, Hawai'i in August this year.
- O. That the Ōtaki Community Board approves a Sporting Activity Grant of \$750.00 to Rāhui Football and Sports Club Incorporated to assist with the cost of providing additional sporting equipment to a growing club.
- P. That the Ōtaki Community Board approves a Sporting Activity Grant of \$1000.00 to the Juniors Tiki Programme (Ōtaki Golf Club) to assist with costs of providing the 'tiki golf' coaching programme for local youngsters.

CARRIED**MOTION****COMMITTEE RESOLUTION OCB2024/19**

Moved: Cr Shelly Warwick
Seconder: Mr Simon Black

That the Ōtaki Community Board continue on with their meeting without a break.

CARRIED**6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS**

- (a) No leaves of absence were applied for during the meeting.
- (b) Members agreed to email through their recent activity reports and gave brief verbal updates of recent events and highlights.

7 HE KŌRERO HOU | UPDATES

Item - 7.1 Review of the Freedom Camping Policy 2012 - was moved to another part of the minutes.

Item - 7.2 Ōtaki Pool Redevelopment - was moved to another part of the minutes.

8 PŪRONGO | REPORTS

Item - 8.1 Consideration of Applications for Funding - was moved to another part of the minutes.

9 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

9.1 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION OCB2024/20

Moved: Mr Cam Butler
 Seconder: Ms Christine Papps

That the minutes of the Ōtaki Community Board meeting of 9 April 2024 be accepted as a true and correct record.

CARRIED

10 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION

10.1 MATTERS UNDER ACTION

The Ōtaki Community Board members discussed the matters under action.

MOTION

COMMITTEE RESOLUTION OCB2024/21

Moved: Mr Cam Butler
 Seconder: Mr Simon Black

That the Ōtaki Community Board strongly supports the Kapiti Citizens Advice Bureau (CAB) and recommend to Council that they should be financially and non-financially supporting the organisation. Kapiti CAB have reported to the Ōtaki Community Board that they will close their doors at the end of the 2024 year due to a lack of funds or other alternatives funding sources. We would like to note that the Kapiti CAB is the only CAB in the country not supported by the local territorial authority.

CARRIED

11 KARAKIA WHAKAMUTUNGA | CLOSING KARAKIA

The Poari ā-Hapori o Ōtaki | Ōtaki Community Board meeting closed at 9:40pm.

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HEAMANA | CHAIRPERSON